

I hereby give notice that an Ordinary Council Meeting of the Grey District Council will be held:

Date: Monday 25 March 2024
Time: 4:00pm
Venue: Council Chambers, 105 Tainui Street, Greymouth

Paul Pretorius
Acting Chief Executive

ORDINARY COUNCIL MEETING

AGENDA

Members:

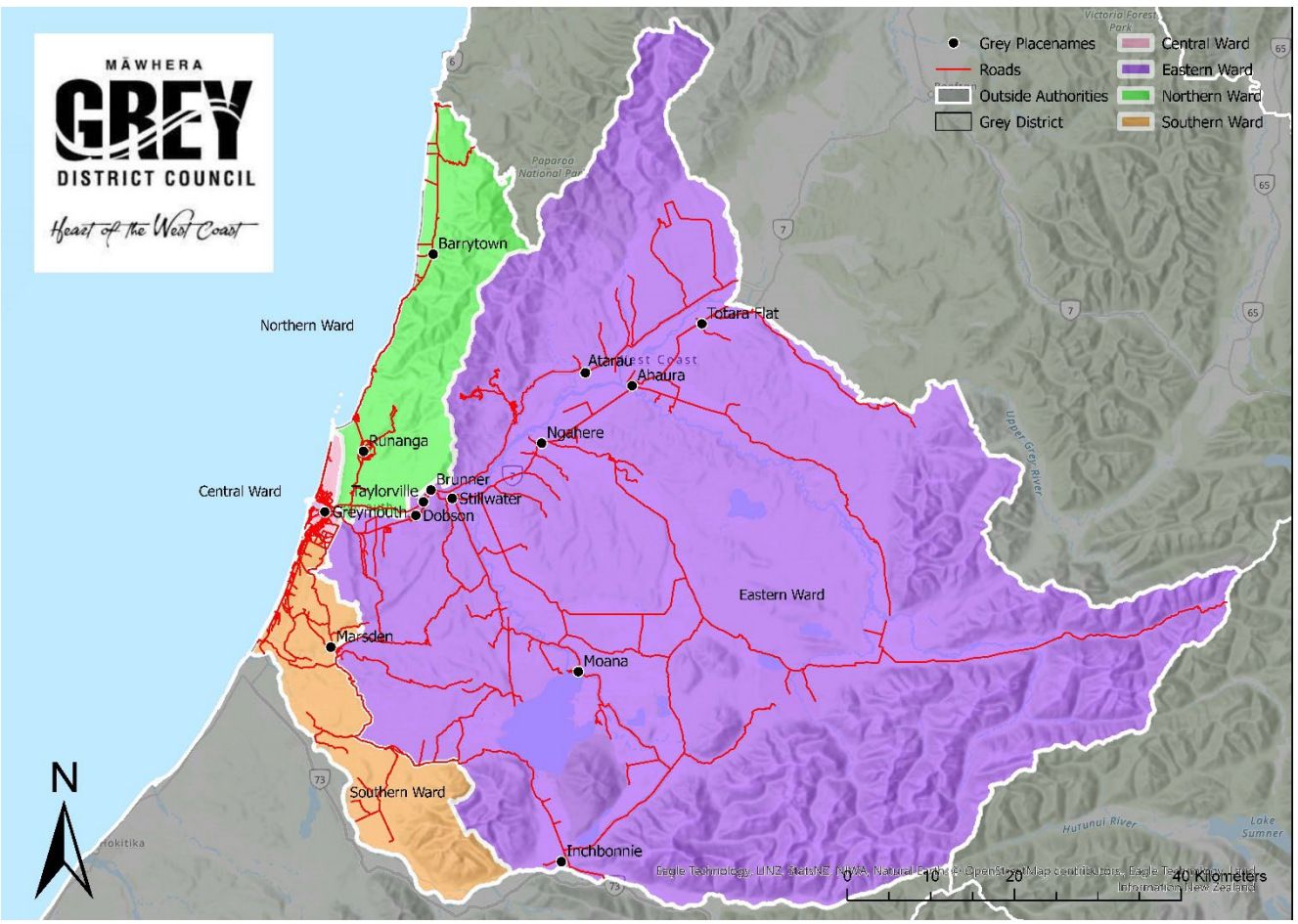
Mayor: Mayor Tania Gibson
Deputy Mayor: Councillor Allan Gibson
Members: Councillor John Canning
Councillor Peter Davy
Councillor Rex MacDonald
Councillor Robert Mallinson
Councillor Tim Mora
Councillor Jack O'Connor
Kaiwhakahaere Francois Tumahai

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- Grey Placenames
- Roads
- ▭ Outside Authorities
- ▭ Grey District
- ▭ Central Ward
- ▭ Eastern Ward
- ▭ Northern Ward
- ▭ Southern Ward



Map created using Eagle Technology, LINZ, StatsNZ, NZMA, Natural Environment and Conservation. Map content is based on Eagle Technology Limited Information New Zealand.

ORDINARY COUNCIL MEETING OF THE GREY DISTRICT COUNCIL

to be held at Council Chambers, 105 Tainui Street, Greymouth on Monday 25 March 2024 commencing at 4:00pm

AGENDA

Before Council - Public Forum: 3:30 pm

Note: A period is set aside for the public to speak to Council before the meeting. Members of the public are allocated a time to address the Council on items that fall within delegations of the Council provided the matters are not subject to legal proceedings, and are not already subject to a process providing for the hearing of submissions. Speakers may be questioned through the Chair by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker(s). Such presentations do not form part of the formal business of the meeting with those requiring further action being referred to the Chief Executive for further reporting at another Council meeting.

Speakers during Council: Nil

COUNCIL IN OPEN MEETING

GENERAL BUSINESS AND TABLED ITEMS

Items not on the agenda for the meeting require a resolution under section 46A of the Local Government Official Information and Meetings Act 1987 stating the reasons why the item was not on the agenda and why it cannot be dealt with at a subsequent meeting on the basis of a full agenda item. It is important to note that late items can only be dealt with when special circumstances exist and not as a means of avoiding or frustrating the requirements in the Act relating to notice, agendas, agenda format and content.

LOCAL AUTHORITIES (MEMBERS' INTERESTS) ACT 1968

Council members are reminded that if he/she has a direct or indirect interest in any item on the agenda be it pecuniary or on grounds of bias and predetermination, then he/she must declare this interest and refrain from discussing or voting on this item.

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1 APOLOGIES AND DECLARATIONS OF INTEREST

1.1 APOLOGIES

Cr Kate Kennedy is on leave of absence from 23/03/24 to 10/04/24

1.2 UPDATES TO THE INTERESTS REGISTER

Elected members to please advise if there are any changes to be made to the current Interests Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

Notwithstanding that an elected member may declare an interest at any later stage in this Agenda (prior to taking part in the deliberation of a particular item) those items where an interest will be declared may wish to be disclosed now.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

2.1 CONFIRMATION OF THE ORDINARY COUNCIL MEETING HELD ON 12 FEBRUARY 2024

SUGGESTED RECOMMENDATION

That the minutes of the Ordinary Council Meeting held on 12 February 2024 be confirmed as true and correct.

2.2 CONFIRMATION OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 11 MARCH 2024

SUGGESTED RECOMMENDATION

That the minutes of the Extraordinary Council Meeting held on 11 March 2024 be confirmed as true and correct.

2.3 RECEIPT OF MINUTES OF THE GREY DISTRICT RESILIENCE SUB-COMMITTEE HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 13 FEBRUARY 2024

SUGGESTED RECOMMENDATION

That the minutes of the Grey District Resilience Sub-Committee held on 13 February 2024 be received and noted.

2.4 RECEIPT OF MINUTES OF THE FINANCE REGULATORY AND BUSINESS SUPPORT COMMITTEE HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 11 MARCH 2024

SUGGESTED RECOMMENDATION

That the minutes of the Finance Regulatory and Business Support Committee held on 11 March 2024 be received and noted.

2.5 RECEIPT OF MINUTES OF THE OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 11 MARCH 2024

SUGGESTED RECOMMENDATION

That the minutes of the Operations and Capital Programme Delivery Committee held on 11 March 2024 be received and noted.

2.6 RECEIPT OF MINUTES OF THE ANIMAL CONTROL COMMITTEE HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 14 MARCH 2024

SUGGESTED RECOMMENDATION

That the minutes of the Animal Control Committee held on 14 March 2024 be received and noted.

MINUTES OF THE ORDINARY COUNCIL MEETING OF THE GREY DISTRICT COUNCIL

Held in Council Chambers, 105 Tainui Street, Greymouth
on Monday 12 February 2024 commencing at 4.00 pm

PRESENT: Mayor Tania Gibson (Chair)
Councillor Allan Gibson (Deputy Mayor), Councillor John Canning, Councillor Peter Davy, Councillor Kate Kennedy, Councillor Rex MacDonald, Councillor Robert Mallinson, Councillor Jack O'Connor, Kaiwhakahaere Francois Tumahai (arrived 4.08 pm)

IN ATTENDANCE: Paul Morris (Chief Executive), Gerhard Roux (Group Manager Support), Shannon Beynon (Communications & Engagement Manager), Megan Bourke (Communications Officer), Trish Jellyman (Democracy Advisor)

1 APOLOGIES AND DECLARATIONS OF INTEREST

1.1 APOLOGIES

APOLOGIES

RESOLUTION OCM 24/02/001

Moved: Mayor Tania Gibson

Seconded: Cr Jack O'Connor

That the apology received from Cr Tim Mora be accepted and leave of absence granted, Kw Tumahai apology for lateness.

Carried Unanimously

1.2 UPDATES TO THE INTERESTS REGISTER

There were no updates to the Interest Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

There were no declarations of interest.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

2.1 CONFIRMATION OF THE ORDINARY COUNCIL MEETING HELD ON 11 DECEMBER 2023

RESOLUTION OCM 24/02/002

Moved: Cr John Canning

Seconded: Cr Rex MacDonald

That the minutes of the Ordinary Council Meeting held on 11 December 2023 be confirmed as true and correct.

Carried Unanimously

2.2 RECEIPT OF MINUTES OF THE EXTRAORDINARY CHIEF EXECUTIVE EMPLOYMENT SUB-COMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 14 DECEMBER 2023

RESOLUTION OCM 24/02/003

Moved: Cr John Canning

Seconded: Cr Rex MacDonald

That the minutes of the Extraordinary Chief Executive Employment Sub-Committee Meeting held on 14 December 2023 be received and noted.

Carried Unanimously

2.3 RECEIPT OF MINUTES OF THE FINANCE REGULATORY AND BUSINESS SUPPORT COMMITTEE HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 29 JANUARY 2024

RESOLUTION OCM 24/02/004

Moved: Cr John Canning

Seconded: Cr Rex MacDonald

That the minutes of the Finance Regulatory and Business Support Committee held on 29 January 2024 be received and noted.

Carried Unanimously

2.4 RECEIPT OF MINUTES OF THE OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 29 JANUARY 2024

RESOLUTION OCM 24/02/005

Moved: Cr John Canning

Seconded: Cr Rex MacDonald

That the minutes of the Operations and Capital Programme Delivery Committee held on 29 January 2024 be received and noted.

Carried Unanimously

3 LIST OF ACRONYMS USED

4 MATTERS UNDER ACTION

4.1 MATTERS UNDER ACTION FROM DECEMBER 2023 COUNCIL MEETING

Refer page 33 of the agenda. Cr Mallinson requested that the modelling for potential impacts on benchmark rate assessments for new library project is added to the matters under action.

5 AGENDA ITEMS

5.1 CHIEF EXECUTIVE'S UPDATE

Refer page 35 of the agenda. Cr O'Connor asked the CE if relationship development with Kaiata Park is progressing. The CE advised that a meeting has been held with infrastructure staff, the developer and his advisors to ascertain any pinch points and this is now working very well.

RESOLUTION OCM 24/02/006

Moved: Mayor Tania Gibson

Seconded: Cr Robert Mallinson

That the Chief Executive's update for the period 1 December 2023 to 31 January 2024 be received.

Carried Unanimously

5.2 MAYOR'S UPDATE

Refer page 39 of the agenda.

RESOLUTION OCM 24/02/007

Moved: Cr Allan Gibson

Seconded: Cr Kate Kennedy

That the Mayor's activity report for the period 1 December 2023 to 31 January 2024 be received.

Carried Unanimously

5.3 APPOINTMENT OF A NEW MEMBER TO CHIEF EXECUTIVE OFFICER EMPLOYMENT AND PERFORMANCE REVIEW COMMITTEE

Refer page 42 of the agenda. Her Worship noted that two members is the minimum for a quorum for this committee, therefore Cr Mora has now been appointed to increase membership to three members.

RESOLUTION OCM 24/02/008

Moved: Cr John Canning

Seconded: Cr Robert Mallinson

That Council

1. Receives this report.
2. That Council appoints Councillor Tim Mora as member of the Chief Executive Officer Employment and Performance Review Committee.

Carried Unanimously

6 MISCELLANEOUS ITEMS

There were no miscellaneous items during the reporting period.

7 REPORTS FROM OUTSIDE ORGANISATIONS

7.1 RECEIPT OF MINUTES FROM OUTSIDE ORGANISATIONS

Refer page 47 of the agenda. It was confirmed that notification of the next meeting of the Greymouth Joint Floodwall Committee meeting is yet to be advised by the West Coast Regional Council (WCRC) but agenda items have been discussed with both CE's.

Cr Kennedy asked about work on the Cobden side of Greymouth Floodwall. The CE advised that repairs have been done in a private capacity by Crs Cummings and Chair Haddock from WCRC. The CE advised that one of the agenda items for the Joint Floodwall Committee meeting is the ownership of the Cobden floodwall protection. Her Worship advised that she visited this area with Crs Cummings and Chair Haddock and there has been a further breach in this area which will be discussed at the coming meeting. It was confirmed that the sea protection wall in the vicinity of the old dump site sits under the jurisdiction of the Greymouth Joint Floodwall Committee.

RESOLUTION OCM 24/02/009

Moved: Cr Jack O'Connor

Seconded: Cr Peter Davy

“that

The Minutes of the following outside organisations be received:

1. The Minutes of the Greymouth Joint Floodwall Committee meeting dated 4 May 2023 be received. See Appendix 1.
2. The Minutes of the Te Tai o Poutini Committee meeting dated 12 October 2023 be received. See Appendix 2.
3. The Minutes of the West Coast Road Safety Coordinating Committee meeting dated 24 November 2023 be received. See Appendix 3.

Carried Unanimously

8 IN COMMITTEE ITEMS

That the public is excluded from:

The whole of proceedings of this meeting;

Agenda item(s) 8.1 – 8.8

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

RESOLUTION OCM 24/02/010

Moved: Mayor Tania Gibson

Seconded: Cr Rex MacDonald

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
8.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF	s7(2)(c)(ii) - the withholding of the information is necessary to	s48(1)(a)(i) - the public conduct of the relevant part of the

<p>ORDINARY COUNCIL MEETING HELD ON 11 DECEMBER 2023</p>	<p>protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p>	<p>proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>8.2 - RECEIPT OF IN COMMITTEE MINUTES OF THE EXTRAORDINARY CHIEF EXECUTIVE EMPLOYMENT SUB-COMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 14 DECEMBER 2023</p>	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>8.3 - RECEIPT OF IN COMMITTEE MINUTES OF THE FINANCE REGULATORY AND BUSINESS SUPPORT COMMITTEE HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 29 JANUARY 2024</p>	<p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>8.4 - RECEIPT OF IN COMMITTEE MINUTES OF THE OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 29 JANUARY 2024</p>	<p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>8.5 - IN COMMITTEE MATTERS UNDER ACTION FROM DECEMBER 2023 COUNCIL MEETING</p>	<p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

	otherwise to damage the public interest	
8.6 - INSURANCE RENEWAL	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.7 - SLIPWAY UPGRADE - STRENGTHENING AND MAINTENANCE	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.8 - CHIEF EXECUTIVE REMUNERATION	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

Carried Unanimously

9 COUNCIL RESUME IN OPEN MEETING

CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.

The meeting concluded at 5.14 pm .

Confirmed

T Gibson

Chairperson

_____/_____/_____

Date

MINUTES OF THE EXTRAORDINARY COUNCIL MEETING OF THE GREY DISTRICT COUNCIL**Held in Council Chambers, 105 Tainui Street, Greymouth****on Monday 11 March 2024 commencing at 3.07 pm**

PRESENT: Mayor Tania Gibson (Chair)
Councillor Allan Gibson (Deputy Mayor), Councillor John Canning, Councillor Peter Davy, Councillor Kate Kennedy, Councillor Rex MacDonald, Councillor Robert Mallinson

IN ATTENDANCE: Aaron Haymes (Group Manager Operations), Gerhard Roux (Group Manager Support), Trish Jellyman (Democracy Advisor), Megan Bourke (Communications Officer), Shannon Beynon (Communications & Engagement Manager) via Zoom

1 APOLOGIES AND DECLARATIONS OF INTEREST

1. APOLOGIES

RESOLUTION **SCM 24/03/001**

Moved: **Mayor Tania Gibson**

Seconded: **Cr John Canning**

That the apologies from Crs Tim Mora, Jack O'Connor and Kaiwhakahaere Francois Tumahai be accepted and leave of absence granted.

Carried Unanimously

1.2 UPDATES TO THE INTERESTS REGISTER

There were no updates to the Interest Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

There were no declarations of interest.

2 LIST OF ACRONYMS USED

3 AGENDA ITEMS

3.1 COMMENCEMENT OF RECRUITMENT PROCESS FOR A CHIEF EXECUTIVE

Her Worship spoke to this report.

RESOLUTION **SCM 24/03/002**

Moved: **Cr Allan Gibson**

Seconded: **Cr John Canning**

1. That Council receive this report.

2. That Council engage a suitably qualified recruitment agent to manage the recruitment of a new Chief Executive for Grey District Council.

Carried Unanimously**3.2 APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER****RESOLUTION SCM 24/03/003****Moved: Mayor Tania Gibson****Seconded: Cr Allan Gibson**

1. That Council receive this report.

Carried Unanimously

Her Worship advised that following on from direction given by Council last week, she has now discussed the prospect of this appointment with former Chief Executive Mr Pretorius who has now agreed to step in as the interim Chief Executive. Her Worship stated that at this time the biggest priorities are Council staff and its community. Her Worship stated that Mr Pretorius is well respected by staff. She stated that Mr Pretorius is prepared to step in with the support of Council. Her Worship stated that it is pleasing to have someone of such high calibre who can be a steady hand to steer the ship at this time. It was confirmed that Mr Pretorius will be available for around four months, or however long it takes to appoint a permanent Chief Executive. Her Worship advised that Mr Pretorius is available to start at 0900 tomorrow morning. Cr Gibson stated that Council is very fortunate to be able to call on someone like Mr Pretorius and it is great that he is willing to help. Cr Mallinson stated that he fully supports this recommendation. Cr MacDonald agreed. Her Worship stated that she worked with Mr Pretorius during her first term as a Councillor and for her first six months as a Mayor, and she enjoyed working with Mr Pretorius during this time. Her Worship thanked Councillors for their support during this period and stated that everyone has supported each other well, and all are on the same page. Her Worship thanked all staff, including the ELT and SLT for the great job that everyone does and stated that everyone needs to be a united team to get through this.

RESOLUTION SCM 24/03/004**Moved: Mayor Tania Gibson****Seconded: Cr Allan Gibson**

2. That Council appoints the former Grey District Council, Chief Executive, Mr Paul Pretorius as Acting Chief Executive throughout the period of recruitment for the Chief Executive role, starting immediately.

Carried Unanimously**4 COUNCIL RESUMES IN OPEN MEETING****CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.**

The meeting concluded at 3.15 pm

Confirmed

T Gibson

Chairperson

_____/_____/_____
Date

MINUTES OF THE GREY DISTRICT RESILIENCE SUB-COMMITTEE OF THE GREY DISTRICT COUNCIL**Held in Council Chambers, 105 Tainui Street, Greymouth****on Tuesday 13 February 2024 commencing at 2.00 pm**

PRESENT: Mayor Tania Gibson (Chair), Councillor John Canning

IN ATTENDANCE: Aaron Haymes (Group Manager Operations), Claire Brown (Group Manager WCCDEM), Joanne Reid (Emergency Management Officer), Trish Jellyman (Democracy Advisor), Megan Bourke (Communications Officer)

1 APOLOGIES AND DECLARATIONS OF INTEREST

1.1 APOLOGIES

APOLOGY

COMMITTEE RESOLUTION GDRSC 24/02/001

Moved: Mayor Tania Gibson

Seconded: Cr John Canning

That the apology received from Cr Tim Mora be accepted and leave of absence granted.

Carried Unanimously

1.2 UPDATES TO THE INTERESTS REGISTER

There were no updates to the Interest Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

There were no declarations of interest.

1.4 NOTIFICATION OF LATE ITEMS

There were no late items.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

2.1 CONFIRMATION OF THE GREY DISTRICT RESILIENCE SUB-COMMITTEE HELD ON 28 NOVEMBER 2023

COMMITTEE RESOLUTION GDRSC 24/02/002

Moved: Cr John Canning

Seconded: Mayor Tania Gibson

That the minutes of the Grey District Resilience Sub-Committee held on 28 November 2023 be confirmed as true and correct.

Carried Unanimously

3 AGENDA ITEMS

3.1 WEST COAST EMERGENCY MANAGEMENT UPDATE

Refer to page 11 of the agenda.

The GMWCCDEM spoke to a PowerPoint presentation and explained the West Coast Civil Defence and Emergency Management Group Partnership Agreement. She explained the purpose of the agreement, examples of what the agreement sets out were displayed along with staff training and their involvement in civil defence exercises and equipment requirements. She stated that a lot of work was put in the Partnership Agreement at the time especially around roles and responsibilities.

The EMO advised that the EOC and ECC have been joint for the last few years but in 2022 a report recommended that they be separated to different locations. She stated that discussions have been had with FENZ around the option for the ECC being located at the expanded facility in Greymouth. The options were outlined to the meeting.

Option 1 - No change in the location for EOC. – Pros and cons were outlined

Option 2 - Return the Activity Room to the management of GDC for internal use. - Pros and cons were outlined.

Option 3 – Return the Activity Room to the management of GDC and hire out the facilities for training, meetings and conferences. – Pros and cons were outlined.

Her Worship advised this matter was discussed at last week's meeting of the Joint Committee. It was confirmed that if the EOC is relocated, Council would become the funder but this would be a decision made by full Council. The GMWCCDEM stated that currently WCCDEM rent the Activity Room from Council on a monthly basis. Cr Canning asked if a local event happened where would the EOC be set up as Council would not be the tenant. The GMO advised that the current status is during a local event Council would take full control in the current facility. Cr Canning commented that the WRC is one of the few level 4 buildings around the area. The GMO advised that he visited the proposed new building with an engineer who carried out a seismic assessment of the FENZ building. The GMO advised that they had a good walk through the building and nothing of significance was revealed. A basic report and budget is to be prepared. Cr Canning asked about the timeframe. It was confirmed that the property has already been purchased and concept drawings have been done, and work should commence this calendar year. Her Worship stated that she likes the idea of staying at WRC but the third option with a revenue stream is also a good option. Cr Canning commented that prior to Covid, the Activity Room was hired out at times but it was never a big earner. It was noted that with the new Pounamu Pathway facility and a new library in the future, these will both provide conference and meeting facilities for the town. The GMO advised that in view of the changes in weather patterns and weather events it is important to have a facility that is almost set up and ready to run. The GMWCCDEM stated that prior to Covid the Activity Room was an empty space and the intention of options 2 and 3 is to keep it as it is as a workable space for conferences and meetings. Discussion took place on the issue of public access during a civil defence event and how the current EOC needs to be managed as it is not appropriate for the public to have access to this area. Cr Canning gave the example of the Hurunui Library being used as an EOC and it being open to public during this time and how it did not work. The GMO advised that there is a lot of personal information displayed in an EOC during a civil defence event and it is most important that privacy is not compromised.

Lifelines Spreadsheet –The GMWCCDEM provided this to Council before Christmas. It was agreed it would be provided to Cr Canning.

Her Worship asked if any more AF8 type of presentations are planned. The GMWCCDEM responded that the National Exercise is scheduled for June / July.

It was confirmed that community engagement is going well, with staff re-engaging now that school is back. Community engagement sessions are scheduled for Taylorville this week and Moana next week.

COMMITTEE RECOMMENDATION

Moved: Mayor Tania Gibson

Seconded: Cr John Canning

That the Grey District Resilience Sub-Committee,

1. Receives the report and notes the presentation by West Coast Emergency Management staff.

Carried Unanimously

Her Worship thanked WCCDEM staff for their presentation.

4 SUB-COMMITTEE RESUME IN OPEN MEETING

CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.

The meeting concluded at 2.21 pm

Confirmed

T Gibson

Chairperson

_____/_____/_____

Date

MINUTES OF THE FINANCE REGULATORY AND BUSINESS SUPPORT OF THE GREY DISTRICT COUNCIL**Held in Council Chambers, 105 Tainui Street, Greymouth****on Monday 11 March 2024 commencing at 2.00 pm**

PRESENT: Cr Rex MacDonald (Chair)
Mayor Tania Gibson, Councillor Allan Gibson, Councillor John Canning, Councillor Peter Davy, Councillor Kate Kennedy, Councillor Robert Mallinson,

IN ATTENDANCE: Aaron Haymes (Group Manager Operations), Gerhard Roux (Group Manager Operations), Neil Engelbrecht (Finance Manager), Trish Jellyman (Democracy Advisor), Gemma Trezise (People and Capabilities Business Partner), Shannon Beynon (Communication & Engagement Manager), Megan Bourke (Communications Officer), The Media

1 APOLOGIES AND DECLARATIONS OF INTEREST

1.1 APOLOGIES

COMMITTEE RESOLUTION FRABS 24/03/003

Moved: Mayor Tania Gibson
Seconded: Cr John Canning

That the apologies received from Crs Jack O'Connor, Cr Tim Mora and Kaiwhakahaere Francois Tumahai be accepted and leave of absence granted.

Carried Unanimously

1.2 UPDATES TO THE INTERESTS REGISTER

There were no updates to the Interest Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

There were no declarations of interest.

1.4 NOTIFICATION OF LATE ITEMS

There were no items.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

2.1 CONFIRMATION OF THE FINANCE REGULATORY AND BUSINESS SUPPORT COMMITTEE HELD ON 29 JANUARY 2024

COMMITTEE RESOLUTION FRABS 24/03/004

Moved: Cr Robert Mallinson
Seconded: Cr Kate Kennedy

That the minutes of the Finance Regulatory and Business Support Committee held on 29 January 2024 be confirmed as true and correct.

Carried Unanimously

2.2 RECEIPT OF MINUTES OF THE RISK AND ASSURANCE SUB-COMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 19 FEBRUARY 2024

COMMITTEE RESOLUTION FRABS 24/03/005

Moved: Cr Robert Mallinson

Seconded: Cr Peter Davy

That the minutes of the Risk and Assurance Sub-Committee Meeting held on 19 February 2024 be received and noted.

Carried Unanimously

Cr MacDonald advised that in view of there not currently being a Chief Executive in place, he encouraged members to ask questions or to email the GM's should they have any questions.

3 AGENDA ITEMS

3.1 FINANCE REPORT FOR THE PERIOD ENDING 31 JANUARY 2024

COMMITTEE RESOLUTION FRABS 24/03/006

Moved: Cr Robert Mallinson

Seconded: Cr Allan Gibson

That the Finance Regulatory and Business Support Committee:

1. Receives the report and notes the contents.

Carried Unanimously

Refer Page 21 of the agenda.

The GMS spoke to this report. Cr Gibson asked about the borrowings of \$30M and how Council is repaying this. The GMS advised that a portion has come up for payment which Council borrowed for another three months. He stated that a careful eye is being kept on interest rates. No capital has been repaid this financial year.

Cr Mallinson asked the GMS if debt repayment is being paid via targeted rates. The GMS confirmed that no principle has been repaid but debt is less than what was planned for, and borrowings are less than \$36M, with \$5M repaid and borrowed again on the same day.

Cr MacDonald asked the GMS to provide an "accounting 101" on the debt repayment to Councillors.

Cr Mallinson stated that he is concerned that loan repayments are not being made. The GMS clarified this further and provided additional information. Cr Gibson was also concerned that debt is not coming down. The Chairman asked if there is a timeframe for debt repayment. It was confirmed that interest rates are factored into borrowing. The GMS provided examples of borrowing and funding. It was agreed that the GMS would provide a detailed list of Council's borrowing schedule. Cr Davy asked about loan repayment processes. It was agreed these matters would be covered further at next week's financial workshops.

Cr Mallinson commented that the variance is evident in the five months to November so nothing has changed that dramatically between the five and seven month reports.

3.2 ACTIVITY BASED MANAGEMENT ACCOUNTS FOR THE PERIOD ENDING 31 JANUARY 2024

Refer page 31 of the agenda. The GMS agreed to check the capex costs for the port with the Port Manager and distribute this information to Councillors.

COMMITTEE RESOLUTION FRABS 24/03/007

Moved: Cr Allan Gibson

Seconded: Cr Kate Kennedy

That the Finance Regulatory and Business Support Committee:

- (a) Receive the report and note the contents.

Carried Unanimously

4 IN COMMITTEE ITEMS

COMMITTEE RECOMMENDATION

Moved: Cr Rex MacDonald

Seconded: Mayor Tania Gibson

That the public be excluded from this part of the meeting in relation to:

Agenda item(s) 4.1, 4.2 and 4.3

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
4.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF FINANCE REGULATORY AND BUSINESS SUPPORT COMMITTEE HELD ON 29 JANUARY 2024	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
4.2 - RECEIPT OF IN COMMITTEE MINUTES OF THE RISK AND ASSURANCE SUB-COMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 19 FEBRUARY 2024	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

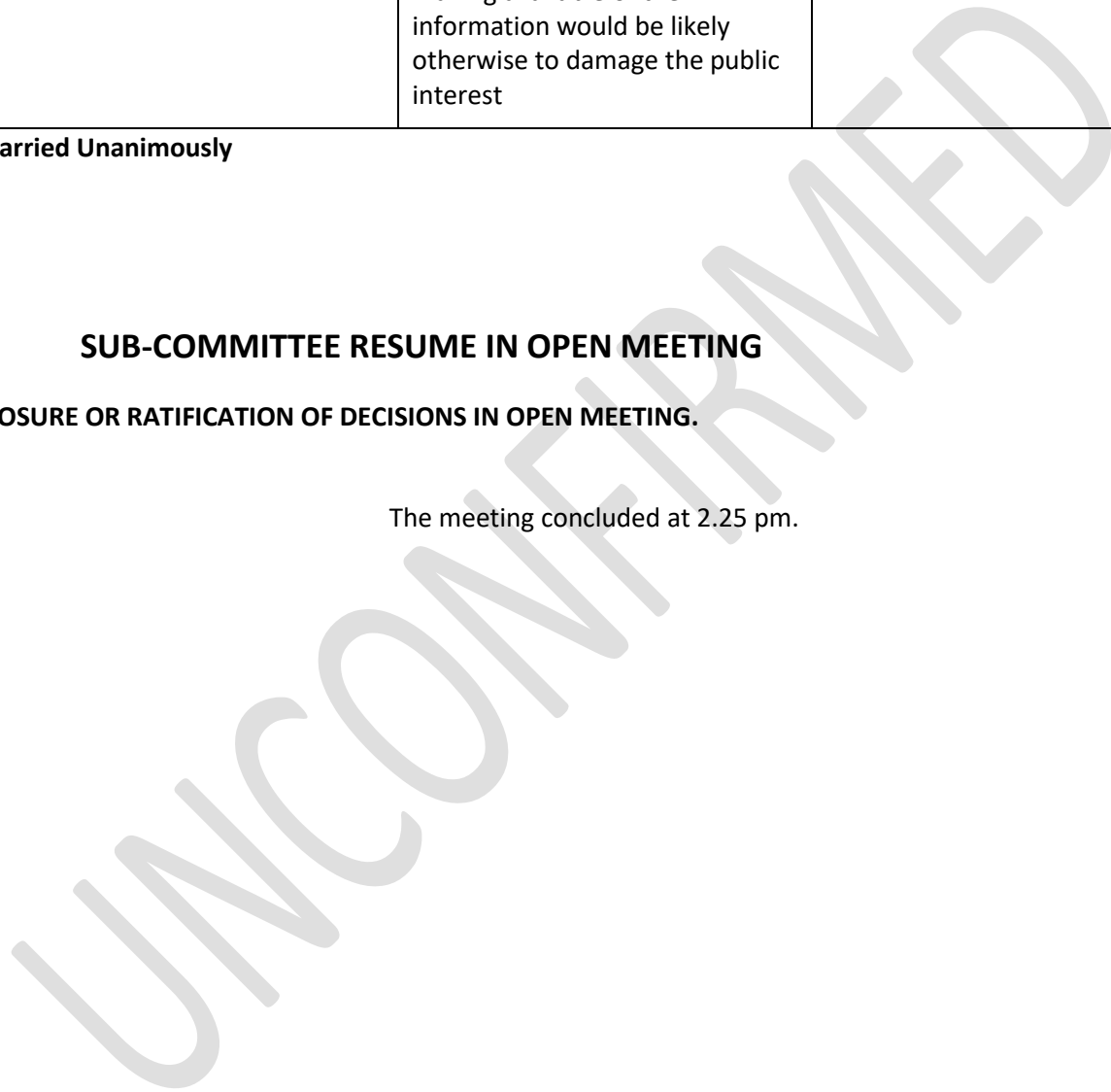
	otherwise to damage the public interest	
4.3 - LONG TERM PLAN 2024-2034 UPDATE	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

Carried Unanimously

5 SUB-COMMITTEE RESUME IN OPEN MEETING

CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.

The meeting concluded at 2.25 pm.



MINUTES OF THE OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE**OF THE GREY DISTRICT COUNCIL****Held in Council Chambers, 105 Tainui Street, Greymouth****on Monday 11 March 2024 commencing at 2.30 pm**

PRESENT: Mayor Tania Gibson (Chair)
Councillor Allan Gibson (Deputy Chair), Councillor John Canning, Councillor Peter Davy, Councillor Kate Kennedy, Councillor Rex MacDonald, Councillor Robert Mallinson

IN ATTENDANCE: Aaron Haymes (Group Manager Operations), Gerhard Roux (Group Manager Support), Neil Englebrecht (Finance Manager), Trish Jellyman (Democracy Advisor), Megan Bourke (Communications Officer), Shannon Beynon (Communications Manager) via Zoom, The Media

1 APOLOGIES AND DECLARATIONS OF INTEREST

1.1 APOLOGIES

COMMITTEE RESOLUTION OACPD 24/03/004

Moved: Mayor Tania Gibson

Seconded: Cr Allan Gibson

That the apologies from Crs Tim Mora, Jack O'Connor and Kaiwhakahaere Francois Tumahai be accepted and leave of absence granted.

Carried Unanimously

1.2 UPDATES TO THE INTERESTS REGISTER

There were no updates to the Interest Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

There were no declarations of interest.

1.4 NOTIFICATION OF LATE ITEMS

There were no late items.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

2.1 CONFIRMATION OF THE OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE HELD ON 29 JANUARY 2024

COMMITTEE RESOLUTION OACPD 24/03/005

Moved: Cr Robert Mallinson

Seconded: Cr Allan Gibson

That the minutes of the Operations and Capital Programme Delivery Committee held on 29 January 2024 be confirmed as true and correct.

Her Worship asked if there has been any progress on proposed works at McLeans Pit. The GMO responded that staff are looking at a design for a new layout to make it easier for users to drop off their materials and to dump rubbish. He stated that costs for a second weighbridge and a clean fill dumpsite are being investigated. He stated that there is a lot of work going into this and a proposal will then come back to Council. Her Worship asked about timeframes as this has been very frustrating for the public. The GMO advised this is unbudgeted work. The GMO confirmed the exact location of the proposed works. Cr Davy expressed concern about potential flooding in this area. The GMO advised that the cells used for waste are properly lined, drained, and go through leachate control processes. Her Worship advised that the UIM has provided information on this matter previously.

Her Worship commented on the proposed speed limit changes and the consultation has not yet been released from the West Coast Regional Council. Her Worship stated that she has been keeping a close eye on this, especially for Blackball. She stated that when this information is to hand, she will make sure this is well communicated to the affected areas.

Carried Unanimously

2.2 RECEIPT OF MINUTES OF THE TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 8 FEBRUARY 2024

COMMITTEE RESOLUTION OACPD 24/03/006

Moved: Cr Robert Mallinson

Seconded: Cr Allan Gibson

That the minutes of the Tenders Subcommittee Meeting held on 8 February 2024 be received and noted.

Carried Unanimously

3 AGENDA ITEMS

3.1 OPERATIONS AND CAPITAL PROGRAMME REPORT

Refer page 15 of the of the agenda.

COMMITTEE RESOLUTION OACPD 24/03/007

Moved: Cr Rex MacDonald

Seconded: Cr John Canning

1. Receive the Operations and Capital Programme Delivery Report and note the information contained herein.

Cr Canning asked the GMO if there is a reason why February is well below par with regard to granting building consents. The GMO advised that the consents issued in February were received and processed in the last few months of 2023. When those consents were processed they were put on hold due to requests for further information and came off hold when issued. In the last few months of 2023 resourcing for consent processing was low but that situation is now resolved. The GMO advised that results for new consents coming through will reveal good results for March and April.

The GMO provided an update on the Harbour Board building and stated that staff will arrange a Council Workshop to discuss which direction Council wishes to take on this. He advised that a Structural Engineer

has been engaged to assess structural strengthening work requirements. The GMO advised that the funding for the strengthening was included in the current LTP. It was agreed that the original resolution for this matter would be checked.

In response to question from Her Worship, the GMO provided an update on repair work at the WRC. He stated that roof repairs are needed, and this is repairs and maintenance. A review of the design is to be completed.

Her Worship asked the GMO if there is a solution or a design underway to resolve the odour at Kaiata. The GMO responded that he and the UIM will be working on this within the next week or so.

The GMO advised that the costs of the fencing around the port area came in at under \$100,000, therefore it did not need to go to the Tenders Subcommittee. The GMO advised that Liddell Construction is currently pre-fabricating the barrier, and installation is about to start.

In response to a question from Cr Mallinson, the GMO advised that the boat ramp at Iveagh Bay is a community asset, but Council is responsible for the roading around the boat ramp.

The GMO advised that the design for drainage work for the Anzac Park Toilets is being worked through and prices are being sought. Her Worship stated that it will be good to have the toilets in place for the coming sport season.

Discussion took place on the report format for the capital programme and capital works. The finance team have been heavily involved with this, the GMS has produced a report, and the finance team are setting budgets and meeting staff fortnightly to start driving these. The GMO stated that carryforwards are being worked through and there is a lot of work in progress with big ticket items included. The GMO stated that he has reasonably high confidence that 80% of this money will be spent. Cr Mallinson stated that he is keen to hear what Council is going to deliver through until June 2024. Cr Mallinson thanked the GMO for his comprehensive verbal report.

Cr Kennedy asked for an update on the work required on the Coal Creek bore greater Greymouth water supply. The GMO advised that the budget will be spent on what needs to be done in the interim, then a proposal will be included in the LTP to complete the project.

Cr MacDonald asked if there would be information available on future works on Council's website? The GMO responded that once a full capital programme is set this will be delivered.

Carried Unanimously

4 IN COMMITTEE ITEMS

That the public be excluded from this part of the meeting in relation to:

Agenda item(s) 4.1, and 4.2

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

COMMITTEE RESOLUTION OACPD 24/03/008

Moved: Mayor Tania Gibson

Seconded: Cr Allan Gibson

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
4.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE HELD ON 29 JANUARY 2024	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for

	any enactment, where the making available of the information would be likely otherwise to damage the public interest	withholding would exist under section 6 or section 7
4.2 - RECEIPT OF IN COMMITTEE MINUTES OF THE TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 8 FEBRUARY 2024	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

Carried Unanimously

5 SUB-COMMITTEE RESUMES IN OPEN MEETING

CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.

The meeting concluded at 2.58 pm

Confirmed

T Gibson
Chairperson

____/____/____
Date

MINUTES OF THE ANIMAL CONTROL OF THE GREY DISTRICT COUNCIL**Held in Council Chambers, 105 Tainui Street, Greymouth****on Thursday 14 March 2024 commencing at 3.00 pm**

PRESENT: Cr John Canning (Chair)
Councillor Jack O'Connor, Councillor Kate Kennedy

IN ATTENDANCE: Michael McEnaney (Regulatory Manager), Shanelle Sampson (Animal Management Officer), Trish Jellyman (Democracy Advisor)

Cr Canning welcomed all present to the meeting.

1 APOLOGIES AND DECLARATIONS OF INTEREST

1.1 APOLOGIES

There were no apologies.

1.2 UPDATES TO THE INTERESTS REGISTER

There were no updates to the Interest Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

There were no declarations of interest.

1.4 NOTIFICATION OF LATE ITEMS

There were no late items.

2 AGENDA ITEMS

Refer page 6 of the agenda.

COMMITTEE RESOLUTION ACCCC 24/03/001

Moved: Cr John Canning

Seconded: Cr Kate Kennedy

That the Animal Control Committee receives the report.

Carried Unanimously

█ spoke to a PowerPoint presentation. She displayed property boundaries, an easement map and fencing details. █ outlined the timeline of events on 29 November which is the day the incident occurred. Despite alleged detail mistakes she did not dispute that the dog in question killed the chickens. She answered questions from committee members. The Animal Control Officer (ACO) and Regulatory Manager (RM) also answered questions from those present.

█ left the meeting at 4.00pm.

The meeting adjourned at 4.00pm and reconvened at 4.15pm

The Committee came to the decision that the appeal against the menacing dog is declined. Reasons for declining the appeal are that:

COMMITTEE RESOLUTION ACCCC 24/03/002

Moved: Cr John Canning

Seconded: Cr Kate Kennedy

That the Animal Control Committee:

A. Declines the appeal for the following reasons as listed below:

1. All the elements of the charge are present.
 2. The attack met the threshold of a menacing dog as he attacked and killed 29 poultry.
 3. The dog is young and while this may be its first offence it may now show a propensity to further offending.
 4. Although the complainant shows remorse and has carried out a lot of remedial work to fence her section at considerable cost, she has not to date reimbursed the complainant.
 5. The dog is now registered to another family member, but still resides at [REDACTED] address.
- B. The complainant and the appellant are at rural addresses in close proximity and have a relationship that appears to require mediation to fix.
- C. The Committee is not recommending neutering or prosecution through the District Court.
- D. The dog will now be subject to Section 33E of the Dog Control Act 1996 (copy attached), for the life of the dog.
- E. The above be conveyed in writing to the appellant.

Carried Unanimously

3 SUB-COMMITTEE RESUMES IN OPEN MEETING

CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.

The meeting concluded at 4.35 pm

Confirmed

JA Canning

Chairperson

_____/_____/_____

Date

3 LIST OF ACRONYMS USED

BCA	Building Consent Authority	LGOIMA	Local Government Official Information and Meetings Act
BCO	Building Control Officer	LGNZ	Local Government New Zealand
CCC	Code Compliance Certificate	LTP	Long Term Plan
CSO	Customer Services Officer	LVT	Land Valuation Tribunal
CDEM	Civil Defence Emergency Management	MBIE	Ministry of Business, Innovation and Employment
CDEMG	Civil Defence Emergency Management Group	MCDEM	Ministry of Civil Defence and Emergency Management
CEC	Community Emergency Centre	MDI	Major District Initiative
CEG	Co-ordinating Executive Group	MOH	Ministry of Health
CIMS	Co-ordinated Incident Management System	NBS	New Building Strength
CPEng	Chartered Professional 'Engineer'	NGO	Non-Government Organisation
DEE	Detailed Engineering Evaluation	NZFS	New Zealand Fire Service
DHB	District Health Board	NZQA	New Zealand Qualifications Authority
DIA	Department of Internal Affairs	NZTA	New Zealand Transport Authority
DOC	Department of Conservation	OAG	Office of the Auditor General
DWC	Development West Coast	OSH	Occupational Safety & Health
EMIS	Emergency Incident Management System	PHO	Primary Health Organisation
EDLG	Economic Development Liaison Group	PDU	Provincial Development Unit
EOC	Emergency Operations Centre	PGF	Provincial Growth Fund
EMO	Emergency Management Officer	PIM	Project Information Memorandum
GPS	Global Positioning System	PCBU	Person conducting a business or undertaking
HSNO	Hazardous Substances and New Organisms	RC	Resource Consent
HSR	Health and Safety Representative	RMA	Resource Management Act
HSWA	Health and Safety at Work Act 2015	SCADA	Supervisory Control and Data Acquisition
IAP	Incident Action Plan	SO	Standing Orders
IEP	Initial Evaluation Procedure	SOLGM	Society of Local Government Managers
IQP	Independent Qualified Person	SH	State Highway
LGA	Local Government Act	SNA	Significant Natural Area
LIM	Land Information Memorandum	TECNZ	Tourism Export Council of New Zealand
LINZ	Land Information New Zealand	TLA/TA	Territorial Local Authority
		WAG	Welfare Advisory Group

4 MATTERS UNDER ACTION

4.1 MATTERS UNDER ACTION FROM DECEMBER 2023 COUNCIL MEETING

File Number:

Report Author: Democracy Advisor

Report Authoriser: Acting Chief Executive

Appendices: Nil

Meeting Date	Reference	Subject	Update
12 November 2018	18/11/443	P/16: Port – Transfer of responsibilities, powers and duties relating to navigation safety from West Coast Regional Council	2/10/23: Document is sitting with WCRC CE to review then to sign the Transfer document. Council will then consider appointment of a Harbour Master.
11 February 2019	19/02/484	R9/1: Application for Road Closure and purchase of road reserve: LINZ Parcel ID 3701440 adjoining Section 1 SO11661 Nelson Creek	Prior to presenting a follow up report to Council, the next step is to meet with the submitters to explore whether the submitters concerns can be resolved. Waiting on applicant to agree to pay all associated costs.
11 December 2023	11/12/015	Runanga Reserve Land Classification	2/2/24:-Advert was placed in newspapers on 13 January 2024. Objections to be lodged by 14 February 2024. Update: 16/02/2024: - No objections were received. 19/2/24: Filing of Gazette Notice awaited.
11 December 2023	11/12/013	Kotare Domain Upgrade Project – Dog Park Creation via Contestable Fund	2/2/2024: - Project is in progress. Due for completion prior to end of this financial year.
11 December 2023	11/12/016	Animal Shelter Upgrade – Funding Request	2/2/24:- Staff are progressing the design of the animal shelter and will share a concept design with Councillors once complete.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
 - (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
 - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

5 AGENDA ITEMS

5.1 LATE ITEM: TE TAI O POUTINI - ONE DISTRICT PLAN: COUNCIL'S POSITION RE SITES AND AREAS OF SIGNIFICANCE TO MAORI (SASM)

File Number:

Report Author: Acting Chief Executive

Report Authoriser: Acting Chief Executive

Appendices: Nil

1. REPORT PURPOSE

1.1. In terms of Clause 9.12 of Standing Orders, read with S.46A(7) of the Local Government Official Information and Meetings Act, 1987, an item can be considered as a late item of business.

9.12 Items of business not on the agenda which cannot be delayed

A meeting may deal with an item of business that is not on the agenda where the meeting resolves to deal with that item and the Chairperson provides the following information during the public part of the meeting:

(a) The reason the item is not on the agenda; and

(b) The reason why the discussion of the item cannot be delayed until a subsequent meeting

LGOIMA s, 46A(7)

Items not on the agenda may be brought before the meeting through a report from either the Chief Executive or the Chairperson.

Please note that nothing in this standing order removes the requirement to meet the provisions of Part 6, LGA 2002 with regard to consultation and decision-making.

The Chief Executive and Chairperson has advised their intention to introduce one late item for Council to consider being:

1. Te Tai o Poutini – One District Plan: Councils Position re Sites and Areas of Significance to Māori (SASM)

For the reason for Council to confirm its position on One District Plan: Council's Position re Sites and Areas of Significance to Māori (SASM).

2. OFFICER RECOMMENDATION

That Council in accordance with Section 46A(7) of the Local Government Official Information and Meetings Act read with Standing Orders 9.12 the following be considered as late items:

1. One District Plan: Council's Position re Sites and Areas of Significance to Māori (SASM).

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
 - (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
 - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

5.2 LATE ITEM: RATE PENALTIES REQUEST BY MAWHERA INCORPORATION FOR COUNCIL TO WRITE IT OFF

File Number:

Report Author: Acting Chief Executive

Report Authoriser: Acting Chief Executive

Appendices: Nil

1. REPORT PURPOSE

- 1.1. In terms of Clause 9.12 of Standing Orders, read with S.46A(7) of the Local Government Official Information and Meetings Act, 1987, an item can be considered as a late item of business.

9.12 Items of business not on the agenda which cannot be delayed

A meeting may deal with an item of business that is not on the agenda where the meeting resolves to deal with that item and the Chairperson provides the following information during the public part of the meeting:

(a) The reason the item is not on the agenda; and

(b) The reason why the discussion of the item cannot be delayed until a subsequent meeting

LGOIMA s, 46A(7)

Items not on the agenda may be brought before the meeting through a report from either the Chief Executive or the Chairperson.

Please note that nothing in this standing order removes the requirement to meet the provisions of Part 6, LGA 2002 with regard to consultation and decision-making.

The Chief Executive and Chairperson has advised their intention to introduce one late item for Council to consider being:

1. Rates Penalties Request by Mawhera Incorporation for Council to Write It Off.
2. Even though there are delegations to the Chief Executive to write penalties off the quantum of the Mawhera Incorporation request is such that he considers it prudent for Council to determine the request.

2. OFFICER RECOMMENDATION

That Council in accordance with Section 46A(7) of the Local Government Official Information and Meetings Act read with Standing Orders 9.12 the following be considered as late items:

1. Rates Penalties Request by Mawhera Incorporation for Council to Write It Off.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

5.3 MAYOR'S UPDATE

File Number:**Report Author:** Mayor Tania Gibson**Report Authoriser:** Acting Chief Executive**Appendices:** Nil

1. REPORT PURPOSE

- 1.1. To provide an update of the Mayor's activity for the period 1 February to 15 March 2024.

2. EXECUTIVE SUMMARY

- 2.1. February and March are usually busy months of the year with lots of activities and events happening and this year has been no exception. Once again we hosted the registrations for the Annual Kathmandu Coast to Coast race at the Westland Recreation Centre and the town was over-flowing with visitors.
- 2.2. A Citizenship Ceremony was held early in February and we welcomed 13 new citizens to the district. This was a larger group than we have had over the past few years and it appears we are now returning to pre-COVID times.
- 2.3. Development work at the Kotare Domain is progressing well and a working bee also took place recently at Wingham Park to get this ready for the winter season. A special note must be made of the dedicated volunteers in our community that contribute so much to our community facilities.
- 2.4. The Pike 29 Memorial Track was officially opened on 16 February and this was a very poignant occasion. The family members wanted to establish something that would not only commemorate their lost loved ones but also provide an ongoing source of income to the community. This track has been the result and acknowledgement must go to the families and also to DOC for the completion of this wonderful asset which will not only benefit our community but also attract many visitors.
- 2.5. The Ladder 61 firefighters invited me to attend one of their training sessions, climbing the stairs at the Cophorne in full fire fighting gear. This was quite the challenge and I wish the team well when they take part in the event at the Auckland Sky Tower. The event is run to raise money for Leukaemia and Blood Cancer NZ and is a great cause that they put so much effort into.
- 2.6. The Westland Recreation Centre hosted the Westside Blitz Basketball event 12-16 March. This brought teams and their supporters from around New Zealand to Greymouth and not only do our community benefit by getting to view top quality players, this is also an economic boost for our district.
- 2.7. Council has been very fortunate to have Paul Pretorius come out of retirement and step in as Interim Chief Executive (CE) for a few months, until a permanent CE commences. Council and staff will be there to support Paul while he sits at the helm.
- 2.8. Unfortunately I was unwell for a few days at the end of the period covered by this report and was unable to make some engagements. However, as always, Deputy Mayor Allan Gibson was willing to attend on my behalf. One occasion was the Unveiling Event for the Jos Divis Cottage Restoration Project at Waiuta, managed by DOC.

- 2.9. The Mayors Taskforce for Jobs (MTFJ), part of the wider youth employment initiative, is once again in full swing and the Co-ordinators are busy meeting with employers, employees and those looking for placements. I continue to receive regular updates and visit businesses.

3. OFFICER RECOMMENDATION

- 3.1 That the Mayor's activity report for the period 1 February to 15 March 2024 be received.

4. MAYORAL ACTIVITY SUMMARY

- 4.1. 6 February: Waitangi Day Picnic.
- 4.2. 7 February: Civil Defence Emergency Management Committee meeting; Mayors, Chairs and Iwi meeting; the Regional Commissioner for MSD visited for a routine catch-up; Meeting with the new Project Manager for the library project.
- 4.3. 8 February: Meeting with Grey High School Principal for a general catch-up; Tenders Sub Committee meeting; Opening of the Annual Kathmandu Coast to Coast Race; as Chair of the West Coast Road Safety Committee attended a seminar at the Polytech run by Dave Moss, who provided good information and tips for motorcycle riders on the Coast.
- 4.4. 9 February: Morning catch up with CE; Citizenship Ceremony; meeting with a representative from the Nelson Creek Community.
- 4.5. 10 February: Runanga Kotare Domain working bee followed by a visit to Wingham Park where another working bee was in progress.
- 4.6. 12 February: NZME radio report; Council briefing followed by a presentation to Council by Coastguard and the February Council meeting. In the evening I attended the Grey District Youth Trust meeting.
- 4.7. 13 February: The organisers of Pink Shirt Day visited to discuss their plans for this day which is to make a stand against bullying; I joined the MTFJ Coordinator in a meeting with a representative from Volunteer West Coast; following this the MTFJ Coordinator and I had a general catch-up.
- 4.8. 14 February: Te Tai o Poutini Committee meeting
- 4.9. 15 February: West Coast Te Rito meeting.
- 4.10. 16 February: Pike 29 Memorial Track Opening. Visit from Minister Jones and this was an opportunity to give him a tour of the port so he could see first hand the successful PGF funded projects. Minister Jones also opened the Pounamu Pathways.
- 4.11. 17 February: Blackball Summer Fair; Opening of Barber Boats West Coast – a new business in our town with the name deriving from “the Barber”, the katabatic wind that blows over the town and at times unbearably cold.
- 4.12. 19 February: Media interview regarding the Taylorville Resource Park; general catch-up with the DWC Chair and West Coast Mayors; News Hub interview about the poor condition of the Greymouth Police Station; the CE and I met with DWC Chair and CE for our two-monthly catch-up; meeting with the Chair of the Risk & Assurance Committee prior to the February meeting of that committee.
- 4.13. 20 February: The Director – Strategic Initiatives from Tai Poutini/Te Pukenga Polytech visited to discuss activities planned for 2024; Attended a Grey Power meeting and there was some good positive discussion about various projects underway and community matters in general. Radio interview for Access Radio Taranaki alongside Hon Maureen Pugh about the resurgence of mining on the West Coast with the Government's proposed changes. Cobden community

meeting, this new group's first meeting of the year. The group is progressing well and they are excited for the future.

- 4.14. 21 February: Life Education Trust meeting.
- 4.15. 22 February: Visit from a resident to discuss general community matters.
- 4.16. 23 February: West Coast Road Safety Coordinating Committee.
- 4.17. 24 February: Runanga Play Centre 80 years anniversary celebration.
- 4.18. 25 February: Runanga Fire Brigade Swim for Hope, raising funds and awareness for the I Am Hope Foundation. I completed 30 laps of the Spring Creek Pool to add to the fundraising efforts.
- 4.19. 26 February: A parliamentary reporter paid a visit and gave me a rundown of the reunion he had attended in Greymouth at the weekend for those who had previously worked for local radio, located in the now gone Broadcasting House. Acknowledgement must go to local resident Ivan Wilson for bringing the old team back together. DWC representative and Mark Rawson met with me to discuss recent work on Destination Management; Mayors, Chairs and Iwi met to discuss next steps on the "Briefing to Ministers" document.
- 4.20. 27 February: Takiwā Poutini Locality Governance meeting; meeting with Grey High Principal.
- 4.21. 28 February: Participated in a training session with the Fire Service Ladder 61 firefighters, climbing the stairs at the Copthorne in full fire gear!
- 4.22. 29 February: Catch-up with Councillor Mallinson.
- 4.23. 4 March: Visited Cobden property hit by a tornado and Radio NZ then contacted me for comments on damage caused by this weather event. Meeting with local resident.
- 4.24. 5 March: Meeting with Paint the Town Pink organisers; MTFJ regular catch up; the Assisted Learning Hospitality class from the Polytech visited and as well as talking to me about the mayoral role, learnt about some of the other roles within the organisation and experienced sitting in the Council Chambers. A resident met with me to discuss various concerns although these were not in relation to any Council services.
- 4.25. 6 March: Te Tai o Poutini West Coast Housing meeting; visit from Kāinga Ora Regional Director; presentation to Council by Project Manager and designers for the new library.
- 4.26. 7 March: Attended an online mentoring training session for Tuia, the Mayors' mentorship programme for people between the ages of 18-25. The afternoon was occupied by another online meeting, this time for the Local Government Rural & Provincial group.
- 4.27. 8 March: Summer Reading Challenge prize-winners presentation, this year at Grey Main School; A local resident met with me to discuss an upcoming event; GDC all staff meeting to discuss plans for an Acting Chief Executive and to answer questions or concerns.
- 4.28. 9 March: Annual Wildfoods Festival in Hokitika.
- 4.29. 10 March: Candyland Event in the Town Square. The weather played its part and this event was once again a great success.
- 4.30. 11 March: NZME radio report; Finance, Regulatory and Business Support Committee followed by the Operations and Capital Programme Delivery Committee meetings. An Extraordinary meeting of Council was then held to discuss the appointment of an Interim CE and the recruitment process for appointment of a new CE. I attended a planning meeting for the Nelson Creek area and then attended the Tai Poutini Polytechnic graduation ceremony at Shantytown.
- 4.31. 12 March: Welcomed Paul Pretorius back into the office and spent time briefing him on current and pressing matters; Te Tai o Poutini ROCC (Resilience to Organised Crime in Communities) Leadership Team Hui; LGNZ Focus Group online meeting.

- 4.32. 15 March: Lengthy meeting with the Acting CE who briefed me on his first few days back in office. The CE and I also met with the Chair of the Risk and Assurance Committee. Later in the day I joined the organisers of the Lego Brick Show and helped with the setting up of this great event to run over the weekend.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
 - (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
 - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

5.4 CHIEF EXECUTIVE'S UPDATE: 1 FEBRUARY 2024 - 15 MARCH 2024**File Number:****Report Author:** Executive Officer**Report Authoriser:** Acting Chief Executive**Appendices:** Nil**1. REPORT PURPOSE**

- 1.1. To provide an update of the Chief Executive's activity for the period 1 February to 15 March 2024.

2. EXECUTIVE SUMMARY

- 2.1. A brief summary of monthly activity is outlined below and in addition various discussions and meetings have also taken place with Council team members.

3. OFFICER RECOMMENDATION

- 3.1. That the Chief Executive's update for the period 1 February to 15 March 2024 be received.

4. SUMMARY

- 4.1. 1 February: Strategic Priority session with Executive Leadership Team (ELT); GM Operations and CE met with a local developer. This meeting also included Council engineers and senior planner as well as external technical professionals involved in the development. The intention is to continue these meetings on a regular basis with the aim being to enable the development process to run smoothly and avoid delays, where possible.
- 4.2. 2 February: Council briefing.
- 4.3. 7 February: Civil Defence Emergency Management (CDEM) meeting followed by the Mayors, Chairs & Iwi meeting.
- 4.4. 8 February: Tenders Sub Committee meeting; Local Government online session, topics being water reform and 2024 LTP audits.
- 4.5. 9 February: CDEM Agency Debrief for the Westland Red Rain Warning; Citizenship Ceremony; online presentation in relation to upgrade of Council's financial software.
- 4.6. 12 February: ELT weekly meeting; Council briefing followed by the February Council meeting.
- 4.7. 13 February: The Mayor, CE and Cr Gibson met with the Regulatory Manager to discuss technical aspects of the Te Tai o Poutini Plan (TTPP) Committee agenda.
- 4.8. 14 February: TTPP meeting; Project Manager Training – the first of several sessions to upskill the team.
- 4.9. 16 February: Pike 29 Memorial Track Opening. On site meeting at the Port with Minister Jones where he could see the infrastructure improvements made from Provincial Growth Funding.
- 4.10. 19 February: ELT and Senior Leadership Team (SLT) combined meeting; The Mayor and CE met with Development West Coast (DWC) Chair and CE for the scheduled two-monthly catch-up. Risk & Assurance Sub Committee meeting.

- 4.11. 20 February: CE, Group Managers and relevant team members met with Ag Fest organisers to discuss the event planning and tasks required to be undertaken by Council.
- 4.12. 21 February: Financial Software Upgrade presentation; Greymouth New Library Governance Team meeting.
- 4.13. 22 February: Meeting with residents prior to them speaking to Council at the March meeting.
- 4.14. 26 February: WCEM Group Plan Review – review the risk matrix. Mayors, Chairs & Iwi met to further discuss the Briefing to the Incoming Government document.
- 4.15. 27 February: ELT weekly meeting.
- 4.16. 29 February: West Coast Councils’ catch-up re Water Reform.
- 4.17. 6 March: Greymouth New Library Governance Meeting; Council presentation in relation to the New Library.

5. LOCAL GOVERNMENT OFFICIAL INFORMATION ACT (LGOIMA) REQUESTS

5.1. Summary of requests received for the period 1 February to 15 March 2024

Received	Requested By	Subject	Referred To
07/02/2024	Consultant	Invoice Costs and Coding	Finance
07/02/2024	Consultant	Contractor and Professional Services Costs	Finance
08/02/2024	Kainga Ora	GIS data re amenities and services	Utilities
12/02/2024	Member of Public	Weather Data for surfers	Port Mgr
13/02/2024	Grey Star	CE Employment Committee; Mentoring and Coaching costs	CE/Finance
19/02/2024	TVNZ	Taylorville Resource Park	GMO
20/02/2024	Journalist, Resources	Inside KiwiRail Holdings Resource Consents	Regulatory
21/02/2024	Radio NZ	Three Waters Spending – LTP Implications	Finance/GMO
27/02/2024	Resident	Footpath maintenance	Transport
29/02/2024	Grey Star	Unplanned Water Shutdowns	GMO
29/02/2024	Downer Group	Resource Consents	Regulatory
04/03/2024	Bus & Coach Assoc	Parking for Bus and Coaches	Regulatory
14/03/2024	Parliamentary Services – Labour Research	Proposed Rates Increase	CE
14/03/2024	Stuff Reporter	Severance, personal grievance, redundancy data	HR
15/03/2024	Stuff Reporter	Communication between Mayor and CE	CE
Total requests received for period 1 February – 15 March 2024			15
Total requests received YTD			22
Total requests received previous YTD			10
Requests completed YTD			17
Requests not completed within 20 working days			0

6. MEDIA REQUESTS

Received	Requested By	Subject	Total
01/02/2024	Grey Star	Long Term Plan	
05/02/2024	Grey Star	Consent Application – Barrytown Hall	

12/02/2024	Grey Star	Swim School Staffing	
12/02/2024	Grey Star	Council Meeting	
12/02/2024	Grey Star	Livestreaming Workshops	
12/02/2024	Grey Star	Omotumotu Walk	
14/02/2024	Grey Star	Freedom Campers	
14/02/2024	Grey Star	Library Plans	
14/02/2024	Grey Star	Workshops 2022 and 2023	2
15/02/2024	Grey Star	Library and Slipway	
15/02/2024	Grey Star	Dobson Memorial	
16/02/2024	Stuff	Drinking Water, protozoa barriers	
19/02/2024	Grey Star	Resource Consents	2
20/02/2024	Grey Star	GDC Customer Satisfaction Survey	
21/02/2024	Grey Star	Finance Team	
23/02/2024	Grey Star	Recruitment Agency	
27/02/2024	Radio NZ	Three Waters spending implications for LTP	
27/02/2024	Grey Star	Three Waters Repeal	
28/02/2024	Grey Star	Project Manager	
29/02/2024	Grey Star	Housebus Compliance	
05/03/2024	RNZ News	Cobden Clean Up	
05/03/2024	Grey Star	Friday Night Street Eats	
06/03/2024	Grey Star	Taylorville Road to Brunner Mine Site – safe walking	
07/03/2024	Grey Star	Animal Control Committee	
08/03/2024	Grey Star	Liquor Licensing	
08/03/2024	Grey Star	Dog Poop Complaints	
08/03/2024	Grey Star	Chief Executive	
08/03/2024	Grey Star	Acting Chief Executive	
11/03/2024	Grey Star	Port Dredge	
11/03/2024	Grey Star	Council Extraordinary Meeting Agenda	
12/03/2024	Grey Star	Building Audits	
13/03/2024	Grey Star	Aromahana Sanctuary walking paths	
14/03/2024	Grey Star	Snap Send Solve	
Total			35

Confirmation of Statutory Compliance

<p>Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).</p> <p>(a) This report contains:</p> <ul style="list-style-type: none"> (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement. <p>(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.</p>

5.5 DELEGATION TO ACTING CHIEF EXECUTIVE - SIGNING OF ALL DOCUMENTS ON BEHALF OF COUNCIL**File Number:****Report Author:** Acting Chief Executive**Report Authoriser:** Group Manager Support**Appendices:** Nil**1. REPORT PURPOSE**

- 1.1. Delegation of signing authority on cheques, contracts, other legal documents and reports requiring executive sign-off on behalf of Council, to the Acting CE for the duration of his term of office with Council

2. EXECUTIVE SUMMARY

- 2.1. Even though the Delegations Manual provides for this delegation, it is good practice to formally confirm the delegation.

3. OFFICER RECOMMENDATION

That the authority to sign cheques, contracts other legal documents and reports on behalf of Council as CE, be delegated to Acting CE Paul Pretorius.

4. BACKGROUND

- 4.1. Part of the CE's executive function is to sign cheques, contracts, legal documents and reports on behalf of Council. Obviously such actions must fall within Council's wider mandate.

5. SIGNIFICANCE AND ENGAGEMENT

5.1. [Type here](#)

Issue	Level of Significance	Explanation of Assessment
Is there a high level of public interest, or is decision likely to be controversial?	Low	A purely administrative arrangement
Is there a significant impact arising from duration of the effects from the decision?	No	do
Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	No	do
Does the decision create a substantial change in the level of service provided by Council?	No	do
Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	No	do
Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	No	do
Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	No	n/a
Does the proposal or decision involve Council exiting from or entering into a group of activities?	No	n/a

Confirmation of Statutory Compliance

<p>Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).</p> <p>(a) This report contains:</p> <ul style="list-style-type: none"> (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement. <p>(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.</p>

5.6 CHIEF EXECUTIVE REMUNERATION APPROVAL**File Number:****Report Author:** Mayor Tania Gibson**Report Authoriser:** Mayor Tania Gibson**Appendices:** Nil**1. REPORT PURPOSE**

- 1.1. For Council to approve remuneration payable to the Acting Chief Executive.

2. EXECUTIVE SUMMARY

- 2.1. Council's Chief Executive, Mr Paul Morris, resigned on 7 March 2024, effective immediately.
- 2.2. Mr Paul Pretorius, a former Chief Executive, agreed to fill the role of Acting Chief Executive for a period of approximately four months, until a permanent appointment is made.
- 2.3. It was suggested that the remuneration package for the Acting role be the same as that received by the previous Chief Executive at the time he ceased his employment with Grey District Council.
- 2.4. Council's decision to appoint Mr Pretorius did not mention the remuneration payable to him. Council approval for the remuneration package is required.

3. OFFICER RECOMMENDATION

That Council

1. Receive this report.
2. That the Acting Chief Executive's remuneration package be equivalent to that paid to the Chief Executive at the time he ceased his employment with Grey District Council on 7 March 2024.

4. BACKGROUND

- 4.1. Council's Chief Executive, Mr Paul Morris, resigned on 7 March 2024, effective immediately.
- 4.2. Mr Paul Pretorius was Grey District Council's Chief Executive for a period of 22 years, until he retired in March 2020.
- 4.3. Mr Pretorius has agreed to fill the role of Acting Chief Executive for a period of approximately four months, until a permanent appointment is made.
- 4.4. The appointment was made at short notice, and in recognition of his previous experience, it was suggested the remuneration package be the same as that paid to the Chief Executive at the time he ceased employment on 7 March 2024.
- 4.5. The Chief Executive is an employee of the Council and, in accordance with Council Policy, Council must approve the remuneration package.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
 - (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
 - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

5.7 ANNUAL PLANS: DECISION TO DO AN ENHANCED ANNUAL PLAN RATHER THAN A LTP FOR 2024/25**File Number:****Report Author:** Group Manager Support**Report Authoriser:** Acting Chief Executive**Appendices:** Nil**1. REPORT PURPOSE**

To discuss the options available in relation to delivery of the Long Term Plan (LTP) and consider the Risk and Assurance Committee's recommendation to proceed with an enhanced Annual Plan for the 2024 – 2025 financial year.

2. OFFICER RECOMMENDATION

That Council

1. Receive the report.
2. Accepts the Risk and Assurance Committee's recommendation to delay the Long Term Plan until 2025 / 26 year and produce an enhanced Annual Plan for the 2024 / 25 financial year.

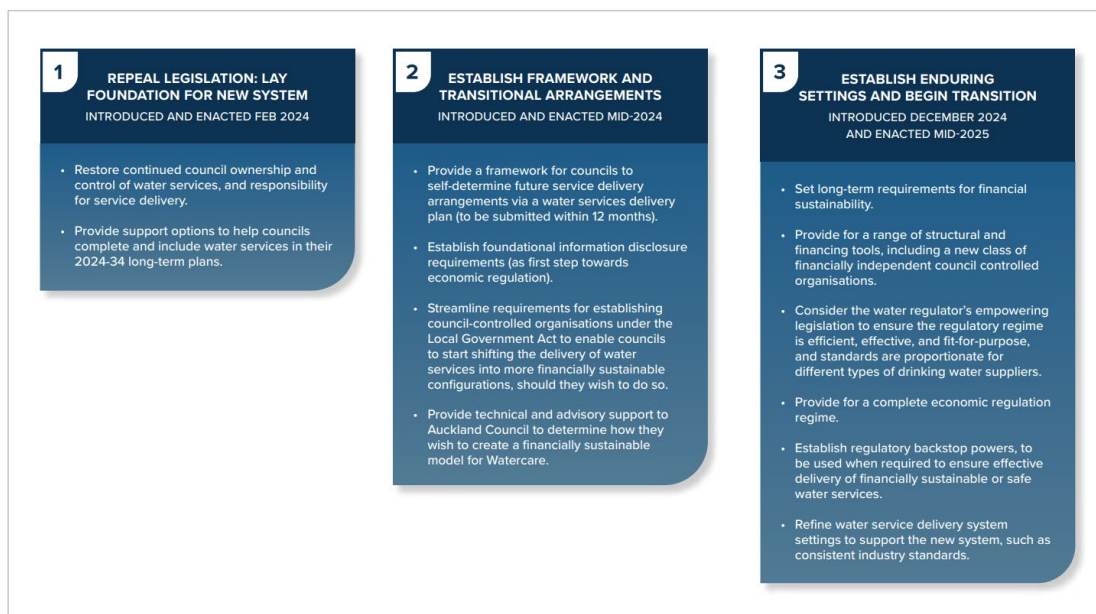
3. BACKGROUND**3.1. Update from the Minister for Local Government.**

The Prime Minister and Minister of Local Government provided an update on progress and outlined the plan for the next 12-18 months to implement Local Water Done Well.

3.2. The Government has passed a bill that will repeal the previous Government's water services legislation by 23 February 2024. Further legislation to implement Local Water Done Well will progress in a two-stage approach. The first bill, which will establish the framework and transitional arrangements for the new water services system, will be passed by the middle of 2024. A second bill to provide for the long-term replacement of regime will be introduced in December 2024.**3.3. A copy of the legislation plan is below, showing the different components expected to be included in each bill.**

Implementing Local Water Done Well: Three-stage legislation plan

Legislation to implement Local Water Done Well has three stages. Key components that are expected to be included in each bill are outlined below.



3.4. The Minister also announced the establishment of a Technical Advisory Group to provide expert advice to the Department and the Minister on the implementation of Local Water Done Well.

More information about the Technical Advisory Group is available on the DIA website:

<https://www.dia.govt.nz/Water-Services-Policy-and-Legislation>

The Minister’s press release is available on the Beehive website:

<https://www.beehive.govt.nz/release/government-advances-local-water-done-well>

3.5. **An additional option that will enable councils to defer their 2024-34 long-term plan by 12 months**

In December 2023 the Minister communicated directly with mayors and council chief executives regarding options that will be available in the bill to assist councils to include water services in their 2024 / 34 long-term plans.

In addition, the bill will provide a further option that will enable councils to defer their 2024 / 34 long-term plan by 12 months, and to prepare an ‘enhanced’ annual plan for the 2024 / 25 financial year instead.

If a council chooses this option, it will be required to include additional information (about groups of activities and capital expenditure) in the 2024 / 25 enhanced annual plan, and to consult on that plan.

A council will be able to exercise this option by resolution by 30 April 2024, or if authorised to do so by an Order in Council, after that date.

Transitional provisions that enable councils to defer the review of water services bylaws

The bill will also include transitional provisions that enable councils to defer the review of water services bylaws (similar to the approach previously provided through the water services legislation).

The bill allows councils to defer a review, if that review would ordinarily be required between 15 December 2022 and the end of 2025. If there is a deferral, the review would need to be completed by 1 July 2026 at the latest.

- 3.6. Council's Risk and Assurance Committee considered the options available at a meeting held on 19 February 2024 and resolved to recommend to Council that it supports the proposal to delay the Long Term Plan until 2025 / 26 and produce an enhanced Annual Plan for the 2024 / 25 financial year.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
 - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

5.8 HELENA DENSE RESERVE, MOANA: TRANSFER OF SUBDIVIDED LAND PARCEL TO FIRE AND EMERGENCY NZ**File Number:****Report Author:** Group Manager Operations**Report Authoriser:** Acting Chief Executive**Appendices:**

1. Helena Local Purpose Reserve Agreement
2. Draft Title Plan
3. Aerial Photograph of Existing Building

1. REPORT PURPOSE

- 1.1. To seek a decision from Council with regards to relinquishing a portion of the Helena Dense Reserve Park (Helena Reserve) under sale to Fire and Emergency New Zealand (FENZ) at their request under the Public Works Act 1981, to enable alterations and additions to the Moana Fire Station.
- 1.2. To request that Council provides permission to FENZ to commence construction of the proposed additions to the Moana Fire Station, at its discretion and subject to other regulatory approvals, on the portion of the Helena Reserve that is the subject of this land transfer request, while arrangements to transfer ownership, including subdivision processes, take place.

2. EXECUTIVE SUMMARY

- 2.1. The Moana Fire Station is currently classified as an Earthquake Prone Building under national legislation requiring the classification and removal or strengthening of earthquake prone buildings throughout New Zealand.
- 2.2. FENZ are undertaking a national programme of re-building and modifying fire stations across New Zealand to satisfy their obligations as owners of buildings affected by earthquake prone classifications.
- 2.3. The Coastguard NZ, Lake Brunner unit is currently based at the Lake Brunner Yacht Club but requires a new space.
- 2.4. FENZ have agreed to accommodate Coastguard NZ at the Moana Fire Station and as such an addition to the existing building is required, which FENZ intends to undertake in conjunction with alterations to the building to modify and improve seismic performance.
- 2.5. The land currently occupied by the Moana Fire Station is insufficient to accommodate the proposed addition.
- 2.6. FENZ has applied for part of the Reserve (being 243m² comprising part Section 128 Town of Moana), to be set apart for fire and emergency purposes under s52 of the Public Works Act 1981.
- 2.7. Council staff have been working with FENZ since early 2023 on options and in relation to the technical and legal matters involved in reaching this position.
- 2.8. The area in question is shown on the maps and attached aerial photographs of the agreement.

3. OFFICER RECOMMENDATION

That Council receives this report, and

1. Instructs staff to proceed with arrangements to facilitate the transfer of the parcel of land in Helena Reserve, Moana, described on the draft title plan by Myall and Company as Section 1, comprising of

243 square metres to Fire and Emergency New Zealand by signing the proposed agreement appended to this report between Grey District Council and the Department of Conservation.

2. As Administering Body for the Helena Reserve and for the purpose of the Building Act 2004, provides permission for Fire and Emergency New Zealand to construct the proposed extension to the Moana Fire Station within the portion of the Helena Reserve, Moana, described on the draft title plan by Myall and Company as Section 1, comprising of 243 square metres, subject to other regulatory approvals, while arrangements to transfer ownership, including subdivision processes, take place.

4. BACKGROUND

- 4.1. The Helena Local Purpose (community facilities) Reserve is Crown Land, held under the Reserves Act 1977 and vested in the Grey District Council.
- 4.2. FENZ has applied for part of the Reserve (being 243m2 comprising part Section 128 Town of Moana), to be set apart for fire and emergency purposes under s52 of the Public Works Act 1981.
- 4.3. The reserve land cannot be set apart without the consent of the Minister of Conservation, given after consultation with the administering body of the reserve. Grey District Council is the administering body of the reserve land.
- 4.4. A condition of the Minister's consent is that FENZ will reimburse the Crown for the loss in land value. It has been agreed that 50% of this be paid to the GDC as the administering body of the reserve.
- 4.5. FENZ has obtained a market valuation of the PWA Land of \$70,000.00(+ GST if any).
- 4.6. FENZ has submitted a building consent application to Grey District Council for the proposed alterations and addition to the existing fire station. The consent is currently on hold while matters related to the land are resolved.
- 4.7. The timeframes for action relating to the buildings earthquake prone status have passed. Council staff have exercised leniency in enforcing timeframe provisions based on the intentions of FENZ to alter the building and the fact that a building consent application to do so has been received by Council's Building Consent Authority.
- 4.8. After any decision to transfer the portion of reserve to FENZ, a process including subdivision will take several months to conclude before a consent could be issued with FENZ as the legal owner of the allotment.
- 4.9. It may be possible for FENZ to commence construction ahead of the final legal process to transfer ownership whereby Grey District Council provides permission to FENZ to construct the proposed building extension within the portion of the reserve that is the subject of the proposed land transfer.
- 4.10. Council agreeing to permit construction in what is currently the reserve, would allow issue of the building consent, enable building work to start and mitigate costs for FENZ that inevitably result from delays. The matter of the fire station building earthquake prone status would also be resolved sooner.
- 4.11. The recommendation by staff for Council to agree to allow construction within the reserve while the land transfer and subdivision process takes place provides FENZ with the choice to start early or to wait until the transfer and subdivision process is complete.
- 4.12. It involves a subdivision of Helena Dense Reserve and consideration of the subdivided portion with the current FENZ land (cost to FENZ).

5. SPECIFIC TERMS OF THE AGREEMENT

- 5.1. The proposed agreement between the Department of Conservation and Grey District Council is appended to this report. The following specific terms are noted in the proposed agreement, and as they are important to be aware of in the context of Council agreeing to relinquish the portion of reserve, are copied below as items 1 to 7.
- 5.2. In particular, Council should be aware of the conditions relating to the use of funds resulting from the sale of the land contained in item 3.
1. *GDC, as administering body, agrees to the Minister providing consent to the PWA Land being set apart under s52 PWA for fire and emergency purposes.*
 2. *In consideration of GDC consenting to the PWA Land being set apart for fire and emergency purposes, the Minister agrees that upon the Department of Conservation receiving the payment \$70,000.00 from FENZ, the Minister shall procure the Department of Conservation to immediately pay 50 per cent of such funds (being the sum of \$35,000.00 plus GST (if any) to GDC's solicitor's trust account.*
 3. *The GDC must spend the Funds received on any one or more of the following but for no other purpose:*
 - (a) The redevelopment, acquisition of additional land and/or improvements to the Reserve, or*
 - (b) Purchasing "new" land for reserve purposes, or*
 - (c) the acquisition of an easement or public right of way appurtenant to a reserve; or*
 - (d) Improving and/or developing an existing reserve, other than the Reserve.*
 4. *This agreement is conditional upon (as a condition precedent) GDC determining (in its sole and absolute discretion) at a formal Council meeting or under delegated authority (in its sole and absolute discretion) within three (3) months of the date of this agreement that the terms and conditions of this agreement are fully acceptable to GDC. GDC may take into account any matters it considers appropriate (in its sole and absolute discretion) in making such decision and shall not be under any obligation whatsoever to provide the Minister with reasons for its decision under this clause. This condition is inserted for the sole benefit of GDC.*
 5. *For the avoidance of doubt, the Minister acknowledges that this agreement is entered into by GDC in its capacity as administering body and not as regulatory authority. The two roles of GDC are different, and any consent or approval given by GDC in relation to this agreement in its capacity as administering body under this agreement does not waive or imply GDC's consent or approval in its capacity as regulatory authority.*
 6. *The parties will pay their own legal costs in relation to the negotiation, preparation and execution of this agreement.*
 7. *This agreement may be executed in two or more counterparts, all of which will together be deemed to constitute one and the same document. A party may enter into this agreement by signing a counterpart copy and sending it to the other party, including by email.*

6. OPTIONS

6.1. An option of leasing a portion of land to FENZ was considered, but due to the construction of the building addition occurring across an allotment boundary, complications as a result of the requirements of the Building Act for such a construction arrangement made that option impractical. The Building Act includes provisions for across-allotment construction where the allotments are held by the same owner but is silent on situations where across-allotment construction occurs and the adjoining allotments are held by entities which are not one and the same. Bespoke legal mechanisms to allow construction across-allotment boundaries in the situation where owners are not one and the same are technically possible, however they are complex, costly and present the risk of potential future disputes between landowners.

6.2. **Option 1** – (Recommended) The Council agrees to transfer the 243 square metre portion of Helena Reserve as requested by Fire and Emergency New Zealand.

6.3. Advantages

6.3.1. FENZ can continue to complete their current plans to alter the Moana Fire Station, providing the most expedient option to complete modification of the existing FENZ facility.

6.3.2. Coastguard's needs would be met through co-location with FENZ. It is likely that a co-located facility would result in better coordination between the agencies, resulting in an enhanced level of responsiveness for members of the community in need.

6.3.3. Council receives some revenue from the sale of the land.

6.4. Disadvantages

6.4.1. Incremental loss of reserve space through ongoing request by agencies who wish to use the reserve, noting that a portion of the reserve was recently taken up by Te Whatu Ora's Lake Brunner community health clinic.

6.5. **Option 2** – Council declines the request to acquire the 243 square metre portion of Helena Reserve sought by Fire and Emergency New Zealand.

6.6. Advantages

6.6.1. The land area of the reserve site is not further incrementally eroded.

6.7. Disadvantages

6.7.1. The request is being made under the Public Works Act. FENZ may force the acquisition, however this may be unlikely.

6.7.2. If FENZ elects not to force the acquisition, FENZ would most likely relocate to an alternative site which may be less advantageous in locality within the township and is overall more costly for FENZ.

6.7.3. Coastguard would not likely be accommodated by FENZ and would need to find an alternative site.

7. CONSIDERATIONS

7.1. Legal and Legislative Implications

7.1.1. Legal advice was sought from Corcoran French by Council staff in considering the request from FENZ. Staff are satisfied that an appropriate level of diligence has been conducted and that the recommendations made to Council are sound and will result in a lawful

transaction. It involves subdividing the land off the Reserve and considering it then FENZ land.

7.2. Financial

7.2.1. The recommended option will provide a financial benefit to Grey District Council in the order of \$35,000.

7.2.2. All administrative and legal costs incurred by Grey District Council as an effect of exercising this land transfer will be covered by FENZ.

7.3. Existing Policy and Strategy Implications

7.3.1. The decision is consistent with existing policies and does not impede Councils progress towards meeting strategic objectives.

7.4. Fit with Purpose of Local Government Statement

7.4.1. The decision provides an increased level of amenity for the community through enhanced emergency response capability, therefore contributing to multiple wellbeing outcomes anticipated by the Local Government Act.

7.5. Effects on Mana whenua

7.5.1. No effect on Mana whenua. Te Rūnanga o Ngāti Waewae were consulted and advised that they have no concerns with the proposal in this location.

7.6. Significance and Engagement

7.6.1. The decisions recommended in this report have been assessed against the Council’s Significance and Engagement Policy as having low significance. Predominantly as the levels of service provided by the particular land portion are relatively unaffected in the context of the wider reserve and taking account of the added benefit to community amenity through the proposed upgrades to the existing fire station and incorporation of Coastguard within the facility.

Issue	Level of Significance	Explanation of Assessment
Is there a high level of public interest, or is decision likely to be controversial?	No	Some interest is likely, however the benefits of the proposed activity, upgrading the local fire station, are likely to be well received by the community. The new land use is community related and a function of a public entity.
Is there a significant impact arising from duration of the effects from the decision?	No	Indefinite duration without a significant effect.
Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	Yes	Public Reserve Minor land area in a less useable location in the context of the overall reserve
Does the decision create a substantial change in the level of service provided by Council?	No	Levels of service can be maintained.
Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	No	No effect on debt, no rating impacts.
Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	No	No CCO / CCTO
Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	No	No agreements of this type are involved in this decision.
Does the proposal or decision involve Council exiting from or entering into a group of activities?	No	No change

7.7. Community Wellbeings and Outcomes

7.7.1. Recreation activities on the reserve are largely unaffected by this decision as a function of the land parcel shape. The most useable portion of the reserve, from a recreation perspective, exists to the west of this location. The strip of land remaining between the fire station to the north provides access from Kehu Street to the west portion of the reserve and along behind the Moana Community Hall.

8. CONCLUSIONS

- 8.1. While FENZ have elected to use the Public Works Act as a mechanism to procure the land they require to expand the fire station building, the Council's administering body of the reserve still has discretion to agree or disagree to the request.
- 8.2. In making a recommendation to Council, staff have taken into consideration the overall public benefit of the land transfer and considers that the new use of the land provides a level of amenity to the community that exceeds that currently provided by this portion of the reserve.

9. NEXT STEPS

- 9.1. If the Council agrees to the staff recommendation staff will advise FENZ of the decision and sign the proposed agreement with the Department of Conservation to start the land transfer process.
- 9.2. Council staff and FENZ will produce joint communications to members of the community and key stakeholders, including community members managing the Moana Community Hall and Te Whatu Ora to inform them of the activity occurring at the reserve.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
 - (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
 - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Agreement between Grey District Council and the Minister of Conservation

S52 PWA-part Helena local purpose reserve

Background

- A. The Helena local purpose (community facilities) reserve is Crown Land, held under the Reserves Act 1977 and vested in the Grey District Council (GDC).
- B. Fire and Emergency New Zealand (FENZ) has applied for part of the Reserve (being 243m² comprising part Section 128 Town of Moana, to be set apart for fire and emergency purposes under s52 of the Public Works Act 1981 (the "PWA Land"). The PWA Land is shown coloured pink on the plan in **Attachment 1**.
- C. As the PWA Land is reserve, it cannot be set apart without the consent of the Minister of Conservation, given after consultation with the administering body of the reserve. GDC is the administering body of the PWA Land.
- D. A condition of the Minister's consent is that FENZ will reimburse the Crown for the loss in land value. It has been agreed that 50% of this be paid to the GDC as the administering body of the reserve.
- E. FENZ has obtained a market valuation of the PWA Land of \$70,000.00(+ GST if any).

Agreement

1. GDC, as administering body, agrees to the Minister providing consent to the PWA Land being set apart under s52 PWA for fire and emergency purposes.
2. In consideration of GDC consenting to the PWA Land being set apart for fire and emergency purposes, the Minister agrees that upon the Department of Conservation receiving the payment \$70,000.00 from FENZ, the Minister shall procure the Department of Conservation to immediately pay 50 per cent of such funds (being the sum of \$35,000.00 plus GST (if any) to GDC's solicitor's trust account.
3. The GDC must spend the Funds received on any one or more of the following but for no other purpose:
 - (a) The redevelopment, acquisition of additional land and/or improvements to the Reserve, or
 - (b) Purchasing "new" land for reserve purposes, or
 - (c) the acquisition of an easement or public right of way appurtenant to a reserve;
or
 - (d) Improving and/or developing an existing reserve, other than the Reserve.

DOC:7452970

- 4. This agreement is conditional upon (as a condition precedent) GDC determining (in its sole and absolute discretion) at a formal Council meeting or under delegated authority (in its sole and absolute discretion) within three (3) months of the date of this agreement that the terms and conditions of this agreement are fully acceptable to GDC. GDC may take into account any matters it considers appropriate (in its sole and absolute discretion) in making such decision and shall not be under any obligation whatsoever to provide the Minister with reasons for its decision under this clause. This condition is inserted for the sole benefit of GDC.
- 5. For the avoidance of doubt, the Minister acknowledges that this agreement is entered into by GDC in its capacity as administering body and not as regulatory authority. The two roles of GDC are different, and any consent or approval given by GDC in relation to this agreement in its capacity as administering body under this agreement does not waive or imply GDC's consent or approval in its capacity as regulatory authority.
- 6. The parties will pay their own legal costs in relation to the negotiation, preparation and execution of this agreement.
- 7. This agreement may be executed in two or more counterparts, all of which will together be deemed to constitute one and the same document. A party may enter into this agreement by signing a counterpart copy and sending it to the other party, including by email.

SIGNED for and on behalf of the
MINISTER OF CONSERVATION by

Name: _____

Position: _____

Acting pursuant to delegated authority _____

In the presence of:

Witness: _____

Name: _____

Occupation: _____

Address: _____

SIGNED for and on behalf of
GREY DISTRICT COUNCIL by its authorised officer

Name: _____

Position: _____

DOC:7452970

In the presence of:

Witness: _____

Name: _____

Occupation: _____

Address: _____

Attachment 1



PWA Land shaded pink

DOC:7452970



Title Plan - SO 595648

Survey Number SO 595648
Surveyor Reference 21043 - 1 Kehu Street
Surveyor Rita Winifred Dobbie Clark
Survey Firm Myall & Co Ltd
Surveyor Declaration

Survey Details

Dataset Description Sections 1 and 2
Status Initiated
Land District Westland **Survey Class** Class A
Submitted Date **Survey Approval Date**
Deposit Date

Territorial Authorities

Grey District

Comprised In

RT 749065

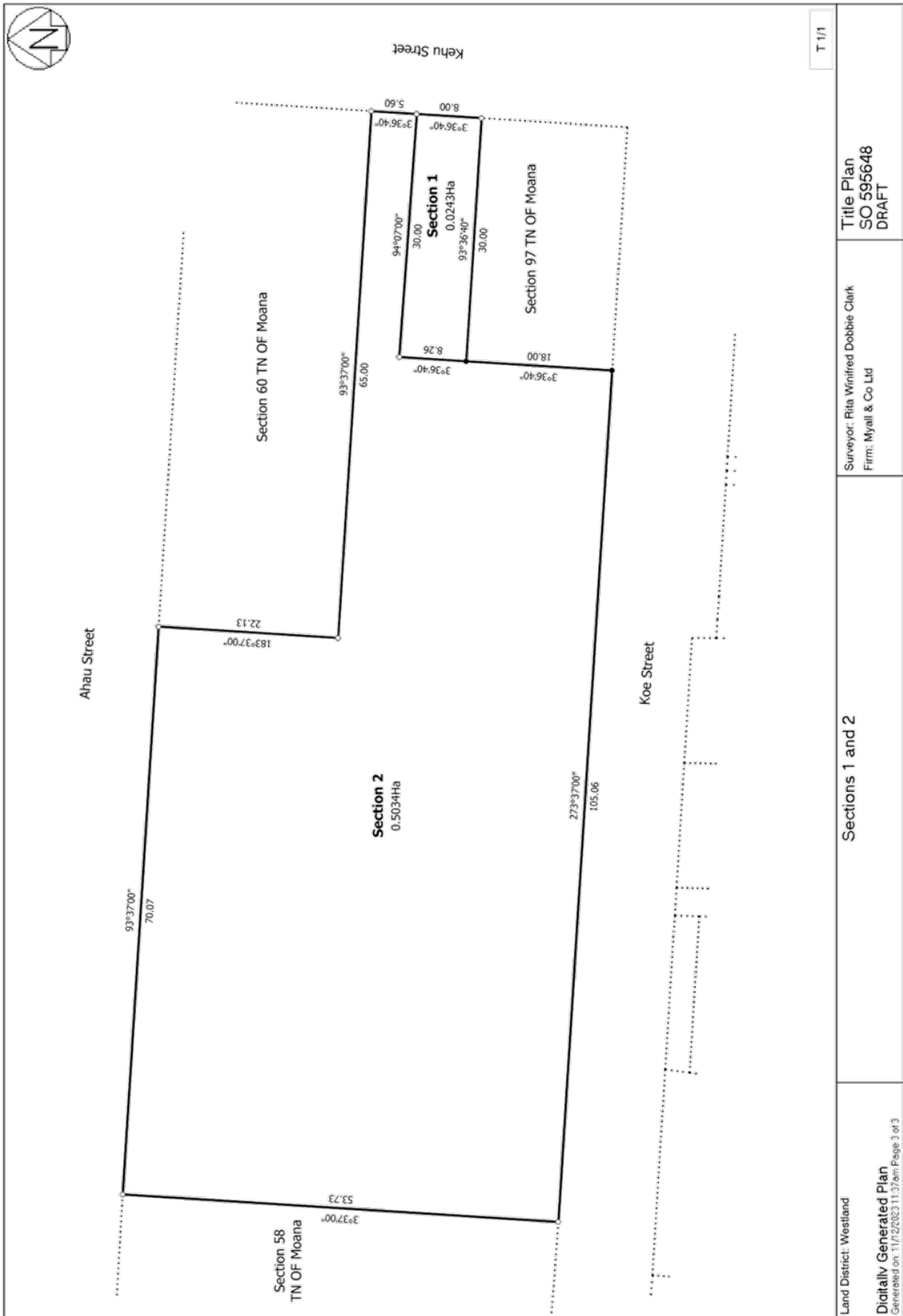
Created Parcels

Parcels	Parcel Intent	Area	RT Reference
Section 1 Survey Office Plan 595648	Fee Simple Title	0.0243 Ha	
Section 2 Survey Office Plan 595648	Fee Simple Title	0.5034 Ha	
Total Area		<u>0.5277 Ha</u>	

Area Schedule

SCHEDULE OF AREAS			
LAND TO BE ACQUIRED			
SHOWN	DESCRIPTION	ESTATE RECORD	AREA
Section 1	Section 128 Town of Moana	749065	243m ²

REMAINING LAND NOT UNDER ACTION			
SHOWN	DESCRIPTION	ESTATE RECORD	AREA
Section 2	Section 128 Town of Moana	749065	5034m ²



Aerial Photograph showing the extent of development on the reserve, including the Te Whatu Ora Lake Brunner Health Clinic at 49 Koe St.



5.9 TOWN CENTRE DIGITAL DISPLAYS

File Number:**Report Author:** Group Manager Operations**Report Authoriser:** Acting Chief Executive**Appendices:** 1. Digital Display Brochure

1. REPORT PURPOSE

- 1.1. To seek approval from Council for the installation of two digital display units within the Greymouth Town Centre under funding provisions to support changes to freedom camping rules made by the Ministry of Business, Innovation and Employment (MBIE).

2. EXECUTIVE SUMMARY

- 2.1. Changes to freedom camping rules are impending and MBIE invited Councils to apply for funding under the Freedom Camping Transition Fund, to produce education material, update existing policies or to fund freedom camping navigators to help educate members of the public as the changes come into effect.
- 2.2. The changes to legislation include certification of self-contained vehicles and the addition of Crown land administered by the Department of Conservation and Land Information New Zealand to Council's responsibilities for control of freedom camping activity.
- 2.3. Council staff made an application to MBIE, proposing to educate members of the community with digital displays located in places where visitors would easily see the screens, putting forward the case that printed material or web content would not attain the same reach to the target audience that digital screens were likely to achieve.
- 2.4. Visitors who engage in freedom camping activities are transient and less likely to access the Council's website, and it is difficult to ensure that freedom campers get access to printed material.
- 2.5. In the submission for funding Council staff put the case that a digital media would be enduring compared to printed material or navigators, the messaging can be quickly adapted and as an added benefit Council could also advertise other Council messages and potentially sell some advertising to cover operating and maintenance costs, and long-term renewal of the screens.
- 2.6. MBIE agreed to fund the installation of two digital information displays in the Greymouth Town Centre to provide ongoing education and information for freedom campers to the district.
- 2.7. The agreed funding amounts to a sum of \$42,200 and covers the procurement, installation including service connections, software and set up.

3. OFFICER RECOMMENDATION

That Council receives the report and,

1. Instructs staff to procure and arrange for the installation of two digital screens to be located within the Greymouth Town Centre within the funding provided by the Ministry of Business, Innovation and Employment under the Freedom Camping Transition Fund.
2. Requests that staff provide information to Council on the final location of the screens once logistics for service connections are resolved and prior to installation.

3. Council records appreciation to the GMO for the initiative taken.
4. Instructs staff to liaise with local businesses near the final installation locations.
5. Staff to optimise potential advertising income in relation to the digital screens.

4. BACKGROUND

- 4.1. Council staff have scanned the market for potential suppliers, sought offers from multiple suppliers and have secured a price for supply and installation from one supplier that falls within the project budget.
- 4.2. The location of the screens has been proposed as prominent, likely to be near electricity and telecommunications service connections and are in locations that are active for security purposes.
- 4.3. Staff need to verify that service connections are available at the proposed locations prior to confirming them as final.
- 4.4. Council staff have shared the concept of digital screens in the CBD with the Business Promotions Association and feedback was positive.
- 4.5. Once final locations are confirmed staff will engage with businesses near the screen locations to get their feedback.
- 4.6. The screens would be controlled remotely by Council's communications staff.
- 4.7. Possibilities for content in addition to freedom camping messaging could include information on Council activities, including events, important dates such as dog registration and consultation and engagement opportunities where members of the community are made aware of opportunities to have their say. Displays may also be used during emergencies to relay important information or in instances like water shortages to advise the community.
- 4.8. An amount of advertising revenue would cover the operating costs, including repairs and maintenance and eventual replacement.
- 4.9. An appended brochure explains the physical display characteristics. The option that meets the project budget and is fit for purpose is the single sided 43" display screen in a freestanding cabinet measuring 1980mm high, 719mm wide and 127mm deep.

Images below from the application to MBIE with proposed locations for digital displays



5. OPTIONS

- 5.1. **Option 1** (Recommended) – Accept the MBIE funding offer and install two digital displays within the Greymouth Township CBD
- 5.2. **Advantages**
 - 5.2.1. Supports to impending freedom camping legislation transition.
 - 5.2.2. Provides a means to enhance communication of Council activities and engagement with the community.
 - 5.2.3. Provides visual interest in the Town Centre.
 - 5.2.4. Provides a potential revenue source for Council.
- 5.3. **Disadvantages**
 - 5.3.1. The units are designed to be installed in public places and are robust but still may be vulnerable to vandalism.
- 5.4. **Option 2** – Decline the MBIE funding offer and do nothing.
- 5.5. **Advantages**
 - 5.5.1. Requires no staff time to organise installation and to maintain content.
- 5.6. **Disadvantages**
 - 5.6.1. Staff would be required to seek alternatives to communicate changes to freedom camping rules and opportunities for wider communication and revenue would not be possible. This activity would not be funded.

6. CONSIDERATIONS

- 6.1. Legal and Legislative Implications
 - 6.1.1. The installation of digital screens does not require consent and no other legal or legislative implications are apparent.
- 6.2. Financial
 - 6.2.1. The screens are 100% funded by the MBIE Freedom Camping Transition Fund.
 - 6.2.2. Operating costs will apply for electricity, internet connection and repairs and maintenance. It is intended that these costs would be covered by revenue from external advertising, and it is most probable that advertising would return revenue considerably greater than operating costs.
- 6.3. Existing Policy and Strategy Implications
 - 6.3.1. The decision is consistent with existing policy and supports Councils implementation of changes to freedom camping legislation.
- 6.4. Fit with Purpose of Local Government Statement
 - 6.4.1. Digital displays can contribute to community outcomes through increased communication to members of the community.
- 6.5. Effects on Mana whenua
 - 6.5.1. No effects of this decision on Mana whenua.

6.6. Significance and Engagement

6.6.1. The decision is assessed as low significance in terms of Councils significance and engagement policy.

Issue	Level of Significance	Explanation of Assessment
Is there a high level of public interest, or is decision likely to be controversial?	Low	May attract curiosity interest but unlikely to be of high interest or controversial.
Is there a significant impact arising from duration of the effects from the decision?	None	Impacts are low
Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	No	Not a strategic asset
Does the decision create a substantial change in the level of service provided by Council?	No	No substantial change in levels of service, enhances communication.
Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	No	Neutral impact
Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	No	No CCO/CCTO implications
Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	No	None involved
Does the proposal or decision involve Council exiting from or entering into a group of activities?	No	No change to existing activities

6.7. Community Wellbeings and Outcomes

6.7.1. The decision supports community wellbeing and outcomes through enhanced communication, providing better access to Council information for the community.

7. NEXT STEPS

7.1. If Council agrees with the staff recommendation, staff would,

- Confirm the funding with MBIE.
- Confirm acceptance of the quotation with the preferred supplier.
- Verify service connection availability in the proposed locations.
- Engage with businesses near the preferred locations.
- Communicate the final locations with Councillors.
- Organise installation and commissioning of the screens with the supplier and relevant contractors.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
 - (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
 - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.



Digital Advertising Display Proposal for

MĀWHERA



Digital Signage Outdoor LCD Displays

Product Features



OD Series

The SignX OD Series outdoor display delivers the optimal solution that is completely equipped for operating reliably in virtually any environment. With unique thermal management technology, super slim depth design with embedded power box. OPS box ensures durability, flexibility and 24/7/365 performance in extreme temperature. 3500-4000 nits brightness and anti-reflection glass deliver eye-catching content to captivate customers even in the direct sunlight.

Excellent Visibility

⌚ High Brightness

SignXs outdoor displays have a high brightness of 4,000 cd/m2 and antireflection glass, which delivers content clearly in the direct sunlight. Catch the attention of viewers with excellent visibility, no matter where they are.



Strong Reliability

⌚ IP65 Design Protection

The SignX outdoor display with IP65 grade design can support reliable operation in any environment, whether it be sun, rain, snow, dust, etc.



⌚ Conformal Coating

The conformal coating protects the outdoor display against dust, iron powder and humidity, etc during maintenance.



⌚ Auto Brightness Control

The outdoor screen brightness can be automatically adjusted depending on the light.



Product Features



Strong Reliability

⌚ Electrical Safety

SignXs outdoor displays have electrical circuit breakers and surge suppressors which ensure absolute protection from overcurrent short circuits and unwanted outages. This helps prevent outdoor display damage and improves operator safety.



⌚ Protective Glass

SignXs Outdoor displays have 6mm tempered glass, with IK09/10 endurance. This prevents external damage and enables efficient repair.



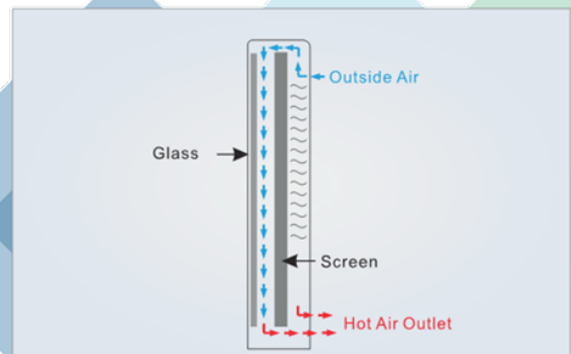
⌚ Supported Operating Temperature

Unique technology on the LCD panels provide excellent reliability under a wide range of operating temperatures.



⌚ Unique Thermal Management

This unique thermal management technology efficiently cools down the heat generated during LCD panel operating and prevents the panel heating and becoming damaged in the direct sunlight.



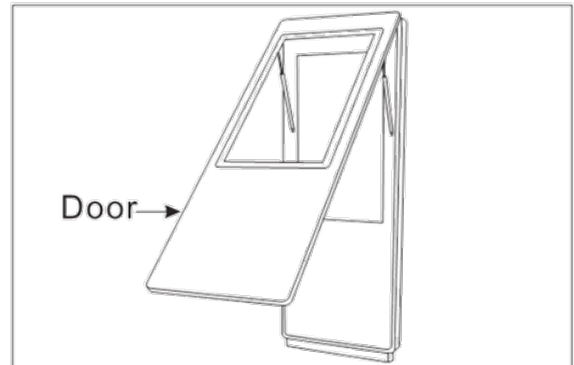
Product Features



Easy Management

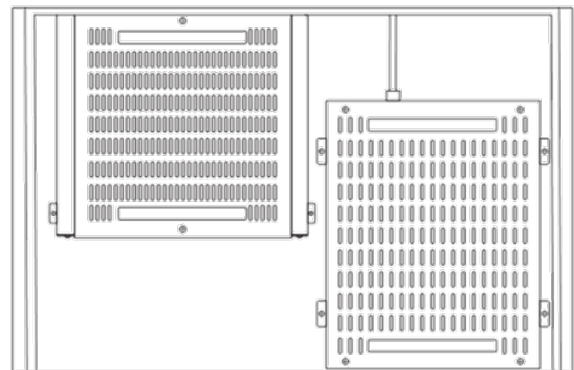
➔ Door with Hydraulic strut

Open the door and access the internal conveniently.



➔ Internal technology with OPS design

The flexible OPS module allows for an instant replacement on site.



➔ CMS Software Control

SignXs CMS software can control and upload the contents on outdoor displays remotely.



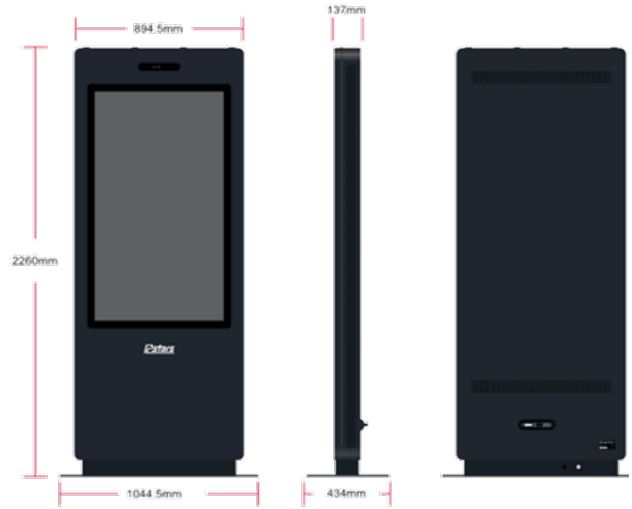
Dimension



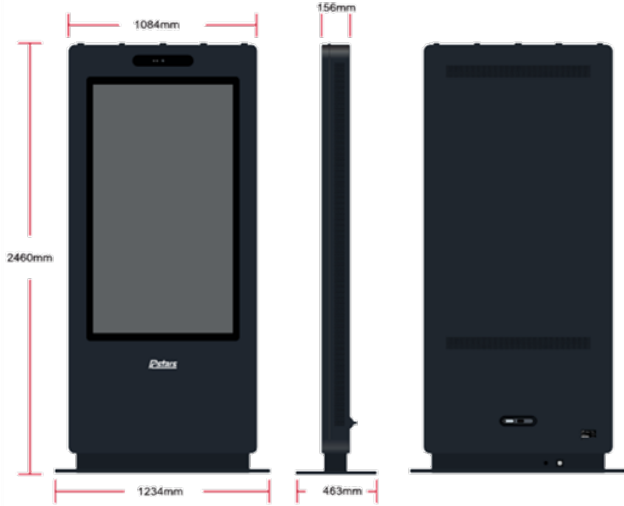
43 inch



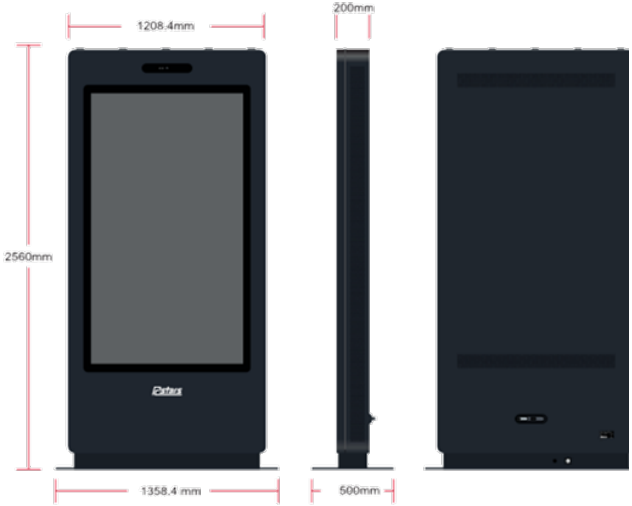
55 inch



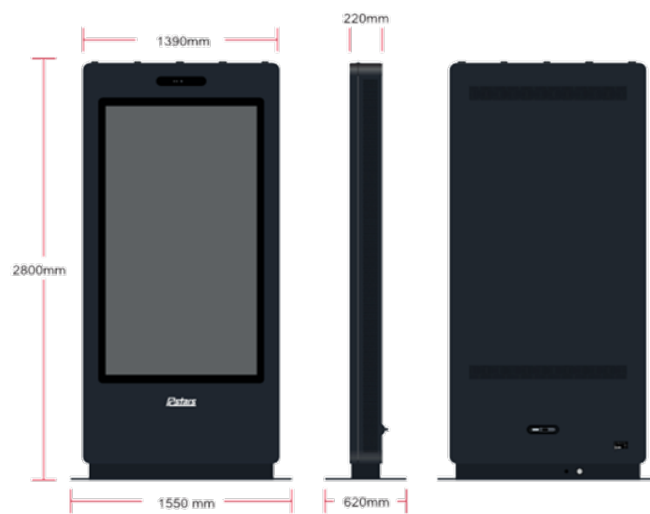
65 inch



75 inch



86 inch



Specifications



Model No	RCS-430ODL	RCS-550ODL	RCS-650ODL	RCS-750ODL	RCS-860ODL
Panel Model	43inch TFT LED	55inch TFT LED	65inch TFT LED	75 inch TFT LCD	86inch TFT LCD
Max Resolution	1920x1080	1920x1080	3840*2160	3840x2160	3840x2160
Aspect Ratio	16:09	16:09	16:09	16:09	16:09
Pixel Pitch	0.4903x0.4903	0.63x0.63	0.372x0.372	0.429x0.429	0.4935x0.4935
Viewing Angle	89/89/89/89	89/89/89/89	89/89/89/89	89/89/89/89	89/89/89/89
Contrast Ratio	1200:1	1400:1	1400:1	1200:1	1200:1
Brightness	4000cd/m ²	4000cd/m ²	4000cd/m ²	4000cd/m ²	4000cd/mm ²
Response Time	26ms	6ms	13ms	8ms	8ms
Display Area (mm)	941.184x592.416	1209.6x680.4	1428.48x803.52	1649.66x927.936	1895.04x1065.96
Panel Size(mm)	969x563.9x26	1244.6x720.9	1459.2x830x16	1675.2x953.6x11.9	1922.2x1093.2x16.14
Screen Weight	9.5Kg	17.5Kg	22.7Kg	36Kg	35.8Kg
Lamp Type	WLED	WLED	WLED	WLED	WLED
Machine Weight	140kg	188kg	288kg	350kg	420kg
Dimensions(mm)	1980x127x719	2100x127x870	2100x127x1000	2560x200x1208.4	2800x220x1390
Speaker Type	10Wx2pcs	10Wx2pcs	10Wx2pcs	10Wx2pcs	10Wx2pcs
Consumption	240 W	450 W	680 W	740 W	1050 W
Power Input	AC100-240V	AC100-240V	AC100-240V	AC100-240V	AC100-240V
MECHANICAL					
Cabinet Material	Metal	Metal	Metal	Metal	
Finish	Outdoor Powder	Outdoor Powder	Outdoor Powder	Outdoor Powder	

5.10 LATE ITEM: TE TAI O POUTINI - ONE DISTRICT PLAN: COUNCIL'S POSITION RE SITES AND AREAS OF SIGNIFICANCE TO MAORI (SASM).**File Number:****Report Author:** Regulatory Manager**Report Authoriser:** Acting Chief Executive**Appendices:** 1. Grey District Council and SASMs**1. REPORT PURPOSE**

- 1.1. For Council to confirm or otherwise, its earlier position in opposition to the proposed inclusion of SASMs in this plan based on the process provided for.
- 1.2. It is noted that Council has in the past considered a full report on this matter and the information involved is therefore not repeated. Council's Regulatory Manager, Mr Michael McEnaney will be present at the meeting to answer technical questions.

2. EXECUTIVE SUMMARY

- 2.1. Council has recorded strong opposition to the provisions in the TTPP in relation to the process for SASMs. Council's opposition is to be heard by the Hearings Panel in April & May 2024 and full evidence supporting Council's position has to be submitted by 27 March 2024. A request has been received from Te Runanga O Ngati Waewae that Council withdraws its opposition to SASM. The written request is attached hereto. Council is to confirm its earlier stance or agree to the request.

3. OFFICER RECOMMENDATION

That Council in accordance with Section 46A (7) of the Local Government Official Information and Meetings Act read with Standing Orders 9.12 the following be considered as a late item.

1. Te Tai o Poutini Plan: Council's position regarding SASMs.

That Council agrees to withdraw its opposition to the SASMs provisions in the notified TTPP noting the points made in the letter.

Or

1. That Council confirms its previous opposition to the SASMs process in the TTPP noting that:
 - A) It fully acknowledges its responsibilities in Section 6(e) & Section 7(a) of the Resource Management Act (RMA) to protect areas of significance to Māori.
 - B) It fully acknowledges that the sites & areas provided for in the draft plan are culturally significant to Māori.
 - C) Its opposition to the SASMs provisions is focussed on the process which denies landowners input on the matter from the earliest stages onwards and the restrictiveness of the Rules.

4. BACKGROUND

- 4.1. Full information in relation to this very important matter has in the past been provided to Council and Council decided that its position to the SASMs provisions in the notified TTPP be recorded by way of submission and further submission.
- 4.2. Council's opposition is to be heard by the hearing panel in April & May 2024.
- 4.3. Council's opposition is based on two fundamental issues.
 - 4.3.1. Consultation: There has been no provision to involve landowners in the process right from the start i.e. at the identification of areas/sites. This goes against the spirit of the RMA and natural justice.
 - 4.3.2. Rules: It is unclear as to exactly how the sites have been identified, how the risk is being quantified, and what evidence is acceptable to suggest the risk is significant, leading it to be unclear as to how the rule framework will be applied. This has resulted in "*as of right or day to day*" activities being subject to an authorisation process.
- 4.4. The reality is that Council finds itself in an unenviable position that it runs the risk of compromising its good relationship with Māori in general and with Te o Runanga Ngati Waewae in particular, a relationship which Council values highly, or that Council may be seen to not serve the best interests of the District's affected landowner population.

5. SIGNIFICANCE AND ENGAGEMENT

5.1.

Issue	Level of Significance	Explanation of Assessment
Is there a high level of public interest, or is decision likely to be controversial?	Yes	Previous press coverage etc. Large number of landowner submissions.
Is there a significant impact arising from duration of the effects from the decision?	Yes	Reputation and relationships impact
Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	No	N/A
Does the decision create a substantial change in the level of service provided by Council?	No	N/A
Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	No	N/A
Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	No	N/A
Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	No	N/A
Does the proposal or decision involve Council exiting from or entering into a group of activities?	No	N/A

Confirmation of Statutory Compliance

<p>Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).</p> <p>(a) This report contains:</p> <ul style="list-style-type: none"> (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement. <p>(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.</p>

From: Philippa Lynch <Philippa.Lynch@ngaitahu.iwi.nz>
Sent: Tuesday, March 19, 2024 6:01 PM
To: Paul Madgwick (ext) <makaawhio@gmail.com>; Francois Tumahai <francois@ngatiwaewae.org.nz>
Cc: Veronica Baldwin <Veronica.Baldwin@ngaitahu.iwi.nz>; Susan Aitken <Susan.Aitken@newcog.co.nz>
Subject: GDC and SASMs

Kia ora Paul & Francois,

I'm assuming that GDC staff are not withdrawing their council's opposition to any of our sites and areas of significance to māori in the TTPP. GDC opposed all SASMs including those located in the Buller and Westland districts. BDC, WDC and WCRC haven't opposed any of our SASMs.

Lois has prepared her s.42A report on this basis that GDC haven't withdrawn their opposition, and she has rejected changing any of the SASMs based on their submission points. Rachael and I are now preparing evidence based on the GDC position not changing.

A few months ago, I was advised by Macca that GDC are looking to prepare planning evidence for the SASM hearing. I've heard nothing to the contrary at this stage, but it would be useful to know if they still are. It is very time consuming having to respond to their points in our evidence.

From my understanding, preparing planning evidence for the SASM hearing, will be the first TTPP hearing topic that GDC has decided to prepare expert evidence for.

The topics that have been heard by the TTPP hearings committee so far, that GDC has decided not to provide expert evidence for are:

- Introduction & General provisions
- Strategic directions
- General district wide matters part 1 – earthworks, light & temporary activities
- Energy, infrastructure & transport
- Contaminated land and hazardous substances
- Notable trees
- Historic heritage
- Designations
- Natural character of waterbodies and activities on the surface of waterbodies
- Natural features and landscapes
- Subdivision, financial contributions and public access

Ngā mihi

Pip

Philippa Lynch

General Manager

Poutini Environmental

5.11 LATE ITEM: RATES PENALTIES: REQUEST BY MAWHERA INCORPORATION FOR COUNCIL TO WRITE IT OFF**File Number:****Report Author:** Finance Manager**Report Authoriser:** Acting Chief Executive**Appendices:** Nil**1. REPORT PURPOSE**

- 1.1. The Grey District Council levies rates in accordance with Section 23 of the Local Government (Rating) Act 2002. Rates serve as a primary means for the Council to finance its expenses once other funding sources are accounted for. Section 102 of the Local Government Act 2002 permits Councils to establish a rates remission and postponement policy (the Policy).
- 1.2. The Policy is designed to ensure Council acts fairly and reasonably when addressing outstanding rates beyond the penalty date. Recognising that penalties may worsen financial hardship and that delays in payment may have valid explanations, the Council's Penalty Remission Policy grants discretionary authority to waive penalties on rates under circumstances deemed fair and reasonable.
- 1.3. However, remission is contingent upon payment being made within the agreed timeframe, failing which penalties may be reinstated. The Chief Executive is empowered to write off rate arrears on properties, with Council approval under the current policy.

2. EXECUTIVE SUMMARY

- 2.1. An Alexander Street, Greymouth, property (owned by Mawhera Incorporation) has a lot of unpaid rates and extra penalties. It is under a leasehold and the leaseholder has not been able to keep up with payments, leading to more penalties. Because of this, the account was passed to Resolve Collection Ltd for debt collection.
- 2.2. On March 11, 2024, we heard from Rachel Scott (Mawhera Operations Manager), who represents the property's owners, Mawhera Incorporation. Mawhera wanted to know how much was owed in rates and were interested in making a deal to update the payments. They however, ask that the late payment penalties on the property be waived.

3. OFFICER RECOMMENDATION

1. That Council in accordance with Section 46A(7) of the Local Government Official Information and Meetings Act read with Standing Orders 9.12 the following be considered as a late item:
2. That Council, given the willingness of Mawhera Incorporation to pay all outstanding rates on the property, write off all or part of \$6014.06 rate penalties;
Or
3. That Council declines the Mawhera Incorporation request to write off the penalties as outlined, noting that this may pose risks for future recovering of tenancy rates from Mawhera Incorporation.

4. BACKGROUND

- 4.1. Upon receiving an updated statement from the Rates Officer, Mawhera requested a penalty remission of \$6,014.06. The total amount required to clear the rates up to 30 June 2024, is \$10,354.72, with \$4,340.66 being the principal amount excluding penalties. Council has informed Mawhera that Council will consider remitting some penalties only after full payment of the rates has been made. Mawhera has responded by asking for assurance that the penalties will indeed be remitted upon full payment of the rates.

5. OPTIONS

- 5.1. Mawhera intends to settle the rates in full.

6. CONSIDERATIONS

6.1. Legal and Legislative Implications

- 6.1.1. Failure to settle penalties accrued from overdue rates could lead to legal action, further legal expenses, and the potential sale of the property through a rating sale process. Such legal action will primarily be against the defaulting tenant but Council can hold the landowner responsible. There are certain risks involved with the latter which may impact on Mawhera's willingness to pay tenancy rates into the future.

6.2. Existing Policy and Strategy Implications

- 6.2.1. Grey DC Remission Policy
6.2.2. Local Government (Rating) Act 2002

6.3. Fit with Purpose of Local Government Statement

- 6.3.1. Council is the custodian of ratepayer interests and must be seen to act responsibly and financially prudently.

6.4. Effects on Mana whenua

- 6.4.1. N/A

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

5.12 DOCUMENTS EXECUTED UNDER THE COMMON SEAL OF COUNCIL**File Number:****Report Author:** Democracy Advisor**Report Authoriser:** Acting Chief Executive**Appendices:**

1. 28 Blake Street, Blaketown, Greymouth. Appendix 1
2. Aerodrome Reserve 2118, Annexure A, Appendix 2

1. PURPOSE

The following documents have been prepared in accordance with previous resolutions of the Council and/or the provisions of the Local Government Act, 2002 and other relevant statutes.

It is now proposed that the Council authorise the signing and sealing of these documents.

2. OFFICER RECOMMENDATION

That the following document be executed under the Common Seal of the Council:

1. Deed of Ground Lease Renewal between Mr Raymond & Mrs Michelle Kwan, and Mr Geoffry Banks. Lot 1 Section 12 Deposited Plan 415 being 1012 square metres more or less contained in Record of Title WS5A/1161 (28 Blake Street, Blaketown, Greymouth) see appendix 1.
2. Deed of Assignment of Lease between Johnston Dick & Associates, Westpower Ltd, and Grey District Council. Parcel of land containing approximately 10 square metres (10m²) being part of local purpose Aerodrome Reserve 2118, land shown in Annexure A, see appendix 2.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Schedule A: 28 Blake Street, Blaketown, Greymouth

Lot 1 Section 12 Deposited Plan 415 being 1012 square metres more or less contained in Record of Title WS5A/1161



ANNEXURE A



A handwritten signature in blue ink, appearing to be 'al' followed by a stylized name.

6 MISCELLANEOUS ITEMS

7 REPORTS FROM OUTSIDE ORGANISATIONS

7.1 RECEIPT OF MINUTES FROM OUTSIDE ORGANISATIONS

File Number:

Report Author: Democracy Advisor

Report Authoriser: Chief Executive

Appendices:

1. Minutes of the West Coast Emergency Management Joint Committee meeting dated 8 November 2023
2. Minutes of the Cobden Aromahana Sanctuary and Recreation Areas Inc, dated 25 October 2023

1. REPORT PURPOSE

1.1. To receive the minutes from Outside Organisations.

2. EXECUTIVE SUMMARY

2.1. Receipt of minutes.

3. OFFICER RECOMMENDATION

“that

The Minutes of the following outside organisations be received:

1. The Minutes of the West Coast Emergency Management Joint Committee meeting dated 8 November 2023 be received. See appendix 1.
2. The Minutes of the Cobden Aromahana Sanctuary and Recreation Areas Inc Meeting, dated 25 October 2023.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.



DRAFT MINUTES OF THE WEST COAST EMERGENCY MANAGEMENT JOINT COMMITTEE

**Buller District Council Chambers
8 November 2023, 0900am**

Present:		
Chair – Mayor Jamie Cleine and Steve Gibling (BDC), Mayor Tania Gibson and Paul Morris (GDC), Mayor Helen Lash and Simon Bastion (WDC), Francois Tumahai, Paul Madgwick, Chair Peter Haddock and Darryl Lew (WCRC), Claire Brown (WCEM), Simon Chambers (NEMA)		
1. Welcome and apologies.		
Mayor Jamie welcomed everyone and acknowledged the media presence. No apologies were received.		
2. Confirmation of the Minutes of last meeting held on Friday, 1 September 2023.		
Minutes confirmed no matters arising.		
Moved	Mayor Tania Gibson/ Mayor Helen Lash	Carried
3. Group Manager Report - Claire Brown (online) Report taken as read.		
P Madgwick asked why the pods of the Response Pods were not funded from NEMA resilience funding. S Chambers responded that the fund was oversubscribed for funding and the West Coast received funding for other projects. The group discussed the need for the pods to help build the resilience of the region.		
Motion:	For WCEM to reapply to NEMA resilience funding for the response pods with an expanded explanation as to the benefits of the Pods.	
Moved	Mayor Jamie Cleine/ Paul Morris	Carried
Mayor H Lash asked about the Franz item in the work programme and whether there was a focus on the south side. D Lew (WCRC) noted that there is a wide area that is potentially impacted and therefore a comprehensive plan of triggers and actions that encompasses the whole community is being developed. WCEM is working with our communities to build capabilities, resilience and empowering them to work independently and with EOC in an emergency through ongoing training and meetings.		
Recommendation: to receive the report and endorsed the WCEM work program		
Moved	Chair Peter Haddock/ Mayor Tania Gibson	Carried
4. ‘Resilient Westport’ Programme Update – Claire Brown. Report taken as read.		
Mayor J Cleine asked whether financial reporting on this project would be reported through Joint Committee. D Lew agreed and asked this to commence at the next meeting and also be given to CEG. S Gibling asked about the status of the position description for Resilient Westport. C Brown advised that this would be completed within two weeks.		
Recommendation: to receive the report		
Moved	Mayor Jamie Cleine / Mayor Tania Gibson	Carried
5. Appointment of new Coordinating Executive Group Chair – Simon Bastion		
S Bastion reminded the group of the agreement that the CEG Chair role rotates across the council Chief Executives at the last meeting of the calendar year. Given that, P Morris is the next incoming Chair of CEG.		
Mayor J Cleine thanked Simon for time and effort he put as Chair of CEG and welcomed Paul to the role.		
Recommendation: to endorse Paul Morris (GDC) as the incoming chair of the Coordinating Executive Group (CEG).		
Moved	Mayor Jamie Cleine / Chair Peter Haddock	Carried



6. National Emergency Management Agency (NEMA) Update – Simon Chambers (online). Report taken as read.

Emergency Management Bill

Mayor J Cleine said the Joint Committee submission has been submitted.

National Exercise Rū Whenua

C Brown said WCEM will be involved with the national exercise, she will send updates to the group through the agenda and minutes. She advised each Group across the country considers to what extent their communities, EOC and ECC will be involved.

Recommendation: to receive the report

Moved Mayor Helen Lash / Mayor Tania Gibson **Carried**

7. Next Meeting:

2024 Meeting schedule still to be confirmed.

Mayor J Cleine thanked the attendees and closed the meeting at 9:55am

Minutes of the meeting of Cobden Aromahana Sanctuary and Recreation Areas Inc. held at the Ark, 40 Richmond St, Cobden, 25 October 2023 5:30PM.

Present: Rob and Ailsa Harrison, Daniel Lowe, Michelle de Vries, Kurtis Perrin Smith, Paulette Birchfield (West Coast Regional Council) and Henk Stengs

Apologies Denis (Michelle/Rob)

Confirmation of the minutes of the previous meeting (Henk/Ailsa)

Matters arising. Kurtis said that a trial section of the track is being formed up by Daniel, following the Cobden event on 11 November.

Correspondence: 7 September. Letter to the Mayor enquiring about progress toward development of the recreation area. Acknowledged by her the same day.

6 and 10 October. From Kurtis-Perrin Smith. About an on-site meeting at the recreation area. .

25 October From Paulette Birchfield, West Coast Regional Council about a feasibility project proposal to carry out flood mitigation in Cobden, in conjunction with wetland restoration.

Financial report. Rob said that since the last meeting a donation of \$300 was received. Expenses were hall hire (\$50.00), Charities Commission \$51.11 and fork purchase \$47.94. Balance is \$23,801.63 as at 25 October 2023

Progress on development of the recreation area: Kurtis said that he is looking at ways of accelerating proposed developments in the recreation area and is working with a third party that looks to be able to help to accelerate progress. He also said that a method of path construction will be trialled using crusher dust and gravel. This will be after the 11 November community gala.

Predator control update. Denis continues to catch rats. Since February 2014 the total number now stands at 925, along with 108 stoats

Wader bird counts are scheduled for next month.

The next working bee will be on 28 October in order to plant more indigenous species on the western side of the lagoon.

Paulette Birchfield advised that an application for Nature Based Solutions funding, in order to mitigate flooding in Cobden, has been successful. This will enable the council to carry out modelling for flood attenuation – in conjunction with possible wetland restoration on low lying land between the dog exercise area and the lagoon. Rob and Daniel will attend a meeting next week to learn more.

The new Cobden Community Group is organising a gala day at the recreation area on 11 November. It was agreed that the Society should donate \$150 to this group (Rob/Ailsa).

The “Good In The Hood” promotion by Z Energy gave customers the option of donating to four different community groups, which included CASRA. Hence the Society is likely to benefit.

Michelle has set up a CASRA face book page which has 44 followers to date.

Meeting closed 6:45 PM. Next meeting scheduled for Wednesday 24 January 2024.

8 IN COMMITTEE ITEMS

COUNCIL IN-COMMITTEE

That the public is excluded from this part of the meeting in relation to:

Agenda item(s)

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

OFFICER RECOMMENDATION

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
<p>8.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF ORDINARY COUNCIL MEETING HELD ON 12 FEBRUARY 2024</p>	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>8.2 - RECEIPT OF IN COMMITTEE MINUTES OF THE FINANCE REGULATORY AND BUSINESS SUPPORT COMMITTEE HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 11 MARCH 2024</p>	<p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>8.3 - RECEIPT OF IN COMMITTEE MINUTES OF THE OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 11 MARCH 2024</p>	<p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

<p>8.4 - IN COMMITTEE MATTERS UNDER ACTION FROM DECEMBER 2023 COUNCIL MEETING</p>	<p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
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9 COUNCIL RESUMES IN OPEN MEETING

CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING