

A Meeting of the Operations and Capital Programme Delivery Committee will be held as follows:

Date: Monday 17 June 2024

Time: To commence at the conclusion of the Finance, Regulatory & Business Support Subcommittee Meeting

Venue: Council Chambers, 105 Tainui Street, Greymouth

Paul Pretorius
Acting Chief Executive

AGENDA

Members:

Chair: Mayor Tania Gibson
Deputy Chair: Councillor Allan Gibson
Members: Councillor John Canning
Councillor Peter Davy
Councillor Kate Kennedy
Councillor Robert Mallinson
Councillor Tim Mora
Councillor Jack O'Connor
Kaiwhakahaere Francois Tumahai

(Quorum 5 members)

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The information in this document is provided to facilitate good competent decisions by Council and does in no way reflect the views of Council. Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

TERMS OF REFERENCE

Type of Committee	Council Committee
Subordinate to	Council
Subordinate Committees	Tenders Subcommittee
Legislative Basis	Committee established by the Council as per Schedule 7, Section 30 (1) (A), LGA 2002. Committee delegated powers by the Council as per Schedule 7, Section 32, LGA 2002
Membership	Mayor Eight Councillors (8) Independent Iwi representative (1)
Quorum	Five members (5)
Meeting frequency	Six weekly or as and when required.
Terms of Reference	<p>The Council delegates to the Committee responsibility for governance and decision making in the following areas:</p> <ul style="list-style-type: none"> • Roading. • 3 Waters. • Amenities. • Capital Programme and Contracts. <p>Governance in the above areas will include:</p> <ul style="list-style-type: none"> • Monitoring activities. • Review and establish levels of service in all areas of operations. • Review of Activity Management Plans or those plans to establish the Long Term operation of services. • Variations to budgeted costs within the Long Term Plan provisions. • Approval of long standing maintenance contracts. • Waiver of fees and charges outside delegated authorities, where considered less than high significance according to the Significance and Engagement Policy.

	<ul style="list-style-type: none"> • Matters which are determined to be of high significance by the Committee may be recommended to Council for a decision.
Limits to Delegation	<p>Matters that cannot be delegated by Council include:</p> <ul style="list-style-type: none"> • The power to make a rate. • The power to make a bylaw. • The power to borrow money, or purchase or dispose of assets, other than in accordance with the long term plan. • The power to adopt a long term plan, annual plan, annual report. • The power to appoint a Chief Executive. • The power to adopt policies required to be adopted and consulted on under this Act in association with the long term plan or developed for the purpose of the local governance statement. • The power to adopt a remuneration and employment policy.

SUB-COMMITTEE IN OPEN MEETING

GENERAL BUSINESS AND TABLED ITEMS

Items not on the agenda for the meeting require a resolution under section 46A of the Local Government Official Information and Meetings Act 1987 stating the reasons why the item was not on the agenda and why it cannot be dealt with at a subsequent meeting on the basis of a full agenda item. It is important to note that late items can only be dealt with when special circumstances exist and not as a means of avoiding or frustrating the requirements in the Act relating to notice, agendas, agenda format and content.

LOCAL AUTHORITIES (MEMBERS' INTERESTS) ACT 1968

Sub-Committee members are reminded that if he/she has a direct or indirect interest in any item on the agenda be it pecuniary or on grounds of bias and predetermination, then he/she must declare this interest and refrain from discussing or voting on this item.

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1 APOLOGIES AND DECLARATIONS OF INTEREST

1.1 APOLOGIES

Cr Rex MacDonald is on leave of absence from 17/06/24 to 17/06/24

1.2 UPDATES TO THE INTERESTS REGISTER

Sub-Committee members to please advise if there are any changes to be made to the current Interests Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

Notification from committee members of:

- 1.3.1 Any interests that may create a conflict with their role as a committee member relating to the items of business for this meeting (prior to taking part in the deliberation of a particular item); and
- 1.3.2 Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968.

1.4 NOTIFICATION OF LATE ITEMS

Where an item is not on the agenda for a meeting, that item may be dealt with at that meeting if:

- 1.4.1 The Committee by resolution so decides; and
- 1.4.2 The Chairperson explains at the meeting at a time when it is open to the public the reason why the item is not on the agenda, and the reason why the discussion of the item cannot be delayed until a subsequent meeting.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

2.1 CONFIRMATION OF THE OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE HELD ON 29 APRIL 2024

SUGGESTED RECOMMENDATION

That the minutes of the Operations and Capital Programme Delivery Committee held on 29 April 2024 be confirmed as true and correct.

2.2 RECEIPT OF MINUTES OF THE EXTRAORDINARY TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 29 APRIL 2024

SUGGESTED RECOMMENDATION

That the minutes of the Extraordinary Tenders Subcommittee Meeting held on 29 April 2024 be received and noted.

2.3 RECEIPT OF MINUTES OF THE TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 30 MAY 2024

SUGGESTED RECOMMENDATION

That the minutes of the Tenders Subcommittee Meeting held on 30 May 2024 be received and noted.

MINUTES OF THE OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE OF THE GREY DISTRICT COUNCIL**Held in Council Chambers, 105 Tainui Street, Greymouth****on Monday 29 April 2024 commencing at 3.21 pm**

PRESENT: Mayor Tania Gibson (Chair)
Councillor Allan Gibson (Deputy Chair), Councillor John Canning, Councillor Peter Davy, Councillor Kate Kennedy, Councillor Rex MacDonald, Councillor Robert Mallinson, Councillor Tim Mora, Councillor Jack O'Connor, Kaiwhakahaere Francois Tumahai

IN ATTENDANCE: Aaron Haymes (Group Manager Operations), Kurtis Perrin-Smith (Utilities Infrastructure Manager), Paddy Blanchfield (Transport & Infrastructure Manager), Gerhard Roux (Group Manager Support), Neil Engelbrecht (Finance Manager), Trish Jellyman (Democracy Advisor), Shannon Beynon (Communication & Engagement Manager)

1 APOLOGIES AND DECLARATIONS OF INTEREST**1.1 APOLOGIES**

There were no apologies.

1.2 UPDATES TO THE INTERESTS REGISTER

There were no updates to the Interest Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

There were no declarations of interest.

1.4 NOTIFICATION OF LATE ITEMS

There were no late items.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**2.1 CONFIRMATION OF THE OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE HELD ON 11 MARCH 2024**

COMMITTEE RESOLUTION OACPD 24/04/002

Moved: Cr Allan Gibson

Seconded: Cr Kate Kennedy

That the minutes of the Operations and Capital Programme Delivery Committee held on 11 March 2024 be confirmed as true and correct.

Carried Unanimously**2.2 RECEIPT OF MINUTES OF THE TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 21 MARCH 2024****COMMITTEE RESOLUTION OACPD 24/04/003**

Moved: Cr Allan Gibson
Seconded: Cr Kate Kennedy

That the minutes of the Tenders Subcommittee Meeting held on 21 March 2024 be received and noted.

Carried Unanimously**2.3 RECEIPT OF MINUTES OF THE TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 18 APRIL 2024****COMMITTEE RESOLUTION OACPD 24/04/004**

Moved: Cr Allan Gibson
Seconded: Cr Kate Kennedy

That the minutes of the Tenders Subcommittee Meeting held on 18 April 2024 be received and noted.

Carried Unanimously**3 AGENDA ITEMS****3.1 OPERATIONS AND CAPITAL PROGRAMME REPORT**

Refer page 18 of the agenda.

COMMITTEE RESOLUTION OACPD 24/04/005

Moved: Cr Jack O'Connor
Seconded: Cr Tim Mora

1. That the Operations and Capital Programme Report and notes the information contained herein.

Cr Gibson passed on his congratulations to Issacs Construction Ltd on the great rehabilitation work they have done on the Lake Brunner Road. He stated this is the best he has seen this road.

Cr Kennedy spoke of her recent site visit with the TIM for the footpath renewal work on McGowan Street, Runanga. She suggested that Councillors check street numbers are correct if they there are footpaths in their wards that they would like renewed as the numbering on McGowan Street was incorrect.

Her Worship advised that feedback from residents has been very positive regarding the footpath renewal work as this has been a huge improvement and is a good result for communities.

Cr Davy stated that he has also received positive feedback from residents regarding roading maintenance.

Cr O'Connor asked the GMO who is responsible for grant funding for the Shantytown trail now that it has been pushed back to potentially Year 4 of the LTP. The GMO responded that transport staff will work through funding matters and they are working closely with the Cycle Trail Trust. The Trust has been assisting with landowner agreements and access agreements. The GMO stated that staff will confirm the total budget for the project prior to seeking further funding.

Cr O'Connor stated that the work done on Taylorville Road is excellent and it is good to see that the slumping has been improved.

Cr O'Connor spoke of the work that the Solid Waste Officer is doing with students, and suggested that this could be an opportunity for Councillors to work alongside both parties to provide an overview on local body elections and the work that local bodies do.

Cr O'Connor asked about the Anzac Park toilets. He declared an interest as he is President of the Greymouth Athletic Club. Cr O'Connor suggested that other funding sources such as lottery foundations could be investigated to progress work. The GMO advised that the shortfall could be funded by using some existing budgets and the carryforwards but he needs to confirm this with the UIM.

Her Worship referred to recent Facebook posts relating to work being carried out at WRC. The GMS advised that there are two small projects underway, the customer services enhancement project and the café area. He confirmed that this is not a major spend.

The GMO confirmed that there has not been any progress on the weigh bridge work at McLeans Pit since the last discussions.

Cr Kennedy stated that she is aware that the Animal Shelter upgrade project is on hold, she asked when this is likely to be deferred to. The GMO responded that this will be a Council decision and he is unsure if Council will get any feedback via the consultation process. He stated if the Annual Plan is approved with the Animal Shelter included then the next opportunity is to put it through the LTP process.

In response to a question from Cr Mora regarding what is causing the odour at Kaiata. The GMO advised that the system was designed for much higher level of subscribers disposing of waste into that network and therefore the turnover cycle of waste through the system is lower than what was anticipated. The UIM spoke of the recent success with the odour issue in the Marsden Road area, and outlined what was involved to mitigate this. He advised that similar options for Kaiata could be investigated.

Her Worship commented that airport runway looks very good, and this project seemed to go very well. It was also noted that the new fencing at the tip head looks great.

The TIM responded to questions about weed build up in gutters and leaves in the Albert Mall area. He stated that there has been a lot of growth over the summer months and leaves are now falling. The TIM stated that contractors have been in this area three times over the last week.

Her Worship stated that she has received numerous complaints about the way contractors are treating rubbish bins and how they are being smashed by the contractors' truck. Cr Davy has observed this and confirmed advice to him is that they are going to try to upgrade the truck.

Carried Unanimously

4 IN COMMITTEE ITEMS

That the public is excluded from this part of the meeting in relation to:

Agenda items 4.1, 4.2 & 4.3 of the agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

COMMITTEE RESOLUTION OACPD 24/04/006

Moved: Mayor Tania Gibson

Seconded: Cr Allan Gibson

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
4.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE HELD ON 11 MARCH 2024	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
4.2 - RECEIPT OF IN COMMITTEE MINUTES OF THE TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 21 MARCH 2024	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
4.3 - RECEIPT OF IN COMMITTEE MINUTES OF THE TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 18 APRIL 2024	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on,	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	
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Carried Unanimously

5 SUB-COMMITTEE RESUMES IN OPEN MEETING

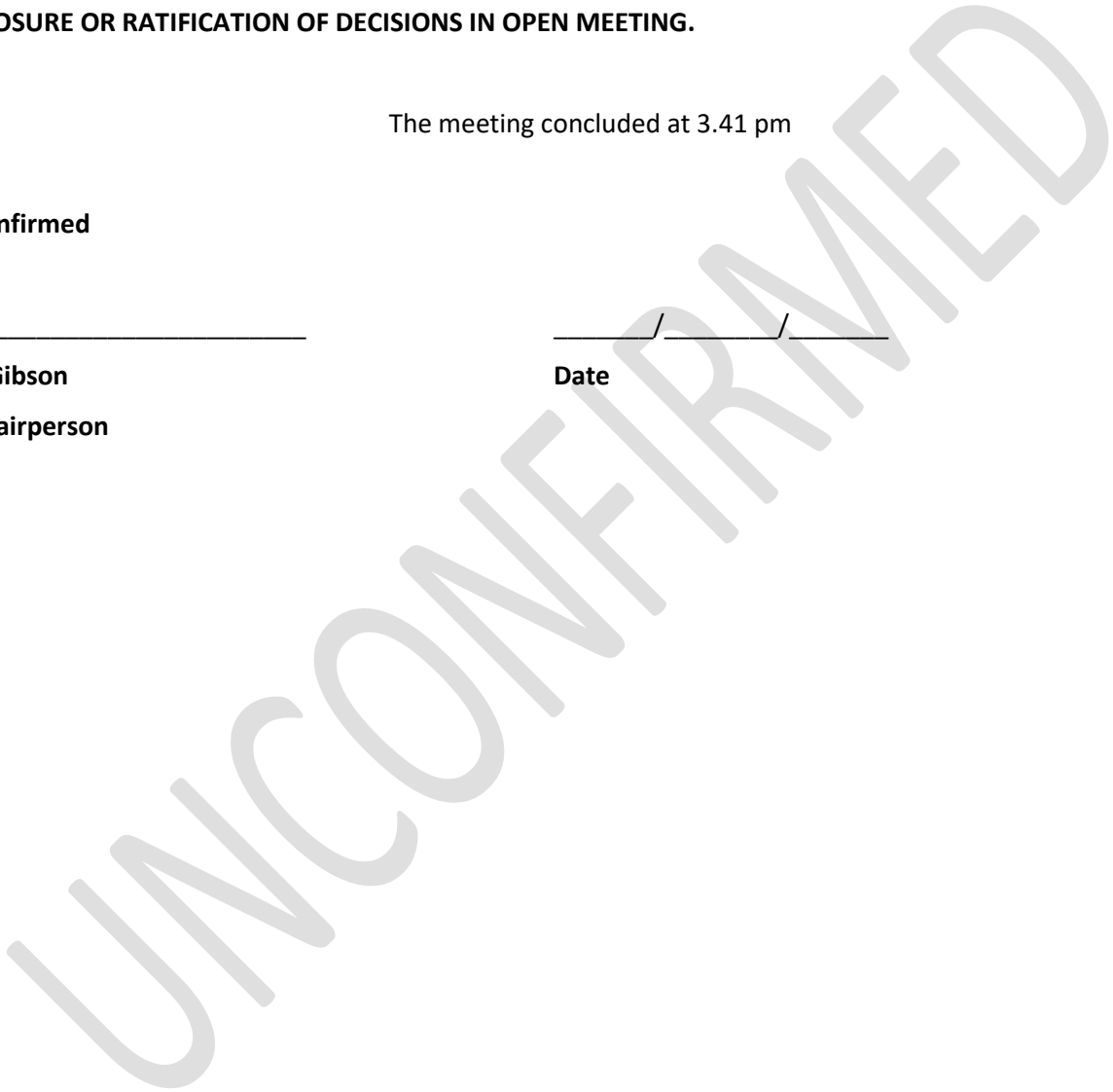
CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.

The meeting concluded at 3.41 pm

Confirmed

T Gibson
Chairperson

____/____/____
Date



MINUTES OF THE EXTRAORDINARY TENDERS SUBCOMMITTEE MEETING OF THE GREY DISTRICT COUNCIL**Held in Council Chambers, 105 Tainui Street, Greymouth****on Monday 29 April 2024 commencing at 3.43 pm**

PRESENT: Cr Allan Gibson (Chair)
Mayor Tania Gibson (Deputy Chair), Councillor Robert Mallinson, Councillor Rex MacDonald, Councillor Peter Davy

IN ATTENDANCE: Paul Pretorius (Acting Chief Executive), Aaron Haymes (Group Manager Operations), Gerhard Roux (Group Manager Support), Trish Jellyman (Democracy Advisor)

Her Worship stated that due to the importance of the agenda item Councillor Kate Kennedy, Councillor John Canning, Councillor Jack O'Connor, Cr Tim Mora would take part in the meeting.

It was agreed that the In Committee agenda would be forwarded to all Councillors.

1 APOLOGIES AND DECLARATIONS OF INTEREST

1.1 APOLOGIES

There were no apologies.

1.2 UPDATES TO THE INTERESTS REGISTER

There were no updates to the Interest Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

Cr Canning declared an interest and advised that he does work for one of the tenderers. He removed himself from the Council table.

1.4 NOTIFICATION OF LATE ITEMS

There were no late items.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

2.1 CONFIRMATION OF THE TENDERS SUBCOMMITTEE MEETING HELD ON 18 APRIL 2024

COMMITTEE RESOLUTION TC 24/04/004

Moved: Mayor Tania Gibson

Seconded: Cr Rex MacDonald

That the minutes of the Tenders Subcommittee Meeting held on 18 April 2024 be confirmed as true and correct.

Carried Unanimously

3 IN COMMITTEE ITEMS

That the public is excluded from this part of the meeting in relation to:

Agenda items 3.1 and 3.2

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

COMMITTEE RESOLUTION TC 24/04/005

Moved: Cr Robert Mallinson

Seconded: Cr Rex MacDonald

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
3.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF TENDERS SUBCOMMITTEE MEETING HELD ON 18 APRIL 2024	<p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
3.2 - 2024-25-01 - UTILITIES MAINTENANCE	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for

	<p>person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>withholding would exist under section 6 or section 7</p>
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Carried Unanimously

4 SUB-COMMITTEE RESUMES IN OPEN MEETING

CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.

The meeting concluded at 4.06 pm

Confirmed

A Gibson
Chairperson

_____/_____/_____

Date

MINUTES OF THE TENDERS SUBCOMMITTEE MEETING OF THE GREY DISTRICT COUNCIL

**Held in Council Chambers, 105 Tainui Street, Greymouth
on Thursday 30 May 2024 commencing at 4.00pm**

- PRESENT:** Cr Allan Gibson (Chair)
Mayor Tania Gibson (Deputy Chair), Councillor Rex MacDonald, Councillor Peter Davy
- IN ATTENDANCE:** Aaron Haymes (Group Manager Operations), Kurtis Perrin-Smith (Utilities & Infrastructure Manager), Trish Jellyman (Democracy Advisor)

1 APOLOGIES AND DECLARATIONS OF INTEREST

1.1 APOLOGY

COMMITTEE RESOLUTION TC 24/05/001

Moved: Cr Rex MacDonald
Seconded: Mayor Tania Gibson

That the apology received from Cr Robert Mallinson be accepted and leave of absence granted.

Carried Unanimously

Cr Robert Mallinson is on leave of absence from 11/05/24 to 08/06/24

1.2 UPDATES TO THE INTERESTS REGISTER

There were no updates to the Interest Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

There were no declarations of interest.

1.4 NOTIFICATION OF LATE ITEMS

There were no late items.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

2.1 CONFIRMATION OF THE EXTRAORDINARY TENDERS SUBCOMMITTEE MEETING HELD ON 29 APRIL 2024

COMMITTEE RESOLUTION TC 24/05/002

Moved: Mayor Tania Gibson
Seconded: Cr Peter Davy

That the minutes of the Extraordinary Tenders Subcommittee Meeting held on 29 April 2024 be confirmed as true and correct.

Carried Unanimously

2.2 CONFIRMATION OF THE TENDERS SUBCOMMITTEE MEETING HELD ON 18 APRIL 2024**COMMITTEE RESOLUTION TC 24/05/003****Moved: Mayor Tania Gibson****Seconded: Cr Peter Davy**

That the minutes of the Tenders Subcommittee Meeting held on 18 April 2024 be confirmed as true and correct.

Carried Unanimously**3 IN COMMITTEE ITEMS**

That the public is excluded from this part of the meeting in relation to:

Agenda items 3.1, 3.2, 3.3 and 3.4

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

COMMITTEE RESOLUTION TC 24/05/004**Moved: Mayor Tania Gibson****Seconded: Cr Rex MacDonald**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
3.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF TENDERS SUBCOMMITTEE MEETING HELD ON 18 APRIL 2024	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
3.2 - CONFIRMATION OF IN COMMITTEE MINUTES OF EXTRAORDINARY TENDERS SUBCOMMITTEE MEETING HELD ON 29 APRIL 2024	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	
3.3 - 2023-24-18 - RUNANGA WASTEWATER TREATMENT PLANT INLET SCREEN PROCUREMENT	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
3.4 - 2023-24-15A - COAL CREEK BORE FOUR INSTALLATION	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	
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Carried Unanimously

4 SUB-COMMITTEE RESUMES IN OPEN MEETING

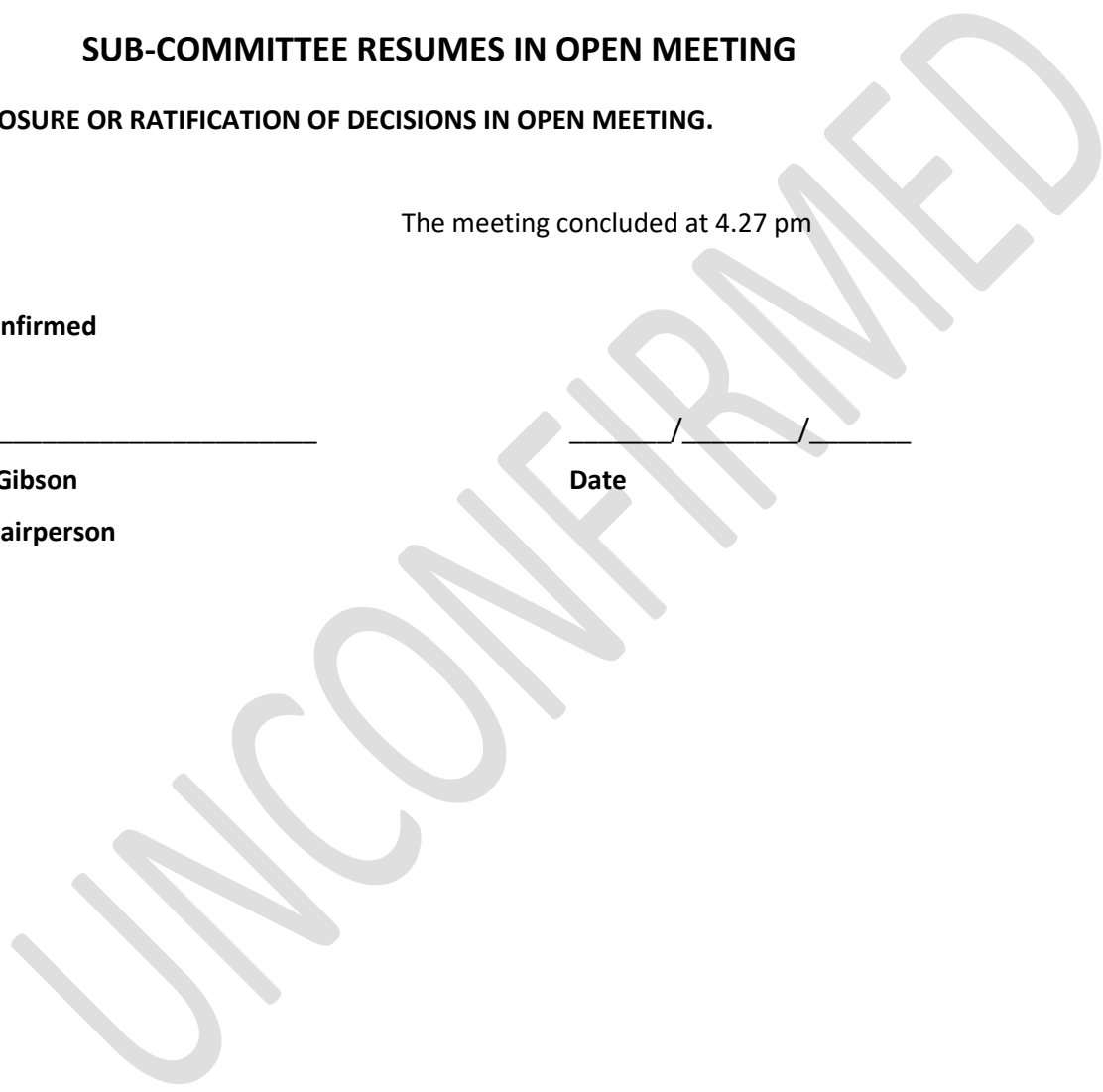
CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.

The meeting concluded at 4.27 pm

Confirmed

**A Gibson
Chairperson**

_____/_____/_____
Date



3 AGENDA ITEMS

3.1 OPERATIONS AND CAPITAL PROGRAMME REPORT

File Number:

Report Author: Group Manager Operations

Report Authoriser: Acting Chief Executive

Appendices: Nil

1. REPORT PURPOSE

1. This report is to provide an update to the Operations and Capital Programme Delivery Committee with respect to the delivery of functions and activities within the Operations Group.

2. OFFICER RECOMMENDATION

That the Operations and Capital Programme Delivery Committee:

1. Receives the Operations and Capital Programme Report and notes the information contained herein.

3. TRANSPORT DEPARTMENT

- 3.1. **Roading Maintenance Contract 2023 – 2026** – Roothing maintenance contract lead by Issac Construction Ltd is on track and the contractors are meeting expectations for service delivery.
- 3.2. **Bridge Seismic Resilience Improvement / Surface Treatment** – Ten bridges are scheduled to undergo seismic strengthening works with contractors Fulton Hogan having been awarded the contract. Fulton Hogan have commenced seismic upgrade work on the first two bridges, starting with the Big River and the Haupiri bridges. Fulton Hogan, Stantec and the Council transport team are coordinating the design in a collaboration between contractor, engineering experts and the Council as client to ensure that site measurements are transferred accurately to prefabrication works so that installation on site is trouble free and efficient.
- 3.3. **Footpath Renewals** – Footpath renewal and maintenance works are being done on various parts of the district. So far, the contractor has completed renewal works in Bridge Street and McKane Place. Renewal works are underway on Ngarimu Street and Frickleton Street. This has been done alongside the fencing works for the retirement housing. Also, we completed maintenance works on SH 6 near to the Australasian Hotel, on McGowan Street in front of the Mac store in Runanga and a few maintenances works on Shakespeare Street and Dupre Place and levelling on Marlborough street .



Figure 1: Ngarimu St and Fricleton St renewals underway



Figure 2: McKane Place footpath works completed.

- 3.4. **Taylorville Road Retaining Wall** – Work commenced on site after Easter weekend and is being undertaken by Moore Construction Ltd. The culvert required replacement prior to starting the retaining wall works. The culvert installation works are now complete and Gabion baskets have been installed on the eastern side. Works on the western side will commence this week. With a lane closure required to enable the works, a temporary traffic lights traffic management system is in place and work is programmed to be completed in eight weeks. The project is funded with emergency funding provided by NZTA and completion will enable claim to be made within the current National Land Transport Programme Funding Cycle.



Figure 3: New culvert pipe installed and gabions in place

- 3.5. **Herd St culvert head wall works**– The Council Transport Team assessed the condition of the main Herd Street culvert head wall and barrier, which was in poor condition and due for renewal. Design and construction has been assigned to Isaacs as a part of the structures renewal budget under NZTA financial assisted works. A precast head wall will be installed with new wooden barriers and all work is expected to be complete by the end of June.



Figure 4: Herd Street culvert head wall works underway

- 3.6. **Update on Works at Crooked River No2 Bridge** – Bridge deck units repair works were completed by mid-March. Works were undertaken by Liddell’s Contractors as part of the Bridge Maintenance Budget under NZTA assisted funding. The bridge approaches have been re-sealed and speed restrictions removed. Bridge steel samples have been sent for testing and results will be reviewed by Stantec. Analysis of the steel samples will confirm if weight restrictions can be lifted.



Figure 5: Sealing works for Crooked River No.2 bridge approaches

- 3.7. **NLTP Funding update** – The indicative allocations advice was received from NZTA on the 6th of June. This time the allocations are categorised into two pools namely Local Road Pothole Prevention, Local Road Operations and Local Road Improvements that includes Bridge and Structure Renewals continuous programmes. Funding for footpath, cycleway maintenance and renewals, and regional road safety promotions will be confirmed once the Board adopts the NLTP in August.

Your indicative allocations for the 2024-27 NLTP

The NZTA Board has endorsed indicative allocations for your continuous programmes as shown in the table below.

Activity Class	2024-27 indicative funding allocation	2021-24 allocation at NLTP adoption	2024-27 allocation compared to 2021-24 allocation (%)
Local Road Pothole Prevention	\$12,969,000	\$7,309,000	+77%
Local Road Operations	\$10,002,000	\$7,004,000	+43%
Local Road Improvements - Bridge & Structure Renewals	\$550,000	\$296,000	+86%

The figures above are in total cost which is both local and NLTF share.

Figure 6: Indicative allocations for the 2024-27 NLTP

- 3.8. **Arnott’s Height Slip Remedial Works** – Geotechnical inspections are being done on site this week. Isaac Construction Ltd are being engaged to do this work as Council’s maintenance contractor. Once the inspections are completed the works will commence, which is expected to occur by the end of June. The Council team has decided to use Citrex Magnum Blocks. This is the most efficient method for the location and topography.



Figure 7: Citrex Magnum Blocks for reference only

4. UTILITIES & INFRASTRUCTURE DEPARTMENT

4.1 Utilities Maintenance

4.1.1 Council is working with its incoming Utilities Maintenance Contractor, to ensure a smooth transition on 1 July 2024.

4.2 Water Supplies

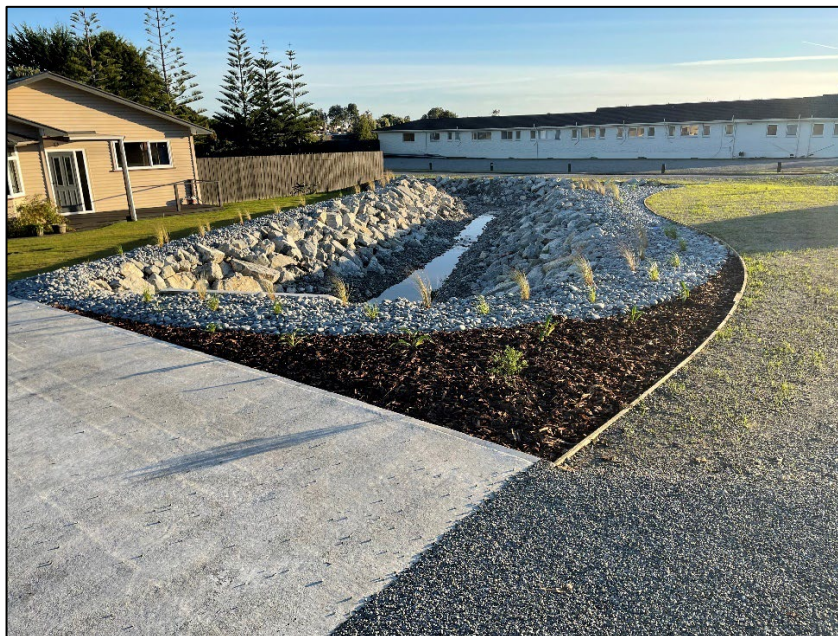
4.2.1 **Greater Greymouth Water Supply** – Work is about to commence on the final elements of the fourth bore at the Greater Greymouth Water Treatment Plant, following the tender award recently. Work will be progressed rapidly during June and July, with commissioning following on. This will enable flexibility for Council in the coming summer period, with the ability to cycle through the bores, running three at once or all four at lower extraction rates, to reduce draw down levels. This work will result in a more resilient supply.

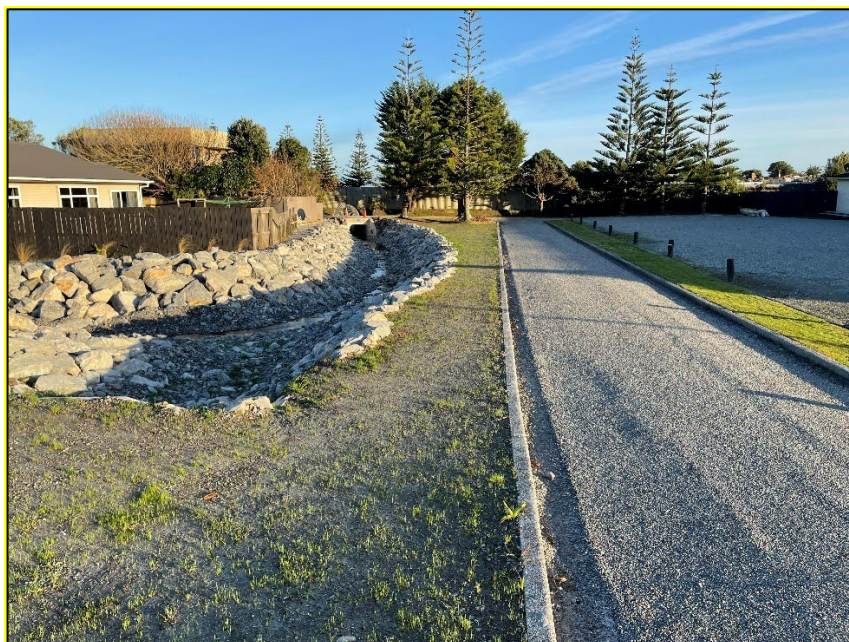
Council is also in a good position with the Sids Road Water Treatment Plant, with only a period of final commissioning required to livening this site up, should it be needed. The Sids Road site can produce up to 15 litre per second, should it be required.

4.2.2 **Drinking Water Safety Plan, Greater Greymouth Water Supply** – Staff are in the final stages of updating the Drinking Water Safety Plan for this supply. This update includes the inclusion of the Sids Road Water Treatment Plant and intakes, the removal of the older Omoto and Taylorville facilities. It also includes updates to the implementation schedule.

4.3 Stormwater

4.3.1 **Tasman Street Stormwater Upgrade** – The first stage of the works is now complete, with final landscaping nearing completion. See photo below. The work has resulted in an efficient channel shape, that is sized to cater for Council's current design requirements.





Staff are now planning the second portion of works, which is down stream of the Karoro Cemetery. As part of securing the resource consent for this works, Council needs to complete some work to rehabilitate the section of waterway between the Cemetery and the Wilderness Trail. This will include reshaping the bed to remove a drop out of the Cemetery culvert pipe and cleaning and replanting the banks of the channel. Work is expected to be carried out during the upcoming spring/summer period, once a design is agreed upon. Funding for this portion for this portion of work will be from the Urban Waterways budgets.

- 4.3.2 **Greymouth CBD Capacity Analysis** – Work to fully understand the current capacity of the Greymouth CBD area is nearing completion and the associated report is expected before the end of June.

Once received and reviewed, staff will report findings to the Council. The investigation will enable the focusing of future stormwater funding in the CBD, to work towards mitigation of historic flooding and surface ponding location. Staff will seek direction from Council around the level of service required in the CBD, noting that the current level of service uses available road reserve as secondary flow capacity.

4.3 Wastewater

- 4.3.1 **Resource Consents Renewals** – Staff hosted Iwi representative at the Council Chamber, at the end of May, to discuss three ongoing consent renewal applications. These being, the Runanga Wastewater Treatment Plant discharge permits, Moana Wastewater Treatment Plant discharge permits and the Greymouth Sewerage Scheme Stage 1 discharge permits.

The hui was very beneficial, involving good open discussion on all aspects. Staff are now collating further information, to supply to Iwi, before meeting with the WCRC on the matters. Staff took away valuable information from the hui which will shape the thinking around Council's sites and their importance to mana whenua. A hierarchy of sites can start to be developed, with Council focusing their efforts on locations where waterways are of more importance. Further updates to Council will be provided through this report.

- 4.3.2 **Sludge Surveys** – Durin May, sludge surveys of all open wastewater pond structures, were completed. Once data/results are to hand, this will enable Council to plan future works including maintaining current treatment capacity and treatment upgrades. While contractors were in town, they also completed an investigation at the McLeans Pit Landfill leachate treatment plant.

The interim information has already been used to assist determining the current operational and ultimate treatment capacity at the Moana Wastewater Treatment Plant.

- 4.3.3 **Runanga Wastewater Treatment Plant** – New inlet and septage arrival screens have now been ordered. When these units arrive, we will commence work to install and commission them. This will provide a much-needed improvement to the site operations and remove solids and prevent debris from entering the treatment ponds. The purchase of the new screen is ex approved carry forward funding. The work to install the new screens will be funded out of the 2024/25 financial year.

4.4 Refuse and Recycling

- 4.4.1 Staff are busy working with our colleagues at the Westland District Council and consultant, Tokin & Taylor to complete the documentation required to release a Request for Tender for the Solid Waste Operations contract. This work is critical, as documentation needs to be released in June 2024, to enable a 1 July 2025 start date. While Council is working on a single procurement process with Westland District Council, the process will result in individual contracts for both Council's.
- 4.4.2 Staff are working with the existing Solid Waste Operator, to enable the final one year roll over of the term contract.

4.5 Parks and Reserves

- 4.5.1 Staff are working with the existing Parks & Reserves Contractors to enable the term extension, for another 12 months. This work is nearing completion and will be confirmed, likely before this Council meeting.
- 4.5.2 Council has been approached by a keen Paroa resident, looking at setting up a proactive community group to enable the upgrade of the Keith Road playground. This would be in a similar method to that recently achieved at the Arnoth Height's Playground.

Staff have sought some industry feedback on a range a playground solution to help this group. An email has been received from the Paroa resident confirming their interest in the project, requesting Council's approval to proceed with the proposal. Once staff have a full handle on the proposal, an agenda item will be provided for consideration, inline with Council Special Assets Policy.

5 BUILDING CONTROL

5.1 Building Consents

39 Building Consent applications were received in April. Of those:

- 8 Commercial applications received were generally for alterations to existing or 'outbuilding' type structures.
- 9 applications received for Heaters (Solid Fuel Heaters).
- 3 applications for Separation of Services.
- 9 applications received for new dwellings, a positive sign since dwelling application numbers have been low this year to date.

5.2 Continuous Improvement and Internal Audits

Audits have been conducted in accordance with the 23/24 audit Schedule and any issues raised entered in the Continuous Improvement system.

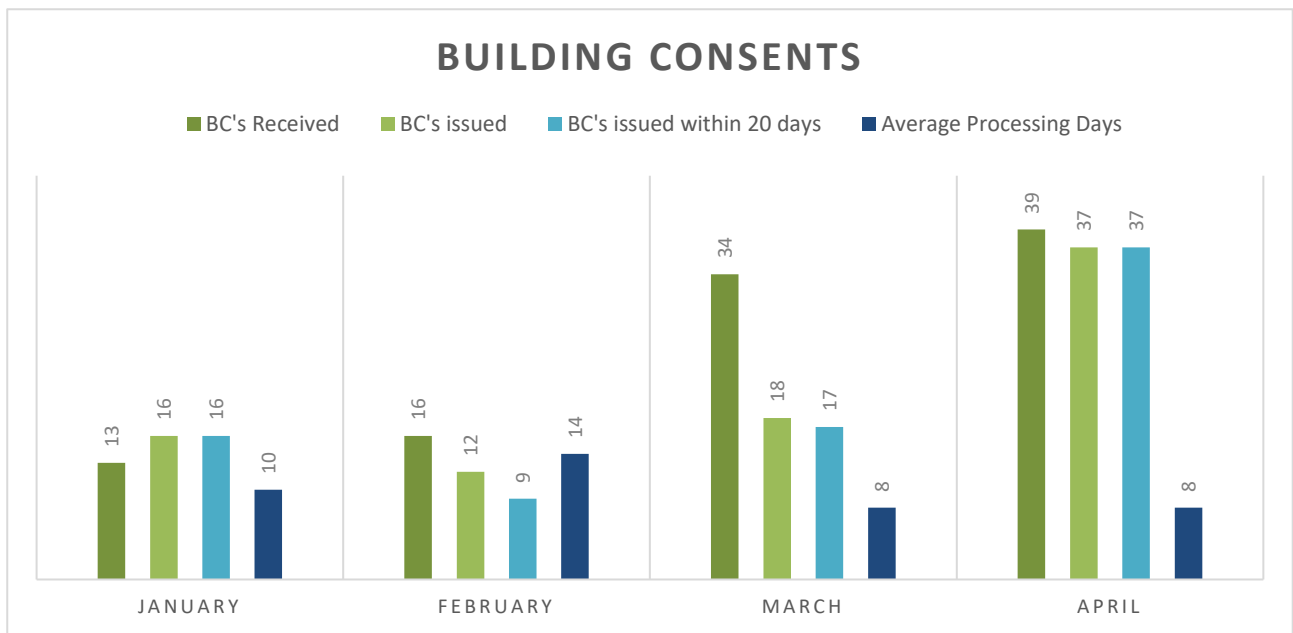
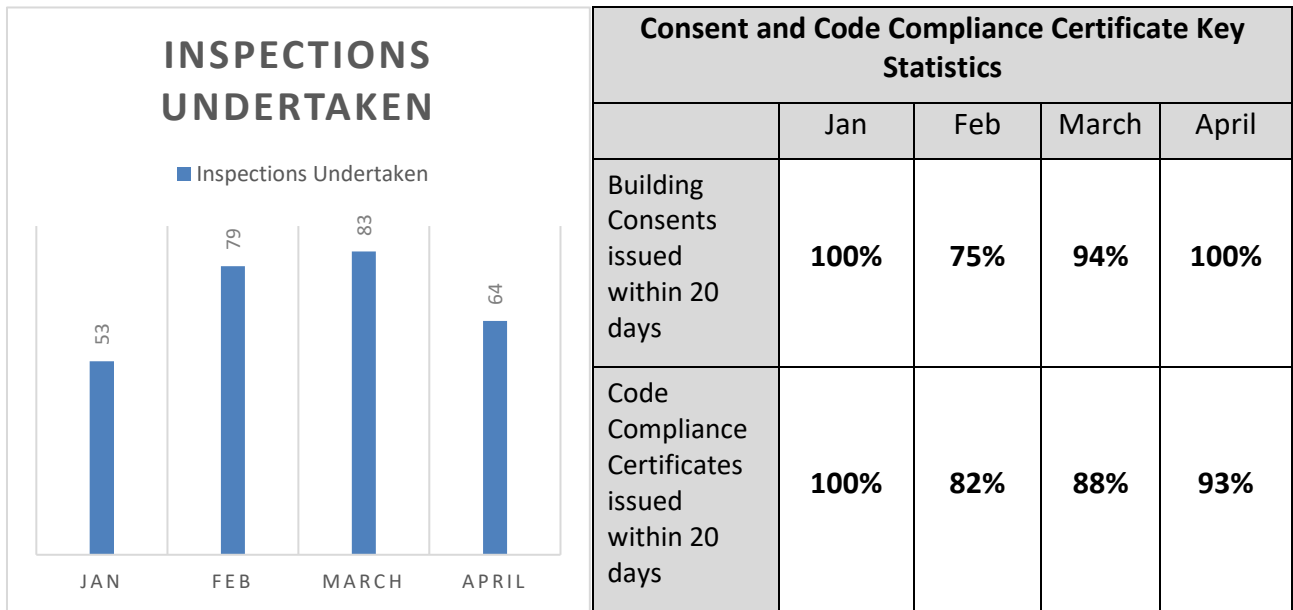
Continuous Improvements are being implemented appropriately.

5.3 BCA Accreditation

The BCA is continuing to provide IANZ with the required evidence for the non-compliances from August 2023 assessment which have been conditionally cleared. Internal Audit Reports and Compliance Schedules are required to be provided to IANZ until July.

The next BCA accreditation assessment is tentatively scheduled for the beginning of December 2024.

5.4 Building Consent Statistics Graphics

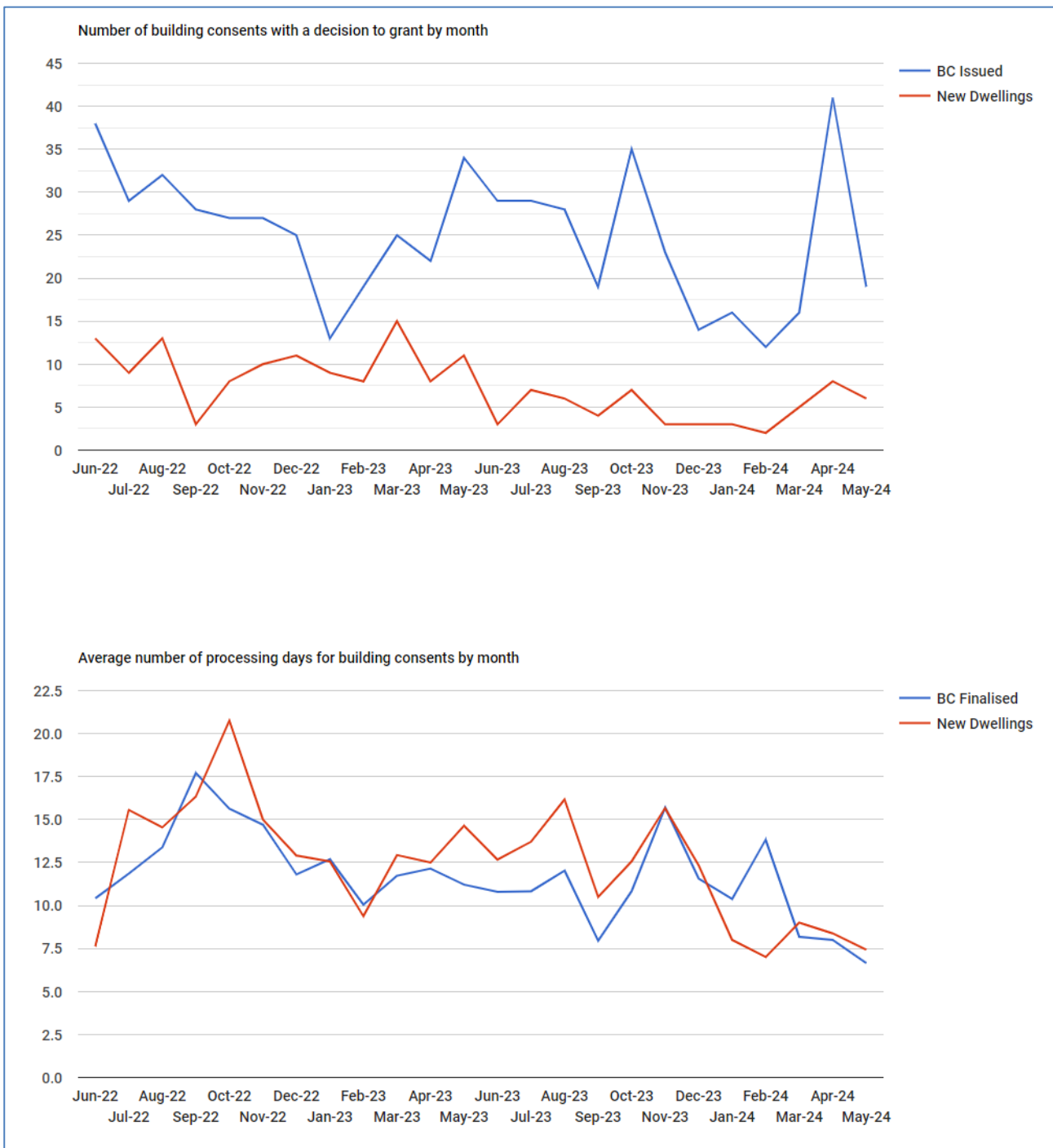


5.5 LTP Performance Measures

Measure	Target	Current Performance
% of building consent applications issued with statutory time limits	100%	91%
% of Code Compliance Certificates issued with statutory time limits	100%	93%
% of building inspection undertaken at agreed times	95%	98%
Grey District Council maintains accreditation as a building consent authority	Achieved	Achieved

5.6

Building Consent Long Term Trends



6 BUSINESS & CONTRACTS

6.1 Retirement Housing Maintenance

Staff are renewing the fence at the Ngarimu Street complex. This has been done alongside the installation of a footpath which has been undertaken by the Transport team. Council staff from Business and Contracts are undertaking the build of this fence which will save external costs.



The new master key systems have been implemented at the Runanga & Dobson complexes with the Cowper Street complex to be completed by the end of June. This is the last complex to be completed.

Chorus is currently installing fibre to the complexes with this to be completed by end of May.

Council staff have recently had internal doors installed at our McGowan Street complex. The doors have been installed so that the complex complies with the healthy home standard. This makes all council units as one-bedroom units.

The back porch doors at the Blaketown complex have been completed.

6.2 Inhouse Taskforce

Staff are continuing with general maintenance and assisting other council departments with the following:

- Moving equipment from the pop-up museum.
- Removing illegal dumping on road reserve & council land.
- Repairing bollards on the cycle trail.
- Built some crates for the recycling to be sorted into at McLean's Pit Landfill & Recycling Centre.
- Undertaking track clearing for the utilities team at Wastewater & Water Treatment Plants.
- Maintenance at the Westland Recreation Centre during the shutdown period.

7 CAPITAL PROGRAMME

Watchlist Capital Projects Summary

	Project	Funded by	Progress & Actions	Project on Budget	Project on Programme
1	Port Slipway upgrade (to achieve 150T capacity)	PGF \$3M funding Additional \$400k for winches GDC \$300k	No new information for this period. Slipway shed and rails complete. Replacement winches procured (\$280k) approved 30 November. Design of foundations and shed underway. Maintenance and strengthening design underway	Project Budget: \$3,700,000 Spend to Date: \$3,550,206	End of August 24
2	Richmond Quay Wharf safety project	Grey DC funded	Approx. 60m wharf repair for H+S reasons. Test pit and piling has been successful, informing a more cost effective design solution than that previously produced, which was well over budget. A Council decision will be required in the near future on options to complete this work. It may be worthwhile waiting for the Regional Infrastructure Funding opportunities to evolve and complete the works with other port infrastructure works.	Project Budget: \$400k Spend to date \$102,696	To be re-programmed
3	Cobden Reservoir	GDC Rates funded	Land purchase agreed and easement completed. Tank material purchased. Geotechnical finalised tank and access road location. Civils Contract drafted for tender Confirmation of design and budget required	Project Budget: \$3,141,000 Spend to Date: \$1,236,524	To be re-programmed
4	Anzac Park toilets replacement	GDC Rates funded	Renewal – Two separate buildings. Septic tank, two pan unisex toilets. Cost of prefab unit \$102.5k plus crane (\$9k) and site development estimate @\$150k = circa \$252k Civils contract to be awarded. Prefab Toilets arrive 27 th June.	Project Budget: \$175,000 Spend to Date: \$174,079	Q3 24
5	Riverview Development/GDC Library	Funded Council (75%) by a Central Government grant funding and DWC (25%)	Design and Construct tenders rejected 7 Nov. Separate external PM and design team engaged to progress developed design. Submitted for Resource Consent 13 April. Public Consultation for CCO of governance structure underway.	Early phase of work, currently within budget	May 25
6	New Mitchells Toilet and Shelter	Tif#6 and #7 Funded \$257k GDC Rates funded \$125k (if necessary)	Exeloo 2pan Dry-vault toilet block now complete and contractors due to commence installation works in coming days.	Project Budget: \$257k Spend to Date: \$182,729	May 24

7	Animal Shelter Upgrade	GDC loan funded	Process and all work is now on hold, pending Annual Plan decisions.	Budgets to be re-confirmed if Council decides to go ahead.	On Hold due to funding being withdrawn
8	Harbour Board Building EQ Strengthening	GDC Funded	On hold pending future Council decision.	Budgets to be re-confirmed if Council decides to go ahead.	On hold

Spend on projects are to the end of 19 Apr 2024

WSP Opus	External Consultant WSP Opus
PGF	Provincial Growth Fund now 'Kanoa'
WRC	Westland Regional Council
IRG	Infrastructure Reference Group, part of MBIE
TIF	Tourism Infrastructure Fund
LINZ	Land Information New Zealand
MBIE	Ministry of Business, Innovation and Employment

Capital Projects Detail

Port Slipway upgrade	PGF/ IRG / MBIE \$3,400,000 with GDC \$300k (contingency) cost to complete \$276k Additional funding from PGF \$400k to provide Replacement Winch, Powerpack and Shelter, likely costing circa \$420k. Stantec provided revised condition survey highlighting maintenance and strengthening requirements for operational safety on existing slipway and 50year old underwater structures. Design and Costs to complete (\$497k in draft LTP) with design underway to support funding proposal. Water treatment is within maintenance scope but not critical path work.
Pontoons in Greymouth and Westport -Blaketown Pens and Wharf option	Shared funding arrangement with Buller District Council to build Pontoons in Greymouth and Westport. Has \$1.1M remaining that is insufficient to complete objectives. Limitations of funding agreement limit potential outcomes to GDC. Western side of Greymouth Lagoon pontoons were not completed due to requested scope change by some users. Revised GDC proposal is to A) renovate existing pens B) extend solid wharf and provide heavy vehicle access from floodwall – either to build replacement ‘mini wharf / jetty’ (new front wall and infill) or if funding allows to increase berthage to accommodate two large vessels (to 60m)
Richmond Quay Wharf safety project	\$400k GDC funded budget – Approx. 60m wharf repair. Revised WPS report (Nov 2023) reviewed with revised costs, was well in excess of budget. Several contractors were consulted on alternative solutions, Grant Hood Contracting completed trial sheet piling that suggests an alternative cost-effective design is feasible. This is being developed.
New Cobden Reservoir	Critical storage for Cobden. Current expenditure \$1,236,524 Council funding (\$2.6mil) subject to confirmation of approval to proceed Tank materials currently in storage with extensive civils contract to tender in early 2024. Stantec drafting tender documents and geotechnical report. (delayed)
Anzac Park Toilets replacement	Location and civil works needed to lift toilets above flood level. Power, pump and separator to be installed to connect to existing. Resource consent issues being resolved. Tenders for 130m of service connection and foundation construction. Additional funding provided to complete connection and civils work.
Riverview Development/New GDC Library	Joint venture development with Development West Coast GDC contributing \$11M, Kanoa \$2M and 3 Waters Better Off \$2.62M In design and feasibility stage. Requires public consultation on governance and funding structure of Council Controlled Organisation (commercial entity will be a CCO). Project Managed by Sam Summerton at SmartPM
New Mitchells Toilet and Shelter	Resource consent being amended. Exeloo 2pan Dry-vault delivered to Lord Street yard. Civils tender drafted for issue. Community and stakeholder consultation confirmed need. Amended location for toilet block and shelter submitted for consent. Adjacent landowner may enhance the area around the toilet and civil works. Change in levels and parking required within road reserve after busy summer period.
New Puketahi Street Reservoir	Critical supply to Greymouth township. Originally part of DIA 3 Waters Accelerated Infrastructure scope. Discussions occurring with landowners and other stakeholders in the locality on access to the site.
Runanga/Kotare Domain refurbishment	Community led refurbishment of existing domain with DIA Three Waters funding. GDC providing compliance, project management assistance and reporting. New Dog Park, Car park and grass area completed. Footpaths being formed and next stages being confirmed. Community planting day planned.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
 - (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
 - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

4 IN COMMITTEE ITEMS

COUNCIL IN-COMMITTEE

That the public is excluded from this part of the meeting in relation to:

Agenda items 4.1, 4.2 and 4.3

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

OFFICER RECOMMENDATION

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
4.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE HELD ON 29 APRIL 2024	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
4.2 - RECEIPT OF IN COMMITTEE MINUTES OF THE EXTRAORDINARY TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 29 APRIL 2024	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
4.3 - RECEIPT OF IN COMMITTEE MINUTES OF THE TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for

<p>FOR INFORMATION OF COUNCIL HELD 30 MAY 2024</p>	<p>disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>which good reason for withholding would exist under section 6 or section 7</p>
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5 SUB-COMMITTEE RESUMES IN OPEN MEETING

CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING