

MINUTES OF THE OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE OF THE GREY DISTRICT COUNCIL**Held in Council Chambers, 105 Tainui Street, Greymouth****on Monday 29 July 2024 commencing at 2.50pm**

PRESENT: Mayor Tania Gibson (Chair)
Councillor Allan Gibson (Deputy Chair), Councillor John Canning, Councillor Peter Davy, Councillor Kate Kennedy, Councillor Rex MacDonald, Councillor Robert Mallinson, Councillor Tim Mora, Councillor Jack O'Connor (via Zoom)

IN ATTENDANCE: Aaron Haymes (Group Manager Operations), Neil Engelbrecht (Finance Manager) via Zoom, Kurtis Perrin-Smith (Utilities Infrastructure Manager), Paddy Blanchfield (Transport Infrastructure Manager), Kaia Beal (Solid Waste Officer), Trish Jellyman (Democracy Advisor), Shannon Beynon (Communication & Engagement Manager)

1 APOLOGIES AND DECLARATIONS OF INTEREST**1.1 APOLOGIES****APOLOGY****COMMITTEE RESOLUTION OACPD 24/07/001****Moved: Mayor Tania Gibson****Seconded: Cr John Canning**

That the apology received from Kw Francois Tumahai be accepted and leave of absence granted.

Carried Unanimously

logies.

1.2 UPDATES TO THE INTERESTS REGISTER

There were no updates to the Interest Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

There were no declarations of interest.

1.4 NOTIFICATION OF LATE ITEMS

There were no late items.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**2.1 CONFIRMATION OF THE OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE HELD ON 17 JUNE 2024****COMMITTEE RESOLUTION OACPD 24/07/002****Moved: Mayor Tania Gibson****Seconded: Cr Rex MacDonald**

That the minutes of the Operations and Capital Programme Delivery Committee held on 17 June 2024 be confirmed as true and correct.

Carried Unanimously

2.2 RECEIPT OF MINUTES OF THE TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 27 JUNE 2024

COMMITTEE RESOLUTION OACPD 24/07/003

Moved: Mayor Tania Gibson

Seconded: Cr Rex MacDonald

That the minutes of the Tenders Subcommittee Meeting held on 27 June 2024 be received and noted.

Carried Unanimously

2.3 RECEIPT OF MINUTES OF THE EXTRAORDINARY TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 11 JULY 2024

COMMITTEE RESOLUTION OACPD 24/07/004

Moved: Mayor Tania Gibson

Seconded: Cr Rex MacDonald

That the minutes of the Extraordinary Tenders Subcommittee Meeting held on 11 July 2024 be received and noted.

Carried Unanimously

3 AGENDA ITEMS

3.1 OPERATIONS AND CAPITAL PROGRAMME REPORT

Refer page 19 of the agenda.

In response to question from Cr MacDonald regarding the Arnott's Height slip, the TIM advised that the geotech report was received today and will be circulated to Councillors.

Cr MacDonald acknowledged that this is not an easy fix and is a bit more technical than what was thought. He stated that he would pass this information on to the constituents that he had been dealing with as he is unsure that they are aware of the complexities around this.

The GMO advised that there are a lot of services (piping etc) around this area and the slip is still moving.

The UIM provided an update on the raw sewage problem in Cobden. He advised that a property on Nelson Quay was affected. A reflux valve has now been put in place on this property and an issue at the wastewater plant in Cobden has been repaired with the alarm system and level control systems also repaired.

Her Worship stated that this problem was not reported to Council and Council's Communications staff were alerted to the problem via Facebook. She stated that if people don't contact Council directly then Council does not know and are then unable to act promptly.

Cr Kennedy asked for a progress report on the main water line at Rapahoe.

The UIM advised that staff are looking at cost estimates to replace the line which will be dealt with via the Long Term Plan process. He stated that the design is being worked through with other agencies such as Waka Kotahi (NZTA) and KiwiRail. He is meeting with local residents tomorrow.

Her Worship stated that it is good to see the number of building consents has gone up again this month.

Cr Mora asked the Solid Waste Officer (SWO) how the public is responding to wheelie bins being audited. The SWO responded that last month was the first full month of auditing with around 474 bins audited and 80% of bins audited for contamination were classified as a failure. He advised that the data will be released in the next couple of days.

Cr MacDonald asked the GMO if the implementation of Smartsheet is up and running yet.

The GMO advised that this system is designed to help manage the Capital Programme efficiently, to reduce carryforwards at the end of the year and to deliver what has been promised to the community. He stated that Smartsheet enables monitoring and delivery of projects. He stated that currently staff are loading financial information into it and the Teams are already using it. Once it is fully implemented monthly capital project management meetings will be held and this will assist with the formation of a monthly report.

Her Worship stated that a meeting is about to be held for Keith Road Playground project. A submission was received via the Annual Plan process for an upgrade of this playground and good progress is being made with the community group.

Mitchells Toilet Block Project: The GMO advised that the project is going well and is almost complete. Landscaping is yet to be finished. Panels are yet to be added which will provide screening of the shelter / toilet block. A decorative wrap with a landscape design is to be placed on the building. The parking area near the boat ramp has been reformed and the roadway to the boat ramp is close to being finished. The speed restriction may be altered to 50 km through the settlement as well as a 30 km speed restriction down to the boat ramp, which was requested by the residents during community engagement.

Kotare Domain Skatepark: The GMO advised this is looking very good and is close to completion.

Cr Kennedy stated that the next fine weather window should allow for work to be finished. She stated that the community is looking forward to the finishing touches being made to the dog park area.

The WMO advised that a new bin for the Domain is expected to arrive this week.

Her Worship spoke of planned communications due to go out outlining the work involved with sorting line for rubbish at McLeans Pit. She commented that there is a lot involved with this work.

COMMITTEE RESOLUTION OACPD 24/07/005

Moved: Cr John Canning

Seconded: Cr Kate Kennedy

That the Operations and Capital Programme Delivery Committee:

1. Receives the Operations and Capital Programme Delivery Report and notes the information contained herein.

Carried Unanimously

4 IN COMMITTEE ITEMS

That the public is excluded from this part of the meeting in relation to:

Agenda item 4.1

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

COMMITTEE RESOLUTION OACPD 24/07/006

Moved: Mayor Tania Gibson

Seconded: Cr Allan Gibson

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
4.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE HELD ON 17 JUNE 2024	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
4.2 - RECEIPT OF IN COMMITTEE MINUTES OF THE TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 27 JUNE 2024	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
4.3 - RECEIPT OF IN COMMITTEE MINUTES OF THE EXTRAORDINARY TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 11 JULY 2024	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

Carried Unanimously

5 SUB-COMMITTEE RESUMES IN OPEN MEETING

CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.

The meeting concluded at 3.08 pm.

Confirmed

T Gibson

Chairperson

_____/_____/_____
Date