

I hereby give notice that an Ordinary Council Meeting of the Grey District Council will be held:

**Date:** Monday 24 March 2025  
**Time:** 3:00pm  
**Venue:** Council Chambers, 105 Tainui Street, Greymouth

Joanne Soderlund  
Chief Executive

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# ORDINARY COUNCIL MEETING

## AGENDA

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**Members:**

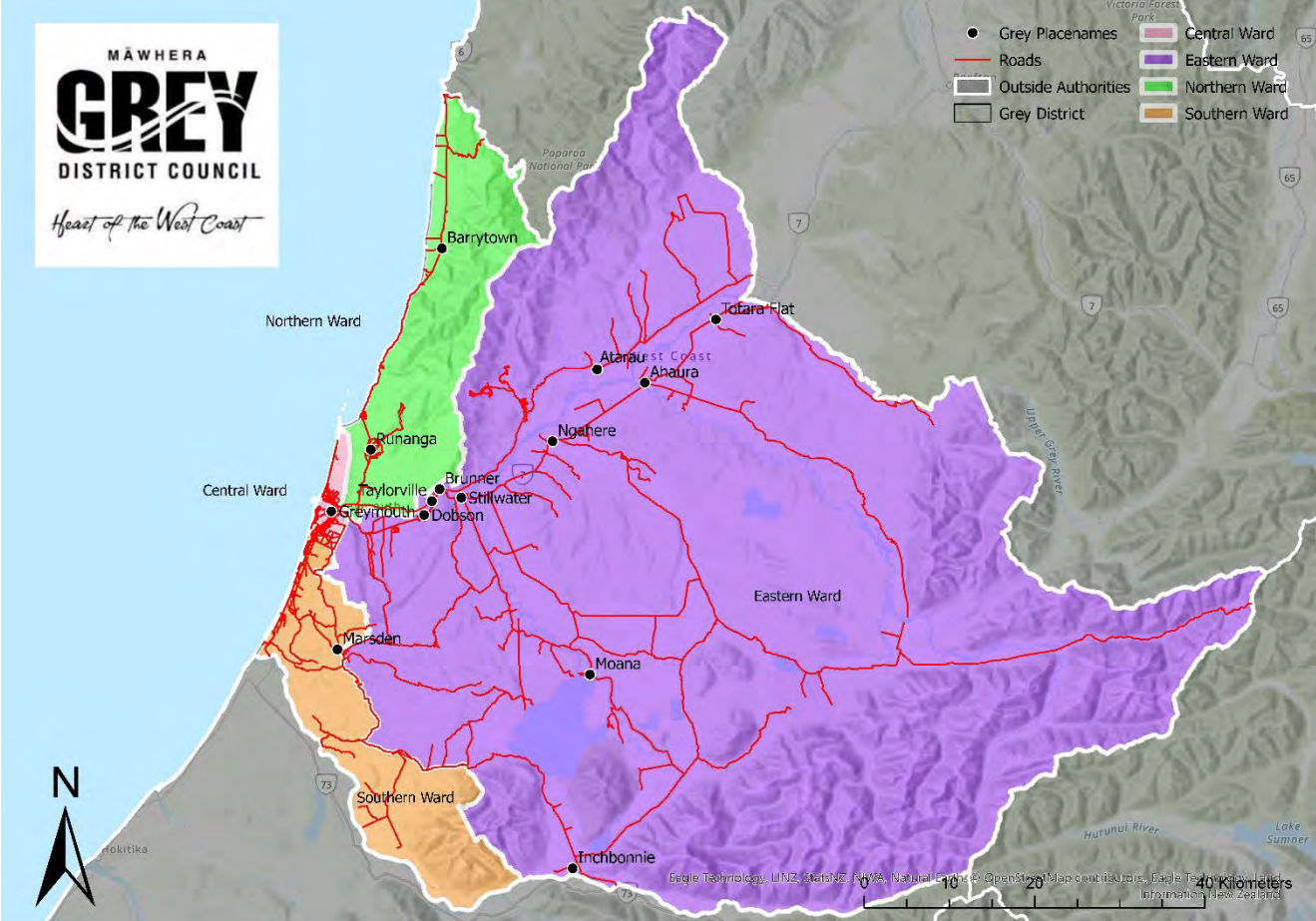
Mayor: Mayor Tania Gibson  
Deputy Mayor: Councillor Allan Gibson  
Members: Councillor John Canning  
Councillor Peter Davy  
Councillor Kate Kennedy  
Councillor Rex MacDonald  
Councillor Robert Mallinson  
Councillor Tim Mora  
Councillor Jack O'Connor  
Kaiwhakahaere Francois Tumahai

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- Grey Placenames
- Roads
- ▭ Outside Authorities
- ▭ Grey District
- ▭ Central Ward
- ▭ Eastern Ward
- ▭ Northern Ward
- ▭ Southern Ward



## ORDINARY COUNCIL MEETING OF THE GREY DISTRICT COUNCIL

to be held at Council Chambers, 105 Tainui Street, Greymouth on Monday 24 March 2025 commencing at 3:00pm

# AGENDA

**Before Council - Public Forum: 2:30 pm**

*Note: A period is set aside for the public to speak to Council before the meeting. Members of the public are allocated a time to address the Council on items that fall within delegations of the Council provided the matters are not subject to legal proceedings, and are not already subject to a process providing for the hearing of submissions. Speakers may be questioned through the Chair by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker(s). Such presentations do not form part of the formal business of the meeting with those requiring further action being referred to the Chief Executive for further reporting at another Council meeting.*

**Speakers during Council: Nil**

## COUNCIL IN OPEN MEETING

### GENERAL BUSINESS AND TABLED ITEMS

Items not on the agenda for the meeting require a resolution under section 46A of the Local Government Official Information and Meetings Act 1987 stating the reasons why the item was not on the agenda and why it cannot be dealt with at a subsequent meeting on the basis of a full agenda item. It is important to note that late items can only be dealt with when special circumstances exist and not as a means of avoiding or frustrating the requirements in the Act relating to notice, agendas, agenda format and content.

### LOCAL AUTHORITIES (MEMBERS' INTERESTS) ACT 1968

Council members are reminded that if he/she has a direct or indirect interest in any item on the agenda be it pecuniary or on grounds of bias and predetermination, then he/she must declare this interest and refrain from discussing or voting on this item.

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**1 APOLOGIES AND DECLARATIONS OF INTEREST**

**1.1 APOLOGIES**

Nil

**1.2 UPDATES TO THE INTERESTS REGISTER**

Elected members to please advise if there are any changes to be made to the current Interests Register.

**1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA**

Notwithstanding that an elected member may declare an interest at any later stage in this Agenda (prior to taking part in the deliberation of a particular item) those items where an interest will be declared may wish to be disclosed now.

## **2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

### **2.1 CONFIRMATION OF THE ORDINARY COUNCIL MEETING HELD ON 24 FEBRUARY 2025**

#### **SUGGESTED RECOMMENDATION**

That the minutes of the Ordinary Council Meeting held on 24 February 2025 be confirmed as true and correct.

### **2.2 CONFIRMATION OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 19 FEBRUARY 2025**

#### **SUGGESTED RECOMMENDATION**

That the minutes of the Extraordinary Council Meeting held on 19 February 2025 be confirmed as true and correct.

### **2.3 CONFIRMATION OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 11 MARCH 2025**

#### **SUGGESTED RECOMMENDATION**

That the minutes of the Extraordinary Council Meeting held on 11 March 2025 be confirmed as true and correct.

### **2.4 RECEIPT OF MINUTES OF THE TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 27 FEBRUARY 2025**

#### **SUGGESTED RECOMMENDATION**

That the minutes of the Tenders Subcommittee Meeting held on 27 February 2025 be received and noted.

### **2.5 RECEIPT OF MINUTES OF THE EXTRAORDINARY TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 11 MARCH 2025**

#### **SUGGESTED RECOMMENDATION**

That the minutes of the Extraordinary Tenders Subcommittee Meeting held on 11 March 2025 be received and noted.

**MINUTES OF THE ORDINARY COUNCIL MEETING OF THE GREY DISTRICT COUNCIL**

Held in Council Chambers, 105 Tainui Street, Greymouth  
on Monday 24 February 2025 commencing at 3.00pm

**PRESENT:** Mayor Tania Gibson (Chair)  
Councillor Allan Gibson (Deputy Mayor), Councillor John Canning (left meeting at 5.00pm), Councillor Peter Davy, Councillor Kate Kennedy, Councillor Rex MacDonald, Councillor Robert Mallinson, Councillor Tim Mora, Councillor Jack O'Connor, Kaiwhakahaere Francois Tumahai (via Zoom)

**IN ATTENDANCE:** Joanne Soderlund (Chief Executive), Aaron Haymes (Group Manager Operations), Neil Engelbrecht (Finance Manager), Penny Kirk (Group Manager Community), Peter O'Sullivan (Group Manager Economic Development & Regulatory Services), Nelia Heersink (Community & Recreation Services Manager), Michael McEnaney (Regulatory Manager), Adrian Perrin-Smith-Kahl (Building Control Manager), Emma Topp (Business & Contracts Manager), Paddy Blanchfield (Transport & Infrastructure Manager), Amie Robinson (Waste Minimisation Officer) left meeting at 3.20pm, Megan Bourke (Communications Officer), Trish Jellyman (Democracy Advisor), The Media

Her Worship welcomed various speakers and members of the public to today's meeting.

## **1 APOLOGIES AND DECLARATIONS OF INTEREST**

### **1.1 APOLOGIES**

There were no apologies.

### **1.2 UPDATES TO THE INTERESTS REGISTER**

There were no updates to the Interest Register.

### **1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA**

There were no declarations of interest.

## **2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

### **2.1 CONFIRMATION OF THE ORDINARY COUNCIL MEETING HELD ON 27 JANUARY 2025**

**RESOLUTION** OCM 25/02/017

**Moved:** Cr Tim Mora

**Seconded:** Cr John Canning

That the minutes of the Ordinary Council Meeting held on 27 January 2025 be confirmed as true and correct.

**Carried Unanimously**

## **2.2 RECEIPT OF MINUTES OF THE RISK AND ASSURANCE SUB-COMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 10 FEBRUARY 2025**

**RESOLUTION OCM 25/02/018**

**Moved: Cr Tim Mora**

**Seconded: Cr John Canning**

That the minutes of the Risk and Assurance Sub-Committee Meeting held on 10 February 2025 be received and noted.

**Carried Unanimously**

## **3 LIST OF ACRONYMS USED**

Refer page 24 of the agenda.

## **4 MATTERS UNDER ACTION**

### **4.1 MATTERS UNDER ACTION**

Refer page 25 of the agenda.

Cr Kennedy asked if there has been a response from WCRC regarding the Port Transfer of Responsibilities.

The CE responded that the letter will be sent within the next few days as it was held back to include the concerns raised by the Moana Foreshore Management Committee at their recent meeting.

## **5 AGENDA ITEMS**

### **5.1 WASTE MINIMISATION & MANGEMENT PLAN SUBMISSIONS**

Refer page 26 of the agenda.

Her Worship thanked submitters and welcomed the first speaker, Sarah Evans.

Ms Evans stated that it is interesting that the government has stopped the mandate for green waste and how it will manage this in view of their change of direction.

Her Worship spoke of the importance of people reducing their waste and how the adding in of another wheelie bin for green waste would be another huge cost to ratepayers.

Ms Evans spoke of the importance of sorting recycling properly. She stated that some councils confiscate the wheelie bins of recidivist contaminators.

Cr Kennedy commented that the Waitangi Day Picnic Committee is looking at zero waste initiatives as this is a big event. She stated that currently they have a stockpile of plastic but are looking forward to using this up and then will use much more easily disposable and compostable utensils. She stated that a guide to recycling could be put out in the Council newsletter.

Ms Evans agreed that a recycling guide would be good to see. She noted that the stickers on the inside of the bin lids are incorrect.

Her Worship thanked Ms Evans for her submission.

Mr Alex Woods spoke to his submission.

He stated that it is a waste of time having to go back and forwards over the weighbridge at McLeans Pit for different material to dump. He would like the cost of the dumping of green waste included in rates.

Her Worship stated that Council consulted on green waste and the outcome was that some people don't need to use the dump for green waste and that would mean that they were paying for a service that they weren't using.

Mr Woods stated that demolition waste is not clean fill and he would like the bylaw for disposal of waste amended. He would like this fast tracked. He is also concerned about waste coming in from outside the district.

The UIM responded that GDC does receive a percentage of the waste levy funds back from central government, this is population based and is around \$50,000 pa. He stated that this funding is used for the funding of Enviroschools, supporting recycling and waste minimisation targets.

#### **RESOLUTION OCM 25/02/019**

**Moved: Cr Allan Gibson**

**Seconded: Cr John Canning**

1. That Council;
  - (a) Receives this report, including all submissions received as a result of the recent consultation period.
  - (b) Thanks all submitters for their submissions, including those who opted to speak to their submission at today Council meeting.
  - (c) Directs staff to take all submissions received in the Grey District and discuss collective submissions with Westland District Council and Buller District Council, and report back with a recommendation for proposed changes, if any, for inclusion in a finalised Regional Waste Minimisation & Management Plan.
  - (d) Council will consider formal adoption of a finalised Regional Waste Minimisation & Management Plan, at its March 2024 meeting.

**Carried Unanimously**

#### **5.2 OUTCOME OF PUBLIC CONSULTATION: NGAHERE AREA INFRASTRUCTURE FUND - APPLICATION FOR COSTS ASSOCIATED WITH NEW BUILD OF SHARED NELSON CREEK/NGAHERE COMMUNITY CENTRE AND NGAHERE TENNIS COURTS UPGRADE**

Refer page 48 of the agenda.

Her Worship thanked submitters and stated that there were 31 response with 53.5% were opposed and 27 responses for 46.5% were in favour.

She invited Mr Murray Hay to speak to his submission.

Mr Hay stated that it is good that Nelson Creek wants a new facility, which he is not against this but there are no concept plans in place yet. He is concerned about the cost of \$500,000. He feels it is unfair to give away money from another infrastructure fund as this request sits outside their area. He believes Ngahere aligns closely to Ahaura as it does to Nelson Creek and said that it seems grossly unfair that Council has the power to give away money that belongs in one infrastructure fund, and to give it to another. He said that this sets a dangerous precedent. He would like Council to take into account what the majority of Ngahere residents want, and for Council not to support this request as it is for a project that sits outside of the Ngahere community. He stated that a lot of the Ngahere residents are aging, and a new generation with young families are moving into the area. He stated that Ngahere children go to Ahaura school. He stated that it might be worth both towns getting together and discussing this further as people are wanting to get

the community group back together. He is hoping to get a new committee together, with fresh people and to upgrade the bus shelter and tennis courts.

Cr Gibson stated that both he and Cr Mallinson have attended community meetings. He stated at these meetings it was discussed that the money is Ngahere's money and Council did not push for the money to be spent at Nelson Creek.

Her Worship thanked Mr Hay for his submission.

Mr Dave Pugh addressed the meeting.

He stated that a lot of community activity is centred on the Nelson Creek Hotel and surrounding area. He stated that when Council set up the Emergency Response Kits and sent them out the one for his community is located at Nelson Creek and the Civil Defence Muster Point is Nelson Creek. He stated that he has not attended one social activity in Ngahere itself but has attended lots of events at the Nelson Creek Reserve.

Mr Pugh stated that there was a Ngahere Community Association that was formed in 1989 with lots of people still involved but no activities have ever come out of these meetings.

Mr Pugh spoke of opportunities to use this money but he feels it makes sense to help Nelson Creek to move ahead with their projects as they have people behind the projects and have plans in place. He stated this is the best opportunity to use funds that will benefit both areas. He supports the use of the funds for the Nelson Creek project.

Her Worship thanked Mr Pugh and stated that the funds were put aside for the community and it is not for Council to decide on what they should be spent on.

Cr O'Connor asked Mr Pugh if he supports the proposed upgrade of the tennis courts. Mr Pugh supports the upgrade of the tennis courts.

Mr Peter Donaldson spoke to his submission. He stated he has lived in Ngahere all of his life, he was the Chief Fire Officer for 16 years and in brigade for 33 years. He organised tennis courts, play group and looked after the hall. He stated that the next generation could completely change Ngahere. He asked why would he give money to Nelson Creek and what advantage is there to Ngahere in giving money to Nelson Creek as once the money is gone, its gone.

Her Worship thanked Mr Donaldson for his submission.

Cr O'Connor asked Mr Donaldson if he is in favour of the upgrading of the tennis courts.

Mr Donaldson stated that he will have a look at this but he does not think it will cost \$7,000 for the upgrade.

Mr Sebastian Vos spoke to his submission. He stated that he owns the garage at Ngahere, and he, his wife and family moved to Ngahere 13 years ago. He stated they have invested everything they have in Ngahere and he and his family have been well supported and welcomed into the community. He stated he is speaking on behalf of the next generation. He said that there are lots of social activities at Nelson Creek but nothing much happening in Ngahere. He is the President of the Community Board. He stated that there is an us and them mentality amongst the older generation. Has stated it is a great community and is not just Ngahere. He supports the proposal as an individual and not on behalf of anyone else. He sees a great benefit in spending the money as it will be beneficial to everyone in the community.

Her Worship thanked Mr Vos. She asked for his view on the upgrade of the tennis court.

Mr Vos responded that \$7,000 will not go anywhere in this day and age but he is in favour of the upgrade and maintaining the tennis courts.

Cr Kennedy asked Mr Vos for his view on the bus stop matter.

Mr Vos stated that there is various bus stops around the area. He thinks a bus stop is a good idea as around 10 or 12 children use the bus stop.

Her Worship thanked Mr Vos and stated that Council does not want to see community divided but it is up to the community to make these decisions.

**Moved: Mayor Tania Gibson**

**Seconded: Cr Robert Mallinson**

1. That the report is received.

Cr Mallinson stated that this is a matter to be decided by the local community. He supports the recommendation.

Cr Canning stated that there is merit in building at Nelson Creek, but the money belongs to Ngahere. He stated that he will be voting to decline the funding request but would like to invite the people from Nelson Creek back to Council when they can get a majority of people from Ngahere who actually support this initiative as it is their money.

Cr Gibson stated that he supports Cr Cannings view and stated that the matter has been out voted.

Cr Mora stated that the majority of people from Ngahere don't want this and there is a case for Nelson Creek to work harder to convince Ngahere that there is value in this joint venture. He suggested that this may be an opportunity to get the Community Board at Ngahere going again and to come back with an application on what the community wants.

Cr Kennedy stated that she is interested in what assets need upgrading in Ngahere and what needs the community wants. She is concerned that the kids don't have shelter when waiting for the bus. She stated that there may be a need for an assessment on what is needed for the tennis courts and if they would like to use the money for something purpose built that more people might be involved in.

Cr O'Connor is not in favour of giving away funding as the funds are with the Ngahere community and the community has spoken. He stated that it makes sense for \$7,000 to be spent on the tennis courts and he is in favour of this.

Cr Davy congratulated the Nelson Creek community as it is a great idea and a good project. He would like to see the two communities work together to try to find a way forward as there needs to be a lot more people in favour.

Her Worship agreed and stated that the concept at Nelson Creek is not just a hall, it is a domain for visitors and tourists and is a great facility that the community would run but more clarity is needed and ultimately, it is up to the community to decide. She stated that she hopes this does not divide the community, and advised the Nelson Creek community that there are other funding options available.

She thanked all parties for coming to speak to Council today and for the work that they all do for their communities.

#### **RESOLUTION OCM 25/02/020**

**Moved: Cr John Canning**

**Seconded: Cr Allan Gibson**

**That Council considers the submissions received and;**

1. Declines the request for funding of \$200,000 from the Ngahere Area Infrastructure Reserve Fund.

**Carried Unanimously**

### **5.3 COBDEN BOAT RAMP**

Refer page 61 of the agenda.

Her Worship welcomed speakers to the meeting.



She spoke of the public interest in this matter last year which turned into a bit of a social media attack on Council because of a parking fine. This is what led to these discussion points for the future use. She noted that there has been a lot of volunteer effort put in to get the boat ramp in place.

Mrs Judy Hay spoke to her submission. She thanked the GMO for his work and involvement with the project. She stated the area is not just for the boaties, people go there for swimming, walking, they take their dogs walking and swimming, and have lunch there.

She stated that work first began in June 2017 and is hopeful that a public toilet may be considered in the future and there are a lot of volunteers that would assist with any work. She confirmed that donations as being sought for this facility.

Cr Mora asked if the old ablution block is still an issue. She stated that there are issues around this as not all people use facilities and not all campervans are self-contained and even if they are people would rather use other facilities than there on self-contained toilets.

Cr Davy stated that boaties communicate amongst themselves and then decide where they will fish. He stated that Council has to be careful with money but he supports the efforts of community groups but those who use the area need to contribute.

Mrs Hay stated that users are keen to donate but a donation box would not work and therefore she would like to see donations paid directly into an account. She stated that payment details would be on the sign. She stated that visiting boaties were also looking at donating to Coastguard.

Cr Davy stated that he would like donations go to a project as Coastguard are funded.

Mrs Hay stated that Greymouth is likely to become the game fishing capital of the South Island.

Cr O'Connor stated that he likes the way the group is going about this but he is concerned about the costs of public toilets as well as the ongoing maintenance costs of them.

He likes the idea of a gantry and the associated signage and the idea of a partnership with Council is appealing.

Cr Kennedy commented that the costs of servicing public toilets that are already in place around the district is huge.

Mrs Hay stated that there are a lot of volunteers ready to start work on projects.

Her Worship thanked Mrs Hay for her submission.

**Moved: Mayor Tania Gibson**

**Seconded: Cr Allan Gibson**

1. That the report is received.

Cr Canning in favour of recommendations 1 -6, and 8 but not recommendation seven.

Cr MacDonald would like recommendation 3 investigated to ensure that there are no unintended consequences. He does not support recommendation 7 as he does not like Council to be seen as taking business of others. He complimented the Greymouth Boating Club on being very proactive.

The GMO advised that the port entry fees have never been collected and the practicalities around this would be very difficult to administer as they would cost in staff time especially during weekends.

He advised that most places charge recreational users a launching fee but he is not aware of anywhere where there is a fee for crossing a bar.

Cr Mora commended the Greymouth Boating Club on their projects and stated this has been great to see. He supports recommendations 1-6 but cannot support an extra \$20,000 as per recommendation 7.

Her Worship stated that it is the ongoing maintenance costs that are a concern and other organisations have been turned down for this reason.

Cr O'Connor stated that the work of the Greymouth Boating Club aligns with Cobden community group but he is also concerned about the taking away from local businesses as they are the ones paying tourism tax and other types of levies. He is in favour of recommendations 1-6 but not 7 as he cannot see how another block of toilets can be justified financially.

In response to an earlier question from Cr Kennedy, the GMO confirmed neither Westland or Buller charge boat launching fees.

Her Worship asked the GMO if there have been any concerns around the launching area during busy times. He confirmed that he has not received any complaints. He stated that the area is busy when the recreational boats are launching or coming in but they are well organised, they do this all the time around other parts of the country and what happens here is typical of what happens in other areas.

Her Worship thanked Mrs Hay and members of the Greymouth Boating Club for their efforts to date.

#### **RESOLUTION OCM 25/02/021**

**Moved: Mayor Tania Gibson**

**Seconded: Cr Robert Mallinson**

That Council:

1. Notes the contents of this report.
2. Requests that staff continue to monitor activity related to peak demand boating visits to the area, the impacts on local residents and report back to Council in relation to alternative parking arrangements to accommodate users where demand unreasonably impacts local residents and is not meeting the needs of visitors.
3. Instructs staff to remove the Port access fee for recreational watercraft from the draft fees schedule for the LTP 2025/34.
4. Provides permission for the Greymouth Boating Club Incorporated to construct a concrete wash down pad and water connection for boat washing at the Cobden boat ramp, subject to prior staff approval of the design, safety and all consenting requirements being met, and allows for an operational cost of \$1500 per annum in the Draft 2025/34 LTP.
5. Provides permission for the Greymouth Boating Club Incorporated to erect a steel weighing gantry at the Cobden boat ramp, subject to prior staff approval of the design, safety and any consenting requirements being met.
6. Permits the collection of voluntary donations from the community by the Greymouth Boating Club Incorporated for maintenance of the Cobden boat ramp and associated facilities, including placement of associated signage on an existing sign structure at the boat ramp, subject to the following conditions,
  - That due to the funds being collected in a Council controlled public place all funds donated are spent on features in the Cobden boat ramp recreational area and,
  - The club reports annually to Council the amount of funds donated to them and the expenditure made by them into the location.
  - As is consistent with work in public places, that all work undertaken in the location is approved by Council or agreed by staff where within their delegation.

**Carried Unanimously**

**Moved: Cr Tim Mora**

**Seconded: Mayor Tania Gibson**

7. That Council instructs the Group Manager Operations to write to the Cobden Boating Club Inc thanking them for their request to install a public toilet facility at the Cobden boat ramp/

recreation area and declines this request due to operational budget constraints and agrees to consider the proposal again at a future date.

**Against Cr Kennedy**

**Carried**

#### **5.4 MAYOR'S UPDATE**

Refer page 73 of the agenda.

**RESOLUTION OCM 25/02/022**

**Moved: Cr Rex MacDonald**

**Seconded: Cr Peter Davy**

3.1 That the Mayor's activity report for the period 1 to 31 January 2025 be received.

**Carried Unanimously**

#### **5.5 CHIEF EXECUTIVE'S UPDATE: 1 - 31 JANUARY 2025**

Refer page 75 of the agenda.

**RESOLUTION OCM 25/02/023**

**Moved: Cr Allan Gibson**

**Seconded: Cr Jack O'Connor**

3.1. That the Chief Executive's update for the period 1 January to 31 January 2025 be received.

**Carried Unanimously**

#### **5.6 DOCUMENTS EXECUTED UNDER THE COMMON SEAL OF COUNCIL**

Refer page 77 of the agenda.

**RESOLUTION OCM 25/02/024**

**Moved: Her Worship Tania Gibson**

**Seconded: Cr John Canning**

That the following documents be executed under the Common Seal of the Council:

1. Memorandum of Agreement of Lease Rental between Grey District Council and The Order of St John Northern Region Trust Board, formerly named "The Order of St John Northern Region (SI) Trust for Ground Lease, Waterwalk Road, Greymouth.

**Carried Unanimously**

Her Worship welcomed the new GM's, Mrs Penny Kirk and Mr Peter O'Sullivan to their first meeting.

#### **5.7 CORPORATE SERVICES REPORT FOR THE PERIOD ENDING 31 JANUARY 2025**

Refer page 78 of the agenda.

Cr Mallinson thanked staff for making the requested changes to the financial report but stated he still has some concerns around budgeted variances versus actual figures, and subsidies and grants.

The CE advised that the issues around subsidies and grants is a timing issue and relates to the new Library build.

She advised that personnel costs relate to the Enhanced Annual Plan, she will bring a paper to Council in the near future on how these will be dealt with. She acknowledged that there is room for improvement with the budgeting process and how the Enhanced Annual Plan process played out but said there have been a lot of time pressures around this.

Cr O'Connor stated that it is pleasing to see that the Procure to Pay Implementation is progressing.

The FM advised that the project is 95% there.

#### **RESOLUTION      OCM 25/02/025**

**Moved:**      Cr Tim Mora

**Seconded:** Cr Kate Kennedy

That Council:

- a) Receives the report and notes the contents.

**Carried Unanimously**

### **5.8      OPERATIONS AND CAPITAL PROGRAMME REPORT**

Refer page 95 of the agenda.

Her Worship advised that the letter submitted to the Minister regarding the Arnott Heights matter has been resubmitted as there has been a reshuffle in Parliament.

The TIM confirmed that sealing on Rotomanu Road is yet to be completed.

Her Worship asked the GMO for an update on the slip at Barrytown.

The GMO responded that staff are working with WCRC and WCRC are talking with NZTA to ascertain what can be done and if other parties are able to contribute. He stated that the road is a public asset and is at risk in this area.

Her Worship stated that the main highway is an NZTA asset therefore it would be good to get NZTA on board.

Cr MacDonald passed on his thanks to the Operations Team and WCRC for opening up mouth of New River as this has eased the minds of constituents in this area and has caused Saltwater Creek to drop markedly. He noted that the Greymouth Joint Floodwall Committee are investigating solutions for this area.

Cr MacDonald stated that it is good to see the construction of the new cell at McLeans Pit as it shows the technical aspect and expense with the new cell in order to get it up and running.

Cr Kennedy stated that she is supportive of the GMO's work with outside agencies regarding the Barrytown slip as it is one of those situations where a heavy rainfall event could impact on a property and roading in this area.

Cr Kennedy stated that it is great that the processed material at McLeans Pit can be used for top coursing on gravel roads. She asked if this stockpile will last for some time.

The GMO responded that there is a significant stockpile of processed material available.

The UIM stated this stockpile is quite a windfall for Council.

Her Worship commented that there are a lot of examples around the Coast where Council could do a lot of work but money is often not available on time from NZTA.

Her Worship asked the UIM for an update on current water issues.

The UIM advised that the precautionary Boil Water Notice for Blackball has been lifted as of this afternoon. He stated that the Conserve Water Notice for Council water supplies are still in place and all water supplies are being closely monitored day to day. He stated that weather conditions are improving with cooler temperatures and some rain but fine periods are forecast for the next ten days.

He advised that the Runanga water supply is still struggling to meet demand and staff are actively looking for leaks. He confirmed that an influx of breaks and leaks have been reported and these are being prioritised based on size.

**RESOLUTION OCM 25/02/026**

**Moved: Cr Rex MacDonald**

**Seconded: Cr Kate Kennedy**

That Council

1. Receives the Operations and Capital Programme Report and notes the contents herein.

**Carried Unanimously**

**5.9 ECONOMIC DEVELOPMENT & REGULATORY SERVICES REPORT**

Refer page 105 of the agenda.

**RESOLUTION OCM 25/02/027**

**Moved: Mayor Tania Gibson**

**Seconded: Cr John Canning**

That Council

1. Receives the Economic Development & Regulatory Services Report and notes the contents herein.

**Carried Unanimously**

**5.10 COMMUNITY REPORT**

Refer page 114 of the agenda.

Her Worship commented that 67 new members for the library during January is great to see as well as 365 children participating in events.

Cr Kennedy asked if tenants in Council's Pensioner Housing units are allowed to have a cat as she has a constituent who would like to have a cat. She noted that the information on Council's website is dated 2015.

The CM advised that the Retirement Housing Policy has been updated since 2015 and will be reviewed shortly. She will follow up on the rules around cat ownership for tenants.

The GMO advised that what is on Council's website is guidance and lease agreement is the legal agreement and this takes precedence.

**RESOLUTION OCM 25/02/028**

**Moved: Mayor Tania Gibson**

**Seconded: Cr Tim Mora**

That Council

1. Receives the Community and Recreation Services Report and notes the contents herein.

**Carried Unanimously**

### 5.11 KEITH ROAD PLAYGROUND REDEVELOPMENT PROJECT, PAROA

Refer page 126 of the agenda.

Cr Gibson declared an interest and took no further part in the discussion or decision.

Her Worship stated that it has been inspiring to work with this group. She stated that the planning and communications from the group has been amazing. She stated that Council has supported the group via the Contestable Fund and the UIM and his staff have met with the group regularly. She stated that those involved are doing a superb job in trying to achieve a positive outcome.

Cr Canning stated his only reservation is the commitment to ongoing maintenance funding. He feels that the group should be cautious about coming to Council for future and ongoing funding as money is tight but he is in support of the project going ahead.

Her Worship advised that the pros and cons of toilets, barbeques and maintenance have been discussed with the group regularly.

Cr O'Connor stated that he is in favour of the project as it is fantastic for the area which is a newly developed part of town in view of new subdivisions in this area. He stated that it is good to see contributions from the Reserves Subdivision and for the community to come together and enhance this. He feels it is important that Council is in support. He stated that playground stocks around the district are limited and dated.

Her Worship noted the huge development in this area.

#### **RESOLUTION OCM 25/02/029**

**Moved: Mayor Tania Gibson**

**Seconded: Cr Rex MacDonald**

That Council

1. Receives the report; Keith Road Playground Redevelopment Project, Paroa.
2. Confirms approval of stage 1 of the proposed redevelopment under the Special Assets Policy, that will see a pump track built, which will support multiple age groups.
3. Approves an additional annual funding via the Parks & Reserves budget, for maintenance of \$1,500.00 ex GST per year.
4. Confirms support funding of \$25,000.00 ex GST, funding from the Reserves Subdivision Contributions, reserve, to support improved community and recreation in the area and that approved support funds be administered by Council to support elements of stage one.
5. Confirms that the community group can access up to 100m<sup>3</sup> of gravel from McLeans Pit, to support the stage one development.
6. Notes that further discussion for any additional funding, will likely be proposed for consideration by Council for stage 3 of the project at a future date.
7. Confirms ongoing, in-principle, support for the proposed playground redevelopment.

**Carried Unanimously**

### 5.12 APPOINTMENT OF A COMMISSIONER FOR THE GREY DISTRICT LICENSING COMMITTEE

Refer page 135 of the agenda.

Her Worship stated this would not be an easy role.

Cr Canning stated Mrs Van Der Geest does a very good job and he totally endorses the recommendation.

**RESOLUTION OCM 25/02/030**

**Moved: Mayor Tania Gibson**

**Seconded: Cr John Canning**

- 3.1. That Council nominates Mrs Rachel Van Der Geest for appointment by the Chief Executive to serve as Commissioner for the Grey District Licensing Committee.

**Carried Unanimously**

**5.13 OPEN DRAIN - 30 GOLF LINKS ROAD**

Refer page 139 of the agenda.

Cr Gibson asked if this is on private land and if so why has it come to Council.

The UIM confirmed it is privately owned land but is a difficult situation for other property owners in the vicinity and direction from Council is needed.

Her Worship asked the UIM if the other properties are aware of problems around this matter.

The UIM responded that there are other properties around the area, and a number are still to connect to the Kaiata sewage scheme. He stated that staff need to take this up with residents to remove any potential risk of septic tank overflows.

Cr Kennedy noted that stormwater runoff is draining back into private drainage.

The UIM advised that this stormwater can be collected and redirected into the Council stormwater system.

The GMO advised that it is possible that a subdivider may have subdivided land and this could have contributed to the issues in this area but this is not certain.

**RESOLUTION OCM 25/02/031**

**Moved: Cr Allan Gibson**

**Seconded: Cr Tim Mora**

That Council;

1. Receives this report; Open Drain 30 Golf Links Road, Kaiata.
2. Notes the situation of the property owner and the significant work they have completed to ensure the open drain is operable.
3. Confirms that the open drain on the private land is deemed to be a 'private common drain', servicing numerous properties and that maintenance of the drain is the responsibility of the property owner and benefiting users.
4. Confirms it is unable to refund funds spent on the open drain by the property owner given its defined status. Noting such an action would set a significant precedent across the district.
5. Directs staff to action;
  - (a) Further investigation into the possible septic tank overflows and if confirmed, initiate enforcement to ensure connection to the new sewer lateral provided to each property.
  - (b) To programme work to collect water run-off from Golf Link Road, which is currently running down the driveway of 30 Gold Link Road and redirect to the Golf Link Road Stormwater reticulation.

**Carried Unanimously**

## 5.14 RETIREMENT HOUSING - HEALTHY HOMES STANDARDS - HEATING UPGRADES

Refer page 146 of the agenda.

Her Worship stated that Council has no other option but to keep our elderly residents warm and comfortable.

It was confirmed that there are 87 housing units.

The CE confirmed that there is financial capacity to fund the upgrades.

Cr O'Connor stated that a previous contractor did not do the job properly the first time around.

Cr MacDonald suggested that staff look into what type of heating is to be installed as some are expensive to run and pensioners are on limited incomes.

The GMO confirmed that staff have carried out a thorough review of what type of heating options can be used.

### RESOLUTION OCM 25/02/032

**Moved: Mayor Tania Gibson**

**Seconded: Cr Tim Mora**

1. That Council;
  - (a) Receives the report and notes the requirements under the healthy homes standards.
  - (b) Approves unbudgeted funding of up to \$290,000.00 GST Excl by way of loan funding.
  - (c) Directs staff to complete final investigation to determine all required heating upgrades, seek pricing and present proposals for procurement and installation work to the Tenders Subcommittee and report back to Council on progress via the Operations and Capital Programme report.

**Carried Unanimously**

## 6 MISCELLANEOUS ITEMS

There were no miscellaneous items.

## 7 REPORTS FROM OUTSIDE ORGANISATIONS

### 7.1 RECEIPT OF MINUTES FROM OUTSIDE ORGANISATIONS

Refer page 151 of the agenda.

Cr O'Connor stated that the new beach access work at Cobden has been done by a group of volunteers who have done a great job. He thanked those involved for their efforts.

Her Worship agreed and thanked Cr Davy for his work with this community project.

### RESOLUTION OCM 25/02/033

**Moved: Mayor Tania Gibson**

**Seconded: Cr Peter Davy**

“that

The Minutes of the following outside organisation be received:



1. Minutes of the Te Tai o Poutini Plan Committee Meeting held on 13 December 2024.
2. Minutes of the Cobden Aromahana Sanctuary and Recreation Areas Inc (CASRA) Committee Meeting held on 21 January 2025.

**Carried Unanimously**

## 8 IN COMMITTEE ITEMS

That the public is excluded from this part of the meeting in relation to:

### Agenda items 8.1 – 8.8

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

#### RESOLUTION OCM 25/02/034

**Moved: Mayor Tania Gibson**

**Seconded: Cr Jack O'Connor**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
8.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF ORDINARY COUNCIL MEETING HELD ON 27 JANUARY 2025	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.2 - RECEIPT OF IN COMMITTEE MINUTES OF THE RISK AND ASSURANCE SUB-COMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 10 FEBRUARY 2025	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.3 - IN COMMITTEE MATTERS UNDER ACTION IN COMMITTEE	s7(2)(c)(ii) - the withholding of the information is necessary to	s48(1)(a)(i) - the public conduct of the relevant part of the

	<p>protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p>	<p>proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>8.4 - OVERDUE DEBTORS REPORT</p>	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>8.5 - HISTORY AND FUTURE OF 50 PRESTON ROAD PROPERTY</p>	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>8.6 - COUNCIL OWNED LAND - ENQUIRIES TO PURCHASE</p>	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>8.7 - REVIEW OF LEASES WITH RENT REVIEW ARRANGEMENTS</p>	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for</p>

	<p>persons, including that of deceased natural persons</p> <p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>which good reason for withholding would exist under section 6 or section 7</p>
<p>8.8 - LIBRARY STRUCTURE</p>	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

Carried Unanimously

**9 COUNCIL RESUMES IN OPEN MEETING**

**CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.**

The meeting concluded at 6.07 pm

Confirmed

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**T Gibson**  
Chairperson

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**Date**

**MINUTES OF THE EXTRAORDINARY COUNCIL MEETING OF THE GREY DISTRICT COUNCIL****Held in Council Chambers, 105 Tainui Street, Greymouth****on Wednesday 19 February 2025 commencing at 4.52 pm**

**PRESENT:** Mayor Tania Gibson (Chair)  
Councillor Allan Gibson (Deputy Mayor), Councillor John Canning, Councillor Peter Davy, Councillor Kate Kennedy, Councillor Rex MacDonald, Councillor Robert Mallinson, Councillor Tim Mora, Councillor Jack O'Connor

**IN ATTENDANCE:** Joanne Soderlund (Chief Executive), Aaron Haymes (Group Manager Operations), Penny Kirk (Group Manager Community), Peter O'Sullivan (Group Manager Economic Development and Regulatory Services), Kurtis Perrin-Smith (Utilities & Infrastructure Manager), Neil Engelbrecht (Finance Manager), Trish Jellyman (Democracy Advisor)  
Mr Sam Summerton (Project Manager, Smart Project Management)

**1 APOLOGIES AND DECLARATIONS OF INTEREST****1.1 APOLOGIES**

There were no apologies.

**1.2 UPDATES TO THE INTERESTS REGISTER**

There were no updates to the Interest Register.

**1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA**

There were no declarations of interest.

**2 LIST OF ACRONYMS USED****3 IN COMMITTEE ITEMS**

That the public is excluded from this part of the meeting in relation to:

**Agenda item 4.1**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

**RESOLUTION      SCM 25/02/016****Moved:      Mayor Tania Gibson****Seconded:      Cr John Canning**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
4.1 - NEW LIBRARY - STAGE 3 PRICING	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**Carried Unanimously**

**3 COUNCIL RESUMES IN OPEN MEETING**

**CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.**

The meeting concluded at 4.59 pm

**Confirmed**

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**T Gibson**  
**Chairperson**

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**Date**

**MINUTES OF THE EXTRAORDINARY COUNCIL MEETING OF THE GREY DISTRICT COUNCIL****Held in Council Chambers, 105 Tainui Street, Greymouth****on Tuesday 11 March 2025 4:02 pm**

**PRESENT:** Mayor Tania Gibson (Chair)  
Councillor Allan Gibson (Deputy Mayor), Councillor John Canning, Councillor Peter Davy, Councillor Kate Kennedy, Councillor Robert Mallinson, Councillor Tim Mora, Councillor Jack O'Connor

**IN ATTENDANCE:** Joanne Soderlund (Chief Executive), Aaron Haymes (Group Manager Operations), Penny Kirk (Group Manager Community), Neil Engelbrecht (Finance Manager), Peter O'Sullivan (Group Manager Economic Development & Regulatory Services), Kurtis Perrin-Smith (Utilities & Infrastructure Manager), Trish Jellyman (Democracy Advisor)

**1 APOLOGIES AND DECLARATIONS OF INTEREST****1.1 APOLOGIES****APOLOGY****RESOLUTION** SCM 25/03/027**Moved:** Mayor Tania Gibson**Seconded:** Cr Allan Gibson

That the apology received from Cr MacDonald be accepted and leave of absence granted.

**Carried Unanimously****1.2 UPDATES TO THE INTERESTS REGISTER**

There were no updates to the Interest Register.

**1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA**

There were no declarations of interest.

**2 LIST OF ACRONYMS USED****3 MISCELLANEOUS ITEMS**

There were no miscellaneous items.

**4 IN COMMITTEE ITEMS**

That the public is excluded from this part of the meeting in relation to:

**Agenda item 4.1**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

**RESOLUTION SCM 25/03/028**

**Moved: Mayor Tania Gibson**

**Seconded: Cr John Canning**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
4.1 - COBDEN WASTEWATER PUMP STATION - 2024-25-11C	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**Carried Unanimously**

## 5 COUNCIL RESUMES IN OPEN MEETING

### CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.

**RESOLUTION PE 25/03/028**

**Moved: Mayor Tania Gibson**

**Seconded: Cr Allan Gibson**

That Council:

1. Receive this report and notes the critical nature of the Cobden wastewater transfer pumping station.

2. Approves the additional funding of up to \$970,000.00 ex GST by way of additional loan funding, in the 2024/25 financial year.

**Carried Unanimously**

The meeting concluded at 4.16 pm.

**Confirmed**

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**T Gibson**

**Chairperson**

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**Date**

UNCONFIRMED



**MINUTES OF THE TENDERS SUBCOMMITTEE MEETING OF THE GREY DISTRICT COUNCIL**

Held in Council Chambers, 105 Tainui Street, Greymouth  
on Thursday 27 February 2025 commencing at 4:00 pm

**PRESENT:** Cr Allan Gibson (Chair)  
Mayor Tania Gibson (Deputy Chair), Councillor Robert Mallinson, Councillor Rex MacDonald (joined at 4.05pm via Zoom), Councillor Peter Davy (via Zoom)

**IN ATTENDANCE:** Joanne Soderlund (Chief Executive), Aaron Haymes (Group Manager Operations), Kurtis Perrin-Smith (Utilities Infrastructure Manager), Neil Engelbrecht (Finance Manager) Trish Jellyman (Democracy Advisor)

## **1 APOLOGIES AND DECLARATIONS OF INTEREST**

### **1.1 APOLOGIES**

There were no apologies.

### **1.2 UPDATES TO THE INTERESTS REGISTER**

There were no updates to the Interest Register.

### **1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA**

There were no declarations of interest.

### **1.4 NOTIFICATION OF LATE ITEMS**

There were no late items.

## **2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

### **2.1 CONFIRMATION OF THE TENDERS SUBCOMMITTEE MEETING HELD ON 12 DECEMBER 2024**

**COMMITTEE RESOLUTION TC 25/02/001**

**Moved:** Cr Robert Mallinson

**Seconded:** Mayor Tania Gibson

That the minutes of the Tenders Subcommittee Meeting held on 12 December 2024 be confirmed as true and correct.

**Carried Unanimously**

## **3 IN COMMITTEE ITEMS**

That the public is excluded from this part of the meeting in relation to:

**Agenda items 3.1 & 3.2**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

COMMITTEE RESOLUTION TC 25/02/002

Moved: Cr Robert Mallinson

Seconded: Mayor Tania Gibson

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
<p>3.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF TENDERS SUBCOMMITTEE MEETING HELD ON 12 DECEMBER 2024</p>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>3.2 - COBDEN WASTEWATER PUMP STATION - 2024-25-11C</p>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

	enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	
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**Carried Unanimously**

**4 SUB-COMMITTEE RESUMES IN OPEN MEETING**

**CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.**

The meeting concluded at 4.23 pm

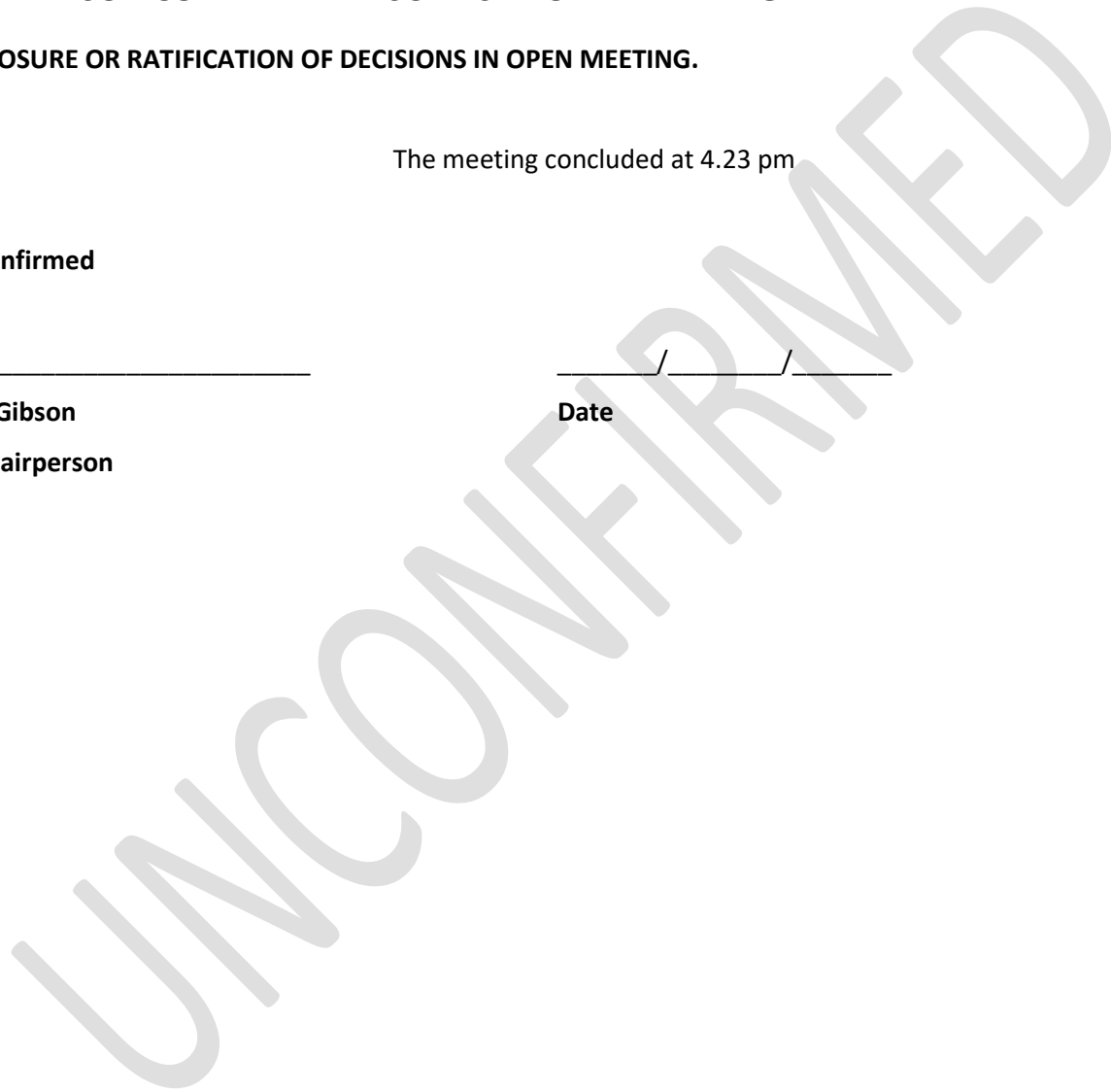
**Confirmed**

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**A Gibson  
Chairperson**

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**Date**



**MINUTES OF THE EXTRAORDINARY TENDERS SUBCOMMITTEE MEETING OF THE GREY DISTRICT COUNCIL****Held in Council Chambers, 105 Tainui Street, Greymouth****on Tuesday 11 March 2025 commencing at 4.15 pm**

**PRESENT:** Cr Allan Gibson (Chair)  
Mayor Tania Gibson (Deputy Chair), Councillor Robert Mallinson, Councillor Peter Davy,  
Also present Cr Canning, Cr Kennedy, Cr Mora, Cr O'Connor

**IN ATTENDANCE:** Joanne Soderlund (Chief Executive), Neil Engelbrecht (Finance Manager), Aaron Haymes (Group Manager Operations), Kurtis Perrin-Smith (Utilities & Infrastructure Manager), Trish Jellyman (Democracy Advisor)

## **1 APOLOGIES AND DECLARATIONS OF INTEREST**

### **1.1 APOLOGY**

**COMMITTEE RESOLUTION TC 25/03/003**

**Moved: Cr Robert Mallinson**

**Seconded: Mayor Tania Gibson**

That the apology received from Cr Rex MacDonald be accepted and leave of absence granted.

**Carried Unanimously**

### **1.2 UPDATES TO THE INTERESTS REGISTER**

There were no updates to the Interest Register.

### **1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA**

There were no declarations of interest.

### **1.4 NOTIFICATION OF LATE ITEMS**

There were no late items.

## **2 IN COMMITTEE ITEMS**

That the public is excluded from this part of the meeting in relation to:

### **Agenda item 2.1**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

**COMMITTEE RESOLUTION TC 25/03/004**

**Moved:** Mayor Tania Gibson  
**Seconded:** Cr Peter Davy

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
2.1 - SUPPLY OF COUNCIL ELECTRICITY	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information  s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**Carried Unanimously**

### 3 SUB-COMMITTEE RESUMES IN OPEN MEETING

#### CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.

#### COMMITTEE RESOLUTION PETC 25/03/004

**Moved:** Mayor Tania Gibson  
**Seconded:** Cr Robert Mallinson

That the Tenders Subcommittee Meeting:

1. Receives the report.
2. Approves the contracts for supply of electricity as follows:
  - a. Meridian Energy for Time of Use (TOU) sites.
  - b. Meridian Energy for Non Half Hourly (NHH) sites.
3. Confirms the decision in open once the successful tenderers have been notified.

**Carried Unanimously**

The meeting concluded at 4.27 pm.

**Confirmed**

\_\_\_\_\_

**A Gibson**  
**Chairperson**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

**Date**

### 3 LIST OF ACRONYMS USED

BCA	Building Consent Authority	LGOIMA	Local Government Official Information and Meetings Act
BCO	Building Control Officer	LGNZ	Local Government New Zealand
CCC	Code Compliance Certificate	LTP	Long Term Plan
CSO	Customer Services Officer	LVT	Land Valuation Tribunal
CDEM	Civil Defence Emergency Management	MBIE	Ministry of Business, Innovation and Employment
CDEMG	Civil Defence Emergency Management Group	MCDEM	Ministry of Civil Defence and Emergency Management
CEC	Community Emergency Centre	MDI	Major District Initiative
CEG	Co-ordinating Executive Group	MOH	Ministry of Health
CIMS	Co-ordinated Incident Management System	NBS	New Building Strength
CPEng	Chartered Professional 'Engineer'	NGO	Non-Government Organisation
DEE	Detailed Engineering Evaluation	NZFS	New Zealand Fire Service
DHB	District Health Board	NZQA	New Zealand Qualifications Authority
DIA	Department of Internal Affairs	NZTA	New Zealand Transport Authority
DOC	Department of Conservation	OAG	Office of the Auditor General
DWC	Development West Coast	OSH	Occupational Safety & Health
EMIS	Emergency Incident Management System	PHO	Primary Health Organisation
EDLG	Economic Development Liaison Group	PDU	Provincial Development Unit
EOC	Emergency Operations Centre	PGF	Provincial Growth Fund
EMO	Emergency Management Officer	PIM	Project Information Memorandum
GPS	Global Positioning System	PCBU	Person conducting a business or undertaking
HSNO	Hazardous Substances and New Organisms	RC	Resource Consent
HSR	Health and Safety Representative	RMA	Resource Management Act
HSWA	Health and Safety at Work Act 2015	SCADA	Supervisory Control and Data Acquisition
IAP	Incident Action Plan	SO	Standing Orders
IEP	Initial Evaluation Procedure	SOLGM	Society of Local Government Managers
IQP	Independent Qualified Person	SH	State Highway
LGA	Local Government Act	SNA	Significant Natural Area
LIM	Land Information Memorandum	TECNZ	Tourism Export Council of New Zealand
LINZ	Land Information New Zealand	TLA/TA	Territorial Local Authority
		WAG	Welfare Advisory Group

## 4 MATTERS UNDER ACTION

### 4.1 MATTERS UNDER ACTION

**File Number:**

**Report Author:** Democracy Advisor

**Report Authoriser:** Chief Executive

**Appendices:** Nil

Meeting Date	Reference	Subject	Update
11 February 2019	19/02/484	R9/1: Application for Road Closure and purchase of road reserve: LINZ Parcel ID 3701440 adjoining Section 1 SO11661 Nelson Creek	17/3/25: No update. Meeting has been held with applicant and her lawyer. CE is working with Council's lawyer to progress matter to the Environment Court.
11 December 2024	11/12/015	Runanga Reserve Land Classification	17/3/25: Trust awaiting direction from their Solicitor.
23 September 2024	24/09/032	Re-Adoption of the Draft Waste Assessment & Adoption of the Draft West Coast Waste Management & Minimisation Plan for Public Consultation	17/3/25: Awaiting update from BDC. Further report to April Council meeting.
31 October 2024	24/10/054	High Level Rate Review for Implementation 2025/26	18/3/25: No update. CE and FM to work through this including Economic Development rate and reinstatement of the full pan charge. FM to Undertake a critical review of its charges to recreational users of the Airport.
24/02/2025	25/02/032	Retirement Housing – Healthy Homes Standards – Heating Upgrades	18/03/2025: Expressions of Interest sent out. Tender to be released next week.

### Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002). This report contains:

sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

- (i) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## **5 AGENDA ITEMS**

### **5.1 MAYOR'S UPDATE**

**File Number:**

**Report Author:** Mayor Tania Gibson

**Report Authoriser:** Chief Executive

**Appendices:** 1. Response from Transport Minister

#### **1. REPORT PURPOSE**

- 1.1. To provide an update of the Mayor's activity for the period 1 to 28 February 2025.

#### **2. EXECUTIVE SUMMARY**

- 2.1. February has been a busier month, with a mix of governance work, events and visits to some of the outlying communities in the district. These followed a visit to Ahaura in January and I plan to get out to more of our communities in the coming months.
- 2.2. The first community visit this month was to Runanga and Councillors O'Connor, Davy, the CE and I were hosted by members of the Runanga Community, including Councillor Kennedy. We had the opportunity to visit businesses and organisations in the area and it was wonderful to see the results of hard work and commitment being made by some residents to revive this community and make it a great place to live.
- 2.3. Later in the month I had two visits to the Blackball community. The first, for the annual Summer Fair which, as always, was a great day out. Later in the month the Mayors Taskforce for Jobs team and I visited businesses and facilities and also the Paparoa Range School to view the new bike flow track that has been an initiative led by the community.
- 2.4. I have had several meetings with the new Group Manager Community and also the Group Manager Economic Development and Regulatory Services to talk about the needs of the community and vision for the future for their respective areas.
- 2.5. I attended an event for the launch of the new Roa Rescue helicopter. This is a vital lifeline for the West Coast and it cannot be stressed enough how thankful we are for the sponsorship received to enable this service to continue.
- 2.6. Mayors Chairs & Iwi have met with topics of discussion being Three Waters "Local Water Done Well" with a presentation from Taumata Arowai, Regional Deals and Tai Poutini Polytechnic.
- 2.7. I received a response from Hon. Chris Bishop (Minister of Transport) regarding the request for reconsideration of the Emergency Works funding application submitted to NZ Transport Agency Waka Kotahi (NZTA) following the weather event affecting Milton Road. Unfortunately this did not meet the threshold for eligibility. The Minister's response is attached to this report.

#### **3. OFFICER RECOMMENDATION**

- 3.1 That the Mayor's activity report for the period 1 to 28 February 2025 be received.



**4. MAYORAL ACTIVITY SUMMARY**

- 4.1. 3 February: Regular catch-up with the CE and we both then attended the Probus meeting where she had been invited to speak. The group enjoyed meeting the CE and her presentation which gave a wonderful overview of her work and life prior to relocating to Greymouth. Later in the day we met with local business owners, to discuss their ideas and concerns.
- 4.2. 4 February: An early C4LD (Communities for Local Democracy) meeting, to once again discuss water and proposed plans for the future; meet and greet session for the CE to meet with a local business consultant and discuss some of her issues and concerns relating to the district.
- 4.3. 5 February: West Coast Youth Sector Network meeting; update meeting with MTFJ Coordinator.
- 4.4. 6 February: Waitangi Day Picnic; Coast-to-Coast participants' briefing session to officially welcome and wish them well.
- 4.5. 7 February: Morning meeting with CE; Resident meeting; the CE and I met with Regent Theatre Trustees.
- 4.6. 9 February: Cobden beach working bee.
- 4.7. 10 February: Breakfast meeting with Councils' Development West Coast representative; Regional Infrastructure Fund discussion; update with the CE; Risk & Assurance Sub-Committee meeting.
- 4.8. 11 February: Runanga Community visit; MTFJ online meeting for Mayors.
- 4.9. 12 February: Visit from a resident regarding development ideas; update with MTFJ Coordinator; meeting with CARE Group coordinator.
- 4.10. 13 February: The CE, Deputy Mayor, GM Economic Development & Regulatory Services, Regulatory Manager and I met with a group which included members of the building industry and residents, to discuss issues being experienced with the resource consent application process and how this could be improved; meeting with a Mawhera representative; Roa Rescue Helicopter event.
- 4.11. 14 February: The Deputy Mayor, CE, relevant staff and I met to discuss the upcoming Joint Floodwall Committee meeting agenda; regular update with the CE; I had the pleasure of meeting with principals from Grey High and their Japanese Sister School in Tama. The CE and I met with Hon Damien O'Connor and had the opportunity to discuss various Government proposals and regional issues and concerns.
- 4.12. 17 February: Joint Floodwall Committee members for GDC and relevant staff met to discuss the agenda prior to the meeting; meeting with local business owners, TPP (Tai Poutini Polytechnic) Regional Stakeholder Reference Group; MTFJ visits with the Coordinator; Poutini Waiora photo shoot at Dixon Park as part of their new immunisation campaign.
- 4.13. 18 February: Destination Management Reference Group; Mawhera Library Project Governance Group.
- 4.14. 19 February: CE catch-up; Greymouth Joint Floodwall Committee; Water Services Delivery discussions; meeting with Kainga Ora Regional Director; Extraordinary Council meeting.
- 4.15. 20 February: Civil Defence Emergency Management Joint Committee followed by Mayors, Chairs and Iwi Forum.
- 4.16. 21 February: Catch-up with the CE; a resident met with me for discussion on various matters, including Significant Natural Areas. Another resident meeting followed this with discussion covering subdivision processes and other general matters.
- 4.17. 22 February: The Group Manager Community and I attended the Blackball Summer Fair.
- 4.18. 24 February: CE catch-up; MTFJ filming with a young apprentice; LTP workshop followed by the February Council meeting.

- 4.19. 25 February: Te Tai o Poutini District Plan meeting; visit to the Library to draw the Library Summer Reading Challenge prizes.
- 4.20. 26 February: Citizenship Ceremony; meeting with Regent Theatre Trust members; TPP Stakeholder Group; Group Manager Operations and I met with the WCRC Chair to view and discuss plans for construction of the rock wall in Cobden to resolve flooding issues.
- 4.21. 27 February: The MTFJ team and I had a day in Blackball visiting businesses and facilities in the community. This included the swimming pool, cemetery and Paparoa Range bike track. Tenders Sub-committee meeting.
- 4.22. 28 February: CE catch-up; MTFJ visits.

## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
  - (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
  - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

**Hon Chris Bishop**

Minister of Housing  
Minister for Infrastructure  
Minister Responsible for RMA Reform  
Minister of Transport  
Leader of the House  
Associate Minister of Finance  
Associate Minister for Sport and Recreation



MI-2091

Tania Gibson  
Grey District Mayor  
Grey District Council  
c/o joanne.soderlund@greydc.govt.nz

Dear Tania

Thank you for your letter of 6 December 2024 requesting reconsideration of your Emergency Works funding application submitted to NZ Transport Agency Waka Kotahi (NZTA) in September 2024.

As a Minister of the Crown, I am unable to become involved in operational matters carried out by NZTA. However, I am advised the NZTA investment team reviewed the documentation you provided and confirmed the weather event referenced did not meet the qualifying criteria. The investment team also noted that the statistics attached to your letter were miscalculated and the actual figures are considerably further away from the threshold for eligibility.

I understand the main slip referenced on Milton Road was exacerbated by a previous slip (which also did not qualify) that had not yet been repaired. The emergency works criteria can accommodate heavy rainfall over the following time periods - 10min, 30min, 60min, 1 hr, 6hr, 12hr, 1 day etc. This event did not meet the threshold for any of these time periods and therefore does not qualify for Emergency Works funding.

NZTA will be happy to review its decision should further evidence be provided that confirms the event did in fact meet the qualifying criteria.

Thank you again for writing.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Chris Bishop'.

Hon Chris Bishop  
Minister of Transport

A small, faint square stamp or mark located at the bottom right of the page.

**5.2 CHIEF EXECUTIVE'S UPDATE: 1 - 28 FEBRUARY 2025****File Number:****Report Author:** Chief Executive**Report Authoriser:** Chief Executive**Appendices:** Nil**1. REPORT PURPOSE**

- 1.1. To provide an update of the Chief Executive's activity for the period 1 February to 28 February 2025.

**2. EXECUTIVE SUMMARY**

- 2.1. A summary of the Chief Executive's programme during the report period follows.

**3. OFFICER RECOMMENDATION**

- 3.1. That the Chief Executive's update for the period 1 February to 28 February 2025 be received.

**4. SUMMARY**

- 4.1. It was a pleasure to welcome on board two new Group Managers in early February. Penny Kirk commencing in the role of Group Manager Community and Peter O'Sullivan as Group Manager Economic Development and Regulatory Services.
- 4.2. Work is steaming ahead regarding the development of the Council's Water Service Delivery Plan as part of Local Water Done Well. I was involved in various discussions and meetings on the topic during the month. This included an online meeting with the original C4LD group and several interactions with the DIA representatives for Local Waters Done Well and regional counterparts.
- 4.3. The first Risk & Assurance meeting for the year took place on the 10<sup>th</sup> of February.
- 4.4. The Utilities & Infrastructure Manager and I joined Council's committee members in attending a Joint Floodwall Committee meeting, held at West Coast Regional Council. The Committee considered a number of agenda items including an updated terms of reference, proposed works for the 25/26 financial year and some investigation work on options for the Cobden Seawall and Range Creek.
- 4.5. I had an introductory meeting with Hon Damien O'Connor and The Mayor. It was a good opportunity for Mr O'Connor and I to connect and discuss the issues facing our region.
- 4.6. I was invited to speak to Probus and it was a great to meet this group and listen to their concerns and suggestions for our district.
- 4.7. Runanga community members organised for the elected members and Council staff to have a morning out in Runanga. On display was the fantastic community led work being done at Kotare Domain, the Community House, the Runanga Playcentre, Runanga Miners Hall and the Westfleet Runanga Community Pool.
- 4.8. Mayor, Deputy Mayor, GM Economic Development & Regulatory Services, the Regulatory Manager and I met with a group which included members of the building industry and residents, to discuss and try and resolve issues being experienced with the resource consent application process.

- 4.9. The new library development continues and the project team keep governance and management well-informed.
- 4.10. Work on the LTP has continued in earnest as we getting closer to finalising the draft ready for community consultation.
- 4.11. Regular regional meetings are now well underway for the year and during the month I have attended of the West Coast Civil Defence Emergency Management Joint Committee, Mayors, Chairs & Iwi and Te Tai o Poutini Distrct Plan meetings.

**5. LOCAL GOVERNMENT OFFICIAL INFORMATION ACT (LGOIMA) REQUESTS**

5.1. Summary of requests received for the period 1 February to 28 February 2025

Received	Requested By	Subject	Referred To
03/02/2025	Grey Star	Building Consent information	Building Control
04/02/2025	Alcohol Healthwatch	Liquor Licence Data	Regulatory
04/02/2025	Eliot Sinclair company	GIS Data	Utilities
04/02/2025	Research Student	Drinking Water outages	Utilities
07/02/2025	Consultant	Taylorville Resource Park	CE/ELT
10/02/2025	Grey Star	Mining Village – Arnold Valley Rd	Regulatory
18/02/2025	Resident	Animal Control complaint	Regulatory
21/02/2025	Stuff Reporter	Jonathan Hall / Kodiak Consulting	Building/Finance / Utilities
26/02/2025	Westport News	Consultant & Contractor details	Finance
<b>Total requests received for period 1 February to 28 February 2025</b>			9
<b>Total requests received YTD (1 January – 28 February 2025)</b>			14
<b>Total requests received previous YTD</b>			20
<b>Requests completed YTD</b>			10
<b>Requests not completed within 20 working days</b>			0

**6. MEDIA REQUESTS**

Received	Requested By	Subject	Total
05/02/2025	Grey Star	Tar on Thompson Street	
05/02/2025	Grey Star	New Water Bore	
10/02/2025	Grey Star	Rain	
11/02/2025	Grey Star	WMMP Media Release – Taylorville Resource Park	
11/02/2025	Grey Star	Multiple queries (including building and utilities)	
12/02/2025	Grey Star	Sewer Separation	
13/02/2025	Grey Star	McLeans Pit cell construction	
13/02/2025	Grey Star	Certified self-contained vehicles at Cobden Tip Head	
17/02/2025	Grey Star	Accident at Port	
19/02/2025	Grey Star	Speed restrictions Stillwater Bridge	
20/02/2025	Grey Star	Water Restrictions	
25/02/2025	Grey Star	Pensioner Housing - heating	
25/02/2025	Grey Star	McLeans Pit gravel	
<b>Total</b>			<b>13</b>

## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
  - (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
  - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

**5.3 2024 ANNUAL REPORT - LETTER OF REPRESENTATION****File Number:****Report Author:** Finance Manager**Report Authoriser:** Chief Executive**Appendices:** 1. Audit Letter of Representation (under separate cover)**1. REPORT PURPOSE**

- 1.1. For the sub-committee to consider the Letter of Representation from EY, Auditor of the 2024 Annual Report.

**2. OFFICER RECOMMENDATION**

1. That the sub-committee receive the report; and
2. That the sub-committee recommend that the Mayor and Chief Executive Officer sign the Representation Letter on behalf of Grey District Council.

**3. BACKGROUND**

- 3.1. The Council is required to adopt an audited annual report annually.
- 3.2. The Auditor General, responsible for auditing the Annual Report, has appointed EY as auditor of the 2024 Annual Report.
- 3.3. Prior to providing an opinion the Auditor seeks written confirmation from the Council that the information presented in the Annual Report is presented fairly and free from material error.
- 3.4. The Risk and Assurance Sub Committee have the delegation to recommend the signing of the letter on behalf of Council.
- 3.5. The letter attached as Appendix 1 is draft. A final version will be provided for the sub-committee to consider at the meeting.

**4. OPTIONS**

- 4.1. That the Sub-Committee recommend the signing of the letter by the Mayor and Chief Executive on behalf of the Council. (Preferred Option).
- 4.2. The Sub-Committee recommend that the letter is not signed. This will result in audit not issuing an opinion and Council not being able to adopt the 2024 Annual Report.

**5. CONSIDERATIONS**

- 5.1. Legal and Legislative Implications
  - 5.1.1. Local Government Act 2002
- 5.2. Financial
  - 5.2.1. There are no financial implications in signing the letter of representation.

### 5.3. Significance and Engagement

5.3.1. The assessment of significance is low.

## 6. NEXT STEPS

6.1. Once the letter is signed the Auditor will proceed to issue the Audit Opinion which the Council will receive and adopt with the Annual Report on 24 March 2025.

## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.



**5.4 2024 ANNUAL REPORT ADOPTION****File Number:****Report Author:** Finance Manager**Report Authoriser:** Chief Executive**Appendices:** 1. Grey District Council Annual Report for the year ended 30 June 2024 (under separate cover)**1. REPORT PURPOSE**

- 1.1. To enable the Council to consider and adopt the 2023/24 Annual Report with signed Audit Opinion.

**2. OFFICER RECOMMENDATION**

1. That Council receive the report; and
2. That Council receive the signed Audit Opinion for the 2024 Annual Report,
3. The Council adopt the 2024 Annual Report with signed audit opinion,
4. The Council authorise the Chief Executive and Mayor to make minor disclosure grammar changes where needed.

**3. BACKGROUND**

- 3.1. The Council is statutory required to adopt an audited Annual Report by 31 October 2024. Council have missed this deadline due to staff resourcing and placing a focus on their Long Term Plan.
- 3.2. The annual report measures Council's performance against what it adopted in that year's Annual Plan. The 2024 Annual Report measures Council's performance against Year 3 of the 2021/31 Long Term Plan and the 2023/24 Annual Plan.
- 3.3. The Annual Report will be sent as a separate attachment.
- 3.4. The Audit Opinion will be provided by EY on 24 March 2025. The Council will be provided with a copy of the opinion.
- 3.5. The Risk and Assurance Sub Committee met on Wednesday 19 March 2025 passing the resolution for Council to sign the Grey District Council Annual Report subject to a signed audit opinion being received.

**4. DISCUSSION**

- 4.1. Council set 74 performance measures during the 2021/31 LTP to be reported on in the Annual Report. Council met 30 measures as per the table on the following page.

<b>Group of Activities</b>	<b>Number of Measures</b>	<b>Measures Achieved</b>
Land Transport	11	5
Stormwater	10	8
Wastewater	10	7
Water	18	4
Solid Waste	3	1
Environmental	10	3 (1 not measured)
Commercial and Property	4	2
Community and Recreation	7	0
Democracy	1	0
<b>Total</b>	<b>74</b>	<b>30</b>

- 4.2. Some activities did not have processes in place to record progress against the set measure therefore did not achieve the measure.
- 4.3. Excluding Other Comprehensive Income and Expense, the Council achieved a deficit \$6.4 million for the year ended 30 June 2024. This was \$2.9 million less favourable than budget. The majority of this deficit is attributable to other expenditure being overspent and additional depreciation above budgeted amount.
- 4.4. Revenue was \$6.4 million more favourable than budget attributable to extra Subsidies and Grants received, \$4.2 million, and increase in Fees and charges \$434,000, and a \$1.4 million unbudgeted increase other Revenue of which the majority attributable to gains in the revaluation of Investment properties.
- 4.5. Total Expenditure was \$9.4 million less favourable than budget due to higher than budgeted. Other expenditure was \$6.6m less favourable than budget, attributable to higher insurance premiums, \$380,000 and Increased grants to Te Ara Pounamu, \$150,000. Additionally, Council incurred less favourable, \$208,000, levies and charges in its Solid Waste Operations. Contracting Costs were \$4.8m less favourable for Council attributable to \$1.3m spent on in the building and Planning Department. And \$2.3m less favourable in transport attributable to increased spending on footpaths, \$517,000, Sealed Pavement Maintenance, \$390,000, minor Improvement \$142,000 and Brunner Mine site Emergency Works, \$709,000.
- 4.6. Other Comprehensive Income and Expense, page 85, has disclosed a gain on revaluation of assets of \$13 million which was not budgeted. This relates to a revaluation performed on council owned land and buildings.
- 4.7. The Statement of Financial Position, page 86, has shown a \$6.8 million increase on the 2024 year of the Council’s equity. This is primarily a result of the revaluation outlined above increasing the value of Councils Property, Plant and Equipment, offset by the deficit for the year.
- 4.8. The Council’s Financial and Prudence disclosures, from page 148, show some measures not being met. The following measures have not been met:

- 4.8.1. Balanced budget benchmark, this is evident through the deficit budgeted and made in the 2024 year.
- 4.8.2. Essential services benchmark, indicating that capital expenditure was less than depreciation on the network services. This has been noted and has led to deferred renewals, which will be addressed through the long term plan.
- 4.8.3. Debt control benchmark, indicating that Council's actual net debt has exceeded our planned net debt (This has been noted and debt will be managed throughout the long term plan period).
- 4.8.4. Operations Control Benchmark, indicating that Council's net cash flow from operations were less than budgeted.

## 5. CONSIDERATIONS

- 5.1. Legal and Legislative Implications
  - 5.1.1. Local Government Act (2002)
  - 5.1.2. Local Government (Financial Reporting and Prudence) Regulations 2014.
  - 5.1.3. PBE Tier One Reporting Standards
- 5.2. Financial
  - 5.2.1. There are no financial implications. The report discloses Council's performance against adopted budget.
- 5.3. Existing Policy and Strategy Implications
  - 5.3.1. There are no policy or strategy implications.

5.4. Significance and Engagement

5.4.1. The assessment of significance is low.

5.5. Options

5.5.1. That Council adopt the Grey District Council 2023/24 Annual Report, containing signed audit opinion, and make available for public release. (Preferred Option).

5.5.2. That Council does not adopt the Grey District Council 2023/24 Annual Report. This will mean Council does not meet the statutory requirement of adopting an audited Annual Report and places risk of Council being able to continue business as usual.

**6. NEXT STEPS**

6.1. Council will publish and release the 2023/2024 Annual Report within 30 days of the report adoption.

## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## 5.5 CHANGES TO REVENUE AND FINANCING POLICY

### File Number:

**Report Author:** Finance Manager

**Report Authoriser:** Chief Executive

**Appendices:** 1. Revenue and Financing Policy

### 1. REPORT PURPOSE

- 1.1. For Council to consider an updated version of Council's Revenue and Finance Policy to be included in the consultation of the Long Term Plan.

### 2. EXECUTIVE SUMMARY

- 2.1. Section 102 of the Local Government Act requires that a Local Authority must, in order to provide predictability and certainty about sources and levels of funding, adopt the funding and financial policies listed in subsection (2), of which a revenue and financing policy is one. The Act then further states that a Local Authority must consult on a draft policy that gives effect to Section 82 of the Act and may amend a policy adopted under this Section after consultation.
- 2.2. It is noted that the policy will be included in the final Long Term Plan and indicates the allowable funding in the Long Term Plan, which in turn has a high level of public interest.

### 3. OFFICER RECOMMENDATION

That Council:

1. Notes the contents of this report, and
2. Approves that the updated Revenue and Finance Policy V1.01 be included in public consultation as part of the Long Ter Plan Consultation.
3. Notes that the next of the policy will be done in conjunction with the next Long Term Plan.

### 4. BACKGROUND

- 4.1. A review of the policy and funding through the Long Term Plan have led to some changes being made to the allowable funding limits within the Policy.
- 4.2. There are significant changes in the funding of the Building Control, Parking and District Planning activities:
  - 4.2.1. Building Control – There has been a change in the fee structures to align fees with market rates and neighbouring Council's fees. Council will be focusing on ensuring accurate on charging and cost recoveries where applicable. The significant change in the first year results in an increase above the current allowable range, and thereafter year on year it will decrease to just below the current allowable range. The increase in fees also results in a decrease in the percentage of rates requirements to fund the activities. The proposed changes to the Building Control fee structure are noted below:

	Old Policy	Proposed	Comment
<b>Building Control</b>			
User Fees	49% - 55%	40% - 65%	Allows for changes in fees to align with neighbouring Councils
Rates	45% - 60%	30% - 60%	To allow for increase in year 1 fees.

4.2.2. Parking – The parking activity does not collect user fees and is mainly funded through rates. The current policy indicates that at least 30% - 65% of the activity should be funded from user fees. As there are no user fees collected, the above range needs to be decreased which will result in a corresponding increase in the amount of Rate funding required to fund the Activity.

Below the proposed changes to the funding of the activity and the ranges included in the policy:

	Old Policy	Proposed	Comment
<b>Parking</b>			
Fees	30% - 65%	0% - 65%	Allows for no fees collected in the activity.
Rates	35% - 46%	30% - 100%	To allow for the above change including an instance where no other income is reived in the Activity.

4.2.3. District Planning – There has been a shift in funding regarding District Planning, and a focus on recovering cost through fees rather than subsidising this through rates. This has resulted in a significant shift in the funding of the Activity from Rates, User Fees and Other. The changes are noted below:

	Old Policy	Proposed	Comment
<b>District Planning</b>			
User Fees	15% - 20%	50% - 75%	To adjust for significant change in fee structure and focus on cost recoveries.
Rates	50% - 79%	10% - 30%	To allow for the above change in User Fees and focus on cost recoveries.
Other	0% - 20%	0% - 30%	Allows for above changes and additional enforcement.

4.2.4. The remainder of changes are deemed minor changes to the policy to adjust the allowable ranges to fit withing the Long Term Plan budgets. The changes are noted below:

<b>Refuse</b>			
Subsidies	2% - 5%	0% - 5%	Allows for situation when no subsidies

<b>Heritage, Arts and Culture</b>			
User Fees	1% - 5%	.5% - 5%	Changing level of fees
Borrowing	20% - 35%	0% - 35%	Allows for no borrowing
Rates	60% - 80%	60% - 99.5%	Due to changing level of fees
<b>Other Reg</b>			
User Fees	7% - 20%	7% - 30%	Adjustment to fit this LTP and additional 4% headroom
<b>Animal Control</b>			
Rate	15% - 43%	15% - 45%	Adjustment to fit this LTP
<b>Property</b>			
Borrowing	0% - 40%	0% - 60%	Allow for greater flexibility
Other	50% - 95%	40% - 95%	Allows for above flexibility
<b>Wastewater</b>			
Borrowing	0% - 35%	0% - 60%	New Capital Schemes
<b>Water</b>			
Borrowing	0% - 15%	0% - 60%	Allows for new capital schemes
<b>Stormwater</b>			
Borrowing	0% - 32%	0% - 35%	Allows for new capital schemes
<b>Roading</b>			
User Fees	1% - 3%	0% - 3%	Very little fees coming into the activity, allows for no Fees.

It is noted throughout the Long Term Plan that the user fees for Wastewater will increase significantly above the allowable limit. Council is of the opinion that this does not warrant a change in the funding range, as this relates to the recovery of Sewer Separation to be done on private properties and to privately owned assets, and thus is not a service provided by council and just deemed a cost recovery. As such the ranges for allowable funding from Rates and User Fees has remained unchanged.

**5. OPTIONS**

- 5.1. Option One – Recommended – That Council agrees to consult on the amendments to the policy in terms of Section 102 of the Local Government Act and to do this consultation as part of the Long Term Plan Consultation.
- 5.2. Option two – Council does not agree to consult and include the policy in the Long Term Plan consultation and will thus be in breach of the current policy included in the Long Term Plan.

**6. CONSIDERATIONS**

## 6.1. Legal and Legislative Implications

6.1.1. A Local Authority must consult on changes to their Revenue and Finance policy as per Section 102 of the Act.

6.1.2. Council will be in breach of the Act should they not consult and will be in breach of their current Revenue and Finance Policy should they not make amendments.

## 6.2. Financial

6.2.1. The change in policy impact the funding of various activities and what sort of funding is allowed for every activity.

## 6.3. Existing Policy and Strategy Implications

6.3.1. The existing policy required review to ensure council is not in breach of the current policy in the Long Term Plan and accommodates for changes in funding of activities. The LGA requires council to consult on changes to their Revenue and Financing Policy.

## 6.4. Fit with Purpose of Local Government Statement

6.4.1. The decision is consistent with the Purpose of Local Government.

## 6.5. Effects on Mana whenua

6.5.1. Nil in the context of the changes made to the policy.



6.6. Significance and Engagement

6.6.1. Refer to report comments and table below:

6.6.2.

Issue	Level of Significance	Explanation of Assessment
Is there a high level of public interest, or is decision likely to be controversial?	Moderate	The public will be interested in the funding as this will impact the rates increase and expenditure in the Long Term Plan.
Is there a significant impact arising from duration of the effects from the decision?	No	N/A
Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	No	N/A
Does the decision create a substantial change in the level of service provided by Council?	No	The decision does not change the levels of service provided, but rather the funding sources of the various activities.
Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	No	N/A
Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	No	N/A
Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	No	N/A
Does the proposal or decision involve Council exiting from or entering into a group of activities?	No	N/A

6.7. Community Wellbeings and Outcomes

6.7.1. The decision supports the Commercial, Economic, Social and Cultural outcomes by ensuring that Council maintains up to date, compliant and fit for purpose policies Other.

**7. NEXT STEPS**

If Council agree to the staff recommendations the new policy will be included in the Long Term Plan for consultation and incorporated based on the consultation outcome.

## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
  - (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
  - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.



# Grey District Council Revenue and Financing Policy

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This policy provides predictability and certainty about sources and levels of funding available to Council. It explains the rationale for, and the process of, selecting various tools to fund the operating and capital expenditures of Council.

Approved:	TBC
Approved by:	Executive Leadership Team (ELT)
Next review:	TBC
Version number:	4.0
Who is responsible:	TBC
Council Wellbeing:	Economic

*We are one exceptional team, providing outstanding customer service to our community, Grey District*



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Version	Update Log	Date
3.0	Updated by GM Support	November 2023
4.0	Update in line with LTP 25-34	November 2024



## Revenue and Financing Policy

### Purpose

The purpose of the Revenue & Financing Policy is to provide predictability and certainty about sources and levels of funding available to the council. It explains the rationale for, and the process of, selecting various tools to fund the operating and capital expenditures of the Council.

### Introduction

The Revenue & Financing Policy is largely the same that was used in Council's previous Long Term Plan. The Rural fire activity has been removed due to this service no longer being provided by council. Council is therefore proposing no significant changes. There has been a change to the way the funding splits are described in the policy these are now in percentage bands rather than one set percentage as in our previous policy.

## General policies on funding and sources of funding

### The distribution of benefits

For the purpose of allocation of costs of each Council activity among individuals, groups of individuals and the entire community, it is essential to identify the beneficiaries, and the relevant cost of the service used. Economic theory provides three concepts that could be applied to share costs according to beneficiaries.

### Public Goods

At one extreme are the pure public goods which have two defining characteristics: non-rivalry and non-excludability. Non-rivalry means that consumption by one party does not reduce the amount of that good or service available to others. In other words, there is no extra cost involved in the consumption of such good or service increases. So the cost is not related to the amount consumed (e.g. Libraries).

Non-excludability means that it is impossible or extremely costly and difficult to exclude anyone from consuming if they do not pay for the good or the service.

If a good or service has both these two characteristics, it is a pure public good and it will not be possible to allocate the costs to the users of the good or the service.

Because of this, the costs of such goods and services need to be borne by the public as a whole (through rates). Parks and reserves are an example of a service that has the characteristics of a public good.

### Private Goods

At the other extreme are the pure private goods that have the opposite characteristics – rivalry and excludability. If the service provided by Council benefits identifiable parties and the costs related to the services used by them can be allocated directly to them, such services are called private goods. The costs of these services can be recovered from the consumers in the form of user charges or targeted rates.

### Positive Externalities

The consumption of private goods and services can result in benefits to third parties - people who don't directly use them. These 'spill over effects' or 'positive externalities' are also called public or social benefits. They might include the contribution that public toilets make to tourism, libraries, museums and parks make to the social and cultural life and vibrancy of a city. The existence of externalities call for the sharing of costs between the private beneficiaries and the community as a whole. The differentiation of private and public goods and the identification of externalities are necessary for the



strict apportionment of costs between private beneficiaries and the community as a whole. However, a clear differentiation is not easy because, in reality, very few goods and services can be treated as pure private or public; most goods and services have some characteristics of both private and public goods (mixed goods). This leads to the adoption of a mix of funding mechanisms.

#### **General rates and differentials**

Council uses general rates as the main source of funding of activities where individual beneficiaries cannot be identified and the allocation of costs to them is not practical or cost effective; or where a part of the benefits accrue to the whole community (directly or indirectly as externalities). The general rates are split into two categories:

1. The Uniform Annual General Charge - which is a fixed charge per rating unit, the whole District pays the same amount; and
2. General rates - calculated on property value.

In its decision making on rating policies, including differentials, Council has considered the factors set out in the Local Government Act 2002.

#### **Choice of rating system**

Council uses the Land Value system to apportion the general rates that are calculated on property value. That is, the total rate requirement arrived at through the Annual Plan process is allocated to properties on the basis of their land value.

Council has considered which rating system is:

- Fairest for most people;
- Easiest for people to understand;
- Efficient for Council to administer; and
- Supported by the public.

In late 2008 public consultation indicated that there was a strong preference in the community for land value rating. Council therefore resolved to continue to rate based on land value. Council has determined that the view of the community has not significantly changed.

#### **Rating differentials**

Council has considered the level of benefit from all of Council's services and has attempted to identify any major differences in benefit between different categories of ratepayers.

This is a difficult exercise as each individual ratepayer uses, or benefits from, a slightly different mix of Council services. Some people use libraries more than average, while others make greater use of the District's roads. Also, every ratepayer is a stakeholder in the future of the district and will therefore benefit to some extent from the provision of services such as libraries and roads which create a District worth living in.

#### **Operational expenditure**

Where expenditure does not create a new asset for future use or extend the lifetime or usefulness of an existing asset, it is classed as operating expenditure. Most of Council's day-to-day expenditure comes into this category. Council generates sufficient cash inflow from revenue sources (including rates) to meet cash outflow requirements for operating expenditure over the long term.

Operating expenditure includes the overhead costs. The way in which Council allocates its overheads to different areas of Council operation is important for the Revenue and Financing Policy, particularly for services that are funded fully or mostly from user charges. For these services it is important that





overheads are generally allocated on a similar basis as if these services were being operated by the private sector - otherwise users may be asked to pay too much.

Council also faces a number of costs that the private sector does not. These costs (such as running Council meetings and holding elections, as well as legal and policy advice, advocacy and consultation) are not treated as an overhead but rather treated as activities in their own right and are funded on a stand-alone basis.

Operational expenditure includes depreciation.

Each funding method is described in more detail below, including the situations in which Council will use each method.

#### **General rates**

Funding from general rates is applied to those activities where it has been deemed that there is a general District-wide benefit to providing the service or where there would be an economic inefficiency to implement a targeted rate.

#### **Targeted rates**

Funding from targeted rates is applied to specific activities where it has been deemed that there is a direct benefit to those ratepayers receiving a particular service (eg Council reticulated water supply).

#### **Fees and charges**

Where Council has deemed there is a direct or partial benefit to the end user (e.g. building control), it is done through fees and charges. For activities where enforcement action is necessary, the 'exacerbator pays principle' applies where practical.

The price of the service is set taking account of a number of factors. These could include: The cost of providing the service.

- The estimation of the users private benefit from using the service
- The impact the cost has to encourage or discourage behaviours.
- The impact the cost has on demand for the service.
- Market pricing, including comparability with other councils.
- The impact of rates subsidies if competing with local businesses.
- The cost and efficiency of revenue collection mechanisms.
- The impact of affordability on users.
- Other matters as determined by the Council.

#### **Interest**

Council receives the majority of its interest relating to the special funds it has set aside. The interest earned on these funds is transferred to the special funds balances. A small amount of interest is returned from time to time where Council has excesses of cash on hand, which is used to offset administration (internal) costs.

#### **Borrowing**

Not generally used for operating expenditure, except for bridge financing of Port deficits until revenue levels rise to meet all operational expenditure (refer financial strategy for further information).

**Proceeds from asset sales**

A few assets - a very small fraction of Councils total value - do not currently make a contribution to the identified community outcomes, except in terms of the revenue they generate. In these cases the benefit to Council and the community from owning the asset is measurable simply as the rate of return.

Council will consider selling such assets where the rate of return from owning the asset is lower than the financial benefit to ratepayers of selling and of using the proceeds of sale to repay debt and/or transfer to Special Funds. In its considerations, Council will take into account the risk associated with continuing to own the asset, and the risks associated with Councils total debt.

Council may consider the sale of parks or roads where any sale and consequent use of funds would have an overall benefit to the community. The same principle will be applied to other individual assets that are part of an essential service provided by Council.

Not generally used for operating expenditure. The exception is for port activities where sale of endowment land is used to offset any current and/or prior year operational losses.

**Development contributions**

Not currently levied.

**Financial contributions (under the Resource Management Act 1991)**

Financial contributions are charged where new development creates increased demand on maintenance of reserves.

**Grants and subsidies**

Council receives the majority of grants and subsidies in the form of financial assistance from the New Zealand Transport Agency (NZTA) and these are used as an operational source of revenue for roading where applicable. Grants and subsidies are used in other activities wherever feasible and it is financially prudent to draw down any such funds. Council acts as funding conduit for local service organizations accessing Crown funding assistance.

**Other sources**

Special funds are funds which have either been received by Council from a third party to be used in a specific way (Restricted Funds) or monies tagged by Council to be applied for a specific purpose or area of benefit (Non Restricted Funds). Special funds are used:

Where funds have been accrued specifically for the purpose; and/or

Where the expenditure is unexpected and unavoidable.

Operational costs include the funding of any depreciation.

**Capital expenditure**

Capital costs, for the purpose of this policy, is spending on assets that provide the community with a service over a longer period of time than operating expenditure.

Capital expenditure is the category of spending which creates a new asset, or extends the lifetime of an existing asset. The following sources are available for Council to fund capital expenditure (the costs of replacing an existing asset are not included here as these costs are progressively expensed as depreciation).

Funding sources:



**General rates**

Capital expenditure is not generally funded from rates. Council may opt to fund some capital expenditure from rates where the rates take is within Councils rates increase limit as set in the Financial Strategy and is in keeping with the principles of prudent financial management.

**Targeted rates**

Funding from targeted rates is applied to specific activities where it has been deemed that there is a direct benefit to those ratepayers receiving a particular service (eg Council reticulated water supply). Capital expenditure is not generally funded from rates. Council may opt to fund some capital expenditure from rates where this is in keeping with the principles of prudent financial management.

**Fees and charges**

Capital expenditure is not generally funded from fees and charges. Council may opt to fund some capital expenditure from here where this is in keeping with the principles of prudent financial management.

**Interest**

Council receives the majority of its interest relating to the special funds it has set aside. The interest earned on these funds is transferred to the special funds balances. Council may use the return on these funds to fund capital projects.

**Borrowing**

Borrowing is an appropriate funding mechanism to smooth the peaks in capital expenditure. It also enables the costs of major developments to be borne by those who ultimately benefit from the expenditure. This is known as the intergenerational equity principle and means that the costs of any expenditure should be recovered from the community over the period during which benefits from that expenditure accrue. It is not prudent or sustainable for all capital expenditure to be funded from borrowings and Council must balance prudence against equity.

Council will fund capital expenditure in the following priority order:

1. Financial Contributions for growth projects
2. Grants and Subsidies available
3. Available rates funding where the rates rise fits within Councils set rates increase limits.
4. Loans

The overriding limits on borrowing are set out in the Liability Management and Investment Policies.

**Lump sum contributions**

Council appreciates that the benefits of capital expenditure are more appropriately spread over the life of the period the benefit is available. On this basis, the preference is to loan fund the expenditure and meet the required loan repayments through revenue such as targeted rates. However Council will, in particular circumstances, consult with affected communities on the options of collecting a lump sum contribution as is available under the rating legislation, to fund the capital costs of new wastewater schemes or water supply.

**Proceeds from asset sales**

A few assets - a very small fraction of Councils total value - do not currently make a contribution to the identified council outcomes, except in terms of the revenue they generate. In these cases, the benefit to Council and the community from owning the asset is measurable simply as the rate of return.

Council will consider selling such assets where the rate of return from owning the asset is lower than the financial benefit to ratepayers of selling and of using the proceeds of sale to repay debt and/or



transfer to Special Funds. In its considerations, Council will take into account the risk associated with continuing to own the asset and the risks associated with Councils total debt.

Council may consider the sale of parks or roads where any sale and consequent use of funds would have an overall benefit to the community. The same principle will be applied to other individual assets that are part of an essential service provided by Council,

Proceeds from asset sales are generally set aside for future use in line with Councils policy on Special Funds. The exception is for Port activities, where sale of endowment land is used to offset any current and/or prior year operational losses.

#### **Development contributions**

Not currently levied.

#### **Financial contributions (under the Resource Management Act 1991)**

Financial Contributions are charged where the demand for Council development in the present and future is from new development.

#### **Grants and subsidies**

Council receives the majority of grants and subsidies in the form of financial assistance from the New Zealand Transport Agency (NZTA). Subsidies are also used for the development of other infrastructure such as water reticulation and sewage disposal when made available.

#### **Other sources**

Special funds are funds which have either been received by Council from a third party to be used in a specific way (Restricted Funds) or monies tagged by Council to be applied for a specific purpose or area of benefit (Non Restricted Funds). Special funds are used:

- Where funds have been accrued specifically for the purpose; and/or
- Where the expenditure is unexpected and unavoidable.

#### **Funding sources of capital costs for Council activities**

The above principles will be deliberated when Council is considering any new capital project, and the funding tools used may therefore vary project by project. It is therefore difficult, and inaccurate to try and represent capital funding of each activity graphically.

Please refer to the below funding needs analysis - capital expenditure for each of the funding sources that will be considered.



Funding Sources Council activities

Activity	Rates	Subsidies	User Fees	Borrowing	Other
Land Transport	19% - 58%	35% - 73%	0% - 3%	0% - 17%	0% - 20%
Stormwater	55% - 100%	0% - 45 %	0% - 20%	0% - 35 %	0% - 20%
Flood prevention	55% - 100%	0% - 45 %	0% - 20%	0% - 32 %	0% - 20%
Wastewater (sewerage)	62% - 100%	0% - 38 %	2% - 5%	0% - 60 %	0% - 20%
Water supply	25% - 95%	0% - 55%	2% - 9%	0% - 60 %	0% - 20%
Refuse Collection/Landfill & recycling	40% - 80%	0% - 5%	15% - 30%	0% - 40%	0% - 20%
District Planning	10 % - 30%	0% - 20 %	50% - 75%	0%	0% - 30%
Building Control	30% - 60%	0% - 20 %	40% - 65%	0%	0% - 20%
Health Regulation	60% - 80%	0%	20% - 40%	0%	0% - 20%
Dog/Stock Control	15% - 45%	0%	22% - 60%	0% - 60%	0% - 20%
Other Regulation	44% - 82%	0% - 20 %	7% - 30%	0%	0% - 20%
Greymouth Aerodrome	25% - 86%	0% - 20 %	10 % - 40%	0%	0% - 60%
Parking	30% - 100 %	0% - 20 %	0% - 65%	0%	0% - 20%
Port of Greymouth	5% - 91%	0% - 20 %	5% - 50%	0% - 42%	0% - 20%
Retirement Housing	0%	0% - 20 %	80% -100%	0% - 20%	0% - 20%
Property	0%	0% - 20 %	10% - 30%	0% - 60%	40% - 95%
Libraries	50% - 99%	0% - 20 %	0% - 1%	0% - 50%	0% - 20%
Heritage, Arts & Culture	60% - 99.5%	0% - 20 %	0.5% - 5%	0% - 35%	0% - 20%
Recreation Centre (incl. Swimming Pools)	50% - 67%	0% - 20 %	30% - 50%	0%	0% - 20%
Cemeteries	75% - 90%	0% - 20 %	10% - 15%	0%	0% - 20%
Parks and Tracks	75% - 100%	0% - 20 %	0% - 5%	0% - 20%	0% - 20%
Council's In-house task force	80% - 100%	0% - 20 %	0%	0%	0% - 20%
Public Restrooms	45% - 100%	0% - 20 %	0%	0% - 30%	0% - 25%
Council	85% - 95%	0% - 20 %	0% - 5%	0%	0% - 20%
Public consultation	80% - 100%	0% - 20 %	0%	0%	0% - 20%
Council Administration	0% - 10%	0% - 20 %	0% - 5%	0%	85% - 95%
Economic development	95% - 100%	0% - 20 %	0% - 5%	0%	0% - 20%



**Funding needs analysis of operational expenditure**

Includes depreciation that is funded.

Activity	Group of activity	Community outcomes	Who benefits	Period of benefit	Whose act creates a need	Rationale for separate funding	Funding source							Rationale			
							General rates	Targeted rates	User charges	Subsidies	Special funds	Borrowing	Developers		Other		
Roading & footpaths	Land transport	<b>Economic</b> Strong Diverse Sustainable Prosperous  <b>Social</b> Safe Connected Enabled  <b>Environment</b> Practical Resilient Strategic	Community	Ongoing	Users	Significant activity, Accountability	MAJOR		MINOR	MAJOR						MAJOR	Council will endeavour to gain the most advantageous financial assistance for both the immediate to medium term, with the balance of funding to be met from general rates. The District requires an efficient transport network for economic viability, so there is a mix of direct benefit to the users of the network and general benefit to the whole district. It is therefore deemed most appropriate for the rates share to be met by way of a general rate set differentially across the district
Management of Stormwater systems	Stormwater	<b>Economic</b> Strong Diverse Sustainable Prosperous  <b>Social</b> Safe Connected Enabled  <b>Environment</b> Practical Resilient Strategic	Users Community	Ongoing	Landowners	Significant activity, Accountability	MAJOR										The District requires efficient stormwater systems for economic viability, so there is a mix of direct benefit to the users of the systems and general benefit to the whole district. It is therefore deemed most appropriate for the rates share to be met by way of a general rate set differentially across the district
Flood prevention. This includes maintaining urban watercourses	Stormwater	<b>Economic</b> Strong Diverse Sustainable Prosperous  <b>Social</b> Safe Enabled  <b>Environment</b> Practical Resilient Strategic	Community	Ongoing	Landowners	Significant activity, Accountability	MAJOR										The District requires efficient flood protection assets for economic viability, so there is a mix of direct benefit to the users of the systems and general benefit to the whole district. It is therefore deemed most appropriate for the rates share to be met by way of a general rate set differentially across the district





Activity	Group of activity	Community outcomes	Who benefits	Period of benefit	Whose act creates a need	Rationale for separate funding	Funding source								Rationale	
							General rates	Targeted rates	User charges	Subsidies	Special funds	Borrowing	Developers	Other		
Wastewater (sewerage) collection, treatment, and disposal	Wastewater	<b>Economic</b> Strong Sustainable Prosperous  <b>Social</b> Safe  <b>Environment</b> Practical Resilient Strategic	Users	Ongoing	Users	Significant activity, Accountability		MAJOR	MINOR	MINOR						Properties connected to Council schemes create the need for Council to operate and maintain schemes. It is therefore deemed most appropriate for the rates share to be met by way of a targeted rate.
Water supply - treatment and reticulation	Water Supply	<b>Economic</b> Strong Sustainable Prosperous  <b>Social</b> Safe  <b>Environment</b> Practical Resilient Strategic	Users	Ongoing	Users	Significant activity, Accountability		MAJOR	MINOR							Properties connected to Council schemes create the need for Council to operate and maintain schemes. It is therefore deemed most appropriate for the rates share to be met by way of a targeted rate.
Refuse/Recycling collection	Solid waste management	<b>Economic</b> Strong Sustainable Prosperous  <b>Social</b> Safe  <b>Environment</b> Practical Resilient Strategic	Individuals, businesses	Ongoing	Users	Significant activity, Accountability		MAJOR								There is a direct benefit for those properties that can have their waste collected, therefore a targeted rate is struck to cover these costs.



Activity	Group of activity	Community outcomes	Who benefits	Period of benefit	Whose act creates a need	Rationale for separate funding	Funding source							Rationale		
							General rates	Targeted rates	User charges	Subsidies	Special funds	Borrowing	Developers		Other	
Landfill and recycling management	Solid waste management	<b>Economic</b> Strong Sustainable Prosperous  <b>Social</b> Safe  <b>Environment</b> Practical Resilient Strategic	Users, Community	Ongoing	Users	Significant activity, Accountability	MAJOR		MAJOR	MINOR						The demand for the operation and maintenance of facilities is created by the present community Excess users of refuse collection pay additional user fees Those that use facilities direct cover the relevant costs by way of user fees There is a District wide benefit to having a compliant facility; therefore other costs are covered by a separate general rate set differentially across the district
Civil Defence and Emergency Management	Environmental Services	<b>Economic</b> Strong Sustainable Prosperous  <b>Social</b> Safe  <b>Environment</b> Practical Resilient Strategic	Individuals, Community	Ongoing	Community	Has unique funding requirements, Accountability	MAJOR			MINOR						The demand for management of civil defence is created by the present community There is a District wide benefit to having a managed service; therefore other costs are covered by a general rate set across the district.
District Planning	Environmental services	<b>Economic</b> Strong Diverse Sustainable Prosperous  <b>Social</b> Safe  <b>Cultural</b> Proud Unique Inter-connected Vibrant  <b>Environment</b> Bold Practical Resilient Strategic	Individuals, Community	Ongoing	Individuals, Groups, Businesses	Has unique funding requirements, Accountability	MAJOR		MODERATE							Planning provides current and on-going benefits through the sustainable development of Council/Community vision The majority of benefit for the costs of consent processing goes to the applicant, and this is reflected in user fees. Policy and strategy aspects are considered to have predominantly public benefit and are funded from general rates



Activity	Group of activity	Community outcomes	Who benefits	Period of benefit	Whose act creates a need	Rationale for separate funding	Funding source							Rationale		
							General rates	Targeted rates	User charges	Subsidies	Special funds	Borrowing	Developers		Other	
Building Control	Environmental services	<b>Economic</b> Strong Diverse Sustainable Prosperous  <b>Social</b> Safe  <b>Environment</b> Practical Resilient Strategic	Individuals, Community	Ongoing	Individuals, Groups, Businesses	Has unique funding requirements, accountability	MODERATE		MAJOR						MAJOR	Building control provides current and on-going benefits through the sustainable development of Council/Community vision The majority of benefit for the costs of consent processing goes to the applicant, and this is reflected in user fees. Policy and strategy aspects are considered to have predominantly public benefit and are funded from general rates
Health Regulation	Environmental services	<b>Economic</b> Strong Sustainable Prosperous  <b>Social</b> Safe  <b>Environment</b> Practical Resilient Strategic	Individuals, Community	Ongoing	Businesses	Has unique funding requirements, Accountability	MAJOR		MODERATE							Health regulation - Direct inspection and licensing costs are recovered from premises involved. Health regulation - As there is a collective benefit remaining costs are met by the general ratepayer. (Public Goods)
Animal Control	Environmental services	<b>Economic</b> Strong Sustainable  <b>Social</b> Safe  <b>Environment</b> Practical Resilient Strategic	Individuals, Community	Ongoing	Individuals	Has unique funding requirements, Accountability	MODERATE		MAJOR							The benefit of having effective dog control is shared equally by all in the district. As the need for the activity is created by dog owners, the majority of costs are to be met by those generated the need
Other Regulation	Environmental services	<b>Economic</b> Strong Sustainable  <b>Social</b> Safe  <b>Environment</b> Practical Resilient Strategic	Individuals, Community	Ongoing	Individuals	Has unique funding requirements, Accountability	MAJOR		MODERATE							Enforcement - Whilst in principle the ideal would be to recover the majority of costs from those creating the demand (exacerbator) the reality is it is inherently difficult to recover the costs. Enforcement - As there is a collective benefit remaining costs are met by the general ratepayer.



Activity	Group of activity	Community outcomes	Who benefits	Period of benefit	Whose act creates a need	Rationale for separate funding	Funding source							Rationale		
							General rates	Targeted rates	User charges	Subsidies	Special funds	Borrowing	Developers		Other	
Greymouth Aerodrome	Commercial and Property	<b>Economic</b> Strong Diverse Sustainable  <b>Social</b> Safe  <b>Environment</b> Practical Resilient Strategic	Users	Ongoing	Users	Has unique funding requirements, Accountability	MAJOR		MODERATE							With limited commercial use and restrictions thereof the current facility is restricted in the amount of funds recovered directly from the users. As an integral part of Council's lifelines function with respect to accessibility and how Council can respond to civil emergencies. This has a District wide benefit
Parking	Commercial and property	<b>Economic</b> Strong Diverse Sustainable Prosperous  <b>Social</b> Safe Connected	Community, businesses	Ongoing	Users, Businesses	Has unique funding requirements, Accountability	MAJOR		MAJOR							Costs are recovered from users of dedicated parking facilities Parking Regulation/ enforcement costs are recovered from fines General benefit available to all by having accessible parking in main commercial area plus no charge for on-street parking, therefore a general rate input appropriate.
Port of Greymouth	Commercial and Property	<b>Economic</b> Strong Sustainable  <b>Social</b> Safe  <b>Environment</b> Practical Resilient Strategic	Users	Ongoing	Users	Has unique funding requirements, Accountability	MAJOR		MODERATE	MODERATE	MODERATE		MAJOR (lease revenue)		With limited commercial use and restrictions thereof the current facility is restricted in the amount of funds recovered directly from the users. As an integral part of Council's lifelines function with respect to accessibility and how Council can respond to civil emergencies. This has a District wide benefit	





Activity	Group of activity	Community outcomes	Who benefits	Period of benefit	Whose act creates a need	Rationale for separate funding	Funding source								Rationale	
							General rates	Targeted rates	User charges	Subsidies	Special funds	Borrowing	Developers	Other		
Retirement Housing	Commercial and Property	<b>Economic</b> Strong Diverse Sustainable Prosperous  <b>Social</b> Safe Inclusive Connected Enabled  <b>Cultural</b> Proud Inter-connected	Individuals	Ongoing	Users:	Has unique funding requirements, Accountability			MAJOR							Costs not significantly impacted by actions or inactions of individuals or groups. No compelling case to provide rates funding based on affordability or wider social consideration. Appropriate policy for this activity.
Property	and Property	<b>Economic</b> Strong Diverse Sustainable Prosperous  <b>Social</b> Enabled  <b>Environment</b> Practical Resilient Strategic	Individuals	Ongoing	Users:	Has unique funding requirements, Accountability			MAJOR					MAJOR <i>(internal recoveries against activities)</i>	Costs of providing municipal buildings are recovered from the activities supported (internal recoveries) Other recoveries are from occupiers of Council property, such as land leases and tenants. Investment returns on previous sales of Council property are used as a source of funds (given the diminished return as council divests property).	



Activity	Group of activity	Community outcomes	Who benefits	Period of benefit	Whose act creates a need	Rationale for separate funding	Funding source							Rationale		
							General rates	Targeted rates	User charges	Subsidies	Special funds	Borrowing	Developers		Other	
Libraries	Community facilities	<b>Economic</b> Strong Diverse Sustainable Prosperous  <b>Social</b> Safe Inclusive Connected Enabled  <b>Cultural</b> Proud Unique Inter-connected Vibrant  <b>Environment</b> Practical Resilient	Individuals, Groups	Ongoing	Users	Has unique funding requirements, Accountability	MAJOR		MINOR	MINOR						User fees recovered where practical and to a level deemed affordable for users. Provides a general benefit to the district having quality facilities - balance of costs met through general rates
Swimming Pools	Community facilities	<b>Economic</b> Strong Diverse Sustainable Prosperous  <b>Social</b> Safe Inclusive Connected Enabled  <b>Cultural</b> Inter-connected, vibrant  <b>Environment</b> Practical Resilient	Individuals, Groups	Ongoing	Users	Has unique funding requirements, Accountability	MAJOR		MODERATE							User fees recovered where practical and to a level deemed affordable for users. Provides a general benefit to the district having quality facilities - balance of costs met through general rates



Activity	Group of activity	Community outcomes	Who benefits	Period of benefit	Whose act creates a need	Rationale for separate funding	Funding source							Rationale		
							General rates	Targeted rates	User charges	Subsidies	Special funds	Borrowing	Developers		Other	
Heritage, Arts & Culture	Community facilities	<b>Economic</b> Strong Diverse Sustainable Prosperous  <b>Social</b> Safe Inclusive Connected Enabled  <b>Cultural</b> Proud Unique Inter-connected Vibrant	Individuals, Groups	Ongoing	Users	Has unique funding requirements, Accountability	MAJOR	MODERATE	MINOR							User fees recovered where practical and to a level deemed affordable for users. Provides a general benefit to the district having quality facilities - balance of costs met through general rates
Indoor Sport Centres	Community facilities	<b>Economic</b> Diverse Strong Sustainable Prosperous  <b>Social</b> Safe Inclusive Connected Enabled  <b>Cultural</b> Proud Unique Inter-connected, Vibrant  <b>Environment</b> Practical Resilient	Individuals, Groups	Ongoing	Users	Has unique funding requirements, Accountability	MAJOR		MAJOR							User fees recovered where practical and to a level deemed affordable for users. Provides a general benefit to the district having quality facilities - balance of costs met through general rates



Activity	Group of activity	Community outcomes	Who benefits	Period of benefit	Whose act creates a need	Rationale for separate funding	Funding source							Rationale		
							General rates	Targeted rates	User charges	Subsidies	Special funds	Borrowing	Developers		Other	
Cemeteries	Community facilities	<p><b>Economic</b> Sustainable Social Inclusive Connected</p> <p><b>Cultural</b> Proud Unique Inter-connected</p> <p><b>Environment</b> Practical Resilient</p>	Individuals, Groups	Ongoing	Users	Has unique funding requirements, Accountability	MAJOR		MODERATE	MINOR						<p>User fees recovered where practical and to a level deemed affordable for users.</p> <p>Provides a general benefit to the district having quality facilities - balance of costs met through general rates</p>
Parks and Tracks	Community facilities	<p><b>Economic</b> Diverse Strong Sustainable Prosperous</p> <p><b>Social</b> Safe Inclusive Connected Enabled</p> <p><b>Cultural</b> Proud Unique Inter-connected Vibrant</p> <p><b>Environment</b> Practical Resilient</p>	Individuals, Groups	Ongoing	Users	Has unique funding requirements, Accountability	MAJOR		MINOR							<p>User fees recovered where practical and to a level deemed affordable for users.</p> <p>Provides a general benefit to the district having quality facilities - balance of costs met through general rates</p>



Activity	Group of activity	Community outcomes	Who benefits	Period of benefit	Whose act creates a need	Rationale for separate funding	Funding source							Rationale	
							General rates	Targeted rates	User charges	Subsidies	Special funds	Borrowing	Developers		Other
Council's In-house task force	Community facilities	<b>Economic</b> Diverse Strong Sustainable  <b>Social</b> Safe Inclusive Connected Enabled  <b>Cultural</b> Proud Unique Inter-connected  <b>Vibrant</b> Environment Practical Resilient	Community	Ongoing	Users	Has unique funding requirements, Accountability	MAJOR								Provides a general benefit to the district having quality facilities - balance of costs met through general rates
Public Restrooms	Community facilities	<b>Economic</b> Strong Diverse Sustainable Prosperous  <b>Social</b> Safe  <b>Environment</b> Practical Resilient	Individuals, Community	Ongoing	Users	Has unique funding requirements, Accountability	MAJOR								Provides a general benefit to the district having quality facilities



Activity	Group of activity	Community outcomes	Who benefits	Period of benefit	Whose act creates a need	Rationale for separate funding	Funding source								Rationale		
							General rates	Targeted rates	User charges	Subsidies	Special funds	Borrowing	Developers	Other			
Council	Democracy & administration	<b>Economic</b> Strong Diverse Sustainable  <b>Social</b> Safe Inclusive Connected Enabled  <b>Cultural</b> Proud Unique Inter-connected Vibrant  <b>Environment</b> Practical Resilient Strategic	Community	Ongoing	Community	Has unique funding requirements, Accountability	MAJOR									MINOR (General Rates)	Represents the cost of democracy across the district and therefore recovered from all ratepayers via general rates.



Activity	Group of activity	Community outcomes	Who benefits	Period of benefit	Whose act creates a need	Rationale for separate funding	Funding source							Rationale	
							General rates	Targeted rates	User charges	Subsidies	Special funds	Borrowing	Developers		Other
Public consultation	Democracy & administration	<b>Economic</b> Strong Diverse Sustainable Prosperous  <b>Social</b> Safe Inclusive Connected Enabled  <b>Cultural</b> Proud Unique Inter-connected Vibrant  <b>Environment</b> Bold Practical Resilient Strategic	Community	Ongoing	Community	Has unique funding requirements, Accountability	MAJOR								Represents the cost of democracy across the district and therefore recovered from all ratepayers via general rates.



Activity	Group of activity	Community outcomes	Who benefits	Period of benefit	Whose act creates a need	Rationale for separate funding	Funding source								Rationale		
							General rates	Targeted rates	User charges	Subsidies	Special funds	Borrowing	Developers	Other			
Council's Administration	Democracy & administration	<b>Economic</b> Strong Diverse Sustainable Prosperous  <b>Social</b> Safe Inclusive Connected Enabled  <b>Cultural</b> Proud Unique Inter-connected Vibrant  <b>Environment</b> Bold Practical Resilient Strategic	Community	Ongoing	Community	Has unique funding requirements, Accountability	1188.00 (100.00%)		1188.00							MAJOR (Internal recovers from other activities)	The majority of costs are recovered via an overhead allocation against other activities based on the appropriate cost drivers





Activity	Group of activity	Community outcomes	Who benefits	Period of benefit	Whose act creates a need	Rationale for separate funding	Funding source							Rationale		
							General rates	Targeted rates	User charges	Subsidies	Special funds	Borrowing	Developers		Other	
Economic development	Democracy & administration	<b>Economic</b> Strong Diverse Sustainable Prosperous  <b>Social</b> Safe Inclusive Connected Enabled  <b>Cultural</b> Proud Unique Inter-connected Vibrant  <b>Environment</b> Bold Practical Resilient Strategic	Individuals, businesses Community	Ongoing	Individuals, businesses	Has unique funding requirements, Accountability	MODERATE	MAJOR		MODERATE						Seek external subsidies where possible. Commercial/Industrial ratepayers receive benefit of economic development and promotion – contribute via a targeted rate. Balance non-exclusive service providing benefit to the wider community



Activity	Group of activity	Community outcomes	Who benefits	Period of benefit	Whose act creates a need	Rationale for separate funding	Funding source							Rationale	
							General rates	Targeted rates	User charges	Subsidies	Special funds	Borrowing	Developers		Other
Roading & footpaths	Land transport	<b>Economic</b> Strong Diverse Sustainable Prosperous  <b>Social</b> Safe Inclusive Connected Enabled  <b>Environment</b> Practical Resilient	Community	Ongoing	Users, Growth	Significant activity, Accountability	MAJOR			MAJOR	MODERATE		MINOR		New capital is driven by growth and demand for increased levels of service. Growth based demand will be funded from developers and new ratepayers. Council will endeavour to gain the most advantageous financial assistance for both the immediate to medium term, with the balance of funding to be met from general rates.
Management of Stormwater systems	Stormwater	<b>Economic</b> Strong Diverse Sustainable Prosperous  <b>Social</b> Safe  <b>Environment</b> Bold Practical Resilient Strategic	Users Community	Ongoing	Landowners, Growth	Significant activity, Accountability					MODERATE	MAJOR	MINOR		New capital is driven by growth and demand for increased levels of service. Growth based demand will be funded from developers and new ratepayers. Increased levels of service will be funded from special funds and borrowing.



Activity	Group of activity	Community outcomes	Who benefits	Period of benefit	Whose act creates a need	Rationale for separate funding	Funding source							Rationale	
							General rates	Targeted rates	User charges	Subsidies	Special funds	Borrowing	Developers		Other
Flood prevention. This includes maintaining urban watercourses	Stormwater	<b>Economic</b> Strong Diverse Sustainable Prosperous  <b>Social</b> Safe  <b>Environment</b> Bold Practical Resilient Strategic	Community	Ongoing	Landowners, Growth	Significant activity, Accountability					MODERATE	MAJOR	HIGH		New capital is driven by growth and demand for increased levels of service. Growth based demand will be funded from developers and new ratepayers. Increased levels of service will be funded from special funds and borrowing.
Wastewater (sewerage) collection, treatment, and disposal	Wastewater	<b>Economic</b> Strong Diverse Sustainable Prosperous  <b>Social</b> Safe  <b>Environment</b> Bold Practical Resilient Strategic	Users	Ongoing	Users, Growth	Significant activity, Accountability				MAJOR	MODERATE	MAJOR	HIGH		New capital is driven by growth and demand for increased levels of service. Growth based demand will be funded from developers and new ratepayers. Increased levels of service will be funded from special funds and borrowing.
Water supply - treatment and reticulation	Water Supply	<b>Economic</b> Strong Diverse Sustainable Prosperous  <b>Social</b> Safe  <b>Environment</b> Bold Practical Resilient Strategic	Users	Ongoing	Users, Growth	Significant activity, Accountability				MAJOR	MODERATE	MAJOR	HIGH		New capital is driven by growth and demand for increased levels of service. Growth based demand will be funded from developers and new ratepayers. Increased levels of service will be funded from special funds and borrowing.



Activity	Group of activity	Community outcomes	Who benefits	Period of benefit	Whose act creates a need	Rationale for separate funding	Funding source							Rationale	
							General rates	Targeted rates	User charges	Subsidies	Special funds	Borrowing	Developers		Other
Landfill and recycling management	Solid waste management	<b>Economic</b> Strong Diverse Sustainable Prosperous  <b>Social</b> Safe  <b>Environment</b> Bold Practical Resilient Strategic	Users, Community	Ongoing	Users, Growth	Significant activity, Accountability					MODERATE	MAJOR			New capital is driven by the need for additional landfill capacity. Majority of costs are loan funded to be repaid over the useful life of the asset.
Greymouth Aerodrome	Commercial and Property	<b>Economic</b> Strong Diverse Sustainable Prosperous  <b>Social</b> Safe Connected  <b>Environment</b> Resilient	Users	Ongoing	Users	Has unique funding requirements, accountability					MODERATE	MAJOR			With limited commercial use and restrictions thereof the current facility is restricted in the amount of funds recovered directly from the users. As an integral part of Council's lifelines function with respect to accessibility and how Council can respond to civil emergencies. This has a District wide benefit
Parking	Commercial and Property	<b>Economic</b> Strong Diverse Sustainable Prosperous  <b>Social</b> Safe Connected Enabled	Community, businesses	Ongoing	Users, Businesses	Has unique funding requirements, accountability					MAJOR	MAJOR	MINOR		New capital is driven by growth and demand for increased levels of service. Growth based demand will be funded from developers and new users. Increased levels of service will be funded from special funds and borrowing.



Activity	Group of activity	Community outcomes	Who benefits	Period of benefit	Whose act creates a need	Rationale for separate funding	Funding source							Rationale	
							General rates	Targeted rates	Other charges	Subsidies	Special funds	Borrowing	Developers		Other
Port of Greymouth	Commercial and Property	<b>Economic</b> Strong Diverse Sustainable Prosperous  <b>Social</b> Connected  <b>Environment</b> Practical Resilient Strategic	Users Business	Ongoing	Users	Has unique funding requirements, accountability					MODERATE	MAJOR			For the development of new facilities much of the benefit will be gained by future users therefore any expenditure will be funded over the period of benefit, after any specific funds set aside are utilised.
Retirement Housing	Commercial and Property	<b>Economic</b> Sustainable  <b>Social</b> Safe Inclusive Connected Enabled  <b>Cultural</b> Proud Inter-connected	Individuals	Ongoing	Users, Growing demand	Has unique funding requirements, accountability					MODERATE	MODERATE	MAJOR		New capital driven by increased demand for facilities. Council will endeavour to obtain any available subsidies with remaining costs to be met from specific funds set aside and borrowing.
Property	Commercial and Property	<b>Economic</b> Strong Diverse Sustainable Prosperous  <b>Social</b> Safe Enabled	Individuals	Ongoing	Users	Has unique funding requirements, accountability					MODERATE	MAJOR	MAJOR <i>(internal recoveries from activities)</i>		Costs of providing municipal buildings are recovered from the activities supported (internal recoveries) Other recoveries are from occupiers of Council property, such as land leases and tenants. Investment returns on previous sales of Council property are used as a source of funds (given the diminished return as council divests property).



Activity	Group of activity	Community outcomes	Who benefits	Period of benefit	Whose act creates a need	Rationale for separate funding	Funding source							Rationale		
							General rates	Targeted rates	User charges	Subsidies	Special funds	Borrowing	Developers		Other	
Libraries	Community facilities	<b>Economic</b> Strong Diverse Sustainable Prosperous  <b>Social</b> Safe Inclusive Connected Enabled  <b>Cultural</b> Proud Unique Inter-connected Vibrant  <b>Environment</b> Bold Practical Resilient Strategic	Individuals, Groups	Ongoing	Users	Has unique funding requirements, accountability	MAJOR		MINOR		MAJOR	MODERATE				New collection additions are progressively added from annual rates/user fee revenue. New library development would be funded from specific funds set aside and borrowing
Swimming Pools	Community facilities	<b>Economic</b> Strong Diverse Sustainable Prosperous  <b>Social</b> Safe Inclusive Connected Enabled  <b>Cultural</b> Proud Unique Inter-connected, Vibrant	Individuals, Groups	Ongoing	Users	Has unique funding requirements, accountability					MAJOR	MODERATE	MODERATE			New facilities expected to be funded largely from external fundraising with remaining costs to be met from specific funds set aside and borrowing.





Activity	Group of activity	Community outcomes	Who benefits	Period of benefit	Whose act creates a need	Rationale for separate funding	Funding source						Rationale		
							General rates	Targeted rates	User charges	Subsidies	Special funds	Borrowing		Developers	Other
Heritage, Arts & Culture	Community facilities	<b>Economic</b> Strong Diverse Sustainable Prosperous  <b>Social</b> Safe Inclusive Connected Enabled  <b>Cultural</b> Proud Unique Inter-connected, Vibrant  <b>Environment</b> Bold Practical Resilient Strategic	Individuals, Groups	Ongoing	Users	Has unique funding requirements, accountability				MAJOR	MODERATE	MODERATE			New facilities expected to be funded largely from external fundraising with remaining costs to be met from specific funds set aside and borrowing.
Indoor Sport Centres	Community facilities	<b>Economic</b> Strong Diverse Sustainable Prosperous  <b>Social</b> Safe Inclusive Connected Enabled  <b>Cultural</b> Proud Unique Inter-connected Vibrant	Individuals, Groups	Ongoing	Users	Has unique funding requirements, accountability				MAJOR	MODERATE	MODERATE			New facilities expected to be funded largely from external fundraising with remaining costs to be met from specific funds set aside and borrowing.



Activity	Group of activity	Community outcomes	Who benefits	Period of benefit	Whose act creates a need	Rationale for separate funding	Funding source							Rationale	
							General rates	Targeted rates	User charges	Subsidies	Special funds	Borrowing	Developers		Other
Cemeteries	Community facilities	<b>Economic</b> Diverse Sustainable  <b>Social</b> Safe Inclusive Connected Enabled  <b>Cultural</b> Proud Unique Inter-connected Vibrant  <b>Environment</b> Practical Resilient,	Individuals, Groups	Ongoing	Users	Has unique funding requirements, accountability					MAJOR	MODERATE			For the development of new facilities much of the benefit will be gained by future communities therefore any expenditure will be funded over the period of benefit, after any specific funds set aside are utilised.
Parks and Tracks	Community facilities	<b>Economic</b> Strong Diverse Sustainable Prosperous  <b>Social</b> Safe Inclusive Connected Enabled  <b>Cultural</b> Proud Unique Inter-connected Vibrant  <b>Environment</b> Practical Resilient Strategic	Individuals, Groups	Ongoing	Users	Has unique funding requirements, accountability					MAJOR	MODERATE			For the development of new facilities much of the benefit will be gained by future communities therefore any expenditure will be funded over the period of benefit, after any specific funds set aside are utilised.



**5.6 COMMUNITY REPORT**

**File Number:**

**Report Author:** Group Manager Community

**Report Authoriser:** Chief Executive

**Appendices:** 1. Sport Canterbury - Report to Grey District Council

**1. REPORT PURPOSE**

1.1. This report is to provide an update to Council with respect to the delivery of functions and activities within the Community Group.

**2. OFFICER RECOMMENDATION**

That Council

1. Receives the Community and Recreation Services Report and notes the contents herein.

**3. COMMUNITY AND RECREATION SERVICES**

February was a month full of action for the team with fantastic events across the facilities and district. Overall feedback has been very positive as our teams continue to deliver the best possible service to our community and visitors. The Coast to Coast registrations alongside the Waitangi Day Community Picnic and the Ice Skate Tour are the highlights of the month. The new fitness equipment arriving at the Westland Recreation Centre was well received by members. MTFJ team has a new data dashboard reflecting performance against contractual requirements.

**HappyOrNot feedback this month:**

Customer Service 47 responses  
 Westland Recreation Services 520 responses  
 Grey District Library 147 responses

*2025/02/18 very positive and friendly service!!!! Thank you – Customer service*  
*2025/02/03 great historical resource - Library*  
*2025/02/11 Fantastic equipment!!! Well done team - WRC*

**Performance Measures**

Area	How we'll measure	23/24 target	24/25 measure	24/25 February	Comment
Customer Service GDC	% of users satisfied with service	80%	88%	92%	New
Library	% of users satisfied with service	82%	86%	94%	
Westland Centre	Rec % of users satisfied with pools	75%	77%	79%	Pools & stadium combined
	% of users satisfied with stadium	75%	77%	79%	Average of fitness & pools combined
	% of users satisfied with fitness/classes	65%	79%	85%	Fitness and classes

**Customer service**



The feedback on customer service highlights **patience, helpfulness, and friendliness** as key strengths, with multiple mentions of **staff members being accommodating and professional**. There is also a case of a **parking infringement notice being resolved fairly**, indicating effective problem resolution. Overall, the comments suggest a **high level of customer satisfaction**, emphasizing **positive interactions with staff** and **efficient handling of concerns**.

**Library**



The feedback received indicates a **high level of satisfaction** with the library's service, with users **praising the helpful and friendly staff, fast and efficient service, and valuable historical resources**. A strong appreciation for customer service is evident, with multiple mentions of positive interactions with staff. Additionally, there is interest in expanding community engagement activities, such as a suggested daytime book club during winter, inspired by a similar initiative in Christchurch. Overall, the **comments highlight the library's strengths in service quality and resource availability** while suggesting opportunities to enhance visitor engagement through new programs.

**Westland Recreation Centre**



The feedback for the Recreation Centre is generally positive, with many visitors appreciating the **friendly staff, lifeguards, and fun experiences** at the facility. Some highlighted the **high-quality equipment and pool setup**, while others suggested **improvements like better gym floor space, and adjusted gym layout for better accessibility**. We received limited **negative feedback, such as late gym closure notifications, music selection complaints, and concerns about disruptive behaviour from other visitors**.

*Note: Some negative comments are left by children and are irrelevant*

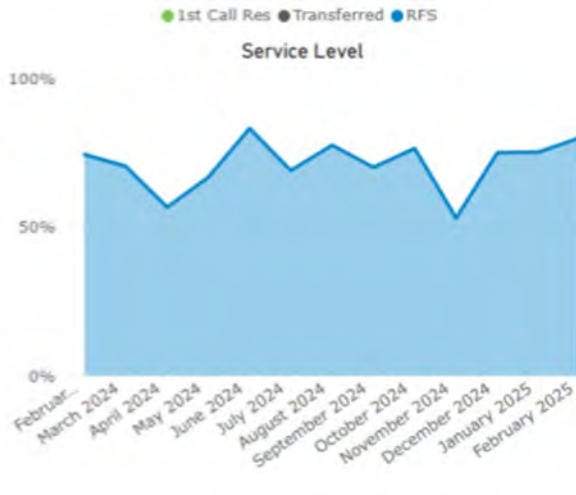
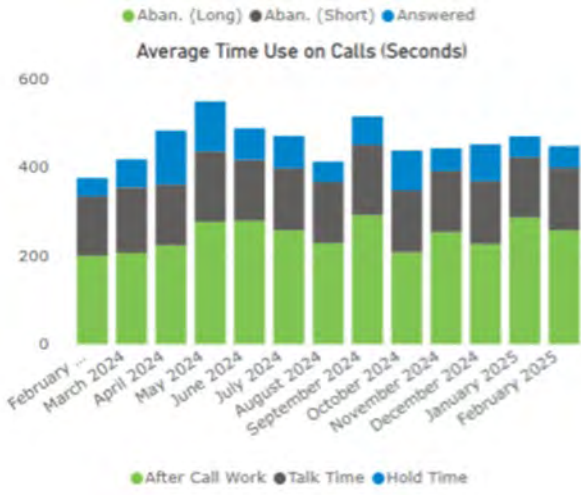
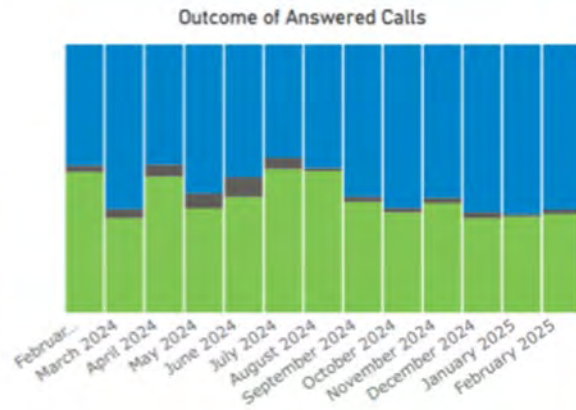
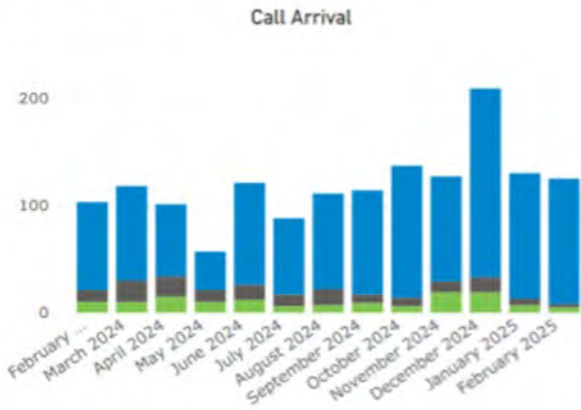
**PNCC – AFTER HOURS CALL SERVICE**

# SUMMARY

## Key Statistics

<b>February</b>						
125 Offered	117 Answered	72 Requests Logged	4.00% Aban. Rate	80.00% Service Level	22 ASA	402 AHT

## Annual Trends



Row Labels	Existing Job Updated	Handed Call off to Staff/Contractor	Info Only - General Info	Info Only - Known Fault	New Job Logged	Wrong Number	Grand Total
Animal Control		1	1	5		14	21
Bylaws	3			5	1	38	47
Council Details				6	1		8
Council Property/Alarms						1	1
Parking				1			1
Parks and Reserves				1			1
Rates/Finance				1	1	1	3
Recreation Facilities				1			1
Roading			1	1		2	4
Waste Management				1		9	10
Wastewater						2	2
Water Supply						7	7
Wrong Number				4			7
<b>Grand Total</b>	<b>4</b>	<b>2</b>	<b>26</b>	<b>3</b>	<b>74</b>	<b>8</b>	<b>117</b>

#### 4. PROJECTS

- 4.1. **Snap, Send, Solve**, – Urgent matters are raised with managers, responses to customers have improved slightly.
- 4.2. **CRMs** – Any manager or team member have access to the Customer Service Supervisor for training. B&C Manager has scheduled training in for the team.
- 4.3. **HappyOrNot** – Performance is well on track as per weekly updates to Councillors and staff.
- 4.4. **Museum Services** - CRSM will check availability with consultant to complete assessment this winter.
- 4.5. **PARS** – Final document has been shared with Council and the sport associations during a pre-season Hui. This was very successful and provided a good understanding regarding each codes' needs.
- 4.6. **Policies & Procedures review** – Deferred until the new Comms and Engagement Manager starts in April.
- 4.7. **LTP** – Community and Recreations Services are on track.
- 4.8. **New Library** – The GMC in the governance group and CRSM and Library Supervisor involved with the fit out discussions, its progressing well.
- 4.9. **EMSOL Energy Audit** – The new ECCA Regional Manager to meet with CRSM in March.
- 4.10. **Age Friendly Strategy** – on hold
- 4.11. **Community Economic Development Strategy review** – CRSM has handed this over to GM Regulatory. This will be removed from the project list next month.

#### 5. HISTORY HOUSE MUSEUM

- 5.1. Discussions will continue regarding the future of this service and the building in future.

#### 6. GREY DISTRICT LIBRARY

- 6.1. There was an average of 215 patrons per day during January at a total of 4,732.
- 6.2. In addition to our usual drop-in sessions, there were eight individual Book-A-Librarian appointments throughout February. In these sessions we helped members of the community with a variety of issues such as CVs, Microsoft OneDrive, setting up a new phone or laptop, and preparing cover letters for new jobs.
- 6.3. The library welcomed 51 new members.
- 6.4. There were 2,951 APNK Wi-Fi sessions (January) - a 49% increase over this time last year.
- 6.5. There was a total of 5,544 issues in February across our physical and digital platforms.
- 6.6. The library was very pleased to have been able to appoint a new Systems Librarian – this team member has been studying for and recently completed professional qualification in library and information studies. This appointment restores a position disestablished due to an earlier retirement and will play a crucial part in service offerings and strategic direction. Thank you to all involved in making this happen.

#### Programmes and outreach

##### Summer Reading Challenge:

The main prize winners for the Grey District Library and Schools Summer Reading Challenge have now been drawn. The Mayor assisted with the draws and our Children's and Young Adult Librarian will be visiting schools across the district during March to give out the prizes and certificates.

**Blind Date with a Book:**

To celebrate Valentine’s Day and Library Lovers’ Day (February 14), we offered patrons the choice of a mystery book to take home and see if it’s a match! Patrons were able to fill out a review card to let us know how their blind date went. Nearly 100 books were issued.



**MTFJ:**

The Library has been thrilled to be able to host the Mayor’s Taskforce for Jobs team at the Library on select Wednesdays.

**Total Mobility:**

On Wednesday, 19 February, the Library hosted a Total Mobility drop in session organised by Kaya from the West Coast Regional Council. Total Mobility helps eligible people with long-term and short-term impairments to access appropriate transport to meet their daily needs.

This session allowed current Total Mobility service users to get their photo taken so they can continue using this service. It also allowed future potential users to learn more about this service.



**Displays:**



Our displays this month helped celebrate and promote Waitangi Day and Valentine’s Day Romance.



**7. WESTLAND RECREATION CENTRE**

- 7.1. February was an eventful and busy month for the Westland Rec Centre, with several major events and initiatives taking place. Notably, we hosted the Coast to Coast Registrations, which saw athletes and crews coming in from all over NZ and Australia. The Ice Skate Tour that brought some variety to the Grey District. We also facilitated the Primary School Swimming Sports, fostering local school spirit and athleticism on display.
- 7.2. We were extremely excited as new gym equipment was successfully installed, enhancing our facilities for visitors and members to provide one of the best training facilities in the country.
- 7.3. A key partnership was formed with Big Brothers Big Sisters of Westland, further strengthening our community outreach and support programs.
- 7.4. It has been a fulfilling month of growth and engagement, and we look forward to continuing this momentum in the coming months. Financially the revenue is on par compared to 2024.

Casual visits	Quantity
Gym	161
Swim	3504
Hydro	548
Stadium	97
<b>Current Members</b>	1468
<b>Member Visits</b>	5157



**Wet side**

It was great to see all the schools coming in for their school swimming sports. Our Lifeguards ensured that our facility was ready to handle these big days, and we managed to get through all of it without any incidents or injuries which was great.



This year, we are proud to support Big Brothers Big Sisters of Westland, an organisation doing incredible work in our community. Through a new partnership, we are providing mentorship opportunities for youth in need of guidance and positive role models. Our contribution will grant mentors access to the pool or stadium, offering a dedicated space where they can hold one-on-one sessions with their youth counterparts. Though these sessions will occur infrequently, they will make a significant impact on the effectiveness of the mentorship program. These sessions will not impede other bookings.

**Swim School**

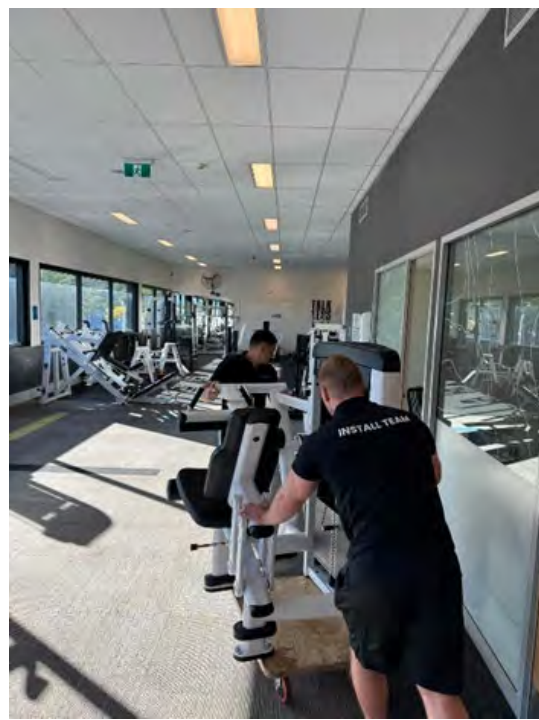
Swim School Term 1 is underway, and we welcome 4 new members to our swim school team. One fulltime tutor, who will help fill a huge gap we've had as she brings a wealth of experience and knowledge to the

team. Three after schoolers, who all completed our Swim School Programme as students and now want to be part of the team as after school tutors.

**Dry side**

**Fitness Centre**

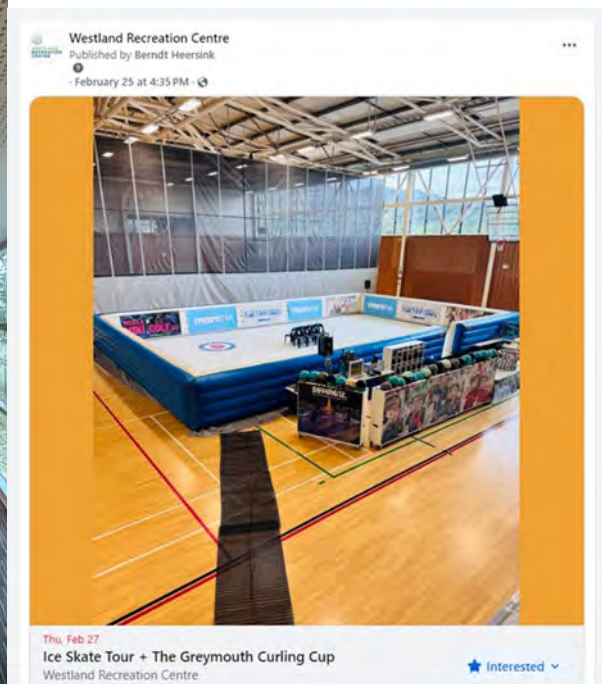
- 7.5. Our Members and Gym team are over the moon about the installation of our new gym equipment. This latest upgrade has provided us with a better layout to accommodate more members on the gym floor space. Our space is limited for the number of members we have during peak hours, so this upgrade will help us continue to grow our membership base. Thanks to the team we were able to complete the installation in one day instead of the originally planned two days, and we were able to surprise our members with an early opening.





7.6. Stadium

It was amazing to welcome back the Coast to Coast Registrations to our facility. There is nothing quite like seeing the thousands who are involved in this amazing event come and visit our facility. This year the day took place on Waitangi Day which meant twice the amount of chaos, but the team did an amazing job and event organisers were very thankful for our efforts.



Robin de Goejj brought the Ice Skate Tour to Greymouth and had over 500 participants take part over the course of 5 days. He was very appreciative with the service from our team and our great facility.

**8. CUSTOMER SERVICES**

- 8.1. February has been a significant month for our Council Housing administration. We have transitioned tenancy sign-up forms to the online Tenancy One system to enhance compliance and ensure contract conditions are clearly outlined.
- 8.2. We have streamlined Council Housing financial processes as part of our continuous improvement focus.
- 8.3. This month, we also experienced staffing challenges with a team member transferred to an internal role. Recruitment is well underway.
- 8.4. The third-quarter rates, due on February 20th, resulted in a high volume of over-the-counter payments. The team was particularly busy in the final week leading up to the due date.
- 8.5. Land Information Memorandum (LIM) processes are another area of focus as the team gain knowledge and experience.
- 8.6. Currently, the team has been working on property files and developing a new process for staff to ensure all information is captured.

**8.2 CRM**

503 Opened  
 325 Closed  
 780 Current Total

**Largest demand categories:**

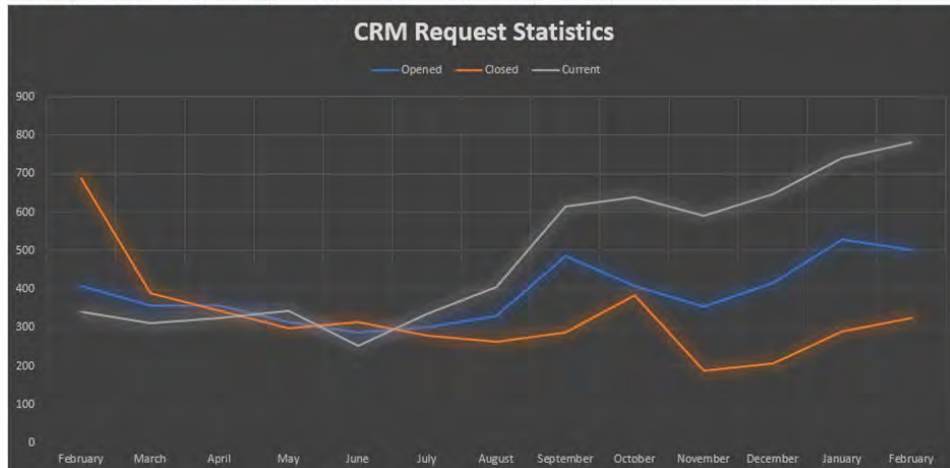
Busting/leaking pipes 52  
 Refuse not collected 30  
 Planning enquiry 37  
 Noise Complaints 35

**Department open CRM Totals:**

Assets & Engineering 532  
 Corporate Services 65  
 Regulatory/Building 183

**Received Request Statistics CRM 2024- 2025**

	February	March	April	May	June	July	August	September	October	November	December	January	February
Opened	407	356	357	315	288	302	329	487	408	354	415	528	503
Closed	688	389	345	297	313	279	264	288	383	188	206	291	325
Current	342	312	326	345	252	336	406	614	639	590	647	741	780



**8.3 RETIREMENT HOUSING**

Percentage empty 0.70%  
 Percentage occupied 99.30%

**Vacancies:**

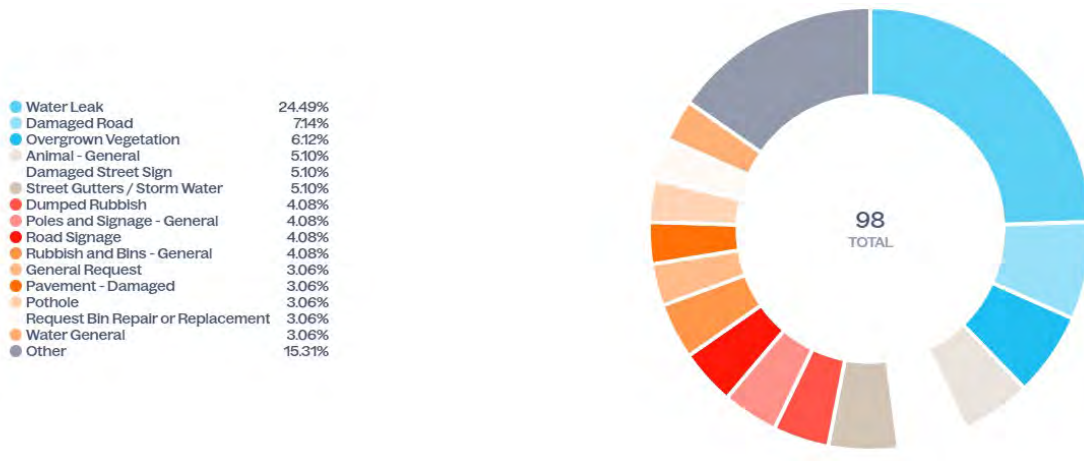
Area	Vacant Date	Number of days vacant
Central	27/02/2025	Minor renovation – new carpet

**9. CAR PARK LEASING**

9.1. No changes to levels

**10. SNAP SEND SOLVE**

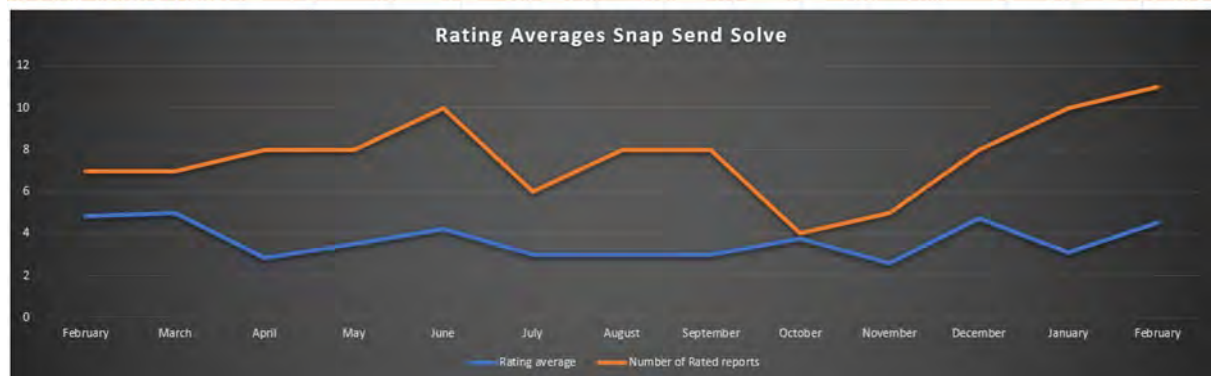
98 Snaps Created  
 239 In Progress Overall Total



**SSS Ratings**

Last 13 months running rating total 3.705

Rating Averages 12 months	February	March	April	May	June	July	August	September	October	November	December	January	February	Total
Rating average	4.83	5	2.87	3.53	4.2	3	3	3	3.75	2.6	4.75	3.1	4.54	3.705
Number of Rated reports	7	7	8	8	10	6	8	8	4	5	8	10	11	100





**11. SEWER SEPARATION ENQUIRIES (CRM)**

Total Request opened	172
Closed requests	113
Request Open	59
Open request 30 days plus	56

**12. MAYORS’ TASK FORCE FOR JOBS**

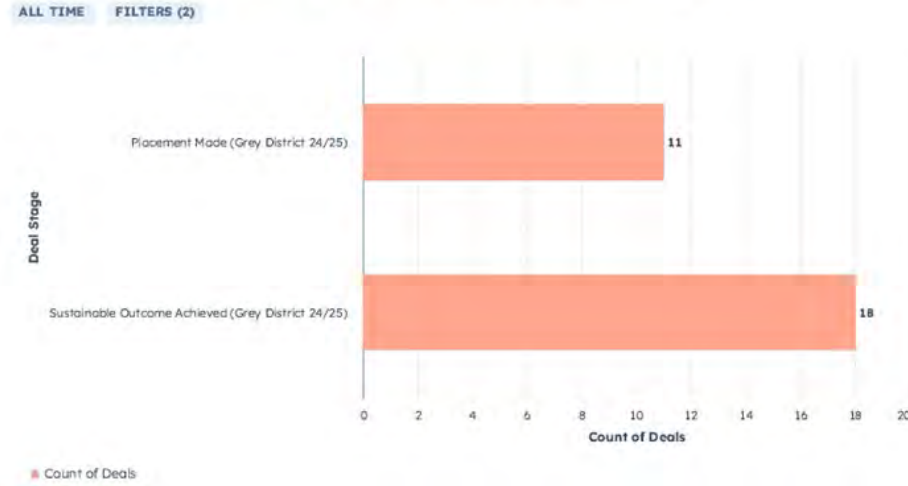
The MTFJ team has been out doing a lot of engagement in the community over the past month. We recently spent a day in Blackball with Mayor Tania, educating others about MTFJ and how we support local jobseekers and businesses. During our visit, we also caught up with an MTFJ candidate we recently placed at Blackball Salami. Since MTFJ launched in 2020, we have supported three candidates into this workplace, and we’re proud to share that all three are still happily employed there.

We also collaborated with Ministry of Social Development (MSD) and Development West Coast (DWC) to organise another mining expo for the West Coast. The event was a great success, with around 80 individuals attending on the day. Out of this event one of our jobseekers who attended has successfully secured a position with one of the mining businesses who were present on the day. This is a great result all round!

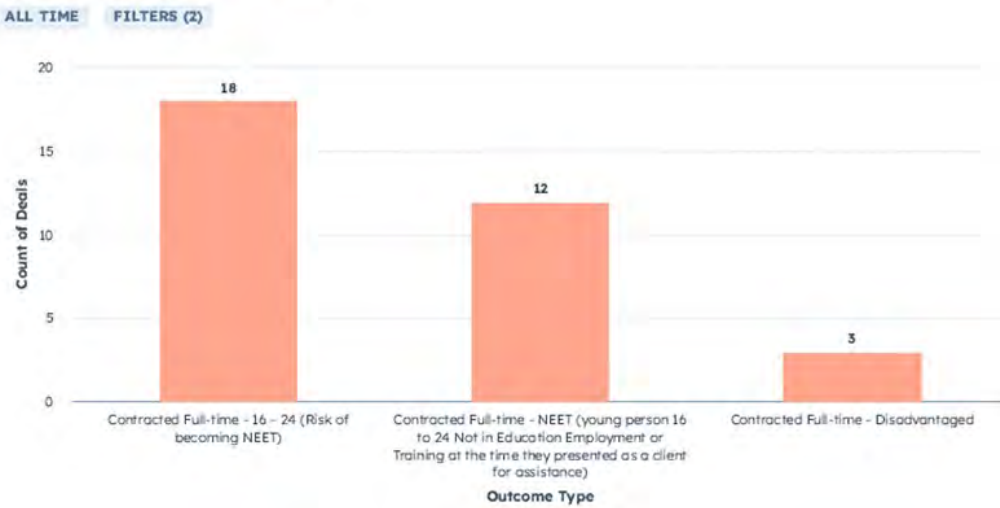


The new dashboard demonstrates MTFJ’s team performance to date.

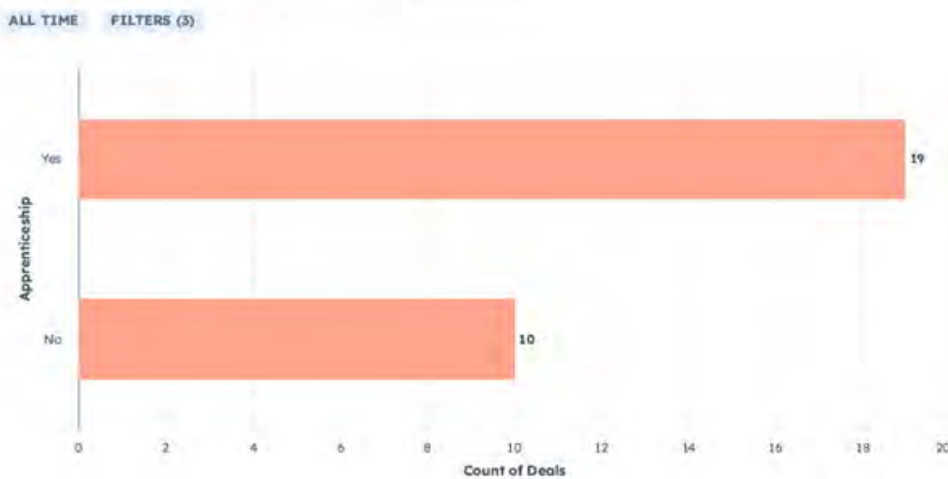
### Total Placements Made And Sustainable Outcomes 24/25



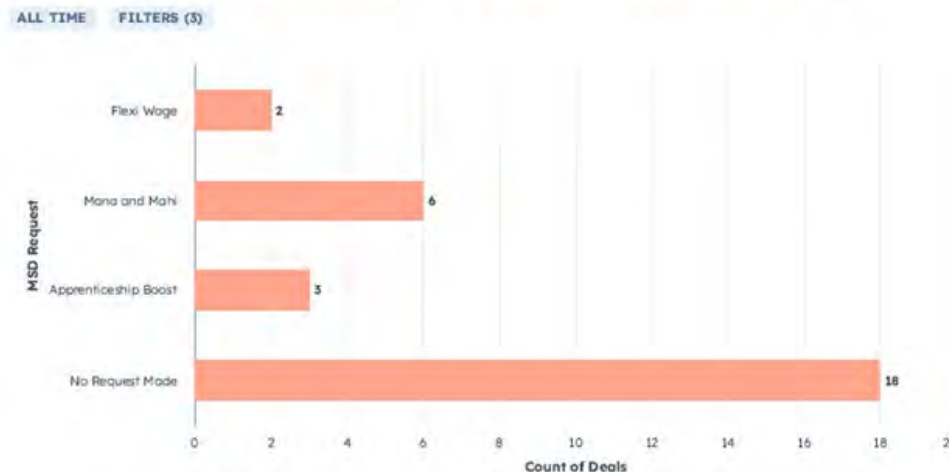
### Outcomes by Type 24/25



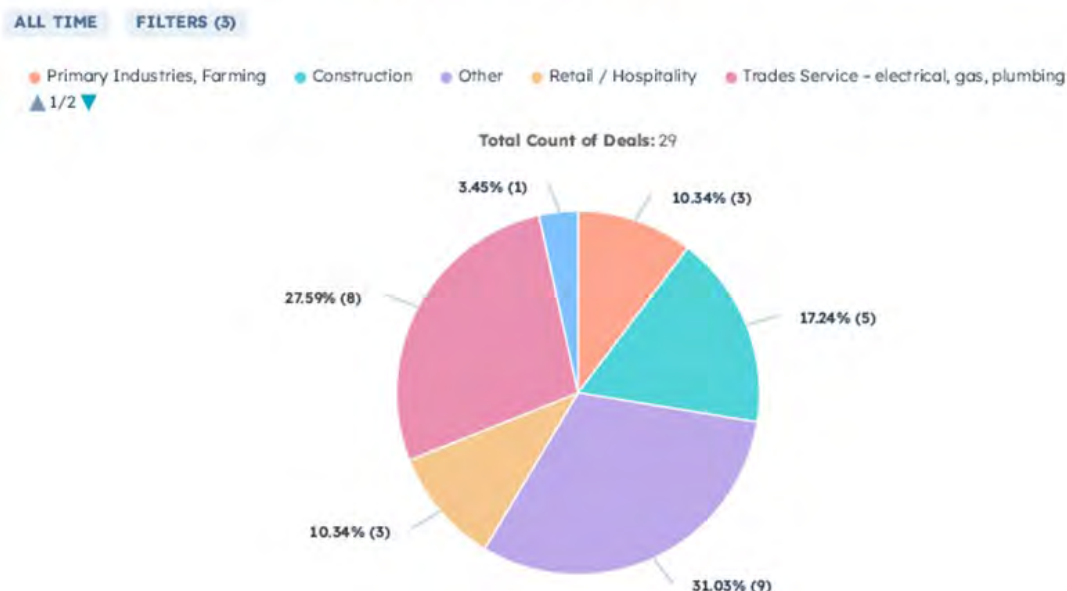
### No. of apprenticeship placements 24/25



What request for MSD support for a placement was made 24/25



No. of all job placements by industry 24/25



13. EVENTS

13.1. Events taken place

Waitangi Day Community Picnic on 6 February in Dixon Park

Valentine’s Day Street Eats on 14 February in Town Square

13.2. Events engagement

- Waitangi Day Community Picnic – 6 February
- Left Bank Art Gallery – all the ongoing projects/events. Liaised with the manager regarding the upcoming event -Open Studio on the 29<sup>th</sup> & 30<sup>th</sup> of March.
- Grey District Youth Trust – ongoing projects shared on our marketing channels.
- ANZCO foods regarding logistics on the day of the event.
- Electronet and Greymouth Rotary for their sponsorship towards the Waitangi Day event due to the sponsorship letter sent on the committee behalf and a Facebook post with donation details. The committee haven’t received any funding this year from the Ministry of Heritage, and they relied on sponsorships and donations.
- Multicultural Council – their upcoming event on the 1st of March Picnic in the Park – Dixon Park

- Dobson Reserve Board – for their upcoming event on the 3<sup>rd</sup> of May. We have liaised last year with the community group for their first event, with excellent feedback regarding our role in this event.
- Street Sprint event planner for this upcoming event on the 16<sup>th</sup> of March and another event on the 22<sup>nd</sup> of March at Lady Lake. Newspaper advert for the road closure, event promoting through our network.

### 13.3. Events Meetings

Waitangi Day with the committee – debrief meeting

Laser Electrical meeting for Christmas Lights assessment. A number of these lights are not working anymore and need replacement for 2025 Christmas season.

### 13.4. Events Marketing

Keep the Grey District Council Events page up to date with the events within the district.

Constantly monitoring the local Facebook posts for events details within the Grey District which have been shared on the GDC FB page and local groups to increase visibility.

Updating a marketing schedule for all the events, GDC and external events organisers.

Multicultural Council – their upcoming event - Picnic in the Park (Dixon Park)

Dropped in at various business in the CBD to display posters in the windows of the upcoming events.

## 14. COMMUNICATION AND ENGAGEMENT

### 14.1. Creative Communities

Andy Ross has been appointed as Chairperson of the Creative Communities Committee after the resignation of the Chairperson.

### 14.2. Engagement Activity

The Have your Say Caravan attended the Blackball Summer Fair with the Mayor to collect feedback from the community on Council activities.

The Engagement Officer has also been actively attending different community meetings in the Grey District to provide information on Council activities.

### 14.3. Communication Activity

The focus of Facebook communications has been on supporting Operations with Conserve Water notices, Water Shutdowns, Roadwork and Road Closure notices, releasing information on funding for the Port, and releasing information on Tenders. We continue to stream full Council Meetings, and Risk and Assurance Meetings on Facebook.

## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
  - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.



Insights Objectives as per contract	Report on progress against performance measures as per contract
<b>Leading</b>	
<p>A1- Advocate on key strategic issues relating to play, active recreation, and sport.</p> <p>A2- Utilise and undertake research to inform strategy and programme development to ADC staff.</p> <p>A3- Maintain and develop working relationships with key stakeholders and community groups to enhance play, active recreation and sport.</p> <p>A4- Ensure spaces and places meet the needs of the community to increase/improve participation in play, active recreation and sport.</p> <p>A5- Celebrate success.</p>	<p>We continue to advocate for play, active recreation, and sport in a range of settings and communities, and continue to monitor emerging trends and issues in this space.</p> <p>Over the past 6 months, the following progress has been made against the performance measures:</p> <p>Sport Canterbury continues to maintain relationships with key stakeholders and community groups. During the period July 1<sup>st</sup>, 2024-December 31<sup>st</sup>, 2024, Sport Canterbury supported membership and/or connection with Grey District Youth Trust, West Coast Youth Network Sector, Cobden Community Group, Runanga Village People, Lake Kaniere Scenic triathlon Committee, West Coast Emergency management team and Active West Coast.</p> <p>Sport Canterbury, in partnership with key Grey District Council staff, led the development of a Grey District Council Play, Active Recreation and Sport strategy. This document was endorsed at the December 2024 Council meeting and will support both the current LTP process, as well as ensuring a PARS lens is applied future council initiatives, including spaces and places conversations.</p> <p>Sport Canterbury has also engaged in conversations with West Coast Emergency Management team to advocate for the inclusion of play within the planning for crisis responses. Play is proven to support mental and physical recovery following trauma and crises.</p> <p>Sport Canterbury have a strong focus on advocating for spaces and places across the District. In this reporting period we have provided \$8k feasibility funding to Westurf Stadium in Greymouth regarding a potential pavilion build, worked with the Cobden Sports Complex committee to support ground upgrade planning, and initiated cross sport code discussion with the West Regional Council regarding on-going flooding issues at ANZAC Park in Greymouth. It is important to note that this piece of work will be ongoing to ensure the protection of spaces and places for sport to occur. Other spaces and places mahi includes</p>





	<p>supporting West Coast Basketball community hoops planning, West Coast Junior footballs search for a home base and Brunner Junior League's search for a homebase in Greymouth to minimise travel and cost to play as part of the Kotare Domain redevelopment project.</p> <p>In addition, Sport Canterbury continues to advocate through the provision of insights and recommendations on applications made to the Lotteries Grants for spaces and places development.,</p> <p>Sport Canterbury led the development of a Neighbourhood Play System in Cobden. This tool is designed to identify enablers of, and barriers to, physical activity, in both the built and natural environments, within an 1km radius of a local school. The recommendations of this report enable Sport Canterbury to support local community partners to advocate for improved access and new opportunities to engage with physical activity, leading to a stronger, more vibrant community.</p> <p>Sport Canterbury continues to celebrate success, with the following achieved/progress being made:</p> <p>Representation on the West Coast Sports Awards committee which recognises the achievement of our sporting community across the year, which culminates in an Awards Nights in October/November annually.</p> <p>Sport Canterbury engages in a weekly segment on the Coast FM Saturday Sports radio show enabling a platform to share information about events, opportunities and success across the sector. We also have a strong relationship with the local newspaper and use this platform to keep the community involved.</p>
<b>Strengthening / Enabling</b>	
<p>B1- Grow and develop the capability of individuals and organisations to improve play, active recreation and sport levels and make healthier choices for their communities.</p>	<p>We continue to enable individuals and organisations to improve or support play, active recreation and sport levels and make healthier choices for their communities.</p>



	<p>Over the past 6 months, the following progress has been made against the performance measures:</p> <p>Through sector connections, we can provide support to community organisations to enhance capability build. We work to support messaging aligned with positive sideline behaviour, Balance is Better and positive youth development, as well as providing insights and generating awareness of emerging trends. Sector connections also provide opportunities to support collaboration across codes, as evidenced with the Southern Zone Rugby Lead led activation role. In addition, both Sport Canterbury staff hold a number of volunteer roles within the community, which enables further dissemination of key messages and support.</p> <p>Over the same reporting period, the below has taken place in the Sport Canterbury Healthy Active Learning (HAL) space:</p> <p>We have worked closely with organisations such as Te Hono o Ngā Waka and Poutini Muay Thai to develop capability in gathering the voices of the ākonga to guide both programme plans and successful funding applications. We are aware, that while these organisations are based in Hokitika, there are a significant number Greymouth youth who travel to engage in these activations, who would otherwise not have these opportunities.</p> <p>We have successfully implemented termly professional development sessions as part of a Community of Practice. Topics have included Wellbeing in Schools and Food and Nutrition (supported by Te Whatu Ora).</p> <p>Sport Canterbury has supported students to develop leadership skills through student led basketball sessions. These sessions provided senior ākonga with real life leadership experiences in a safe and nurturing environment.</p> <p>Capability build was provided to the Touch development officer to support the quality physical activity experiences of tamariki in the region.</p>
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<b>Providing/Delivery</b>	
<p>C1- Work and partner with play, active recreation and sport providers and community organisations to best meet the needs of the community with a focus on priority populations.</p> <p>C2- Support initiatives that increase physical activity to Tamariki, Rangatahi and other priority populations.</p> <p>C3- Funding and Tū Manawa Active Aotearoa.</p>	<p>Sport Canterbury continues to provide opportunities to participate in and engage with play, active recreation and sport.</p> <p>Over the past 6 months, the following progress has been made against the performance measures:</p> <p>Sport Canterbury administers the Tu Manawa Active Aotearoa (TMAA) Fund which provides play, active recreation and sport opportunities across our community that's led by the voice of the participant.</p> <p>Current funding to the West Coast for this period is \$75k including the following projects: Grey District Youth Trust - That Outdoors Group, Home Base Barrytown - after school and holiday program, Grey District Council - Fun Fest activations, Hang Ten Circus School - circus play and fitness program, Southern Zone Rugby League - multi sports code development program, West Coast Riding for Disabled - accessible horse riding, Greymouth Surf Therapy for Girls.</p>



Fun Fest School holiday play activations

In addition to work within our HAL schools, we provided support across primary and secondary schools, including supporting both the annual sports and events calendar planning meetings influencing a balanced approach and advocating for student/athlete wellbeing. Where needed, Sport Canterbury also provided focused personnel support to further upskill capability within predominantly volunteer based organisations. This support has included supporting the management of the ANZAC Park bookings, event set ups and enabling support for teachers and parents to coach and deliver; capability support for new game development officers to deliver in-school skills and festival day delivery.

Sport Canterbury supported the delivery of Cobden’s Spring Into Summer Gala. This included delivering play activations aligned to the Neighbourhood Play System report and engagement with the Cobden Community Group initiatives to build pride and resilience in their community.



Play activation at Spring into Summer Gala

Sport Canterbury also played a role in bike skill education by piloting a Bike Skill session utilising the now redundant police bike trailer and resources at Lake Brunner school. As a rural school most students' bus to schools making bike education redundant, so utilising the police bikes allowed us to deliver a skills session across middle and older students with 50 students receiving valuable tuition and understanding of basic bike mechanics and safety.

Sport Canterbury funded and provided coordination and delivery support for a Beach Education program run by Canterbury Surf Life Saving. Five schools received a day long education which included classroom learning, dry land and in the sea sessions, providing important outdoor learning experiences for students. This involved strong parent volunteer engagement to ensure safety of the water session and learning in one of our risky natural environments.





Surf Therapy for girls TMAA funded project

**5.7 CORPORATE SERVICES REPORT FOR THE PERIOD ENDING 28 FEBRUARY 2025**

**File Number:** F/7

**Report Author:** Finance Manager

**Report Authoriser:** Chief Executive

**Appendices:** 1. Financial Statements for the Period Ending 31 January 2025 (under separate cover)

**1. REPORT PURPOSE**

- 1.1. To provide the Committee with a provisional overview of the Council's financial performance for the period ending 28 February 2025.
- 1.2. To provide an update to Council with respect to the delivery of functions and activities.

**2. OFFICER RECOMMENDATION**

That Council:

- a) Receives the report and notes the contents.

**3. BACKGROUND**

- 3.1. Council's financial year runs from 1 July to 30 June. This report displays the provisional unaudited year to date financial results for the period ending 31 January 2025.
- 3.2. The budget includes the approved 2024/25 Annual Plan budget.  
Note: The final position may vary from these provisional results.

**4. CONSIDERATIONS**

- 4.1. Legal and Legislative Implications
  - 4.1.1. Local Government Act 2022
- 4.2. Financial
  - 4.2.1. Grey District Council 2024/25 Annual Plan
- 4.3. Existing Policy and Strategy Implications
  - 4.3.1. Grey District Council 2021/31 Long Term Plan

4.4. Significance and Engagement

4.4.1. As the report is information only the assessment of significance is low.

**5. FUNCTIONS & ACTIVITIES**

5.1. Annual Report 2023/2024

The annual report audit has been completed and audit opinion issued. The Annual Report is included in this meeting for adoption.

5.2. Long Term Plan

The 2025-2034 is on the way. The draft CD and LTP is being finalised. All budgets and AMPS have been completed and Council’s auditors are working their way through these. Council is still on track to go out to consultation on the 19<sup>th</sup> of April and to adopt the plan by 30 June 2025.

5.3. Financial Control and Control Environment

The Finance Manager and Finance Team are working through the financial controls and processes to ensure that there are sufficient controls to mitigate the financial risks, whether due to fraud or error, to an acceptable risk.

5.4. Creditors

Supplier invoices are paid on the 20<sup>th</sup> of the month. There is a weekly pay run where any urgent or late invoices are paid.

5.5. Debtors and debt recovery

Sundry debtor includes all fees and charges that are not otherwise categorised.

<b>Receivables up to 28 February 2025</b>			
<b>Category</b>	<b>Current</b>	<b>Overdue</b>	<b>Total Due</b>
Sundry Debtor	\$865,126.95	\$550,852.63	\$1,415,979.58
Land Leases	\$6,916.33	\$252,923.27	\$259,839.60
Port Accounts	\$16,415.42	\$146,887.90	\$163,303.32
Resource Consent Bonds		\$138,288.56	\$138,288.56
Resource Consenting	\$25,164.68	\$77,733.51	\$102,898.19
Building Control	\$11,065.55	\$18,723.62	\$29,789.17
Westland Recreation Centre	\$9,262.90	\$22,975.42	\$32,238.32
Terms Loans		\$31,304.34	\$31,304.34
Building Warrant of Fitness	\$39,400.00	\$5,200.00	\$44,600.00
Licence to Occupy	(\$123.91)	(\$990.62)	(\$1,114.53)
Dogs Debtors (from ACS)	(\$592.10)	(\$192.29)	(\$784.39)
Retirement Housing	\$50,517.13	(\$63,626.03)	(\$13,108.90)
<b>Totals</b>	<b>\$1,023,152.95</b>	<b>\$1,180,080.31</b>	<b>\$2,203,233.26</b>

5.6. Rates and Water Billing

<b>Rates Debtors as at 28 February 2025</b>			
<b>Interest</b>	<b>Overdue Rates</b>	<b>Current</b>	<b>Total Rates</b>
\$211,735.35	\$489,455.22	\$7,589,720.40	\$8,290,910.97



<b>Balance with Resolve Collections as at 28 February 2025</b>
\$529,739.91

A stricter direct debit process has been implemented, recalculating dishonors, and cancelling direct debits after three dishonors within the current rating year. This has reduced dishonors and ensured penalties for ratepayers with insufficient payment arrangements, with debts passed to Resolve Collections.

Close collaboration has helped identify properties for rating sales and issue mortgagee demands to recover debts.

Water rates are all up to date.

5.7. Grants and Claims Submitted

MBIE/BRANZ building consent levies are up to date.

NZTA February claim has been completed.

Kanoa funding claim for the new library stage 2 is in progress.

**6. NEXT STEPS**

6.1. The Committee will receive an updated financial report at the next meeting.

**Confirmation of Statutory Compliance**

<p>Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).</p> <p>(a) This report contains:</p> <ul style="list-style-type: none"> <li>(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and</li> <li>(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.</li> </ul> <p>(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.</p>
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**5.8 ECONOMIC DEVELOPMENT & REGULATORY SERVICES REPORT**

**File Number:**

**Report Author:** Group Manager of Economic Development and Regulatory Services

**Report Authoriser:** Chief Executive

**Appendices:** Nil

**1. REPORT PURPOSE**

1.1. This report is to provide an update to Council with respect to the delivery of functions and activities within the Economic Development & Regulatory Services Group during February.

**2. OFFICER RECOMMENDATION**

That Council

1. Receives the report and notes the contents herein.

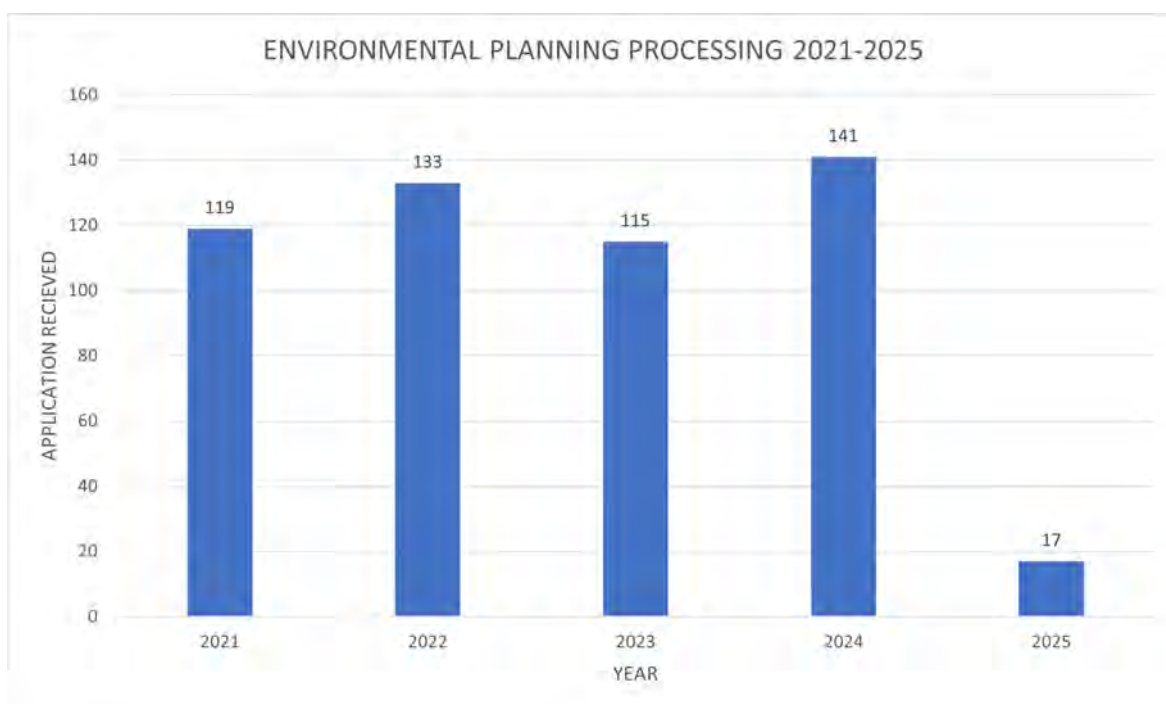
**3. REGULATORY DEPARTMENT**

**3.1. Planning**

3.1.1. Processing – February 2025

- Applications lodged: **12**
- Applications granted: **5**

3.1.2. Rolling total for 2025 (including 5-year comparison)



**3.1.3. Te Tai o Poutini Plan**

No update for this period

**3.2. Freedom Camping and Parking Compliance**

Freedom Camping – February 2025

3.2.1. Infringement notices issued: **60**

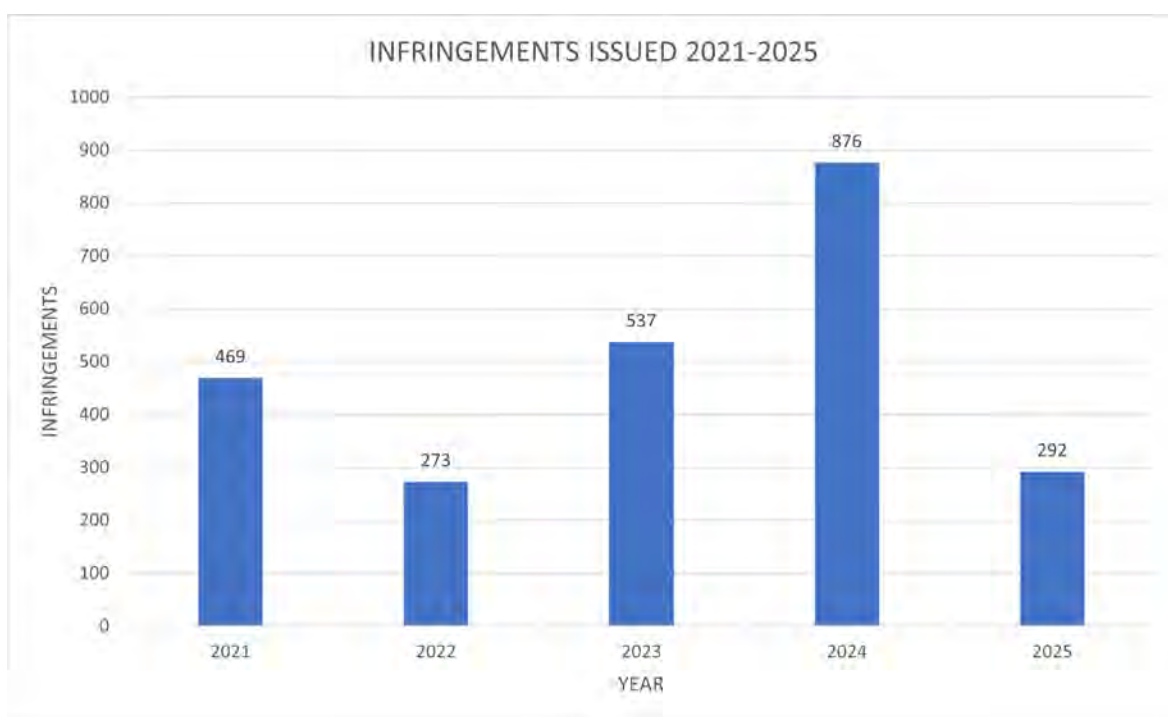
3.2.2. Occupation of the campsites is still very busy. Infringements are steady with the highest number of infringements issued for not being certified self-contained.

Parking – February 2025

3.2.3. Infringement notices issued: **123**

3.2.4. Parking infringements reduced from January’s total. This is largely due to a marked decrease in infringements in the Moana (boat ramp) area.

3.2.5. Rolling total for 2025 (including 5-year comparison)



**3.3. Food, Health and Liquor Licencing**

Liquor Licencing

3.3.1. Processing – February 2025

- Applications lodged: **12**
- Applications granted: **12**

Food & Health Regulation

3.3.2. Processing – February 2025

- Applications lodged: **5**
- Applications granted: **5**

### 3.4. Noise Complaints

Complaints for February: 35

Complaints for year to date: 73

3.4.1. On 13 February a noise abatement notice was issued for continued issues of excessive noise. The property had previously been issued with multiple ‘Excessive Noise Directions’ over a 6 month period, however after the statutory 72hr notice period ended the noise levels would return to an excessive level.

The abatement notice, issued per the RMA remains in place for 6 months and if noise levels are deemed to be excessive (upon inspection) appropriate action to reduce levels can be taken without delay.

### 3.5. Animal Control

Complaints for February: 27

Complaints for year to date: 53

Infringement notices issued - February: 1

### 3.6. Bylaw Compliance

Complaints regarding fly-tipping and un-tidy sections remain prevalent. The majority of fly-tipping is occurring in the same locations and the materials dumped are fairly consistent i.e. green and household waste.

### 3.7. RMA Compliance/District Plan Complaints

Compliance inspections (land use consents) – 9

CRMs actioned for February - 52

**7. LAND LEASES**

- 7.1 Lease renewals, rental reviews and administrative tasks are on-going matters being dealt with by staff.
- 7.2 Staff have been working collaboratively reviewing and updating processes in order to identify more efficient and streamline approaches to deal with the vast amount of customer requests and needs that present.
- 7.3 Enquiries into licences to occupy, leasing of land and potential land purchases continue to form a steady part of staff’s workflow in this area.
- 7.4 Reviewing, upgrading, and developing new Lease templates is in the process of being considered by staff so as to ensure legal compliance and provide as much consistency and continuity as possible.

***Update on the total number in progress***

Current Leases:	116
Lease Rental reviews:	14
Lease CPI Rental reviews:	0
Lease renewals:	7
New leases:	1
New Lease enquiries:	5
Cancellation of Leases	0
Variation of Lease Area	1
Current Licences to Occupy:	169
Licences to occupy CPI Rental reviews:	0
Licences to Occupy Renewals:	150
New Licences to Occupy:	13
Freeholding of Land:	2
Freeholding Land Enquiries:	3
Land purchase enquiries:	9

- 7.3 Reviewing Council Policy remains an ongoing key focus for staff as do efforts with debt collection.
- 7.5 Efforts to upgrade Licences to Occupy to the new Council templates are ongoing.

**BUILDING CONTROL**

**3.8. Building Consent**

9.1.1 February – 26 Building Consent applications were received. Of those:

- 1 application related to alteration or construction of Commercial Buildings, being stage 4 of the GDC library.
- 5 applications for Separation of Services.
- 2 applications received for new dwellings.
- 5 applications for solid fuel heaters
- 5 were amendments to existing consents

**3.9. Continuous Improvement and Internal Audits**

3.9.1. No internal audits were scheduled for February.

**3.10. BCA Accreditation**

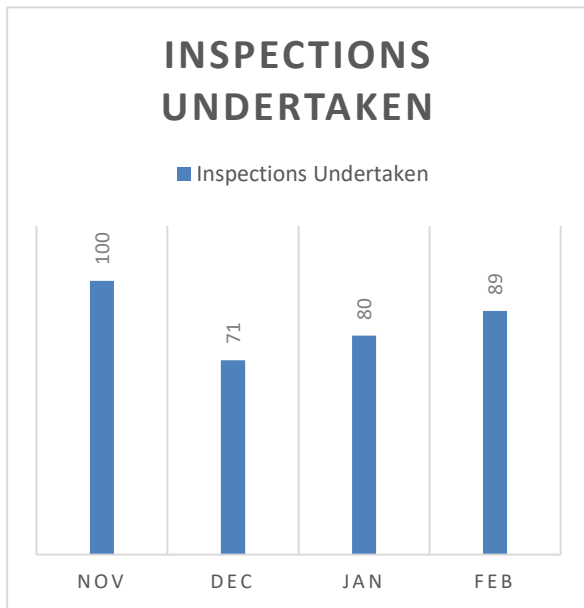
3.10.1. BCA staff are working through the non-compliances raised in the IANZ accreditation assessment conducted in December. 2 General non-compliances remain unresolved because the team must develop training, deliver the training and then audit our processes to ensure we've fixed the issue raised, and we are in the middle of that process. The 1 Serious non-compliance has been submitted and is under review by IANZ presently. The BCA is on track to resolve the issues within the allotted timeframe. This is the same as status as the previous report, and is still relevant/appropriate.

**3.11. Resourcing and Training**

3.11.1. 2x Council staff attended Tier 2 Rapid Building Assessment (RBA) training, provided

by MBIE. This is to make Council better prepared to handle natural disaster events and more able to assist other Councils in events. RBA is a 20 minute assessment of a building to determine whether it is safe to use and placards are assigned to the buildings.

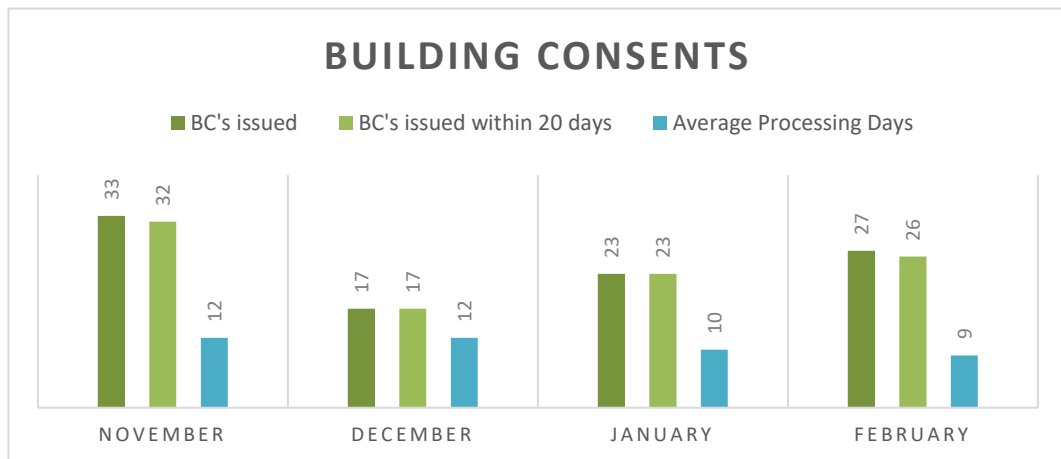
3.12. Building Consent Statistics Graphics



Consent and Code Compliance Certificate Key Statistics				
	Nov	Dec	Jan	Feb
Building Consents issued within 20 days	97%	100%	100%	97%
Code Compliance Certificates issued within 20 days	85%	81%	85%	100%

As indicated in the graphic above, statutory timeframes for granting Building Consents and issuing Code Compliance Certificate have been substantially met in February.

Our more stringent monitoring process on CCC's and increased focus in the team on meeting these targets is having a positive effect.





**3.13. LTP Performance Measures**

3.13.1. Year to date LTP performance measures

Measure	Target	Current Performance
% of building consent applications issued with statutory time limits	100%	96%
% of Code Compliance Certificates issued with statutory time limits	100%	93%
% of building inspection undertaken at agreed times	95%	99%
Grey District Council maintains accreditation as a building consent authority	Achieved	Achieved

**Confirmation of Statutory Compliance**

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

**5.9 OPERATIONS AND CAPITAL PROGRAMME REPORT**

**File Number:**

**Report Author:** Group Manager Operations

**Report Authoriser:** Chief Executive

**Appendices:** Nil

**1. REPORT PURPOSE**

1.1. This report is to provide an update to Council with respect to the delivery of functions and activities within the Operations Group.

**2. OFFICER RECOMMENDATION**

That Council

1. Receives the Operations and Capital Programme Report and notes the contents herein.

**3. TRANSPORT**

3.1. **Roading Maintenance Contract 2023 – 2026** – The roading maintenance contract led by Isaac Construction Ltd remains on track and the contractors are meeting expectations for service delivery. Below are photos of some works that contractors recently completed at various district locations.



Figure 1: Culvert Extension on corner of Brodie and Deniston Street





Figure 2: Blackball water table cleaning works



Figure 3: Culver Replacement on Domain Terrace Extension





Figure 4: New School bus route signs installed

3.2. **Pre-seal works in the network** – Contractors have completed pre-seal works around the network. This is to prepare the roads for sealing. Photos as below: -



Figure 5: Pre-seal works on Lake Brunner Road

- 3.3. Reseal works: Contractors have started the reseal works for this year. The work has already begun in Cobden and is being undertaken by the Council's maintenance contractor. As a part of this year's resealing, several roads around the district will be resealed, and remedials will also be undertaken at various locations across the district.
- 3.4. We have also completed pre-seal works for next seal season so are well in advance, due to changeable weather at times its prudent to get ahead of with this activity.
- 3.5. Photos as below.



Figure 7 & 8: Resealing works in fox street Cobden

**PORT**

- 3.6. After 3 ½ years’ service in the lagoon, the Port of Greymouth Digger pontoon from the dredging operation has been brought out of the water to receive maintenance and a full inspection, including painting. This will occur during the closure of the slipway, and the vessel will be returned to the water once the winches are operational. This will be managed within operational budgets.

**Port Slipway Winch Replacements** – Physical work is practically complete with only minor finishing works to do. Electrical connections are being made, and the winch system will then require commissioning.





Figure 9: Internal Powerpack & Mezzanine with new winch below



Figure 10: External View of New Winch Building

#### 4. UTILITIES & INFRASTRUCTURE DEPARTMENT

##### 4.1. Water Services Delivery Plan

- 4.1.1. Staff continue to work closely with consultants to enable the delivery of the Water Service Delivery Plan (WSDP). The WSDP is required to be submitted to central government by 4 September 2025 and is to set out how Council intends to provide these services in a sustainable and affordable way.
- 4.1.2. The process of working through the options assessment is underway and staff will soon report to Council on recommended options for the required consultation process. Consultation is planned to run in parallel with Council’s Long Term Plan consultation.

**4.2. Long Term Plan, Asset Management Plans & Three Water Valuation**

4.2.1. Asset Management Plans are now significantly complete and going through review by the audit team. The revised Three Water valuation to the end of June 2024 is requiring some minor amendments before it can go through the final peer review process. Once this is complete minor amendments to the Asset Management Plans maybe be required, noting that these alterations are not intended to have any effect on the draft LTP budgets.

**4.3. Water Supplies**

**4.3.1. Conserve Water Notice**

- (a) Greater Greymouth Water Supply – The conserve water notice has been lifted for most of the scheme now. The ex-Runanga Water Supply area including area of Coal Creek, Runanga, Dunollie and Rapahoe are still currently on a conserve water notice. Council’s ability to provide sufficient water through the existing pipe infrastructure means that meeting demand/leakage has been difficult. Ongoing leak detection work and investigation of mains in the supply area is being undertaken, to identify areas of concern. As a result of this Council is pushing forward a section of watermain replacement along Ranfurly Street, which will shortly commence. Confirmation of reservoir security will be undertaken prior to this Council meeting, to confirm beyond doubt that no leakage is occurring in either structure. Staff continue to monitor closely, along with forecast weather patterns.
- (b) Blackball Water Supply – The conserve water notice has now been lifted, and the scheme is operating as normal.

**4.3.2. Water Break Repairs – February 2025**

<b>Scheme Areas</b>	<b>Service Repairs</b>	<b>Main/Ridermain Breaks</b>
Greymouth (including Cobden, Boddytown, Blaketown, Karoro, South Beach and Paroa)	7	4
Taylorville/Dobson	0	0
Stillwater	0	0
Runanga/Dunollie/Rapahoe/Coal Creek	4	3
Blackball	0	0
<b>Total</b>	<b>27</b>	<b>5</b>

**Water Pipework Renewals** – the final elements of the tender package for the Rapahoe watermain renewal project are now being completed. The project will then be released for tender, with works expected to be completed by the end of June 2025. This project is the first stage of a planned three stage process to replace the trunkmain from Dunollie to Rapahoe. The project will be completed over a three-year period. While staff have a design ready for the remainder of the Bright Street renewal project, this may be delayed ensuring a section of water main can be replaced in the Boundary Street area before the overall Library development is completed.

4.3.3. **Arnott Height Reservoir** – Now that the new booster pumping station is operational, our contractor will turn their attention to completing a new connection to the original concrete reservoir onsite and final commissioning of the facility.

#### 4.4. Stormwater

4.4.1. **Stormwater Renewal** – The next element of stormwater renewal is part of the soon to be released under the next stage of the Runanga Wastewater reticulation renewal. A section of pipeline renewal is also planned adjacent to the new library area and design is currently being completed. Once completed, the work will be tendered, and construction will commence onsite.

#### 4.5. Wastewater

4.5.1. **Wastewater Consent Renewals** – Staff met with the WCRC on 17 February and outlined the indicative plan to address consent renewals for existing consents at Moana, Runanga and Greymouth Sewerage Scheme Stage 1. Discussions were good and there was a collective commitment to working collaboratively, in addressing the consents. The three consents remain lawful under s124 of the RMA, but Council does need to progress their renewal in a timely manner. Council recently approved a tender to construct the critical Cobden wastewater pumping station, which will transfer wastewater flows from Cobden to the Greater Greymouth Wastewater Treatment Plant on Preston Road. This approval supports the indicative programme of works to enable consent renewal of the Greymouth Sewerage Scheme stage 1 consents.

4.5.2. **Johnston Street Wastewater UV Treatment Plant** – Work continues at the Johnston Street site, to ensure the plant is operating at the required level. Significant funds are being put into the aged plant to ensure Council can meet its discharge requirements. Increased draft budgets within the draft LTP will also continue to support this work next financial year, while the replacement facility is built and commissioned at the Preston Road site.

#### 4.6. Public Conveniences

4.6.1. **Anzac Park Toilet Renewal** – The new toilet facility was open for the recent athletics event at Anzac Park. We received great feedback from users and the Athletics Club. We have noted however that the level of use during such events does require increased cleaning and servicing. Staff are working this through with our maintenance contractor on a case-by-case basis.

4.6.2. **Public Convenience Maintenance Contract** – Council recently released several tenders, to the market. These include the larger public toilet cleaning and Council chamber cleaning contract, Blackball toilet cleaning contract and Moana & Iveagh Bay toilet cleaning contract. The tender response period will shortly close, and staff will then evaluate the submissions. All contracts will take effect from 1 July 2025.

#### 4.7. Parks & Reserves

4.7.1. **Maintenance Contracts** – The larger parks & reserves maintenance contract and the Moana & Te Kinga parks & reserves contract will be released to the market before this Council meeting. Both contracts are planned to commence from 1 July 2025.

#### 4.8. Refuse and Recycling

4.8.1. **Waste Management & Minimisation Services Contract** – The final element of the tender evaluation is now complete, with a preferred tendering having been notified. Staff are working through the final aspects of the tender submission and clarification before a formal award can be made. The new contract will commence on 1 July 2025, following a significant request for tender process, run in partnership with Westland District Council.

4.8.2. **McLean's Pit Landfill Cell 3B Construction** – Construction on site, is going very well, with most of the work relating to the new cell, now complete. Final elements of the drainage layer and geotextiles are now being installed. Some work is planned on the bottom of the historic cell 1, to improve drainage systems. This will enable void space to become available for use onsite.





Fig 11: Photo showing current state of construction on new cell 3B – looking north.

4.8.3. **Regional Waste Minimisation & Management Plan (WMMP)** – Following the January 2025 meeting where submitters were heard by Council, staff intended to work regionally to review submissions and provide a recommendation to Council on any changes/updates and seek adoption of the final WMMP, at the March 2025 meeting.

The hearing process in Buller was however, delayed until late March 2025, meaning that the regional review was unable to take place before Council’s March meeting. Staff will work through the regional review and intend to seek consideration of adopting the final WMMP at the April 2025 meeting.

**5. BUSINESS & CONTRACTS**

**5.1. Retirement Housing Maintenance**

5.1.1. An expression of interest has been released for the retirement housing heating upgrade. Staff are working on the tender documents and finalising the heating requirements for these upgrades. The tender documents will be released to the companies that have expressed interest.

5.1.2. Following on from the previous Council meeting, staff wish to clarify the involvement of the electrician in the retirement housing heating installation in 2021. The electrician was requested to install the 2.4kw wall heaters and not undertake an audit assessments of the units against the Healthy Homes Standards as incorrectly noted in the report. The electrician has undertaken work for Council for many years, work has always been undertaken to a high standard, they have always been trustworthy and reliable.

**5.2. Inhouse Taskforce**

5.2.1. Staff are continuing with general maintenance and assisting other Council departments.

**6. CAPITAL PROGRAMME**

	Project	Funded by	Progress & Actions	Project on Budget	Project on Programme
1	Port Slipway upgrade (to achieve 150T capacity)	Kanoa - \$400K GDC Annual Plan - \$497K	Winch and winch building are now complete.  Rail upgrade – Staff are engaging with engineers to determine a methodology and design that can be achieved within the remaining budget.	Project Budget: \$897,000 Spend to Date: \$598,663	End of Feb25
2	Development/GDC Library	Funded Council (75%) by a Central Government grant funding and DWC (25%)	Work is progressing very well, ahead of schedule and remains under budget to date.	Early phase of work, currently within budget	Late 2025
3	Runanga Sewer Ponds Septage Reveal System	GDC Funded	Earthworks are complete. New screens and septage reveal systems are due to arrive late February. Power to be installed mid March with an estimated project completion by Easter. Final earthworks and infrastructure works will get underway shortly. Currently awaiting arrival of new plant.	\$500K	May/June for commissioning
4	Runanga Sewer Separations	GDC Funded	Next stage has been designed and is ready to be released for Tender.		Expected completion by end of June 2025.
5	Rapahoe Water Main	GDC Funded	Design is now complete. Tender due to out in March.		To be completed by end of June 2025.
6	Cobden Wastewater Plant	GDC Funded	Tender was awarded to Tru-line Civil Ltd.		Commissioning by end of June 2025.

6.1. **Watchlist Capital Projects Summary**

<b>WSP Opus</b>	External Consultant WSP Opus
<b>PGF</b>	Provincial Growth Fund now 'Kanoa'
<b>WCRC</b>	West Coast Regional Council
<b>IRG</b>	Infrastructure Reference Group, part of MBIE
<b>TIF</b>	Tourism Infrastructure Fund
<b>LINZ</b>	Land Information New Zealand
<b>MBIE</b>	Ministry of Business, Innovation and Employment
<b>RIF</b>	Regional Infrastructure Fund from MBIE
<b>Rapahoe</b>	Water Main Renewal

**Confirmation of Statutory Compliance**

<p>Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).</p> <p>(a) This report contains:</p> <ul style="list-style-type: none"> <li>(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and</li> <li>(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.</li> </ul> <p>(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.</p>
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**5.10 DOCUMENTS EXECUTED UNDER THE COMMON SEAL OF COUNCIL****File Number:****Report Author:** Democracy Advisor**Report Authoriser:** Chief Executive**Appendices:** Nil**1. PURPOSE**

The following documents have been prepared in accordance with previous resolutions of the Council and/or the provisions of the Local Government Act, 2002 and other relevant statutes.

It is now proposed that the Council authorise the signing and sealing of these documents.

**2. OFFICER RECOMMENDATION**

That the following documents be executed under the Common Seal of the Council:

1. Deed of Lease of Grey District Council Land and Council Building, Carroll Street, Runanga between Grey District Council (Lessor) and Runanga Village People Incorporated (Lessee) and Kate Mary Kennedy and Janice Daphne Flinn (Guarantor) for the land and Building situated at Carroll Street, Runanga known as the former Runanga Service Centre in Section 2 Block XXV town of Runanga being approximately 0.0610 hectares and contained in LINZ Parcel 3685655 as outlined in black as set out in Schedule C of this Deed.
2. Deed of Variation of Sublease between Grey District Council and West Coast Society of Arts Incorporated, for 1 Tainui Street, Greymouth.
3. Deed of Lease of Lake Brunner Motor Camp between Grey District Council and Lake Brunner Motor Camp Ltd and Anton William Spruyt and Jo-anne Jane Wilson for all the land contained in Record of Title WS8C/80.

**Confirmation of Statutory Compliance**

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

**6 MISCELLANEOUS ITEMS**

## 7 REPORTS FROM OUTSIDE ORGANISATIONS

### 7.1 RECEIPT OF MINUTES FROM OUTSIDE ORGANISATIONS

**File Number:**

**Report Author:** Democracy Advisor

**Report Authoriser:** Chief Executive

**Appendices:**

1. Minutes of the Joint Committee West Coast Emergency Management Committee Meeting Held on 6 November 2024
2. Minutes of Te Tai o Poutini Committee Meetings held on 13 December 2024 and 16 January 2025

#### 1. REPORT PURPOSE

1.1. To receive the minutes from Outside Organisations.

#### 2. EXECUTIVE SUMMARY

2.1. Receipt of minutes.

#### 3. OFFICER RECOMMENDATION

“that

The Minutes of the following outside organisation be received:

1. Minutes of the Joint Committee West Coast Emergency Management Meeting held on 4 November 2024.
2. Minutes of the Te Tai o Poutini Committee Meetings held on 13 December 2024 and 16 January 2025.

### Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
  - (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
  - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.



**DRAFT MINUTES OF THE WEST COAST EMERGENCY MANAGEMENT JOINT COMMITTEE**

**Joint Committee  
West Coast Emergency Management  
6 November 2024 – Buller District Council Chambers**

<p>Joint Committee                  Chair – Mayor Jamie Cleine and Simon Pickford (BDC), Mayor Tania Gibson and Joanne Soderlund (GDC), Mayor Helen Lash, Scoot Baxendale (WDC), Paul Madgwick, WCRC Deputy Chair Brett Cummings, Darryl Lew, Jo Field (WCRC), Pat Waters (NEMA),                  Apologies: Francois Tumahai, WCRC Chair Peter Haddock,</p>		
<b>Moved</b>	<p><b>1. Welcome and apologies.</b></p> <p>a. Mayor Jamie welcomed everyone to the meeting.                  b. Apologies from Francois Tumahai, Peter Haddock</p> <p><b>Mayor Cleine / Mayor Lash</b></p>	<b>Carried</b>
<b>Moved</b>	<p><b>2. Confirmation of the Minutes of last meeting held on Thursday 8 May 2024.</b></p> <p>a. No matters arising from the previous meeting.</p> <p><b>Mayor Lash / Mayor Gibson</b></p>	<b>Carried</b>
<b>Moved</b>	<p><b>3. WCEM Manager Report – Claire Brown.</b> Report taken as read with the following points highlighted:</p> <ul style="list-style-type: none"> <li>• A range of types of activations and support provided over this quarter including Manahau Barge stranding in September, deploying staff to support Otago flooding in October, and standing up both Grey and Buller Emergency Operation Centres in response to severe weather on 26 October 2024.</li> <li>• Introduce two initiatives to improve the use of volunteers including work with Taskforce Kiwi’ and the NZ Defence Force standby reserves.</li> <li>• Willingness to align district and region council levels of service and performance measures relating to emergency management.</li> <li>• Ongoing work to enhance evacuation planning for Franz Josef and the recent visit from NEMA senior officials to the area.</li> </ul> <p>Mayor Lash expressed her concern and disappointment that she had not been made aware or involved in the NEMA visit to Franz.                  Mayor Gibson expressed her dissatisfaction with how the Grey Flood Committee was utilized in the most recent activation.</p> <p><b>Motion: Approved to receive the report.</b></p> <p><b>Mayor Lash / Mayor Gibson</b></p>	<b>Carried</b>
<b>Moved</b>	<p><b>4. Capability Reporting – Claire Brown</b></p> <ul style="list-style-type: none"> <li>• Noted 136 training participants across the calendar year.</li> <li>• Exercise Pandora coming up tomorrow, includes efforts to stand up all three EOCs and the region’s Emergency Coordination Centre (ECC). Planning extensive and involves investment from WCEM as well as many partner agencies.</li> </ul> <p>Mayor Gibson spoke about poor communications regarding the role of Governance in the Exercise and what was expected of her.</p> <p><b>Motion: Approved to receive the report.</b></p> <p><b>Mayor Cleine / Mayor Lash</b></p>	<b>Carried</b>
<p><b>5. Group Controller Appointments – Claire Brown</b></p>		





<p>C Brown summarized the brief report that sought endorsement of the appointment of Kevin Hague and Claire Brown as primary and alternate Group Controllers, as approved by the Coordinating Executive Group on 23 October 2024.</p>		
<p><b>Motion: Endorse the appointment of Kevin Hague as Primary and Claire Brown as alternate Group Controllers under section 26 of the Civil Defence and Emergency Management Act 2002.</b></p>		
Moved	<b>Mayor Gibson / Mayor Cleine</b>	<b>Carried</b>
<p><b>6. Revised Work Programme - Claire Brown</b></p> <p>C Brown summarized the revised work programme noting the new areas that had been added. She noted the addition of the national activities that WCEM staff also contribute to. Chair Madgwick referred to Communications work item and noted the importance of local print media to assist in public information management.</p> <p>Mayor Lask noted the range of other agencies that should be included in the ‘Preparedness communications’ in section 4.0. The discussion involved the inclusion of agencies such as Corrections, Ministry of Social Development, Ministry for Primary Industries, Ministry of Business Innovation and Employment and Kāinga Ora.</p>		
<p><b>Motion: Endorse the revised work programme as attached.</b></p>		
Moved	<b>Mayor Lash / Mayor Gibson</b>	<b>Carried</b>
<p><b>7. Emergency Coordination Facilities – Claire Brown</b></p> <p>C Brown notes this report responds to the Joint Committee’s request to provide a budget breakdown of the current and expected costs of relocating. The high-level budget demonstrated an anticipated lower annual lease cost of just over \$4,000.</p>		
<p><b>Motion: Approve progressing the co-location proposal with FENZ and provide progress reports as future Joint Committee meetings.</b></p>		
Moved	<b>Mayor Cleine / Mayor Lash</b>	<b>Carried</b>
<p><b>8. NEMA Update – Pat Waters.</b> The report was taken as read with the following points noted:</p> <ul style="list-style-type: none"> <li>• The release of the Governments response to the North Island Severe Weather Event Inquiry on 10 October 2024.</li> <li>• Draft Tsunami Evacuation Director General Guidelines</li> <li>• Senior staffing changes at NEMA including Wendy Wright’s appointment as National Controller, Magnus Latta as manager for Regional Partnerships and Dwain Hindriksen as manager for Planning and Sector Partnerships.</li> </ul> <p>Chair Madgwick asked for further information on the risk of Tsunami to the region. It was agreed to explore this topic in more detail at a future meeting.</p>		
<p><b>Motion: Approved to receive the report.</b></p>		
Moved	<b>Mayor Cleine / Mayor Lash</b>	<b>Carried</b>
<p><b>9. Meeting Closed by Mayor Cleine</b>                  Meeting closed 10.53am</p>		





**MINUTES OF MEETING OF TE TAI O POUTINI PLAN COMMITTEE HELD ONLINE VIA ZOOM AT 9.00PM ON 13 DECEMBER 2024**

**Present**

R. Williams (Chairman), Mayor T. Gibson (GDC), Cr B. Cummings (WCRC), Cr P. Haddock (WCRC), Kaiwhakahaere F. Tumahai (Ngāti Waewae), Cr A. Cassin (WDC), Cr G. Neylon (BDC), Mayor J. Cleine (BDC), Cr A. Gibson (GDC)

**In attendance**

Joanne Soderlund (GDC), Carissa du Plessis (BDC), J. Armstrong (TTPP Project Manager), Barbara Phillips (WDC), Sarah Gunnell (Urban Edge Planning Ltd), D. Lew (WCRC), J. Allen (WCRC), Doug Bray (WCRC), Max Dickens (WCRC), Chu Zhao (WCRC), Stephen Blackneath (Public)

**Welcome**

**Apologies**

Kaiwhakahaere P. Madgwick (Makaawhio), Mayor H. Lash (WDC)

**Moved** (R. Williams/ Cr Haddock)

*That the apologies of Kaiwhakahaere Madgwick and Mayor Lash be accepted.  
Carried*

**Report – Submission on Te Tai o Poutini Plan Variation 2 – Coastal Hazards**

J. Armstrong noted that the TTPP Committee have requested that staff improve the useability of TTPP. The re-notification of Variation 2 provides an opportunity to make this part of the plan more usable. She suggested that one improvement would be to separate the objectives and policies for coastal hazards out from the general natural hazard provisions, and also align them with planner recommendations already made for other hazards, including alignment with the New Zealand Coastal Policy Statement (NZCPS).

Cr Gibson asked if point 2.1.7 of the submission includes buildings or stop-banks or any man-made structure.

S. Gunnell answered that they are more like sheds and less sensitive hazard activities.

One point in the submission relates to the maintenance and repair of existing natural mitigation structures as upgrades that do not increase the footprint or height of structure by more than 10% as a permitted activity'.

Cr Gibson asked if the rule framework enables people to fix a floodwall after a weather event, without having to apply for a resource consent.

D. Lew commented that people can repair lawfully established structures directly because they are already consented. Secondly, Mr. Lew pointed out that Section 330 of the RMA outlines emergency works and power to take

preventive or remedial action. Finally, Mr. Lew noted that the 3 district councils on the coast will administer it through their normal consent and compliance functions once this plan is operative.

Mayor Cleine noted that the submission suggests substantial change to the plan, and wondered how safe the panel would be in adopting these changes.

Ms. Gunnell noted that they still do not know if the panel is going to accept the approach or not.

D. Lew commented that he trusted the hearing panel expertise legally to make decisions and keep them clear of judicial challenge.

**Moved** (Cr Haddock/ Cr Cassin)

1. *That the Committee receive the report.*
2. *That the Committee approves the submission on TTPP Variation 2 – Coastal Hazards and directs staff to lodge the submission on their behalf prior to 5pm on 19 December 2024.*

*Carried*

The meeting then moved to a public excluded session at 9.24 am to discuss Contract Variations.

At the conclusion of the Public Excluded discussion of a paper on Planner Contract Variations, the Committee considered the following recommendations:

Moved (Kaiwhakahaere Tumahai/ Cr Haddock)

1. *That the Committee receive the report.*
2. *That the two contract variations as appended for Urban Edge Planning and Barker and Associates be approved for signing by the Chief Executive West Coast Regional Council.*

*Carried*

Meeting ended at 9.35 am.



**MINUTES OF MEETING OF TE TAI O POUTINI PLAN COMMITTEE HELD ONLINE VIA ZOOM AT 9.00AM ON 16 JANUARY 2025**

**Present**

R. Williams (Chairman), Mayor T. Gibson (GDC), Cr B. Cummings (WCRC), Cr P. Haddock (WCRC), Kaiwhakahaere F. Tumahai (Ngāti Waewae), Cr A. Cassin (WDC), Cr G. Neylon (BDC), Mayor J. Cleine (BDC), Cr A. Gibson (GDC), Kaiwhakahaere P. Madgwick (Makaawhio), Mayor H. Lash (WDC)

**In attendance**

Joanne Soderlund (GDC), Simon Pickford (BDC), Carissa du Plessis (BDC), J. Armstrong (TTPP Project Manager), Barbara Phillips (WDC), J. Allen (WCRC), Doug Bray (WCRC), Chu Zhao (WCRC), Olivia Anderson (WDC)

**Welcome**

**Apologies**

None received

**Confirm minutes of the previous meeting held 12 November**

R. Williams pointed out that the minutes of the 13<sup>th</sup> of December are not complete, so they will be confirmed in February.

R. Williams suggested that they only deal with the minutes of the 12<sup>th</sup> of November at this time.

**Moved** (Cr Haddock / Cr Cummings)

*That the minutes of the meeting held 12 November 2024 be confirmed*

*Carried*

#### **Report – Summary of Submissions Received on Te Tai o Poutini Plan Variation 2 – Coastal Hazards**

Doug Bray briefly described the background and the renotification of Variation 2 in November. These submissions closed on the 19<sup>th</sup> of December. Approximately 1,700 properties were sent letters regarding the renotification.

D. Bray noted that 167 submissions were received in total- with 112 received following initial notification and 55 received following re-notification. He pointed out that the summary of submissions is listed in Appendix 1.

D. Bray commented that information about further submissions will be sent to all submitters tomorrow. They will have ten working days to make further submissions, closing at 5pm on Friday 31 January 2025.

#### **Moved (Cr Haddock/ Mayor Cleine)**

1. *That the information be received.*
2. *That in accordance with Clause 7(1) of Schedule 1 of the RMA, the Summary of Submissions contained within Appendix 1 be accepted and publicly notified for the receipt of further submissions.*
3. *That in accordance with Clause 7(2) of Schedule 1 of the RMA, copies of both public notice and the Summary be served on those who lodged submissions.*
4. *That the required two-week period for receipt of further submissions open on 17 January 2025, with a closing time of 5pm on Friday 31 January 2025*

*Carried*

The next meeting will be held at Buller District Council on 25 February.

Meeting ended at 9.08 am.

## 8 IN COMMITTEE ITEMS

### COUNCIL IN-COMMITTEE

That the public is excluded from this part of the meeting in relation to:

#### Agenda items 8.1 – 8.8

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

#### OFFICER RECOMMENDATION

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
<p><b>8.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF ORDINARY COUNCIL MEETING HELD ON 24 FEBRUARY 2025</b></p>	<p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p><b>8.2 - CONFIRMATION OF IN COMMITTEE MINUTES OF EXTRAORDINARY COUNCIL MEETING HELD ON 19 FEBRUARY 2025</b></p>	<p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p> <p>s7(2)(h) - the withholding of the information is necessary to</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

	enable Council to carry out, without prejudice or disadvantage, commercial activities	
<b>8.3 - CONFIRMATION OF IN COMMITTEE MINUTES OF EXTRAORDINARY COUNCIL MEETING HELD ON 11 MARCH 2025</b>	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>8.4 - RECEIPT OF IN COMMITTEE MINUTES OF THE TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 27 FEBRUARY 2025</b>	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities  s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>8.5 - RECEIPT OF IN COMMITTEE MINUTES OF THE EXTRAORDINARY TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 11 MARCH 2025</b>	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>8.6 - IN COMMITTEE MATTERS UNDER ACTION IN COMMITTEE</b>	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>8.7 - OVERDUE DEBTORS REPORT</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for

	<p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p>	<p>withholding would exist under section 6 or section 7</p>
<p><b>8.8 - HISTORY AND FUTURE OF 50 PRESTON ROAD PROPERTY &amp; LORD STREET LEASE AREAS</b></p>	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

**9 COUNCIL RESUMES IN OPEN MEETING**

**CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING**