

I hereby give notice that an Ordinary Council Meeting of the Grey District Council will be held:

Date: Monday 24 June 2024
Time: 4:00pm
Venue: Council Chambers, 105 Tainui Street, Greymouth

Paul Pretorius
Acting Chief Executive

ORDINARY COUNCIL MEETING

AGENDA

Members:

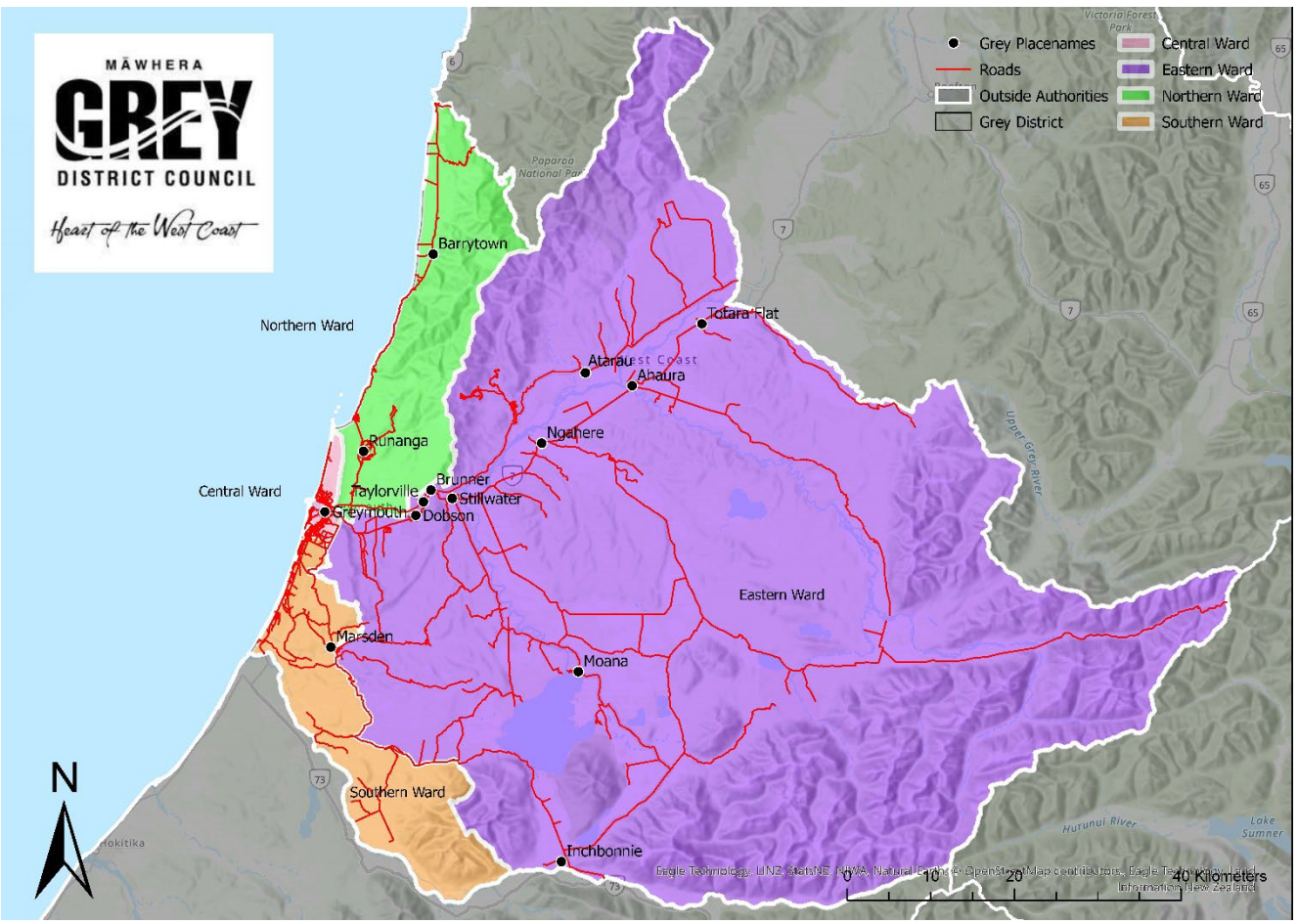
Mayor: Mayor Tania Gibson
Deputy Mayor: Councillor Allan Gibson
Members: Councillor John Canning
Councillor Peter Davy
Councillor Kate Kennedy
Councillor Rex MacDonald
Councillor Robert Mallinson
Councillor Tim Mora
Councillor Jack O'Connor
Kaiwhakahaere Francois Tumahai

Contact Telephone: 03 7698600
Email: trish.jellyman@greydc.govt.nz
Website: <https://www.greydc.govt.nz/our-council/agendas-and-minutes/Pages/default.aspx>

The information in this document is provided to facilitate good competent decisions by Council and does in no way reflect the views of Council. Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.



- Grey Placenames
- Roads
- ▭ Outside Authorities
- ▭ Grey District
- ▭ Central Ward
- ▭ Eastern Ward
- ▭ Northern Ward
- ▭ Southern Ward



ORDINARY COUNCIL MEETING OF THE GREY DISTRICT COUNCIL

to be held at Council Chambers, 105 Tainui Street, Greymouth on Monday 24 June 2024 commencing at 4:00pm

AGENDA

Before Council - Public Forum: 3:30 pm

Note: A period is set aside for the public to speak to Council before the meeting. Members of the public are allocated a time to address the Council on items that fall within delegations of the Council provided the matters are not subject to legal proceedings, and are not already subject to a process providing for the hearing of submissions. Speakers may be questioned through the Chair by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker(s). Such presentations do not form part of the formal business of the meeting with those requiring further action being referred to the Chief Executive for further reporting at another Council meeting.

Speakers during Council: Nil

COUNCIL IN OPEN MEETING

GENERAL BUSINESS AND TABLED ITEMS

Items not on the agenda for the meeting require a resolution under section 46A of the Local Government Official Information and Meetings Act 1987 stating the reasons why the item was not on the agenda and why it cannot be dealt with at a subsequent meeting on the basis of a full agenda item. It is important to note that late items can only be dealt with when special circumstances exist and not as a means of avoiding or frustrating the requirements in the Act relating to notice, agendas, agenda format and content.

LOCAL AUTHORITIES (MEMBERS' INTERESTS) ACT 1968

Council members are reminded that if he/she has a direct or indirect interest in any item on the agenda be it pecuniary or on grounds of bias and predetermination, then he/she must declare this interest and refrain from discussing or voting on this item.

Table of Contents

1	APOLOGIES AND DECLARATIONS OF INTEREST	6
1.1	APOLOGIES.....	6
1.2	UPDATES TO THE INTERESTS REGISTER	6
1.3	IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA.....	6
2	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	7
2.1	CONFIRMATION OF THE ORDINARY COUNCIL MEETING HELD ON 13 MAY 2024	7
2.2	CONFIRMATION OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 29 MAY 2024	7
2.3	CONFIRMATION OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 4 JUNE 2024	7
3	LIST OF ACRONYMS USED	32
4	MATTERS UNDER ACTION	33
4.1	MATTERS UNDER ACTION.....	33
5	AGENDA ITEMS.....	35
5.1	MAYOR'S UPDATE	35
5.2	CHIEF EXECUTIVE'S UPDATE: 1 MAY - 15 JUNE 2024.....	38
5.3	ST JOHN: ANNUAL FUNDING	41
5.4	RUNANGA SERVICE CENTRE BUILDING: USE BY RUNANGA VILLAGE PEOPLE.....	49
5.5	UTILISATION OF RESERVES AS FUNDING FOR CAPITAL PROJECTS PER THE ANNUAL PLAN 2023/2024 AND LONG TERM PLAN 2021/2031	54
5.6	OUTCOME OF PUBLIC CONSULTATION: LAKE BRUNNER AREA INFRASTRUCTURE FUNDS - APPLICATION FOR MOANA HALL UPGRADE.....	62
5.7	CREATIVE COMMUNITIES: BRINGING COUNCIL'S COMMITTEE IN LINE WITH THE CREATIVE COMMUNITIES GUIDELINES.....	72
5.8	CIVIC AWARDS COMMITTEE: CHANGE IN MEMBERS.....	75
5.9	DOCUMENTS EXECUTED UNDER THE COMMON SEAL OF COUNCIL.....	77
6	MISCELLANEOUS ITEMS	79
7	REPORTS FROM OUTSIDE ORGANISATIONS	80
7.1	RECEIPT OF MINUTES FROM OUTSIDE ORGANISATIONS	80
8	IN COMMITTEE ITEMS.....	83
8.1	CONFIRMATION OF IN COMMITTEE MINUTES OF ORDINARY COUNCIL MEETING HELD ON 13 MAY 2024.....	83
8.2	CONFIRMATION OF IN COMMITTEE MINUTES OF EXTRAORDINARY COUNCIL MEETING HELD ON 29 MAY 2024	83
8.3	IN COMMITTEE MATTERS UNDER ACTION IN COMMITTEE	83
8.4	LORD STREET LEASE: FUTURE OF (LATE COVERING REPORT).....	84
8.5	LEASE OF STEER AVENUE PROPERTY FOR BOAT BUILDING: OPERATIONAL ISSUE: (LATE COVERING REPORT)	84
8.6	LAKE BRUNNER MOTOR CAMP - REQUEST FOR LEASE DECREASE	84

8.7	TIGA MINERALS & METALS LIMITED - APPEAL	85
9	COUNCIL RESUMES IN OPEN MEETING	86

1 APOLOGIES AND DECLARATIONS OF INTEREST

1.1 APOLOGIES

Nil

1.2 UPDATES TO THE INTERESTS REGISTER

Elected members to please advise if there are any changes to be made to the current Interests Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

Notwithstanding that an elected member may declare an interest at any later stage in this Agenda (prior to taking part in the deliberation of a particular item) those items where an interest will be declared may wish to be disclosed now.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

2.1 CONFIRMATION OF THE ORDINARY COUNCIL MEETING HELD ON 13 MAY 2024

SUGGESTED RECOMMENDATION

That the minutes of the Ordinary Council Meeting held on 13 May 2024 be confirmed as true and correct.

2.2 CONFIRMATION OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 29 MAY 2024

SUGGESTED RECOMMENDATION

That the minutes of the Extraordinary Council Meeting held on 29 May 2024 be confirmed as true and correct.

2.3 CONFIRMATION OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 4 JUNE 2024

SUGGESTED RECOMMENDATION

That the minutes of the Extraordinary Council Meeting held on 4 June 2024 be confirmed as true and correct.

MINUTES OF THE ORDINARY COUNCIL MEETING OF THE GREY DISTRICT COUNCIL**Held in Council Chambers, 105 Tainui Street, Greymouth****on Monday 13 May 2024 commencing at 4.02 pm****PRESENT:**

Mayor Tania Gibson (Chair)

Councillor Allan Gibson (Deputy Mayor), Councillor John Canning, Councillor Peter Davy, Councillor Kate Kennedy, Councillor Rex MacDonald, Councillor Tim Mora, Councillor Jack O'Connor (via Zoom), Kaiwhakahaere Francois Tumahai

IN ATTENDANCE:

Paul Pretorius (Acting Chief Executive), Aaron Haymes (Group Manager Operations), Gerhard Roux (Group Manager Support), Neil Engelbrecht (Finance Manager), Kurtis Perrin Smith (Utilities & Infrastructure Manager), Shannon Beynon communication & Engagement Manager, Nelia Heersink (Community & Recreation Services Manager), Michael McEnaney (Regulatory Manager), Trish Jellyman (Democracy Advisor), Megan Bourke (Communications Officer)

1 APOLOGIES AND DECLARATIONS OF INTEREST**1.1 APOLOGIES**

Cr Robert Mallinson is on leave of absence from 11/05/24 to 08/06/24

APOLOGIES**RESOLUTION OCM 24/05/001****Moved: Mayor Tania Gibson****Seconded: Cr Peter Davy**

That the apology received from Crs Jack O'Connor & Robert Mallinson be accepted and leave of absence granted.

Carried Unanimously**1.2 UPDATES TO THE INTERESTS REGISTER**

There were no updates to the Interest Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

There were no declarations of interest.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**2.1 CONFIRMATION OF THE ORDINARY COUNCIL MEETING HELD ON 25 MARCH 2024****RESOLUTION OCM 24/05/002****Moved: Cr John Canning****Seconded: Cr Rex MacDonald**

That the minutes of the Ordinary Council Meeting held on 25 March 2024 be confirmed as true and correct.

Carried Unanimously

2.2 CONFIRMATION OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 9 APRIL 2024

RESOLUTION OCM 24/05/003

Moved: Cr John Canning

Seconded: Cr Rex MacDonald

That the minutes of the Extraordinary Council Meeting held on 9 April 2024 be confirmed as true and correct.

Carried Unanimously

2.3 RECEIPT OF MINUTES OF THE EXTRAORDINARY FINANCE REGULATORY AND BUSINESS SUPPORT COMMITTEE HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 9 APRIL 2024

RESOLUTION OCM 24/05/004

Moved: Cr John Canning

Seconded: Cr Rex MacDonald

That the minutes of the Extraordinary Finance Regulatory and Business Support Committee held on 9 April 2024 be received and noted.

Carried Unanimously

2.4 RECEIPT OF MINUTES OF THE OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 29 APRIL 2024

RESOLUTION OCM 24/05/005

Moved: Cr John Canning

Seconded: Cr Rex MacDonald

That the minutes of the Operations and Capital Programme Delivery Committee held on 29 April 2024 be received and noted.

Carried Unanimously

2.5 RECEIPT OF MINUTES OF THE FINANCE REGULATORY AND BUSINESS SUPPORT COMMITTEE HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 29 APRIL 2024

RESOLUTION OCM 24/05/006

Moved: Cr John Canning

Seconded: Cr Rex MacDonald

That the minutes of the Finance Regulatory and Business Support Committee held on 29 April 2024 be received and noted.

Carried Unanimously

3 LIST OF ACRONYMS USED

4 MATTERS UNDER ACTION

4.1 MATTERS UNDER ACTION FROM DECEMBER 2023 COUNCIL MEETING

Refer page 34 of the agenda.

5 AGENDA ITEMS

5.1 LOCAL GOVERNMENT NEW ZEALAND: ONGOING MEMBERSHIP AND ANNUAL SUBSCRIPTION

Refer page 36 of the agenda.

RESOLUTION OCM 24/05/007

Moved: Mayor Tania Gibson

Seconded: Cr Allan Gibson

1. That the report is received.

Ms Susan Freeman-Greene (LGNZ Chief Executive), Mr Scott Necklen (LGNZ Deputy Chief Executive), Mr Simon Randall (Policy & Advocacy Manager LGNZ), Mayor Campbell Barry (vice President LGNZ) joined the meeting via Zoom.

Mayor Barry stated it is a challenging time to be involved with local government. Increasing costs including rates and infrastructure burdens and not having a system that is fit for purpose are issues for LGNZ. The focus is on working together on a new more sustainable system. Mineral royalty sharing schemes are being negotiated with the Crown. Unfunded mandates are also being worked on with a piece of work due to be released in the next six weeks. The new government is wanting to make significant changes.

Ms Freeman-Greene and Mr Randall provided information and answered questions from Councillors. Her Worship pointed to LGNZ inactivity around mineral royalties. She stated that the minerals royalties discussion has come from Mayors, Chairs and Iwi of the West Coast with the government, and now after discussions between herself and President Sam Broughton, LGNZ are now touting this as their initiative. She stated that LGNZ's performance regarding Three Waters had been an abysmal failure. She stated that C4LD achieved much more and got some traction and solutions. Her Worship spoke of the many meetings between LGNZ and Council over the years which resulted in nothing. LGNZ new Councillor inductions and training is not fit for purpose. Local issues have not been mentioned by LGNZ on Council's behalf and nobody has asked for Council's input on the issue of Māori wards. Her Worship stated that costs of being a member is unsustainable.

The Acting CE confirmed three options in the agenda to the meeting and on a question, confirmed that LGNZ staff do great work on new policy development, assessment of new legislation etc.

Crs Gibson, Kennedy, Canning agreed that membership is unaffordable.

Extensive discussion took place with staff advising that LGNZ services have not been used very much at all, aside from three webinars but no technical resources were used. Cr MacDonald is concerned that by withdrawing Council may have to use more lawyers and consultants.

Cr Mora and Cr Davy agreed with previous comments and both support withdrawing Council's membership.

Mayor Campbell advised that a new National Council has been elected bringing new direction. He agreed with comments relating to Three Waters and said that significant learnings have been taken on, and Akona is a big step to improving resources. He would like Council to retain its membership.

Kw Tumahai feels there is value in retaining membership but Council has no money and can't afford to fix footpaths.

RESOLUTION OCM 24/05/008**Moved: Mayor Tania Gibson****Seconded: Cr Allan Gibson**

That Council withdraws its membership from LGNZ and confirms its belief that it no longer represents the best interests of the local government fraternity in New Zealand.

Cr MacDonald requested that his vote against this decision be minuted.

Carried**5.2 MAYOR'S UPDATE**

Refer page 40 of the agenda.

RESOLUTION OCM 24/05/009**Moved: Cr Kate Kennedy****Seconded: Cr Tim Mora**

That the Mayor's activity report for the period 16 March to 30 April 2024 be received.

Carried Unanimously**5.3 CHIEF EXECUTIVE'S UPDATE: 16 MARCH - 30 APRIL 2024**

Refer page 43 of the agenda.

Cr Mora confirmed interest by Eli Maiava to join the Creative Communities Scheme (CCAS) subcommittee as a Māori representative to CCS. Ms Maiava missed the nomination period. He confirmed that various efforts to get a Māori representative on the subcommittee have failed.

Kw Tumahai stated that he was not aware of this position, nobody has spoken to him about it and he would have expected it to come through him. Kw Tumahai stated that he would like to run this by his Runanga and undertook to inform Council on the status of this tomorrow.

Cr MacDonald requested an update on the penalties request to Mawhera. The GMS undertook to follow up this matter.

RESOLUTION OCM 24/05/010**Moved: Cr Tim Mora****Seconded: Cr John Canning**

That the Chief Executive's update for the period 16 March to 30 April 2024 be received.

Carried Unanimously**5.4 DOCUMENTS EXECUTED UNDER THE COMMON SEAL OF COUNCIL**

Refer page 46 of the agenda.

RESOLUTION OCM 24/05/011**Moved: Cr Allan Gibson****Seconded: Cr John Canning**

That the following document be executed under the Common Seal of the Council:

1. Deed of Lease between Landlord Grey District Council and Tenant West Coast Emergency Management. That part of the Landlord's premises currently known as the Westland Recreation Centre, situated at 83 High Street, Greymouth (being legally described as Part Reserve 994, Gazette Notice 55806), and more particularly shown as the room marked "Activity Room" and highlighted in red on the attached plan together with the storage space highlighted green on the attached plan.
Car Parks: Shared use of car parking area with no specifically designated car parks.
2. Land Transfer Plan - Cobden Reservoir, Matheson Street, Cobden. Title Plan LT 584967. Lots 1 & 2 being subdivision of Sections 153, 154 and 161 and easement over Part Section 145 Square 119, between Housing Corporation of New Zealand and Grey District Council.
3. Deed of Ground Lease Renewal between Robin John Gordon Ross and Wendy Ross, and Grey District Council, for the property located at 5 Doyle Street, Blaketown, Greymouth.
Deed of Surrender of Lease, Grey District Council as successor to the Harbour Board pursuant to the Local Government (West Coast Region) Reorganisation of Order 1989 (as Lessor) Robin John Gordon Ross and Wendy Ross, for the property located at 5 Doyle Street, Blaketown, Greymouth, is surrendered by agreement from the date of execution of the new Deed of Lease.
4. Deed of Sublease between Grey District Council and Richmond Glass (2014) Ltd for the property situated at 33 Lord Street, Greymouth being legally described as part of Part Section 197 Block 30, Greymouth.
5. Deed of Assignment of Lease between Grey District Council and William Roger Ryan and Matthew Luke Ryan, for the property located at 154 Bright Street, Cobden.

Carried Unanimously

5.5 INCREASE OF BORROWINGS OF COUNCIL WITH LGFA

Refer page 48 of the agenda.

The Acting CE advised that a workshop will be arranged in the next few weeks.

RESOLUTION OCM 24/05/012

Moved: Cr Allan Gibson

Seconded: Cr Peter Davy

That Council

1. Receives the report.
2. Authorises the increase of borrowings with the LGFA by \$2M over a period of 10 years.
3. Authorises the Acting Chief Executive to sign the required LGFA documentation for the increase in borrowings of \$2M.

Carried Unanimously

5.6 REPRESENTATION REVIEW: TRIENNIAL REVIEW

Refer page 51 of the agenda.

It was noted that the status quo seems to be working well around the district.

The Acting CE advised that the government's legislative programme indicated that the request for a poll issue would be in place by now, but it is not. He therefore had to change his report accordingly.

Cr Mora agrees with the current model as it works very well. He suggested looking at a different model after the next election cycle. Her Worship stated that this has been discussed and it is something for the new CE to look at and to review the committee system.

Cr Gibson asked Kw Tumahai if he is happy with current arrangement. Kw Tumahai confirmed he is happy with the current model, as it doesn't cost Council anything and he does not want to put more costs on to the ratepayer by funding another model.

RESOLUTION OCM 24/05/013

Moved: Cr Kate Kennedy

Seconded: Cr John Canning

That Council confirms the process followed during previous Representation Reviews and:

1. Takes note of statutory and other considerations involved.
2. Confirms that each community enjoys effective representation and that there is no need for Community Boards.
3. Based on the views of local Iwi on the matter, Council determines that a Māori Ward or wards not be created. In this respect, it is noted that the Kaiwhakahaere of Te Rūnanga O Ngāti Waewae enjoys a seat and full voting rights on Council's Committees and the right to attend and participate (but not vote) at Council meetings and that the Rūnanga does not want a seat on Council.
4. Confirms four Wards and retention of current boundaries, noting that 2024 Census data confirms voter dispersion and representation conforming to the +/- 10% variation requirement.
5. For the purposes of the above, confirms that:
 - The above provides fair and effective representation for the communities of interest, is simple, easily understandable, and implementable and that it conforms with statutory requirements.
6. That Council approves the Draft Representation Proposal attached hereto as Annexure A and notifies it for public input per the proposal and the summary proposal.
7. That Council notes the process requirements for the process as a whole as outlined in Annexure B.

Carried Unanimously

5.7 DELEGATIONS

Refer page 74 of the agenda.

RESOLUTION OCM 24/05/014

Moved: Cr Allan Gibson

Seconded: Cr John Canning

That Council

1. Receives the report "Delegations".
2. Adopts the Grey District Council Delegations Manual Part One – Council and Finance (Appendix 1), to take effect from 13 May 2024.
3. Notes that the Grey District Council Delegations Manual Part Two – Chief Executive will set out the Chief Executive's delegations to staff and will take effect on 13 May 2024, but it will be a living document that is to be continually reviewed and updated by the Chief Executive and Executive Leadership Team.

4. Revokes the Grey District Council's Delegations Manual 2007 (as amended on 10 January 2022), to take effect from 13 May 2024.
5. Notes that Parts One and Two of the Delegations Manual will be placed on the Council's website after adoption.

Carried Unanimously**5.8 COASTAL NATURAL HAZARDS: FLOOD MAPPING FOR GREY DISTRICT: IMPLICATIONS, RESPONSIBILITIES AND THE WAY FORWARD**

Refer page 79 of the agenda.

Her Worship stated that this is a very important matter for the West Coast, it has been a long and complicated process from the TTPP. She spoke of the duty of care that Council has to ensure that landowners are well informed and the importance of landowners doing their own due diligence.

The RM explained the impact of the mapping in the coastal zone around the district.

The GMO spoke of implications on the Building Act modelling which takes in 1/100 year event, and takes into account storm surge and wave action. Cr MacDonald asked about implications on LIMS. The GMO advised that staff will need to start putting a notice on LIMS and now that Council has a base level of information, it will need to let people know from now on.

The Acting CE confirmed that there is a lot of work yet to be done, and it is important that Council's legal position is not compromised. It was noted that the process is made as easy as possible for our residents.

RESOLUTION OCM 24/05/015

Moved: Cr Tim Mora

Seconded: Cr Allan Gibson

That Council

1. Notes the contents of this report and the associated aerial photographs showing the results of the dynamic flood modelling undertaken for our District.
2. Council notes that the information for Greymouth is, at this point in time still unconfirmed and awaits the confirmation of such data over the next two months as basis for any action to be taken.
3. Council notes its legal obligations as outlined in the report
4. Council requests staff to, on an urgent basis develop a Policy and Rules relating to development within affected areas against the background of Council's legal and duty of care obligations, such policy/Rules to be developed in consultation with the community and must fairly provide for the focus difference between the modelling and the 50 year Building Act focus.
5. Council encourages property owners to apprise themselves of the outcome of the flood modelling and the impact thereof on their properties, noting that Council staff will be developing a Policy to manage such impacts against Council's legal obligations. Such owners be asked for their views on the matter.
6. Council notes entire communities to be affected by the inundation i.e. Lower Rapahoe and commences high level consultation with such communities in relation to their views on potential collective solutions.
7. Council mandates staff to apply good judgement and as enabling as possible rules in relation to development applications within affected areas pending the development of the Policy/Rules, at all times noting Council's legal and other obligations.
8. Council keeps the TTPP Joint Committee apprised of its actions in this.

Carried Unanimously**5.9 SEPARATION OF STORMWATER AND SEWER: GREATER GREYMOUTH**

Refer page 94 of the agenda.

The UIM spoke to this report and advised that separation of sewer and water project, because of its magnitude, has been going on for many years. He stated there are around 2000 Greymouth area properties that need to be consulted with.

The Acting CE confirmed the project was started in 2008. It was confirmed, to the best of Council staff knowledge, all Council properties are connected to the sewer.

RESOLUTION OCM 24/05/016

Moved: Cr Rex MacDonald

Seconded: Cr Allan Gibson

That Council;

1. Receives the report and the process proposed.
2. Notes the magnitude of the problem, the continuing environmental impact and the reality that stringent compliance measures are expected to be applied to the issue. Further Council acknowledges the risk of potential fines under the Resource Management Act.
3. Approves the process as outlined in the report and commits to the following as part of the 2025/6 Annual Plan:
 - to provide for a budget of \$3.5 M (based on the number of properties expected to be able to be separated p.a.) by means of a loan over 12 months to fund Council undertaking on-site separation of services. Similar provisions will have to follow for subsequent financial years and zones until all properties within the Greymouth Sewerage Scheme area, are made compliant.
 - to provide for an income from targeted rates against non-complying properties based on the agreed zone separation cost plus interest for 12 months
 - to provide for an expenditure of \$315,000 (\$900 per property) as payment by Council of the Building Consent fees involved by means of an incentive to separate on-site within that year.4.
4. Asks staff to, as a matter of urgency commence implementation of the process outlined in the report including preparing a Stormwater Bylaw for approval and enactment.
- 5.. Asks staff to, without delay securing renewed Discharge Consents for the stage 1 Greymouth Sewerage Scheme area based on the expectation that the problem of sewer discharge as part of stormwater will take circa 8 years to rectify.

Carried Unanimously**5.10 LIBRARY PROJECT: PROGRESSIVE PAYMENT OF DESIGN FEES**

Refer page 100 of the agenda. The Acting CE spoke to this report.

RESOLUTION OCM 24/05/017

Moved: Cr John Canning

Seconded: Cr Peter Davy

That Council:

1. Rescinds its decision limiting Council's contribution to planning and design fees on the Library project noting that existing invoices have been received and are still being received as the project continues.
2. Council notes the initial estimate for planning and design of the project of \$ 1,892,000.
3. Council imposes a limit of \$946,000 being its share of the original planning and design budget for any future costs incurred in this field.

Carried Unanimously

5.11 WESTLAND RECREATION CENTRE - RECEPTION AND CAFE WORKS

Refer page 105 of the agenda.

Her Worship stated that this is a contentious matter and feels that other vendors in the area need to be considered. Cr Gibson stated that he likes the idea of a commercial operator taking this on so that Council does not have to do so and it gives someone the opportunity to start a new business.

The GMS advised that there will be no food preparation done on site. He undertook to send design plans out to Councillors.

Councillors raised concerns that this matter had not been put to Council before.

RESOLUTION OCM 24/05/018

Moved: Cr Allan Gibson

Seconded: Cr Kate Kennedy

That Council:

1. Notes the progress with the reception desk upgrade.
2. Notes the motivation for a Council managed coffee shop in the foyer and:
3. Calls for new registrations of interests for the coffee shop to be run by a commercial concern against payment of a rental to Council.

Carried Unanimously

5.12 FREEHOLDING OF LEASEHOLD LAND POLICY; RESCINDING OF COUNCIL DECISION OF 13 NOVEMBER 2000

Refer page 109 of the agenda.

The Acting CE confirmed that the average legal and valuation cost per property is around \$5,000. He advised that freeholding still occurs and currently four properties are being freeholded.

RESOLUTION OCM 24/05/019

Moved: Cr John Canning

Seconded: Cr Allan Gibson

That Council

1. Receives this report.

2. Advises remaining Lessees that this concession on the part of Council will be withdrawn on 1 July 2025 and that Council would urge them to freehold their properties under the current concession policy before that date.
3. Rescinds its 13 November 2000 decision relating to Council meeting the costs of the valuation assessment and legal fees of Council's Solicitor effective from 1 July 2025.

Carried Unanimously

6 MISCELLANEOUS ITEMS

7 REPORTS FROM OUTSIDE ORGANISATIONS

7.1 RECEIPT OF MINUTES FROM OUTSIDE ORGANISATIONS

Refer page 113 of the agenda.

The UIM advised that Issac Construction Ltd have carried out a significant amount of work for Cobden – Aromahana Sanctuary and Recreation Area (CASRA) and Council. He stated that Council's remaining budget for the year has enabled the completion of tracks to a gravel surface and there has been significant progress on site since the start of this year.

RESOLUTION OCM 24/05/020

Moved: Her Worship Tania Gibson

Seconded: Cr Peter Davy

“that

The Minutes of the following outside organisations be received:

1. Minutes of the West Coast road Safety Coordinating Committee Meeting dated 23 February 2024. See appendix 1.
2. Minutes of the Cobden-Aromahana Sanctuary and Recreation Areas meeting dated 24 April 2024. See appendix 2.
3. Minutes of the West Coast Emergency Management Joint Committee Meeting dated 7 February 2024. See appendix 3.

Carried Unanimously

8 IN COMMITTEE ITEMS

That the public is excluded from this part of the meeting in relation to:

Agenda items 8.1, 8.2, 8.3, 8.4, 8.5, 8.6, 8.7 and 8.8

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

The meeting adjourned for a short break at 5.41pm for a short break and reconvened at 5.46pm

RESOLUTION OCM 24/05/021

Moved: Mayor Tania Gibson

Seconded: Cr Tim Mora

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
8.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF ORDINARY COUNCIL MEETING HELD ON 25 MARCH 2024	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.2 - CONFIRMATION OF IN COMMITTEE MINUTES OF EXTRAORDINARY COUNCIL MEETING HELD ON 9 APRIL 2024	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.3 - RECEIPT OF IN COMMITTEE MINUTES OF THE OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 29 APRIL 2024	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.4 - RECEIPT OF IN COMMITTEE MINUTES OF THE FINANCE REGULATORY AND BUSINESS SUPPORT COMMITTEE HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 29 APRIL 2024	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for

	any enactment, where the making available of the information would be likely otherwise to damage the public interest	withholding would exist under section 6 or section 7
8.5 - IN COMMITTEE MATTERS UNDER ACTION FROM DECEMBER 2023 COUNCIL MEETING	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.6 - TAYLORVILLE RESOURCE PARK: THE WAY FORWARD	<p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p> <p>s7(2)(e) - the withholding of the information is necessary to avoid prejudice to measures that prevent or mitigate material loss to members of the public</p> <p>s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.7 - NEW LIBRARY PROJECT: THE WAY FORWARD	s7(2)(b)(i) - the withholding of the information is necessary to protect information where the making available of the	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for

	<p>information would disclose a trade secret</p> <p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>withholding would exist under section 6 or section 7</p>
<p>8.8 - REGIONAL INVESTMENT FUND: COUNCIL'S SUBMISSION.</p>	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

Carried Unanimously

9 COUNCIL RESUMES IN OPEN MEETING

CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.

TAYLORVILLE RESOURCE PARK: THE WAY FORWARD

Her worship referred to the discussion in committee and confirmed council’s commitment to be transparent on the matter to the extent possible without compromising its legal position.

RESOLUTION PE 24/05/022

Moved: Mayor Tania Gibson

Seconded: Cr Allan Gibson

That Council

1. Receives this report.
2. Notes the commissioning of Tonkin & Taylor to identify immediate and future compromise to the environment also sub-soil of the operation of the disposal facility and to recommend

actions to be taken to remediate such compromise, and the notice to the consent holder that he will be held responsible for costs.

3. Holds in abeyance any further actions on the matter pending urgent further discussions with West Coast Regional Council, noting their advice received that further extensions to the facility is mooted.

NEW LIBRARY PROJECT: THE WAY FORWARD

Her Worship confirmed that also in relation to this matter, Council wants to be transparent to the extent that commercial negotiations allow it to be.

RESOLUTION PE 24/05/023

Moved: Mayor Tania Gibson

Seconded: Cr Allan Gibson

That Council:

1. Continues urgent negotiations with DWC in order to find a mutually acceptable governance solution for the provision of a library building.
2. Approves for the Project Managers to go out to ECI (Early Contractor Involvement) as a means of not holding up the matter.

Carried Unanimously

The meeting concluded at 6.52 pm

Confirmed

_____ / / _____
T Gibson

Chairperson

Date

MINUTES OF THE EXTRAORDINARY COUNCIL MEETING OF THE GREY DISTRICT COUNCIL**Held in Council Chambers, 105 Tainui Street, Greymouth****on Wednesday 29 May 2024 commencing at 4.00 pm**

PRESENT: Mayor Tania Gibson (Chair)
Councillor Allan Gibson (Deputy Mayor), Councillor John Canning, Councillor Peter Davy, Councillor Kate Kennedy, Councillor Rex MacDonald, Councillor Tim Mora, Councillor Jack O'Connor

IN ATTENDANCE: Paul Pretorius (Acting Chief Executive), Aaron Haymes (Group Manager Operations), Gerhard Roux (Group Manager Support), Neil Engelbrecht (Finance Manager), Trish Jellyman (Democracy Advisor)

1 APOLOGIES AND DECLARATIONS OF INTEREST

1.1 APOLOGIES

Cr Robert Mallinson is on a leave of absence from 11/05/24 to 08/06/24

|

RESOLUTION SCM 24/05/023

Moved: Mayor Tania Gibson

Seconded: Cr John Canning

That the apology received from Cr Robert Mallinson be accepted and leave of absence granted.

Carried Unanimously

1.2 UPDATES TO THE INTERESTS REGISTER

There were no updates to the Interest Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

There were no declarations of interest.

2 LIST OF ACRONYMS USED

3 MISCELLANEOUS ITEMS

4 IN COMMITTEE ITEMS

That the public is excluded from this part of the meeting in relation to:

Agenda item 4.1

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

RESOLUTION SCM 24/05/024

Moved: Mayor Tania Gibson

Seconded: Cr Allan Gibson

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
4.1 - NEW LIBRARY PROJECT	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

Carried Unanimously

5 COUNCIL RESUMES IN OPEN MEETING

CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.

RESOLUTION PE 24/05/025

Moved: Mayor Tania Gibson

Seconded: Cr Allan Gibson

That Council confirms the following decision for ratification in open Council.

1. That Council unanimously confirms its belief that the new library project will contribute significantly to the future cultural, social and economic benefits of the Grey District and wider region, and subject to the outcome of public consultation on the creation of a CCO's, and subject to reaching final agreement with DWC on the finer detail of this arrangement, Council signals its intention to continue with the project.
2. Council unanimously confirms its belief that the project not only aligns with but actively supports the wider Council's vision of building a thriving, connected and resilient District.

Carried Unanimously

The meeting concluded at 5.11 pm

Confirmed

T Gibson

Chairperson

_____/_____/_____

Date

MINUTES OF THE EXTRAORDINARY COUNCIL MEETING OF THE GREY DISTRICT COUNCIL**Held in Council Chambers, 105 Tainui Street, Greymouth****on Tuesday 4 June 2024 commencing at 1.00pm**

PRESENT: Mayor Tania Gibson (Chair)
Councillor Allan Gibson (Deputy Mayor), Councillor John Canning, Councillor Peter Davy, Councillor Kate Kennedy, Councillor Rex MacDonald, Councillor Tim Mora,

IN ATTENDANCE: Paul Pretorius (Acting Chief Executive), Aaron Haymes (Group Manager Operations), Gerhard Roux (Group Manager Support), Neil Engelbrecht (Finance Manager), Gemma Trezise (People and Capability Business Partner), Nelia Heersink (Community & Recreation Services Manager), Megan Bourke (Communications Officer), Shannon Beynon (Communication & Engagement Manager), Trish Jellyman (Democracy Advisor)

1 APOLOGIES AND DECLARATIONS OF INTEREST

1.1 APOLOGIES

RESOLUTION SCM 24/06/023

Moved: Mayor Tania Gibson

Seconded: Cr John Canning

That the apologies from Cr Robert Mallinson and Cr Jack O'Connor be accepted and leave of absence granted.

Carried Unanimously

1.2 UPDATES TO THE INTERESTS REGISTER

There were no updates to the Interest Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

Cr Kenndy declared an interest. She is a member of the Runanga Village People who have made a submission. She is also related to submitter number 6 (Kelly and Rosa Eden-Calcott), Submitter number 14 (Neil Darling) is her neighbour. She is also a member of the Grey District Mawhera Business & Promotions Association (BPA).

2 LIST OF ACRONYMS USED

3 AGENDA ITEMS

3.1 ENHANCED ANNUAL PLAN SUBMISSIONS

Her Worship thanked the Acting CE and staff for their work on the Enhanced Annual Plan, she acknowledged that the process was a little behind this year due to the changes in resourcing. She thanked the public who

have taken the time to submit to the Annual Plan. She stated that all councils are struggling fiscally at the moment and communities are suffering.

Her Worship advised that 16 submissions have been received.

RESOLUTION SCM 24/06/024

Moved: Cr Allan Gibson

Seconded: Cr John Canning

That Council:

1. Receives this report including the 16 submissions.
2. Thanks the Submitters for making a submission.
3. Considers each submission and the points raised and decides whether to change its Enhanced Annual Plan 2024-2025 to give effect to the submission.

Carried Unanimously

Submission 1 – Federated Farmers (did not attend the hearing)

Federated Farmers did not attend the meeting to speak to their submission.

The GMS, upon a question in relation to the proposed fee increase for dog registration, confirmed that it is a reasonable representation of additional costs related to an extra staff member, service agreements and potentially a new pound building.

RESOLUTION SCM 24/06/026

Moved: Cr Kate Kennedy

Seconded: Cr Allan Gibson

That Council notes the points made by the submitter and thanks them for a constructive input.

Carried Unanimously

Submission 2 – Grey District Māwhera Business & Promotions Association

The BPA did not attend the meeting to speak to their submission.

Her Worship noted that the strategy expires next year.

Cr Kennedy stated that she hopes that heritage and arts might be brought under the category of economic development going forward as it might help to guide development.

RESOLUTION SCM 24/06/027

Moved: Mayor Tania Gibson

Seconded: Cr Peter Davy

1. That Council notes the submission.
2. That Council commits to reviewing the Economic Development Strategy 2015-2025 in consultation with the BPA also with the focus on developing clear focus outcomes.

Carried Unanimously

Submission 3 – Heritage Fund - Paul Maunder

Dr Maunder spoke to his PowerPoint presentation and confirmed the need for Council to acknowledge heritage as a standing funding need rather than making it contestable.

The Acting CE advised that Council provided in its Annual Plan enough money for Council to put the Blackball Museum as a standing expenditure against the annual donations budget without impacting rates if it is only \$500.

Cr Mora stated that Dr Maunder's issue is that he is having to apply every year.

Discussion took place around whether Council would be setting a precedent. Cr Mora stated that given the size of the donation and the fact that there are only one or two spread around key areas, he does not see this as setting precedent.

Cr Kennedy agreed that there is a policy in place that fits with this.

Cr Mora suggested this is treated as a standing donation.

The Acting CE confirmed that Council's Rates Remission Policy is an avenue that the Blackball Museum may wish to pursue as an option.

RESOLUTION SCM 24/06/028

Moved: Cr Allan Gibson

Seconded: Cr Tim Mora

That Council having heard the submitter:

1. Council confirms its commitment to preserving our district's history.
3. That Dr Maunder be advised that Council's Rates Remission Policy is available for him to apply to for a remission of rates on the Blackball Museum.

Carried Unanimously

Moved: Cr Tim Mora

Seconded: Cr Kate Kennedy

That the Blackball Working Class Museum be placed on Council's Standing Donations Order for the amount of \$500.

The motion was put and lost.

Submission 4 – Heritage West Coast - Jackie Gurden

Mrs Gurden spoke to her submission as the Chair of Heritage West Coast (HWC). She confirmed that HWC is seeking to establish a regional role as a facilitator in the heritage section. She outlined the role to the meeting. She is seeking \$25,000 per year and is trying to build the skill base in the region and to show people how apply for funding. She outlined projects that they are involved with. She stated this is about collaboration and HWC has a good track record in this area.

Cr Canning stated this is a good idea but feels this is not the right year as Council is under extreme pressure financially and a \$25,000 commitment each year for three years at this stage is outside the envelope. He suggested that the local heritage sector works together and align initiatives thereby increasing success.

Her Worship noted that WDC turned this down for the same reason.

Cr MacDonald suggested that a fund is set up to oversee this and he feels it needs to be a government generated fund otherwise it is leveraging off all the other individual heritage projects that are seeking funding. He feels it would add value but doesn't think Council should be funding it.

It was noted that there are other funding avenues available.

Cr Mora stated that one of the issues for individual organisations that approach Council for funding is that it is always a challenge but he feels that there is real value in having a coordinated approach but he accepts that Council is financially constrained.

Cr Kennedy stated she is mindful of the report on Council Museum Services which is awaited. She stated that there may be an opportunity for Council to liaise and collaborate with other organisations delivering services in that area. She would like see Council's role in this sector to continue as it is important as there is also a lot of outstanding questions about what Council is doing with its own archives and museum collections. She feels this is a role that could collaborate nicely with Council's own goals and could become a partnership.

Her Worship stated that this will have to be addressed via the LTP and she agreed that there have been a lot of constraints in these areas. She acknowledged that there will need to be some decisions made in these areas. She also stated these matters will need to be addressed by the new CE.

RESOLUTION SCM 24/06/029

Moved: Mayor Tania Gibson

Seconded: Cr John Canning

1. That Council receives the submission.
2. Council declines the request for funding noting that it is unaffordable at this time.

Motion Carried

Submission 5 – Warren and Tanya Whitmore

Mr & Mrs Whitmore were unable to speak to their submission as they were both unwell. Her Worship read a letter from them supporting their submission regarding the tar sealing of Wainui Street, Dobson. Her Worship stated that this is unfortunate that this is another roading service that has to be cut but there is no budget for the work.

Cr Canning stated that he supports the motion but he wondered if grading of the area could be done twice a year.

Resolution SCM 24/06/030

Moved: Cr Peter Davy

Seconded: Mayor Tania Gibson

1. That Council notes the submission and
2. That the tar sealing of the top part of Wainui Street, Dobson be referred to the Long Term Plan.
3. That Council staff ensure that Wainui Street, Dobson is added to roading maintenance programme for grading.

Carried Unanimously

Submission 6 – Kelly and Rosa Eden-Calcott

A video from Rosa was played to the meeting displaying options for Dixon Park.

Her Worship advised that Council has been working alongside Lion's Club and Rotary for improvements to Dixon Park.

It was confirmed that the covered play area is not on Council's maintenance schedule. The GMO advised that the covered play area does not have a long term life but staff will be able to keep it going for a while. He advised that sun protection with shade sails could be an option.

Cr Canning stated that all parks are inspected annually by an independent auditor but some parks are coming towards the end of their life, including Dixon Park.

Her Worship advised that other options are being looked at and Dixon Park is our flagship park and is now at the stage where funding streams via LTP need to be investigated so that improvements can be made. The GMO stated that it is becoming increasingly challenging for Council to maintain playgrounds as rules are getting tighter and compliance costs are getting harder to meet and the more playgrounds Council has, the higher the costs.

Her Worship spoke of the work that communities did for playgrounds at Arnott Heights and Kaiata along with input from Kāinga Ora and Council.

Her Worship thanked Rosa for input.

RESOLUTION SCM 24/06/031

Moved: Mayor Tania Gibson

Seconded: Cr John Canning

- 1. That Council notes the submission and**
- 2. That Council asks staff to undertake a redevelopment plan for Dixon Park involving young people including Rosa and refers the matter of funding to the Long Term Plan.**

Carried Unanimously

Submission 7 – Chris and Julie Lourie

The GMO advised that staff are to do an inspection in this area and will come back to Council to advise what will be done to improve this.

The Acting CE stated that this is an unfortunate historic issue.

RESOLUTION SCM 24/06/032

Moved: Cr Allan Gibson

Seconded: Cr John Canning

- 1. That Council hears the submitter and**
- 2. That staff report back to Council as soon as possible on solutions for Council to consider outside of the Enhanced Annual Plan.**

Carried Unanimously

Submission 8 – Jean Rogers

Jean Rogers spoke to her submission and confirmed that the environmental impacts of natural burials are appreciable less than current burial practices.

Her Worship stated that this is something that Council needs to explore. Cr Kennedy agreed and stated that natural burials is something that is becoming more popular and is likely to be more cost effective than the current way of doing things.

Cr Mora spoke of issues when mowing and the need to make sure the Sexton knows where everything is as the area may be harder to maintain. It was noted that iwi's view would need to be considered during staff investigations.

RESOLUTION SCM 24/06/033

Moved: Cr Allan Gibson

Seconded: Cr Tim Mora

- 1. That Council hears the submitter and**
- 2. That staff report back to Council as soon as possible on solutions to be considered outside of the EAP, and for staff to liaise with iwi.**

Carried Unanimously**Submission 9 – Poppy Gibson**

Cr Gibson declared an interest in this matter and took no further part in the consideration or determination thereof.

Her Worship stated that this is another example of where Council will work with communities to make a difference.

RESOLUTION SCM 24/06/034

Moved: Mayor Tania Gibson

Seconded: Cr John Canning

- 1. That the submission be noted and**
- 2. That staff in consultation with the community explore options similar to the Arnott Height's project for consideration by Council.**

Carried Unanimously**Submission 10 – Martin Evans**

Her Worship stated that the Cobden boat ramp is a community initiative but the fees from the Moana boat ramp go towards cleaning of the amenities and ensuring upkeep in this area is well maintained.

Cr Gibson commented that it needs to be equal for everyone as the fees for parking goes to the foreshore committees and it is user pays.

RESOLUTION SCM 24/06/035

Moved: Cr Allan Gibson

Seconded: Cr Kate Kennedy

- 1. That the submission be noted and**
- 2. That the submitter be advised that the boat ramps are unmanned and that this makes distinguishing between residents' and visitors near impossible, however Council is prepared to consider a residents' concession and have asked staff to report back on it.**
- 3. The submitter be reminded that the Iveagh Bay Freedom Camping site area was a compromise to prevent freedom camping along Iveagh Bay foreshore and the reserve.**

Carried Unanimously**Submission 11 – Mike Newport**

Her Worship stated that animal control needs to be relooked at via the LTP. She stated that lifelong tags should have to bring costs down and this is worth investigating.

Cr MacDonald stated this is a very professional and a well thought out submission.

RESOLUTION SCM 24/06/036

Moved: Mayor Tania Gibson

Seconded: Cr John Canning

- 1. That the submission be noted and**
- 2. That the submitter be advised that a review of the Dog and Stock Service will be undertaken as soon as the new Chief Executive takes office.**

Carried Unanimously

Submission 12 – Runanga Village People

Cr Canning and Cr Kennedy both declared an interest and took no further part in the discussion or determination of this matter.

Her Worship asked for clarification as to who owns the berm of this area and who is responsible for it. The GMO responded that this is part of the road corridor but typically it is residents in the area that would mow the verge in front of their own properties. All verges are part of road reserve and there is an expectation that the property owner mows the grass verge.

The Acting CE stated that Council's mowing programme means that it will only be mowed twice a year and that there will be times when the area does not look tidy.

Concern was expressed that more regular mowing of these types of areas could be seen as setting a precedent.

Cr Mora commented that this means adding \$2,500 to the budget.

RESOLUTION SCM 24/06/037

Moved: Cr Allan Gibson

Seconded: Cr Rex MacDonald

- 1. That the submission be noted and**
- 2. That it is noted that Council mows grass verges approximately twice a year with the expectation that property owners mow their verges.**
- 3. That staff investigate where this specific verge can be included in the annual mowing schedule programme of works if not already included.**

Motion Carried

Submission 13 – Jack Flood

The Acting CE advised that the consultation document on the CCO and including the library information is going out this afternoon.

RESOLUTION SCM 24/06/038

Moved: Mayor Tania Gibson

Seconded: Cr John Canning

- 1. That the submission be noted and**
- 2. That Council acknowledges that there are isolated cases where failure to separate services on site is due to finding engineering solutions.**
- 3. That it be noted that Council in fact did signal its intentions regarding the library but is consulting further on its final intent on the matter.**

Carried Unanimously

Submission 14 – Neil Darling

Cr Kennedy declared a conflict of interest and did not take part in the consideration or determination of the matter.

RESOLUTION SCM 24/06/039

Moved: Cr Allan Gibson

Seconded: Cr John Canning

- 1. That the submission be noted and**
- 2. That staff urgently report back to Council on the Ward Street flooding problem and potential solutions.**

Carried Unanimously**Submission 15 – Active West Coast**

Cr Kennedy noted the discussion about accessibility for the new library and feels that they will be happy with this. She likes the idea that it is time to review the smokefree legislation.

RESOLUTION SCM 24/06/040

Moved: Cr Tim Mora

Seconded: Cr Kate Kennedy

1. That the submission be noted and
2. That comments regarding stormwater in the CBD be noted and it be confirmed that this will be part of consultation with the wider public.
3. It be confirmed that Council applies best practice thinking to increase recycling and limiting volumes into landfill and that it continuously improves its incentives in this regard.
4. Staff report back on an annual commitment into the future to create cycle trails.
5. Staff report back on the review of the smokefree policy as suggested in the submission.
6. It be confirmed that Council takes a conservative approach to liquor licencing and enforcement and that it believes that gains are being made.
7. That it be confirmed that Council thinking on a new library is consistent with the submission made.

Carried Unanimously**Submission 16 – Sport Canterbury****RESOLUTION SCM 24/06/001**

Moved: Mayor Tania Gibson

Seconded: Cr John Canning

That

1. The submission be noted and Sport Canterbury West Coast be thanked for constructive input.

Carried Unanimously

The meeting concluded at 2.24pm.

Confirmed

T Gibson

Chairperson

_____/_____/_____
Date

3 LIST OF ACRONYMS USED

BCA	Building Consent Authority	LGOIMA	Local Government Official Information and Meetings Act
BCO	Building Control Officer	LGNZ	Local Government New Zealand
CCC	Code Compliance Certificate	LTP	Long Term Plan
CSO	Customer Services Officer	LVT	Land Valuation Tribunal
CDEM	Civil Defence Emergency Management	MBIE	Ministry of Business, Innovation and Employment
CDEMG	Civil Defence Emergency Management Group	MCDEM	Ministry of Civil Defence and Emergency Management
CEC	Community Emergency Centre	MDI	Major District Initiative
CEG	Co-ordinating Executive Group	MOH	Ministry of Health
CIMS	Co-ordinated Incident Management System	NBS	New Building Strength
CPEng	Chartered Professional ‘Engineer’	NGO	Non-Government Organisation
DEE	Detailed Engineering Evaluation	NZFS	New Zealand Fire Service
DHB	District Health Board	NZQA	New Zealand Qualifications Authority
DIA	Department of Internal Affairs	NZTA	New Zealand Transport Authority
DOC	Department of Conservation	OAG	Office of the Auditor General
DWC	Development West Coast	OSH	Occupational Safety & Health
EMIS	Emergency Incident Management System	PHO	Primary Health Organisation
EDLG	Economic Development Liaison Group	PDU	Provincial Development Unit
EOC	Emergency Operations Centre	PGF	Provincial Growth Fund
EMO	Emergency Management Officer	PIM	Project Information Memorandum
GPS	Global Positioning System	PCBU	Person conducting a business or undertaking
HSNO	Hazardous Substances and New Organisms	RC	Resource Consent
HSR	Health and Safety Representative	RMA	Resource Management Act
HSWA	Health and Safety at Work Act 2015	SCADA	Supervisory Control and Data Acquisition
IAP	Incident Action Plan	SO	Standing Orders
IEP	Initial Evaluation Procedure	SOLGM	Society of Local Government Managers
IQP	Independent Qualified Person	SH	State Highway
LGA	Local Government Act	SNA	Significant Natural Area
LIM	Land Information Memorandum	TECNZ	Tourism Export Council of New Zealand
LINZ	Land Information New Zealand	TLA/TA	Territorial Local Authority
		WAG	Welfare Advisory Group

4 MATTERS UNDER ACTION

4.1 MATTERS UNDER ACTION

File Number:

Report Author: Democracy Advisor

Report Authoriser: Acting Chief Executive

Appendices: Nil

Meeting Date	Reference	Subject	Update
12 November 2018	18/11/443	P/16: Port – Transfer of responsibilities, powers and duties relating to navigation safety from West Coast Regional Council	2/10/23: Document is sitting with WCRC CE to review then to sign the Transfer document. Council will then consider appointment of a Harbour Master.
11 February 2019	19/02/484	R9/1: Application for Road Closure and purchase of road reserve: LINZ Parcel ID 3701440 adjoining Section 1 SO11661 Nelson Creek	Prior to presenting a follow up report to Council, the next step is to meet with the submitters to explore whether the submitters concerns can be resolved. Waiting on applicant to agree to pay all associated costs.
11 December 2023	11/12/015	Runanga Reserve Land Classification	2/2/24:-Advert was placed in newspapers on 13 January 2024. Objections to be lodged by 14 February 2024. Update: 16/02/2024: - No objections were received. 8/5/24: Land has been classified as Recreation Reserve. Council is about to Publicly notify the Intention to Lease.
11 December 2023	11/12/013	Kotare Domain Upgrade Project – Dog Park Creation via Contestable Fund	2/2/2024: - Project is in progress. Due for completion prior to end of this financial year.
11 December 2023	11/12/016	Animal Shelter Upgrade – Funding Request	2/2/24:- Staff are progressing the design of the animal shelter and will share a concept design with Councillors once complete.
25 March 2024	24/03/032	Helena Dense Reserve, Moana: Transfer of Subdivided Land Parcel to Fire and Emergency NZ	Staff are completing the land transaction as per the resolution
25 March 2024	24/03/033	Town Centre Digital Displays	Digital displays are in progress

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).
(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
 - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

5 AGENDA ITEMS

5.1 MAYOR'S UPDATE

File Number:

Report Author: Mayor Tania Gibson

Report Authoriser: Acting Chief Executive

Appendices: Nil

1. REPORT PURPOSE

- 1.1. To provide an update of the Mayor's activity for the period 1 May to 16 June 2024.

2. EXECUTIVE SUMMARY

- 2.1. Key considerations for Council during this period have been the New Library project and consultation and considering of submissions on the Enhanced Annual Plan. As there were no key consultation matters, only a small number of submissions were received and these were all considered at the Extraordinary Meeting held on 4 June.
- 2.2. Council has now recorded a formal decision to proceed with the New Library, subject to the outcome of public consultation on the creation of a CCO and reaching an agreement with Development West Coast (DWC) on some of the finer details of the arrangement.
- 2.3. The official opening of the new Noel Leeming building has now taken place and as always, it is positive to see new development being completed in Greymouth's CBD.
- 2.4. An important announcement for the region was received during a visit from the Hon Shane Jones at a community meeting in Blackball where he advised the Government's vision for the future of minerals in New Zealand. The Government's view signals a positive message for the Coast and should in time see a major boost to employment and the region's economy.
- 2.5. I attended the launch in Westport of a new \$2.6m Government initiative "Resilience to Organised Crime in Communities" (ROCC) to tackle the problem of organised crime and methamphetamine on the West Coast.
- 2.6. The Lake Brunner Scenic Trail committee invited Council to a tour of the trail and to see what has been completed to date. Various sources of funding, including a contribution from GDC, have enabled this project and the progress made to date is a demonstration of how hard the group have worked. Councillors Davy, Kennedy and O'Connor were also present and we were fortunate to have a beautiful day so the lake and surrounding scenery was stunning. This trail will be a great asset for both locals and visitors.

3. OFFICER RECOMMENDATION

- 3.1 That the Mayor's activity report for the period 1 May to 16 June 2024 be received.

4. MAYORAL ACTIVITY SUMMARY

- 4.1. 1 May: Morning catch up with the Acting Chief Executive. I boarded the Tranz Alpine at Moana Station and travelled through to Greymouth while experiencing the Kiwirail Scenic Plus Service which is an addition to the Kiwirail Great Journeys, funded through the PGF Fund. Guests on the

service were then treated to a visit to the Pounamu Pathway, Mawhera Pa. While at the Pathway, we were lucky enough to meet Six60 who were visiting some of the local sites before their performance later that evening at the Regent Theatre. It is great to see a successful band like this visiting New Zealand's smaller regions.

- 4.2. 2 May: Opening of the new Noel Leeming Building. Mayors Taskforce for Jobs (MTFJ) visits which included E-Quip Engineering. Meeting with the Pink Shirt Day organisers.
- 4.3. 3 May: Regular catch-up with Acting CE; monthly NZME radio interview; Enhanced Annual Plan public consultation session in the Council Chambers; Retirement farewell for Mark Davies, Department of Conservation Regional Director.
- 4.4. 4 May: Opening of the Miners Huts at Blackball in conjunction with the annual May Day event.
- 4.5. 7 May: Monthly catch-up with Kaiwhakahaere Tumahai; catch-up with Councillor Mora; public drop-in session in the Council Chambers for the Enhanced Annual Plan. MTFJ employer/employee visits including Olsen's Pharmacy and Greenfield Motors. Cobden community meeting.
- 4.6. 8 May: Civil Defence Emergency Management Committee meeting followed by the Mayors, Chairs & Iwi meeting; Barrytown School photo exhibition launch at the Grey District Library.
- 4.7. 9 May: On-line meeting with MSD's Director of Industry Partnerships to share how projects, including MTFJ, fit with meeting government's priorities. Enhanced Annual Plan public consultation session in the Council Chambers; interview with the Guardian, Australia TIGA's Barrytown project and mining on the West Coast. In the evening, I attended the monthly meeting of the Paroa Womens' Institute where I was invited to talk on topical community matters.
- 4.8. 10 May: Catch-up with the Acting CE; meeting with the local Public Service Senior Advisor.
- 4.9. 12 May: Newstalk ZB – potential future topics for the West Coast.
- 4.10. 13 May: Pink Shirt Day meeting; May Council Meeting; Grey District Youth Trust meeting.
- 4.11. 14 May: GDC and DWC Mayor, Chair and CEs two-monthly catch up, initial review of applications for the CE role; Miles O'Connor from Bancorp gave a presentation to Council on borrowings and Local Government funding to give Council a better understanding of this area.
- 4.12. 15 May: Morning catch-up with Acting CE; interview on minerals for rural radio; Life Education Trust meeting.
- 4.13. 16 May: Coast Employment Expo hosted at the Westland Recreation Centre. GDC representatives and Taylorville Road residents meeting to discuss the Taylorville Resource Park. BCITO Apprenticeship Graduations.
- 4.14. 17 May: Out and about the town on Pink Shirt Day. Local businesses and the Grey District Youth Trust worked hard to support and really promote this and the pink displays in shop windows looked very attractive.
- 4.15. 18 May: Launch of Westland Wholefoods store.
- 4.16. 19 May: Waipuna Motorcross.
- 4.17. 20 May: Phone meeting with WCRC CE; Toki Pounamu meeting; Spring into Summer event meeting; WCRC, GDC and Taylorville Road residents update on the Taylorville Resource Park; Community Patrol AGM.
- 4.18. 21 May: Destination Management Plan Reference Group; in the evening the GM Operations hosted a meeting for Mitchells' residents to discuss the proposed site for the toilet. Councillors Gibson and Davy and I attended this meeting also.
- 4.19. 22 May: Drive Safe Road Safety meeting; first meeting for the organising of the 2024 Christmas Carnival.

- 4.20. 23 May: Interview with Michael Laws from The Platform on the topic of Hon Shane Jones and Mining Policy. This was followed by a Newstalk ZB radio interview prior to attending Minister Jones' announcement in Blackball on the Government's vision for the minerals sector.
- 4.21. 24 May: Early morning interview with Radio NZ discussing Minister Jones' announcement of the previous day; Smoke Free/PHO promotion with mobile heart health checks outside Olsens Pharmacy.
- 4.22. 25 May: Opening of the Nelson, Marlborough and West Coast Brass Band contest; Runanga community presentation and in the evening I had the privilege of judging the Brass Band contest, held in the Coxon Hall.
- 4.23. 27 May: First round of interviews for Council's new CE.
- 4.24. 28 May: Meeting with a representative from the West Coast Community Trust.
- 4.25. 29 May: Morning meeting with the CE; On-line session in preparation for the Ru Whenua, the Af8 Civil Defence exercise planned for June. Visited Art4Me where there are some beautiful creations and art being made; Extraordinary Council Meeting; Cr Davy and I attended a meeting with a small group searching for a suitable building so they can get a Mens' Shed up and running.
- 4.26. 30 May: West Coast Te Rito meeting; Greymouth Business Promotion Association meeting.
- 4.27. 4 June: Visit from Corrections Department personnel including the regional General Manager; Extraordinary Council Meeting for hearing of submissions on the Enhanced Annual Plan. This was followed by the Risk & Assurance Committee meeting.
- 4.28. 5 June: Te Tai o Poutini West Coast Housing Meeting.
- 4.29. 6 June: The MTFJ Coordinators and I spent time visiting workplaces and talking to the employers and employees. New Library Governance Group meeting.
- 4.30. 7 June: Launch of \$2.6 million for the new Resilience to Organised Crime in Communities (ROCC) initiative in Westport.
- 4.31. 8 June: The Lake Brunner Scenic Trail tour. The councillors and I also viewed the proposed site for the new toilet at Mitchells.
- 4.32. 10 June: Grey District Youth Trust meeting.
- 4.33. 11 June: Meeting with a representative from St John; Cobden community meeting.
- 4.34. 12 June: Ru Whenua Civil Defence National Exercise. Abbeyfield meeting.
- 4.35. 13 June: Taylorville Rd resident meeting; NZME radio interview; MTFJ workplace visits.
- 4.36. 14 June: Meeting with the Manager, Minerals West Coast; Opening of the new slide at the Gladstone Domain.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
 - (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
 - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

5.2 CHIEF EXECUTIVE'S UPDATE: 1 MAY - 15 JUNE 2024**File Number:****Report Author:** Acting Chief Executive**Report Authoriser:** Acting Chief Executive**Appendices:** Nil**1. REPORT PURPOSE**

- 1.1. To provide an update of the Chief Executive's activity for the period 1 May to 15 June 2024.

2. EXECUTIVE SUMMARY

- 2.1. A summary of the Acting CE's work programme during the report period follows.

3. OFFICER RECOMMENDATION

- 3.1. That the Chief Executive's update for the period 1 May to 15 June 2024 be received.

4. SUMMARY

- 4.1. Enhanced Annual Plan: The focus was on getting Council approval of the Enhanced Annual Plan for 2024/5, work with ELT to prepare for final approval by Council and undertake a mock rates strike as a means of avoiding any gremlins in this process.
- 4.2. New Library: A lot of time went into negotiating a final provisional agreement with DWC, preparing the associated report(s) and financial modelling in consultation with the ELT.
Writing the consultation documentation and working with Comms to notify the CCO issue.
- 4.3. Sewer Separation: Coordinating a Council-wide response to the matter to ensure that we have a firm process in place to deal with it positively and decisively.
- 4.4. Representation Review: The Council's initial proposal has now been publicly notified with the period for submissions closing on 26 June 2024. Council will hear submitters and consider submissions at its meeting on 12 August 2024.
- 4.5. Taylorville Resource Park: The focus remains on finding a solution to the issue, not only in the short term but also in the longer term given uncertainty in relation to sub-soil contamination not yet detected. Council has, responsibly engaged Tonkin and Taylor to determine the threat of pollution, not only to Council's land but also to its water extraction.

The Taylorville community continues to look to Council to find a solution, the clear expectation being that the facility be closed and the area remediated.
- 4.6. Three Waters: We are engaging with the other Coast Councils in developing a factual basis to see to what extent we can work together, including creating a CCO as the Government seems to prefer. It is important to note that earlier work done in this space indicated that there are few efficiencies to be gained, spread-out nature of the Region being the main reality working against it.

5. LOCAL GOVERNMENT OFFICIAL INFORMATION ACT (LGOIMA) REQUESTS

5.1. Summary of requests received for the period 1 May to 15 June 2024

Received	Requested By	Subject	Referred To
08/05/2024	Stuff Reporter	Refreshment Costs for Elected Members and/or Staff during Long Term Plan	CE
13/05/2024	Saunders & Co Lawyers	Building Act claims against Council	BCM
21/05/2024	Resident	Council Caravan	Comms & Eng; Operations
22/05/2024	Grey Star	Te Tai Poutini District Plan - SASMS	Regulatory
22/05/2024	Resident	Infrastructure Work and oversight in relation to the impact on residents	GMO
24/05/2024	Member of Public	Contracts with Joyce Advisory or Steven Joyce	CE
28/05/2024	Resident	Sewer Separation queries	GMO
30/05/2024	Resident	Snap Send Solve App - privacy	Comm & Rec Services Mgr
05/06/2024	Member of Public	Camping Ground Licences	Regulatory
Total requests received for period 1 May to 15 June 2024			9
Total requests received YTD			42
Total requests received previous YTD			67
Requests completed YTD			38
Requests not completed within 20 working days			2

5.2. Council should not under-estimate the time involved in responding to LGOIMA requests.

6. MEDIA REQUESTS

Received	Requested By	Subject	Total
01/05/2024	Grey Star	Bin Audit and CE Recruitment	
01/05/2024	Grey Star	Library Build	
01/05/2024	Grey Star	Grievance/severance payment system changes	
05/07/2024	Grey Star	Water Rates	
07/05/2024	Grey Star	TIGA Mining (referred to WCRC)	
07/05/2024	Grey Star	SASM (referred to WCRC)	
09/05/2024	Grey Star	Digger work at aerodrome	
15/05/2024	Grey Star	Blaketown leaseholders	
15/05/2024	Grey Star	Various queries	
16/05/2024	Grey Star	Enhanced Annual Plan Submissions	
20/05/2024	Grey Star	Tasman Fuel's application for new service station	
21/05/2024	Grey Star & RNZ	Easter Trading Policy	2
22/05/2024	Grey Star	McLeans Weighbridge	
22/05/2024	Grey Star	Taylorville Resource Park history	
22/05/2024	Grey Star	Library Project	
23/05/2024	Grey Star	Barrytown Hall Hearings	
27/05/2024	RNZ	Mayoral Residence	
29/05/2024	Grey Star	Piggery Hill dumps	
29/05/2024	Grey Star	Parking Sign outside Noel Leeming	

31/05/2024	Grey Star	Flashing speed sign, Blackball	
31/05/2024	Grey Star	Port Funding	
11/06/2024	Grey Star	Utilities Contract	
11/06/2024	Grey Star	Dog Control	
11/06/2024	Grey Star	Cobden Wave Trap	
Total			25

Confirmation of Statutory Compliance

<p>Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).</p> <p>(a) This report contains:</p> <ul style="list-style-type: none"> (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement. <p>(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.</p>

5.3 ST JOHN: ANNUAL FUNDING**File Number:****Report Author:** Acting Chief Executive**Report Authoriser:** Acting Chief Executive**Appendices:** 1. St John Lease Rental Invoices**1. REPORT PURPOSE**

- 1.1. For Council to confirm annual funding as a standing arrangement to St John and to authorise payment of the 2023/24 donation of \$8750.00 (GST excl).

2. EXECUTIVE SUMMARY

- 2.1. St John's Waterwalk Road premises occupy part of the aerodrome and an annual rental for this occupation is payable to Council. The rental for 2022/25 comes to \$8750.00 excl p.a. (refer invoices attached as Appendix 1). In terms of a historical arrangement with St John, Council will annually provide a grant to them to cover the annual rental.
- 2.2. For reasons unknown, provision for this expenditure on Council's Standing Donations list was deleted. The organisation asked that it be reinstated and, whilst this has been agreed to, it has not been included. The quantum of the lease for 2023/24 is \$8750.00 excl. It is noted that a rental review for this lease is now due.

3. OFFICER RECOMMENDATION

That Council:

1. Receives the report.
2. Agrees to include the annual rental paid by St John to Council for its Waterwalk Road premises as a standing item on Council's annual donation budget.
3. Authorises payment of \$8750.00 for the current year from the current donation budget.
4. Requests that for GST purposes, St John provide Council with an invoice for \$8750.00 plus GST.

4. BACKGROUND

- 4.1. Refer above.

5. SIGNIFICANCE AND ENGAGEMENT

5.1.

Issue	Level of Significance	Explanation of Assessment
Is there a high level of public interest, or is decision likely to be controversial?	No	
Is there a significant impact arising from duration of the effects from the decision?	No	
Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	No	
Does the decision create a substantial change in the level of service provided by Council?	No	
Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	No	
Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	No	
Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	No	
Does the proposal or decision involve Council exiting from or entering into a group of activities?	No	

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.



PO Box 382 | GREYMOUTH 7840
 Tel 03 769 8600
 accounts.receivable@greydc.govt.nz
 www.greydc.govt.nz

TAX INVOICE
 GST Req No: 51-750-349

To: The Order of St John
 112 Waterwalk Road
 Greymouth 7805

Debtor Acc. 39432.21
 Date 12/06/2024
 Invoice No. 209451

DESCRIPTION	GST	AMOUNT
2007/314 qrtly rental for Waterwalk Road Greymout		
Grey District Council Lease GST incl	\$328.12	\$2,515.6:
112 Waterwalk Road Greymouth 7805		
Invoice Total (including GST if applicable)		\$2,515.6:
Total Value non-taxable supply(s)		\$0.0:
Total Value taxable supply(s) excluding GST		\$2,187.5:
Total GST Payable		\$328.1:
TOTAL		2,515.6:

**GREY DISTRICT COUNCIL
 REMITTANCE ADVICE**

To: The Order of St John
 112 Waterwalk Road
 Greymouth 7805

Due Date 20/07/2024 Amount Due \$2,515.62
 Account No. 39432.21 Invoice No. 209451

PAYMENT METHODS

BY DIRECT DEBIT: Please phone 03 7698601 or email accounts.receivable@greydc.govt.nz to set up a direct debit
 BY DIRECT CREDIT / INTERNET BANKING: Payment can be direct credited to Westpac : 03-0846-0076500-02. Please use your debtor account no. as your reference for payment
 IN PERSON: Please present account at Council office for payment by Cash, Eftpos, Visa, Mastercard

TERMS AND CONDITIONS PAYMENT

Unless otherwise agreed, the purchase price shall be paid to GDC at its address by the 20th of the month following the month in which the invoice was dated. Payment will not be accepted by any means other than cash, eftpos or direct credit. If any account is in dispute, the undisputed portion of the account shall be payable in accordance with the normal terms of payment.
 Payment of the disputed portion may be withheld provided the matter is brought to GDC's attention immediately and a letter of explanation setting out the particulars of the dispute is sent to GDC within seven days of the dispute arising. GDC reserves the right to suspend delivery of further goods and / or services if the terms of payment are not strictly adhered to by the Customer.

CUSTOMERS LIABILITY and DEFAULT

In the event of a default in payment, the debtor will be charged interest on any overdue amount at the rate of 1.5% per month from the due date until full payment is made, and shall repay Grey District Council on demand any monies which Grey District Council may expend to make good any failure by the debtor to comply with the payment terms.
 If you do not make any payment when due, in addition to any other remedies, we may recover from you any costs, expenses or disbursements incurred by us in recovering money from you, including without limitation debt collection agency fees and legal fees.



PO Box 382 | GREYMOUTH 7840
 Tel 03 769 8600
 accounts.receivable@greydc.govt.nz
 www.greydc.govt.nz

TAX INVOICE
 GST Req No: 51-750-349

To: The Order of St John
 112 Waterwalk Road
 Greymouth 7805

Debtor Acc. 39432.21
 Date 11/03/2024
 Invoice No. 206642

DESCRIPTION	GST	AMOUNT
2007/314 qrtly rental for Waterwalk Road Greymout		
Grey District Council Lease GST incl	\$328.12	\$2,515.6:
112 Waterwalk Road Greymouth 7805		
Invoice Total (including GST if applicable)		\$2,515.6:
Total Value non-taxable supply(s)		\$0.0:
Total Value taxable supply(s) excluding GST		\$2,187.5:
Total GST Payable		\$328.1:
TOTAL		2,515.6:

**GREY DISTRICT COUNCIL
 REMITTANCE ADVICE**

To: The Order of St John
 112 Waterwalk Road
 Greymouth 7805

Due Date 20/04/2024 Amount Due \$2,515.62
 Account No. 39432.21 Invoice No. 206642

PAYMENT METHODS

BY DIRECT DEBIT: Please phone 03 7698601 or email accounts.receivable@greydc.govt.nz to set up a direct debit
 BY DIRECT CREDIT / INTERNET BANKING: Payment can be direct credited to Westpac : 03-0846-0076500-02. Please use your debtor account no. as your reference for payment
 IN PERSON: Please present account at Council office for payment by Cash, Eftpos, Visa, Mastercard

TERMS AND CONDITIONS PAYMENT

Unless otherwise agreed, the purchase price shall be paid to GDC at its address by the 20th of the month following the month in which the invoice was dated. Payment will not be accepted by any means other than cash, eftpos or direct credit. If any account is in dispute, the undisputed portion of the account shall be payable in accordance with the normal terms of payment.
 Payment of the disputed portion may be withheld provided the matter is brought to GDCs attention immediately and a letter of explanation setting out the particulars of the dispute is sent to GDC within seven days of the dispute arising.GDC reserves the right to suspend delivery of further goods and / or services if the terms of payment are not strictly adhered to by the Customer.

CUSTOMERS LIABILITY and DEFAULT

In the event of a default in payment, the debtor will be charged interest on any overdue amount at the rate of 1.5% per month from the due date until full payment is made, and shall repay Grey District Council on demand any monies which Grey District Council may expend to make good any failure by the debtor to comply with the payment terms.
 If you do not make any payment when due, in addition to any other remedies, we may recover from you any costs, expenses or disbursements incurred by us in recovering money from you, including without limitation debt collection agency fees and legal fees.



PO Box 382 | GREYMOUTH 7840
 Tel 03 769 8600
 accounts.receivable@greydc.govt.nz
 www.greydc.govt.nz

TAX INVOICE
 GST Req No: 51-750-349

To: The Order of St John
 112 Waterwalk Road
 Greymouth 7805

Debtor Acc. 39432.21
 Date 12/12/2023
 Invoice No. 204053

DESCRIPTION	GST	AMOUNT
2007/314 qrtly rental for Waterwalk Road Greymout		
Grey District Council Lease GST incl	\$328.12	\$2,515.6:
112 Waterwalk Road Greymouth 7805		
Invoice Total (including GST if applicable)		\$2,515.6:
Total Value non-taxable supply(s)		\$0.0:
Total Value taxable supply(s) excluding GST		\$2,187.5:
Total GST Payable		\$328.1:
TOTAL		2,515.6:

**GREY DISTRICT COUNCIL
 REMITTANCE ADVICE**

To: The Order of St John
 112 Waterwalk Road
 Greymouth 7805

Due Date 20/01/2024 Amount Due \$2,515.62
 Account No. 39432.21 Invoice No. 204053

PAYMENT METHODS

BY DIRECT DEBIT: Please phone 03 7698601 or email accounts.receivable@greydc.govt.nz to set up a direct debit
 BY DIRECT CREDIT / INTERNET BANKING: Payment can be direct credited to Westpac : 03-0846-0076500-02. Please use your debtor account no. as your reference for payment
 IN PERSON: Please present account at Council office for payment by Cash, Eftpos, Visa, Mastercard

TERMS AND CONDITIONS PAYMENT

Unless otherwise agreed, the purchase price shall be paid to GDC at its address by the 20th of the month following the month in which the invoice was dated. Payment will not be accepted by any means other than cash, eftpos or direct credit. If any account is in dispute, the undisputed portion of the account shall be payable in accordance with the normal terms of payment.
 Payment of the disputed portion may be withheld provided the matter is brought to GDCs attention immediately and a letter of explanation setting out the particulars of the dispute is sent to GDC within seven days of the dispute arising.GDC reserves the right to suspend delivery of further goods and / or services if the terms of payment are not strictly adhered to by the Customer.

CUSTOMERS LIABILITY and DEFAULT

In the event of a default in payment, the debtor will be charged interest on any overdue amount at the rate of 1.5% per month from the due date until full payment is made, and shall repay Grey District Council on demand any monies which Grey District Council may expend to make good any failure by the debtor to comply with the payment terms.
 If you do not make any payment when due, in addition to any other remedies, we may recover from you any costs, expenses or disbursements incurred by us in recovering money from you, including without limitation debt collection agency fees and legal fees.



PO Box 382 | GREYMOUTH 7840
 Tel 03 769 8600
 accounts.receivable@greydc.govt.nz
 www.greydc.govt.nz

TAX INVOICE
 GST Req No: 51-750-349

To: The Order of St John
 112 Waterwalk Road
 Greymouth 7805

Debtor Acc. 39432.21
 Date 10/11/2023
 Invoice No. 203096

DESCRIPTION	GST	AMOUNT
2007/314 qrtly rental for Waterwalk Road Greymouth		
Grey District Council Lease GST incl 112 Waterwalk Road Greymouth 7805	\$328.12	\$2,515.6:
Invoice Total (including GST if applicable)		\$2,515.6:
Total Value non-taxable supply(s)		\$0.0:
Total Value taxable supply(s) excluding GST		\$2,187.5:
Total GST Payable		\$328.1:
TOTAL		2,515.6:

**GREY DISTRICT COUNCIL
 REMITTANCE ADVICE**

To: The Order of St John
 112 Waterwalk Road
 Greymouth 7805

Due Date 20/12/2023 Amount Due \$2,515.62
 Account No. 39432.21 Invoice No. 203096

PAYMENT METHODS

BY DIRECT DEBIT: Please phone 03 7698601 or email accounts.receivable@greydc.govt.nz to set up a direct debit
 BY DIRECT CREDIT / INTERNET BANKING: Payment can be direct credited to Westpac : 03-0846-0076500-02. Please use your debtor account no. as your reference for payment
 IN PERSON: Please present account at Council office for payment by Cash, Eftpos, Visa, Mastercard

TERMS AND CONDITIONS PAYMENT

Unless otherwise agreed, the purchase price shall be paid to GDC at its address by the 20th of the month following the month in which the invoice was dated. Payment will not be accepted by any means other than cash, eftpos or direct credit. If any account is in dispute, the undisputed portion of the account shall be payable in accordance with the normal terms of payment.
 Payment of the disputed portion may be withheld provided the matter is brought to GDCs attention immediately and a letter of explanation setting out the particulars of the dispute is sent to GDC within seven days of the dispute arising.GDC reserves the right to suspend delivery of further goods and / or services if the terms of payment are not strictly adhered to by the Customer.

CUSTOMERS LIABILITY and DEFAULT

In the event of a default in payment, the debtor will be charged interest on any overdue amount at the rate of 1.5% per month from the due date until full payment is made, and shall repay Grey District Council on demand any monies which Grey District Council may expend to make good any failure by the debtor to comply with the payment terms.
 If you do not make any payment when due, in addition to any other remedies, we may recover from you any costs, expenses or disbursements incurred by us in recovering money from you, including without limitation debt collection agency fees and legal fees.



PO Box 382 | GREYMOUTH 7840
 Tel 03 769 8600
 accounts.receivable@greydc.govt.nz
 www.greydc.govt.nz

TAX INVOICE
 GST Req No: 51-750-349

To: The Order of St John
 112 Waterwalk Road
 Greymouth 7805

Debtor Acc. 39432.21
 Date 13/07/2023
 Invoice No. 199763

DESCRIPTION	GST	AMOUNT
2007/314 qrtly rental for Waterwalk Road Greymout		
Grey District Council Lease GST incl 112 Waterwalk Road Greymouth 7805	\$328.12	\$2,515.6:
Invoice Total (including GST if applicable)		\$2,515.6:
Total Value non-taxable supply(s)		\$0.0:
Total Value taxable supply(s) excluding GST		\$2,187.5:
Total GST Payable		\$328.1:
TOTAL		2,515.6:

**GREY DISTRICT COUNCIL
 REMITTANCE ADVICE**

To: The Order of St John
 112 Waterwalk Road
 Greymouth 7805

Due Date 20/08/2023 Amount Due \$2,515.62
 Account No. 39432.21 Invoice No. 199763

PAYMENT METHODS
 BY DIRECT DEBIT: Please phone 03 7698601 or email accounts.receivable@greydc.govt.nz to set up a direct debit
 BY DIRECT CREDIT / INTERNET BANKING: Payment can be direct credited to Westpac : 03-0846-0076500-02. Please use your debtor account no. as your reference for payment
 IN PERSON: Please present account at Council office for payment by Cash, Eftpos, Visa, Mastercard

TERMS AND CONDITIONS PAYMENT
 Unless otherwise agreed, the purchase price shall be paid to GDC at its address by the 20th of the month following the month in which the invoice was dated. Payment will not be accepted by any means other than cash, eftpos or direct credit. If any account is in dispute, the undisputed portion of the account shall be payable in accordance with the normal terms of payment.
 Payment of the disputed portion may be withheld provided the matter is brought to GDC's attention immediately and a letter of explanation setting out the particulars of the dispute is sent to GDC within seven days of the dispute arising. GDC reserves the right to suspend delivery of further goods and / or services if the terms of payment are not strictly adhered to by the Customer.

CUSTOMERS LIABILITY and DEFAULT
 In the event of a default in payment, the debtor will be charged interest on any overdue amount at the rate of 1.5% per month from the due date until full payment is made, and shall repay Grey District Council on demand any monies which Grey District Council may expend to make good any failure by the debtor to comply with the payment terms.
 If you do not make any payment when due, in addition to any other remedies, we may recover from you any costs, expenses or disbursements incurred by us in recovering money from you, including without limitation debt collection agency fees and legal fees.



PO Box 382 | GREYMOUTH 7840
 Tel 03 769 8600
 accounts.receivable@greydc.govt.nz
 www.greydc.govt.nz

TAX INVOICE
 GST Req No: 51-750-349

To: The Order of St John
 112 Waterwalk Road
 Greymouth 7805

Debtor Acc. 39432.21
 Date 02/05/2023
 Invoice No. 198109

DESCRIPTION	GST	AMOUNT
2007/314 qrtly rental for Waterwalk Road Greymout		
Grey District Council Lease GST incl	\$328.12	\$2,515.6:
112 Waterwalk Road Greymouth 7805		
Invoice Total (including GST if applicable)		\$2,515.6:
Total Value non-taxable supply(s)		\$0.0:
Total Value taxable supply(s) excluding GST		\$2,187.5:
Total GST Payable		\$328.1:
TOTAL		2,515.6:

**GREY DISTRICT COUNCIL
 REMITTANCE ADVICE**

To: The Order of St John
 112 Waterwalk Road
 Greymouth 7805

Due Date 20/06/2023 Amount Due \$2,515.62
 Account No. 39432.21 Invoice No. 198109

PAYMENT METHODS

BY DIRECT DEBIT: Please phone 03 7698601 or email accounts.receivable@greydc.govt.nz to set up a direct debit
 BY DIRECT CREDIT / INTERNET BANKING: Payment can be direct credited to Westpac : 03-0846-0076500-02. Please use your debtor account no. as your reference for payment
 IN PERSON: Please present account at Council office for payment by Cash, Eftpos, Visa, Mastercard

TERMS AND CONDITIONS PAYMENT

Unless otherwise agreed, the purchase price shall be paid to GDC at its address by the 20th of the month following the month in which the invoice was dated. Payment will not be accepted by any means other than cash, eftpos or direct credit. If any account is in dispute, the undisputed portion of the account shall be payable in accordance with the normal terms of payment.
 Payment of the disputed portion may be withheld provided the matter is brought to GDCs attention immediately and a letter of explanation setting out the particulars of the dispute is sent to GDC within seven days of the dispute arising.GDC reserves the right to suspend delivery of further goods and / or services if the terms of payment are not strictly adhered to by the Customer.

CUSTOMERS LIABILITY and DEFAULT

In the event of a default in payment, the debtor will be charged interest on any overdue amount at the rate of 1.5% per month from the due date until full payment is made, and shall repay Grey District Council on demand any monies which Grey District Council may expend to make good any failure by the debtor to comply with the payment terms.
 If you do not make any payment when due, in addition to any other remedies, we may recover from you any costs, expenses or disbursements incurred by us in recovering money from you, including without limitation debt collection agency fees and legal fees.

5.4 RUNANGA SERVICE CENTRE BUILDING: USE BY RUNANGA VILLAGE PEOPLE.**File Number:****Report Author:** Group Manager Operations**Report Authoriser:** Acting Chief Executive**Appendices:** Nil**1. REPORT PURPOSE**

- 1.1. For Council to consider a request from Runanga Village People to occupy the vacant Runanga Service Centre for a range of community activities.

2. EXECUTIVE SUMMARY

- 2.1. The former Runanga Service Centre has been vacant for some time. A request has now been received from Runanga Village People to use the building at a peppercorn rental for a range of community activities.
- 2.2. The applicants asked for speaking rights and Her Worship has granted the request.
- 2.3. This report provides background information on the application and its implications for Council.

3. OFFICER RECOMMENDATION

That Council:

1. Notes the request by Runanga Village People to use the former Runanga Service Centre at a peppercorn rental for a series of community activities/programmes
2. Council notes that Runanga Village People is not an Incorporated Society but that they intend entering into a lease with Council under the auspices of the Runanga Community Trust.
3. Council agrees to the building being leased by the Runanga Community Trust for use by Runanga Village People on the basis the Trust formally agreeing to this arrangement subject to:
 - a. A formal lease being negotiated by the Chief Executive and agreed by the Runanga Community Trust.
 - b. Rental payable being a fair value lease, limited to the value of assessed rates, service charges and the insurance premium on building with the Lessee being responsible for their electricity, internet and other such consumer expenses.
4. Requests that the chief Executive Report back to Council on the outcome of negotiations and to update Council with the final lease agreement conditions.
1. That Council provides direction to staff on the request by the Runanga Village People.

4. BACKGROUND

- 4.1. The Runanga Service Centre has not been used for that purpose for some two years now. Attention is drawn to the application made by Cr Kate Kennedy who is a member of that organisation. The location of the building in close proximity to Kotare Domain as a public place provides a strong connection to use the building for the purposes outlined.

- 4.2. The Runanga Village People group is not an Incorporated Society or Community Trust but intends entering into a lease agreement for the service centre under the auspices of the Runanga Community Trust. The Trust must agree to this arrangement.
- 4.3. Should Council be prepared to consider a fair rental value, considering the contribution the initiative makes to active communities, it is suggested that such rental be the sum of the value of assessment rates on the property, service charges including refuse collection, water services and the cost of the insurance premium, as Council will need to continue to insure the building.
- 4.4. The building is earthquake compliant and there appears to be no reason why it cannot be used as outlined.
- 4.5. The building is in a sound condition but requires some low-level repairs and maintenance to ensure that it remains durable and does not continue to deteriorate. A negotiated rental agreement will include provisions for maintenance to bring the building up to a reasonable state of repair and ensure that ongoing maintenance occurs. It is anticipated that external maintenance would be undertaken by Council to ensure that the value of the Council owned asset is preserved, and that internal maintenance would be undertaken by the tenant. Council is currently paying insurance, electricity and rates costs on the property and maintenance costs that fall to Council are anticipated to be offset by the tenant covering these costs, thus rendering the proposal as relatively cost neutral.

5. OPTIONS

- 5.1. Council can agree to rent the building to the Runanga Community Trust for use by Runanga Village People at a fair rental value or decide otherwise. It is suggested that the application shows laudable community spirit.

6. CONSIDERATIONS

- 6.1. Legal and Legislative Implications
 - 6.1.1. It will represent a standard lease arrangement with a legal persona. The fact that Cr Kennedy is involved in making the applications can easily be managed with her declaring an interest when the matter is dealt with by Council and her not participating or voting on the matter.
- 6.2. Financial
 - 6.2.1. It is a community initiative and Council can consider a fair value rental on a building that otherwise would stand idle.
 - 6.2.2. The Council will at some point in the future be faced with costs to either dispose of or demolish the building.
 - 6.2.3. On sale of the building may result in an inability to control how the building is used in the future and its state of repair so an option that maintains some level of control by Council is favourable.
 - 6.2.4. Demolition would involve some form of reinstatement of the land and ongoing maintenance of the open public space. Demolition would also include the cost involved with re-routing an electrical supply to the old Plunket buildings, which are currently supplied from the Service Centre.
- 6.3. Existing Policy and Strategy Implications
 - 6.3.1. N/A

6.4. Fit with Purpose of Local Government Statement

6.4.1. The proposal supports the Purpose for Local Government related to social wellbeing.

6.5. Effects on Mana whenua

6.5.1. N/A

6.6. Significance and Engagement

Issue	Level of Significance	Explanation of Assessment
Is there a high level of public interest, or is decision likely to be controversial?	No	
Is there a significant impact arising from duration of the effects from the decision?	No	
Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	No	
Does the decision create a substantial change in the level of service provided by Council?	No	
Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	No	
Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	No	
Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	No	
Does the proposal or decision involve Council exiting from or entering into a group of activities?	No	

6.7. Community Wellbeings and Outcomes

6.7.1. It fits perfectly with Council’s commitment to the wellbeing of its community.

6.8. Other

6.8.1. N/A

7. CONCLUSIONS

7.1. There appears to be no impediment for the application to not be considered by Council.

8. NEXT STEPS

8.1. Should Council approve the application, the customary lease agreement will be negotiated, prepared and executed with the Trust.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
 - (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
 - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

5.5 UTILISATION OF RESERVES AS FUNDING FOR CAPITAL PROJECTS PER THE ANNUAL PLAN 2023/2024 AND LONG TERM PLAN 2021/2031

File Number:

Report Author: Group Manager Support

Report Authoriser: Acting Chief Executive

Appendices: Nil

1. REPORT PURPOSE

1.1. To obtain Council approval for utilisation of reserves.

2. EXECUTIVE SUMMARY

2.1. Reserves are a component of equity generally representing a particular use to which various parts of equity have been assigned. Reserves may be legally restricted or created by Council. Restricted reserves are those reserves subject to specific conditions accepted as binding by Council and which may not be revised by Council without reference to the courts or third parties. Transfers from these reserves may be made only for certain specified purposes or when certain specified conditions are met. Council created reserves are reserves established by Council decision. Council may alter them without reference to any third party or the courts. Transfers to and from these reserves are at the discretion of Council.

2.2. This report seeks Council’s approval to utilise reserves as per our financial strategy in the Long Term Plan 2021/2031 as funding source for projects in line with the purpose of each of these reserves as included in the Annual Plan 2023/2024.

3. OFFICER RECOMMENDATION

3.1. That Council approve the funding from the specific reserves, or a combination of reserves if not all of these projects to the extent that is has been included as part of the funding model for the Annual Plan 2023/2024. (Preferred option)

3.2. That Council retains its current reserve balance and approve a budget adjustment or funding model for the expenditure utilised for these specific projects as an alternative to reserve funding (e.g. Loan funding).

4. BACKGROUND

4.1. A number of project were undertaken in the current (and previous) financial year that have been included in the funding model for reserve funding. The total of these project require Council approval to utilise the reserves. These reserves are consist of the types of utilisation required:

4.2. Reserves to be restored to a zero balance:

Reserve name	Add to reserve	End Balance of reserve
Economic Development Reserve	\$ 7,356.85	\$ -
Rental Housing Reserve	\$193,984.89	\$ -

4.3. Reserves to be transferred form one reserve to another existing reserve:

Reserve name	Opening balance	Movement	Closing balance
Civil Defence Reserve	\$ 2,111.13	\$ 1,929.65	\$4,040.78
Rural Fire Authority Reserve	\$ 1,929.65	(\$ 1,929.65)	\$ -

4.4. Reserves to be utilised for already incurred expenses or projects:

Reserve name	Opening balance	Utilisation	Closing balance
Rural Sewerage Capital Works Reserve	\$313,887.25	(\$313,887.25)	\$ -
Blackball Area Infra Reserve	\$ 642.27	(\$ 642.27)	\$ -
Infra Renewal Reserve	\$475,158.08	(\$475,158.08)	\$ -
Footpath Reserve	\$ 69,841.19	(\$ 69,841.19)	\$ -
Roading Reserve - Exp Committed	\$200,653.42	(\$200,653.42)	\$ -
Airport Runway Resealing Reserve	\$ 22,571.94	(\$ 22,571.94)	\$ -
Airport Runway Resealing and Maintenance Reserve	\$723,334.77	(\$335,259.95)	\$388,074.82
Westland Rec Centre Maintenance Reserve	\$ 52,758.32	(\$ 52,758.32)	\$ -
Spring Creek Pool	\$ 551.82	(\$ 551.82)	\$ -
Harbour Endowment LS Reserves	\$384,945.92	(\$384,945.92)	\$ -
Reserves Subdivision Contributions	\$177,650.65	(\$177,650.65)	\$ -
Māori Land Compensation Reserve	\$129,888.10	(\$ 67,179.12)	\$ 62,708.98
Town Development Strategy Reserve	\$ 69,841.19	(\$ 69,841.19)	\$ -
Gas Management Plan Reserve	\$ 19,426.19	(\$ 19,426.19)	\$ -
District Planning Reserve	\$ 4,417.57	(\$ 4,417.57)	\$ -
Plant and Machinery Reserve	\$417,474.53	(\$125,388.63)	\$292,085.90
Building & Property Gen Reserve	\$ 73,971.80	(\$ 73,971.80)	\$ -
Sunshine Coach Reserve	\$ 6,866.47	(\$ 6,866.47)	\$ -
Building & Property Gen Reserve	\$ 73,971.80	(\$ 73,971.80)	\$ -
Library Reserve	\$ 26,711.39	(\$ 26,711.39)	\$ -
Karoro Infrastructure Development Reserve	\$715,421.02	(\$715,421.02)	\$ -

- 4.5. The total movement of the reserves above is \$2,941,802.45. After the movements in reserves for item 4.2, 4.3 and 4.4 above the total reserves reconciled would be:

		2023	2024
Te Kinga Infra Upgrade Reserve	All activities	-\$ 101,802.81	-\$ 101,802.81
Ahaura Area Infra Reserve	All activities	-\$ 187,838.93	-\$ 187,838.93
Airport Runway Resealing and Maintenance Reserve	Aerodrome	-\$ 723,334.77	-\$ 388,074.82
Airport Runway Resealing Reserve		-\$ 22,571.94	\$ -
Arnold Valley Area Infra Reserve	All activities	-\$ 94,893.26	-\$ 94,893.26
Barrytown Area Infra Reserve	All activities	-\$ 67,708.15	-\$ 67,708.15
Blackball Area Infra Reserve		-\$ 642.27	\$ -
Building & Property Gen Reserve	Council Proper	-\$ 73,971.80	\$ -
Camerons Infrastructure Reserve	All activities	-\$ 86,578.08	-\$ 86,578.08
Cemetery Extension Reserve	Cemeteries	-\$ 54,721.53	-\$ 54,721.53
Cemetery Maintenance Reserve	Cemeteries	-\$ 408,706.62	-\$ 408,706.62
Civil Defence Reserve	Civil Defense	-\$ 2,111.13	-\$ 4,040.78
Cobden Stormwater Mitigation Reserve	Stormwater	-\$ 58,426.88	-\$ 58,426.88
Corp Equip and Furniture Reserve	Administration	-\$ 300,733.02	-\$ 300,733.02
Disaster Recovery Reserve	Civil Defense	-\$ 271,872.96	-\$ 271,872.96
District Planning Reserve	Planning	-\$ 4,417.57	\$ -
Economic Development Reserve		\$ 7,356.85	\$ -
Flood Protection Reserve	Flood protectio	-\$ 129,208.78	-\$ 129,208.78
Footpath Reserve	Land transport	-\$ 69,841.19	\$ -
Gas Management Plan Reserve	Council Proper	-\$ 19,426.19	\$ -
Gladstone Infrastructure Reserve	All activities	-\$ 189,479.87	-\$ 189,479.87
Harbour Endowment LS Reserves	Port	-\$ 384,945.92	\$ -
Haupiri Area Infra Reserve	All activities	-\$ 129,169.94	-\$ 129,169.94
Hohonu Area Infra Reserve	All activities	-\$ 42,838.82	-\$ 42,838.82
Infra Renewal Reserve	All activities	-\$ 475,158.08	\$ -
Kaiata Stillwater Area Infra Reserve	All activities	-\$ 188,774.55	-\$ 188,774.55
Karoro Infrastructure Development Reserve	All activities	-\$ 715,421.02	\$ -
Lake Brunner Area Infra Reserve	All activities	-\$ 178,074.05	-\$ 178,074.05
Land Fill Reserve	Solid Waste	-\$ 81,100.86	-\$ 81,100.86
Land Sale Reserve	All activities	-\$ 237,842.64	-\$ 237,842.64
Library Reserve		-\$ 26,711.39	\$ -
Maori Land Compensation Reserve	Council Proper	-\$ 129,888.10	-\$ 62,708.98
Moana Water Supply	Water Supply	-\$ 10,430.15	-\$ 10,430.15
Nelson Creek Infrastructure Reserve	All activities	-\$ 18,546.47	-\$ 18,546.47
Ngahere Infrastructure Reserve	All activities	-\$ 216,013.19	-\$ 216,013.19
Ogilvie Reserve Reserve	All activities	-\$ 28,449.90	-\$ 28,449.90
Plant and Machinery Reserve	All activities	-\$ 417,474.53	-\$ 292,085.90
Rental Housing Reserve		\$ 193,984.89	\$ -
Reserves Subdivision Contributions	Comm Facilitie	-\$ 177,650.65	\$ -
Roading Reserve - Exp Committed	Land transport	-\$ 200,653.42	\$ -
Runanga Area Infra Reserve	All activities	-\$ 267,144.93	-\$ 267,144.93
Rural Fire Authority Reserve		-\$ 1,929.65	\$ -
Rural Sewerage Capital Works Reserve	Other Reserve	-\$ 313,887.25	\$ -
South Beach/Paroa Infrastructure Reserve	All activities	-\$ 465,310.77	-\$ 465,310.77
Spring Creek Pool		-\$ 551.82	\$ -
Sunshine Coach Reserve		-\$ 6,866.47	\$ -
Town Clock Reserve	Comm Facilitie	-\$ 25,306.66	-\$ 25,306.66
Town Development Strategy Reserve	Econ Developr	-\$ 69,841.19	\$ -
Westland Rec Centre Maintenance Reserve	Recreation	-\$ 52,758.32	\$ -
Total		-\$ 7,529,686.75	-\$ 4,587,884.30

The total reserves of \$4,587,884.30 is slightly below our Enhanced Annual Plan budgeted reserve balance planned at \$5,013,980.66. This is a 9% increase in utilisation to the budget.

- 4.6. Details of the reserve classifications as per the Annual Plan and Annual Report are:

Greymouth Sewerage Fund	To fund the wider Greymouth Area Sewerage Scheme.
Te Kinga Infrastructure Upgrade Reserve	To fund land transport, water, and/or wastewater infrastructure upgrades required in the Te Kinga area.
Rural Sewerage Capital Works Reserve	To fund enhancement and development sewerage schemes other than the Greymouth Area scheme.
Cobden Stormwater Mitigation Reserve	To fund enhancement of stormwater management in Cobden.
Barrytown Area Infrastructure Reserve	To develop/improve infrastructure in the respective areas per the preference of people in the area.
Ahaura Area Infrastructure Reserve	To develop/improve infrastructure in the respective areas per the preference of people in the area.
Hauptiri Area Infrastructure Reserve	To develop/improve infrastructure in the respective areas per the preference of people in the area.
Nelson Creek Area Infrastructure Reserve	To develop/improve infrastructure in the respective areas per the preference of people in the area.
Nelson Creek Infrastructure Reserve	To develop/improve infrastructure in the respective areas per the preference of people in the area.
Ngahere Infrastructure Reserve	To develop/improve infrastructure in the respective areas per the preference of people in the area.
Blackball Area Infrastructure Reserve	To develop/improve infrastructure in the respective areas per the preference of people in the area.
Runanga Area Infrastructure Reserve	To develop/improve infrastructure in the respective areas per the preference of people in the area.
Kaiata Stillwater Area Infrastructure Reserve	To develop/improve infrastructure in the respective areas per the preference of people in the area.
Karoro/Gladstone Area Infrastructure Reserve	To develop/improve infrastructure in the respective areas per the preference of people in the area.
Karoro Infrastructure Development Reserve	To develop/improve infrastructure in the respective areas per the preference of people in the area.
South Beach/Paroa Infrastructure Reserve	To develop/improve infrastructure in the respective areas per the preference of people in the area.
Camerons Infrastructure Reserve	To develop/improve infrastructure in the respective areas per the preference of people in the area.
Gladstone Infrastructure Reserve	To develop/improve infrastructure in the respective areas per the preference of people in the area.
Arnold Valley Area Infrastructure Reserve	To develop/improve infrastructure in the respective areas per the preference of people in the area.
Lake Brunner Area Infrastructure Reserve	To develop/improve infrastructure in the respective areas per the preference of people in the area.
Hohonu Area Infrastructure Reserve	To develop/improve infrastructure in the respective areas per the preference of people in the area.
Infrastructure Renewal Reserve	To fund expenditure in connection with deferred maintenance, major maintenance and renewal in respect of land transport (including footpaths), wastewater, water supply, stormwater and solid waste
Moana Water Supply	To fund any design options for a reticulated water supply servicing Moana (not signalled in this plan).
Flood Protection Reserve	To fund capital works to enhance flood protection measures in the District for which Council is responsible for.
Cemetery Extension Reserve	To fund additional capacity, renewal and maintenance of cemeteries.
Cemetery Maintenance Reserve	To fund additional capacity, renewal and maintenance of cemeteries.
Footpath Reserve	To fund the development or renewal of footpaths in the District (land transport activity).
Roading Reserve - Expenditure Committed	To spread funding of key roading (land transport) renewal projects, given that they do not have an equal funding requirement year to year.

Landfill Reserve	To fund capital works required for solid waste management
Airport Maintenance Reserve	To fund the periodic re-seal of airport runway and other significant maintenance.
Airport Runway Resealing Reserve	To fund the periodic re-seal of airport runway and other significant maintenance.
Disaster Recovery Reserve	To fund Council's excess on the loss of Council assets in the event of a major disaster (all activities).
Civil Defence Reserve	To fund any extraordinary expenditure associated with providing Council's emergency management function.
Economic Development Reserve	To fund economic development, including a share of land transport, wastewater, water supply, and stormwater development expenditure incurred via subdivision.
Harbour Endowment LS Reserves	To fund any operating deficits of port related activities
Land Sale Reserve	To fund purchase of land, key strategic assets and obtaining fee simple ownership of leasehold property; and to fund other significant projects as decided by Council as part of the Annual Plan.
Reserves Subdivision Contributions	To fund the creation of new recreational areas/reserves.
Māori Land Compensation Reserve	To fund part of the rent increases on land leased from the Mawhera Incorporation (all activities with associated leases).
Town Development Strategy Reserve	To fund a portion of any projects that may arise as a result of the Town Development Strategy.
Town Clock Reserve	To fund renewal/major maintenance of town clock.
District Planning Reserve	To fund any large costs arising from District Plan reviews or one-off projects associated with planning and regulations.
Plant and Machinery Reserve	To replace existing plant (vehicles), or effect major maintenance to existing plant.
Building & Property General Reserve	To fund major maintenance and renewal of Council buildings and associated facilities excluding dedicated reserves (property activity).
Westland Rec Centre Maintenance Reserve	To fund major maintenance and renewal of the Westland Recreation Centre including fit-out.
Spring Creek Pool	To assist in the promotion, development and maintenance of Spring Creek Pool
Ogilvie Reserve	To fund on-going maintenance costs associated with the Ogilvie Reserve.
Corp Equip and Furniture Reserve	To fund the upgrade and renewal of office equipment and furniture; and to fund new office equipment and investment in new technology
Staff Costs Reserve	To fund the cost of recruiting and replacing staff (all activities)
Sunshine Coach Reserve	To fund any renewal and significant maintenance cost associated with the 'Sunshine Coach'
Rental Housing Reserve	To maintain in perpetuity, Council's retirement housing stock.
Westland Recreation Centre Reserve	To fund the proposed Miners' Recreation Centre.
Library Reserve	To fund any key maintenance work or equipment upgrades required at Council's District library.
Special Funds - Committed Expenditure	Holds amounts already committed by Council from other Special Funds, but not yet spent.
Ogilvie Reserve	Money held to benefit the Ogilvie Reserve from old Oglivie Re- serve Committee.

5. CONSIDERATIONS

5.1. Legal and Legislative Implications

5.1.1. N/A

5.2. Financial

5.2.1. This is in line with the reserve funding requirements to comply to the 2021 Long Term Plan and the 2023/24 Annual Plan.

5.3. Existing Policy and Strategy Implications

5.3.1. Application of the Accounting Policy relating to reserves.

5.4. Fit with Purpose of Local Government Statement

5.4.1. N/A

5.5. Effects on Mana whenua

5.5.1. N/A

5.6. Significance and Engagement

5.6.1. N/A

Issue	Level of Significance	Explanation of Assessment
Is there a high level of public interest, or is decision likely to be controversial?	Yes	In line with LTP consulted on
Is there a significant impact arising from duration of the effects from the decision?	No	N/A
Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	No	N/A
Does the decision create a substantial change in the level of service provided by Council?	No	N/A
Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	No	N/A
Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	No	N/A
Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	No	N/A
Does the proposal or decision involve Council exiting from or entering into a group of activities?	No	N/A

5.7. Community Wellbeings and Outcomes

5.7.1. N/A

5.8. Other

5.8.1. N/A

6. CONCLUSIONS

6.1. That Council approve the funding from the specific reserves, or a combination of reserves if not all of these projects to the extent that is has been included as part of the funding model for the Annual Plan 2023/2024.

7. NEXT STEPS

7.1. The utilisation of reserves would be disclosed as part of the Annual Report for the 2023/24 financial year. Any interest earned on reserves will be allocated on the basis of reserves with a closing balance at 30 June 2024.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
 - (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
 - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

5.6 OUTCOME OF PUBLIC CONSULTATION: LAKE BRUNNER AREA INFRASTRUCTURE FUNDS - APPLICATION FOR MOANA HALL UPGRADE

File Number:

Report Author: Executive Officer

Report Authoriser: Acting Chief Executive

Appendices:

1. Use of Lake Brunner Area Infrastructure Fund for Upgrade of Hall: Comments from Consultation
2. Consultation Letter and Feedback Form

1. REPORT PURPOSE

1.1. A decision from Council, based on recent consultation with ratepayers in the Lake Brunner census area, on whether to approve the application from the Lake Brunner Community Association (LBCA) for \$64,370.00 from the Lake Brunner Area Infrastructure Reserve.

2. EXECUTIVE SUMMARY

2.1. Council received a request from the LBCA applying for funds amounting to \$64,370.00 from the Lake Brunner Area Infrastructure Reserve.

2.2. The proposed use of the funds is to carry out some renovations and upgrade work to the Moana Community Hall.

2.3. A letter outlining the proposed work was sent to ratepayers in the Lake Brunner census area. Approximately 660 letters were sent out and 239 responses were received. 90% of responses support approving the application for funding from the Lake Brunner Area Infrastructure Reserve; 4% are against and 6% were incorrectly completed and therefore invalid.

3. OFFICER RECOMMENDATION

That Council considers the submissions received and;

1. Council approves the Lake Brunner Community Association's request for \$64,370.00 from the Lake Brunner Area Infrastructure Reserve.

OR

2. Council declines the Lake Brunner Community Association's request for funding of \$64,370.00 from the Lake Brunner Area Infrastructure Reserve.

4. BACKGROUND

4.1. Some years ago, Council allocated \$1 million of the \$7 million economic development fund received from the Crown as part of the indigenous logging settlement towards promoting economic development. The balance, plus interest, was divided up amongst different areas of our district (this was done based on population using the Statistics New Zealand census areas (area units). This request relates to the reserve fund for the Lake Brunner Area.

4.2. Earlier this year Council received a request from the LBCA asking for \$64,370.00 from the Lake Brunner Area Infrastructure Reserve. This Reserve Fund is available for community infrastructure projects and in recent years contributions from this fund have gone towards the

new Moana Health Clinic and the Lake Brunner Scenic Cycle Trail. The current balance of the fund is approximately \$108,000, with interest yet to be allocated.

- 4.3. The LBCA advised that at a meeting of the Association it had been decided to apply for the funds to help future proof the hall. In the event of an emergency the hall will be a base for Civil Defence. The hall is also used for community events and is available to hire for private use such as weddings and birthday celebrations.
- 4.4. The hall has recently had both the interior and exterior painted and had new lighting installed. The LBCA proposal for the funds they are seeking would be to make further improvements as follows:
 - Addition of a deck overlooking the lake, with ranch slider access, roof and wind-break.
 - Heat pumps.
 - Upgrade work to the bar and toilets.
 - Replacement of original Post Office porch to protect entrance way doors.
- 4.5. A letter outlining the proposed work was sent to ratepayers in the Lake Brunner census area. Approximately 660 letters were sent out and 239 responses were received. 90% were in support of using the funds; 4% were against and 6% were incorrectly completed and therefore invalid.
- 4.6. None of the submitters wish to speak to their submission.
- 4.7. The majority of responses supported using the funds to upgrade the hall however there were comments that the priority for the funds should be to:
 - Undertake a full upgrade of the toilets.
 - Upgrade the kitchen.
 - Funds would be better spent on the area around the boat ramp.
 - Upgrading the road and parking area around the boat ramp as well as the overbridge. These suggestions would however fall within Council's responsibility and budget.

A full list of the comments received is attached as Appendix One.

- 4.8. The consultation letter and feedback form are attached as Appendix Two. It should be noted that the letter went to some addresses with an error on page 2 (since amended) in that it referred to earthquake strengthening of Moana Hall. This related to a previous application and earthquake strengthening work has already been completed. This error is not considered to be misleading as all other reference in the letter and the consultation form clearly referred to options being to either approve or decline the application for funding to pay for renovations and improvements of Moana Hall.

5. OPTIONS

- 5.1. There are essentially two options, namely to:
 - 5.1.1. Approve the LBCA request for \$64,370.000 from the Lake Brunner Infrastructure Reserve fund, for the Committee to use the funds as detailed in the consultation letter.
 - 5.1.2. Decline the LBCA request for funding of \$64,370.00 from the Lake Brunner Area Infrastructure Reserve.

6. CONSIDERATIONS

6.1. Legal and Legislative Implications

6.1.1. None of note.

6.2. Financial

6.2.1. The Infrastructure Reserve Fund is held by Council for the community's use. It is not available for Council projects and therefore will not affect Council's financial position.

6.3. Existing Policy and Strategy Implications

6.3.1. N/A

6.4. Fit with Purpose of Local Government Statement

6.4.1. N/A

6.5. Effects on Manawhenua

6.5.1. N/A

6.6. Significance and Engagement

6.6.1.

Issue	Level of Significance	Explanation of Assessment
Is there a high level of public interest, or is decision likely to be controversial?	Low	Relates only to the ratepayers in the Lake Brunner Area
Is there a significant impact arising from duration of the effects from the decision?	Low	Refer report
Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	No	N/A
Does the decision create a substantial change in the level of service provided by Council?	No	N/A
Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	No	N/A
Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	No	N/A
Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	No	N/A
Does the proposal or decision involve Council exiting from or entering into a group of activities?	No	N/A

6.7. Community Wellbeings and Outcomes

6.7.1. The Hall will be used as a Civil Defence base in the event of an emergency and it is important to keep this facility well-maintained.

6.8. Other

6.8.1. N/A

7. CONCLUSIONS

7.1. Refer report.

8. NEXT STEPS

8.1. Advise the LBCA of Council’s decision and further requirements from them, as relevant.

8.2. Report back to the submissions requiring response.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
 - (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
 - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Renovation and Improvement Work to Moana Hall: Response Form Comments	
In favour	Comments
Yes	In full support for funds to provide much needed improvements to this very much appreciated community hall.
Yes	Would be a great asset for Lake Brunner.
Yes	Great to see the money being used for community hall and all to enjoy.
Yes	As residents of Moana we enjoy our time there. We have a family wedding reception planned at the Moana Hall March 2025 and would love to see it improved and renovated by that time. Great news.
Yes	Very important as the hall is the base for civil defence operations. Also necessary for future use of the Hall.
No	It is not clear how use of the hall would be managed if it became a destination for events. Presently the hall is sited within a residential zone and any function falls as a non-residential activity within the District Plan. We feel the infrastructure fund would be better spent on erecting a clip-on bridge to the existing road/over rail bridge on Ahau Street.
Yes	We see these improvements as very necessary for the future use of the Moana Hall.
Yes	Great asset to the community and in times of natural disaster the community needs somewhere safe to meet and offer to support to those in need.
Yes	The hall is a central gathering point; it enhances the dense open space; is essential in civil defence emergencies as a safe place for people to be accommodated. Enhancing the interior brings the hall up to the standard of facilities expected by ratepayers and those who use the hall.
Yes	The hall is a good asset for the community and if updated would be even better. It would be good for the school, weddings, 21st etc and a real draw card that would benefit many.
Yes	Moana needs this hall to be modern and fit for purpose for large functions e.g. 21sts, weddings etc as well as community events and emergencies.
Yes	Please allow for a contingency of +20% = \$12,874.
Yes	We aren't sure what else the money is earmarked for but fixing the hall would be great. We had a wedding there 9 years ago and it was a great venue, with being married on the lakefront. The hall needed repair then and we think it is a great asset for Moana.
Yes	Any improvements in Moana are a good thing, such a popular spot and worth investing in.
Yes	Very good use of monies as hall is an important asset to the community.
No	Could money be spent better sealing lakeside road towards yacht club. Hasn't funding already been given to the hall? Be great to spread it around to other causes. The Fire Station is about to be upgraded dramatically; the community focus in a major event will be concentrated there.
Yes	What a great idea to renovate the Moana Hall. We have had a family wedding and didn't realise that building was available. It was open for the fair serving food etc and we discussed that the lake was not prominent but the hall was an ideal venue, in a great position.
Yes	We feel the hall is an asset for the community and should be upgraded.
Yes	It would be great to see some more funding for the cycle/walking track.
Yes	The roof of the Moana Hall has a very low pitch and in my opinion is not suitable for the very heavy rains experienced in this area. Has this been taken into account in the funding request?
Yes	The Lake Brunner Community Association are doing a fantastic job of preserving the Moana Hall and the fund is much needed for further improvements.
No	We are not against the hall being improved but toilets and kitchen are in bad repair and should have first priority if any funds are released.
Yes	Yes, unless there are more needier projects that we are not currently aware of.
Yes	Do the kitchen up too. The stove doesn't work except for one ring which only goes on high.
Yes	This is a great facility and should be maintained.
Yes	Having recently used the Moana Community Hall for our local Te Kinga/Iveagh Bay Residents & Ratepayers Assoc AGM it is a great asset. Any further improvements would be beneficial. I also understand it will become the central control hub for civil defence. Any enhancement to the hall would be beneficial and make it more attractive to rent out.
Yes	Very worthwhile community cause.
Yes	It is great to support and strengthen the community and business of Moana.
Yes	Agree. Moana is a growing place.
Yes	Please give consideration to this work being completed by local contractors permanently based in the Greymouth/Moana district.
Yes	I note that the balance of the fund is \$108,000. Interested to know if this organisation has requested other funds prior to this application. While I live at the Te Kinga area would like to see some small amount go towards a worthy project in this well kept location.
Yes	Being Christchurch residents we believe that local funds should go towards supporting local communities hence our support of the hall improvements. We assume the hall gets use from Moana School which we also support. The other use is "overall" use by the short and Long Term communities as these facilities can easily fall into not being relevant to modern day life.

Yes	Fantastic
No	If the council has spare money for infrastructure I suggest that you provide funds to the Moana cycle trail as this project is more likely to benefit more ratepayers than the community hall extensions.
No	With recent changes to the speed management plan, funding would be better spent around the boat ramp, boat parking and speed signs. Refer feedback form.
Yes	100% agree and this upgrade will assist with ongoing civil defence requirements.
Yes	Reasonable use of public funds.
Yes	These costs can surely be minimised by using local volunteer workers.
Yes	Great idea.
Yes	The only other comment we make is consideration of any competing priorities for the fund. Hopefully sufficient funds would remain to cover other eventualities.
Yes	The fund should be used in the community and a project such as this fits the criteria.
Yes	The Lake Brunner community hall has long been the meeting place and backbone of our community. As the township has developed it has been left to fall into a state that does not reflect its past history and glory, and no longer matches its future. Upgrade this wonderful facility for our future.
Yes	Really great initiative to use this money for such a good community cause.
Yes	Some money should be spent on a fish ladder so salmon, trout and eels can move up and down from the lake over the Arnold Dam. The power companies have contingency monies set aside and suggest talk to them and add some from the fund for a fish ladder. A 10cm hole for eels does not meet the conservation needs.
Yes	We are disappointed that the Community Assoc have prioritised the building of a deck over a much more needed upgrade of the kitchen. We also know the toilets are in need of a full upgrade and hope that plenty of funding within the request has been allocated for this. Hopefully the kitchen will also be upgraded in the near future.



105 Tainui St | Greymouth 7805
PO Box 382 | Greymouth 7840
Tel 03 769 8600
Fax 03 769 8603
info@greydc.govt.nz
www.greydc.govt.nz

25 March 2024

REQUEST FOR FEEDBACK:

USE OF LAKE BRUNNER AREA INFRASTRUCTURE FUND MONIES TO FUND IMPROVEMENT WORKS TO MOANA HALL

NOTE: This letter has been sent to you as the ratepayer of the following property in the *Lake Brunner census area* (one letter sent per rates assessment):

Background

Council has been approached by the Lake Brunner Community Association for funds from the Lake Brunner Area Infrastructure Fund. They are requesting funding to cover improvement works and renovations to the hall to the value of \$64,370.00.

The improvements are intended to secure the hall for the future and follow on from painting of the interior and exterior. Improvements requested are:

- Addition of a deck overlooking the lake with ranch slider access, roof covering and wind break
- Purchase and installation of heat pumps in main hall and meeting room
- Upgrade of bar area
- Upgrade of toilets
- Replacement of original post office porch

Funding to the value of \$64,370.00 is requested.

Council's current policy states projects which develop/improve infrastructure in the Lake Brunner area can be considered for funding and the community asked for their preference. Therefore the purpose of this letter is to ask the Lake Brunner community if they are in approval of money from the Lake Brunner Area Infrastructure Fund being used for this project.

Infrastructure Fund History

Some years ago, Council allocated \$1 million of the \$7 million economic development fund received from the Crown as part of the indigenous logging settlement towards promoting economic development. The balance, plus interest, was divided up amongst different areas of our district (this was done based on population using the Statistics New Zealand census areas (area units).

The current balance of the **Lake Brunner Area Infrastructure Fund** is approximately **\$108,000**.

Heart of the West Coast

Reason for Consultation

Council will not release funds from the Lake Brunner Area Infrastructure Fund unless there is sufficient community support. Council has decided that the **majority of ratepayers that vote** must be in favour of the funds being spent on this project.

What is the Project?

Project	Funds Requested	Funded From
Renovations and improvements to Moana Hall.	\$64,370.00	Lake Brunner Area Infrastructure Fund

The ability to provide feedback electronically can be found on our website: <https://haveyoursay.greydc.govt.nz/>. We will also be speaking directly to the community in April with the Council Caravan parked near the Moana Community Hall. We will put details about time and place on our Facebook page when we have them finalised. We'd love to see you there.

Options

1. Not use the **Lake Brunner Area Infrastructure Fund** to pay for professional fees associated with renovations and improvements of Moana Hall.
- OR*
2. Use \$64,370.00 from the **Lake Brunner Area Infrastructure Fund** to pay for renovations and improvements of Moana Hall.

Timeline

The funds cannot be released unless there is the required community support. Please complete the attached form and return it to Council no later than **4pm on 26 April 2024** (using the enclosed post-paid envelope; go online to <https://haveyoursay.greydc.govt.nz/> or send a scan or photo of the form to info@greydc.govt.nz).

Thank you – we look forward to receiving your feedback.



Paul Pretorius
Acting Chief Executive Officer



RESPONSE FORM

CONSULTATION ON USE OF LAKE BRUNNER AREA INFRASTRUCTURE FUND FOR RENOVATIONS AND IMPROVEMENT WORK TO MOANA HALL

I/WE elect the following (please **tick** the box for either option 1 or 2)

1. The Lake Brunner Area Infrastructure Fund **NOT BE USED** to fund *renovations and improvements of Moana Hall.*

OR

2. The Lake Brunner Area Infrastructure Fund **BE USED** to fund *renovations and improvements of Moana Hall – an amount of \$64,370.00.*

Further Comment:

.....
.....
.....
.....
.....
.....
.....
.....
.....
.....

SIGNED

NAME

PHONE

EMAIL

Please return this form in the envelope provided; go online to <https://haveyoursay.greycouncil.govt.nz/> or send a scan or photo of the form to info@greycouncil.govt.nz CLOSING DATE: 26 APRIL 2024 AT 4PM

Rates Assessment Number:
Property Address:

5.7 CREATIVE COMMUNITIES: BRINGING COUNCIL'S COMMITTEE IN LINE WITH THE CREATIVE COMMUNITIES GUIDELINES

File Number:**Report Author:** Acting Chief Executive**Report Authoriser:** Acting Chief Executive**Appendices:** Nil

1. REPORT PURPOSE

- 1.1. To provide Council with the background information that will facilitate a decision that will bring the committee in line with the Creative Communities guidelines.

2. EXECUTIVE SUMMARY

- 2.1. Currently, the make-up of the Creative Communities committee is not in line with the guidelines of the organisation. This report facilitates a decision to align the committee make-up with the guidelines.

3. OFFICER RECOMMENDATION

That Council:

1. Notes the contents of this report and, in particular the guideline requirements re the make-up of the committee.
2. Council, based on this amends its earlier decision appointing Crs Mora, Kennedy and O'Connor to the committee with Cr Mora as Chair and appoints two Council members to the Committee and leaves it to the committee to appoint its own Chairperson.

4. BACKGROUND

- 4.1. The Creative Communities allocation committee is a Community Committee. Up to now, Council appointed three members from within its ranks with three community members also serving. Council appointed the Chairperson.
- 4.2. A review of the Creative Communities guidelines revealed the following:
 - Albeit guidelines, it provides for it to be met for membership and decision-making.
 - Councils may appoint up to two representatives to the committee (Council currently has three).
 - Council representatives may not exceed 50% of the membership on the committee.
 - Community representatives must be familiar with the range and diversity of local arts activities. Such representation must reflect the make-up of the community, e.g. young people, recent migrants, Asian residents and local Māori and Pacifica peoples.
 - At least one member must be of Māori descent and must have knowledge of Māori arts activity. Such appointment must be made in consultation with local Iwi.

- Community representatives must be elected in a public and open way by the committee after a public nomination process. This can be by calling for written nominations or convening a public meeting.
 - If not enough members are found this way, the committee can approach individuals and invite them to become members.
 - Community members can be appointed for up to three years and can serve a maximum of two consecutive terms.
 - Each year the committee elects its own Chairperson. A Chairperson may serve a maximum of three consecutive terms as Chairperson.
 - As a community committee, all discussions are private. Notwithstanding, Council’s Standing Orders apply and minutes are taken and kept.
- 4.3. It is suggested that Council notes the above, amends its current membership to two members and encourages the committee to appoint a Chairperson.

5. SIGNIFICANCE AND ENGAGEMENT

5.1.

Issue	Level of Significance	Explanation of Assessment
Is there a high level of public interest, or is decision likely to be controversial?	No	Committee low key.
Is there a significant impact arising from duration of the effects from the decision?	No	
Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	No	
Does the decision create a substantial change in the level of service provided by Council?	No	
Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	No	
Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	No	
Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	No	
Does the proposal or decision involve Council exiting from or entering into a group of activities?	No	

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
 - (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
 - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

5.8 CIVIC AWARDS COMMITTEE: CHANGE IN MEMBERS**File Number:****Report Author:** Executive Officer**Report Authoriser:** Acting Chief Executive**Appendices:** Nil**1. REPORT PURPOSE**

- 1.1. To advise Council of a change in membership of the Civic Awards Committee.

2. EXECUTIVE SUMMARY

- 2.1. The Civic Awards Committee Terms of Reference states membership as having an independent Chair, Her Worship the Mayor, one councillor and three (3) community members.
- 2.2. At the commencement of the current triennium of Council, in 2022, members of the Committee were confirmed, with it anticipated they continue through until the end of the triennium. One member recently moved from Greymouth to Christchurch and has therefore resigned.
- 2.3. Her Worship the Mayor has approached a community member who meets the criteria for this Committee and invited her to join. This person has accepted the invitation.

3. OFFICER RECOMMENDATION

That Council

1. Receives this report.
2. Notes that Mr Doug Truman has resigned from the Civic Awards Committee.
3. Notes that Mrs Raylene Atkinson has been appointed onto the Civic Awards Committee.

4. BACKGROUND

- 4.1. The Civic Awards Committee Terms of Reference states membership as having an independent Chair, Her Worship the Mayor, one councillor and three (3) community members.
- 4.2. The criteria for the community members, including the Chair, is that they must have been awarded a New Zealand Royal Honour.
- 4.3. At the commencement of the current triennium of Council, in 2022, members of the Committee were confirmed, with it anticipated they continue through until the end of the triennium.
- 4.4. Mr Doug Truman was a current committee member however he recently moved from Greymouth to Christchurch and he notified his resignation, on the basis it is no longer practicable for him to attend meetings.
- 4.5. Mrs Raylene Atkinson was approached by the Mayor to join the committee and has notified her acceptance of this invitation.
- 4.6. A letter has been sent to Mr Doug Truman acknowledging his years of service and thanking him for his contribution.

5. SIGNIFICANCE AND ENGAGEMENT

5.1.

Issue	Level of Significance	Explanation of Assessment
Is there a high level of public interest, or is decision likely to be controversial?	No	N/A
Is there a significant impact arising from duration of the effects from the decision?	No	N/A
Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	No	N/A
Does the decision create a substantial change in the level of service provided by Council?	No	N/A
Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	No	N/A
Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	No	N/A
Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	No	N/A
Does the proposal or decision involve Council exiting from or entering into a group of activities?	No	N/A

Confirmation of Statutory Compliance

<p>Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).</p> <p>(a) This report contains:</p> <ul style="list-style-type: none"> <li data-bbox="225 1581 1441 1653">(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and <li data-bbox="225 1671 1441 1742">(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement. <p>(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.</p>

5.9 DOCUMENTS EXECUTED UNDER THE COMMON SEAL OF COUNCIL

File Number:**Report Author:** Democracy Advisor**Report Authoriser:** Acting Chief Executive**Appendices:** 1. Map of Carroll Street, Runanga - known as Kotare Domain

1. PURPOSE

The following documents have been prepared in accordance with previous resolutions of the Council and/or the provisions of the Local Government Act, 2002 and other relevant statutes.

It is now proposed that the Council authorise the signing and sealing of these documents.

2. OFFICER RECOMMENDATION

That the following document be executed under the Common Seal of the Council:

1. Deed of Renewal of Lease between Grey District Council and Dayna Davis for that part of property situated on Local Purpose Reserve Land being Part Section 4 Block XXV Town of Runanga (LINZ Parcel No. 3677050) Carroll Street, Runanga known as Kotare Domain highlighted in red on the plan on page 20 of the original Lease.
2. Cash Bond for Completion of Entranceway Pursuant to Section 220 RMA 1991 between Grey District Council and Tru-Line Civil (the Developer). Lots 1, 2 and 3 being all of the land compromised and described in Record of Title 447857 of SD2944/21.
3. Deed of Assignment of Lease between Adele Reweti (SASH Limited) and Grey District Council for 75 metres squared (approximately) being part of Lot 2 Deposited Plan 477107 being the part of the land contained in the Record of Title 660918, located at 30 Gresson Street, Greymouth.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

AERIAL MAP



Page 20 of 20

Dayna Davis

A handwritten signature in blue ink, appearing to be 'Dayna Davis', written over a horizontal line.

6 MISCELLANEOUS ITEMS

7 REPORTS FROM OUTSIDE ORGANISATIONS

7.1 RECEIPT OF MINUTES FROM OUTSIDE ORGANISATIONS

File Number:

Report Author: Democracy Advisor

Report Authoriser: Acting Chief Executive

Appendices: 1. Minutes of the West Coast Road Safety Coordinating Committee dated 22 May 2024

1. REPORT PURPOSE

1.1. To receive the minutes from Outside Organisations.

2. EXECUTIVE SUMMARY

2.1. Receipt of minutes.

3. OFFICER RECOMMENDATION

“that

The Minutes of the following outside organisation be received:

1. Minutes of the West Coast Road Safety Coordinating Committee Meeting dated 22 May 2024. See appendix 1.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.



Minutes of the West Coast Road Safety Coordinating Committee

Held at Grey District Council Wednesday 22 May 2024 at 9.30am

Present

Mayor Tania Gibson (Chair)	Grey District Council
Karl Jackson	Westland District Council
Glenys Byrne (Secretary)	Road Safety Coordinator
Jennifer Harris (zoom)	Accident Compensation Corporation
Cr Grant Weston (zoom)	Buller District Council
Megan Drayton (zoom)	Kiwi Rail
Cr Paul Davidson	Westland District Council
Paddy Blanchfield	Grey District Council
Alan Bradbery	Buller District Council
Oliver Prescott (zoom)	Kiwi Rail

Apologies

Ivan Wilson	Automobile Association
Rosie McGrath	Crown Public Health
David Scarlett	Waka Kotahi
Zac Neal	Fire & Emergency NZ
Hamish Chapman	New Zealand Police
Cr Jane Neal	Westland District Council

Confirmation of Minutes dated 23 February 2024

Carried Mayor Gibson/Alan Bradbery

Matters Arising from the Minutes –

No matters arising from the Minutes.

Mayor Tania Gibson introduced members of the committee.

Guest Presentation

Philip Barnett
Kelly Ashworth

Spoke to the committee about their involvement with the Greymouth Motorcycle Street races, and an opportunity for industry partners to advertise on the inflatable airbags around the circuit, to promote Road Safety and improve branding opportunities, supporting road safety.

Please read attached information regarding the airbags and how you can get involved through sponsorship.

Reports

Road Safety Coordinator

Glenys Byrne

Report has been circulated and taken as read

Waka Kotahi (Maintenance)

Moira Whinham

Report has been circulated and taken as read

Grey District Council

Paddy Blanchfield

Report has been circulated and taken as read

Buller District Council

Alan Bradbery

Report has been circulated and taken as read

Westland District Council

Karl Jackson

Report circulated and taken as read.

NZ Police

Hamish Chapman

Report has been circulated and taken as read

Te Mana Ora (CPH)

Rosie McGrath

Report circulated and taken as read.

Accident Compensation Corporation

Jennifer Harris

A verbal report was received at meeting

Automobile Association

Ivan Wilson

Report circulated and taken as read

**Reports received Mayor Tania
Gibson/Karl Jackson**

General Business

- A support letter for the West Coast Tasman role of ACC

Meeting Closed at 10.36

Next meeting date Wednesday 21 August 2024 – 9.30am Grey District Council

8 IN COMMITTEE ITEMS

COUNCIL IN-COMMITTEE

That the public is excluded from this part of the meeting in relation to:

Agenda item(s)

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

OFFICER RECOMMENDATION

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
<p>8.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF ORDINARY COUNCIL MEETING HELD ON 13 MAY 2024</p>	<p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>8.2 - CONFIRMATION OF IN COMMITTEE MINUTES OF EXTRAORDINARY COUNCIL MEETING HELD ON 29 MAY 2024</p>	<p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>8.3 - IN COMMITTEE MATTERS UNDER ACTION IN COMMITTEE</p>	<p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

<p>8.4 - LORD STREET LEASE: FUTURE OF (LATE COVERING REPORT)</p>	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>8.5 - LEASE OF STEER AVENUE PROPERTY FOR BOAT BUILDING: OPERATIONAL ISSUE: (LATE COVERING REPORT)</p>	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>8.6 - LAKE BRUNNER MOTOR CAMP - REQUEST FOR LEASE DECREASE</p>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

	<p>disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	
<p>8.7 - TIGA MINERALS & METALS LIMITED - APPEAL</p>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

9 COUNCIL RESUMES IN OPEN MEETING

CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING