

A Meeting of the Operations and Capital Programme Delivery Committee will be held as follows:

Date: Monday 29 July 2024

Time: 3:30pm

Venue: Council Chambers, 105 Tainui Street, Greymouth

Paul Pretorius
Acting Chief Executive

AGENDA

Members:

Chair: Mayor Tania Gibson
Deputy Chair: Councillor Allan Gibson
Members: Councillor John Canning
Councillor Peter Davy
Councillor Kate Kennedy
Councillor Rex MacDonald
Councillor Robert Mallinson
Councillor Tim Mora
Councillor Jack O'Connor
Kaiwhakahaere Francois Tumahai

(Quorum 5 members)

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The information in this document is provided to facilitate good competent decisions by Council and does in no way reflect the views of Council. Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

TERMS OF REFERENCE

Type of Committee	Council Committee
Subordinate to	Council
Subordinate Committees	Tenders Subcommittee
Legislative Basis	Committee established by the Council as per Schedule 7, Section 30 (1) (A), LGA 2002. Committee delegated powers by the Council as per Schedule 7, Section 32, LGA 2002
Membership	Mayor Eight Councillors (8) Independent Iwi representative (1)
Quorum	Five members (5)
Meeting frequency	Six weekly or as and when required.
Terms of Reference	<p>The Council delegates to the Committee responsibility for governance and decision making in the following areas:</p> <ul style="list-style-type: none"> • Roading. • 3 Waters. • Amenities. • Capital Programme and Contracts. <p>Governance in the above areas will include:</p> <ul style="list-style-type: none"> • Monitoring activities. • Review and establish levels of service in all areas of operations. • Review of Activity Management Plans or those plans to establish the Long Term operation of services. • Variations to budgeted costs within the Long Term Plan provisions. • Approval of long standing maintenance contracts. • Waiver of fees and charges outside delegated authorities, where considered less than high significance according to the Significance and Engagement Policy.

	<ul style="list-style-type: none"> • Matters which are determined to be of high significance by the Committee may be recommended to Council for a decision.
Limits to Delegation	<p>Matters that cannot be delegated by Council include:</p> <ul style="list-style-type: none"> • The power to make a rate. • The power to make a bylaw. • The power to borrow money, or purchase or dispose of assets, other than in accordance with the long term plan. • The power to adopt a long term plan, annual plan, annual report. • The power to appoint a Chief Executive. • The power to adopt policies required to be adopted and consulted on under this Act in association with the long term plan or developed for the purpose of the local governance statement. • The power to adopt a remuneration and employment policy.

SUB-COMMITTEE IN OPEN MEETING

GENERAL BUSINESS AND TABLED ITEMS

Items not on the agenda for the meeting require a resolution under section 46A of the Local Government Official Information and Meetings Act 1987 stating the reasons why the item was not on the agenda and why it cannot be dealt with at a subsequent meeting on the basis of a full agenda item. It is important to note that late items can only be dealt with when special circumstances exist and not as a means of avoiding or frustrating the requirements in the Act relating to notice, agendas, agenda format and content.

LOCAL AUTHORITIES (MEMBERS' INTERESTS) ACT 1968

Sub-Committee members are reminded that if he/she has a direct or indirect interest in any item on the agenda be it pecuniary or on grounds of bias and predetermination, then he/she must declare this interest and refrain from discussing or voting on this item.

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1 APOLOGIES AND DECLARATIONS OF INTEREST

1.1 APOLOGIES

Nil

1.2 UPDATES TO THE INTERESTS REGISTER

Sub-Committee members to please advise if there are any changes to be made to the current Interests Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

Notification from committee members of:

- 1.3.1 Any interests that may create a conflict with their role as a committee member relating to the items of business for this meeting (prior to taking part in the deliberation of a particular item); and
- 1.3.2 Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968.

1.4 NOTIFICATION OF LATE ITEMS

Where an item is not on the agenda for a meeting, that item may be dealt with at that meeting if:

- 1.4.1 The Committee by resolution so decides; and
- 1.4.2 The Chairperson explains at the meeting at a time when it is open to the public the reason why the item is not on the agenda, and the reason why the discussion of the item cannot be delayed until a subsequent meeting.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

2.1 CONFIRMATION OF THE OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE HELD ON 17 JUNE 2024

SUGGESTED RECOMMENDATION

That the minutes of the Operations and Capital Programme Delivery Committee held on 17 June 2024 be confirmed as true and correct.

2.2 RECEIPT OF MINUTES OF THE TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 27 JUNE 2024

SUGGESTED RECOMMENDATION

That the minutes of the Tenders Subcommittee Meeting held on 27 June 2024 be received and noted.

2.3 RECEIPT OF MINUTES OF THE EXTRAORDINARY TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 11 JULY 2024

SUGGESTED RECOMMENDATION

That the minutes of the Extraordinary Tenders Subcommittee Meeting held on 11 July 2024 be received and noted.

MINUTES OF THE OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE OF THE GREY DISTRICT COUNCIL**Held in Council Chambers, 105 Tainui Street, Greymouth****on Monday 17 June 2024 commencing at 2.11 pm**

PRESENT: Mayor Tania Gibson (Chair)
Councillor Allan Gibson (Deputy Chair), Councillor John Canning, Councillor Peter Davy, Councillor Kate Kennedy (via Zoom), Councillor Robert Mallinson, Councillor Tim Mora, Councillor Jack O'Connor

IN ATTENDANCE: Aaron Haymes (Group Manager Operations), Kurtis Perrin-Smith (Utilities Infrastructure Manager), Paddy Blanchfield (Transport & Infrastructure Manager), Trish Jellyman (Democracy Advisor), Megan Bourke (Communications Officer)

1 APOLOGIES AND DECLARATIONS OF INTEREST**1.1 APOLOGIES****APOLOGIES****COMMITTEE RESOLUTION OACPD 24/06/001****Moved: Mayor Tania Gibson****Seconded: Cr Jack O'Connor**

That the apologies received from Cr Rex MacDonald and Kw Tumahai be accepted and leave of absence granted.

Carried Unanimously**1.2 UPDATES TO THE INTERESTS REGISTER**

There were no updates to the Interest Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

There were no declarations of interest.

1.4 NOTIFICATION OF LATE ITEMS

There were no late items.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**2.1 CONFIRMATION OF THE OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE HELD ON 29 APRIL 2024****COMMITTEE RESOLUTION OACPD 24/06/007****Moved: Cr Allan Gibson****Seconded: Cr Peter Davy**

That the minutes of the Operations and Capital Programme Delivery Committee held on 29 April 2024 be confirmed as true and correct.

Carried Unanimously**2.2 RECEIPT OF MINUTES OF THE EXTRAORDINARY TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 29 APRIL 2024****COMMITTEE RESOLUTION OACPD 24/06/008****Moved: Mayor Tania Gibson****Seconded: Cr Peter Davy**

That the minutes of the Extraordinary Tenders Subcommittee Meeting held on 29 April 2024 be received and noted.

Carried Unanimously**2.3 RECEIPT OF MINUTES OF THE TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 30 MAY 2024****COMMITTEE RESOLUTION OACPD 24/06/009****Moved: Cr Allan Gibson****Seconded: Cr Peter Davy**

That the minutes of the Tenders Subcommittee Meeting held on 30 May 2024 be received and noted.

Carried Unanimously**3 AGENDA ITEMS****3.1 OPERATIONS AND CAPITAL PROGRAMME REPORT**

Refer page 20 of the agenda.

COMMITTEE RESOLUTION OACPD 24/06/010**Moved: Cr Robert Mallinson****Seconded: Cr John Canning****That the Operations and Capital Programme Delivery Committee:**

1. Receives the Operations and Capital Programme Report and notes the information contained herein.

The UIM provided a detailed update on the water break in the Rapahoe / Dunollie areas. He stated that there were three breaks in total. He advised that the team working tirelessly over seven hours to restore water supply and it was back on by 10.30pm.

Her Worship asked how Council can communicate better with the public in these types of situations.

The UIM confirmed that the contractor had followed procedures and did notify the Afterhours Call Centre but that information going out was delayed.

The GMO confirmed lessons were learnt around being able to contact people and how to get communications flowing quicker. He outlined the type of tools that could be used to get messaging out faster.

Cr Kennedy spoke of easily used communication tools available in the Rapahoe area such as civil defence messaging and community Facebook pages. She stated this was a terrible situation especially for accommodation providers and residents. She stated that businesses are keen to see this infrastructure upgraded and work completed as soon as possible. She asked if the water is tested while breaks have been open to the outside environment.

The UIM advised that the contractors have detailed protocols that they must follow when a break occurs. He confirmed that there is also a flushing protocol in place for this reason.

Her Worship noted that all communication platforms are in place but they need to be used correctly and promptly.

Cr Kennedy stated that seven hours is a long time for people not to have access to drinking water and had this happened in summertime then it would have been more serious. She stated that this pipe needs to be replaced as quickly as possible.

The UIM confirmed that the water is safe to drink as Council has an ongoing monitoring and testing system in place.

Her Worship thanked the Rapahoe community for their patience during this time.

Cr Gibson asked for an update on the Cobden reservoir.

The UIM responded that this is one of the bigger projects that Council is working on, it is challenging and complex project given its location. He stated that consents are now in place and land ownership issues are in the final stages of completion. He advised that this is a similar situation to Tasman View and Arnott Heights.

Her Worship asked the GMO if there is potential for a reduction in rates with the release of NZTA's budget for pothole prevention. He stated that it is unlikely this will reduce rates as there are other matters that have cropped up, but Council did not fall far short from what was requested.

The TIM advised that Council has put in a huge bid with local roads to get increase of 77% in local road pothole prevention, 43% funding, and bridges are to get 86%. He stated that there is an additional \$8.5M within the current indicative funding allocation available to Council.

The TIM answered questions about the weed control programme for roads around the district, he advised that this work should start shortly.

Carried Unanimously

4 IN COMMITTEE ITEMS

That the public is excluded from this part of the meeting in relation to:

Agenda items 4.1, 4.2 and 4.3

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

COMMITTEE RESOLUTION OACPD 24/06/011**Moved: Mayor Tania Gibson****Seconded: Cr Jack O'Connor**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
4.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE HELD ON 29 APRIL 2024	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
4.2 - RECEIPT OF IN COMMITTEE MINUTES OF THE EXTRAORDINARY TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 29 APRIL 2024	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
4.3 - RECEIPT OF IN COMMITTEE MINUTES OF THE TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 30 MAY 2024	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

Carried Unanimously

5 SUB-COMMITTEE RESUMES IN OPEN MEETING

CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.

The meeting concluded at 2.41 pm.

Confirmed

T Gibson

Chairperson

____/____/____

Date

UNCONFIRMED

MINUTES OF THE TENDERS SUBCOMMITTEE MEETING OF THE GREY DISTRICT COUNCIL**Held in Council Chambers, 105 Tainui Street, Greymouth****on Thursday 27 June 2024 commencing at 3.37pm**

PRESENT: Cr Allan Gibson (Chair)
Mayor Tania Gibson (Deputy Chair), Councillor Robert Mallinson, Councillor Rex MacDonald, Councillor Peter Davy

IN ATTENDANCE: Kurtis Perrin-Smith, Paddy Blanchfield (Transport Manager), Trish Jellyman (Democracy Advisor)

1 APOLOGIES AND DECLARATIONS OF INTEREST**1.1 APOLOGIES**

There were no apologies.

1.2 UPDATES TO THE INTERESTS REGISTER

There were no updates to the Interest Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

There were no declarations of interest.

1.4 NOTIFICATION OF LATE ITEMS**2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS****2.1 CONFIRMATION OF THE TENDERS SUBCOMMITTEE MEETING HELD ON 30 MAY 2024****COMMITTEE RESOLUTION TC 24/06/004****Moved: Mayor Tania Gibson****Seconded: Cr Rex MacDonald**

That the minutes of the Tenders Subcommittee Meeting held on 30 May 2024 be confirmed as true and correct.

Carried Unanimously

3 IN COMMITTEE ITEMS

That the public is excluded from this part of the meeting in relation to:

Agenda items 3.1, 3.2, 3.3

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

COMMITTEE RESOLUTION TC 24/06/005

Moved: Mayor Tania Gibson

Seconded: Cr Peter Davy

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
3.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF TENDERS SUBCOMMITTEE MEETING HELD ON 30 MAY 2024	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
3.2 - GROUND REMEDIATION CIVIL WORKS - NEW LIBRARY	<p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
3.3 - 2023-24-24 - GREYMOUTH WASTEWATER UV TREATMENT EQUIPMENT	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for

	<p>person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>withholding would exist under section 6 or section 7</p>
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Carried Unanimously

4 SUB-COMMITTEE RESUMES IN OPEN MEETING

CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.

The meeting concluded at 4.01 pm

Confirmed

A Gibson
Chairperson

_____/_____/_____

Date

MINUTES OF THE EXTRAORDINARY TENDERS SUBCOMMITTEE MEETING OF THE GREY DISTRICT COUNCIL**Held in Council Chambers, 105 Tainui Street, Greymouth****on Thursday 11 July 2024 commencing at 4.41 pm**

- PRESENT:** Cr Allan Gibson (Chair)
Mayor Tania Gibson (Deputy Chair), Councillor Robert Mallinson, Councillor Rex MacDonald, Councillor Peter Davy
- IN ATTENDANCE:** Aaron Haymes (Group Manager Operations), Kurtis Perrin-Smith (Utilities & Infrastructure Manager), Trish Jellyman (Democracy Advisor)

1 APOLOGIES AND DECLARATIONS OF INTEREST**1.1 APOLOGIES**

There were no apologies.

1.2 UPDATES TO THE INTERESTS REGISTER

There were no updates to the Interest Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

There were no declarations of interest.

1.4 NOTIFICATION OF LATE ITEMS

There were no late items.

2 IN COMMITTEE ITEMS

That the public is excluded from this part of the meeting in relation to:

Agenda items 2.1 & 2.2

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

COMMITTEE RESOLUTION TC 24/07/017

Moved: Cr Rex MacDonald
Seconded: Cr Robert Mallinson

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
2.1 - 2023-24-07 - COUNCIL CHAMBER GROUND FLOOR WINDOW REPLACEMENT	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
2.2 - EARLY CONTRACTOR INVOLVEMENT (ECI) OF THE GREYMOUTH LIBRARY PROJECT	<p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

Carried Unanimously

3 SUB-COMMITTEE RESUMES IN OPEN MEETING

CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.

3. Based on the Greymouth Library Early Contractor Involvement Tender Report Provided by the Project Quantity Surveyor Kingston's, and subject to 2 above, Tony Wilkins Builders Limited by awarded the tender relating to the Early Contractor Involvement.
4. That the award to Tony Wilkins Builders Limited, for Early Contractor Involvement stage of the project, be released publicly once the unsuccessful tenderer has been notified.

The meeting concluded at 4.54 pm

Confirmed

A Gibson
Chairperson

_____/_____/_____
Date

UNCONFIRMED

3 AGENDA ITEMS

3.1 OPERATIONS AND CAPITAL PROGRAMME REPORT

File Number:

Report Author: Group Manager Operations

Report Authoriser: Acting Chief Executive

Appendices: Nil

1. REPORT PURPOSE

1. This report is to provide an update to the Operations and Capital Programme Delivery Committee with respect to the delivery of functions and activities within the Operations Group.

2. OFFICER RECOMMENDATION

That the Operations and Capital Programme Delivery Committee:

1. Receives the Operations and Capital Programme Report and notes the information contained herein.

3. TRANSPORT DEPARTMENT

- 3.1. **Roading Maintenance Contract 2023 – 2026** – Roothing maintenance contract lead by Issac Construction Ltd is on track and the contractors are meeting expectations for service delivery. Below are photos of some works that our contractors completed recently at various locations of the district.



Figure 1: Drainage works on Coulson Road



Figure 2: Vegetation cleared on SH 6 near Greymouth High school

- 3.2. **Bridge Seismic Resilience Improvement / Surface Treatment** – Works completed for Big River and Haupiri and Arnold River Bridges. Little Hohonu No.2 will be started next week. Following that there will be 6 more bridges that will be strengthened.



Figure 3: Haupiri Bridge seismic strengthening project

Footpath Renewals – Footpath renewal works for year 23-24 has been completed. Maintenance works still going on various locations as needed. We completed renewal works in McKane Place, Bridge Street, Ngarimu Street and Frickeleton Street. Work has been completed on State Highway 6, Preston Road, Marlborough Street, and Cowper Street. Some pictures of the completed works as below.



Figure 4: Footpath maintenance works on Marlborough Street



Figure 5: Footpath remedial works on Preston Road



Figure 6: Footpath renewal works near retirement flats on Ngarimu Street

- 3.3. **Taylorville Road Retaining Wall** – Works were completed on Taylorville Road earlier this month. Major works were done to replace the existing culvert with a bigger culvert to accommodate the excess water coming off the hill. Gabion baskets were placed on the downstream side of the culvert where an under slip was identified two years ago, and pavement re- instatement works for the whole area have been completed. The site is still under a shoulder closure and 30kph speed limit and this will continue until barrier works are complete in approximately one month. The Transport Team will continue to monitor the site until the project is completed and Traffic Management is completely removed.



Figure 7: Taylorville Road – Retaining Wall



Figure 8: Taylorville Road Project – Temporary barriers in place, re-installation of safety barrier to be completed

- 3.4. **Arnott's Height Slip Remedial Works** – Staff are working with contractors Isaac Construction to prepare for the slip retaining works. Engineering design work is in at the final stage and work will commence on site early in August.

4. UTILITIES & INFRASTRUCTURE DEPARTMENT

4. Water Supplies

4.2.1 **Greater Greymouth Water Supply Additional Bore** – Work is well underway to complete works on the new fourth bore. Our Contractor has completed critical works to ensure the new bore can be connected to the existing infrastructure and is now busy completing the headworks/electrical duct installation. In parallel, our electrical and control contractor is working to install the new pump controls and ensuring that systems are in place to operate the new bore pump. Once these elements are completed, a bore pump will be installed, and development of the new bore will commence.

The new bore is expected to be operational and usable for the drinking water supply before the end of the year and available throughout the upcoming drier summer period.



Figure 9: Bore # 4 Installation – Pre-liner Install.



Figure 10: Bore # 4 Installation – Post Liner Install.

4.3 Stormwater

- 4.3.1 **Tasman Street Stormwater Upgrade** – The first stage of the works is now complete, with final landscaping in place. Staff are now moving their attention to the lower portion of works between the cemetery and cycle trail. This portion of work will see the improvement of the waterway, including removal of artificial drop out the end of the cemetery pipeline. This will ensure fish passage is reinstated, along with replanting of the area.



Figure 11: Tasman Street - Completed Landscaping Looking South.



Figure 12: Tasman Street - Completed Landscaping Looking Northwest.

4.4 Public Conveniences

- 4.4.1 **Mitchells Toilet and Parking Area** – Great progress has been made by our contractor during June. Work is expected to be completed late July/early August. Council will shortly be talking with interested parties for the operation and maintenance of the new facility.

Staff have received very positive feedback from the local community who are pleased with the work being undertaken on site and looking forward to the completion of the new amenity works.



Figure 13: Dry Vault and Toilet Pad



Figure 14: Completed Toilet and Shelter awaiting Cladding



Figure 15: Vehicle Parking Area to improve safety and amenity for boat launching and trailer parking

4.3 Wastewater

- 4.3.1 **Resource Consents Renewals** – Staff will shortly meet with the WCRC to talk through the three ongoing consent renewal applications. These being, the Runanga Wastewater Treatment Plant discharge permits, Moana Wastewater Treatment Plant discharge permits and the Greymouth Sewerage Scheme Stage One discharge permits.

This meeting will discuss the current status of each permit, the applications for renewal and determine a way forward for Council around the three consents.

- 4.3.2 **Sludge Surveys** – Results are now to hand from the sludge surveys, completed in May/June this year. Sludge levels are variable between sites, with some sites requiring attention. Staff will now seek budgetary pricing to support draft LTP budget discussion with Council. Resolution of sludge levels at some facilities is required to ensure that treatment process can continue and to ensure that discharge limits are not exceeded.

- 4.3.3 **Runanga Wastewater Treatment Plant** – New inlet and septage arrival screens have now been ordered. While one unit is available shortly, the other septage unit, will not be available until early 2025. Plans will shortly commence for the installation of the first unit, including some civil works and power supply to site.

4.4 Refuse and Recycling

- 4.4.1 The new Solid Waste Operations contract is to be released to market in early August. Staff are busy working with our colleagues at the Westland District Council and consultant, Tokin & Taylor to complete the documentation required. This work is critical, as documentation needs to be released quickly to ensure a successful contractor, can commence operations on 1 July 2025.

- 4.4.2 The one-year role over of the existing contractor was completed, with the current contract expiry date now being 30 June 2025.

- 4.4.3 Staff have continued auditing recycling wheelie bins over the previous period. Now that information is being collected, a more formal summary of findings will be presented to this Committee on a monthly basis, through this report. The first such summary will be at the August meeting.

4.5 Parks and Reserves

- 4.5.1 **Maintenance Contract** - The one-year term role over for this contract has been completed, with the new expiry date being 30 June 2025. Staff will shortly commence working on the tender documentation for the upcoming RFT process. Documents for this process need to be released no later than November 2024.

- 4.5.2 **Keith Road Playground Upgrade** – Staff have met twice with a member of the newly formed group, who wish to upgrade the current playground area. A more formal meeting is to be set up to discuss the project. It is understood that the project has significant community support.

Once the full project scope is understood, staff will report to Council under the special assets policy to gain Council direction on the matter.

5 BUILDING CONTROL

5.1 Building Consents

56 Building Consent applications were received in May and June combined. Of those:

- 9 Commercial applications received were generally for alterations to existing or 'outbuilding' type structures.
- 15 applications received for Heaters (Solid Fuel Heaters).
- 2 applications for Separation of Services.
- 21 applications received for new dwellings.

5.2 Continuous Improvement and Internal Audits

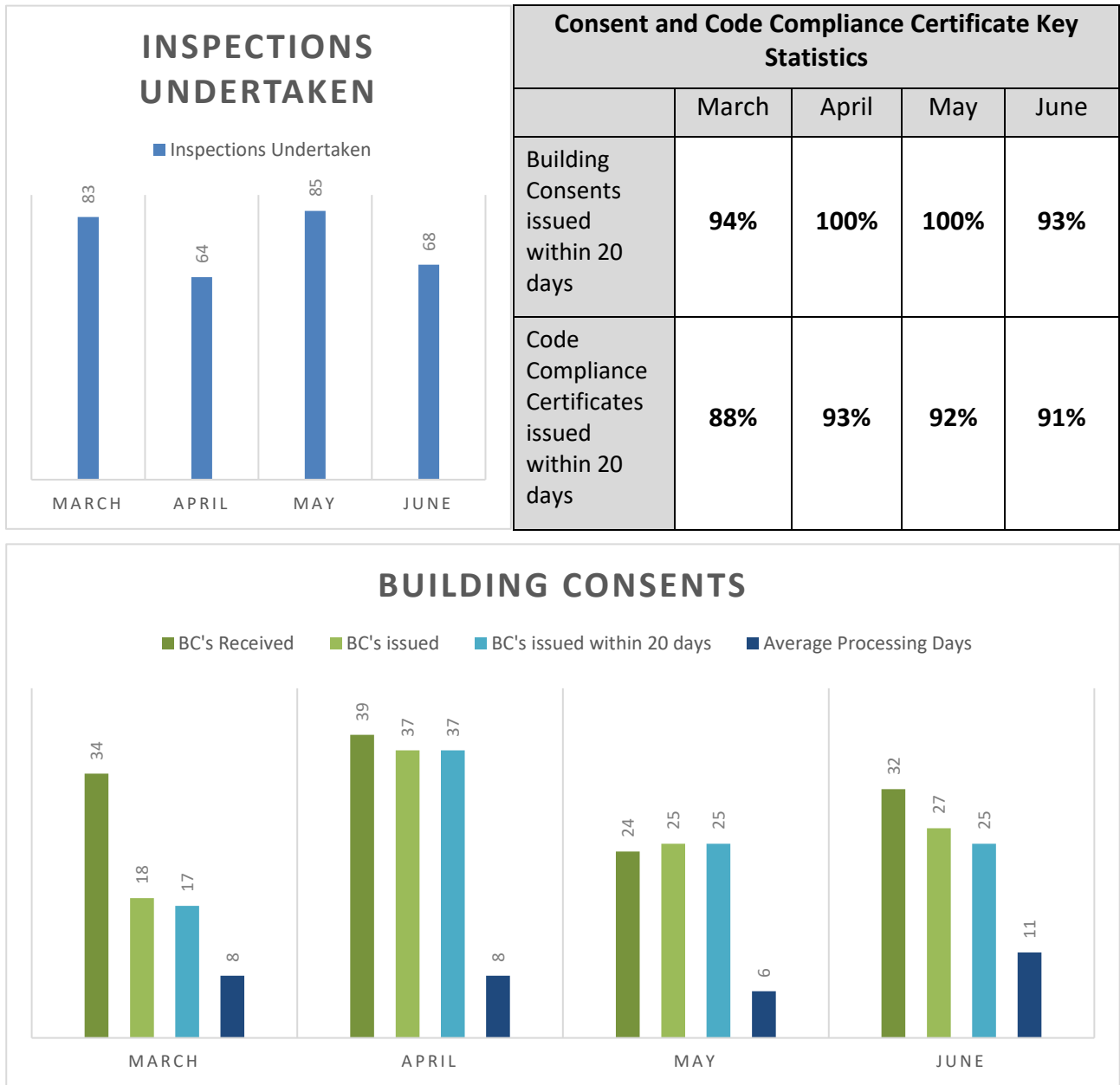
Under conditions of accreditation BCA's are required to undertake internal audits. Auditing helps BCA's improve processes and the quality of consenting. Planned audits have recently been conducted by staff in accordance with the 23/24 audit schedule.

5.3 BCA Accreditation

International Accreditation New Zealand has provided confirmation of clearance of their latest assessment of the Grey District Council BCA. The next step is that MBIE write provide formal confirmation of continued accreditation, which is expected to be received in July.

The next BCA accreditation assessment is tentatively scheduled for the beginning of December 2024.

5.4 Building Consent Statistics Graphics

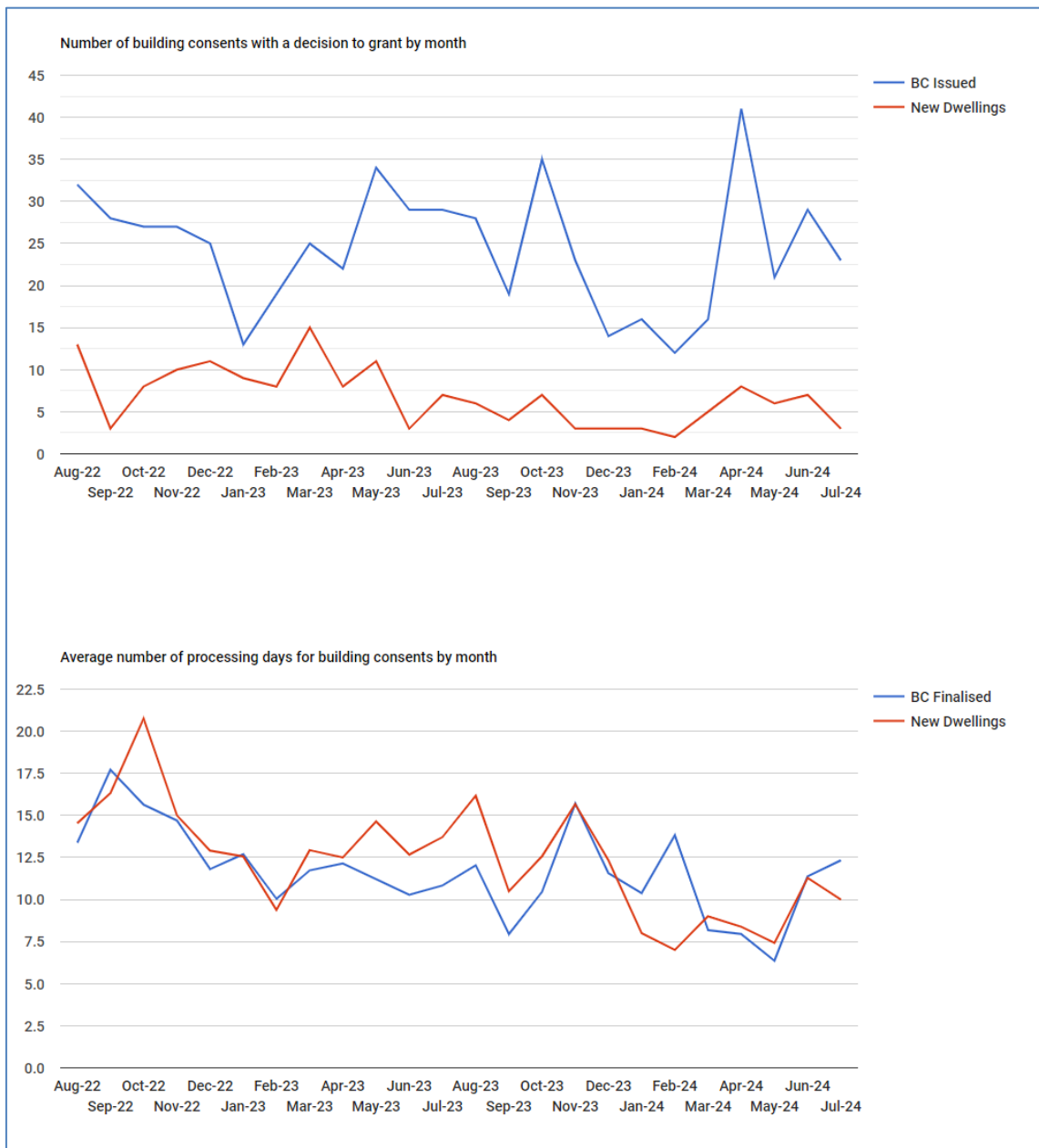


5.5 LTP Performance Measures

Measure	Target	Current Performance
% of building consent applications issued with statutory time limits	100%	94%
% of Code Compliance Certificates issued with statutory time limits	100%	87%
% of building inspection undertaken at agreed times	95%	98%
Grey District Council maintains accreditation as a building consent authority	Achieved	Achieved

5.6

Building Consent Long Term Trends



6 BUSINESS & CONTRACTS

6.1 Retirement Housing Maintenance

The fencing work at the Ngarimu Street complex is nearly complete. Staff have received good feedback from the residents and the general public about the recent work.

The new master key systems has been completed at the Cowper Street complex. This was the final complex to be completed which brings the key upgrade project to a conclusion.

A number of flats are currently vacant. Two of these flats require upgrade works which staff are in the process of undertaking.

Switchboards replacements have been undertaken in some of the flats with more still to complete. Approximately 15 out of the 118 switchboards have been replaced to date. These switchboards were installed in the 1950's & 1970's. RCDs (Residual Current Devices) need to be installed when electrical upgrades are undertaken to satisfy electrical regulations. These cannot be installed into the old switchboards as the switchboards have outdated circuit breaker brackets. The switchboard upgrades provide a much greater level of electrical safety, helping to reduce the risk of electrocution and electrical fires.



Figure 16: Old Switchboard



Figure 17: New Switchboard

6.2 Inhouse Taskforce

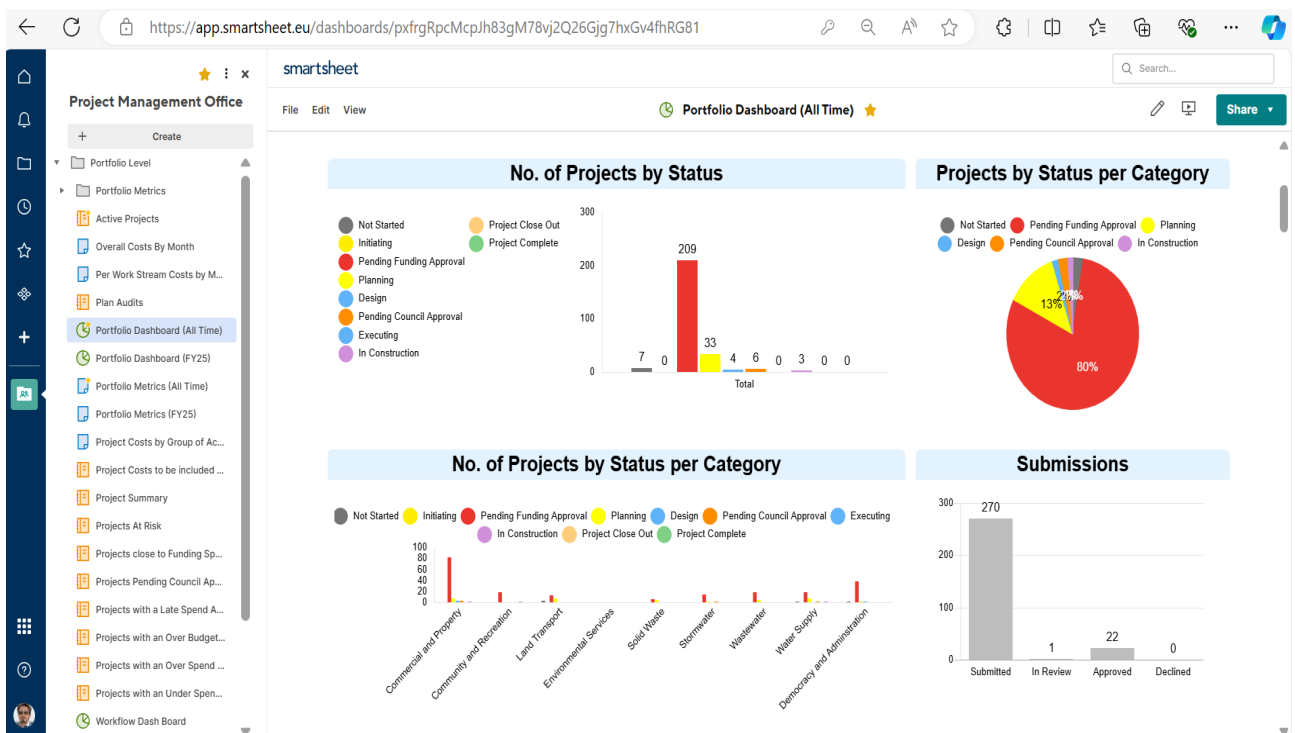
Staff are continuing with general maintenance and assisting other Council departments.

8. CAPITAL PROGRAMME

8.1 Smartsheet Implementation

The Group Manager Operations previously advised the committee that a method of planning, delivering and monitoring the capital programme was a critical component to delivery of a programme on time, to budget and to limit the number of future carryforwards. This is typically called a CPMS or Capital Programme Management System and is common in organisations with capital programmes of the size and as complex as that delivered by Grey District Council.

Implementation of a Capital Programme Management System is well underway with the details of the draft Annual Plan added for training and testing. One objective of the system is to provide enhanced visibility of progress through detailed reporting. Budgets are currently being loaded against projects, and staff training for updating progress will enable the provision of enhanced reporting to the committee in future Capital Programme Reports. Staff will also provide a demonstration of the system at a future workshop or committee meeting.



Watchlist Capital Projects Summary

	Project	Funded by	Progress & Actions	Project on Budget	Project on Programme
1	Port Slipway upgrade (to achieve 150T capacity)	PGF \$3M funding Additional \$400k for winches GDC \$300k	Winch shed Building Consent being processed. Replacement winches procured (\$280k) approved 30 November23. Maintenance and strengthening design scope and costing underway	Project Budget: \$3,700,000 Spend to Date: \$3,626,160	End of Nov24
2	Richmond Quay Wharf safety project	Grey DC funded	Approx. 60m wharf repair for H+S reasons. Test pit and piling has been successful, informing a more cost effective design solution than that previously produced, which was well over budget. A Council decision will be required in the near future on options to complete this work. Regional Infrastructure Funding opportunities to evolve and complete the works with other port infratrucutre works.	Project Budget: \$400k Spend to date \$114,122	To be re-programmed
3	Cobden Reservoir	GDC Rates funded	Land purchase agreed and easement completed. Tank material purchased. Geotechnical finalised tank and access road location. Civils Contract drafted for tender. Additional budget will be required, likely an LTP consideration.	Project Budget: \$3,141,000 Spend to Date: \$1,316,385	To be re-programmed
4	Anzac Park toilets replacement	GDC Rates funded	Renewal – Two separate buildings. Septic tank, two pan unisex toilets. Cost of prefab unit \$102.5k plus cranage (\$9k) and site development estimate @\$150k = circa \$252k Civils contract to be awarded.	Project Budget: \$175,000 Spend to Date: \$182,134	Q3 24
5	Development/GDC Library	Funded Council (75%) by a Central Government grant funding and DWC (25%)	Ground Improvement works awarded to Issac construction Ltd. Tony Wilkins builders awarded ECI Ground Improvement underway as of 24.07.24	Early phase of work, currently within budget	Late 2025
6	New Mitchells Toilet and Shelter	Tif#6 and #7 Funded \$257k GDC Rates funded \$125k (if necessary)	Toilet and shelter complete. Landscaping and Earthworks nearing completion. On time and within budget.	Project Budget: \$382k Spend to Date: \$282,729	Jul 24
7	Animal Shelter Upgrade	GDC loan funded	Removed from the programme as a result of the Enhanced Annual Plan decision.		
8	Harbour Board Building EQ Strengthening	GDC Funded	On hold pending future Council decision.		On hold

9	Runanga/Kotare Domain refurbishment	3 Waters Better Off Funded \$180k +\$17k dog park	Almost complete. Community led project with \$180k funding to undertake civils works and improvements.	Project Budget: \$197k \$181k spent to date	Aug 24 for GDC works
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Spend on projects are to the end of 24 Jul 2024

WSP Opus PGF WRC IRG TIF LINZ MBIE RIF	External Consultant WSP Opus Provincial Growth Fund now 'Kanoa' Westland Regional Council Infrastructure Reference Group, part of MBIE Tourism Infrastructure Fund Land Information New Zealand Ministry of Business, Innovation and Employment Regional Infrastructure Fund from MBIE
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Capital Projects Detail

Port Slipway upgrade	PGF/ IRG / MBIE \$3,400,000 with GDC \$300k (contingency) cost to complete \$276k Additional funding from PGF \$400k to provide Replacement Winch, Powerpack and Shelter, likely costing circa \$420k. Stantec provided revised condition survey highlighting maintenance and strengthening requirements for operational safety on existing slipway and 50year old underwater structures. Design and Costs to complete (\$497k in 2024LTP) with design underway to support funding proposal. Water treatment is within maintenance scope but not critical path work.
Blaketown Pens	Not in current programme - Potentially part of Regional Infrastructure Fund application
Richmond Quay Wharf safety project	\$400k GDC funded budget – Approx. 60m wharf repair. Revised WPS report (Nov 2023) reviewed with revised costs, was well in excess of budget. Several contractors were consulted on alternative solutions, Grant Hood Contracting completed trial sheet piling that suggests an alternative cost-effective design is feasible. This is being developed as potentially part of Regional Infrastructure Fund application.
New Cobden Reservoir	Critical storage for Cobden. Current expenditure \$1,236,524 Council funding (\$2.6mil) subject to confirmation of approval to proceed Tank materials currently in storage with extensive civils contract to tender in early 2024. Stantec drafting tender documents and geotechnical report. (delayed)
Anzac Park Toilets replacement	Location and civil works needed to lift toilets above flood level. Power, pump and separator to be installed to connect to existing. Resource consent issues being resolved. Tenders for 130m of service connection and foundation construction. Additional funding provided to complete connection and civils work.
Library/ Community Hub	Project Managed by Sam Summerton at SmartPM Ground improvement works underway, detailed design is progressing and staff are preparing to engage with the community on the features to be incorporated into the library.
New Mitchells Toilet and Shelter	Detailed community stakeholder engagement undertaken. Design improvements were made to the layout, location of the toilets, boat parking, the public picnic area by the lake. The final design was well received by the community, work is well underway and positive community feedback has been received.

New Puketahi Street Reservoir	Critical supply to Greymouth township. Originally part of DIA 3 Waters Accelerated Infrastructure scope. Discussions occurring with landowners and other stakeholders in the locality on access to the site.
Runanga/Kotare Domain refurbishment	Community led refurbishment of existing domain with DIA Three Waters funding. GDC providing compliance, project management assistance and reporting. New Dog Park, Car park and grass area completed. Footpaths formed and skate area being refurbished. Community planting days planned for spring months.

Confirmation of Statutory Compliance

<p>Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).</p> <p>(a) This report contains:</p> <ul style="list-style-type: none"> (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement. <p>(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.</p>

4 IN COMMITTEE ITEMS

COUNCIL IN-COMMITTEE

That the public is excluded from this part of the meeting in relation to:

Agenda items 4.1, 4.2, & 4.3

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

OFFICER RECOMMENDATION

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
4.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE HELD ON 17 JUNE 2024	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
4.2 - RECEIPT OF IN COMMITTEE MINUTES OF THE TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 27 JUNE 2024	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
4.3 - RECEIPT OF IN COMMITTEE MINUTES OF THE EXTRAORDINARY TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 11 JULY 2024	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

5 SUB-COMMITTEE RESUMES IN OPEN MEETING

CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING