

I hereby give notice that an Ordinary Council Meeting of the Grey District Council will be held:

Date: Monday 9 December 2024
Time: 4:00pm
Venue: Council Chambers, 105 Tainui Street, Greymouth

Joanne Soderlund
Chief Executive

ORDINARY COUNCIL MEETING

AGENDA

Members:

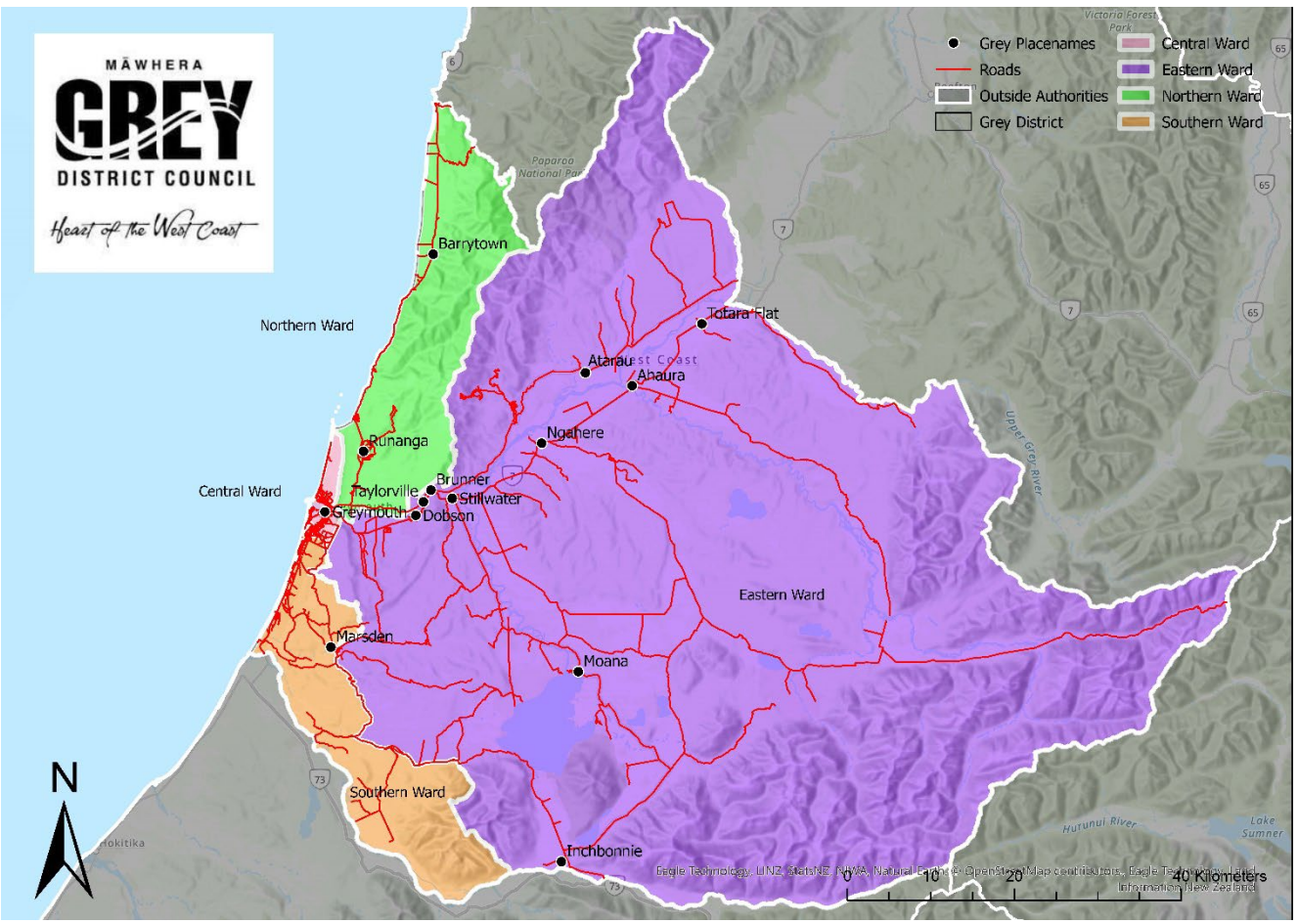
Mayor: Mayor Tania Gibson
Deputy Mayor: Councillor Allan Gibson
Members: Councillor John Canning
Councillor Peter Davy
Councillor Kate Kennedy
Councillor Rex MacDonald
Councillor Robert Mallinson
Councillor Tim Mora
Councillor Jack O'Connor
Kaiwhakahaere Francois Tumahai

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The information in this document is provided to facilitate good competent decisions by Council and does in no way reflect the views of Council. Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.



- Grey Placenames
- Roads
- ▭ Outside Authorities
- ▭ Grey District
- ▭ Central Ward
- ▭ Eastern Ward
- ▭ Northern Ward
- ▭ Southern Ward



Map created using Eagle Technology, LINZ, StatsNZ, NZMA, Natural Environment and Conservation. Map content is based on Eagle Technology Limited Information New Zealand.

ORDINARY COUNCIL MEETING OF THE GREY DISTRICT COUNCIL

to be held at Council Chambers, 105 Tainui Street, Greymouth on Monday 9 December 2024 commencing at 4:00pm

AGENDA

Before Council - Public Forum: 3:30 pm

Note: A period is set aside for the public to speak to Council before the meeting. Members of the public are allocated a time to address the Council on items that fall within delegations of the Council provided the matters are not subject to legal proceedings, and are not already subject to a process providing for the hearing of submissions. Speakers may be questioned through the Chair by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker(s). Such presentations do not form part of the formal business of the meeting with those requiring further action being referred to the Chief Executive for further reporting at another Council meeting.

Speakers during Council: Nil

COUNCIL IN OPEN MEETING

GENERAL BUSINESS AND TABLED ITEMS

Items not on the agenda for the meeting require a resolution under section 46A of the Local Government Official Information and Meetings Act 1987 stating the reasons why the item was not on the agenda and why it cannot be dealt with at a subsequent meeting on the basis of a full agenda item. It is important to note that late items can only be dealt with when special circumstances exist and not as a means of avoiding or frustrating the requirements in the Act relating to notice, agendas, agenda format and content.

LOCAL AUTHORITIES (MEMBERS' INTERESTS) ACT 1968

Council members are reminded that if he/she has a direct or indirect interest in any item on the agenda be it pecuniary or on grounds of bias and predetermination, then he/she must declare this interest and refrain from discussing or voting on this item.

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1 APOLOGIES AND DECLARATIONS OF INTEREST

1.1 APOLOGIES

Nil

1.2 UPDATES TO THE INTERESTS REGISTER

Elected members to please advise if there are any changes to be made to the current Interests Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

Notwithstanding that an elected member may declare an interest at any later stage in this Agenda (prior to taking part in the deliberation of a particular item) those items where an interest will be declared may wish to be disclosed now.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

2.1 CONFIRMATION OF THE ORDINARY COUNCIL MEETING HELD ON 31 OCTOBER 2024

SUGGESTED RECOMMENDATION

That the minutes of the Ordinary Council Meeting held on 31 October 2024 be confirmed as true and correct.

2.2 CONFIRMATION OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 14 NOVEMBER 2024

SUGGESTED RECOMMENDATION

That the minutes of the Extraordinary Council Meeting held on 14 November 2024 be confirmed as true and correct.

2.3 RECEIPT OF MINUTES OF THE CREATIVE COMMUNITIES SCHEME ASSESSMENT SUB-COMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 23 OCTOBER 2024

SUGGESTED RECOMMENDATION

That the minutes of the Creative Communities Scheme Assessment Sub-Committee Meeting held on 23 October 2024 be received and noted.

2.4 RECEIPT OF MINUTES OF THE SPORT NEW ZEALAND RURAL TRAVEL FUND SUB-COMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 23 OCTOBER 2024

SUGGESTED RECOMMENDATION

That the minutes of the Sport New Zealand Rural Travel Fund Sub-Committee Meeting held on 23 October 2024 be received and noted.

2.5 RECEIPT OF MINUTES OF THE OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 25 NOVEMBER 2024

SUGGESTED RECOMMENDATION

That the minutes of the Operations and Capital Programme Delivery Committee held on 25 November 2024 be received and noted.

2.6 RECEIPT OF MINUTES OF THE FINANCE REGULATORY AND BUSINESS SUPPORT COMMITTEE HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 25 NOVEMBER 2024

SUGGESTED RECOMMENDATION

That the minutes of the Finance Regulatory and Business Support Committee held on 25 November 2024 be received and noted.

MINUTES OF THE ORDINARY COUNCIL MEETING OF THE GREY DISTRICT COUNCIL**Held in Council Chambers, 105 Tainui Street, Greymouth****on Thursday 31 October 2024 commencing at 4.04 pm**

PRESENT: Mayor Tania Gibson (Chair)
Councillor Allan Gibson (Deputy Mayor), Councillor Peter Davy, Councillor Kate Kennedy, Councillor Rex MacDonald, Councillor Robert Mallinson, Councillor Tim Mora, Councillor Jack O'Connor, Kaiwhakahaere Francois Tumahai

IN ATTENDANCE: Joanne Soderlund (Chief Executive), Kurtis Perrin-Smith (Acting Group Manager Operations), Neil Engelbrecht (Finance Manager), Megan Bourke (Communications Officer), Catriona Bayliss (Minutes Secretary); members of public (for part)

1 APOLOGIES AND DECLARATIONS OF INTEREST

1.1 APOLOGIES

APOLOGY

RESOLUTION OCM 24/10/046

Moved: Mayor Tania Gibson

Seconded: Cr Allan Gibson

That the apology received from Cr Canning be accepted and leave of absence granted.

Carried Unanimously

1.2 UPDATES TO THE INTERESTS REGISTER

There were no updates to the Interest Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

There were no declarations of interest.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

2.1 CONFIRMATION OF THE ORDINARY COUNCIL MEETING HELD ON 23 SEPTEMBER 2024

RESOLUTION OCM 24/10/047

Moved: Cr Tim Mora

Seconded: Cr Jack O'Connor

That the minutes of the Ordinary Council Meeting held on 23 September 2024 be confirmed as true and correct.

Pg 28 should be a 3.2 that the finance report should have read July/Aug to be submitted to this meeting.

Carried Unanimously

2.2 CONFIRMATION OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 22 OCTOBER 2024

RESOLUTION OCM 24/10/048

Moved: Cr Tim Mora

Seconded: Cr Jack O'Connor

That the minutes of the Extraordinary Council Meeting held on 22 October 2024 be confirmed as true and correct.

Carried Unanimously

2.3 RECEIPT OF MINUTES OF THE FINANCE REGULATORY AND BUSINESS SUPPORT COMMITTEE HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 22 OCTOBER 2024

RESOLUTION OCM 24/10/049

Moved: Cr Tim Mora

Seconded: Cr Jack O'Connor

That the minutes of the Finance Regulatory and Business Support Committee held on 22 October 2024 be received and noted.

Carried Unanimously

2.4 RECEIPT OF MINUTES OF THE OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 22 OCTOBER 2024

RESOLUTION OCM 24/10/050

Moved: Cr Tim Mora

Seconded: Cr Jack O'Connor

That the minutes of the Operations and Capital Programme Delivery Committee held on 22 October 2024 be received and noted.

Carried Unanimously

3 LIST OF ACRONYMS USED

4 MATTERS UNDER ACTION

4.1 MATTERS UNDER ACTION

Refer page 37 of the agenda.

There were no comments.

5 AGENDA ITEMS

5.1 APPRECIATION AWARD: MEMBER OF THE PUBLIC

An Award of Appreciation was presented by Her Worship the Mayor to Mr Leigh Sullivan in recognition of his voluntary work and dedication to making Arnott Heights a better place for the community and in particular, those living in the area.

Her Worship acknowledged Leigh and also his wife Linda and community members who have worked extremely hard to make the upgrade to the Arnott Heights playground and park area come to fruition. Many hours of work in the background has been spent applying for funding, arranging working bees etc.

Mr Sullivan was also acknowledged for his assistance to Council during times when the accessway to Arnott Heights has been impacted by slips. He communicated with the community and also helped to source and allocate additional assistance to those who needed it.

Mr Sullivan thanked Council for the acknowledgement and said that he gets the ball rolling but it is the team that gets behind things to make it all happen.

5.3 MAYOR'S UPDATE

Refer page 40 of the agenda

Cr Kennedy acknowledged the achievement by MTFJ, well exceeding their target for placement of job seekers.

RESOLUTION OCM 24/10/051

Moved: Cr Kate Kennedy

Seconded: Cr Jack O'Connor

3.1 That the Mayor's activity report for the period 16 September to 20 October 2024 be received.

Carried Unanimously

5.4 CHIEF EXECUTIVE'S UPDATE: 16 SEPTEMBER TO 20 OCTOBER 2024

Refer page 44 of the agenda.

RESOLUTION OCM 24/10/052

Moved: Mayor Tania Gibson

Seconded: Cr Allan Gibson

3.1. That the Chief Executive's update for the period 16 September to 20 October 2024 be received.

Carried Unanimously

5.5 DELEGATIONS

Refer page 47 of the agenda.

RESOLUTION OCM 24/10/053

Moved: Mayor Tania Gibson

Seconded: Cr Tim Mora

That Council

1. Receives the report “Delegations”.
2. Adopts the Grey District Council Delegations Manual Part One – Council and Finance (attached under separate cover), to take effect from 31 October 2024.
3. Revokes the Grey District Council’s Delegations Manual 2021 (as amended on 13 May 2024), to take effect from 31 October 2024.
4. Notes that Part One of the Delegations Manual will be placed on the Council’s website after adoption.

Carried Unanimously

5.6 HIGH LEVEL RATE REVIEW FOR IMPLEMENTATION 2025/26

Refer page 51 of the agenda

Her Worship noted there has been considerable discussion over the last couple of years about undertaking a rates review and it was decided last year not to proceed at that time. Property valuations will be redone in 2025 and a rates review now may not therefore make a difference to ratepayers. The increase in property values in Blackball several years ago really only brought them in line with other areas in the district. She advised that because of the tremendous amount of work involved and current staff resourcing issues, a rates review won’t proceed at this time. The Acting Chief Executive did carry out significant work on this though and there are some areas that do need a review, as noted in the following resolution.

Cr Mallinson advised that he had found the report that had been provided quite challenging to understand and queried what a “high level rates review” is. He also noted he had serious concerns about ad hoc changes being made to the rating model. He understood now how rating differentials changes meant that rates went up by different amounts in different areas. Blackball is 25km from Greymouth, a more isolated community where many ratepayers struggled to accommodate the significant rates increase following the last property revaluations. There is a high expectation from that community that a rates review will be undertaken and there will be disappointment if this doesn’t go ahead. Cr Mallinson advised that he would like the recommendation amended to state “a rating review take place as soon as staffing resources allow and not delayed until 25/26”. He suggested also that a high level review include whether rating maps are still fit for purpose.

In response to Cr Mallinson, the CE advised that she has had some discussion about a rates review and believes this will be done as soon as resourcing allows but is conscious that the next LTP will only be two years away also.

Crs Davy and Mora both advised they agreed with Cr Mallinson’s comments and Cr Mora also pointed out that the TTPP process underway may also have an impact and suggested a review should wait until this process is complete.

Cr Gibson acknowledged this is a difficult situation and queried whether next year’s property revaluation is likely to impact other areas in the way Blackball was by the last revaluation.

Cr O’Connor suggested the comment that a rates review would be undertaken “as we are able” was too broad but agreed the organisation doesn’t have capacity to do this at this stage.

The Mayor expressed to any members of the public watching the livestream that although property values may change she believed changes are likely to be a similar level across all areas of the district.

Cr Mallinson noted again his concern about using rating differentials to try and manage rating revaluations and said this must be done with caution.

Cr Kennedy acknowledged Cr Mallinson's comment regarding making ad hoc changes to differentials. She referred to the economic development levy and requested there be a discussion on this prior to next year's Long Term Plan to discuss what this is used for and if the amount being rated is in line with what we are spending in this area. The Mayor noted Cr Kennedy's comment and advised that point 3.1 of the resolution refers to undertaking a review before rates are set for next year.

The Finance Manager advised that the rating allocations and model can be complicated and distorted because the differentials accounts for the availability of the service to the area of ratepayers (rating zones) (% of an activity allocated to various rating zones), which then in turn gets multiplied by the land value of the rating unit. Thus, movements in the land value can distort rates in certain areas.

Cr MacDonald said he believes rating revaluations balance out over the years but believes the differentials do need attention.

RESOLUTION OCM 24/10/054

Moved: Cr Allan Gibson

Seconded: Cr Tim Mora

That Council:

1. Notes the contents of the report.
2. Council confirms the reality that it is unable to undertake a full Rate Review as part of the 2025/2034 LTP as earlier committed to, given the fact that the administrative capacity to do so does not exist, as a result of the LTP and Annual Report processes representing a significant challenge to existing resources.
3. Council, as part of a high level rate review for 2025/26 consider implementing the following:
 1. To undertake a critical review of its Economic Development function as basis for recovering the costs thereof as the Economic Development rate.
 2. To reinstate the full pan charge plus 25% per additional pan for multi-pan establishments with the exception of schools where a full pan charge and 10% of the full charge per additional pan will apply.
 3. To undertake a critical review of its charges to recreational users of the Airport as basis for a decision to recover the balance of airport costs against the UAGC.

Carried Unanimously

Cr Mallinson voted against the resolution noting 2025/26 is too long to wait for a rates review to be undertaken.

5.7 LEFT BANK ART GALLERY: REVIEW OF LEASE RENTAL

Cassandra Struve addressed the meeting.

Ms Struve spoke on behalf of the West Coast Society of Arts and referred to historical information when the Left Bank Art Gallery was first established, at which time money had been raised for the purchase of the building and Council had agreed what a valuable asset the gallery was for the community. The organisation has been paying a peppercorn rent to occupy the building and although Council has recently calculated annual costs on the building at \$28,000, Ms Struve stressed that this is a bargain to Council for the service provided to the community, and which no input is needed from Council to manage.

The Arts Society worked on behalf of Council last year to prepare an arts strategy and believe they generally work in partnership with Council. Ms Struve referred to letters provided from three local businesses in support of the Arts Gallery.

Her Worship thanked Ms Struve for speaking and advised that Council really do appreciate the work the Society does.

Cr O'Connor referred to Council's Vision and noted the Arts Society definitely fits within the Cultural aspect. He noted that Council is also under financial pressure and asked whether the Arts Centre have considered funding streams from the Lotteries Foundation etc. Ms Struve advised all possible revenue sources are explored and if more funding was available this would go towards paying the two staff who work many voluntary hours.

Cr Mallinson pointed out that in many areas of NZ arts is considered part of Council core business and before any motion is put forward he queried whether the Society could provide full financial reports for the last two years, including whether there is any governance oversight etc.

Cr MacDonald referred to the recommended motion noting this does not contain an end date for any rental increase determined and asked if there is an end date?

Her Worship suggested the report be received and further discussion could then take place.

RESOLUTION OCM 24/10/055

Moved: Mayor Tania Gibson

Seconded: Cr Robert Mallinson

That the report "Left Bank Art Gallery: Review of Lease Rental" be received.

Carried Unanimously

Further discussion was invited and Her Worship advised that making a decision on this matter is difficult and she stressed to those present from the Arts Society that the work done by the Society is very valued.

Cr MacDonald said that based on the information provided he believes Council is getting a bargain for the service provided to the community. However he would like to know how long Council would be committing to for any decision made today and the Finance Manager advised it would likely be seven years in line with the term of the lease.

Cr Gibson expressed his agreement with Crs Mallinson and MacDonald saying the provision of the Art Gallery is similar to libraries and swimming pools and is something that needs to continue.

Cr Kennedy confirmed she is in full support of maintaining the peppercorn rental. The Gallery is an awesome service and a focal point in the town square. Council has a responsibility for oversight of the CBD and she sees the Left Bank Art Gallery having a key role in the revitalising and vibrancy of this area.

Cr O'Connor advised he totally agreed with the comments made and with the new library going ahead as well it is important to retain this service in the CBD. However to ease the burden on the ratepayer he would like to see if Council can provide support by means other than the rate-take, for example having a major sponsor.

As a member of the Creative Communities Committee Cr Kennedy said she is aware that the Arts Society tap into as many funding avenues as they can but it is never enough to help with wages and the core service they provide. She believes the organisation is very financially prudent.

Cr Mora noted that if Council set the rental at market rate this would kill it. Previous Councils have made a decision to maintain a low rental and to change this would be rolling previous Council decisions. To continue with a peppercorn rental wouldn't really cost Council more than it is now. He queried what a new subsidised rent would be and the CE advised this would be set in accordance with CPI, with a CPI increase added annually for the next seven years.

Cr Davy advised that he fully supports the work the Arts Society does and considers the provision of a peppercorn rental is fair as Council does provide support to other organisations, sports groups etc.

RESOLUTION OCM 24/10/056

Moved: Mayor Tania Gibson

Seconded: Cr Allan Gibson

That Council:

1. Notes the written input from West Coast Society of the Arts and thanked them for their work in doing this.
2. Agrees a subsidised rental be determined by CPI adjustment based on the level set in 2015 with yearly adjustments to CPI.
3. Determines staff should align the Mawhera Inc land lease with the decision under 1-2 above.

Carried Unanimously

5.8 DOCUMENTS EXECUTED UNDER THE COMMON SEAL OF COUNCIL

RESOLUTION OCM 24/10/057

Moved: Cr Robert Mallinson

Seconded: Cr Rex MacDonald

That the following document be executed under the Common Seal of the Council:

1. Agreement for Sale and Purchase between Grey District Council and Colville Developments Ltd being 156 Preston Road, Greymouth (Lot17 DP 514) - Freehold.
2. Agreement for Sale and Purchase between Grey District Council and Holly Racquel Stark being 7 Wainui Street, Dobson (Lot Section 204) – Freehold.

Carried Unanimously

0.0 LATE ITEM: FINANCIAL REPORT 1 JULY 2024 - 31 AUGUST 2024

FINANCIAL REPORT FOR THE PERIOD ENDING 31 AUGUST 2024

A financial report in a new format had been circulated as a late item.

The Finance Manager explained that revenue currently showed as being over budget but this was because rates collected covered the quarter and were not limited to the period of the report.

Capex also showed as being behind budget but this needs to be allocated across the year.

Cr Mallinson acknowledged the work done in getting this report finalised and the improved format. He did query why personnel costs were substantially under budget for the two month period.

Action: Finance Manager to report back advising why personnel costs appear substantially under budget.

The Finance Manager advised the report required some further work and in future would also include variances.

Cr Gibson referred to the net operating activities and asked if the difference was due to work not being done.

Action: The Finance Manager advised he would report back why this showed a negative balance.

RESOLUTION OCM 24/10/059

Moved: Cr Robert Mallinson

Seconded: Cr Peter Davy

That Council:

- a) Receives the report and notes the contents.

Carried Unanimously

6 MISCELLANEOUS ITEMS

7 REPORTS FROM OUTSIDE ORGANISATIONS

7.1 RECEIPT OF MINUTES FROM OUTSIDE ORGANISATIONS

RESOLUTION OCM 24/10/060

Moved: Mayor Tania Gibson

Seconded: Cr Kate Kennedy

“that

The Minutes of the following outside organisation be received:

- 1. Minutes of the Te Tai o Poutini Plan Committee Meeting held on 29 August 2024.

Carried Unanimously

8 IN COMMITTEE ITEMS

That the public is excluded from this part of the meeting in relation to:

Agenda items 8.1 – 8.4

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

RESOLUTION OCM 24/10/061

Moved: Mayor Tania Gibson

Seconded: Cr Jack O'Connor

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under section 48(1) for the passing of this resolution |
|--------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 8.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF ORDINARY COUNCIL MEETING HELD ON 23 SEPTEMBER 2024 | s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for |

| | | |
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| | to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest | withholding would exist under section 6 or section 7 |
| 8.2 - RECEIPT OF IN COMMITTEE MINUTES OF THE FINANCE REGULATORY AND BUSINESS SUPPORT COMMITTEE HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 22 OCTOBER 2024 | s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |
| 8.3 - RECEIPT OF IN COMMITTEE MINUTES OF THE OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 22 OCTOBER 2024 | s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |
| 8.4 - IN COMMITTEE MATTERS UNDER ACTION IN COMMITTEE | s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |

Carried Unanimously

9 COUNCIL RESUMES IN OPEN MEETING

CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.

The meeting concluded at 5.11 PM

Confirmed

T Gibson
Chairperson

____/____/____

Date

UNCONFIRMED

MINUTES OF THE EXTRAORDINARY COUNCIL MEETING OF THE GREY DISTRICT COUNCIL**Held in Council Chambers, 105 Tainui Street, Greymouth****on Thursday 14 November 2024 commencing at 1:00 pm**

- PRESENT:** Mayor Tania Gibson (Chair)
- Councillor Allan Gibson (Deputy Mayor), Councillor John Canning, Councillor Peter Davy, Councillor Kate Kennedy, Councillor Rex MacDonald, Councillor Robert Mallinson, Councillor Tim Mora, Councillor Jack O'Connor,
- IN ATTENDANCE:** Joanne Soderlund (Chief Executive), Aaron Haymes (Group Manager Operations), Gemma Trezise (People and Capability Business Partner), Megan Bourke (Communications Officer), Trish Jellyman (Democracy Advisor)

1 APOLOGIES AND DECLARATIONS OF INTEREST**APOLOGY****RESOLUTION** SCM 24/11/061**Moved:** Mayor Tania Gibson**Seconded:** Cr Rex MacDonald

That the apology received from Kaiwhakahaere Francois Tumahai be accepted and leave of absence granted.

Carried Unanimously**1.2 UPDATES TO THE INTERESTS REGISTER**

There were no updates to the Interest Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

There were no declarations of interest.

2 LIST OF ACRONYMS USED**3 AGENDA ITEMS****3.1 COUNCIL'S COMMITTEE SYSTEM: REVIEW OF CURRENT SYSTEM**

Refer page 7 of the agenda.

Her Worship advised that the committee system has been trialled since the beginning of the current triennium. She stated that it is time consuming and Council is now looking at streamlining this.

Cr Canning stated that one of the unforeseen results of the current system has been to reduce Council meetings to rubber stamping as decisions have already been made. He is in favour of putting some meetings back to the main Council meeting.

Cr Gibson advised that Kw Tumahai is in favour of going back to the previous system.

Her Worship noted that Council did change from the portfolio system in order to trial the current system.

Cr Mallinson supports the recommendation but asked if the Terms of Reference for the Risk and Assurance Committee (RAC) would be reviewed. Her Worship responded that Mr Rob Caldwell (Chair of the RAC) is coming in tomorrow to meet with herself and the CE to go through both the current and previous versions of the Terms of Reference.

Cr Davy asked about the future of the Tenders Subcommittee. It was confirmed that the status quo will remain but the minutes of this committee will go to full council.

The GMO advised that Council makes decisions about spend whereas the Tenders Subcommittee role is to go through the process of letting the tender out to a particular contractor, but Council makes the decision as to whether to go ahead with a project in the first place.

Cr Mora supports the first recommendation. He endorses why the decision was made in the first place which was to give Kw Tumahai voting rights at full Council meetings. He acknowledged the amount of extra staff and councillor time the current committee structure takes up. He stated that the committee system muddled the waters a little and he feels that going back to full Council will be more efficient.

Her Worship agreed and stated that staff were getting caught up with agendas and this will allow for more work to be done.

Cr Gibson stated that sometimes there is a need for urgency with regard to the Tenders Subcommittee and he feels that for this reason there is not a better way to manage this subcommittee in view of its regulatory role.

Cr Kennedy stated that Kw Tumahai has advised that Ngati Waewae are very well embedded with Council processes and discussions and he has expressed that this will be a better way for Ngati Waewae going forward and he is supportive of the change.

Her Worship advised that any major agenda items going to Council that would impact on iwi are consulted with iwi.

Cr Mallinson asked if the Council meeting start time could perhaps be 2pm rather than 3pm.

Her Worship advised that some councillors still work but noted that the start time was previously discussed. She also noted that sometimes workshops are held prior to Council meetings.

Cr Mora stated that he feels that there was real value in having the Grey District Resilience Committee in place. He would like to see West Coast Civil Defence Emergency Management report to full Council on a regular basis. It was agreed this would be included in the operations report along with the inclusion of any staff training in this area.

Cr Mallinson suggested that the word "abeyance" in recommendation 2 be changed to dissolved. All present agreed.

Cr Davy stated the Commercial and Economic development is very important. It was agreed that any matters relating to commercial / economic development will be reported to full council.

Her Worship stated that going forward the full council meeting will be a much bigger meeting. She said that Council will not be doing less but just changing the format to one meeting.

Her Worship stated that the reason for today's Extraordinary Council meeting was for Council to agree to the change to the current committee structure which will then enable the meeting dates for the 2025 Council meetings, Tenders Subcommittee, Risk and Assurance, Creative Communities Committee and Sport New Zealand Rural Travel Fund Committee to be set and to go forward to the 9 December 2024 Council meeting for confirmation.

RESOLUTION **SCM 24/11/062**

Moved: **Mayor Tania Gibson**

Seconded: Cr Allan Gibson

That Council:

1. Notes the contents of the report and;

Moved: Cr Tim Mora**Seconded: Cr Allan Gibson**

2. Refers to resolution IC 22/10/08 made at the Inaugural Meeting of Council held on 31 October 2022 for the creation of committees and appointment of chairpersons and confirms that the following committees will now be dissolved:

Finance, Regulatory & Business Support Committee
Operations & Capital Programme Delivery Committee
Commercial & Economic Development Committee
Grey District Resilience Subcommittee

3. Confirms the following committees, Chairs and current membership will continue for the remainder of the 2022-2025 triennium:

Council
Risk and Assurance Subcommittee
Tenders Subcommittee
Chief Executive Employment Committee
Members Code of Conduct Committee
Animal Control Committee
Civic Awards Committee
Creative Communities Committee
Sport New Zealand Rural Travel Fund Committee

4. Council meetings be held once-monthly on the fourth Monday, unless this falls on a Public Holiday whereby the meeting will move to Tuesday. Meetings will normally commence at 3 pm.
5. Council's Delegation Manual be reviewed accordingly.

Carried Unanimously

4 MISCELLANEOUS ITEMS

5 COUNCIL RESUMES IN OPEN MEETING

CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.

The meeting concluded at 1.13 pm

Confirmed

T Gibson

Chairperson

____/____/____
Date

MINUTES OF THE CREATIVE COMMUNITIES SCHEME ASSESSMENT SUB-COMMITTEE MEETING OF THE GREY DISTRICT COUNCIL**Held in Council Chambers, 105 Tainui Street, Greymouth****on Wednesday 23 October 2024 commencing at 3.30pm**

PRESENT: Cr Tim Mora (Chair)
Councillor Kate Kennedy, Kay Costley, Penny Kirk (arrived), Andrew Ross, Eli Maiava

IN ATTENDANCE: Neil Engelbrecht (Finance Manager), Marina Tomasi (Engagement & Communications Officer), Trish Jellyman (Democracy Advisor)

1 APOLOGIES AND DECLARATIONS OF INTEREST**1.1 APOLOGIES****COMMITTEE RESOLUTION CCS 24/10/016****Moved: Cr Tim Mora****Seconded: Cr Kate Kennedy**

That the apology received from Cr Jack O'Connor be accepted and leave of absence granted.

Carried Unanimously

apologies.

1.2 UPDATES TO THE INTERESTS REGISTER

There were no updates to the Interest Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

Mr Andy Ross declared a Conflict of Interest and stated that he is a Contractor to the Grey District Youth Trust.

Cr Kate Kennedy advised that she is now a member of the Business Promotions Association.

Mr Ross, Ms Costley, and Mrs Kirk both declared an interest in the Left Bank Art Gallery. .

1.4 NOTIFICATION OF LATE ITEMS

There were no late items.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**2.1 CONFIRMATION OF THE CREATIVE COMMUNITIES SCHEME ASSESSMENT SUB-COMMITTEE MEETING HELD ON 22 MAY 2024****COMMITTEE RESOLUTION CCS 24/10/017****Moved: Ms Kay Costley****Seconded: Ms Eli Maiava**

That the minutes of the Creative Communities Scheme Assessment Sub-Committee Meeting held on 22 May 2024 be confirmed as true and correct.

Carried Unanimously

3 AGENDA ITEMS

3.1 CREATIVE COMMUNITIES: APPOINTMENT OF CHAIR TO CREATIVE COMMUNITIES COMMITTEE

Refer page 13 of the agenda.

It was noted that Creative New Zealand's Creative Communities Scheme Assessors Guide recommends that a new Chair is appointed each year or a rotating Chair is put in place.

Mr Andy Ross nominated Mrs Penny Kirk. Ms Kaye Costley seconded this nomination.

Cr Kate Kennedy nominated Cr Tim Mora. There was no seconder for this nomination.

It was agreed this that the appointment of Chair would be decided on at the end of the meeting.

3.2 CREATIVE COMMUNITIES SCHEME: APPLICATIONS 2024- 25 FUNDING ROUND TWO

Refer page 15 of the agenda.

COMMITTEE RESOLUTION CCS 24/10/018

Moved: Cr Andrew Ross

Seconded: Cr Kate Kennedy

1. That the sub-committee receives the report.
2. That the Sub-Committee considers the applications from:
 1. Baroque Music Community and Education Trust NZ – “Bohemian Baroque Concert 2025” – funding application declined.
 2. Greymouth Municipal Band – “Christmas Concert” \$1,200
 3. Westland REAP - “Art4Me Connecting Creatively for Wellbeing” \$3,000
 4. Grey District Youth Trust - “Youth Digital Art Workshops” \$1,800
 5. Left Bank Art Gallery - “Mawhera Open Studio Weekend” \$2,845
 6. Greymouth Business Promotion Association – “New Year Eve Concert” \$3,730

Carried Unanimously

Grey District Youth Trust - “Youth Digital Art Workshops” \$1,800

Refer page 66 of the agenda.

Mr Ross declared an interest and took no further part in the discussion or decision.

Katrina Brown addressed the meeting and stated that she is the manager of the Youth Trust.

It was noted that the grant they received last year was not used and therefore it was given back.

COMMITTEE RESOLUTION CCS 24/10/019

Moved: Cr Tim Mora
Seconded: Cr Kate Kennedy

That the Grey District Youth Trust - "Youth Digital Art Workshops" be awarded \$1,800.00

Carried Unanimously

Left Bank Art Gallery - "Mawhera Open Studio Weekend" \$2,845

Refer page 78 of the agenda.

Mr Ross, Mrs Kirk and Ms Costley declared an interest. They left the room and took no further part in the discussion or decision.

Cassandra Struve addressed the meeting.

Cr Mora suggested having a QR code in place for this event as it may assist with marketing.

COMMITTEE RESOLUTION CCS 24/10/020

Moved: Cr Kate Kennedy
Seconded: Cr Tim Mora

That Left Bank Art Gallery - "Mawhera Open Studio Weekend" be awarded \$2,845.00

Carried Unanimously

Greymouth Business Promotion Association – "New Year Eve Concert" \$3,730

Refer page 93 of the agenda.

Cr Kennedy declared an interest and took no further part in the discussion or decision.

Cary Lancaster addressed the meeting. He stated that the New Year's Eve concert is a great event for local artists and people are looking forward to this event. He advised that a postponement date will be put in place in case of wet weather.

In response to a question from Ms Maiava, Mr Lancaster confirmed that performers do get paid.

It was confirmed that the Town Square itself is alcohol free zone.

In response to a question from Mrs Kirk, Mr Lancaster confirmed that six bands are booked for the event.

COMMITTEE RESOLUTION CCS 24/10/021

Moved: Cr Tim Mora
Seconded: Mrs Penny Kirk

That Greymouth Business Promotion Association – "New Year Eve Concert" be awarded \$3,730.00

Carried Unanimously

Baroque Music Community and Education Trust NZ – "Bohemian Baroque Concert 2025" - Declined

Refer page 18 of the agenda.

It was confirmed that this group has been to Greymouth before. It was also confirmed that they are applying to the Lion Foundation for funding.

Mrs Kirk noted that this event is unlikely to be funded due to outcomes for the community.

It was also noted that the application pool in total exceeded the amount received from Creative Communities. The application did not demonstrate outcomes to the Grey District and District's Arts strategy and didn't align with Art Strategy, therefore the application was declined.

Greymouth Municipal Band – "Christmas Concert" \$1,200

Refer page 33 of the agenda.

Mr Ross noted a small error in the budget of this application.

COMMITTEE RESOLUTION CCS 24/10/022

Moved: Cr Kate Kennedy

Seconded: Mrs Penny Kirk

That the Greymouth Municipal Band – “Christmas Concert” be awarded \$1,200

Carried Unanimously

Westland REAP - “Art4Me Connecting Creatively for Wellbeing” \$3,000

Refer page 48 of the agenda.

COMMITTEE RESOLUTION CCS 24/10/023

Moved: Cr Kate Kennedy

Seconded: Mrs Penny Kirk

That Westland REAP - “Art4Me Connecting Creatively for Wellbeing” be awarded \$3,000.

Carried Unanimously

It was noted that the top three applications are the Grey District Youth Trust, Greymouth Municipal Band and Art4Me Connecting Creatively for Wellbeing.

It was agreed that \$104.22 would be carried over to round 2 in April 2025.

CREATIVE COMMUNITIES: Appointment of Chair to Creative Communities Committee

COMMITTEE RESOLUTION CCS 24/10/024

Moved: Mr Andrew Ross

Seconded: Ms Kaye Costley

That the Creative Communities Scheme Assessment Sub-Committee Meeting:

1. Notes the contents of this report.
2. Appoints Mrs Penny Kirk as Chairperson for the 12 month term.

Carried Unanimously

4 SUB-COMMITTEE RESUMES IN OPEN MEETING

CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.

The meeting concluded at 4.52pm.

Confirmed

T Mora

Chairperson

_____/_____/_____
Date

MINUTES OF THE SPORT NEW ZEALAND RURAL TRAVEL FUND SUB-COMMITTEE MEETING OF THE GREY DISTRICT COUNCIL**Held in Council Chambers, 105 Tainui Street, Greymouth****on Wednesday 23 October 2024 commencing at 5.00 pm**

PRESENT: Cr Tim Mora (Chair)
Councillor Jack O'Connor, Councillor Kate Kennedy, Ms Maddy Crawford, Anna-Marie Thompson

IN ATTENDANCE: Marina Tomasi (Engagement & Communications Officer), Trish Jellyman (Democracy Advisor)

1 APOLOGIES AND DECLARATIONS OF INTEREST**APOLOGY****COMMITTEE RESOLUTION SRTF 24/10/013****Moved: Ms Maddy Crawford****Seconded: Cr Jack O'Connor**

That the apology received from Mr Josh Komen be accepted and leave of absence granted.

Carried Unanimously**1.2 UPDATES TO THE INTERESTS REGISTER**

There were no updates to the Interest Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

Cr O'Connor declared a conflict of interest and advised that he is the vice President of the Greymouth Athletics Club.

1.4 NOTIFICATION OF LATE ITEMS

There were no late items.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**2.1 CONFIRMATION OF THE SPORT NEW ZEALAND RURAL TRAVEL FUND SUB-COMMITTEE MEETING HELD ON 22 MAY 2024****COMMITTEE RESOLUTION SRTF 24/10/014****Moved: Cr Kate Kennedy****Seconded: Mrs Anna-Marie Thompson**

That the minutes of the Sport New Zealand Rural Travel Fund Sub-Committee Meeting held on 22 May 2024 be confirmed as true and correct.

Carried Unanimously

3 AGENDA ITEMS

3.1 SPORT NEW ZEALAND RURAL TRAVEL FUND 2024-25 FUNDING ROUND 1 (OCTOBER 2024)

Refer page 12 of the agenda.

COMMITTEE RESOLUTION SRTF 24/10/015

Moved: Ms Maddy Crawford

Seconded: Cr Jack O'Connor

1. That the report be received.
2. That the Sport New Zealand Rural Travel Fund Sub-Committee Meeting notes and receives the above two funding applications.

Carried Unanimously

Moved: Ms Maddy Crawford

Seconded: Mrs Anna-Marie Thompson

That the Sub Committee approves the applications from the applicants below and confirms the grant for Greymouth Junior Athletic Club.

1. Greymouth Junior Athletic Club \$750

Carried Unanimously

Cobden Kohinoor Rugby League Club

Refer page 15 of the agenda.

It was noted that the club plays most of its games in Greymouth therefore does not travel much. It was also noted that league is a winter sport and if this application and the Greymouth Athletics Club application are both funded there would not be much left over for the next funding round. It was also noted that there was an increase in funds during the Covid pandemic in 2023.

It was therefore agreed that the Cobden Kohinoor Rugby League's funding application would be declined but they would be invited to apply to the Round 2 funding round in April 2025.

COMMITTEE RESOLUTION SRTF 24/10/016

Moved: Cr Tim Mora

Seconded: Ms Maddy Crawford

That the funding application from Cobden Kohinoor Rugby League Club be declined.

Carried Unanimously

Greymouth Junior Athletic Club

Refer page 22 of the agenda.

Cr O'Connor declared an interest and left the room. He took no further part in the discussions or decisions regarding this funding application.

COMMITTEE RESOLUTION SRTF 24/10/017

Moved: Cr Tim Mora

Seconded: Ms Maddy Crawford

That the Greymouth Junior Athletic Club be awarded a grant of \$750.00.

Carried Unanimously

4 SUB-COMMITTEE RESUMES IN OPEN MEETING

CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.

The meeting concluded at 5.13 pm.

Confirmed

T Mora

Chairperson

____/____/____

Date

UNCONFIRMED

MINUTES OF THE OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE OF THE GREY DISTRICT COUNCIL**Held in Council Chambers, 105 Tainui Street, Greymouth****on Monday 25 November 2024 commencing at 2.28pm**

PRESENT: Mayor Tania Gibson (Chair)
Councillor Allan Gibson (Deputy Chair), Councillor John Canning, Councillor Kate Kennedy, Councillor Rex MacDonald, Councillor Robert Mallinson, Councillor Tim Mora, Councillor Jack O'Connor, Kaiwhakahaere Francois Tumahai

IN ATTENDANCE: Joanne Soderlund (Chief Executive), Aaron Haymes (Group Manager Operations), Paddy Blanchfield (Transport & Infrastructure Manager), Neil Engelbrecht (Finance Manager), Trish Jellyman (Democracy Advisor), Megan Bourke (Communications Officer)

1 APOLOGIES AND DECLARATIONS OF INTEREST**1.1 APOLOGIES**

There were no apologies.

1.2 UPDATES TO THE INTERESTS REGISTER

There were no updates to the Interest Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

There were no declarations of interest.

1.4 NOTIFICATION OF LATE ITEMS

There were no late items.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**2.1 CONFIRMATION OF THE OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE HELD ON 22 OCTOBER 2024**

COMMITTEE RESOLUTION OACPD 24/11/007

Moved: Mayor Tania Gibson

Seconded: Cr Allan Gibson

That the minutes of the Operations and Capital Programme Delivery Committee held on 22 October 2024 be confirmed as true and correct.

Carried Unanimously

2.2 RECEIPT OF MINUTES OF THE EXTRAORDINARY TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 8 NOVEMBER 2024

COMMITTEE RESOLUTION OACPD 24/11/008

Moved: Mayor Tania Gibson

Seconded: Cr Allan Gibson

That the minutes of the Extraordinary Tenders Subcommittee Meeting held on 8 November 2024 be received and noted.

Carried Unanimously

3 AGENDA ITEMS

3.1 OPERATIONS AND CAPITAL PROGRAMME REPORT

Refer page 15 of the agenda.

Cr MacDonald asked for an update on the Arnott Heights remedial work.

The TIM responded that an update is awaited from Waka Kotahi (NZTA). He stated that he is unsure if it would be approved.

Her Worship stated that the cost of repairs is around \$1M, which is unbudgeted.

The GMO advised that this weather event was very localised, with heavy downpours and was very intense. He stated that more conversations will be held regarding this matter.

Cr Canning asked if the number of water breaks and repairs is high, and are they trending up or is this an average month.

The GMO responded that this is the first month of reporting and the objective is to report regularly so that trends can be seen. He said that this is a good time to start collecting data because as Council starts to invest in renewals, Council should see a declining trend, and if there is no investment in renewals, then a growing trend will be seen.

Cr Canning stated that with the LTP coming, Council needs to know if it is investing or under investing in renewals over the next ten years.

The GMO stated that next week's workshop will go into detail around renewals and what happens if Council does not fund them sufficiently.

Her Worship stated that it is good to see that the water leak at Blackball has been identified.

Cr Gibson asked the GMO if private property owners are repairing their own leaks.

The GMO responded that if Council knows of a leak on private property, Council can request that the property owner repairs their leak.

Cr Mallinson asked if there are hard numbers on how many properties are involved with sewer separation. The GMO responded that approximately 1800 letters have been sent out to households. He stated that close to 300 property owners have come back to Council saying they believe they have already separated or have a situation that wasn't straightforward. Staff are working through this list and are close to having a revised number. He stated that this number could be sent out later this week.

Her Worship commented that June is not too far away and this needs to be progressed.

Cr Mallinson commented that Council needs good information around numbers for the LTP process in case Council needs to fund this work.

Cr O'Connor stated that Councillors were fortunate to look at various Council projects on the 16th of November. He was impressed with the high standard that projects have been completed to. He stated the new library, new cell at McLean's Pit, Taylorville Road repair, the new bore at Coal Creek and the new Mitchells toilet facility were great to see and this was a very good opportunity for Councillors to see such a high standard of completed projects. He stated that these type of projects are great for the region.

Her Worship agreed and stated that these projects are a lot of work and expense and it is great to get a visual of the completed work.

Cr Kennedy thanked staff for giving up their Saturday and for sharing their projects.

Cr Mora asked the GMO what is the process for determining the numbers and locations of mobility parks around the CBD as he has had requests for more parks around the pharmacy and Regent Theatre.

The GMO advised that for on street accessible parking there are no rules around where parks have to be put as this is determined by where the public is likely to go to and the needs of users. He advised that the needs of the community can change over time, and accessible routes are important. He stated that people can approach Council and ask Council to install parks where they might need them so they can be considered. He advised that an accessibility review could be done.

Cr Mora stated that he would like to see an accessibility review done.

The TIM offered to carry out the accessibility review.

In response to a question from Cr Kennedy, the TIM confirmed that the drains and roadside vegetation on Spring Creek Mine Road, Dunollie, is part of the spraying and mowing programme and work is expected to be carried out within the next couple of weeks.

Cr Gibson stated that he has received a letter from a constituent regarding culverts around Hewlett and Coulson Roads. The TIM agreed to check this area.

Her Worship stated that Councillors will be visiting the new Library site this Thursday. She noted that the project is going well, it is on time and under budget at this stage.

The GMO advised that at the moment Council knows what the quantity surveyor price is and knows what the packages that have been tendered out and awarded have cost but if Council releases what the quantity surveyor has priced then Council would lose its competitive advantage and contractors would then know what to price the job at. He stated that if this information is released then the community is disadvantaged but as soon as contract for certain packages is awarded then that information can then be made publicly available. He stated that Council wants to be as transparent as possible and the most important thing is that the project is running under budget at the moment.

Cr MacDonald commented this is a significant departure on how Council usually runs project. He noted that Council signed an Early Contractor Agreement which is the same model that was used for the Pounamu Pathway build which finished on time and under budget.

The GMO stated that with Tony Wilkins Building Ltd working with RM Design and the Project Manager to agree what methods of construction, staff have already seen some cost savings on several elements of the project.

Cr Mallinson stated that it is pleasing to be able to reassure the public that the project is running to budget without giving away any commercial sensitivity.

Her Worship agreed with Cr Mallinson's comments and stated that this approach is working well.

COMMITTEE RESOLUTION OACPD 24/11/009

Moved: Mayor Tania Gibson

Seconded: Cr Rex MacDonald

That the Operations and Capital Programme Delivery Committee:

1. Receives the Operations and Capital Programme Report and notes the contents herein.

Carried Unanimously

4 IN COMMITTEE ITEMS

That the public is excluded from this part of the meeting in relation to:

Agenda items 4.1 & 4.2

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

COMMITTEE RESOLUTION OACPD 24/11/010

Moved: Mayor Tania Gibson

Seconded: Cr Allan Gibson

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under section 48(1) for the passing of this resolution |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE HELD ON 22 OCTOBER 2024 | s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |
| 4.2 - RECEIPT OF IN COMMITTEE MINUTES OF THE EXTRAORDINARY TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 8 NOVEMBER 2024 | s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |

| | | |
|--|----------------------------------------------------------|--|
| | without prejudice or disadvantage, commercial activities | |
|--|----------------------------------------------------------|--|

Carried Unanimously

5 SUB-COMMITTEE RESUMES IN OPEN MEETING

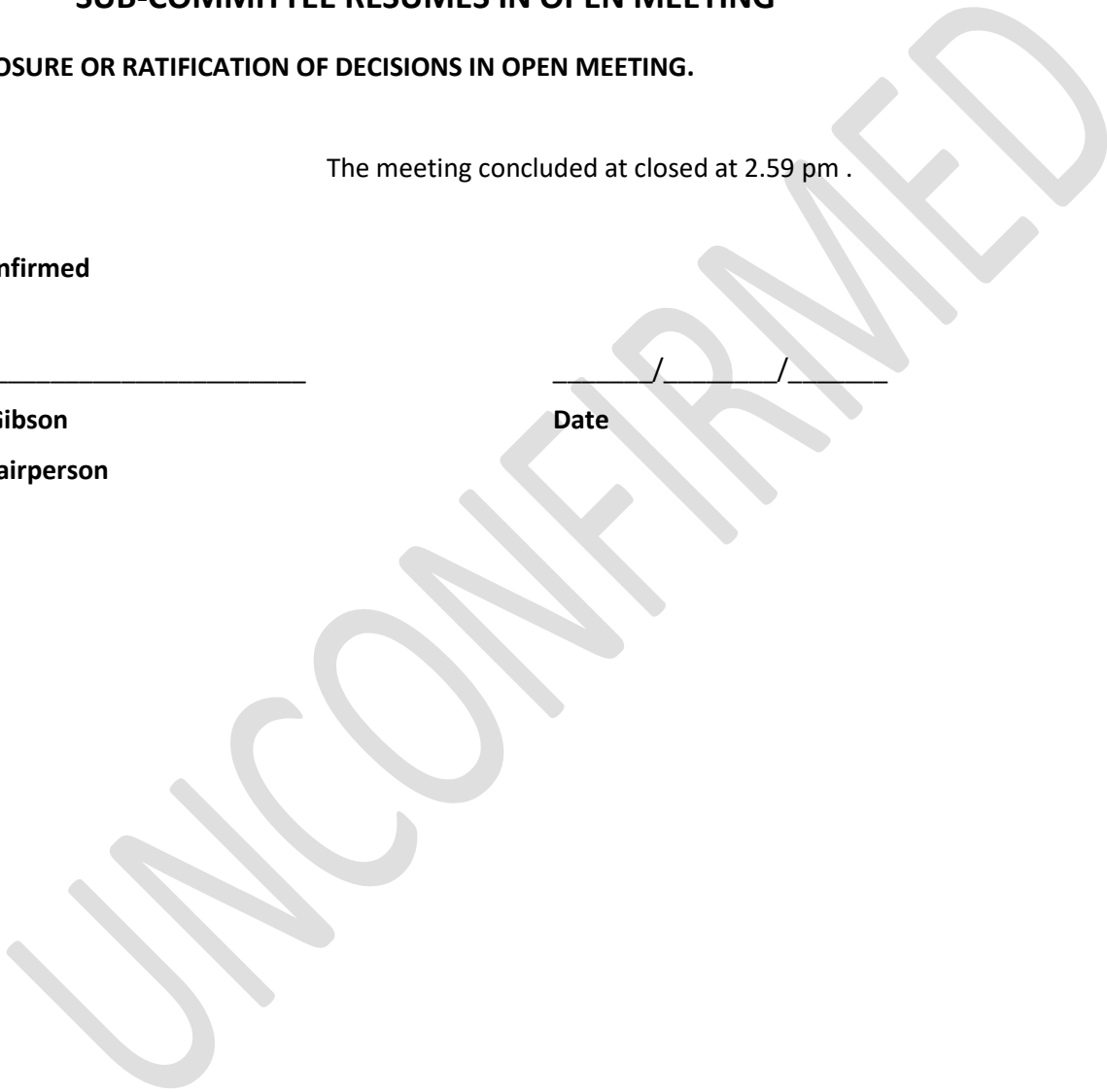
CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.

The meeting concluded at closed at 2.59 pm .

Confirmed

T Gibson
Chairperson

_____/_____/_____
Date



MINUTES OF THE FINANCE REGULATORY AND BUSINESS SUPPORT OF THE GREY DISTRICT COUNCIL

Held in Council Chambers, 105 Tainui Street, Greymouth
on Monday 25 November 2024 commencing at 2.00pm

PRESENT: Cr Rex MacDonald (Chair)
Mayor Tania Gibson, Councillor Allan Gibson, Councillor John Canning, Councillor Peter Davy (via Zoom), Councillor Kate Kennedy, Councillor Robert Mallinson, Councillor Jack O'Connor, Councillor Tim Mora, Kaiwhakahaere Francois Tumahai (via Zoom)

IN ATTENDANCE: Joanne Soderlund (Chief Executive), Neil Engelbrecht (Finance Manager), Nelia Heersink (Community & Recreation Services Manager), Trish Jellyman (Democracy Advisor), Megan Bourke (Communications Officer)

1 APOLOGIES AND DECLARATIONS OF INTEREST

1.1 APOLOGIES

There were no apologies.

1.2 UPDATES TO THE INTERESTS REGISTER

There were no updates to the Interest Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

There were no declarations of interest.

1.4 NOTIFICATION OF LATE ITEMS

There were no late items.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

2.1 CONFIRMATION OF THE FINANCE REGULATORY AND BUSINESS SUPPORT COMMITTEE HELD ON 22 OCTOBER 2024

COMMITTEE RESOLUTION FRABS 24/11/024

Moved: Cr John Canning

Seconded: Cr Robert Mallinson

That the minutes of the Finance Regulatory and Business Support Committee held on 22 October 2024 be confirmed as true and correct.

Carried Unanimously

2.2 RECEIPT OF MINUTES OF THE RISK AND ASSURANCE SUB-COMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 14 OCTOBER 2024

COMMITTEE RESOLUTION FRABS 24/11/025

Moved: Cr John Canning

Seconded: Cr Robert Mallinson

That the minutes of the Risk and Assurance Sub-Committee Meeting held on 14 October 2024 be received and noted.

Carried Unanimously

3 AGENDA ITEMS

3.1 REGULATORY, RECREATION, BUSINESS SUPPORT AND CUSTOMER SERVICES REPORT

Refer page 19 of the agenda.

In response to a question from the Chairman, the FM confirmed that the Annual Report is on track and Audit will start work on this in December. He advised that the Auditors will do this work remotely.

The FM advised that the next workshop for the Long Term Plan (LTP) will be held on 3 December. Work is continuing with Activity Management Plans (AMPs) and the project plan is on track.

The Chairman asked if there is anything Councillors can do to assist with the LTP.

The CE responded that the LTP is on track. Staff are trying to get more resourcing into the finance department which will bring some relief to the team.

Cr Mallinson requested that a full financial report is brought to the December Council meeting. He understands that there is a lack of resourcing in the finance department but stated that regular financial reporting is an essential part of internal control framework.

The FM confirmed that the quarterly financial report is almost complete and will be presented to the next Council meeting on 9 December.

Cr Mora requested that the goats in Cobden be brought to the attention of Animal Control staff as he has heard of a few near misses, and he is concerned about safety around this area.

The Chairman spoke of an idea that had been presented to capture the goats and crate them but this turned out to be cost prohibitive.

Her Worship advised that some of the goats have been relocated but there are questions around who owns the land that the goats frequent in and around the Cobden area.

In response from a question from Cr Mora, it was confirmed that the new Animal Shelter has been put off for a year. The FM advised that this will be covered in the next two workshops for the LTP and will also be worked through via the AMPs.

Cr Canning spoke of the background around sewer separation which started around 1990. He stated that in the operations report only three residents have taken steps to do anything about this. He is concerned that when this matter comes back to Council in June next year this will become problematic. He stated that people have had a good run up to this and he is not in favour of pushing this time frame out again. He feels that people have had at a maximum 34 years and a minimum of six years notice of sewer separation happening. He stated that Council needs to dig in as WCRC has given Council resource consent for discharge and when this expires and not everyone is on the system then Council will have a problem. He stated that people are going to have to take ownership of their situation and sort it.

Cr Mora commented that people have a year or so to do this and after that time if they haven't separated then it will be done by Council at the homeowner's cost.

Her Worship noted that the next round of letters has not yet gone out. She stated that it is important that people get lead in time.

The Chairman advised that Council has a programme in place, and it is important that the programme gets through to its conclusion.

Cr Mallinson raised a Point of Order and asked if this is the appropriate committee for sewer separation to be discussed.

The Chairman advised that this matter needs to be discussed at the Operations & Capital Programme Delivery Committee meeting which will follow on from this meeting but he noted that the matter is included in this committee report.

Cr Mallinson stated that he would defer his questions to the Operations & Capital Programme Delivery Committee meeting.

It was agreed that further questions relating to sewer separation matters would be answered at the next meeting when the GMO is present.

Cr O'Connor referred to page 20 of the agenda - Freedom camping. He suggested that the "old Cobden dumpsite" be renamed as Council has invested a lot of money in this area and a new name would encourage visitors to this area.

Cr Mora stated that the name of this area is actually the Aromahana Sanctuary. It was suggested that signage may be considered for this area.

COMMITTEE RESOLUTION FRABS 24/11/026

Moved: Cr Rex MacDonald

Seconded: Cr Tim Mora

That the Finance Regulatory and Business Support Committee:

1. Receives the report and notes the contents.

Carried Unanimously

The Chairman acknowledged that this is the last meeting of this committee and future business will be directed to full Council.

4 IN COMMITTEE ITEMS

That the public is excluded from this part of the meeting in relation to:

Agenda items 4.1, 4.2, 4.3 & 4.4

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

COMMITTEE RECOMMENDATION

Moved: Cr Rex MacDonald

Seconded: Cr Robert Mallinson

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under section 48(1) for the passing of this resolution |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF FINANCE REGULATORY AND BUSINESS SUPPORT COMMITTEE HELD ON 22 OCTOBER 2024 | s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |
| 4.2 - RECEIPT OF IN COMMITTEE MINUTES OF THE RISK AND ASSURANCE SUB-COMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 14 OCTOBER 2024 | s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |
| 4.3 - IN COMMITTEE MATTERS UNDER ACTION IN COMMITTEE | s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |
| 4.4 - OVERDUE DEBTORS REPORT | s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |

| | | |
|--|--------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| | to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest | |
|--|--------------------------------------------------------------------------------------------------------------------------------------------------------|--|

5 SUB-COMMITTEE RESUMES IN OPEN MEETING

CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.

The meeting concluded at 2.26 pm.

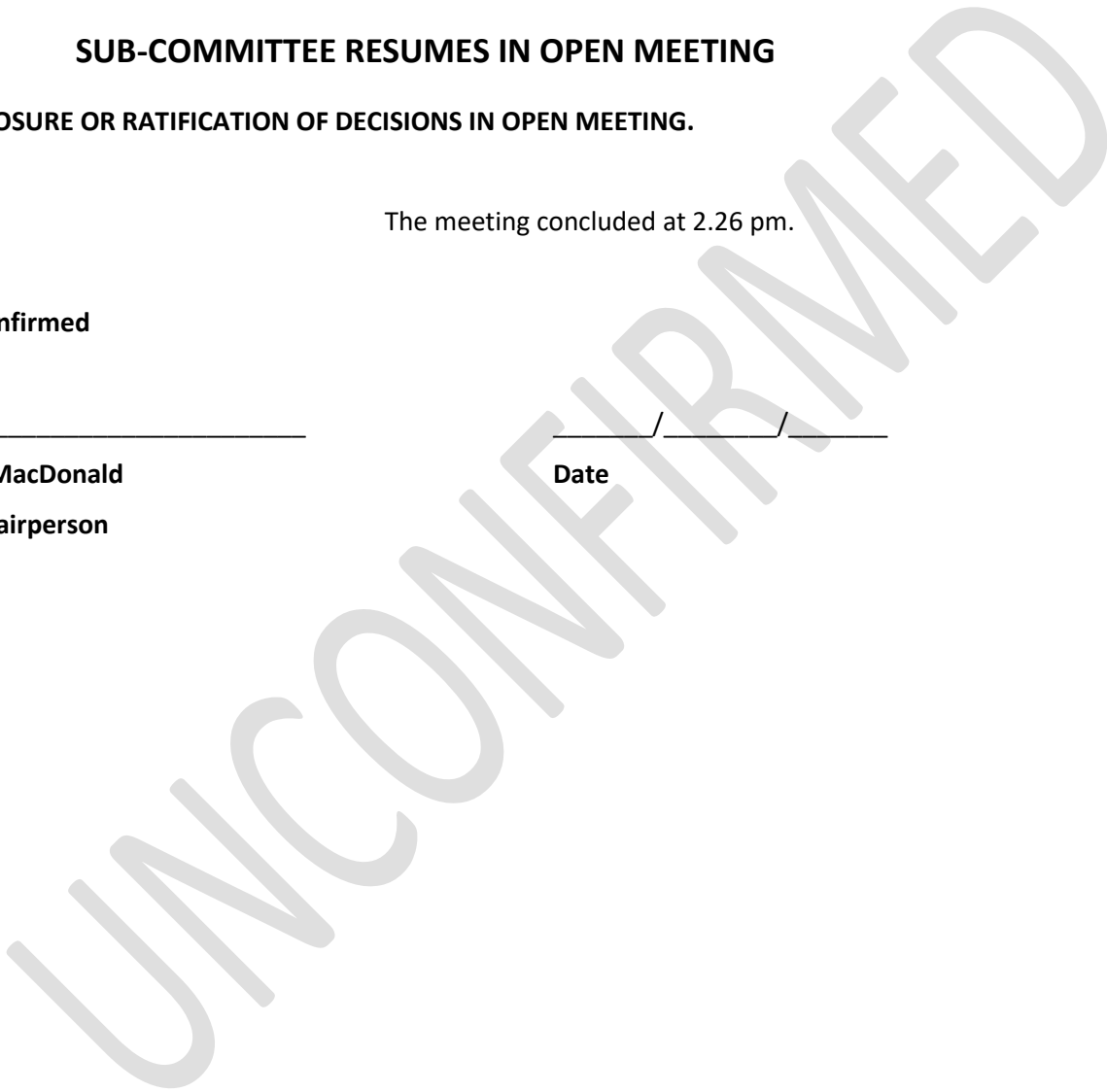
Confirmed

R MacDonald

Chairperson

_____/_____/_____/_____

Date



3 LIST OF ACRONYMS USED

| | | | |
|-------|------------------------------------------|--------|--------------------------------------------------------|
| BCA | Building Consent Authority | LGOIMA | Local Government Official Information and Meetings Act |
| BCO | Building Control Officer | LGNZ | Local Government New Zealand |
| CCC | Code Compliance Certificate | LTP | Long Term Plan |
| CSO | Customer Services Officer | LVT | Land Valuation Tribunal |
| CDEM | Civil Defence Emergency Management | MBIE | Ministry of Business, Innovation and Employment |
| CDEMG | Civil Defence Emergency Management Group | MCDEM | Ministry of Civil Defence and Emergency Management |
| CEC | Community Emergency Centre | MDI | Major District Initiative |
| CEG | Co-ordinating Executive Group | MOH | Ministry of Health |
| CIMS | Co-ordinated Incident Management System | NBS | New Building Strength |
| CPEng | Chartered Professional ‘Engineer’ | NGO | Non-Government Organisation |
| DEE | Detailed Engineering Evaluation | NZFS | New Zealand Fire Service |
| DHB | District Health Board | NZQA | New Zealand Qualifications Authority |
| DIA | Department of Internal Affairs | NZTA | New Zealand Transport Authority |
| DOC | Department of Conservation | OAG | Office of the Auditor General |
| DWC | Development West Coast | OSH | Occupational Safety & Health |
| EMIS | Emergency Incident Management System | PHO | Primary Health Organisation |
| EDLG | Economic Development Liaison Group | PDU | Provincial Development Unit |
| EOC | Emergency Operations Centre | PGF | Provincial Growth Fund |
| EMO | Emergency Management Officer | PIM | Project Information Memorandum |
| GPS | Global Positioning System | PCBU | Person conducting a business or undertaking |
| HSNO | Hazardous Substances and New Organisms | RC | Resource Consent |
| HSR | Health and Safety Representative | RMA | Resource Management Act |
| HSWA | Health and Safety at Work Act 2015 | SCADA | Supervisory Control and Data Acquisition |
| IAP | Incident Action Plan | SO | Standing Orders |
| IEP | Initial Evaluation Procedure | SOLGM | Society of Local Government Managers |
| IQP | Independent Qualified Person | SH | State Highway |
| LGA | Local Government Act | SNA | Significant Natural Area |
| LIM | Land Information Memorandum | TECNZ | Tourism Export Council of New Zealand |
| LINZ | Land Information New Zealand | TLA/TA | Territorial Local Authority |
| | | WAG | Welfare Advisory Group |

4 MATTERS UNDER ACTION

4.1 MATTERS UNDER ACTION

File Number:

Report Author: Democracy Advisor

Report Authoriser: Chief Executive

Appendices: Nil

| Meeting Date | Reference | Subject | Update |
|-------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 12 November 2018 | 18/11/443 | P/16: Port – Transfer of responsibilities, powers and duties relating to navigation safety from West Coast Regional Council | 17/09/24: WCRC CE taking the matter back to their Council |
| 11 February 2019 | 19/02/484 | R9/1: Application for Road Closure and purchase of road reserve: LINZ Parcel ID 3701440 adjoining Section 1 SO11661 Nelson Creek | 29/11/24: Meeting has been held with applicant and her lawyer. CE is working with Council’s lawyer to progress matter to the Environment Court. |
| 11 December 2024 | 11/12/015 | Runanga Reserve Land Classification | 17/09/24: Submissions have closed and none received. Legal have been advised. A meeting is arranged for later in September once the Trust’s lawyer returns from leave. 29/11/24: No update |
| 12 August 2024 | 24/08/037 | Cobden Boat Ramp – Unintended Consequences | 29/11/24: Revised to January Council meeting. GMO to provide report. |
| 23 September 2024 | 24/09/032 | Re-Adoption of the Draft Waste Assessment & Adoption of the Draft West Coast Waste Management & Minimisation Plan for Public Consultation | 29/11/2024: Document was release on 18 November 2024. |
| 31 October 2024 | 24/10/054 | High Level Rate Review for Implementation 2025/26 | 29/11/24: CE and FM to work through this including Economic Development rate and reinstatement of the full pan charge. FM to Undertake a critical review of its charges to recreational users of the Airport. |

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002). This report contains:

sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

- (i) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

5 AGENDA ITEMS

5.1 MAYOR'S UPDATE

File Number:

Report Author: Mayor Tania Gibson

Report Authoriser: Chief Executive

Appendices: Nil

1. REPORT PURPOSE

- 1.1. To provide an update of the Mayor's activity for the period 21 October to 30 November 2024.

2. EXECUTIVE SUMMARY

- 2.1. The period covered by this report has been busy with meetings and also various community events taking place. The weather has also made its mark again with two significant rain events experienced. Although these came and went without significant damage in the Grey District, the Spring into Summer event was forced to postpone until early December.
- 2.2. Malcolm Alexander was engaged to facilitate a workshop for Mayors, Chairs and Iwi to discuss the Government's Regional Deals proposal and to identify what the Coast has to offer that would align with the criteria and the benefits if an application was successful. We have workshopped the deals with you all and information on the Grey District's perspective has been compiled to send to DWC. Our MCI partners are also working on this for their respective areas. As you would have seen the Government have now changed the offerings of Regional Deals to all regions instead of the original proposal of five and MCI we will be meeting in early December to assess what these changes mean.
- 2.3. SNAs continue to be a topic of discussion and our frustrations with the TTPP continue with lack of direction. The report that went to the commissioners' hearings was altered to align with the government's changes to the National Policy Statement for Indigenous Biodiversity. However, we are still stuck with the Regional Council's Regional Policy Statement. The Regional Policy Statement still states that we must map and implement SNAs and the report that went to the hearing commissioners for the TTPP still recommends that we must map SNAs but the proposed date has now changed to 2027.
- 2.4. I have enjoyed getting out and about in the community to various engagements. These included a visit to Cobden School to announce the winner of a competition to design a new logo for the Cobden Community Group. This had an amazing 47 entries. It was also a privilege to be invited to the Police Award Ceremony where some of our local team were recognised for their commitment and achievements.
- 2.5. I had the pleasure of presenting citizenship certificates at a ceremony held in late November and welcoming 14 new citizens to our region. There were nine different countries of origin represented and this shows how multi-cultural our region has become.
- 2.6. I attended the Dolomite Point Opening with Hon Mark Patterson, Associate Minister for Regional Development and Hon Tama Potaka, Minister of Conservation in attendance as well as other West Coast dignitaries. This is another great asset for the region, this stunning building and Pounamu Pathways historic stories of the West Coast will now be an attraction for locals and visitors to the Coast for many years to come.

- 2.7. I acknowledge assistance from Deputy Mayor Gibson who attended the Blind Low Vision lunch on my behalf and Cr Mallinson who attended the Moana Fire Brigade Gold Star presentation evening where Richie Thomas was recognised for 50 years' service – a remarkable achievement.

3. OFFICER RECOMMENDATION

- 3.1 That the Mayor's activity report for the period 21 October to 30 November 2024 be received.

4. MAYORAL ACTIVITY SUMMARY

- 4.1. 21 October: Mayors, Chairs and Iwi workshop with Malcolm Alexander.
- 4.2. 22 October: Weekly recording of "two-minutes with the Mayor"; A Motorbike Street Races Committee member and I spent the morning in the CBD engaging with business operators to update them on plans for the coming event and to help resolve any concerns they raised; the CE, GM Operations and I met with residents in the Taylorville Resource Park area as part of our undertaking to keep them regularly informed on this matter; Meetings of the Finance, Regulatory & Business Support Committee and the Operations & Capital Programme Delivery Committee followed by an Extraordinary Council meeting to consider Contestable Fund applications.
- 4.3. 23 October: Visit from representatives of the Automobile Association; regular catch-up with Mayors Taskforce for Jobs (MTFJ) coordinator; interview with Stuff reporter.
- 4.4. 24 October: Raffle stall for Spring into Summer event; Meeting with Maddy Crawford from West Coast Basketball and Councillor O'Connor about future facilities in the district. Growth of the sport and participants has been impressive and wonderful for the district, with current assets struggling to accommodate the increased interest. Discussion included future opportunities around funding sources that may be available.
- 4.5. 25 October: Morning meeting with CE; Tree planting at Paparoa Range School, Dobson.
- 4.6. 26 October: West Coast Weather Warning agency briefings throughout the day.
- 4.7. 27 October: Motorcycle Street Racing.
- 4.8. 29 October: Weekly recording of "two-minutes with the Mayor"; Rescue Helicopter Fundraising; catch-up meeting with CE; Spring into Summer organising committee; Salvation Army Driver Programme graduation.
- 4.9. 30 October: Road Transport Committee meeting; MTFJ weekly update; the CE and I met with GDC's Regulatory Manager for a discussion on SNA's and the way forward; Grey High Senior School Prize Giving.
- 4.10. 31 October: Mawhera Library Project Governance Group; Councillor workshop – Regional Deals; Development West Coast (DWC) six-monthly update to Council; October Council meeting.
- 4.11. 1 November: Morning meeting with CE; resident meeting; visit from NZ First representative.
- 4.12. 2 November: I attended the launch of Paul Magwick's book "Poutini, The Ngai Tahu History of the West Coast"; Design Windows 20 Year Anniversary.
- 4.13. 4 November: Morning catch-up with CE; workplace visits with the MTFJ coordinator; Spring into Summer meeting.
- 4.14. 5 November: Weekly recording "two minutes with the Mayor"; update with Regional Public Service Senior Advisor on the Resilience to Organised Crime in Communities project; Cobden community meeting.

- 4.15. 6 November: The CE and I travelled to Westport for the Civil Defence Emergency Management Committee meeting, followed by the Mayors, Chairs and Iwi meeting. In the evening, I attended the Abbeyfield meeting.
- 4.16. 7 November: Civil Defence Pandora national exercise took place with both the ECC (Emergency Coordination Centre and EOC (Emergency Operations Centre) set up in separate spaces at the WRC. It was pleasing to see a number of GDC staff supporting this exercise which provided a good opportunity for people to strengthen their knowledge and skills so they are better prepared when emergency events occur.
- 4.17. 8 November: Morning meeting with CE; Extraordinary Tenders Meeting; Shantytown Play Day organised in conjunction with WestReap to raise funds for I am Hope. This was well attended and I was invited to award prizes for various activities; meeting with Minister Mitchell who had travelled to the Coast in preparation for the predicted weather event.
- 4.18. 9 November: West Coast weather warning updates throughout the day. Fortunately the impacts from the weather passed quickly in the Grey District but South Westland was hit harder and resulted in some significant road closures.
- 4.19. 10 November: Remembrance Day service at the cenotaph.
- 4.20. 11 November: Morning meeting with CE; MTFJ employee visits; commemoration of Armistice Day at 11 am in the Town Square, GDC staff also assembled by the flagpole for a minute's silence in recognition of this occasion. Grey District Youth Trust Board meeting.
- 4.21. 12 November: Weekly recording "two minutes with the Mayor"; in preparation for the Te Tai o Poutini One District Plan (TTPP) meeting the CE, Cr Gibson and I met with the Regulatory Manager to discuss RMA changes; Christmas Carnival organisers meeting; TTPP Committee meeting.
- 4.22. 14 November: The CE, Community and Recreation Services Manager (CRSM), MTFJ Coordinator and I attended an online MTFJ six-monthly update with the LGNZ MTFJ Programme Advisor based in Wellington. This project continues to deliver good results and it is very rewarding to see how the young employees are progressing when we visit them in their workplace. Te Tai o Poutini ROCC Leadership Hui; Extraordinary Council meeting; LTP Workshop.
- 4.23. 15 November: Morning meeting with CE; meeting with a member of the community; Spring into Summer organiser's meeting; Risk & Assurance Subcommittee meeting.
- 4.24. 16 November: Councillors' Big Day Out – although I was unable to attend the full tour, I did attend the visit to Macleans Pit and the new water bore at Taylorville.
- 4.25. 18 November: Morning meeting with CE; introduction to the new MTFJ Youth Facilitator and weekly catch-up with Coordinator; meeting with local business; the CE and I attended the Greymouth Business Promotion Association meeting.
- 4.26. 19 November: Weekly recording "two minutes with the Mayor"; Destination Management Plan Reference Group meeting; I presented an update on the new library to the Rotary Club.
- 4.27. 20 November: The CE and I met with a Westland Minerals Sands representative and received a progress update on this project; Police Award Ceremony; Although significant upgrade work has been undertaken on the Copthorne Hotel parts of the complex remain very shabby and I arranged an onsite meeting with the regional Property Manager to discuss and get an update on their plans for the site. The CRSM and Sport Canterbury West Coast Regional Manager gave me an overview on the draft PARS (Play Active Recreation and Sport) strategy prior to this being presented to Council.
- 4.28. 21 November: West Coast Te Rito meeting; Cobden School to announce the winner of the design a new logo competition for the Cobden Community Group; Life Education Trust.

- 4.29. 25 November: Morning catch up with CE; Toki Pounamu meeting; Spring into Summer organisers meeting; Finance, Regulatory and Business Support Committee followed by the Operations and Capital Programme Delivery Committee meetings. Grey District Youth Trust AGM.
- 4.30. 26 November: Weekly recording “two minutes with the Mayor”; visit from a developer to discuss ideas for further housing in the area; Paroa Park Redevelopment group.
- 4.31. 27 November: The CE and I attended an online Regional Deals Information Session; Citizenship Ceremony; regular update with MTFJ Coordinator; CE introductory meeting with local Mawhera representatives.
- 4.32. 28 November: Christmas Carnival committee; Mawhera Library Project Governance Group.
- 4.33. 29 November: Morning catch-up with CE; Dolomite Point opening.
- 4.34. 30 November: Miners Memorial Run 2024.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
 - (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
 - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

5.2 CHIEF EXECUTIVE'S UPDATE: 21 OCTOBER TO 30 NOVEMBER 2024**File Number:****Report Author:** Chief Executive**Report Authoriser:** Chief Executive**Appendices:** Nil**1. REPORT PURPOSE**

- 1.1. To provide an update of the Chief Executive's activity for the period 21 October to 30 November 2024.

2. EXECUTIVE SUMMARY

- 2.1. A summary of the Chief Executive's programme during the report period follows.

3. OFFICER RECOMMENDATION

- 3.1. That the Chief Executive's update for the period 21 October to 30 November 2024 be received.

4. SUMMARY

- 4.1. During the period I have attended a number of meetings with the Mayor, as outlined in her update.
- 4.2. On 26 October the District had a significant rain event that saw the Grey District EOC activate in response to the event. Localised flooding was reported in some areas with a number of road closures throughout the day. I would like to acknowledge all the staff that came in on their Saturday to assist during the event to keep our community safe.
- 4.3. In November a number of staff members and volunteers participated in the Civil Defence Exercise Pandora. For the exercise the Emergency Operations Centre was activated upstairs at the Westland Recreation Centre. The exercise picked up at day three after a rupture of the Alpine Fault. The exercise was a great training opportunity with some key learnings to be discussed in an upcoming debrief.
- 4.4. A significant amount of work has been taking place on the new Long Term Plan (LTP) and the Activity Management plans that will feed into the LTP and has been a keen focus for staff over the period.
- 4.5. The Recruitment Process for the GM Corporate Services and GM Community and Regulatory Services has been progressing over the period. Long list interviews have taken place with short list interviews scheduled for early December.
- 4.6. During the period Council's GM Operations and I met with Westland Mineral Sands and DWC to further develop the Councils Regional Infrastructure Fund application for the Greymouth Port.

5. LOCAL GOVERNMENT OFFICIAL INFORMATION ACT (LGOIMA) REQUESTS

5.1. Summary of requests received for the period 21 October to 30 November 2024

| Received | Requested By | Subject | Referred To |
|--------------------------------------------------------------------------|-----------------------------------------------------------------------------------|----------------------------------------------------------------|-----------------------|
| 22/10/2024 | Westport News | Remuneration, staffing, legal and public relations costs | Finance |
| 23/10/2024 | Member of Public | Freedom Camping Information | Regulatory |
| 24/10/2024 | Member of Public | Public Tree Plantings records | Utilities |
| 24/10/2024 | NZ Utility Operators Access Code Performance, Interpretation & Disputes Committee | Annual Compliance Return 2023-2024 | Transport & Utilities |
| 29/10/2024 | Grey Star | Overdue Rates | Rates |
| 05/11/2024 | Alcohol Harm Reduction Project | Alcohol Licensing and District Licensing Committee | Regulatory |
| 07/11/2024 | Electrical Wholesaler | Building Consents | Building |
| 08/11/2024 | ACT Local Government spokesperson | Building Consent Authority | Building |
| 08/11/2024 | Grey Star | Staff Retention | People & Capabilities |
| 11/11/2024 | Member of Public | Freedom Camping | Regulatory |
| 11/11/2024 | MBIE | Consent information | Regulatory |
| 12/11/2024 | 350 Aotearoa | Fast-track correspondence | Mayor/CE/Regulatory |
| 20/11/2024 | University of Otago | Playgrounds, skateparks or youth parks owned or managed by GDC | Utilities |
| 21/11/2024 | Member of Public – Canine Research | Dog Control activity | Regulatory |
| 22/11/2024 | Kainga Ora | Property Owner information for specific address | Rates |
| 27/11/2024 | Resident | Street Address changes | Transport |
| 29/11/2024 | WSP Graduate Environmental Scientist | Soil Disposal Criteria | Utilities |
| Total requests received for period 21 October to 30 November 2024 | | | 17 |
| Total requests received YTD | | | 85 |
| Total requests received previous YTD | | | 100 |
| Requests completed YTD | | | 73 |
| Requests not completed within 20 working days | | | 2 |

5.2. An increasing number of LGOIMA requests are being received and continue to occupy considerable staff time. It should be noted that although total number of requests received for 2024 are less than for the same time in 2023, figures for 2023 are inflated with one person submitting 54 requests during a two-month period. A total of 60 requests were received for the same year to date period in 2022.

6. MEDIA REQUESTS

| Received | Requested By | Subject | Total |
|------------|--------------|---------------|-------|
| 23/10/2024 | Grey Star | Ashley Hotel | |
| 24/10/2024 | Grey Star | Overdue Rates | |

| | | | |
|-------------------|-----------|----------------------------------------------------------|-----------|
| 29/10/2024 | Grey Star | Dog Registration processing | |
| 29/10/2024 | Grey Star | Bin Audit results | |
| 30/10/2024 | Grey Star | Liquor Licensing | |
| 30/10/2024 | Grey Star | Comms Staff Numbers | |
| 04/11/2024 | Grey Star | Police Station | |
| 05/11/2024 | Grey Star | Tiny Homes Sewer Connections | |
| 05/11/2024 | Grey Star | New GM Roles | 2 |
| 12/11/2024 | Grey Star | Library Submissions | |
| 18/11/2024 | Grey Star | Library and Richmond Quay | 2 |
| 20/11/2024 | Grey Star | History House Museum Collection | |
| 21/11/2024 | Grey Star | Lease of new port office | |
| 21/11/2024 | Grey Star | Progress on recruitment for the two new leadership roles | |
| 25/11/2024 | Grey Star | Lake Brunner car parks | |
| 25/11/2024 | Grey Star | Arnott Heights costs | |
| 25/11/2024 | Grey Star | Freedom Camping | |
| Total | | | 19 |

Confirmation of Statutory Compliance

| |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).</p> <p>(a) This report contains:</p> <ul style="list-style-type: none"> (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement. <p>(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.</p> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

5.3 OUTCOME OF PUBLIC CONSULTATION: NELSON CREEK AREA INFRASTRUCTURE FUND - APPLICATION FOR NEW BUILD OF COMMUNITY CENTRE AND PLAYGROUND DEVELOPMENT

File Number:**Report Author:** Executive Officer**Report Authoriser:** Chief Executive**Appendices:**

1. Letter to Nelson Creek Ratepayers
2. Summary of Feedback

1. REPORT PURPOSE

- 1.1. A decision from Council, based on recent consultation with ratepayers in the Nelson Creek census area, on whether to approve the application from the Nelson Creek Community Inc. (NCCI) for the balance of funds, \$19,000, from the Nelson Creek Area Infrastructure Reserve Fund to be used as part of the contribution required towards a new community centre and safe playground at the Nelson Creek Reserve.

2. EXECUTIVE SUMMARY

- 2.1. Council received a request from the NCCI applying for the balance of funds amounting to \$19,000 from the Nelson Creek Area Infrastructure Reserve Fund.
- 2.2. The NCCI have been working with Fund Advisors from the Department of Internal Affairs (DIA) to apply for funding through the Community Facilities Fund for a grant to build a new community centre and safe playground at the Nelson Creek Reserve.
- 2.3. The total cost of the project is approximately \$500,000 and to be considered for a grant, the NCCI are required to contribute 33% of the project cost. They would like to obtain the remaining funds from the Area Infrastructure Reserve Fund to help make up the 33% contribution.
- 2.4. A letter outlining the proposed work was sent to ratepayers in the Nelson Creek census area. Approximately 100 letters were sent out and 31 responses were received.
- 2.5. Residents were asked whether:
 - a. Option One: They did not support the funds being used for the new build of the Community Centre and Playground development;
 - b. Option Two: They supported the funds being used for the new build of the Community Centre and Playground development;
 - c. Alternative Option: Whether they supported the funds being used for the new build of the Community Centre and Playground development but also supported a portion of the fund being retained for use towards maintaining the private Nelson Creek Water Supply.
- 2.6. A summary of feedback indicated:
 - a. Option One: 13% did not support funds being used for the new build of the Community Centre and playground development. **Note:** Of this 9.67% also commented that they believed the funds should be used for the water supply.
 - b. Option Two: 45% supported funds being used for the new build of the Community Centre and playground development.
 - c. Alternative Option: 42% supported the funds being used for the new build of the Community Centre but also supported a portion of the fund being retained for use towards maintaining the private Nelson Creek Water Supply.

3. OFFICER RECOMMENDATION

That Council considers the submissions received and;

1. Approves the Nelson Creek Community Inc. request for \$19,000 funding from the Nelson Creek Area Infrastructure Reserve Fund.
2. Payment of \$19,000 to be transferred to the Nelson Creek Community Inc. bank account upon receipt of confirmation that the balance of the one third contribution for the new build of the Community Centre is available.

OR

3. Approves the Nelson Creek Community Inc. request for funding from the Nelson Creek Area Infrastructure Reserve Fund as follows:
 - a. \$10,000 to be used towards the contribution for the building of the new Community Centre and playground development at the Nelson Creek Reserve.
 - b. \$9,000 to be retained for the Nelson Creek Area water supply.
4. Payment of \$10,000 to be transferred to the Nelson Creek Community Inc. bank account upon receipt of confirmation that the balance of the one third contribution for the new build project is available.
5. Payment of \$9,000 to be retained in the Nelson Creek Area Infrastructure Fund until such time that upgrade work on the Nelson Creek water supply is undertaken.

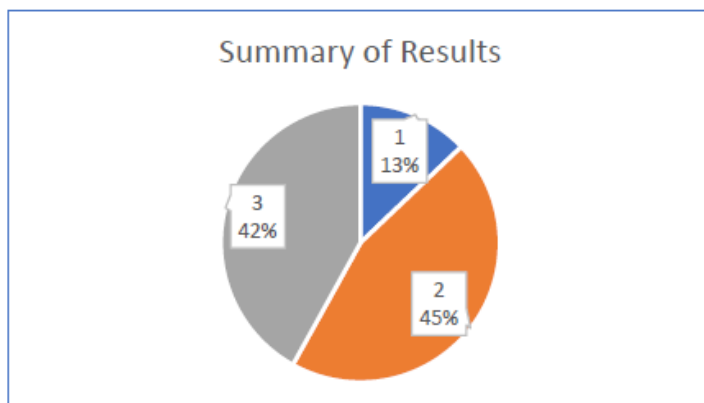
OR

6. Council declines the Nelson Creek Community Inc. request for funding of \$19,000 from the Nelson Creek Area Infrastructure Reserve Fund.

4. BACKGROUND

- 4.1. Some years ago, Council allocated \$1 million of the \$7 million economic development fund received from the Crown as part of the indigenous logging settlement towards promoting economic development. The balance, plus interest, was divided up amongst different areas of our district (this was done based on population using the Statistics New Zealand census areas (area units). This request relates to the reserve fund for the Nelson Creek Area.
- 4.2. Council has received a request from the NCCI asking for \$19,000 from the Nelson Creek Area Infrastructure Reserve Fund, which is available for community infrastructure projects. The \$19,000 requested equates to the total sum remaining in the fund with the exception of interest yet to be allocated.
- 4.3. The NCCI are requesting the funds to go towards the new build of a community centre at the Nelson Creek Reserve to the value of approximately \$500,000. A copy of the request outlining the project is included in Appendix 1.
- 4.4. The NCCI is responsible for maintaining the Nelson Creek Reserve and Camping Ground, managing the Nelson Creek water supply, overseeing the hall, church, waste management plant and other community facilities in Nelson Creek.
- 4.5. Improvements to these facilities are funded through revenue generated, successful grant applications and various fundraising activities such as raffles, events and firewood sales, all organised by the NCCI. The NCCI committee is entirely made up of dedicated volunteers who generously give their time to support and enhance the local facilities.

- 4.6. The Nelson Creek Reserve is currently a popular destination for picnics, swimming and overnight camping for both locals and visitors to the district. It is anticipated that the proposed project will significantly enhance the current facilities and will enable venue hire options thus creating revenue generation and long term benefits to the Nelson Creek community.
- 4.7. A letter outlining the proposed work was sent to ratepayers in the Nelson Creek census area. Approximately 100 letters were sent out and 31 responses were received.
- 4.8. Residents were asked whether:
 - a. Option One: They did not support the funds being used for the new build of the Community Centre and Playground development;
 - b. Option Two: They supported the funds being used for the new build of the Community Centre and Playground development;
 - c. Alternative Option: Whether they supported the funds being used for the new build of the Community Centre and Playground development but also supported a portion of the fund being retained for use towards maintaining the private Nelson Creek Water Supply.
- 4.9. A full list of feedback received is attached as Appendix 2 and a summary of this indicated:
 - a. Option One: 13% did not support funds being used for the new building of the Community Centre and playground development. **Note:** Of this 9.67% also commented that they believed the funds should be used for the water supply.
 - b. Option Two: 45% supported funds being used for the new building of the Community Centre and playground development.
 - c. Alternative Option: 42% supported the funds being used for the new build of the Community Centre but also supported a portion of the fund being retained for use towards maintaining the private Nelson Creek Water Supply.



4.10. Projects which develop/improve infrastructure in the Nelson Creek Area can be considered for funding from the Area Infrastructure Fund. The community must be made aware of any application and asked to indicate whether they approve the funds being used for the project. There must be sufficient community support and the majority of ratepayers that vote must be in favour of the funds being spent on the project proposed.

5. OPTIONS

- 5.1. There are three options, namely to:
 - 5.1.1. Approve the Nelson Creek Community Inc. request for \$19,000 funding from the Nelson Creek Area Infrastructure Reserve Fund.

- 5.1.2. Approve some funding from the Nelson Creek Area Infrastructure Reserve Fund for the new build of the Community Centre and playground development but retain an amount for use towards an upgrade of the Nelson Creek water supply.
- 5.1.3. Decline the NCCI's request for funding from the Nelson Creek Area Infrastructure Reserve Fund.

6. CONSIDERATIONS

6.1. Legal and Legislative Implications

- 6.1.1. None of note.

6.2. Financial

- 6.2.1. The Infrastructure Reserve Fund is held by Council for the community's use. It is not available for Council projects and therefore will not affect Council's financial position.

6.3. Existing Policy and Strategy Implications

- 6.3.1. N/A

6.4. Fit with Purpose of Local Government Statement

- 6.4.1. N/A

6.5. Effects on Manawhenua

- 6.5.1. N/A

6.6. Significance and Engagement

6.6.1.

| Issue | Level of Significance | Explanation of Assessment |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|---------------------------------------------------------|
| Is there a high level of public interest, or is decision likely to be controversial? | Low | Relates only to the ratepayers in the Nelson Creek Area |
| Is there a significant impact arising from duration of the effects from the decision? | Low | Refer report |
| Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets) | No | N/A |
| Does the decision create a substantial change in the level of service provided by Council? | No | N/A |
| Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP? | No | N/A |
| Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO? | No | N/A |
| Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities? | No | N/A |
| Does the proposal or decision involve Council exiting from or entering into a group of activities? | No | N/A |

6.7. Community Wellbeings and Outcomes

6.7.1. The proposed project for a new Community Centre and improved playground will be available for the community and others to use and enjoy. It could also be available as a Civil Defence base in the event of an emergency.

6.7.2. The Nelson Creek Reserve as it is currently, is a popular location for members of the district and visitors and the provision of a venue that can be hired out will bring additional benefits to the community.

6.8. Other

6.8.1. N/A

7. CONCLUSIONS

7.1. Refer report above.

8. NEXT STEPS

- 8.1. Advise the NCCI of Council's decision and further requirements from them, as relevant.
- 8.2. Report back to any submissions requiring response.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
 - (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
 - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.



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PO Box 382 | Greymouth 7840
Tel 03 769 8600
Fax 03 769 8603
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26 September 2024

REQUEST FOR FEEDBACK:

USE OF NELSON CREEK AREA INFRASTRUCTURE FUND MONIES TO FUND COMMUNITY CENTRE AND PLAYGROUND DEVELOPMENT

NOTE: This letter has been sent to you as the ratepayer of the following property in the *Nelson Creek census area* (one letter sent per rates assessment):

Rates Assessment Number:
Property Address:

Background

Council has been approached by the Nelson Creek Community Inc for funds from the Nelson Creek Area Infrastructure Fund. They are requesting funding to go towards the new build of a community centre at the Nelson Creek Reserve to the value of approximately \$500,000.

The Nelson Creek Community Inc. is responsible for maintaining the Nelson Creek Reserve and camping ground, managing the Nelson Creek water supply, overseeing the hall, church, waste management plant, and other community facilities in Nelson Creek.

Improvements to these facilities are funded through revenue generated, successful grant applications and various fundraising activities such as raffles, events and firewood sales, all organised by the Community Inc. The Nelson Creek Community Inc committee is entirely made up of dedicated volunteers who generously give their time to support and enhance the local facilities.

Funding to the value of \$19,000 is requested to go towards the build of a new Nelson Creek Community Centre and Playground (at the Nelson Creek Domain). A copy of the request outlining the project is *attached*.

Council's current policy states projects which develop/improve infrastructure in the Nelson Creek area can be considered for funding and the community asked for their preference. Therefore, the purpose of this letter is to ask the Nelson Creek community if they are in approval of money from the Nelson Creek Area Infrastructure Fund being used for this project.

Heart of the West Coast

Infrastructure Fund History

Some years ago, Council allocated \$1 million of the \$7 million economic development fund received from the Crown as part of the indigenous logging settlement towards promoting economic development. The balance, plus interest, was divided up amongst different areas of our district (this was done based on population using the Statistics New Zealand census areas (area units).

The current balance of the **Nelson Creek Area Infrastructure Fund** is approximately **\$19,000**.

Reason for Consultation

Council will not release funds from the Nelson Creek Area Infrastructure Fund unless there is sufficient community support. Council has decided that the **majority of ratepayers that vote** must be in favour of the funds being spent on this project.

As part of your consideration of the request for funding, Council would appreciate community feedback on the need to retain some money in the fund to pay for maintaining the private Nelson Creek water supply.

What is the Project?

| Project | Funds Requested | Funded From |
|--------------------------------------------------------------------------|-----------------|----------------------------------------------|
| New build of Community Centre and Playground at the Nelson Creek Reserve | \$19,000.00 | Nelson Creek Area Infrastructure Fund |

Options

1. Not use the **Nelson Creek Area Infrastructure Fund** to contribute towards costs associated with the new Community Centre at the Nelson Creek Reserve.
OR
2. Use \$19,000.00 from the **Nelson Creek Area Infrastructure Fund** to contribute towards costs associated with the new Community Centre at the Nelson Creek Reserve.

Additional Option

I/We support the Nelson Creek Area Infrastructure Fund being used to fund *new build of Community Centre and Playground Development* but also support a portion of the fund being retained for use towards maintaining the private Nelson Creek Water Supply.

Timeline

The funds cannot be released unless there is the required community support. Please complete the attached form and return it to Council no later than **4pm on Thursday 31 October 2024** by -

- **Email:** Send a scan or photo of the completed form to info@greydc.govt.nz
- **Post:** Use the enclosed pre-paid envelope to mail your form.

We look forward to receiving your feedback.



Paul Pretorius
Acting Chief Executive Officer

ATTACHMENT ONE

Nelson Creek Community Inc

11th September 2024

RE: FEEDBACK REQUEST – Nelson Creek Community Centre

Kia ora Nelson Creek Community Resident, We

hope this letter finds you well.

As you may be aware, Nelson Creek Community Inc. has been diligently working to improve and maintain our local facilities. We are now excited to present a proposal that aims to further enhance our community's infrastructure and provide significant benefits for all residents and visitors.

Proposal Overview:

We are seeking your feedback on the use of funds from the Nelson Creek Infrastructure Area Fund to support the construction of a new community centre and a safe playground at the Nelson Creek Reserve. This project is envisioned to be a cornerstone of our community, offering numerous advantages:

1. **Increased Visitor Attraction:** The new community centre and playground will serve as a vibrant hub for visitors, boosting local tourism and bringing more people to our area.
2. **Accessibility for Community and School Groups:** The centre will provide accommodation for school groups and other community organisations, delivering educational and social opportunities for our tamariki and rangatahi.
3. **Enhanced Facilities for Campers:** With laundry machines and shower blocks, the centre will cater to the needs of our campers, allowing for longer stays and better amenities.
4. **Community Event Hosting:** Equipped with modern kitchen facilities, the centre will enable us to host various community events, enriching our social fabric and providing a venue for gatherings, celebrations, and workshops.
5. **Emergency Preparedness:** The inclusion of generators will ensure our community is better equipped to handle Civil Defence emergencies, providing essential services during critical times.

Project Funding and Support:

The total cost of this project is approximately \$500,000. We have been actively engaging with the Department of Internal Affairs (DIA) and are working with their Fund Advisors to apply for funding through the Community Facilities Fund. However, we must contribute 33% of the total cost ourselves. To meet this requirement, we are seeking \$19,000 from the Nelson Creek Infrastructure Area Fund. Our application is supported by letters from key organisations, including Civil Defence, the Grey District Mayor, the Department of Conservation (DOC), the Ngahere Fire Brigade, and local iwi.

This investment will significantly enhance our local facilities, bringing long-term benefits to our community. The new community centre and safe playground will not only provide much-needed amenities and spaces for local events but will also create new opportunities for revenue generation. By offering venue hire options, we can attract various events and activities, bringing additional income into our community. The improved facilities will boost local tourism, drawing more visitors to Nelson Creek and promoting our area as a key visitor destination. This increased activity will support local businesses and contribute to the overall prosperity of our community.

The logo for 'Heart of the West Coast' is written in a cursive, handwritten-style font.

Next Steps:

Council policy requires us to gauge community support before funds can be released. Your feedback is crucial in determining whether these funds will be used for this project. Please take a moment to review the attached notice and share your opinion on the proposal.

You can provide your feedback through the following options:

- **Email:** Send a scan or photo of the completed form to info@greydc.govt.nz
- **Post:** Use the enclosed pre-paid envelope to mail your form.

If at any time you would like to request additional information regarding this project, you can contact:

- **Dwayne Solly** – Chair of Nelson Creek Community Inc
- **Jade Mahuika** – Project Manager

Thank you for your continued support and participation in making Nelson Creek a thriving community. We look forward to your feedback and to working together to make this exciting project a reality.

Ngā mihi,
Nelson Creek Community Inc.



RESPONSE FORM

CONSULTATION ON USE OF NELSON CREEK AREA INFRASTRUCTURE FUND FOR COSTS ASSOCIATED WITH NEW BUILD OF COMMUNITY CENTRE AND PLAYGROUND DEVELOPMENT

I/WE elect the following (please **tick** the box for either option 1 or 2)

1. The Nelson Creek Area Infrastructure Fund **NOT BE USED** to fund *new build of Community Centre and Playground Development*.

OR

2. The Nelson Creek Area Infrastructure Fund **BE USED** to fund *new build of Community Centre and Playground Development* – **an amount of approximately \$19,000.00.**

Additional Option

I/We support the Nelson Creek Area Infrastructure Fund being used to fund *new build of Community Centre and Playground Development* but also support a portion of the fund being retained for use towards maintaining the private Nelson Creek Water Supply

Further Comment:

.....
.....
.....
.....
.....

I wish to speak at the Council meeting in support of this submission (*tick*)

SIGNED

NAME

PHONE

EMAIL

**Please return this form in the envelope provided
CLOSING DATE: [THURSDAY 31 OCTOBER 2024] AT 4PM**



| New Build of Community Centre and Playground Upgrade: Response Form Comments | |
|------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Option 1: | To not support funds from the Nelson Creek Area Infrastructure Fund being used for the new build of the Community Centre and playground development. |
| Option 2: | Support the remaining balance of the Nelson Creek Area Infrastructure Fund (\$19,000) being used for the new build of the Community Centre and playground development. |
| Option 3: | Support a portion of the Nelson Creek Area Infrastructure Fund being used for the new build of the Community Centre and playground development but also support a portion of the fund being retained for use towards maintaining the private Nelson Creek water supply. |
| Option | Comments |
| 2 | Don't know enough about the water supply but support the new build. It is a lovely area and can be made better for everyone. |
| 1 | The fund should be used to get the water supply up and running properly. As we are one of the furthestest away, our pressure is shocking and we quite often don't have a supply. |
| 3 | Keeping the water supply going is very important. |
| 3 | While we support community wanting to advance new ideas retaining some of the fund to maintain the water scheme would be wise. In the event the community does not secure funding for the Community Centre any funds distributed from the \$19,000 should be returned to the Council. If the funds are released by the Council for a specific purpose they cannot be used for a different purpose. |
| 3 | Maybe prioritise getting water supply running properly so we don't get boil water notices every second week. Note: the water supply is consistently cloudy - air bubbles. |
| 1 & 3 | Born and bred at Nelson Creek. I am appalled and disappointed that Nelson Creek is thinking of doing this. Flood zone area! They have a hall, the PGF gave them \$55,000 to upgrade kitchen. They have just spent \$17,000 on a ride-on mower. Money earned should be going into the water infrastructure. |
| 3 | Get water supply running properly before introducing more people into the area i.e. campers as we are under boil water notices often. |
| 1 & 3 | Use of the fund for new build of a community centre and playground is not supported. This would adversely impact upon our quiet enjoyment of life on our property. There would be very few businesses in Nelson Creek which would benefit from this development. It would mean increased traffic (there is already an issue with vehicles speeding through the community and there could be a fatality), increased rubbish, nuisance noise late at night. Who will ensure compliance with the domain rules i.e. fees, staying permanently in the campground etc. Increased infrastructure costs - sewerage/Grey water (how would this be collected and safely disposed of so as not to impact on the river/environment?) and use of our precious water which we have to pay for. There have been cases in the domain where the Police have had to be called for fights, unsociable behaviour etc, it is likely this will increase with higher numbers in the domain and at the community centre e.g. where used for functions - 21sts etc. We fully support sufficient funds being retained for maintaining the private Nelson Creek water supply. This is an essential service and a matter of public health and is vital that it is sufficiently funded to ensure a safe and reliable water supply. There have been some occasions in the past where there have been boil water notices and the water was not safe to drink. There must be adequate funds to allow the volunteers who have selflessly committed their own time to ensuring our water supply is maintained. This may involve engaging suitably qualified and competent people to provide technical advice to support the maintenance of our water supply as required. We are very fortunate to have this pure water supply and feel this is the priority for our community. |

5.4 SCHEDULE OF REGULAR MEETING DATES 2025

File Number:

Report Author: Democracy Advisor

Report Authoriser: Chief Executive

Appendices: 1. 2025 Schedule of Meeting Dates

1. REPORT PURPOSE

- 1.1. Approval of regular Council and Committee meeting dates 2025.

2. EXECUTIVE SUMMARY

- 2.1. Requirement of Council to provide regular meeting dates for 2025.
- 2.2. Given the nature of the item, the customary functional report headings are not covered.

3. OFFICER RECOMMENDATION

That Council:

1. Receives the Schedule of Regular Meeting Dates for 2025.
2. Approves the meeting schedule provided in the report.

4. BACKGROUND

- 4.1. Attached are the suggested Council ordinary meeting dates for 2025. Meetings will be monthly and generally on a Monday but where this coincides with a Public Holiday the meeting will be held on a Tuesday.
- 4.2. The schedule includes dates for the Risk and Assurance Subcommittee, Tenders Subcommittee, Creative Communities Subcommittee and Sport NZ Rural Travel Fund Subcommittee meetings.

5. SIGNIFICANCE AND ENGAGEMENT

5.1

| Issue | Level of Significance | Explanation of Assessment |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Is there a high level of public interest, or is decision likely to be controversial? | Low | Low public interest but from time to time there may be a topical or controversial item however meeting notification and agendas are available on Council’s website |
| Is there a significant impact arising from duration of the effects from the decision? | N/A | N/A |
| Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets) | N/A | N/A |
| Does the decision create a substantial change in the level of service provided by Council? | N/A | N/A |
| Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP? | N/A | N/A |
| Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO? | N/A | N/A |
| Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities? | N/A | N/A |
| Does the proposal or decision involve Council exiting from or entering into a group of activities? | N/A | N/A |

Confirmation of Statutory Compliance

| |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).</p> <p>(a) This report contains:</p> <ul style="list-style-type: none"> <li data-bbox="233 1749 1426 1816">(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and <li data-bbox="233 1839 1426 1906">(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement. <p>(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.</p> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

2025 Council & Committee Meeting Dates

Council

| Month | Day (3:00 pm) |
|-----------|---------------------------|
| January | Monday 27 January |
| February | Monday 24 February |
| March | Monday 24 March |
| April | Monday 28 April |
| May | Monday 26 May |
| June | Monday 23 June |
| August | Monday 25 August |
| September | Monday 22 September |
| October | Tuesday 28 October |
| November | Monday 24 November |
| December | Thursday 18 December |

RISK AND ASSURANCE COMMITTEE

**Members – Mr Rob Caldwell – Independent Chair,
Deputy Chair Mayor Gibson, Crs MacDonald, Mallinson & O’Connor**

| Month | Day Monday (3.30 – 5.00pm) |
|----------|----------------------------|
| February | Monday 10 February |
| April | Monday 7 April |
| June | Monday 9 June |
| August | Monday 11 August |
| October | Monday 13 October |

TENDERS SUBCOMMITTEE

Members – Mayor Gibson, Cr Gibson (Chair), Crs MacDonald, Davy & Mallinson

| Month | Day (Thursday -4:00 – 5:00pm) |
|-----------|---------------------------------------|
| January | 30 January |
| February | 13 February 27 February |
| March | 13 March 27 March |
| April | 10 April 24 April |
| May | 8 May 22 May |
| June | 5 June 19 June |
| August | 7 August 21 August |
| September | 4 September 18 September |
| October | 2 October 16 October 30 October |
| November | 13 November 27 November |
| December | 11 December |

SPORT NZ RURAL TRAVEL FUND SUB COMMITTEE

| Month (Two Rounds) | Day (Wednesday) |
|-----------------------|---------------------------------------------------------------|
| March | Wednesday 19 March (4.00 pm) (winter sports funding round) |
| October | Wednesday 22 October (5.30 pm) |

CREATIVE COMMUNITIES

| Month (Two Rounds) | Day (Wednesday 4.00 pm) |
|-----------------------|-------------------------|
| May | Wednesday 28 May |
| October | Wednesday 22 October |

5.5 PRACTICAL ARRANGEMENTS RE URGENT MATTERS DURING DECEMBER-JANUARY RECESS 2024-2025

File Number:

Report Author: Chief Executive

Report Authoriser: Chief Executive

Appendices: Nil

1. REPORT PURPOSE

- 1.1. Allowing urgent Council business to be transacted during the December 2024/January 2025 recess.

2. EXECUTIVE SUMMARY

- 2.1. Because Council may not meet until late January 2025 there may be a requirement to attend to non-delegated urgent matters during the December 2024/January 2025 recess.

3. OFFICER RECOMMENDATION

1. That Council receive the report.
2. The Chief Executive (or the officer acting as Chief Executive) be authorised to attend to all non-delegated matters that may arise on an urgent basis during the December 2024/January 2025 recess, subject to the following:
 - a. He/she consults with available Council members and only executes this authority if all members consulted agree on the proposed course of action.
 - b. He/she reports all executions of authority in terms hereof to Council during February 2025 for ratification.
 - c. This authority does not extend to the exclusions per Article 32 of Schedule 7 of the Local Government Act 2002 (matters that cannot be delegated) which issues shall be dealt with by the full Council as soon as a quorum can be achieved and notification requirements can be met.

4. BACKGROUND

- 4.1. In order to ensure some continuity in respect of attention to urgent matters that may come up during the December/January recess, Council is requested to confirm its customary decision to authorise the Chief Executive (or the person acting in that capacity) to attend to these matters in consultation with available members of Council. This means that instead of extraordinary meetings being held, the matters will be dealt with through informal discussions with the Chief Executive formulating and undertaking action based on inputs received. In this respect it is important to note that:
 - 4.2. It only extends to matters that cannot/should not be deferred to February 2025.
 - 4.3. Any executions of this authority shall be reported to Council in February 2025 for ratification.
 - 4.4. No matters included in the "matters not to be delegated" per Schedule 7 of the Local Government Act 2002 be included in this condition.

- 4.5. This authority will not be executed unless available Council Members agree on the proposed course of action.

5. SIGNIFICANCE AND ENGAGEMENT

5.1.

| Issue | Level of Significance | Explanation of Assessment |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|---------------------------|
| Is there a high level of public interest, or is decision likely to be controversial? | N/A | N/A |
| Is there a significant impact arising from duration of the effects from the decision? | N/A | N/A |
| Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets) | N/A | N/A |
| Does the decision create a substantial change in the level of service provided by Council? | N/A | N/A |
| Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP? | N/A | N/A |
| Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO? | N/A | N/A |
| Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities? | N/A | N/A |
| Does the proposal or decision involve Council exiting from or entering into a group of activities? | N/A | N/A |

Confirmation of Statutory Compliance

| |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).</p> <p>(a) This report contains:</p> <ul style="list-style-type: none"> (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement. <p>(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.</p> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

5.6 GREY DISTRICT COUNCIL - PLAY ACTIVE RECREATION AND SPORT STRATEGY (DRAFT)**File Number:****Report Author:** Community And Recreation Services Manager**Report Authoriser:** Chief Executive**Appendices:**

1. GDC PARS Strategy - DRAFT
2. Framework
3. Supporting Document

1. REPORT PURPOSE

1.1. A strategy to guide the aspirations and understand the participation needs in play, active recreation, and sport, for the vibrancy of the communities, spaces and places of the Grey District.

2. EXECUTIVE SUMMARY

2.1. The play, active recreation and sport sector contributes to the vibrancy of the Grey District. This strategy was developed to serve as a guiding document for planning, investment and development of play, active recreation and sport enablement across all areas of Council. It is a tool to guide the decision making for the future to encourage accessibility, sustainability and maximisation of facilities, spaces and places and our natural environment.

3. OFFICER RECOMMENDATION

That Council:

1. Endorses the Grey District Council - Play Active Recreation and Sport Strategy (Draft).

4. BACKGROUND

4.1. The Council has a range of responsibilities in serving the places and people of the Grey District. It recognises the importance of play, active recreation, and sport (PARS) for the hauora of our community and the spaces and places of the district. This enables the consideration of cultural acknowledgement, accessibility and inclusion needs as well as planning and functionality of the district.

4.2. It focusses on environmental conservation, the transport network and transport modes, and health prevention approaches. This strategy can connect considerations and how PARS enablement can contribute towards the provision of these essential services, while managing and protecting the environment, public health and improving community vibrancy.

4.3. The Grey District Council has an abundance of natural beauty, parks, reserves, riverways and beaches. It offers a modern sport and recreation facility which contributes to the vibrancy of the community to make it a thriving place to live. Council delivers on its responsibilities in serving the places and people of this district. This strategy therefor is in alignment with other key strategic documents and Council's vision.

4.4. In the process of developing this strategy it was imperative that meaningful community (internal and external) engagement occurred for insights to understand the needs and wants of PARS. A steering group was developed, and a working group made up of representatives from a range of stakeholder groups including accessibility, disability and inclusion, culture, education, health, recreation, sport, youth and two elected members.

5. OPTIONS

- 5.1. Council endorse the strategy as a guiding document in the decision making process to ensure the projected outcomes:
- To encourage accessibility of the natural and built environment for everyone.
 - Sustainability for facilities, spaces and places and activity opportunities.
 - Maximisation of facilities, spaces and places through collaboration and sharing.
 - A guide for planning, investment, and development of play, active recreation, and sport enablement across all areas of Council.

6. CONSIDERATIONS

- 6.1. Legal and Legislative Implications
- 6.1.1. All considerations were given to abide with legal and legislative implications
- 6.2. Financial
- 6.2.1. None, staff time only
- 6.3. Existing Policy and Strategy Implications
- 6.3.1. This strategy is in alignment with policies and procedures
- 6.3.2. Grey District Plan and Enhanced Annual Plan 2024
- 6.4. Fit with Purpose of Local Government Statement
- 6.4.1. ss 76-81 of the Local Government Act 2002
- 6.5. Effects on Mana whenua
- 6.5.1. This strategy acknowledges Tangata Whenua and the Resource Management Act in relation to the Treaty of Waitangi and Māori interests.

6.6. Significance and Engagement

6.6.1. Stakeholder engagement

| Issue | Level of Significance | Explanation of Assessment |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|---------------------------|
| Is there a high level of public interest, or is decision likely to be controversial? | No | N/A |
| Is there a significant impact arising from duration of the effects from the decision? | No | N/A |
| Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets) | No | N/A |
| Does the decision create a substantial change in the level of service provided by Council? | No | N/A |
| Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP? | No | N/A |
| Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO? | No | N/A |
| Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities? | No | N/A |
| Does the proposal or decision involve Council exiting from or entering into a group of activities? | No | N/A |

6.7. Community Wellbeings and Outcomes

6.7.1. Align with Council Vision and the wellbeing’s of Environmentally, Economically, Socially, Culturally

6.8. Other

6.8.1. None

7. CONCLUSIONS

7.1. The Grey District Council Play, Active Recreation and Sport Strategy supports the enablement of PARS in the Grey District with a cultural approach through its four pillars:

- Collaboration
- Spaces & Places
- Culture & Accessibility
- Participation

8. NEXT STEPS

- 8.1. Once this strategy is endorsed and all feedback considered, a final document will be presented to Council.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
 - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Grey District Council Play, Active Recreation, and Sport (PARS) Draft Strategy

25th November 2024



Strategy Vision

A strategy to guide the aspirations and understand the participation needs in play, active recreation, and sport, for the vibrancy of the communities, spaces and places of the Grey District.

Introduction / Executive Summary

Placeholder for intro/Exec. summary from the Mayor or CEO.

The play, active recreation, and sport sector contributes to the support of the vibrancy of the people and places of the Grey District. This strategy serves as a tool to guide planning and decision making for the sector, now, and for the future.

Projected Outcomes

The projected outcomes of this Play, Active Recreation, and Sport (PARS) strategy and its development include:

- To encourage accessibility of our natural and built environment for everyone.
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- Maximisation of facilities, spaces and places through collaboration and sharing.
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These align with Grey District Council's Our Vision¹ - Grey District Council (greydc.govt.nz)

This strategy aligns with the shared vision of Te Whanaketanga te Tai Poutini West Coast Strategy 2050 which states "Te Whanaketanga sets out our shared vision for improving the lives of all Coasters and shows us the pathway forward to achieving our aspirations as a hapori. It:

- Articulates a bold vision and intergenerational outcomes for the West Coast;
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- Provides the blueprint for the Action Plan that will enable the delivery of those missions and the projects that sit beneath them."²

A 'SOAR' (Strengths, Opportunities, Aspirations, and Results) analysis early on in the development of this strategy outlined current and prospective features of the play, active recreation, and sport sector in the district as follows:

| <u>Strengths</u> | <u>Opportunities</u> |
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| <ul style="list-style-type: none"> • Natural environment and appeal to recreational enthusiasts and adventure sport athletes. • Communication and engagement improved. • Solid range of facilities. • Consideration of the network (sector and transport). | <ul style="list-style-type: none"> • A collaborative approach to PARS enablement • Promote the recreational and multi sport opportunities in Te Tai Poutini West Coast more broadly (novice to international level athletes) • Cultural narrative to support PARS enablement and awareness • Events to bring a range of cultures and groups together • PARS meeting needs of cultures, individuals with disabilities, aging population, youth, and an accessibility and inclusivity approach • Transport and active transport network enhancement. |

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| <p>Aspirations</p> <ul style="list-style-type: none"> • Keep pace with trends, wants and needs. • Grey District is a destination attraction for PARS participation. | <p>Results</p> <ul style="list-style-type: none"> • Collaboration between codes, organisations, and sectors. • Dynamic, multipurpose spaces that are as inclusive as possible. • Transport network that empowers and enables active modes of transport and linkages to PARS opportunities. • People who live in Grey District are proud to live here, and have opportunities and are enabled to participate in PARS to support their vibrancy. • The future of the PARS sector considers the vibrancy of the spaces and places of the Grey District. |
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Context: Physical Activity, Play, Active Recreation, Sport

³The following extract from the Sport Canterbury Strategic Plan 2022 – 2026 has been utilised to define the activities of:

Physical Activity is any activity involving bodily movement.

Active Play means physical activity that is intrinsically motivated, freely chosen, for no specific outcome.

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Why?

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This strategy can connect considerations about how PARS enablement can contribute towards the kaitiaki responsibility we have collectively for the taiao.

Participation in PARS can contribute to the holistic hauora of individuals, whānau, and hāpori and align with Te Whatu Ora Health New Zealand daily physical activity recommendations⁴. The components of Te Whare Tapa Whā, developed by leading Māori health advocate Sir Mason Durie in 1984, can all be related to participation in PARS and how this can contribute to hauora⁵.

Acknowledging Mana Whenua, Tāngata Whenua

10 TANGATA WHENUA

*Toitu te whenua he whakangarongaro te tangata.
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10.1 STATEMENT OF IDENTITY Tangata Whenua (Poutini Ngāi Tahu) are those Iwi, or Hapū that hold mana whenua (customary authority) over the area of the Grey District.

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³Sport Canterbury Strategic Plan

⁴Physical activity – Te Whatu Ora - Health New Zealand

In relation to the (Grey District) Plan, the most significant principle of the Treaty of Waitangi is that of partnership. An integral aspect of this is the Council’s obligation to consult with local Māori to achieve an ongoing working relationship with the Tangata Whenua. The Council must also have regard to the Treaty principle of active protection of Māori people in the use of their traditional resources. This could be reflected by Tangata Whenua involvement in decision making, regarding those natural resources important to them.



10.6.1 EXPLANATION AND REASONS The Ngāi Tahu Settlement also has resource management implications in recognising and providing for management of significant areas.⁶

Process of developing this strategy and who was involved

It was Grey District Council’s intention to acknowledge Te Tiriti o Waitangi and the cultural communities of the district in the process and the eventual development of this strategy.

In addition, for the strategy and related process to be effective, it was imperative that meaningful community (internal and external) engagement occurred for insights gathering to understand the needs and wants of play, active recreation, and sport for the neighbourhoods and community of the Grey District.

Engagement included:

- Project team development.
- Working Group consisting of representation from numerous cultural communities, disability, health, youth, and PARS sectors.
- Semi structured interviews.

Who is this strategy for?

This strategy is a guide for Grey District Council and its various units when addressing the enablement of participation in play, active recreation, and sport for the communities of the Grey District. This strategy can and should support the planning, investing, implementing, monitoring, and evaluating of play, active recreation, and sport opportunities for the communities of the district. It can also be a thread that can be woven through a range of units at Council.

The Grey District

The Grey District is made up of a number of settlements. Greymouth, the commercial centre for the region, is the largest town on the West Coast. A range of retail, banking, medical, dental and other services are available to residents and visitors.

The West Coast and the Grey District is renowned for it’s natural beauty and opportunities to connect with nature and recreate.

What we learnt – key themes

The engagement process for the development of this strategy has included a Working Group, conversations with cultural communities and disability advocates, conversation with a group of rangatahi, and conversations with numerous sport sector representatives and some council staff. A range of themes came out of this engagement with regards to PARS enablement across the district. Below is an overview of the insights.

Strengths

- Collaboration – this already occurs, and the smaller populations in the district help this, however, there is potential to enhance this approach.
- Culture and Accessibility – focus on culture and accessibility is developing, and there is potential to support this further.

⁶Grey District Plan

- Spaces and places
 - ARTSOUP – the place for rangatahi to connect, is a fantastic space.
 - There is a breadth of activity opportunities across the district.
 - The amazing natural environment of Te Tai Poutini West Coast.
 - Consideration of the network (sector and transport).
- Focus on accessibility is increasing.
- Play is a focus for the Council, and within this strategy.

Challenges and threats

- Lack of public transport options to access PARS places and activity opportunities for disabled people, rangatahi, older adults, and those living in remote areas.
- Communication methods:
 - Council to community and vice versa.
 - Communication mediums and platforms.
- Participation opportunities in programmes (if some programmes have age limits, then what are other options?), and in spaces.
- Dwindling volunteerism.
- Some playgrounds not meeting needs of communities (not fit for purpose).
- Access to beach (via rocks) can be challenging.
- Climate change and the threat that it poses to the people and places of the district, broader than and including the PARS sector. This also poses the potential for change of focus.
- Resource to maintain focus on this strategy - there are resources that contribute to the planning, delivery, and management of the PARS sector. The depletion of human, financial, or material resources could pose a threat to effective PARS enablement.
- Volunteerism decreasing - this challenge is not unique to the Grey District or Te Tai Poutini West Coast, however, it is a challenge that poses a risk to the current sector model which relies heavily on volunteerism.
- Focus change (away from PARS) - there is energy, focus, and momentum for the PARS sector at this time, however, there is a risk of diminishing focus on the PARS sector if attention shifts to other kaupapa or sectors. Significant crisis and disasters would also present a shift in focus, however, as learnt through the Access to Play for Tamariki During and Beyond a Crisis resources⁷ play can and should be a key response to support crisis relief and trauma recovery alongside other key priorities.

Opportunities

- Accessibility enhancements – considerations include cost, geographical, and physical (in place).
 - Note: Transportation to support accessibility to PARS opportunities was a recurring theme and included supporting those living with a disability, rangatahi, older adults, and those living more remotely with limited transportation methods.
 - Bespoke transportation services is an opportunity.
- Strengthening the active transport network.
- Support a cultural approach to the PARS sector and needs of cultural communities.
- Encouraging and supporting collaboration.
- Enhance communication channels, methods, platforms and where communication occurs - between council and communities, and to support opportunities for enhanced cross sector communication.
- Develop respite facilities.
- 'Risk/benefit' matrix for parents/caregivers, and for staff training.
- Project to assess functionality of facilities and PARS spaces (i.e. meeting needs), including assessment of the play spaces network.
- Events to bring a range of cultures and groups together.
- Assess functionality of floodwall to not only provide safety, but also to support PARS opportunities.
- Space for connecting (like ARTSOUP).
- Volunteerism – enhance awareness of opportunities for the community.

⁷Access to Play for Tamariki During and Beyond a Crisis | Sport New Zealand - Ihi Aotearoa

- For initiatives and developments, consider culture, accessibility, nature, creativity, cost (not all developments have to cost a lot).

New ideas for the future / desired state

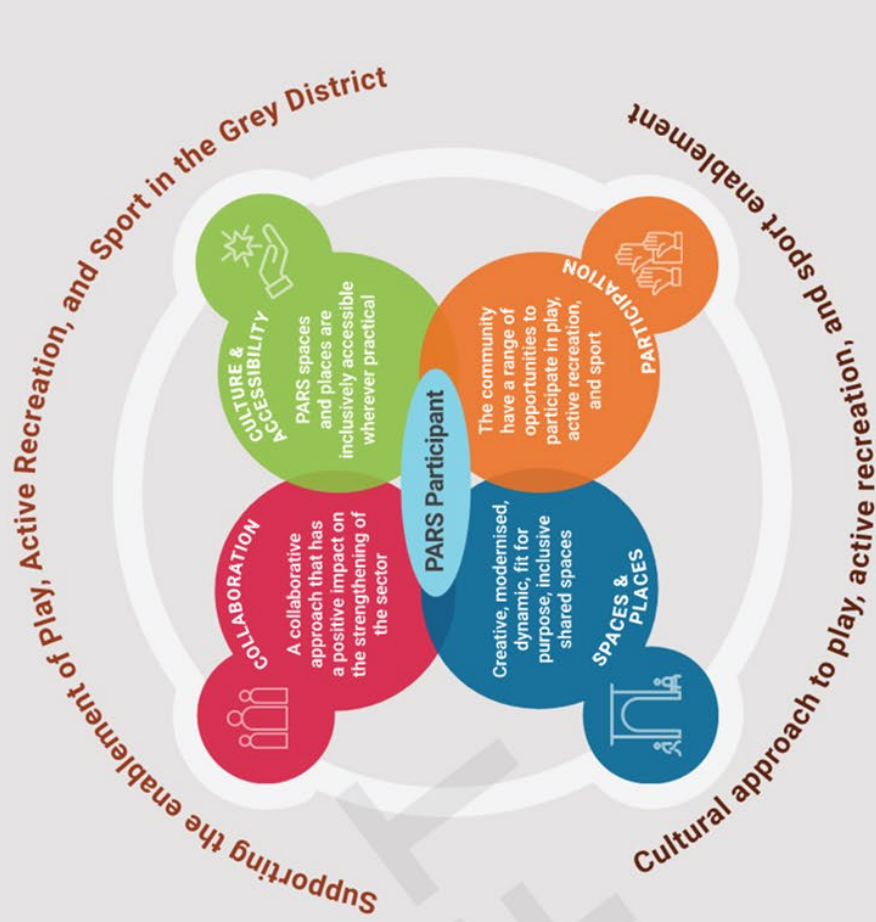
- Healthier, happier whānau and communities.
A broad range of PARS participation opportunities, spaces and places that meet the needs of communities, including but not limited to tamariki, rangatahi, and older adults.
- A PARS directory that is strengthened collaboratively, and driven by one/several organisations, and remains current.
- People who live in Grey District are proud to live here, and have opportunities and are enabled to participate in PARS to support their vibrancy.
- Grey District is considered a great place (to live). People travel to do PARS activities in the district.
- The future of the PARS sector considers the vibrancy of the Grey District.



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Grey District Council Play, Active Recreation, and Sport Strategy



Opportunities

- Engage with mana whenua and other cultural representation when considering PARS opportunities
- Identify and reduce the barriers of transport/travel for accessibility to participate in PARS
- PARS spaces and places are accessible and inclusive to all users (where possible)

Actions

- Ensure a process exists for engaging with mana whenua and other cultural representation regarding PARS opportunities
- Support the provision for a community van
- Include an 'audit' of PARS assets and spaces in the Spaces and Places review

Opportunities

- Provision for affordable physical activity participation opportunities
- A network of volunteers across the sector is enhanced
- Utilise insights on participation trends to help inform decision making and investment into PARS Actions

Actions

- Annual review of fee structures for access to facilities and programmes for the community
- Champion a volunteers directory (which is regularly updated)
- Engage with stakeholder partners to inform annual and Long Term Plans

Opportunities

- Open channels for transparent communication (two way between council and communities, and cross sector) to gather insights and understand the needs and aspirations of the sector
- A coordinated approach to funding and submissions (for significant projects) to increase and evaluate impact
- Enhance connections and partnerships internally, with communities, and cross sector

Actions

- Utilise a range of platforms to communicate with the sector
- Annual forum of the PARS key stakeholders (earlier in the year). Topics could consider:
 - Communication and updates
 - Assessment of facilities and space needs
 - Funding and submissions
- Utilise Sport Canterbury partnership & leadership to provide insights & guidance

Opportunities

- Collaborative leadership to identify dynamic and practical use of PARS spaces and places

Actions

- Consult with community around their needs for PARS in spaces (including disabled individuals, youth, older adults)
- Review of the West Coast Sport and Active Recreation Spaces and Places Strategy, aligned to the Long Term Plans

A strategy to guide the aspirations and understand the participation needs in play, active recreation, and sport, for the vibrancy of the communities, spaces and places of the Grey District

Review process

Kia whakatōmuri te haere whakamua

I walk backwards into the future with my eyes fixed on my past

This whakataukī provides a good analogy of how this strategy should be reviewed.

To maintain relevance of this strategy it should have three yearly review cycles and consider the Long Term Plan (LTP) planning cycle.

The review process should include:

Timeline:

- Review 3 yearly in the year prior to LTP planning/review.
Therefore, the first review should occur in two years from the date of this strategy.

Reflection:

- What projects has the strategy guided?
- What actions have resulted?
- What are the learnings to date?

Present time:

- What projects are currently occurring?
- What is still important and relevant to consider?

The future:

- Learning from the past three years, what are the proposed projects for the coming three years?
- What might need adapting?
- What might not be possible in the next three years but is a possibility beyond the next three years?



Summary

Whilst some of the themes from the engagement in the development of this strategy and in the framework could be related to any units of the Council, there is real opportunity to utilise the themes as opportunities to help support participation in PARS for the district. In addition, and because of this, there is potential for this strategy to inform the development and review of various other strategic documentation and projects for the Council.

The overarching themes are:

Collaboration

An opportunity to enhance communication methods and a coordinated approach to community and sector connectedness for the development of PARS in the district.

Culture and Accessibility

Explore connection with culture when acknowledging PARS spaces and places, when considering PARS participation opportunities, and, support accessibility to participation in PARS by those facing more barriers.

Spaces and Places

Consideration for creative, dynamic, and collaborative spaces for PARS in current spaces, redevelopments and new builds.

Participation

Annually review participation fees based PARS events and programmes, community needs and wants in PARS, and support a collaborative approach to developing the volunteer network.

Alignment

The following are strategic documents that this PARS Strategy aligns with:

- Te Whanaketanga te Tai Poutini West Coast Strategy 2050: Te_Whanaketanga_Feb_2022 - 24.07.10.pdf
- Te Tai o Poutini Plan (proposed plan): ProposedTTPP_2023.pdf

Glossary of terms

| | |
|-----------|-------------------------------------------|
| tamariki | to be young/children |
| rangatahi | youth |
| whānau | family group |
| hapori | community |
| hauora | to be fit, well, healthy, in good spirits |
| taiao | environment |
| kaitiaki | guardian, steward |
| kaimahi | staff |
| kaupapa | theme, topic |

8

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⁸Te Aka Māori Dictionary



Grey District Council Play, Active Recreation, and Sport Strategy

Supporting the enablement of play, active recreation, and sport in the Grey District

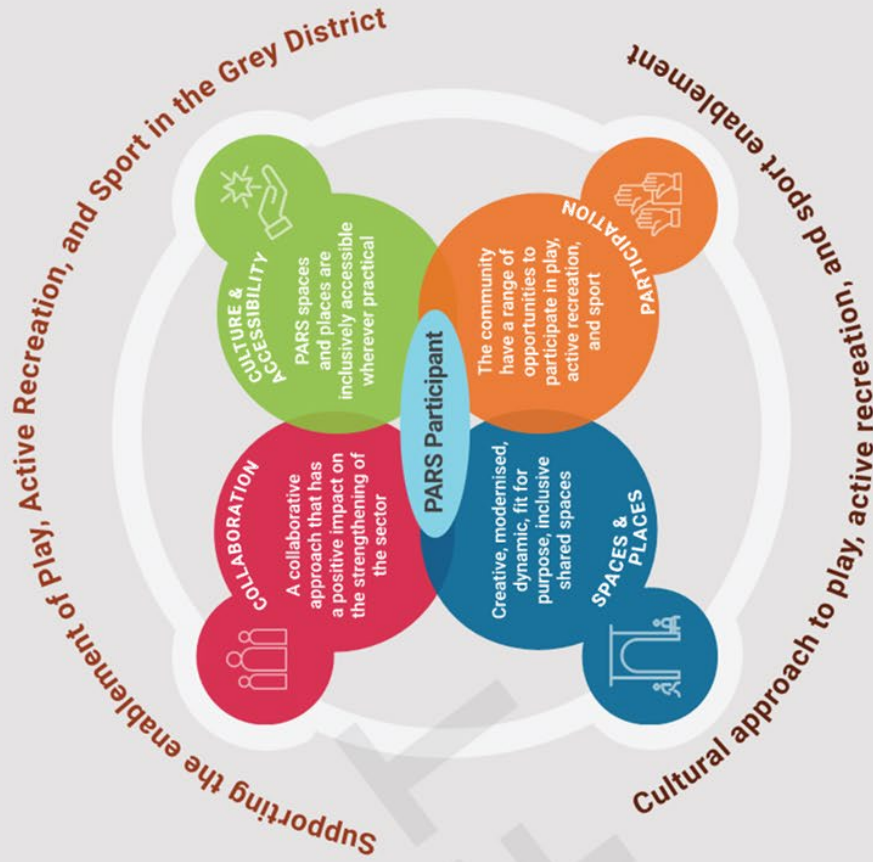
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| <p>CULTURE & ACCESSIBILITY</p> | <ul style="list-style-type: none"> Engage with mana whenua and other cultural representation when considering PARS opportunities Identify and reduce the barriers of transport/travel for accessibility to participate in PARS PARS spaces and places are accessible and inclusive to all users (where possible) | <ul style="list-style-type: none"> Ensure a process exists for engaging with mana whenua and other cultural representation regarding PARS opportunities Support the provision for a community van Include an 'audit' of PARS assets and spaces in the Spaces and Places review | <ul style="list-style-type: none"> PARS spaces and places are inclusively accessible wherever practical |
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| <p>PARTICIPATION</p> | <ul style="list-style-type: none"> Provision for affordable physical activity participation opportunities A network of volunteers across the sector is enhanced Utilise insights on participation trends to help inform decision making and investment into PARS | <ul style="list-style-type: none"> Annual review of fee structures for access to facilities and programmes for the community Champion a volunteers directory (which is regularly updated) Engage with stakeholder partners to inform annual and Long Term Plans | <ul style="list-style-type: none"> The community have a range of opportunities to participate in play, active recreation, and sport |

Cultural approach to play, active recreation, and sport enablement

A strategy to guide the aspirations and understand the participation needs in play, active recreation, and sport, for the vibrancy of the communities, spaces and places of the Grey District



Grey District Council Play, Active Recreation, and Sport Strategy



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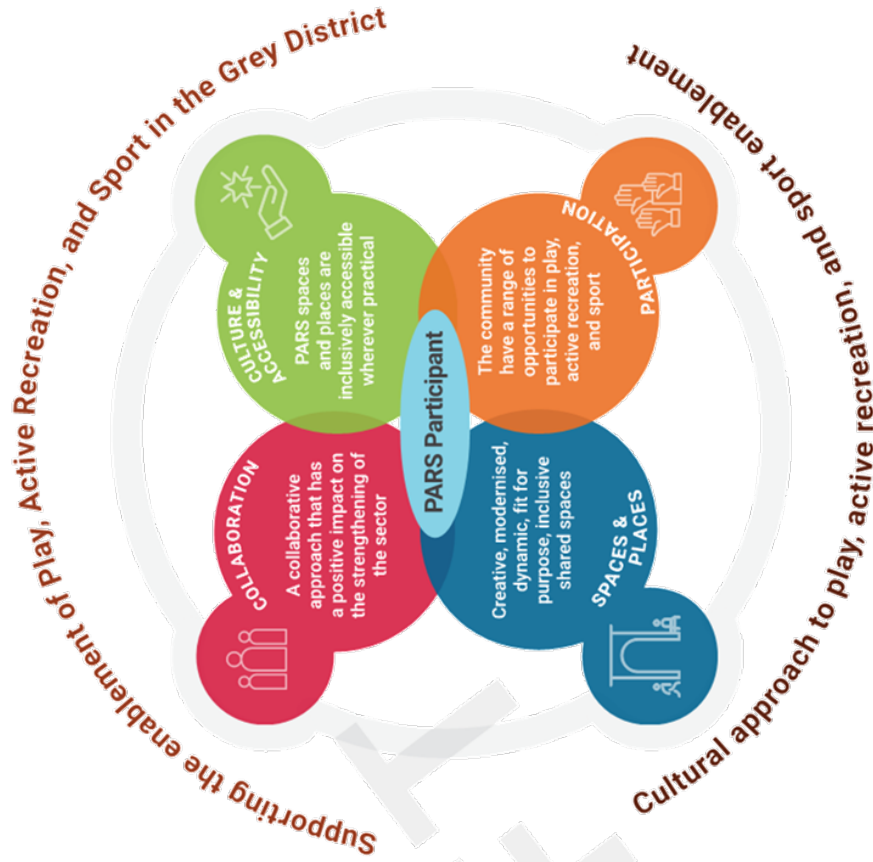
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Grey District Council Play, Active Recreation, and Sport (PARS) Draft Strategy - Supporting document

25th November 2024

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³Sport Canterbury Strategic Plan

⁴Te Whare Tapa Whā | Mental Health Foundation



This strategy also aligns with Te Whatu Ora Health New Zealand daily physical activity recommendations⁵:

| | Children (under 5 years) | Children and young people (5-17 years) | Adults | Older people (aged 65+) |
|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Sit Less | <ul style="list-style-type: none"> Regular activity breaks Discourage screen time for under 2's and limit it to less than 1 hour for over 2's | <ul style="list-style-type: none"> No more than 2 hours/day recreational screen time | <ul style="list-style-type: none"> Break up long periods of sitting | <ul style="list-style-type: none"> Limit sedentary behaviours Consult a health practitioner before starting or increasing activity |
| Move More | <ul style="list-style-type: none"> Provide fun activities – at least 3 hours/day for toddlers and preschoolers | <ul style="list-style-type: none"> At least 1 hours/day of moderate to vigorous physical activity | <ul style="list-style-type: none"> At least 2.5 hours of moderate or 1.25 hours of vigorous physical activity each week Do muscle strengthening activities at least 2 days/week | <ul style="list-style-type: none"> Start off slowly and build up to recommended PA levels Aim to do at least 30 minutes per day of moderate intensity exercise on 5 days/week Or 15 mins/ day of vigorous activity on 5 days/week |

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10.2 TANGATA WHENUA AND THE RESOURCE MANAGEMENT ACT

The Act contains specific obligations in relation to the Treaty of Waitangi and Māori interests. The Act identifies, as a matter of national importance, the relationship of Māori and their culture and traditions with their ancestral lands, water, sites, wāhi tapu and other taonga. The Act also states that the principles of the Treaty of Waitangi must be taken into account when managing the use, development and protection of natural and physical resources.

In relation to the (Grey District) Plan, the most significant principle of the Treaty of Waitangi is that of partnership. An integral aspect of this is the Council's obligation to consult with local Māori to achieve an ongoing working relationship with the Tangata Whenua. The Council must also have regard to the Treaty principle of active protection of Māori people in the use of their traditional resources. This could be reflected by Tangata Whenua involvement in decision making, regarding those natural resources important to them.

10.6.1 EXPLANATION AND REASONS

The Ngāi Tahu Settlement also has resource management implications in recognising and providing for management of significant areas.

Māori contribution to decision-making processes in the Grey District: Through a specific activity, "Efficient and Open Consultation", Council has set specific performance targets relating to the establishment and maintenance of processes in providing opportunities for Māori to contribute to the decision-making processes of the Grey District Council.⁶

⁵Physical activity – Te Whatu Ora - Health New Zealand

⁶The Grey District Plan



Process of developing this strategy and who was involved

It was Grey District Council’s intention to acknowledge Te Tiriti o Waitangi and the cultural communities of the district in the process and the eventual development of this strategy.

In addition, for the strategy and related process to be effective, it was imperative that meaningful community (internal and external) engagement occurred for insights gathering to understand the needs and wants of play, active recreation, and sport for the neighbourhoods and community of the Grey District. There was the intention for the process to support the potential for sustainable and positively impactful outcomes, for the strategy, and to help support the vibrancy of people and places of the district. The process included, but was not limited to:

- Development of a steering group.
- Development of a working group – made up of representatives from a range of stakeholder groups including accessibility, disability and inclusion, culture, education, health, recreation sport, youth, and, two elected members.

Engagement also included:

- Workshop with Grey District Youth Trust and the Youth Council. Council staff member, and a disability sector representative.
- Surveys for the working group and an invitation for them to share the survey with their communities and networks. - Grey District Council and Sport Canterbury working together and connecting with their existing relationships and insights.
- Conversational interviews with a Grey District Council staff member, and a disability sector representative. - A collaborative approach.

This process aligned with Grey District Council’s ‘Our Vision’⁷

This project involved a broad range of Grey District Council staff and community they serve.

The intention was to have genuine and meaningful engagement with a range of communities on this project, particularly mana whenua, and representation of accessibility, diversity, inclusion, and physical activity.

Pou/Pillars that supported this strategy

The development of this strategy was supported by four pou / pillars, which were:

- Consideration of communities
- Consideration of the spaces and places of the district
- Community voice
- Collaboration



Who is this strategy for?

This strategy is a guide for Grey District Council and its various units when addressing the enablement of participation in play, active recreation, and sport for the communities of the Grey District.

This strategy can and should support the planning, investing, implementing, monitoring, and evaluating of play, active recreation, and sport opportunities for the communities of the district. It can also be a thread that can be woven through a range of units at Council. For example, developing a new urban bike and walking path requires input not only from the community and recreation services, but also from transport, drainage, communications and marketing, and more.

This strategy encourages reflection, and helps provide direction for future focus and planning for investment and development in the sector. It supports an approach of collaboration with individuals, communities, and organisations. Because the development of this strategy involved engagement with a range of community and stakeholder voice, this resulting strategy is a valuable evidence-based document to help decision making.

⁷Our Vision - Grey District Council (greydc.govt.nz)

The Grey District



*The Grey District is made up of many settlements. Greymouth is the largest town on the West Coast, and is the commercial centre of the region. Greymouth is broken into several suburbs, mainly Camerons, Gladstone, Paroa and Karoro to the south, central Greymouth, Blaketown and Cobden, which is situated over the bridge on the far side of the Grey River. Just out of Greymouth you will find the small townships of Kaiata, Dobson, Taylorville and Stillwater, all overlooking the mighty Grey River.

Ten km north of Greymouth, at the beginning of the famous Coast Road Highway, are ex coal mining towns Rūnanga and Dunollie. Further north, past Rapahoe (a beach front township 12 km north of Greymouth) and Barrytown is the start of the Paparoa Range and the Paparoa National Park. The park includes a diverse landscape with limestone features, rugged coastlines and sub-tropical rainforests.

Situated 20 km north from Greymouth near the foot of the Paparoa Ranges is Blackball, founded in 1864 as a base for transient gold seekers, and thirty years later, the focus was on coal. The larger goldfield of the area was further up the Grey Valley at Moonlight. The famous Croesus track takes you from Blackball across the Paparoa range to Barrytown. The newest Great Walk, the Paparoa Track, begins in Blackball and ends in Punakaiki.



Grey DC work closely with the Department of Conservation, who administer approx. 87% of the Grey Districts land, to ensure residents and visitors safe access for recreational activities within the conservation estate. Lake Brunner and the township of Moana, which is situated on the northern end of the lake, is 37 km inland from Greymouth. It has abundant bird life, wetlands and rainforest ecosystems. It is a popular holiday destination. The new Lake Brunner Scenic Trail between Moana and Mitchells, nestled along the lake edge, is being developed with Council 3 Water tranche funding, lotteries, and volunteers.

Lake Brunner’s full Māori name is Moana Kōtuku, meaning the sea of white herons. The nearby farming settlement of Kōtuku has a historic school and oil seeps - evidence of petroleum on the West Coast. The area has a rich history in timber milling and logs used to be transported across Lake Brunner by steam powered vessels.

These days the area is known for brown trout fishing and is home of many water based activities. Mt Te Kinga, 5 km south-east of Moana, is one of the many tramping tracks in the area, offering superb viewing points of Iveagh Bay and the lake.

Grey DC will continue to promote and provide access to the annual Contestable Fund to support volunteer groups and organisations to support thriving, connected and resilient communities of the district. The Contestable Grants Fund is managed by the Grey DC, to assist in the vision of becoming a Thriving, Connected, and Resilient Grey District. Requests for grants from not-for-profit clubs, groups or organisations who provide direct benefit of the grant to ratepayers/residents of the district and align which Council’s Long-Term Plan are considered in this annual funding round.

The middle reaches of the Grey Valley and its tributary valleys are one of the largest areas of flat farmland on the West Coast. In the rain shadow of the Paparoa Range, the western side of the valley has lower rainfall than the surrounding area.

The main settlements in the Grey Valley are small farming centres, which from north to south are Tōtara Flat, Ahaura and Ngahere. The flat farming land is surrounded by dissected hill country, formed mainly of brown gravel and sand. During past ice ages, glaciers extended down most of the eastern tributaries of the Grey. The furthest extent of the glaciers is marked by terminal moraines (a hummocky belt of gravel and mud) that now hold in lakes such as Brunner, Hochstetter and Haupiri.

The natural vista also includes the cold damp misty katabatic wind known as “The Barber” which blows down the Grey Valley.

* Communities - Grey District Council (greydc.govt.nz)

Contextual Statistics



Population by age

| 2023 Census Grey District | |
|--------------------------------------------|--------------------|
| Population: | 14,043 |
| Age: | |
| 0-4 | 774 |
| 5-14 | 1,764 |
| 15-24 | 1,410 |
| 25-24 | 1,596 |
| 35-44 | 1,497 |
| 45-54 | 1,875 |
| 55-64 | 2,205 |
| 65-74 | 1,755 |
| 75-84 | 888 |
| 85-89 | 177 |
| 90+ | 102 |
| Median Age: | 44.9 years |
| % aged under 15 years | 18% (2,538 people) |
| Ethnicity: | |
| European | 12,744 (91%) |
| Māori | 1,662 (12%) |
| Pacific Peoples | 192 (1%) |
| Asian | 564 (4%) |
| Middle East/ Latin America/ Africa (MELAA) | 66 (1%) |
| Other | 294 (2%) |



Note, resident population in the Grey District increased from 13,344 (2018 Census) to 14,043 (2023 Census), a 5.24% increase.⁹

| 2018 Census | Grey District |
|-----------------------------------------------|---------------|
| Languages spoken: | |
| Te Reo speakers | 1.6% |
| NZ sign language | 0.5% |
| English speakers | 97.9% |
| Health: | |
| Regular smokers | 17.4% |
| 1 or more activity limitations (defined here) | 8.8% |
| % Unemployed | 3.5% |
| Median income | \$27,700 |
| Travel to education: | |
| Passenger in vehicle | 37% |
| Walk or jog | 26% |
| Study at home | 9% |
| Own or partly own home | 63% |

Monthly average water ¹¹ temperature in Greymouth:



Note, at time of developing this strategy, 2023 data was not available for the above data sets.¹⁰

⁹2023 Census population, dwelling, and housing highlights | Stats NZ

¹⁰Place Summaries | Grey District | Stats NZ



Contextual Statistics

Meeting the physical activity guidelines is:



Sport NZ Ihi Aotearoa Active NZ Participation Trends ages 5 and over 2017-2023¹²

Health

Activity Limitations: A person is regarded as disabled if they have ‘a lot of difficulty’ or ‘cannot do at all’ one or more of the six activities in the Activity Limitations questions. These questions are the Washington Group Short Set of questions on Disability and are referred to as Activity Limitations in the 2018 Census.”

The questions ask whether people have difficulty performing any of six basic universal activities (walking, seeing, hearing, cognition, self-care, and communication) and were designed for use with the general population. The questions were not designed to measure all domains of functioning with which people may have difficulty, but rather those domains that are likely to identify a majority of people at risk of participation restrictions.

Disability status is derived from six activity questions:

- difficulty seeing
- difficulty hearing
- difficulty washing all over or dressing
- difficulty communicating
- difficulty remembering or concentrating
- difficulty walking or climbing steps

The questions were designed to allow comparisons to be made between average outcomes for disabled and non-disabled populations. They were not designed to identify the disabled population.¹³

| Activity Limitations in the Grey District | | | | |
|-------------------------------------------|---------------------------------------------------------------------------------------|----------------------|--------------------------------------------------------------------------------------|----------------------|
| | One or more limitations, by age, for people in Grey District and Aotearoa New Zealand | | One or more limitations, by age, for Māori in Grey District and Aotearoa New Zealand | |
| Age | Grey District | Aotearoa New Zealand | Grey District | Aotearoa New Zealand |
| Under 15 years | 4.3% | 3% | 6.2% | 4.3% |
| 15 – 29 years | 4.1% | 3.5% | 4% | 5.3% |
| 30 – 64 years | 6.4% | 4.8% | 7.5% | 8.7% |
| 65 years and over | 21.4% | 17.7% | 23.8% | 24.8% |

| Travel to work | | Travel to education | |
|-------------------------------|-------------------------------|------------------------------|---------------------------|
| 56.6% drive a private vehicle | 12.8% drive a company vehicle | 7.4% drive a private vehicle | 16.9% school bus |
| 18.6% work at home | 4.6% passenger in a vehicle | 36.6% passenger in a vehicle | 26.3% walk or jog to work |
| 4.5% walk or jog to work | 1.5% bicycle | 9.1% study at home | 2% bicycle |
| | | 0.2% public bus | |

Climate ¹⁵

| Season | Months | Average Temp - C | Average Temp - F |
|--------|----------------------|------------------|------------------|
| Summer | December - February | 12-25 | 53-77 |
| Autumn | March - May | 9-17 | 48-63 |
| Winter | June - August | 5-15 | 41-57 |
| Spring | September - November | 9-17 | 48-63 |

¹² active-nz-participation-trends-2017-2023-19_20.pdf

¹³Activity limitations (information about this variable and its quality) - Stats NZ DataInfo+

¹⁴Place summaries - Grey District



Council responsibilities within Play, Active Recreation, and Sport

¹⁶A local authority can only undertake activities which are permitted by central government. Whilst Council can exercise its initiative in deciding its aim and policies, it must do so only within the laws, regulations and requirements set down by central government.

The Council has a range of responsibilities in serving the places and people of the Grey District.

The Council decides the range of services and activities to be provided. Council sets the policy for the services and activities. They delegate the implementation of these to the staff and monitor their performance.

In general, Grey District Council is responsible for the following activities/services related to this strategy or the systems that support play, active recreation, and sport, however, it should be noted there are more topics under each subheading that the Council is responsible for:

Co-ordinating the provision of essential services:

- Infrastructure and services related to drinking water; stormwater and sewerage; roading, footpaths, bridges; waste collection.
- Emergency management, i.e. Reduction, Readiness, Response and Recovery.

Managing and protecting the environment and public health:

- Environmental management and monitoring to take care of community resources. E.g., Resource Management Act, District Plan.
- Recreation and leisure services. These help our community stay healthy and happy by promoting active recreation. Providing facilities such as swimming pools, playing fields and walking and cycling tracks.
- Park and town landscape maintenance e.g. CBD Development Plan, Community Economic Development Strategy 2015 - 2025.
- Providing special purpose community services and amenities. E.g., public libraries, public toilets, retirement housing.

Improving community vibrancy:

- Working with community groups and agencies to help reach our common goals.
- Community development and advocacy.
- Economic development.
- Heritage and arts. To advance the unique identity and special character of our community.

The current PARS landscape in the Grey District

The Grey District has an abundance of natural beauty. The native bushland, beaches, and riverways are incredible features of the district and are a connection to recreational activities for many, from walking and wheeling on tracks and trails, to fishing and swimming.

The Westland Recreation Centre in Greymouth is a popular facility. It features a swimming pool, indoor courts, a gym and fitness facilities, and a meeting room. Programmes offered at the centre include swimming lessons, fitness programmes and classes, and a range of events.

¹⁶About the Grey District Council - Grey District Council (greydc.govt.nz)

Grey District Council continues to promote and administer the Sport NZ Ihi Aotearoa Rural Travel Fund which supports the removing of travel costs as a barrier to participation for rural sports teams within the Grey District.



What we learnt – key themes

The engagement process for the development of this strategy has included a Working Group, conversations with cultural communities and disability advocates, conversation with a group of rangatahi, and conversations with numerous sport sector representatives and some council staff. A range of themes came out of this engagement with regards to PARS enablement across the district. Below is an overview of the insights.

Strengths

- Collaboration – this already occurs, and the smaller populations in the district help this, however, there is potential to enhance this approach.
- Culture and Accessibility – focus on culture and accessibility is developing, and there is potential to support this further.
- Spaces and places.
 - ARTSOUP – the place for rangatahi to connect, is a fantastic space.
 - There is a breadth of activity opportunities across the district.
 - The amazing natural environment of Te Tai Poutini West Coast.
 - Consideration of the network (sector and transport)
- Focus on accessibility is increasing.
- Play is a focus for the Council, and within this strategy.

Challenges and threats

- Lack of public transport options to access PARS places and activity opportunities for disabled people, rangatahi, older adults, and those living in remote areas.
- Communication methods:
 - Council to community and vice versa.
 - Communication mediums and platforms.
- Participation opportunities in programmes (if some programmes have age limits, then what are other options?), and in spaces.
- Some playgrounds not meeting needs of communities (not fit for purpose).
- Access to beach (via rocks) can be challenging.
- Climate change and the threat that it poses to the people and places of the district, broader than and including the PARS sector. This also poses the potential for change of focus.
- Resource to maintain focus on this strategy - there are resources that contribute to the planning, delivery, and management of the PARS sector. The depletion of human, financial, or material resources could pose a threat to effective PARS enablement.
- Volunteerism decreasing - this challenge is not unique to the Grey District or Te Tai Poutini West Coast, however, it is a challenge that poses a risk to the current sector model which relies heavily on volunteerism.
- Focus change (away from PARS) - there is energy, focus, and momentum for the PARS sector at this time, however, there is a risk of diminishing focus on the PARS sector if attention shifts to other kaupapa or sectors. Significant crisis and disasters would also present a shift in focus, however, as learnt through the Access to Play for Tamariki During and Beyond a Crisis resources¹⁷ Play can and should be a key response to support crisis relief and trauma recovery alongside other key priorities.



¹⁷Access to Play for Tamariki During and Beyond a Crisis | Sport New Zealand - Ihi Aotearoa



Opportunities

- Accessibility enhancements – considerations include cost, geographical, and physical (in place).
 Note, Transportation to support accessibility to PARS opportunities was a recurring theme and included supporting those living with a disability, rangatahi, older adults, and those living more remotely with limited transportation methods.
 Bespoke transportation services is an opportunity.
- Strengthening the active transport network.
- Support a cultural approach to the PARS sector and needs of cultural communities.
- Encouraging and supporting collaboration.
- Enhance communication channels, methods, platforms and where communication occurs - between council and communities, and to support opportunities for enhanced cross sector communication.
- Develop respite facilities.
- 'Risk/benefit' matrix for parents/caregivers, and for staff training.
- Project to assess functionality of facilities and PARS spaces (i.e. meeting needs), including assessment of the play spaces network.
- Events to bring a range of cultures and groups together.
- Assess functionality of floodwall to not only provide safety, but also to support PARS opportunities.
- Space for connecting (like ARTSOUP).
- Volunteerism – enhance awareness of opportunities for the community.
- For initiatives and developments, consider culture, accessibility, nature, creativity, cost (not all developments have to cost a lot).

New ideas for the future / desired state

- Healthier, happier whānau and communities.
 A broad range of PARS participation opportunities, spaces and places that meet the needs of communities, including but not limited to tamariki, rangatahi, and older adults.
- A PARS directory that is strengthened collaboratively, and driven by one/several organisations, and remains current.
- People who live in Grey District are proud to live here, and have opportunities and are enabled to participate in PARS to support their vibrancy.
- Grey District is considered a great place (to live). People travel to do PARS activities in the district.
- The future of the PARS sector considers well places of the Grey District.

It is advised that engagement with various demographic groups is guided by trusted sources, for example:

- Māori communities – consultation Te Rūnanga o Ngāti Waewae.
- Cultural communities.

Rangatahi - Mana Taiohi, from Ara Taiohi, is a principle based framework to help inform the way people work with young people in Aotearoa. This framework can support the way Grey District Council engage with young people.¹⁸

- Disabled individuals and their whānau – Te Whatu Ora Health New Zealand, Te Tai o Poutini West Coast, CCS Disability Action, WorkBridge, and various other disability advocate groups.
- Older adults – Age Concern New Zealand he Manaakitanga Kaumātua Aotearoa.

¹⁸Mana Taiohi - Ara Taiohi



Grey District Council Play, Active Recreation, and Sport Strategy



Opportunities

- Open channels for transparent communication (two way between council and communities, and cross sector) to gather insights and understand the needs and aspirations of the sector
- A coordinated approach to funding and submissions (for significant projects) to increase and evaluate impact
- Enhance connections and partnerships internally, with communities, and cross sector

Actions

- Utilise a range of platforms to communicate with the sector
- Annual forum of the PARS key stakeholders (earlier in the year). Topics could consider:
 - Communication and updates
 - Assessment of facilities and space needs
 - Funding and submissions
- Utilise Sport Canterbury partnership & leadership to provide insights & guidance

Opportunities

- Collaborative leadership to identify dynamic and practical use of PARS spaces and places
- Consult with community around their needs for PARS in spaces (including disabled individuals, youth; older adults)
- Review of the West Coast Sport and Active Recreation Spaces and Places Strategy, aligned to the Long Term Plans

Opportunities

- Engage with mana whenua and other cultural representation when considering PARS opportunities
- Identify and reduce the barriers of transport/travel for accessibility to participate in PARS
- PARS spaces and places are accessible and inclusive to all users (where possible)

Actions

- Ensure a process exists for engaging with mana whenua and other cultural representation regarding PARS opportunities
- Support the provision for a community van
- Include an 'audit' of PARS assets and spaces in the Spaces and Places review

Opportunities

- Provision for affordable physical activity participation opportunities
- A network of volunteers across the sector is enhanced
- Utilise insights on participation trends to help inform decision making and investment into PARS Actions

Actions

- Annual review of fee structures for access to facilities and programmes for the community
- Champion a volunteers directory (which is regularly updated)
- Engage with stakeholder partners to inform annual and Long Term Plans

A strategy to guide the aspirations and understand the participation needs in play, active recreation, and sport, for the vibrancy of the communities, spaces and places of the Grey District

Review Process



Kia whakatōmuri te haere whakamua
I walk backwards into the future with my eyes fixed on my past

This whakataukī provides a good analogy of how this strategy should be reviewed.

To maintain relevance of this strategy it should have three yearly review cycles and consider the Long Term Plan (LTP) planning cycle.

The review process should include:

Reflection:

- What projects has the strategy guided?
- What actions have resulted?
- What are the learnings to date?

Present time:

- What projects are currently occurring?
- What is still important and relevant to consider?

The future:

- Learning from the past three years, what are the proposed projects for the coming three years?
- What might need adapting?
- What might not be possible in the next three years but is a possibility beyond the next three years?



Summary

Whilst some of the themes from the engagement in the development of this strategy could be related to any units of the Council, there is real opportunity to utilise the themes as opportunities to help support participation in PARS for the district.

In addition, and because of this, there is potential for this strategy to inform the development of various other strategic documentation and projects for the Council.

The overarching themes are:

| | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><i>Collaboration</i> An opportunity to enhance communication methods and a coordinated approach to community and sector connectedness for the development of PARS in the district.</p> <p><i>Culture and Accessibility</i> Explore connection with culture when acknowledging PARS spaces and places, when considering PARS participation opportunities, and, support accessibility to participation in PARS by those facing more barriers.</p> | <p><i>Spaces and Places</i> Consideration for creative, dynamic, and collaborative spaces for PARS in current spaces, redevelopments and new builds.</p> <p><i>Participation</i> Annually review participation fees based PARS events and programmes, community needs and wants in PARS, and support a collaborative approach to developing the volunteer network.</p> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|



Alignment with other strategic documents and helpful references

The following is a list of Grey District Council strategic documents that weave into this PARS Strategy:

Te Whanaketanga te Tai Poutini West Coast Strategy 2050:

Te_Whanaketanga_Feb_2022 - 24.07.10.pdf

Te Tai o Poutini Plan (proposed plan):

ProposedTTPP_2023.pdf

Glossary of Terms

| | |
|-----------|-------------------------------------------|
| tamariki | to be young/children |
| rangatahi | youth |
| whānau | family group |
| hapori | community |
| hauora | to be fit, well, healthy, in good spirits |
| taiao | environment |
| kaitiaki | guardian, steward |
| kaimahi | staff |
| kaupapa | theme, topic |

¹⁹

Acknowledgement

Project Team

Nelia Heersink – Grey DC

Adam Gardner – Sport Canterbury

Jack O`Connor – Sport Canterbury

Working Group

Grey District Councillors

Family Start

Focus Trust

Takiwā Poutini

WestReap

Grey District Youth Trust

New Coasters

Canterbury District Health Board

Two elected members

Te Rūnanga o Ngāti Waewae

Grey District Youth Trust - Youth representation

Other: Workbridge



¹⁹Te Aka Māori Dictionary

Appendices



Below is a list of some of the resources that can support planning, monitoring, and evaluation of PARS kaupapa in the Grey District:

Education, Health, People

Ministry of Youth Development Te Manatū Whakahiato Taiohi Youth Plan 2023 – 2028: youth-plan-strategic-document-final-.pdf (myd.govt.nz)

Grey District Youth Trust Providing A Voice For Youth | Grey District Youth Trust | Greymouth

Youthtown West Coast Youthtown - WEST COAST

Ministry of Education Te Tāhuhu o te Mātauranga Home – Education in New Zealand

Ara Taiohi Home - Ara Taiohi

Youth Voice Canterbury (ReVision; Youth Relevant Design Checkcard; Youth Friendly Spaces Audit) ReVision - Youth Voice Canterbury

Te Whatu Ora Health New Zealand – Physical Activity Physical activity – Te Whatu Ora - Health New Zealand

Te Whatu Ora Health New Zealand, te Tai o Poutini Disability Steering Group - Disability Steering Group | West Coast District Health Board (wcdhb.health.nz)

CCS Disability Action (Support Advocacy Information) - CCS Disability Action

Workbridge Te Arawhiti mō Mahi - Workbridge | Simplify Your Job Search

Older adults – Age Concern New Zealand he Manaakitanga Kaumātua Aotearoa - Canterbury - West Coast (ageconcern.org.nz)

Te Whare Tapa Whā (a Māori health model): Māori health models – Te Whare Tapa Whā | Ministry of Health NZ

Takiwā Poutini Takiwā Poutini – Improving our Health and Wellbeing (takiwapoutini.nz)

Te Whanaketanga Te Tai Poutini West Coast Strategy 2050 Te Whanaketanga Te Tai Poutini West Coast Strategy 2050

Sport NZ Ihi Aotearoa

Kia Hīanga Kia Hīanga - Sport NZ Play Plan 2022 FINAL

Tākaro Māori Tākaro Māori | Sport New Zealand - Ihi Aotearoa (sportnz.org.nz)

Neighbourhood Play System The Neighbourhood Play System | Sport New Zealand - Ihi Aotearoa (sportnz.org.nz)

Te Wāhanga Kaupapa Māori Māori Sports | Takaro | Sport New Zealand - Ihi Aotearoa (sportnz.org.nz)

Sport Sport | New Zealand Sports | Sport New Zealand - Ihi Aotearoa (sportnz.org.nz)

Accessibility Introduction to Accessibility | Sport New Zealand - Ihi Aotearoa (sportnz.org.nz)

Disability / Hauātanga Disability Sport | Adaptive | Sport New Zealand - Ihi Aotearoa (sportnz.org.nz)

Disability Plan SNZ0008 Disability Action Plan_Inside Spreads_v2.indd (sportnz.org.nz)

Inclusivity Hub Inclusivity Hub | Sport New Zealand - Ihi Aotearoa (sportnz.org.nz)

Spaces and Places Sports Facilities | Parks | Sport New Zealand - Ihi Aotearoa (sportnz.org.nz)

Access to Play for Tamariki During and Beyond a Crisis Access to Play for Tamariki During and Beyond a Crisis | Sport New Zealand - Ihi Aotearoa (sportnz.org.nz)

Sport Canterbury

Sport Canterbury Strategic Plan 2022 - 2026 downloadasset (sportcanterbury.org.nz)

Sport Canterbury Women & Girls Strategy 2022 – 2026 downloadasset (sportcanterbury.org.nz)

Accessible Sport and Physical Activity (ASPA) Waitaha Canterbury Strategic Plan 2022 - 2026 downloadasset (sportcanterbury.org.nz)

Other

Recreation Aotearoa Recreation Aotearoa | Home (nzrecreation.org.nz)

Play Aotearoa International Play Association Aotearoa New Zealand (playaotearoa.org.nz)

Various national guidelines

Employment New Zealand – Health and Safety at Work Health and safety at work » Employment New Zealand

WorkSafe Home | WorkSafe

Standards New Zealand Te Mana Tautikanga o Aotearoa – for playground safety standards - Home :: Standards New Zealand

Turf management guidelines (available upon request)



5.7 DOCUMENTS EXECUTED UNDER THE COMMON SEAL OF COUNCIL**File Number:****Report Author:** Democracy Advisor**Report Authoriser:** Chief Executive**Appendices:** Nil**1. PURPOSE**

The following document has been prepared in accordance with previous resolutions of the Council and/or the provisions of the Local Government Act, 2002 and other relevant statutes.

It is now proposed that the Council authorise the signing and sealing of this document.

2. OFFICER RECOMMENDATION

That the following document be executed under the Common Seal of the Council:

1. Cash bond for the supply of Electricity between Grey District Council and WEPLAN Limited at 28 Lydia Street, Greymouth. For Bond construction of provision of electricity to Lot 2 LT608505.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
 - (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
 - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

5.8 FINANCE REPORT FOR THE PERIOD ENDING 30 SEPTEMBER 2024**File Number:** F/7**Report Author:** Finance Manager**Report Authoriser:** Chief Executive**Appendices:**

1. Financial report for the period ended 30 September 2024
2. Financial Performance per Activity (under separate cover)

1. REPORT PURPOSE

To provide the Committee with a provisional overview of the Council's financial performance for the period ending 30 September 2024.

2. OFFICER RECOMMENDATION

That Council:

- a) Receives the report and notes the contents.

3. BACKGROUND

3.1. Council's financial year runs from 1 July to 30 June. This report displays the provisional unaudited financial results for the period.

3.2. The budget includes the approved 2023/24 Annual Plan budget.

Note: The final position may vary from these provisional results.

4. CONSIDERATIONS

4.1. Legal and Legislative Implications

4.1.1. Local Government Act 2022

4.2. Financial

4.2.1. Grey District Council 2024/25 Annual Plan

4.3. Existing Policy and Strategy Implications

4.3.1. Grey District Council 2021/31 Long Term Plan

4.4. Significance and Engagement

4.4.1. As the report is information only the assessment of significance is low.

5. NEXT STEPS

5.1. The Committee will receive an updated financial report at the next meeting.

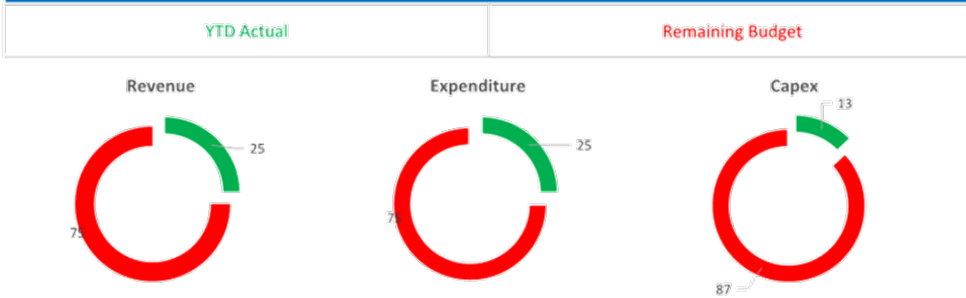
Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

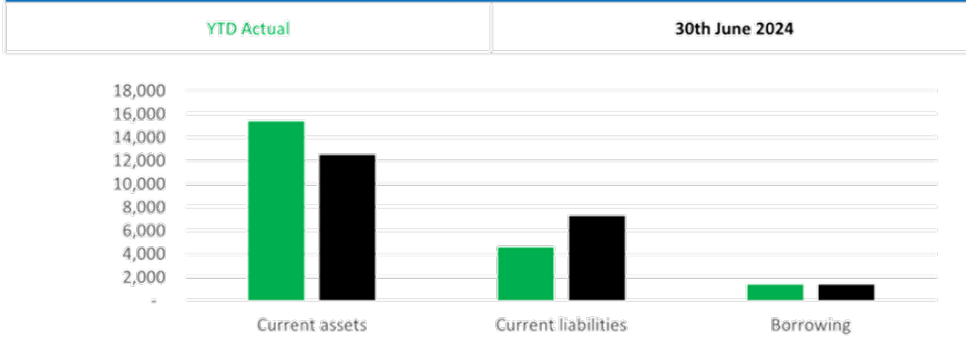
- (a) This report contains:
 - (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
 - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Council Performance as at 30 Sep 2024

YTD Actual % of FY Budget



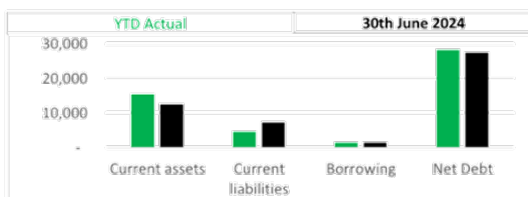
Financial Position - Balances (\$000's)



Cashflow - Movements (\$000's)



Whole of Council



Financial Position as at 30 Sep 2024

| | YTD Actual \$000's | 30th June 2024 Actual \$000's |
|--|--------------------|-------------------------------|
|--|--------------------|-------------------------------|

ASSETS

| | YTD Actual \$000's | 30th June 2024 Actual \$000's |
|---------------------------------|--------------------|-------------------------------|
| Current assets | | |
| Cash and deposits | 4,486 | 2,409 |
| Receivables | 8,136 | 7,440 |
| Prepayments | 762 | 640 |
| Other financial assets | 2,000 | 2,000 |
| Total current assets | 15,384 | 12,489 |
| Non_current assets | | |
| Property plant & equipment | 558,086 | 555,766 |
| Intangible assets | 165 | 165 |
| Investment property | 3,870 | 3,870 |
| Other financial assets | 746 | 746 |
| Total non_current assets | 562,867 | 560,547 |
| Total assets | 578,251 | 573,036 |

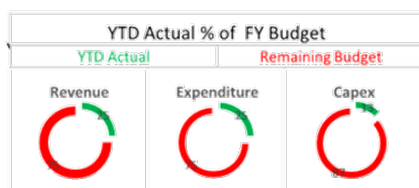
LIABILITIES

| | | |
|--------------------------------------|----------------|----------------|
| Current liabilities | | |
| Payables and deferred revenue | 3,877 | 6,589 |
| Employee entitlements | 689 | 676 |
| Total current liabilities | 4,566 | 7,265 |
| Non_current liabilities | | |
| Borrowings | 35,450 | 32,600 |
| Derivative financial instruments | (351) | (351) |
| Provisions | 1,360 | 1,360 |
| Total non_current liabilities | 36,459 | 33,609 |
| Total liabilities | 41,025 | 40,874 |
| Net Assets | 537,226 | 532,162 |

EQUITY

| | | |
|--------------------------|----------|----------------|
| Retained earnings | 227,064 | 222,001 |
| Council created reserves | 8,737 | 8,737 |
| Trust Funds | 227 | 227 |
| Asset revaluation | 301,198 | 301,198 |
| Total equity | - | 532,162 |

Whole of Council



Council Performance
as at 30 Sep 2024

| | Year to Date | | | Full year Budget \$000's | YTD Actual % of FY Budget |
|-----------------------------------------|----------------|----------------|-------------------------|--------------------------|---------------------------|
| | Actual \$000's | Budget \$000's | Variance Budget \$000's | | |
| Operating Revenue | | | | | |
| Rates revenue | 6,381 | 6,282 | 99 | 25,127 | 25% |
| Subsidies and grants | 1,569 | 2,089 | (520) | 8,356 | 19% |
| Fees & Charges | 1,759 | 1,503 | 256 | 6,011 | 29% |
| Other revenue | 140 | 124 | 16 | 495 | 28% |
| Development and financial contributions | 67 | 38 | 30 | 150 | 45% |
| Finance revenue | 68 | 70 | (2) | 280 | 24% |
| Total Operating Revenue | 9,984 | 10,105 | (121) | 40,419 | 25% |
| Operating Expenditure | | | | | |
| Personnel costs | 1,927 | 1,852 | (75) | 7,408 | 26% |
| Finance costs | 48 | 570 | 522 | 2,279 | 2% |
| Other expenses | 4,973 | 4,641 | (333) | 18,562 | 27% |
| Depreciation | 2,939 | 2,939 | (1) | 11,754 | 25% |
| Total Operating Expenditure | 9,887 | 10,001 | 114 | 40,003 | 25% |
| Operating Surplus/(Deficit) | 97 | 104 | (8) | 416 | |
| Capital Expenditure | | | | | |
| Commercial & Property | 47 | 1,983 | 1,936 | 7,932 | 1% |
| Community & Recreation | 1,070 | 73 | (997) | 291 | 368% |
| Democracy & Administration | 4 | 128 | 124 | 510 | 1% |
| Land Transport | 436 | 1,085 | 649 | 4,338 | 10% |
| Solid Waste | 55 | 46 | (9) | 183 | 30% |
| Stormwater | 59 | 339 | 280 | 1,356 | 4% |
| Wastewater | 282 | 325 | 43 | 1,298 | 22% |
| Water Supply | 369 | 536 | 167 | 2,144 | 17% |
| Environmental Services | - | 17 | 17 | 67 | 0% |
| Total Capital Expenditure | 2,322 | 4,530 | 2,208 | 18,119 | 13% |

Whole of Council



**Statement of Cashflow
as at 30 Sep 2024**

| | YTD Actual \$000's | 30th June 2024 Actual \$000's |
|-----------------------------------------------------|-----------------------|-------------------------------------|
| OPERATING ACTIVITIES | | |
| Rates | 6,703 | 22,324 |
| Other revenue received | 5,081 | 8,482 |
| Interest received | 68 | 332 |
| Payments to suppliers and employees | (11,755) | (31,922) |
| Finance costs | (72) | (1,484) |
| Subsidies and Grants | 1,524 | 7,295 |
| Net operating activities | 1,549 | 5,027 |
| INVESTING ACTIVITIES | | |
| Reduction of term investment | - | 2,970 |
| Proceeds from sale of property, plant and equipment | - | 6 |
| Purchase of property, plant and equipment | (2,322) | (11,114) |
| Net investing activities | (2,322) | (8,138) |
| FINANCING ACTIVITIES | | |
| Drawdown / (repayment) of borrowings | 2,850 | 2,000 |
| Net financing activities | 2,850 | 2,000 |
| Cash movement | 2,077 | (1,111) |
| Opening Balance 1st July | 2,409 | 3,519 |
| Closing Bank Balance | 4,486 | 2,408 |

6 MISCELLANEOUS ITEMS

7 REPORTS FROM OUTSIDE ORGANISATIONS

7.1 RECEIPT OF MINUTES FROM OUTSIDE ORGANISATIONS

File Number:

Report Author: Democracy Advisor

Report Authoriser: Chief Executive

Appendices:

1. Te Tai o Poutini Minutes - 10 October 2024
2. Minutes of the Cobden Aromahana Sanctuary Areas Inc Meeting held on 29 October 2024

1. REPORT PURPOSE

1.1. To receive the minutes from Outside Organisations.

2. EXECUTIVE SUMMARY

2.1. Receipt of minutes.

3. OFFICER RECOMMENDATION

“that

The Minutes of the following outside organisation be received:

1. Minutes of the Te Tai o Poutini Plan Committee Meeting held on 10 October 2024.
2. Minutes of the Cobden Aromahana Sanctuary and Recreation Areas Inc Meeting held on 29 October 2024.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.



MINUTES OF MEETING OF TE TAI O POUTINI PLAN COMMITTEE HELD AT GREY DISTRICT COUNCIL, GREYMOOUTH AT 9.00AM ON 10 OCTOBER 2024

Present

R. Williams (Chairman), Mayor T. Gibson (GDC), Kaiwhakahaere P. Madgwick (Makaawhio), Mayor H. Lash (WDC); Cr B. Cummings (WCRC), Cr P. Haddock (WCRC)

Online: Cr A. Cassin (WDC), Kaiwhakahaere F. Tumahai (Ngāti Waewae), Cr G. Neylon (BDC), Cr Joanne Howard (BDC)

In attendance

Joanne Soderlund (GDC), J. Armstrong (TTPP Project Manager), D. Lew (WCRC), Tracy Fitzgerald (WCRC), Doug Bray (WCRC), Chu Zhao (WCRC), Adrianna de Ruiter-James (Public)

Online: Michael McEnaney (GDC), Carissa du Plessis (BDC), Olivia Anderson (WDC), Bob Dickson (Public), Desna Bruce Walker (Public)

Welcome

Apologies

Mayor J. Cleine, Cr A. Gibson (GDC)

Moved (Cr Haddock/ Kaiwhakahaere Madgwick)

That the apologies of Mayor J. Cleine and Cr A. Gibson be accepted.

Carried

Public – Adriana de Ruiter - James

A. de Ruiter – James presented on some concerns she has with coastal hazards mapping and the Committee’s communication of information. She asked questions during the meeting which she will email to TTPP, and asks that they be responded to in writing.

D. Lew thanked A.de Ruiter – James’ for her presentation and said he will make sure that the staff answer her written questions.

Confirm minutes of the previous meeting held 2 August 2024

Cr Haddock pointed out a correction on Page 5 of the agenda. The agenda said ‘Councillor Dooley confirmed that he and Mr Lew will be...’ should be revised as ‘Chairperson Haddock confirmed that he and Mr Lew will be...’

Moved (Cr Haddock / Mayor Gibson)

That the minutes of the meeting held 2 August 2024 be confirmed.

Carried

Confirm minutes of the previous meeting held 7 August 2024

Moved (Chair Williams / Mayor Gibson)

That the minutes of the meeting held 7 August 2024 be confirmed.

Carried

Confirm minutes of the previous meeting held 29 August 2024

Moved (Mayor Gibson / Cr Haddock)

That the minutes of the meeting held 29 August 2024 be confirmed.

Carried

TTPP Financials Report – Life to Date

Cr Haddock noted that the background information on TTPP is useful for refreshing how it all happened from 2019. Cr Haddock asked how Point 7 of the Report would be addressed in the future when there are two councils that haven’t provided funding, he asked if there would be a credit back to those councils that did contribute or will that contribution be coming.

J. Armstrong answered that there is no expectation that the money will be coming, the councils noted it was to be funded through a regional rate, and those two councils felt strongly that was the best way to do it.

J. Armstrong noted that additional spending is expected to complete the hearings process, including for planning resources and expenses for commissioners this year.

Tracy Fitzgerald provided details about the financial Life to Date table for the project on page 17. She pointed out the overall deficit of \$2.5 million to date. Ms Fitzgerald noted that WCRC will set targeted rates for the TTPP, and these figures will be brought to the next meeting.

J. Armstrong noted that there is ongoing work in the next financial year after the decision-making on the Plan, including appeals, mediation, and possibly Environment Court processes. She noted that some of these things can take a lot of time, but the majority of the Plan should be operative if accepted without appeals. Mrs Armstrong noted that the Plan is a permanent plan requiring ongoing administration which will incur costs.

Moved (Chair R. Williams / Mayor T. Gibson)

1. That the Committee receive the report.

Carried

July and August 2024 Financial report

J. Armstrong noted the level of expenses in the last two months which resulted from the many hearings held during the period. She pointed out that any additional funding requirements will be met by the loan. Mrs Armstrong also noted that there is a possibility that additional funding will be needed for consultants/contractors this financial year.

Cr Haddock commented the commissioners have put a lot of effort into making sure they are fully aware of what they are looking at and what they are recommending, and that all comes at a cost.

The Committee discussed options for sharing the history and costings of TTPP with the public

Mayor Lash raised concerns about the public not understanding the process.

R. Williams wondered if it should be pointed out that running in parallel to the Plan are the RMA obligations and responsibilities.

Mayor Gibson felt that people seldom read information until it affects their property in some way, and information is not always easily understood.

Cr Cummings suggested having a glossary of terms to add understanding.

Moved (Mayor Lash / Cr Cassin)

1. That the Committee receive the report.

Carried

Report – Coastal Hazard Mapping Variation 2 Summary of Submissions

Doug Bray refreshed the Variation 2 background:

1. Three Coastal Hazard Overlays: Severe, Alert and Setback
2. The Variation did not affect the Coastal Tsunami Overlay or any other of the Plan’s Natural Hazard Overlays and made no changes to the provisions of the Plan’s Natural Hazards Chapter
3. This Variation was publicly notified via Newspaper and over 4,000 letters were sent to coastal properties

4. The initial closing date for submissions was Friday 16 August 2024, but this was extended to Friday 30 August 2024 in response to public requests. It was agreed that posted submissions would be accepted up to and including the end of the following week, being Friday 6 September 2024

5. Two public meetings were held, in Westport on Tuesday 30 July 2024 and an online Zoom meeting for South Westland coastal property owners on Thursday 8 August.

Mr Bray noted that 112 submissions were received, and two Summaries of Submissions Tables have been provided. He commented that eight submitters whose submission points related to the Natural Hazards Objectives and Policies, were invited to appear at the October 2024 hearings.

The Committee discussed the difficulties with communicating planning and scientific information clearly to the public. Plain English documents and public meetings were considered.

Cr Neylon noted that they have handed everything over to the commissioners and noted that the recommendations come back to this committee before a final decision is made.

Kaiwhakahaere Madgwick wondered if it is possible to allow more time to deal with Variation 2 more fully and address it as a plan change in the future.

Cr Cummings asked if they could pause once they have got recommendations from commissioners, because the committee members do not know what the commissioners are going to recommend

Cr Haddock noted that the final decision comes back to the TTPP committee to make.

Cr Howard said the West Coast really needs things to progress, for example Resilient Westport has done a lot of work with the community about where they may like to settle in the future, and she thought they need to move along and support that body of work.

Moved (Cr Neylon / Cr Howard)

1. That the information be received.
2. That in accordance with Clause 7(1) of Schedule 1 of the RMA, the Summary of Submissions contained within Appendix 1 be accepted and publicly notified for the receipt of further submissions.
3. That in accordance with Clause 7(2) of Schedule 1 of the RMA, copies of both public notice and the Summary be served on those who lodged submissions.
4. That the required two-week period for receipt of further submissions open on 11 October 2024 with a closing date of Friday 25 October 2024.
5. That the Committee:
 - 1). Accepts Submission points included within Appendix 2 as Late Submissions on the TTPP generally; with
 - 2). Those Submission points relating to the Objectives and Policies of the Natural Hazards Chapter addressed at the upcoming Coastal Environment and Natural Hazards Hearings, scheduled for 30-31 October 2024 in Hokitika; and

3). Remaining Submission points from Appendix 2 being heard with all other submissions and further submissions received on Coastal Natural Hazard Mapping and Coastal Natural Hazard Rules, at the Hearing for Variation 2, scheduled for 17-21 March 2025.

Carried

Project Manager's Report

J. Armstrong noted that Minutes put out by the hearing commissioners are available on the TTPP website. R. Williams suggested that watching the recordings of the hearings could help get a tone or a sense of what's going on and it is a way of keeping in touch with how the commissioners are progressing and the approach commissioners are bringing to those hearings

J. Armstrong noted that, under the RMA, once the Committee notified the plan, they were supposed to have an operative plan within 2 years. The Committee has made a request to extend this timeframe. The Ministry for the Environment is seeking further information, and J. Armstrong asked if committee members are comfortable with the draft letter responding to the Ministry's further requests.

Kaiwhakahaere Madgwick thought the letter was fine.

Moved (Mayor Gibson / Kaiwhakahaere Tumahai)

1. That the Committee receive the report.

Carried

Closing comment

R. Williams noted that the next meeting is on Tuesday the 12th of November at 1pm via Zoom. Mr Williams said the agenda is principally a report from Lois Easton about the work programme for the next nine to 12 months, where they are going, where the plan is going, what the timetable is etc.

Meeting ended at 10.41am.

Minutes of the Cobden Aromahana Sanctuary and Recreation Areas Inc. held on 29 October 2024 at the Ark, 40 Richmond Street, Cobden.

Present:

Rob and Ailsa Harrison, Daniel Lowe, Denis Skates, Henk Stengs, and Nelia Heersink (GDC)

Apologies:

Michelle de Vries, Kurtis Perrin-Smith (Grey District Council)

Confirmation of the minutes of the last meeting held on 23 July 2024

Ailsa/Rob

Matters arising

Henk mentioned that one working bee could be programmed for some gorse and broom control on Cobden Island. It was decided to allocate that work to the December 2024 working bee, with the November 2024 working bee this Saturday to concentrate on releasing most recently planted saltmarsh ribbonwood of convolvulus, and located just south of "the cut".

Correspondence:

Rob reported he had asked Kurtis at GDC whether the Council had programmed any work on some resurfacing of wet areas along the eastern side of Lagoon track, and if not CASRA would be prepared to help with that work. Kurtis had responded, with thanks for the offer of assistance, and subject only to receiving a Health and Safety Plan from CASRA. This was forwarded to Council, with work undertaken as below.

A note of thanks had also been sent to Gail Dyeming.

Financial

Opening balance in July 2024 of 22,590.23. Currently \$22,090.29 in the bank. Since the last meeting expenditure \$699.94 for field supplies, wheelbarrow repairs and chemicals, with income of \$200.00 donation from Gail Dyeming.

Progress with development of the recreation area

Rob reported that since July 2024, CASRA has

1. Assisted with pre-spraying of 3 areas on the old refuse site in preparation for planting. CASRA has contracted Origin Landscapes to undertake planting, which is programmed to start shortly. Other spraying included around the edges of the bund from white steel gate at carpark, following weeding on north side of that bund, and planting of additional hebes. Weed control spraying of the track on eastern side of Lagoon was undertaken also.
2. CASRA entrance signage (corten steel signage – weeding and flax trimming to make sign more visible, plus spraying around edges.
3. Sweeping and clearing concrete pads where picnic tables located.
4. Release spray approximately 1/3 of saltmarsh ribbonwoods near seating on western side lagoon. Work to be completed as weather allows.
5. Spreading crusher dust at needed sites along the track. Wet spots have been filled, and S.E track entrance also tidied up with crusher dust spread, promoting ease of access for prams or wheelchairs. Some material placed in holes in bitumen track on west side lagoon also. Fulton Hogan kindly supplied a truckload of crusher dust.
6. Maintaining grass trimming at SE entrance to track (pump station entrance).

7. Weekly checking of stoat and rat trap network.

Update on predator control and bird surveys

Denis reported a very quiet time for predator catch. He noted only 4 rats. 1 Stoat and 1 Weasel had been captured in the period since July 2024. He also noted that a trap alongside the river had been removed completely by persons unknown, including the chain and waratah attached.

Ailsa said that the next set of bird counts will be undertaken in November.

Future working bees

Next working bee will be at the "cut" on 2 November 2024 in order to release the latest planted saltmarsh ribbonwood from weeds, particularly convolvulus.

Other business

Next meeting Tuesday 21 January 2025.

Rob thanked all those for attendance.

Meeting ended at 6:04PM

8 IN COMMITTEE ITEMS

COUNCIL IN-COMMITTEE

That the public is excluded from this part of the meeting in relation to:

Agenda items 8.1, 8.2, 8.3 & 8.4

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

OFFICER RECOMMENDATION

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under section 48(1) for the passing of this resolution |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>8.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF ORDINARY COUNCIL MEETING HELD ON 31 OCTOBER 2024</p> | <p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> | <p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p> |
| <p>8.2 - RECEIPT OF IN COMMITTEE MINUTES OF THE FINANCE REGULATORY AND BUSINESS SUPPORT COMMITTEE HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 25 NOVEMBER 2024</p> | <p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely</p> | <p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p> |

| | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | otherwise to damage the public interest | |
| 8.3 - RECEIPT OF IN COMMITTEE MINUTES OF THE OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 25 NOVEMBER 2024 | s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |
| 8.4 - IN COMMITTEE MATTERS UNDER ACTION IN COMMITTEE | s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |

9 COUNCIL RESUMES IN OPEN MEETING

CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING