

A Meeting of the Operations and Capital Programme Delivery Committee will be held as follows:

Date: Monday 9 September 2024

Time: 3:30pm or at the conclusion of the Finance, Regulatory & Business Support Committee meeting

Venue: Council Chambers, 105 Tainui Street, Greymouth

Paul Pretorius
Acting Chief Executive

AGENDA

Members:

Chair: Mayor Tania Gibson
Deputy Chair: Councillor Allan Gibson
Members: Councillor John Canning
Councillor Kate Kennedy
Councillor Rex MacDonald
Councillor Robert Mallinson
Councillor Tim Mora
Councillor Jack O'Connor
Kaiwhakahaere Francois Tumahai

(Quorum 5 members)

Contact Telephone: 03 7698600
Email: trish.jellyman@greydc.govt.nz
Website: <https://www.greydc.govt.nz/our-council/agendas-and-minutes/Pages/default.aspx>

The information in this document is provided to facilitate good competent decisions by Council and does in no way reflect the views of Council. Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

TERMS OF REFERENCE

Type of Committee	Council Committee
Subordinate to	Council
Subordinate Committees	Tenders Subcommittee
Legislative Basis	Committee established by the Council as per Schedule 7, Section 30 (1) (A), LGA 2002. Committee delegated powers by the Council as per Schedule 7, Section 32, LGA 2002
Membership	Mayor Eight Councillors (8) Independent Iwi representative (1)
Quorum	Five members (5)
Meeting frequency	Six weekly or as and when required.
Terms of Reference	<p>The Council delegates to the Committee responsibility for governance and decision making in the following areas:</p> <ul style="list-style-type: none"> • Roading. • 3 Waters. • Amenities. • Capital Programme and Contracts. <p>Governance in the above areas will include:</p> <ul style="list-style-type: none"> • Monitoring activities. • Review and establish levels of service in all areas of operations. • Review of Activity Management Plans or those plans to establish the Long Term operation of services. • Variations to budgeted costs within the Long Term Plan provisions. • Approval of long standing maintenance contracts. • Waiver of fees and charges outside delegated authorities, where considered less than high significance according to the Significance and Engagement Policy.

	<ul style="list-style-type: none"> • Matters which are determined to be of high significance by the Committee may be recommended to Council for a decision.
Limits to Delegation	<p>Matters that cannot be delegated by Council include:</p> <ul style="list-style-type: none"> • The power to make a rate. • The power to make a bylaw. • The power to borrow money, or purchase or dispose of assets, other than in accordance with the long term plan. • The power to adopt a long term plan, annual plan, annual report. • The power to appoint a Chief Executive. • The power to adopt policies required to be adopted and consulted on under this Act in association with the long term plan or developed for the purpose of the local governance statement. • The power to adopt a remuneration and employment policy.

SUB-COMMITTEE IN OPEN MEETING

GENERAL BUSINESS AND TABLED ITEMS

Items not on the agenda for the meeting require a resolution under section 46A of the Local Government Official Information and Meetings Act 1987 stating the reasons why the item was not on the agenda and why it cannot be dealt with at a subsequent meeting on the basis of a full agenda item. It is important to note that late items can only be dealt with when special circumstances exist and not as a means of avoiding or frustrating the requirements in the Act relating to notice, agendas, agenda format and content.

LOCAL AUTHORITIES (MEMBERS' INTERESTS) ACT 1968

Sub-Committee members are reminded that if he/she has a direct or indirect interest in any item on the agenda be it pecuniary or on grounds of bias and predetermination, then he/she must declare this interest and refrain from discussing or voting on this item.

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1 APOLOGIES AND DECLARATIONS OF INTEREST

1.1 APOLOGIES

Cr Peter Davy is on leave of absence from 06/08/24 to 13/09/24

1.2 UPDATES TO THE INTERESTS REGISTER

Sub-Committee members to please advise if there are any changes to be made to the current Interests Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

Notification from committee members of:

- 1.3.1 Any interests that may create a conflict with their role as a committee member relating to the items of business for this meeting (prior to taking part in the deliberation of a particular item); and
- 1.3.2 Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968.

1.4 NOTIFICATION OF LATE ITEMS

Where an item is not on the agenda for a meeting, that item may be dealt with at that meeting if:

- 1.4.1 The Committee by resolution so decides; and
- 1.4.2 The Chairperson explains at the meeting at a time when it is open to the public the reason why the item is not on the agenda, and the reason why the discussion of the item cannot be delayed until a subsequent meeting.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

2.1 CONFIRMATION OF THE OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE HELD ON 29 JULY 2024

SUGGESTED RECOMMENDATION

That the minutes of the Operations and Capital Programme Delivery Committee held on 29 July 2024 be confirmed as true and correct.

2.2 RECEIPT OF MINUTES OF THE TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 8 AUGUST 2024

SUGGESTED RECOMMENDATION

That the minutes of the Tenders Subcommittee Meeting held on 8 August 2024 be received and noted.

2.3 RECEIPT OF MINUTES OF THE TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 22 AUGUST 2024

SUGGESTED RECOMMENDATION

That the minutes of the Tenders Subcommittee Meeting held on 22 August 2024 be received and noted.

MINUTES OF THE OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE OF THE GREY DISTRICT COUNCIL**Held in Council Chambers, 105 Tainui Street, Greymouth****on Monday 29 July 2024 commencing at 2.50pm**

PRESENT: Mayor Tania Gibson (Chair)
Councillor Allan Gibson (Deputy Chair), Councillor John Canning, Councillor Peter Davy, Councillor Kate Kennedy, Councillor Rex MacDonald, Councillor Robert Mallinson, Councillor Tim Mora, Councillor Jack O'Connor (via Zoom)

IN ATTENDANCE: Aaron Haymes (Group Manager Operations), Neil Engelbrecht (Finance Manager) via Zoom, Kurtis Perrin-Smith (Utilities Infrastructure Manager), Paddy Blanchfield (Transport Infrastructure Manager), Kaia Beal (Solid Waste Officer), Trish Jellyman (Democracy Advisor), Shannon Beynon (Communication & Engagement Manager)

1 APOLOGIES AND DECLARATIONS OF INTEREST**1.1 APOLOGIES****APOLOGY****COMMITTEE RESOLUTION OACPD 24/07/001****Moved: Mayor Tania Gibson****Seconded: Cr John Canning**

That the apology received from Kw Francois Tumahai be accepted and leave of absence granted.

Carried Unanimously

logies.

1.2 UPDATES TO THE INTERESTS REGISTER

There were no updates to the Interest Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

There were no declarations of interest.

1.4 NOTIFICATION OF LATE ITEMS

There were no late items.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**2.1 CONFIRMATION OF THE OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE HELD ON 17 JUNE 2024****COMMITTEE RESOLUTION OACPD 24/07/002****Moved: Mayor Tania Gibson****Seconded: Cr Rex MacDonald**

That the minutes of the Operations and Capital Programme Delivery Committee held on 17 June 2024 be confirmed as true and correct.

Carried Unanimously**2.2 RECEIPT OF MINUTES OF THE TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 27 JUNE 2024****COMMITTEE RESOLUTION OACPD 24/07/003****Moved: Mayor Tania Gibson****Seconded: Cr Rex MacDonald**

That the minutes of the Tenders Subcommittee Meeting held on 27 June 2024 be received and noted.

Carried Unanimously**2.3 RECEIPT OF MINUTES OF THE EXTRAORDINARY TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 11 JULY 2024****COMMITTEE RESOLUTION OACPD 24/07/004****Moved: Mayor Tania Gibson****Seconded: Cr Rex MacDonald**

That the minutes of the Extraordinary Tenders Subcommittee Meeting held on 11 July 2024 be received and noted.

Carried Unanimously**3 AGENDA ITEMS****3.1 OPERATIONS AND CAPITAL PROGRAMME REPORT**

Refer page 19 of the agenda.

In response to question from Cr MacDonald regarding the Arnott's Height slip, the TIM advised that the geotech report was received today and will be circulated to Councillors.

Cr MacDonald acknowledged that this is not an easy fix and is a bit more technical than what was thought. He stated that he would pass this information on to the constituents that he had been dealing with as he is unsure that they are aware of the complexities around this.

The GMO advised that there are a lot of services (piping etc) around this area and the slip is still moving.

The UIM provided an update on the raw sewage problem in Cobden. He advised that a property on Nelson Quay was affected. A reflux valve has now been put in place on this property and an issue at the wastewater plant in Cobden has been repaired with the alarm system and level control systems also repaired.

Her Worship stated that this problem was not reported to Council and Council's Communications staff were alerted to the problem via Facebook. She stated that if people don't contact Council directly then Council does not know and are then unable to act promptly.

Cr Kennedy asked for a progress report on the main water line at Rapahoe.

The UIM advised that staff are looking at cost estimates to replace the line which will be dealt with via the Long Term Plan process. He stated that the design is being worked through with other agencies such as Waka Kotahi (NZTA) and KiwiRail. He is meeting with local residents tomorrow.

Her Worship stated that it is good to see the number of building consents has gone up again this month.

Cr Mora asked the Solid Waste Officer (SWO) how the public is responding to wheelie bins being audited. The SWO responded that last month was the first full month of auditing with around 474 bins audited and 80% of bins audited for contamination were classified as a failure. He advised that the data will be released in the next couple of days.

Cr MacDonald asked the GMO if the implementation of Smartsheet is up and running yet.

The GMO advised that this system is designed to help manage the Capital Programme efficiently, to reduce carryforwards at the end of the year and to deliver what has been promised to the community. He stated that Smartsheet enables monitoring and delivery of projects. He stated that currently staff are loading financial information into it and the Teams are already using it. Once it is fully implemented monthly capital project management meetings will be held and this will assist with the formation of a monthly report.

Her Worship stated that a meeting is about to held for Keith Road Playground project. A submission was received via the Annual Plan process for an upgrade of this playground and good progress is being made with the community group.

Mitchells Toilet Block Project: The GMO advised that the project is going well and is almost complete. Landscaping is yet to be finished. Panels are yet to be added which will provide screening of the shelter / toilet block. A decorative wrap with a landscape design is to be placed on the building. The parking area near the boat ramp has been reformed and the roadway to the boat ramp is close to being finished. The speed restriction may be altered to 50 km through the settlement as well as a 30 km speed restriction down to the boat ramp, which was requested by the residents during community engagement.

Kotare Domain Skatepark: The GMO advised this is looking very good and is close to completion.

Cr Kennedy stated that the next fine weather window should allow for work to be finished. She stated that the community is looking forward to the finishing touches being made to the dog park area.

The WMO advised that a new bin for the Domain is expected to arrive this week.

Her Worship spoke of planned communications due to go out outlining the work involved with sorting line for rubbish at McLeans Pit. She commented that there is a lot involved with this work.

COMMITTEE RESOLUTION OACPD 24/07/005

Moved: Cr John Canning

Seconded: Cr Kate Kennedy

That the Operations and Capital Programme Delivery Committee:

1. Receives the Operations and Capital Programme Delivery Report and notes the information contained herein.

Carried Unanimously

4 IN COMMITTEE ITEMS

That the public is excluded from this part of the meeting in relation to:

Agenda item 4.1

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

COMMITTEE RESOLUTION OACPD 24/07/006**Moved: Mayor Tania Gibson****Seconded: Cr Allan Gibson**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
4.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE HELD ON 17 JUNE 2024	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
4.2 - RECEIPT OF IN COMMITTEE MINUTES OF THE TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 27 JUNE 2024	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
4.3 - RECEIPT OF IN COMMITTEE MINUTES OF THE EXTRAORDINARY TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 11 JULY 2024	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

Carried Unanimously**5 SUB-COMMITTEE RESUMES IN OPEN MEETING****CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.**

The meeting concluded at 3.08 pm.

Confirmed_____
T Gibson**Chairperson**_____/_____/_____
Date

MINUTES OF THE TENDERS SUBCOMMITTEE MEETING OF THE GREY DISTRICT COUNCIL**Held in Council Chambers, 105 Tainui Street, Greymouth****on Thursday 8 August 2024 commencing at 4:00pm**

- PRESENT:** Cr Allan Gibson (Chair)
Mayor Tania Gibson (Deputy Chair), Councillor Robert Mallinson, Councillor Rex MacDonald
- IN ATTENDANCE:** Aaron Haymes (Group Manager Operations), Kurtis Perrin-Smith (Utilities & Infrastructure Manager), Trish Jellyman (Democracy Advisor), Sam Summerton (Project Manager, Smart Project Management)

1 APOLOGIES AND DECLARATIONS OF INTEREST**1.1 APOLOGIES****APOLOGY****COMMITTEE RESOLUTION TC 24/08/001****Moved: Cr Robert Mallinson****Seconded: Mayor Tania Gibson**

That the apology received from Cr Peter Davy be accepted and leave of absence granted.

Carried Unanimously**1.2 UPDATES TO THE INTERESTS REGISTER**

There were no updates to the Interest Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

There were no declarations of interest.

1.4 NOTIFICATION OF LATE ITEMS

There were no late items.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**2.1 CONFIRMATION OF THE TENDERS SUBCOMMITTEE MEETING HELD ON 27 JUNE 2024****COMMITTEE RESOLUTION TC 24/08/002****Moved: Cr Robert Mallinson****Seconded: Mayor Tania Gibson**

That the minutes of the Tenders Subcommittee Meeting held on 27 June 2024 be confirmed as true and correct.

Carried Unanimously**2.2 CONFIRMATION OF THE EXTRAORDINARY TENDERS SUBCOMMITTEE MEETING HELD ON 11 JULY**

2024

COMMITTEE RESOLUTION TC 24/08/003**Moved: Cr Robert Mallinson****Seconded: Mayor Tania Gibson**

That the minutes of the Extraordinary Tenders Subcommittee Meeting held on 11 July 2024 be confirmed as true and correct.

Carried Unanimously**3 IN COMMITTEE ITEMS**

That the public is excluded from this part of the meeting in relation to:

Agenda items 3.1, 3.2, and 3.3

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

COMMITTEE RECOMMENDATION**Moved: Mayor Tania Gibson****Seconded: Cr Robert Mallinson**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
3.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF TENDERS SUBCOMMITTEE MEETING HELD ON 27 JUNE 2024	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
3.2 - CONFIRMATION OF IN COMMITTEE MINUTES OF EXTRAORDINARY TENDERS SUBCOMMITTEE MEETING HELD ON 11 JULY 2024	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
3.3 - NEW LIBRARY FOUNDATION PACKAGE APPROVAL	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the

	<p>information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
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Carried Unanimously

4 SUB-COMMITTEE RESUMES IN OPEN MEETING

CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.

COMMITTEE RESOLUTION PETC 24/08/020

Moved: Cr Robert Mallinson

Seconded: Cr Rex MacDonald

That the Tenders Subcommittee Meeting:

- 2. Awards the stage 1 works to construct the foundation of the new Greymouth Library, to Tony Wilkins Builders Limited, for the value of \$890,960.00 ex GST, under a NZS3910 contract.

Carried Unanimously

The meeting concluded at 4.08pm

Confirmed

A Gibson

Chairperson

_____/_____/_____

Date

MINUTES OF THE TENDERS SUBCOMMITTEE MEETING OF THE GREY DISTRICT COUNCIL**Held in Council Chambers, 105 Tainui Street, Greymouth****on Thursday 22 August 2024 commencing at 4:00 pm**

PRESENT: Cr Allan Gibson (Chair)
Mayor Tania Gibson (Deputy Chair), Councillor Rex MacDonald

IN ATTENDANCE: Aaron Haymes (Group Manager Operations), Kurtis Perrin-Smith (Utilities & Infrastructure Manager), Kaia Beal (Solid Waste Officer), Trish Jellyman (Democracy Advisor)

1 APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGIES

COMMITTEE RESOLUTION TC 24/08/022

Moved: Mayor Tania Gibson

Seconded: Cr Rex MacDonald

That the apologies received from Cr Peter Davy and Cr Robert Mallinson be accepted and leave of absence granted.

Carried Unanimously

1.2 UPDATES TO THE INTERESTS REGISTER

There were no updates to the Interest Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

There were no declarations of interest.

1.4 NOTIFICATION OF LATE ITEMS

There were no late items.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

2.1 CONFIRMATION OF THE TENDERS SUBCOMMITTEE MEETING HELD ON 8 AUGUST 2024

COMMITTEE RESOLUTION TC 24/08/023

Moved: Cr Rex MacDonald

Seconded: Mayor Tania Gibson

That the minutes of the Tenders Subcommittee Meeting held on 8 August 2024 be confirmed as true and correct.

Carried Unanimously

3 IN COMMITTEE ITEMS

That the public is excluded from this part of the meeting in relation to:

Agenda item 3.1 & 3.2

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

COMMITTEE RESOLUTION TC 24/08/024

Moved: Mayor Tania Gibson

Seconded: Cr Rex MacDonald

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
3.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF TENDERS SUBCOMMITTEE MEETING HELD ON 8 AUGUST 2024	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
3.2 - 2023-24-23 - MCLEAN'S PIT LANDFILL - CELL 3B CONSTRUCTION	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on,</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	
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Carried Unanimously

4 SUB-COMMITTEE RESUMES IN OPEN MEETING

CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.

Moved: Mayor Tania Gibson

Seconded: Cr Rex MacDonald

Based on the NZTA: Price Quality Method, which prescribes the pricing evaluation method and Conditions of Tendering, Henry Adams Contracting Limited, be awarded the tender, for the sum of \$2,088,347.30, subject to Council approving a shortfall of \$300,000.

Carried Unanimously

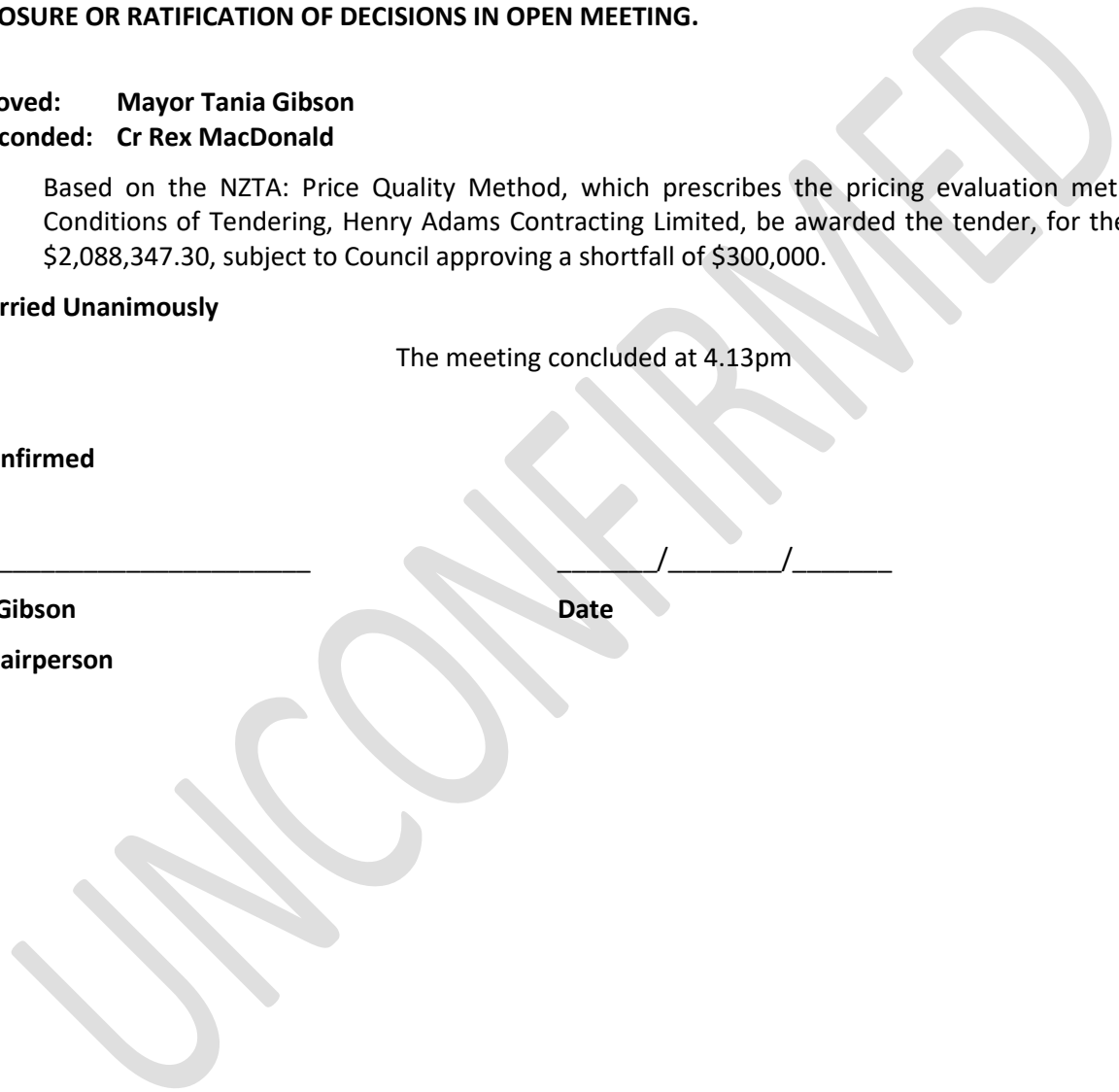
The meeting concluded at 4.13pm

Confirmed

A Gibson
Chairperson

_____/_____/_____

Date



3 AGENDA ITEMS

3.1 OPERATIONS AND CAPITAL PROGRAMME REPORT

File Number:

Report Author: Group Manager Operations

Report Authoriser: Acting Chief Executive

Appendices: Nil

1. REPORT PURPOSE

1. This report is to provide an update to the Operations and Capital Programme Delivery Committee with respect to the delivery of functions and activities within the Operations Group.

2. OFFICER RECOMMENDATION

That the Operations and Capital Programme Delivery Committee:

- (a) Receives the Operations and Capital Programme Report and notes the contents herein.

3. TRANSPORT DEPARTMENT

- 3.1. **Roading Maintenance Contract 2023 – 2026** – The roading maintenance contract led by Issac Construction Ltd is on track and the contractors are meeting expectations for service delivery. Below are photos of some works that our contractors recently completed at various district locations.



Fig 1 : Ngarimu Street Carparks – Grey District Council Pensioner Housing



Fig 2 : Arnold Valley Road culvert reconstruction



Fig 3 : Holland, Hawkin and Morpeth Street drain cleaning and shoulder flanking



Fig 4: Storm clean up works in various locations



Fig 5: South Street drain installation

- 3.2. **Bridge Seismic Resilience Improvement / Surface Treatment** – Works completed for Big River, Haupiri, Arnold River Bridge and Little Hohonu No.2 . Works on going on the Moana Rail over-bridge and will be completed in the second week of September. Following that, the contractor will be moving to Gows Creek bridge and Crooked No.2 bridge when the water levels are in favourable condition.
- 3.3. **Taylorville Road Retaining Wall** – Barrier installation works are underway and are substantially complete. This was the final task under the contract to complete and is scheduled to be fully completed in the first week of September. Speed restrictions and temporary barriers are now removed. Initial road surfacing is complete with an emulsion treated base course. A top seal will be applied during the next resealing season. Photos below.



Fig 6: Taylorville road barrier works completed

Arnott's Height Slip Remedial Works – Preparation for slip remedial works started on 19 August. Following a period of heavy rain unstable ground resulted in a substantial slip. Staff and contractors have been managing the slip site and are re-designing the retaining solution. A significant amount of material sits above the slip site and continues to come down intermittently but leaves a hazard to road users which is difficult to predict, resulting in ongoing road closures. Residents and the community have been provided regular updates and Council staff and contractors are working solidly to reduce the impact on residents and restore access.



Fig 7: Milton Road slip on the morning of Monday 26 August



Fig 8: A second slip occurred at mid-day Monday 26 August



Fig 9: View above, Milton Road



Fig 10: Mass blocks in place as a temporary protection for further slips



Fig 11: Road cleaning works ongoing and temporary supervised access provided to residents up the hill

4. UTILITIES & INFRASTRUCTURE DEPARTMENT

4.1 Water Supplies

4.1.1 Greater Greymouth Water Supply Additional Bore – Work has progressed well on the new bore this month. The bore head is now installed, along with electrical and communications cables. Final works are now underway to install final elements of the electrical supply to enable commissioning of the pump, along with elements to secure the well head. Commissioning and testing of the new bore will shortly follow, ensuring it is available for the upcoming summer period.



Fig 12: New bore #4 well head.

4.1.2 Blackball Water Supply – Following ongoing poor weather, a precautionary boil water notice was put in place on Friday 30 August 2024. Council's ability to take quality water over the recent month has been compromised due to periods of extended rain. The precautionary notice allowed Council to take water of a lower quality to ensure the support could continue. During this period, daily sampling and testing is carried out.

At the time of writing this report, better than expected weather, had enable the extraction of reasonable volumes of water, and raw water storage levels had improved from 23% to 42%. Council continues to monitor weather conditions and raw water storage to lift the precautionary notice. When a decision is made to do so, this will be communicated via local media, Council website and social media.

4.2 Stormwater

4.2.1 Significant rain over the last month has tested numerous stormwater systems in the district. Some areas of continued concern are outlined below, noting numerous locations throughout the Greymouth, Cobden and Runanga areas. Staff are investigating these at present and will be discussing further with affected property owners.

- Lower Cobden.
- Carrol Street adjacent to the Kotare Domain, Runanga.
- Ward Street into Pitt Street by the Runanga Club.

- Around 7 Duncan Street, Runanga.

The recent improvements of the open waterway on Tasman Street, near the Ahsley Hotel, worked well and operated without any issues.

4.3 Wastewater

4.3.1 Resource Consents Renewals – Staff met with the WCRC and Iwi representatives on Friday 23 August, to continue discussions around the discharge permits for the Runanga Wastewater Treatment Plant discharge, Moana Wastewater Treatment Plant and the Greymouth Sewerage Scheme Stage One.

The meeting went well, and all parties presents saw the meeting as a positive step forward. Staff are currently updating information within an indicative programme and will provide Council with a detailed briefing in due course.

4.3.3 Greymouth Wastewater Treatment Plant – Council is awaiting critical parts and consumables for its Johnston Street UV treatment plant. These parts are critical to ensure Council can comply with its resource consent limits. Unfortunately, two recent samples were outside of compliance limits and Council staff are following up with its supplier to hasten the procurement of the necessary parts. Council will be discussing this short-term situation with the WCRC and will update Council in due course.

4.4 Public Conveniences

4.4.1 Anzac Park Toilet Facility Renewal – Our contractor has made swift progress on the installation of the new Anzac Park facility. Final elements of the installation, include concrete paths, ramp, small garden, re-install of the flagpole, water and wastewater pipeline install to connection point, and install and connection of power supply. The is expected to be completed by the end of September.



Fig 13: New Anzac Park Toilet Facility – under construction.

Mitchells – Works are substantially complete with some final planting, spreading stones and mulch on garden areas and graphic wraps to install on the toilet block to complete over coming weeks.



Fig 14: Mitchells - Cycle parking and shelter



Fig 15: Mitchells – Newly formed trailer parking area



Fig 15: Mitchells – toilet and shelter

4.5 Refuse and Recycling

- 4.5.1** The new Waste Management & Minimisation Services contract is scheduled to be released to the market in early September. Staff continue to collaborate with colleagues from Westland District Council and consultants, Tonkin & Taylor, to finalise the RFT documentation.
- 4.5.2** Staff have completed the draft of the West Coast Waste Minimisation & Management Plan, which will serve as the regional strategy for the next five years. This plan follows the Waste Assessment that was reviewed and adopted by Council in June. The draft document will be presented at a Council workshop in early September, so that Council feedback can be incorporated. Any feedback will be taken into consideration, and the document will be revised accordingly. The updated draft West Coast Waste Minimisation & Management Plan will then be presented to Council for consideration and adoption, before being released for public consultation.
- 4.5.3** Council adopted the Draft Waste Assessment in June. This document outlined the current waste situation in the region and evaluates the progress made against the Waste Management & Minimisation Plan of 2018. However, Council will need to review and re-adopt a revised Waste Assessment as it did not include the feedback from the Medical Officer of Health, as required under Section 51 of the Waste Minimisation Act 2008.

The Medical Officer of Health's feedback has been received and is critical, particularly concerning the lack of information addressing the Taylorville Resource Park. Staff are currently working on a revision to incorporate this feedback, into the Waste Assessment. The revised document, including the Medical Officer of Health's full feedback, will be presented at the next Council meeting for consideration and re-adoption, at the same time as the draft Waste Minimisation & Management Plan.

- 4.5.4 McLean's Pit Landfill Cell 3B Construction** – Council awarded this contract to Henry Adams Limited in August. Construction will shortly start on site and staff will keep Council updated on progress through this report.

4.6 Utilities Maintenance Contract

The first month of the utilities maintenance contract under our new contractor, has gone well. Staff are working closely with the Westroads team to ensure quality outcomes. Staff will keep Council updated on the progress of our new contractor, through this report moving forward.

5 BUILDING CONTROL

5.1 Building Consents

37 Building Consent applications were received in July. Of those:

- 7 Commercial applications received.
- 6 applications received for Solid Fuel Heaters.
- 3 applications for Separation of Services.
- 11 applications received for new dwellings.

5.2 Continuous Improvement and Internal Audits

5.2.1 Under conditions of accreditation BCA's are required to undertake internal audits. Auditing helps BCA's improve processes and the quality of consenting.

Audits for 24/25 have been scheduled.

5.3 BCA Accreditation

5.3.1 On confirmation of continued accreditation, the BCA received a compliment from the IANZ assessor and Technical Expert for working collaboratively, transparency, and consistently positive attitude toward the process.

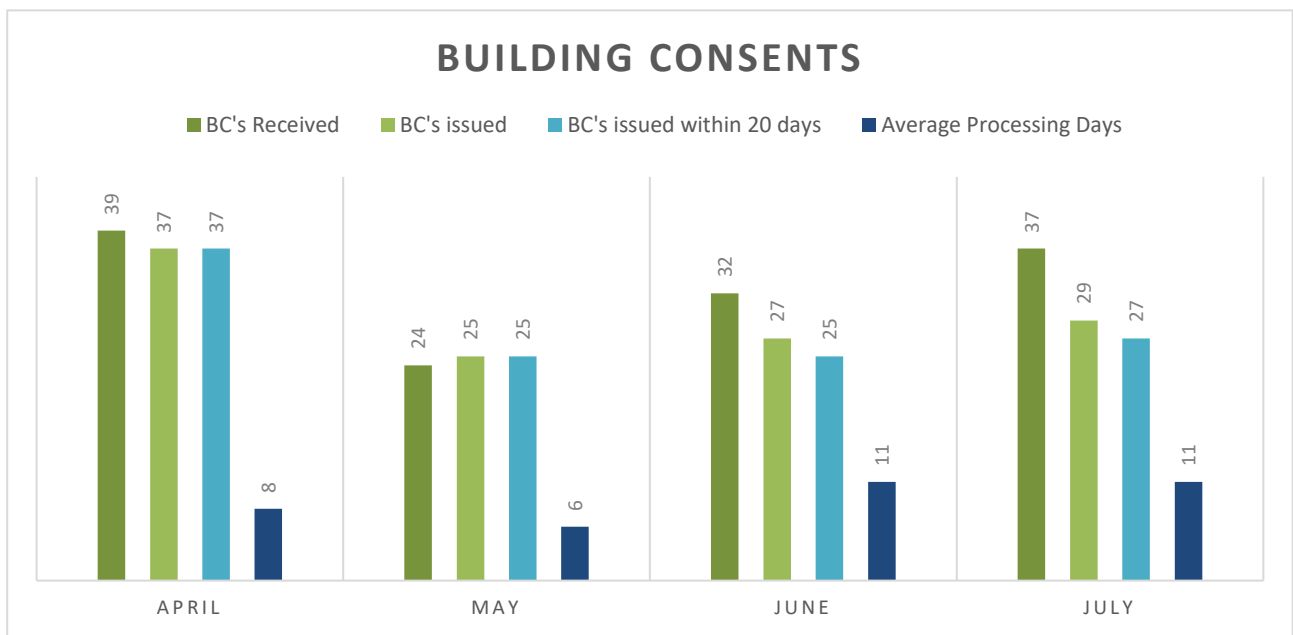
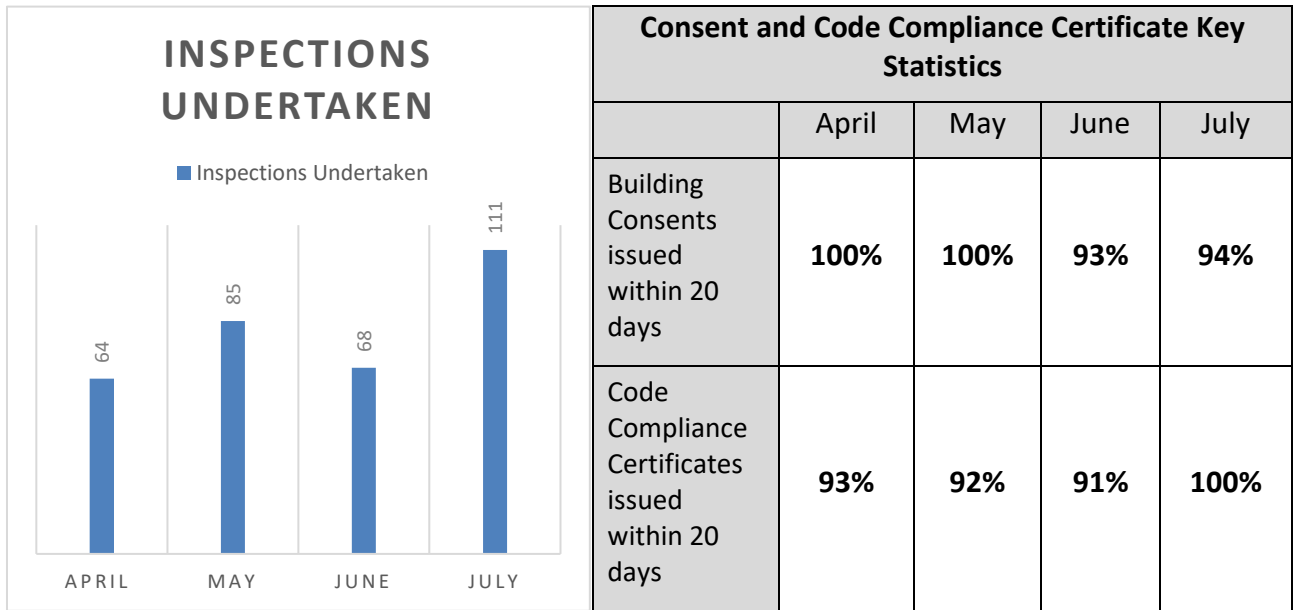
The next BCA accreditation assessment is tentatively scheduled for the beginning of December 2024.

5.4 Resourcing

5.4.1 The BCA had one resignation of a BCO in the month of July. This resulted in a reduction of more than 25% of BCA of staff making technical decisions and the BCA was required to notify MBIE of the change under the Building (Accreditation of Building Consent Authorities) Regulations 2006 (Regulation 6A). The notification explained that a contractor will be used to fill any capacity gaps caused by the resignation. The notification was accepted by MBIE with no further clarification sought. The BCA is recruiting to fill the vacant position.

5.4.2 The BCA continues to rely on contractors for building consent processing and inspection support in order to meet statutory timeframe requirements.

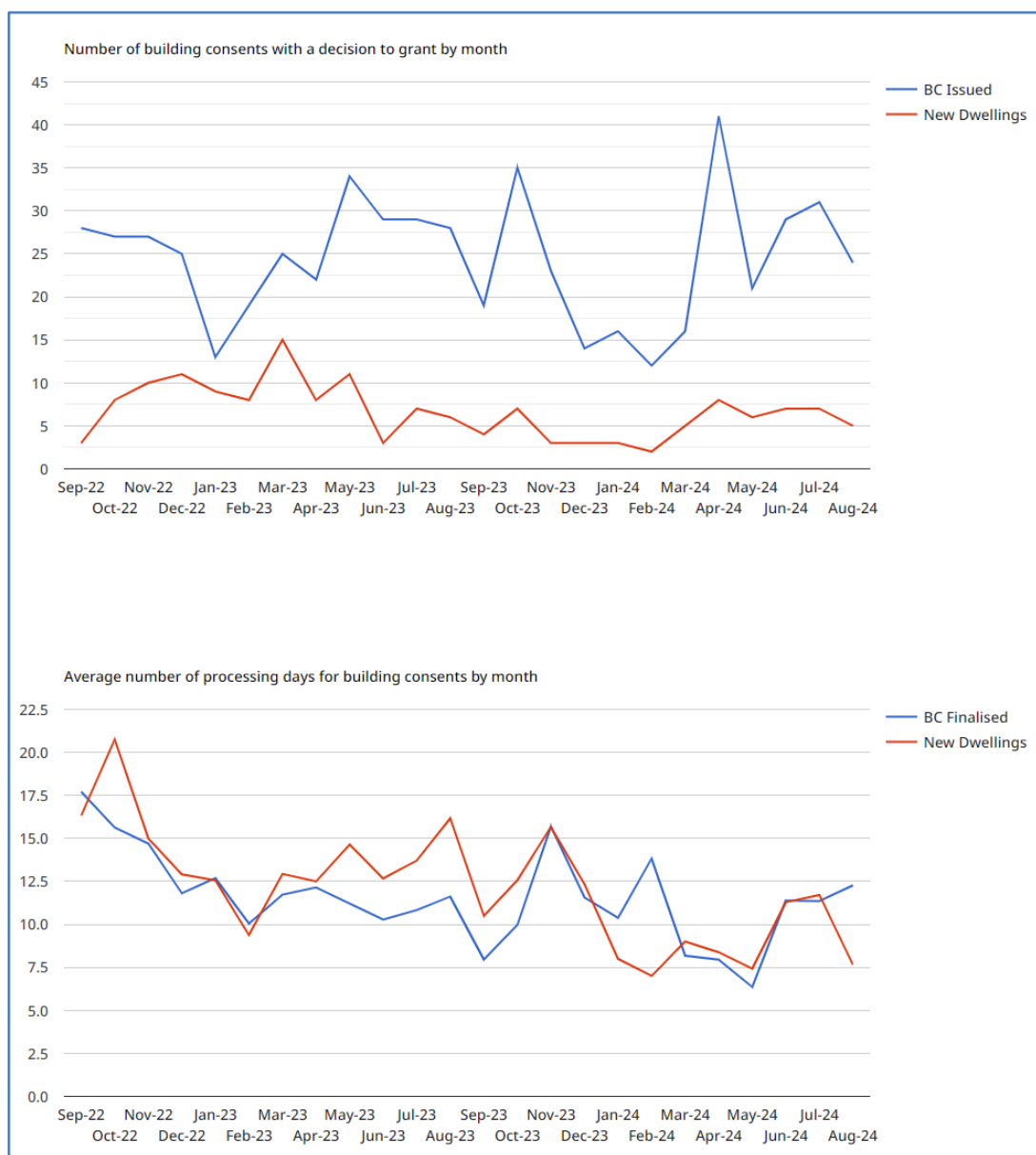
5.5 Building Consent Statistics Graphics



5.6 LTP Performance Measures

Measure	Target	Current Performance
% of building consent applications issued with statutory time limits	100%	94%
% of Code Compliance Certificates issued with statutory time limits	100%	100%
% of building inspection undertaken at agreed times	95%	98%
Grey District Council maintains accreditation as a building consent authority	Achieved	Achieved

5.7 Building Consent Long Term Trends



6 BUSINESS & CONTRACTS**6.1 Retirement Housing Maintenance**

Staff have been upgrading three flats that have not been upgraded in over 15 years.

The gates for the Ngarimu Street complex have been built and will be installed soon.

A high number of flats being turned over at the moment. The waiting list has come down.

Staff are putting together documents for the replacement of the roofs at the Ngarimu Street complex. This will go out to tender soon with work being completed prior to Christmas.

6.2 Inhouse Taskforce

Staff are continuing with general maintenance and assisting other Council departments.

8. CAPITAL PROGRAMME

Watchlist Capital Projects Summary

	Project	Funded by	Progress & Actions	Project on Budget	Project on Programme
1	Port Slipway upgrade (to achieve 150T capacity)	PGF \$3M funding Additional \$400k for winches GDC \$300k	Winch shed Building Consented. Replacement winches procured \$280k) approved 30 November23. Maintenance and strengthening design scope and costing underway to allow slippage of <150T vessels Staff are currently obtaining quotes for the concrete floor in the shed.	Project Budget: \$3,700,000 Spend to Date: \$3,626,160	End of Feb25
2	Richmond Quay Wharf safety project	Grey DC funded	Approx. 60m wharf repair for H+S reasons. Test pit and piling has been successful, informing a more cost effective design solution than that previously produced, which was well over budget. A Council decision will be required in the near future on options to complete this work. Regional Infrastructure Funding opportunities to evolve and complete the works with other port infratrucutre works.	Project Budget: \$400k Spend to date \$114,122	To be re-programmed
3	Cobden Reservoir	GDC Rates funded	Land purchase agreed and easement completed. Tank material purchased. Geotechnical finalised tank and access road location. Civils Contract drafted for tender. Additional budget will be required, likely an LTP consideration.	Project Budget: \$3,141,000 Spend to Date: \$1,316,385	To be re-programmed
4	Anzac Park toilets replacement	GDC Rates funded	As noted in the Utilities and Infrastructure section of this report, the work is substantially complete.	Project Budget: \$175,000 Spend to Date: \$182,134	Q3 24
5	Development/GDC Library	Funded Council (75%) by a Central Government grant funding and DWC (25%)	Ground Improvement works awarded to Issac construction Ltd. Tony Wilkins builders awarded ECI Ground Improvement underway as of 24.07.24	Early phase of work, currently within budget	Late 2025
6	New Mitchells Toilet and Shelter	Tif#6 and #7 Funded \$257k GDC Rates funded \$125k (if necessary)	Toilet and shelter complete. Landscaping and Earthworks nearing completion.	Project Budget: \$382k Spend to Date: \$316,729	Jul 24
7	Animal Shelter Upgrade	GDC loan funded	Removed from the programme as a result of the Enhanced Annual Plan decision.		

8	Harbour Board Building EQ Strengthening	GDC Funded	On hold pending future Council decision.		On hold
9	Runanga/Kotare Domain refurbishment	3 Waters Better Off Funded \$180k +\$17k dog park	Almost complete. Community led project with \$180k funding to undertake civils works and improvements.	Project Budget: \$197k \$181k spent to date	Aug 24 for GDC works

Spend on projects are to the end of 24 Jul 2024

WSP Opus	External Consultant WSP Opus
PGF	Provincial Growth Fund now 'Kanoa'
WRC	Westland Regional Council
IRG	Infrastructure Reference Group, part of MBIE
TIF	Tourism Infrastructure Fund
LINZ	Land Information New Zealand
MBIE	Ministry of Business, Innovation and Employment
RIF	Regional Infrastructure Fund from MBIE

Capital Projects Detail

Port Slipway upgrade	PGF/ IRG / MBIE \$3,400,000 with GDC \$300k (contingency) cost to complete \$276k Additional funding from PGF \$400k to provide Replacement Winch, Powerpack and Shelter, likely costing circa \$420k. Stantec provided revised condition survey highlighting maintenance and strengthening requirements for operational safety on existing slipway and 50year old underwater structures. Design and Costs to complete (\$497k in 2024LTP) with design underway to support funding proposal. Water treatment is within maintenance scope but not critical path work.
Blaketown Pens	Not in current programme - Potentially part of Regional Infrastructure Fund application
Richmond Quay Wharf safety project	\$400k GDC funded budget – Approx. 60m wharf repair. Revised WPS report (Nov 2023) reviewed with revised costs, was well in excess of budget. Several contractors were consulted on alternative solutions, Grant Hood Contracting completed trial sheet piling that suggests an alternative cost-effective design is feasible. This is being developed as potentially part of Regional Infrastructure Fund application.
New Cobden Reservoir	Critical storage for Cobden. Current expenditure \$1,236,524 Council funding (\$2.6mil) subject to confirmation of approval to proceed Tank materials currently in storage with extensive civils contract to tender in early 2024. Stantec drafting tender documents and geotechnical report. (delayed)
Anzac Park Toilets replacement	Location and civil works needed to lift toilets above flood level. Power, pump and separator to be installed to connect to existing. Resource consent issues being resolved. Tenders for 130m of service connection and foundation construction. Additional funding provided to complete connection and civils work.
Library/ Community Hub	Project Managed by Sam Summerton at SmartPM Ground improvement works underway, detailed design is progressing and staff are preparing to engage with the community on the features to be incorporated into the library. \$1,550k spent to date
New Mitchells Toilet and Shelter	Substantially complete as per the Utilities and Infrastructure section of this report.

New Puketahi Street Reservoir	Critical supply to Greymouth township. Originally part of DIA 3 Waters Accelerated Infrastructure scope. Discussions occurring with landowners and other stakeholders in the locality on access to the site.
Runanga/Kotare Domain refurbishment	Community led refurbishment of existing domain with DIA Three Waters funding. GDC providing compliance, project management assistance and reporting. New Dog Park, Car park and grass area completed. Footpaths formed and skate area completely refurbished. Community planting days planned for spring months.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
 - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

4 IN COMMITTEE ITEMS

COUNCIL IN-COMMITTEE

That the public is excluded from this part of the meeting in relation to:

Agenda item(s)

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

OFFICER RECOMMENDATION

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
4.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE HELD ON 29 JULY 2024	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
4.2 - RECEIPT OF IN COMMITTEE MINUTES OF THE TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 8 AUGUST 2024	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
4.3 - RECEIPT OF IN COMMITTEE MINUTES OF THE TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 22 AUGUST 2024	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for

	<p>person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>withholding would exist under section 6 or section 7</p>
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5 SUB-COMMITTEE RESUMES IN OPEN MEETING

CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING