

I hereby give notice that an Ordinary Council Meeting of the Grey District Council will be held:

**Date:** Monday 28 April 2025  
**Time:** 3:00pm  
**Venue:** Council Chambers, 105 Tainui Street, Greymouth

Joanne Soderlund  
Chief Executive

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# ORDINARY COUNCIL MEETING

## AGENDA

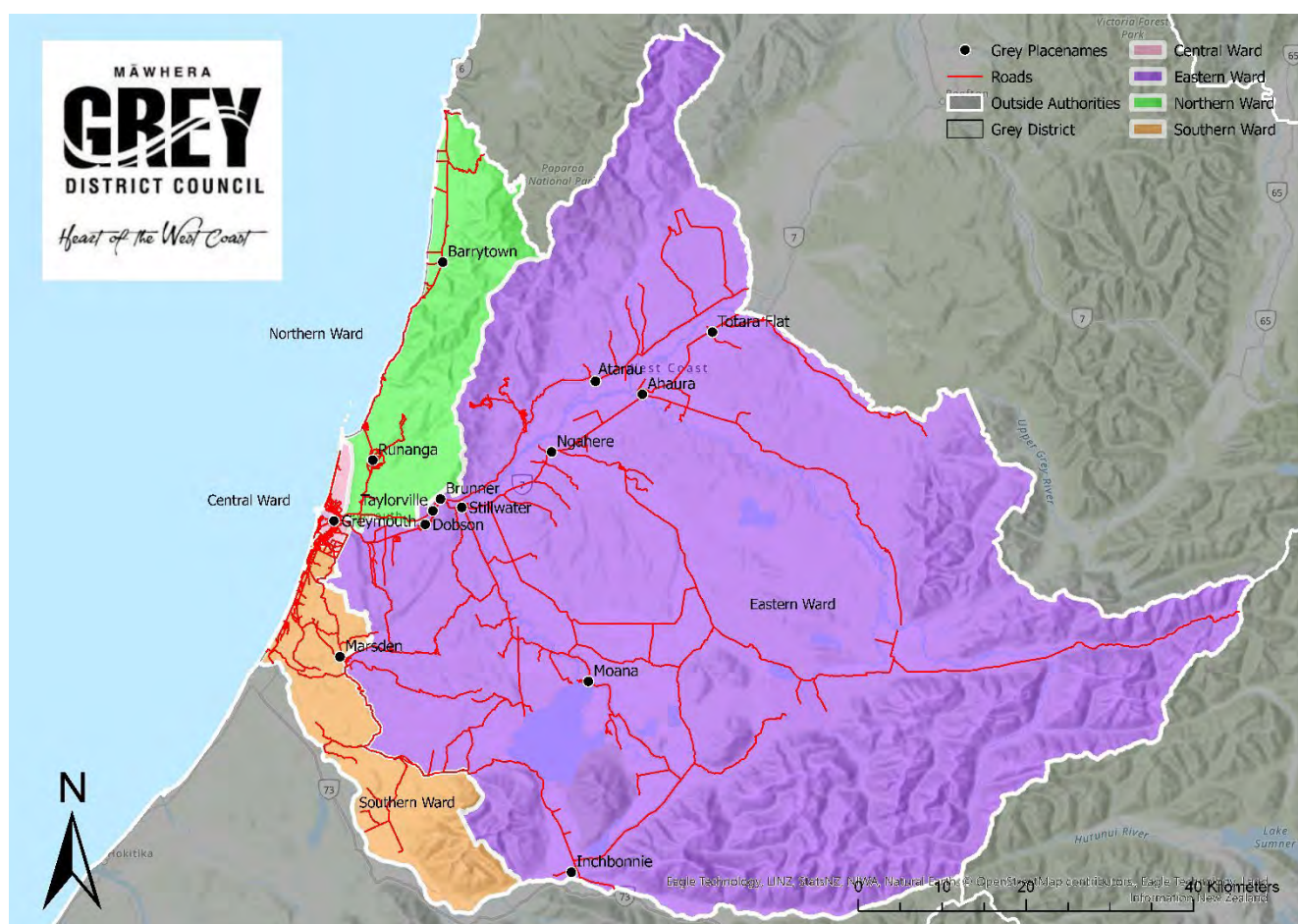
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**Members:**

Mayor: Mayor Tania Gibson  
Deputy Mayor: Councillor Allan Gibson  
Members: Councillor John Canning  
Councillor Peter Davy  
Councillor Kate Kennedy  
Councillor Rex MacDonald  
Councillor Robert Mallinson  
Councillor Tim Mora  
Councillor Jack O'Connor  
Kaiwhakahaere Francois Tumahai

Contact Telephone: 03 7698600  
Email: trish.jellyman@greydc.govt.nz  
Website: <https://www.greydc.govt.nz/our-council/agendas-and-minutes/Pages/default.aspx>

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## ORDINARY COUNCIL MEETING OF THE GREY DISTRICT COUNCIL

to be held at Council Chambers, 105 Tainui Street, Greymouth on Monday 28 April 2025 commencing at 3:00pm

# AGENDA

**Before Council - Public Forum: 2:30 pm**

*Note: A period is set aside for the public to speak to Council before the meeting. Members of the public are allocated a time to address the Council on items that fall within delegations of the Council provided the matters are not subject to legal proceedings, and are not already subject to a process providing for the hearing of submissions. Speakers may be questioned through the Chair by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker(s). Such presentations do not form part of the formal business of the meeting with those requiring further action being referred to the Chief Executive for further reporting at another Council meeting.*

**Speakers during Council: Nil**

## COUNCIL IN OPEN MEETING

### GENERAL BUSINESS AND TABLED ITEMS

Items not on the agenda for the meeting require a resolution under section 46A of the Local Government Official Information and Meetings Act 1987 stating the reasons why the item was not on the agenda and why it cannot be dealt with at a subsequent meeting on the basis of a full agenda item. It is important to note that late items can only be dealt with when special circumstances exist and not as a means of avoiding or frustrating the requirements in the Act relating to notice, agendas, agenda format and content.

### LOCAL AUTHORITIES (MEMBERS' INTERESTS) ACT 1968

Council members are reminded that if he/she has a direct or indirect interest in any item on the agenda be it pecuniary or on grounds of bias and predetermination, then he/she must declare this interest and refrain from discussing or voting on this item.

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## **1 APOLOGIES AND DECLARATIONS OF INTEREST**

### **1.1 APOLOGIES**

Nil

### **1.2 UPDATES TO THE INTERESTS REGISTER**

Elected members to please advise if there are any changes to be made to the current Interests Register.

### **1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA**

Notwithstanding that an elected member may declare an interest at any later stage in this Agenda (prior to taking part in the deliberation of a particular item) those items where an interest will be declared may wish to be disclosed now.

## **2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

### **2.1 CONFIRMATION OF THE ORDINARY COUNCIL MEETING HELD ON 24 MARCH 2025**

#### **SUGGESTED RECOMMENDATION**

That the minutes of the Ordinary Council Meeting held on 24 March 2025 be confirmed as true and correct.

### **2.2 RECEIPT OF MINUTES OF THE EXTRAORDINARY RISK AND ASSURANCE SUB-COMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 19 MARCH 2025**

#### **SUGGESTED RECOMMENDATION**

That the minutes of the Extraordinary Risk and Assurance Sub-Committee Meeting held on 19 March 2025 be received and noted.

### **2.3 RECEIPT OF MINUTES OF THE RISK AND ASSURANCE SUB-COMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 7 APRIL 2025**

#### **SUGGESTED RECOMMENDATION**

That the minutes of the Risk and Assurance Sub-Committee Meeting held on 7 April 2025 be received and noted.

**MINUTES OF THE ORDINARY COUNCIL MEETING OF THE GREY DISTRICT COUNCIL****Held in Council Chambers, 105 Tainui Street, Greymouth****on Monday 24 March 2025 commencing at 3.00 pm****PRESENT:**

Mayor Tania Gibson (Chair)

Councillor Allan Gibson (Deputy Mayor), Councillor John Canning, Councillor Peter Davy, Councillor Kate Kennedy, Councillor Rex MacDonald, Councillor Robert Mallinson, Councillor Tim Mora, Councillor Jack O'Connor

**IN ATTENDANCE:**

Joanne Soderlund (Chief Executive), Aaron Haymes (Group Manager Operations), Kathryn Ruddle (Group Manager Corporate Services), Penny Kirk (Group Manager Community), Kurtis Perrin-Smith (Utilities &amp; Infrastructure Manager), Peter O'Sullivan (Group Manager Economic Development &amp; Regulatory Services), Neil Engelbrecht (Finance Manager), Megan Bourke (Communications Officer), Trish Jellyman (Democracy Advisor), Emma Topp (Business and Contracts Manager) Genny Cameron (Management Accountant) left meeting at 3.32pm, Nelia Heersink (Community &amp; Recreation Services Manager) left meeting at 3.32pm, Paddy Blanchfield (Transport &amp; Infrastructure Manager) left meeting at 3.32pm, Adrian Perrin-Smith-Kahl (Building Control Manager) (left meeting at 3.32 pm.

**Lucy Harvey and Brendan Summerfield from Ernst Young (Council's Auditors) joined the meeting at 3.30pm during the public excluded section.**

Her Worship welcomed Kathryn Ruddle (GMCS) back to Council and to her first meeting.

She wished Aaron Haymes (GMO) well for his future as today is his last Council meeting. She thanked Mr Haymes for his service and welcomed his replacement Mr Kurtis Perrin-Smith to his new role.

**1 APOLOGIES AND DECLARATIONS OF INTEREST****1.1 APOLOGIES****APOLOGY****RESOLUTION OCM 25/03/030****Moved: Mayor Tania Gibson****Seconded: Cr Allan Gibson**

That the apology received from Kw Francois Tumahai be accepted and leave of absence granted.

**Carried Unanimously****1.2 UPDATES TO THE INTERESTS REGISTER**

There were no updates to the Interest Register.

**1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA**

There were no declarations of interest.

## **2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

### **2.1 CONFIRMATION OF THE ORDINARY COUNCIL MEETING HELD ON 24 FEBRUARY 2025**

**RESOLUTION OCM 25/03/031**

**Moved: Cr Rex MacDonald**

**Seconded: Cr John Canning**

That the minutes of the Ordinary Council Meeting held on 24 February 2025 be confirmed as true and correct.

**Carried Unanimously**

Cr Mora commented on the Waste minimisation and Management Plan submission and stated that the NZ Geographic Magazine contained interesting statistics on recycling rates in terms of benefit to the environment. He stated recycling is rated 59<sup>th</sup> and the best thing people can do in terms of the environment is to buy electric cars. He stated that less than 1% of plastics are recycled, and this comes at a huge cost to ratepayers with very little benefit.

### **2.2 CONFIRMATION OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 19 FEBRUARY 2025**

**RESOLUTION OCM 25/03/032**

**Moved: Cr Rex MacDonald**

**Seconded: Cr John Canning**

That the minutes of the Extraordinary Council Meeting held on 19 February 2025 be confirmed as true and correct.

**Carried Unanimously**

### **2.3 CONFIRMATION OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 11 MARCH 2025**

**RESOLUTION OCM 25/03/033**

**Moved: Cr Rex MacDonald**

**Seconded: Cr John Canning**

That the minutes of the Extraordinary Council Meeting held on 11 March 2025 be confirmed as true and correct.

**Carried Unanimously**

### **2.4 RECEIPT OF MINUTES OF THE TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 27 FEBRUARY 2025**

**RESOLUTION OCM 25/03/034**

**Moved: Cr Rex MacDonald**

**Seconded: Cr John Canning**

That the minutes of the Tenders Subcommittee Meeting held on 27 February 2025 be received and noted.

**Carried Unanimously**

### **2.5 RECEIPT OF MINUTES OF THE EXTRAORDINARY TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 11 MARCH 2025**

**RESOLUTION OCM 25/03/035****Moved: Cr Rex MacDonald****Seconded: Cr John Canning**

That the minutes of the Extraordinary Tenders Subcommittee Meeting held on 11 March 2025 be received and noted.

**Carried Unanimously****3 LIST OF ACRONYMS USED****4 MATTERS UNDER ACTION****4.1 MATTERS UNDER ACTION**

Refer page 35 of the agenda.

**5 AGENDA ITEMS****5.1 MAYOR'S UPDATE**

Refer page 36 of the agenda.

Cr MacDonald asked if there is an update on the Arnott's Height repair work in view of the letter received from the Minister of Transport confirming that the repair work will not be funded.

The TIM advised that a PS1 from Davis Ogilvie is expected this week and the he is looking forward to receiving the design for the repair work.

**RESOLUTION OCM 25/03/036****Moved: Cr Allan Gibson****Seconded: Cr Kate Kennedy**

3.1 That the Mayor's activity report for the period 1 to 28 February 2025 be received.

**Carried Unanimously****5.2 CHIEF EXECUTIVE'S UPDATE: 1 - 28 FEBRUARY 2025**

Refer page 40 of the agenda.

**RESOLUTION OCM 25/03/037****Moved: Cr John Canning****Seconded: Cr Jack O'Connor**

3.1. That the Chief Executive's update for the period 1 February to 28 February 2025 be received.

**Carried Unanimously****5.3 2024 ANNUAL REPORT - LETTER OF REPRESENTATION**

Refer page 43 of the agenda.

Her Worship stated that it is regrettable that Council did not meet its statutory dates for the 2023 /24 Annual Report but the correct decision was made due to the lack of staff resources at the time. She advised that at the recent meeting of the Risk & Assurance Committee, the Auditors advised that waiting was the best decision in view of the resources Council had at the time.

She stated that this process went smoothly as the work and resourcing required was in place. She thanked the FM and his team for their work during this time.

**RESOLUTION      OCM 25/03/038**

**Moved:      Cr Robert Mallinson**

**Seconded: Cr John Canning**

1. That the Council receive the report; and
2. That the Council recommends that the Mayor and Chief Executive Officer sign the Representation Letter on behalf of Grey District Council.

**Carried Unanimously**

**5.4      2024 ANNUAL REPORT ADOPTION**

Refer page 45 of the agenda.

Her Worship advised that the Risk and Assurance Subcommittee met on 19 March and passed a resolution for Council to recommend that the Annual Report is adopted. She stated that at this meeting robust discussions about preventing future cost overruns and no additional spending without Council approval were held and it was noted that these results do not want to be seen again. More transparency and the setting clear performance goals were also requested.

Her Worship acknowledged that the reporting period was 2023 /24 and the challenges Council was facing during this time were hard with high staff turnover in the finance team. She acknowledged the efforts of Mr Paul Pretorius in his role as interim CE and the work he did in rebuilding of the finance team. She thanked Mr Pretorius. She spoke of the vast improvements of oversight in the financial area with the arrival of Council's new CE along with now having a full ELT in place. She thanked the finance team including Mr Murray Staite for their work during this time. She also welcomed back Mrs Kathryn Ruddell and stated that it is great to have her experience and support for the team back in place.

Cr Kennedy spoke of measures, and measures achieved and stated this was disappointing reading but she is looking forward to Council developing processes to improve performance.

**RESOLUTION      OCM 25/03/039**

**Moved:      Cr Tim Mora**

**Seconded: Cr Peter Davy**

1. That Council receive the report; and
2. That Council receive the signed Audit Opinion for the 2024 Annual Report,
3. The Council adopt the 2024 Annual Report with signed audit opinion,
4. The Council authorise the Chief Executive and Mayor to make minor disclosure grammar changes where needed.

**Carried Unanimously**

**5.5      CHANGES TO REVENUE AND FINANCING POLICY**

Refer page 49 of the agenda.

Her Worship advised this policy will be going out with LTP as part of the consultation process.

Cr Mallinson asked if the proposed changes are to suit the facts on the ground rather than being driven by any other process.

The CE advised this has been done in conjunction with the development of the LTP, she outlined changes required to align with current operational realities.

Cr Kennedy asked about parking activity that is referred to.

The CE advised that Moana boat ramp parking revenue comes through as other revenue and not as a user charge.

The FM advised some items had to be changed to fit the LTP and are related to government requirements as they have stopped giving grants in some areas such as refuse and recycling. He stated that Council is looking at cost saving measures to manage operational expenses without relying on external grants.

#### **RESOLUTION      OCM 25/03/040**

**Moved:      Cr Robert Mallinson**

**Seconded: Cr Kate Kennedy**

That Council:

1. Notes the contents of this report, and
2. Approves that the updated Revenue and Finance Policy V1.01 be included in public consultation as part of the Long Term Plan Consultation.
3. Notes that the next review of the policy will be done in conjunction with the next Long Term Plan.

**Carried Unanimously**

#### **5.6      COMMUNITY REPORT**

Refer page 85 of the agenda.

Cr O'Connor declared a conflict of interest in pages 100 – 106 of the agenda relating to Sport Canterbury.

Her Worship passed on her congratulations to customer services staff, and stated she received some very positive feedback from residents of Blackall when she visited recently for a community engagement event.

She commented on the numbers of new members for the Library with 50 new members during both January and February and there were 4,732 visitors during this time with a daily average of 215 visitors.

She requested that community events are shared on all Council platforms and not just on the What's on Greymouth page.

Her Worship noted that there are new swim school tutors employed. She asked if all age groups are now catered for.

The CRSM responded that Council has now increased service delivery with a higher level now offered and a full time newly qualified senior swim school tutor has been employed and higher level tutors are now available and will be fully trained in a few months' time. She stated that Swim School is slowly crawling back to where it used to be.

Cr Gibson asked about sewer separation inquiries and the status of resource consents for these.

The CE advised that these inquiries relate to residents who have questions around the letters that Council has sent out and the status of residents sewer separation. She confirmed that Council is covering building consent fees for sewer separation until the end of June this year.



The UIM confirmed that the current focus is on the Greymouth Sewage Scheme but outer areas will be included later on in the process.

**RESOLUTION      OCM 25/03/041**

**Moved:**      Mayor Tania Gibson

**Seconded:** Cr Jack O'Connor

That Council

1. Receives the Community and Recreation Services Report and notes the contents herein.

**Carried Unanimously**

**5.7      CORPORATE SERVICES REPORT FOR THE PERIOD ENDING 28 FEBRUARY 2025**

Refer page 107 of the agenda.

Cr Mallinson asked the CE if there will be a detailed variance commentary provided subsequent to this meeting.

The CE confirmed that this will be provided at the April meeting and the narrations for the current reporting period will be sent out tomorrow afternoon.

Cr Mallinson asked the CE if Council has enough cash on hand at the moment.

The CE advised that the reserves are not cash backed reserves and this is part of the analysis staff are working on at the moment as well as looking at the Enhanced Annual Plan as to what might be required moving forward. She advised that a report will be coming to the April Council meeting which will deal with the shortcomings in this area.

Cr Mora asked when the finalised LTP will be to hand.

The CE advised that the Consultation Document is closed to completion and expected to be with Council by mid April but must be audited prior to coming to Council.

**RESOLUTION      OCM 25/03/042**

**Moved:**      Cr Rex MacDonald

**Seconded:** Cr John Canning

That Council:

- a) Receives the report and notes the contents.

**Carried Unanimously**

**5.8      ECONOMIC DEVELOPMENT & REGULATORY SERVICES REPORT**

Refer page 110 of the agenda.

**RESOLUTION      OCM 25/03/043**

**Moved:**      Mayor Tania Gibson

**Seconded:** Cr Tim Mora

That Council:

- a) Receives the report and notes the contents.

**Carried Unanimously**

## 5.9 OPERATIONS AND CAPITAL PROGRAMME REPORT

Refer page 118 of the agenda.

The CE spoke of the Retirement Housing maintenance report that was brought to last month's Council meeting. She advised that in the report there was reference to an audit done in 2021 which was staff's understanding at the time. She advised that staff have now discovered that the actual scope of work for that contract was to install wall heaters and not actually undertake a comprehensive audit against the Healthy Homes Standard. She advised that the staff currently looking after this area are not the same staff, and there has been a loss of corporate knowledge around this matter, and Council got this wrong. She apologised to the contractor concerned.

Cr Kennedy asked about ongoing issues with reservoirs at Runanga and if there has been any progress with water loss issues.

The UIM advised that the process for looking for this leak is ongoing. He advised an area on Ranfurly Street is likely to be part of the answer. He advised that work has commenced today on the renewal of 250 metres of pipework in this area. He stated that a drop test is being done on the reservoir along with ongoing investigations on mains and streets through Coal Creek, Runanga and Rapahoe. He stated that the situation hasn't changed since the last meeting, as the ability to fill the reservoir is still compromised and in the last five days the current level has been maintained. He stated this matter is at the top of the list of issues to resolve and he is working with staff and contractors.

Her Worship noted that the tender is out for the Rapahoe work.

### RESOLUTION OCM 25/03/044

**Moved:** Cr Rex MacDonald

**Seconded:** Cr Jack O'Connor

That Council

1. Receives the Operations and Capital Programme Report and notes the contents herein.

**Carried Unanimously**

## 5.10 DOCUMENTS EXECUTED UNDER THE COMMON SEAL OF COUNCIL

Refer page 128 of the agenda.

Cr Kennedy declared a conflict of interest in regard to the Deed of Lease for the Grey District Council Land and Council Building at Carroll Street, Runanga.

### RESOLUTION OCM 25/03/045

**Moved:** Mayor Tania Gibson

**Seconded:** Cr Allan Gibson

That the following documents be executed under the Common Seal of the Council:

1. Deed of Lease of Grey District Council Land and Council Building, Carroll Street, Runanga between Grey District Council (Lessor) and Runanga Village People Incorporated (Lessee) and Kate Mary Kennedy and Janice Daphne Flinn (Guarantor) for the land and Building situated at Carroll Street, Runanga known as the former Runanga Service Centre in Section 2 Block XXV town of Runanga being approximately 0.0610 hectares and contained in LINZ Parcel 3685655 as outlined in black as set out in Schedule C of this Deed.

2. Deed of Variation of Sublease between Grey District Council and West Coast Society of Arts Incorporated, for 1 Tainui Street, Greymouth.
3. Deed of Lease of Lake Brunner Motor Camp between Grey District Council and Lake Brunner Motor Camp Ltd and Anton William Spruyt and Jo-anne Jane Wilson for all the land contained in Record of Title WS8C/80.

**Carried Unanimously**

## **6 MISCELLANEOUS ITEMS**

## **7 REPORTS FROM OUTSIDE ORGANISATIONS**

### **7.1 RECEIPT OF MINUTES FROM OUTSIDE ORGANISATIONS**

Refer page 130 of the agenda.

**RESOLUTION OCM 25/03/046**

**Moved: Mayor Tania Gibson**

**Seconded: Cr Jack O'Connor**

“that

The Minutes of the following outside organisation be received:

1. Minutes of the Joint Committee West Coast Emergency Management Meeting held on 4 November 2024.
2. Minutes of the Te Tai o Poutini Committee Meetings held on 13 December 2024 and 16 January 2025.

**Carried Unanimously**

## **8 IN COMMITTEE ITEMS**

That the public is excluded from this part of the meeting in relation to:

### **Agenda items 8.1 – 8.8**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

**RESOLUTION OCM 25/03/047**

**Moved: Mayor Tania Gibson**

**Seconded: Cr Allan Gibson**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
8.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting

ORDINARY COUNCIL MEETING HELD ON 24 FEBRUARY 2025	<p>subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.2 - CONFIRMATION OF IN COMMITTEE MINUTES OF EXTRAORDINARY COUNCIL MEETING HELD ON 19 FEBRUARY 2025	<p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.3 - CONFIRMATION OF IN COMMITTEE MINUTES OF EXTRAORDINARY COUNCIL MEETING HELD ON 11 MARCH 2025	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.4 - RECEIPT OF IN COMMITTEE MINUTES OF THE TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 27 FEBRUARY 2025	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	disadvantage, negotiations (including commercial and industrial negotiations)	
8.5 - RECEIPT OF IN COMMITTEE MINUTES OF THE EXTRAORDINARY TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 11 MARCH 2025	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.6 - IN COMMITTEE MATTERS UNDER ACTION IN COMMITTEE	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.7 - OVERDUE DEBTORS REPORT	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons  s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.8 - HISTORY AND FUTURE OF 50 PRESTON ROAD PROPERTY & LORD STREET LEASE AREAS	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**Carried Unanimously**

## 9 COUNCIL RESUMES IN OPEN MEETING

### CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.

The meeting concluded at 3.58 pm.

Confirmed

\_\_\_\_\_  
T Gibson

Chairperson

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

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**MINUTES OF THE EXTRAORDINARY RISK AND ASSURANCE SUB-COMMITTEE MEETING OF THE GREY DISTRICT COUNCIL****Held in Council Chambers, 105 Tainui Street, Greymouth****on Wednesday 19 March 2025 commencing at 3.30pm****PRESENT:**

Mr Rob Caldwell (Chair)

Mayor Tania Gibson (Deputy Chair), Councillor Robert Mallinson, Councillor Rex MacDonald, Councillor Jack O'Connor

**IN ATTENDANCE:**

Trish Jellyman (Democracy Advisor), Joanne Soderlund (Chief Executive), Neil Engelbrecht (Finance Manager), Penny Kirk (Group Manager Community) Kurtis Perrin-Smith (Utilities &amp; Infrastructure Manager), Peter O'Sullivan (Group Manager Economic Development &amp; Regulatory Services)

Also in attendance Brendan Summerfield and Lucy Harvey (Ernst &amp; Young)

The Chairman welcomed everybody to the meeting and advised that the purpose of the meeting is to recommend to Council to adopt the Annual Report for 2024.

**1 APOLOGIES AND DECLARATIONS OF INTEREST****1.1 APOLOGIES**

There were no apologies.

**1.2 UPDATES TO THE INTERESTS REGISTER**

There were no updates to the Interest Register.

**1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA**

There were no declarations of interest.

**1.4 NOTIFICATION OF LATE ITEMS**

There were no late items.

**2 AGENDA ITEMS****2.1 GREY DISTRICT COUNCIL 2024 DRAFT ANNUAL REPORT**

Refer page 10 of the agenda.

The CE advised that there was an adopted budget deficit of \$3.4M and there is also an extra deficit of \$2.9M, with the total deficit being \$6.37M. She stated that revaluations were not factored into the original budget, and they have had a significant impact on depreciation by about \$2.3M. She stated that insurance costs were about \$370,000, contractors particularly in planning and building has also resulted in a significant variation and this is partially offset by some extra revenue in that area.

Cr Mallinson agreed that the Annual Report is a dismal read. He thanked the CE for the honest and upfront nature of this report. He stated that Councillors must take responsibility for agreeing to a \$3.4M budget

deficit for the 23/24 year. He also noted that very few of the performance measures were successfully achieved and there was a less than optimal approach to budgeting for the 23 / 24 year. Cr Mallinson suggested a third recommendation which was agreed to.

Her Worship agreed with Cr Mallinson's comments and stated that stronger financial targets need to be put in place. She acknowledged that there has been a lot of staff turnover within the financial team. She thanked the FM for his work in this area. She noted that there is now a full ELT in place which Council did not have during the 23 / 24 financial year, and this will help with making improvements and meeting targets. She acknowledged that Council's new CE has had to put her name on the Annual Report, and this is not an ideal outcome for a new CE, but she is making the necessary changes and is doing a great job.

Cr MacDonald agreed with previous comments and is relieved that there is now a more robust overview of the finances.

Cr O'Connor agreed with Cr Mallinson and stated that it is good to see that a lot more time has been put into clarifying target measures so that they will be more realistic going forward. He noted that this does not address the fact some targets weren't met this time, but some were unrealistic in the first place.

The FM thanked Council's Auditors and stated they have been easy to work with and very helpful.

The CE advised that there is still one annual report that will have these measures in as the new measures going in will be for the new LTP. She advised there will be an item coming to a future meeting around the Enhanced Annual Plan as some short comings with this have been identified but the aim is to have a plan in place before the end of the financial year so that Council does not end up with another deficit.

The Chairman commented that it is a reasonable expectation that we will see an improvement in performance in the coming year. He stated that this is the first time since he has been the Independent Chair of this committee, that there has been a full ELT in place. He noted that the CE is looking hard at ensuring measures are measurable and that they could be reported on during the year but next year's Annual Report will still be based on old performance measures.

#### **COMMITTEE RESOLUTION RA 25/03/004**

**Moved: Cr Robert Mallinson**

**Seconded: Mayor Tania Gibson**

1. That the Risk and Assurance Sub-Committee Meeting receive the report; and
2. The Risk and Assurance Sub-Committee recommend to Council to sign the Grey District Council 2024 Annual Report subject to a signed audit opinion being received.
3. That the Risk and Assurance Committee notes the substantially less than desirable results shown in the Annual Report 2024 but notes that the LTP budgeting approach now seems to be much more robust.

**Carried Unanimously**

### **3 IN COMMITTEE ITEMS**

That the public is excluded from this part of the meeting in relation to:

#### **Agenda items 3.1 & 3.2**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

#### **COMMITTEE RESOLUTION RA 25/03/005**

**Moved: Cr Jack O'Connor**



**Seconded: Mayor Tania Gibson**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
3.1 - PLACEHOLDER - AUDITOR ONLY TIME	s7(2)(c)(i) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
3.2 - EY - CLOSING REPORT TO THE SUB COMMITTEE	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**Carried Unanimously****4 SUB-COMMITTEE RESUMES IN OPEN MEETING****CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.**

The meeting concluded at 3.58 pm.

**Confirmed**\_\_\_\_\_  
**R Caldwell****Chairperson**\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
**Date**

**MINUTES OF THE RISK AND ASSURANCE SUB-COMMITTEE MEETING OF THE GREY DISTRICT COUNCIL****Held in Council Chambers, 105 Tainui Street, Greymouth****on Monday 7 April 2025 commencing at 3.30 pm****PRESENT:**

Mr Rob Caldwell (Chair)

Mayor Tania Gibson (Deputy Chair), Councillor Robert Mallinson, Councillor Rex MacDonald, Councillor Jack O'Connor

**IN ATTENDANCE:**

Joanne Soderlund (Chief Executive), Kathryn Ruddle (Group Manager Corporate Services), Peter O'Sullivan (Group Manager Economic Development &amp; Regulatory Services), Sarah Hawkins (Senior People &amp; Capabilities Advisor), Trish Jellyman (Democracy Advisor), Megan Bourke (Communications Officer)

**1 APOLOGIES AND DECLARATIONS OF INTEREST****1.1 APOLOGIES**

There were no apologies.

**1.2 UPDATES TO THE INTERESTS REGISTER**

There were no updates to the Interest Register.

**1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA**

There were no declarations of interest.

**1.4 NOTIFICATION OF LATE ITEMS**

There were no late items.

**2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS****2.1 CONFIRMATION OF THE RISK AND ASSURANCE SUB-COMMITTEE MEETING HELD ON 10 FEBRUARY 2025****COMMITTEE RESOLUTION RA 25/04/006****Moved: Mayor Tania Gibson****Seconded: Cr Rex MacDonald**

That the minutes of the Risk and Assurance Sub-Committee Meeting held on 10 February 2025 be confirmed as true and correct.

**Carried Unanimously****2.2 CONFIRMATION OF THE EXTRAORDINARY RISK AND ASSURANCE SUB-COMMITTEE MEETING HELD ON 19 MARCH 2025****COMMITTEE RESOLUTION RA 25/04/007****Moved: Mayor Tania Gibson**

**Seconded: Cr Rex MacDonald**

That the minutes of the Extraordinary Risk and Assurance Sub-Committee Meeting held on 19 March 2025 be confirmed as true and correct.

**Carried Unanimously**

### 3 AGENDA ITEMS

#### 3.1 HEALTH AND SAFETY REPORT

Refer page 23 of the agenda.

Cr MacDonald asked the SPCA if the pre qualification expiring of contractors affects Council.

The SPCA advised that this would only affect Council should Council engage a contractor whose pre-qualification has expired. She advised that mainly low risk activities are likely to be affected and they are followed up on as required.

Cr O'Connor noted that Tainui Street is overdue for evacuation drills. He is also concerned that the library carries out evacuation drills for staff but not during opening hours. He suggested evacuation drills are done during opening hours.

The SPCA agreed, and advised that she will assist with the writing up of forms to get this in place.

Cr Mallinson asked when was the last evacuation drill was carrying out at the Tainui Street building.

The SPCA responded that the last drill was carried out 18 months ago but six monthly evacuation drills are ideal. She advised that due to staff changes new fire wardens have had to be appointed and they are currently awaiting training which is being followed up by Council's Business and Contracts Manager.

#### **COMMITTEE RESOLUTION RA 25/04/008**

**Moved: Cr Jack O'Connor**

**Seconded: Mayor Tania Gibson**

1. That the Risk and Assurance Sub-Committee Meeting receives the report.

**Carried Unanimously**

### 4 IN COMMITTEE ITEMS

That the public is excluded from this part of the meeting in relation to:

#### **Agenda items 4.1, 4.2, 4.3, 4.4, & 4.5**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

#### **COMMITTEE RESOLUTION RA 25/04/009**

**Moved: Cr Robert Mallinson**

**Seconded: Cr Jack O'Connor**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution

4.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF RISK AND ASSURANCE SUB-COMMITTEE MEETING HELD ON 10 FEBRUARY 2025	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
4.2 - CONFIRMATION OF IN COMMITTEE MINUTES OF EXTRAORDINARY RISK AND ASSURANCE SUB-COMMITTEE MEETING HELD ON 19 MARCH 2025	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
4.3 - ICT AND CYBERSECURITY IMPLEMENTATION PLAN ON AUDITS PERFORMED	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information  s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
4.4 - DREDGE INCIDENT	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
4.5 - LONG TERM PLAN 2025-2034 RISK REGISTER	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for

	to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	withholding would exist under section 6 or section 7
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Carried Unanimously

## 5 SUB-COMMITTEE RESUMES IN OPEN MEETING

### CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.

The meeting concluded at 3.58 pm.

Confirmed

\_\_\_\_\_  
R Caldwell

Chairperson

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date

### 3 LIST OF ACRONYMS USED

BCA	Building Consent Authority	LGOIMA	Local Government Official Information and Meetings Act
BCO	Building Control Officer	LGNZ	Local Government New Zealand
CCC	Code Compliance Certificate	LTP	Long Term Plan
CSO	Customer Services Officer	LVT	Land Valuation Tribunal
CDEM	Civil Defence Emergency Management	MBIE	Ministry of Business, Innovation and Employment
CDEMG	Civil Defence Emergency Management Group	MCDEM	Ministry of Civil Defence and Emergency Management
CEC	Community Emergency Centre	MDI	Major District Initiative
CEG	Co-ordinating Executive Group	MOH	Ministry of Health
CIMS	Co-ordinated Incident Management System	NBS	New Building Strength
CPEng	Chartered Professional 'Engineer'	NGO	Non-Government Organisation
DEE	Detailed Engineering Evaluation	NZFS	New Zealand Fire Service
DHB	District Health Board	NZQA	New Zealand Qualifications Authority
DIA	Department of Internal Affairs	NZTA	New Zealand Transport Authority
DOC	Department of Conservation	OAG	Office of the Auditor General
DWC	Development West Coast	OSH	Occupational Safety & Health
EMIS	Emergency Incident Management System	PHO	Primary Health Organisation
EDLG	Economic Development Liaison Group	PDU	Provincial Development Unit
EOC	Emergency Operations Centre	PGF	Provincial Growth Fund
EMO	Emergency Management Officer	PIM	Project Information Memorandum
GPS	Global Positioning System	PCBU	Person conducting a business or undertaking
HSNO	Hazardous Substances and New Organisms	RC	Resource Consent
HSR	Health and Safety Representative	RMA	Resource Management Act
HSWA	Health and Safety at Work Act 2015	SCADA	Supervisory Control and Data Acquisition
IAP	Incident Action Plan	SO	Standing Orders
IEP	Initial Evaluation Procedure	SOLGM	Society of Local Government Managers
IQP	Independent Qualified Person	SH	State Highway
LGA	Local Government Act	SNA	Significant Natural Area
LIM	Land Information Memorandum	TECNZ	Tourism Export Council of New Zealand
LINZ	Land Information New Zealand	TLA/TA	Territorial Local Authority
		WAG	Welfare Advisory Group

## 4 MATTERS UNDER ACTION

### 4.1 MATTERS UNDER ACTION

**File Number:**

**Report Author:** Democracy Advisor

**Report Authoriser:** Chief Executive

**Appendices:** Nil

Meeting Date	Reference	Subject	Update
11 February 2019	19/02/484	R9/1: Application for Road Closure and purchase of road reserve: LINZ Parcel ID 3701440 adjoining Section 1 SO11661 Nelson Creek	17/4/25: CE met with applicant on 26 March 2025. Waiting for applicant to confirm next steps.
11 December 2024	11/12/015	Runanga Reserve Land Classification	17/4/25: Trust awaiting direction from their Solicitor.
23 September 2024	24/09/032	Re-Adoption of the Draft Waste Assessment & Adoption of the Draft West Coast Waste Management & Minimisation Plan for Public Consultation	17/4/25: Awaiting update from BDC. Further report to April Council meeting.
31 October 2024	24/10/054	High Level Rate Review for Implementation 2025/26	17/04.25: GMCS and FM working through this via the Long Term Plan. Action to be closed.
24/02/2025	25/02/032	Retirement Housing – Healthy Homes Standards – Heating Upgrades	17/04/2025: Expressions of Interest sent out. Tender to be released next week.

### Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002). This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
  - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## 5 AGENDA ITEMS

### 5.1 MAYOR'S UPDATE

**File Number:**

**Report Author:** Mayor Tania Gibson

**Report Authoriser:** Chief Executive

**Appendices:** 1. Correspondence to Minister Simmonds: Ensuring the Future of Vocational Education on the West Coast

#### 1. REPORT PURPOSE

- 1.1. To provide an update of the Mayor's activity for the period 1 to 31 March 2025.

#### 2. EXECUTIVE SUMMARY

- 2.1. March has been a relatively busy month with a variety of activity. Council's Long Term Plan is coming together and the huge effort from staff for their involvement in this massive piece of work must be acknowledged. Along with this, the 2024 Annual Report has also been completed.
- 2.2. Work on *Local Water Done Well* is progressing in collaboration with other Coast councils, and it will be important that the right decision is made in the best interests of our Council and community.
- 2.3. I recently attended the polytechnic graduation, which is always a special occasion when students are recognised for completion of their studies in their chosen field. The Government's decision on the future structure of polytechnics across New Zealand is still work in progress and the local Stakeholder Group is working hard to ensure the Government recognises how vital Tai Poutini polytechnic (TPP) is for our region. Attached is a copy of a letter sent recently by Mayors, Chairs and Iwi to Minister Simmonds expressing support for the continued operation of TPP.
- 2.4. Work on Te Tai o Poutini District Plan (TTPP) continues, and we are moving into the decision-making process which will extend through to September of this year. As part of this, the committee will be reviewing the recommendations from the commissioners. Overall, I believe that the majority of the plan will be beneficial for the West Coast however I have concerns in relation to the environmental chapters where under current law, the West Coast will become one of the most over-regulated areas in the country. The announcement of Government's proposed changes to the Resource Management Act (RMA), in particular around Significant Natural Areas (SNAs), indicates this will improve the outcome for property owners and I am advocating to the committee that some transitional guidance is sought from the Government before completing this section of the Plan.
- 2.5. The West Coast Mayors, Chairs and Iwi (MCI) group have submitted their initial Regional Deals proposal to the Government and a response is eagerly awaited. Every opportunity available is being used to advocate the proposal to Ministers or Government officials and we will be promoting this further when meeting with the new Minister for the South Island, James Meager, and Hon Maureen Pugh later next month.

#### 3. OFFICER RECOMMENDATION

- 3.1 That the Mayor's activity report for the period 1 to 31 March 2025 be received.



**4. MAYORAL ACTIVITY SUMMARY**

- 4.1. 1 March: Visited the indoor ice-skating rink, set up indoors at the Westland Recreation Centre.
- 4.2. 3 March: Morning meeting with the CE.
- 4.3. 4 March: Weekly “two-minutes with the Mayor”. In the evening I attended the Cobden community group meeting followed by a visit to the local Toastmasters meeting.
- 4.4. 5 March: Morning meeting with the CE; on-site meeting with Copthorne General Manager with discussion including site improvement plans; regular catch-up with MTFJ coordinator; Abbeyfield meeting.
- 4.5. 6 March: Visit to Cobden School; resident meeting.
- 4.6. 7 March: Short meeting to discuss plans to upgrade Dixon Park; the CE and I travelled to Hokitika to attend an event signifying the completion of stage one of the Hokitika floodwall and the announcement for Regional Infrastructure Funding for the Hokitika Airport and Grey and Buller Ports. This funding is a godsend from the Government to help progress the development and upgrading of our port infrastructure. A lunch meeting followed with Ministers Jenny Marcroft and Under Secretary Simon Court, speaking about RMA reforms and DWC also delivered a presentation on Regional Deals. On return to Greymouth I visited Karoro School to present the main Grey District Library Summer Reading Challenge prizes. Karoro School had a high number of participants in the Challenge and took out first, second and third in the main prize section – well done!
- 4.7. 10 March: Morning meeting with CE; visit from a resident to discuss difficulties with access to disability assistance; Toki Pounamu Education Trust meeting.
- 4.8. 11 March: Weekly “two-minutes with the Mayor”; Council workshop and visit to the Lord Street site; Extraordinary Council Meeting followed by an Extraordinary Tenders Subcommittee meeting.
- 4.9. 12 March: Morning meeting with CE; I was invited to judge the Young Enterprise Scheme – Spark Tank, held at the polytechnic.
- 4.10. 13 March: Council workshop on Water Services Delivery Options Analysis.
- 4.11. 14 March: Morning meeting with CE; Friday Night Street Eats; Justice of the Peace, Royal Federation of Justices NZ National Conference Dinner.
- 4.12. 16 March: Greymouth Street Sprints.
- 4.13. 17 March: Morning meeting with CE; Tai Poutini Polytech Graduation.
- 4.14. 18 March: Weekly recording of “two minutes with the Mayor”; resident meeting; the GM Community and I met on site at the Copthorne Hotel to discuss the future of the unused buildings and ideas to tidy up in the interim until a final decision is made on their future; attended Grey Power monthly meeting; Mawhera Library Project Governance Group meeting.
- 4.15. 19 March: Regular meeting with MTFJ Coordinator; Extraordinary Risk & Assurance Committee meeting, to consider the draft Annual Report.
- 4.16. 20 March: Visited our local Spark business to see the team and view results of the recent renovations which are looking great; West Coast Te Rito meeting.
- 4.17. 21 March: Morning meeting with CE; the MTFJ team and I paid a visit a local business to see a young apprentice and the progress he is making while just in his first year of his apprenticeship.
- 4.18. 22 March: Vintage Car Club welcome.
- 4.19. 24 March: Morning catch-up with CE; March Council meeting; Grey District Youth Trust Board meeting.

- 4.20. 25 March: Weekly recording “two-minutes with the Mayor”; Local Waters Done Well Councillor Workshop – combined with representatives from Buller and Westland District Councils.
- 4.21. 26 March: West Coast Youth Sector Network meeting; update meeting with the MTFJ coordinators.
- 4.22. 27 March: Councillor Davy and I met with staff and community representatives to discuss an upgrade of Dixon Park, currently in the initial planning stages; the CE, Cr Gibson and I met with the Regulatory Manager for a discussion on the agenda for the upcoming TTPP joint committee meeting.
- 4.23. 28 March: Mayors, Chairs & Iwi meeting for a briefing on the RMA reform. TTPP Joint Committee meeting; meeting with a Ngahere resident and the first planning meeting for this year’s Christmas Carnival!
- 4.24. 31 March: Morning meeting with the CE; meetings with Group Managers – Community and Economic Development & Regulatory Services to discuss with them the needs of the community and vision for the future for their respective areas.

## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
  - (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
  - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.



PRO.TPP.26

11 April 2025



Hon Penny Simmonds  
Minister for Vocational Education  
Parliament Buildings  
Wellington 6160

Email: P.Simmonds@ministers.govt.nz

Tēnā koe Minister Simmonds,

### ENSURING THE FUTURE OF VOCATIONAL EDUCATION ON THE WEST COAST

We, the undersigned representatives of the West Coast region, express our strong support for the continued operation of Tai Poutini Polytechnic (TPP) and fully endorse the document prepared by the TPP External Stakeholder Group, enclosed with this letter. While we acknowledge the financial challenges currently facing TPP, we firmly believe its ongoing presence is essential to the economic, social, and educational wellbeing of our region.

As the only tertiary education provider based on the West Coast, TPP ensures our people have access to vocational training without needing to relocate. Many of our learners, particularly those in isolated communities, face significant financial, geographic, and social barriers that make studying elsewhere impractical.

The Polytechnic is a key driver of our workforce development, providing essential training across industries critical to our region's economy, including trades, mining, outdoor education, and pounamu carving. Importantly, TPP also supports industries that are fundamental to our future economic sustainability, such as agriculture, mining and conservation, aligning with the skills needs identified in the Te Tai o Poutini Regional Workforce Plan and the Government's "Going for Growth" strategy.

TPP has been integral in preparing our workforce for careers in sectors where there are pressing skills shortages, including construction, tourism, and primary industries. The importance of locally delivered education is underscored by our aging workforce and the urgent need to retain and train younger workers. With new mineral sector projects expected to generate over 800 direct skilled jobs in the coming years, it is crucial that we maintain the capacity to train local people for these opportunities rather than rely on an external workforce.

We urge the Government to recognise that the viability of TPP should not be measured solely in financial terms but also in terms of its impact on our communities. While TPP has faced operational and financial challenges, its current performance should not determine its future potential.

With the right support and strategic leadership, TPP can continue to play a pivotal role in delivering high-quality vocational training that meets the region's needs. Alternative funding models, targeted government investment, and regional development approaches should be explored to ensure TPP remains an accessible and thriving institution. The estimated \$4.2 million annual investment



C/- P O Box 66  
Greymouth 7840  
E. wamc@dwc.org.nz



required to sustain TPP is a fraction of the economic and social costs that would result from its closure.

The West Coast is already facing challenges with skills shortages, workforce retention, and economic diversification. Maintaining a strong local tertiary institution is key to addressing these issues and supporting our long-term regional growth.

In closing, we seek an opportunity to meet with you and to work collaboratively with Government to secure the future of Tai Poutini Polytechnic. We would welcome your office to contact Jade Mahuika, email [jade@dwc.org.nz](mailto:jade@dwc.org.nz), to coordinate this.

Ngā mihi nui,



Renee Rooney  
Chair - Development West Coast



Peter Haddock  
Chair - West Coast Regional Council



Jamie Cleine  
Mayor - Buller District




Helen Lash  
Mayor - Westland District



Tania Gibson  
Mayor - Grey District



Paul Madgwick  
Chair - Te Rūnanga o Makaawhio



Francois Tumahai  
Chair - Te Rūnanga o Ngāti Waewae

**5.2 CHIEF EXECUTIVE'S UPDATE: 1 - 31 MARCH 2025****File Number:****Report Author:** Chief Executive**Report Authoriser:** Chief Executive**Appendices:** Nil**1. REPORT PURPOSE**

- 1.1. To provide an update of the Chief Executive's activity for the period 1 March to 31 March 2025.

**2. EXECUTIVE SUMMARY**

- 2.1. A summary of the Chief Executive's programme during the report period follows.

**3. OFFICER RECOMMENDATION**

- 3.1. That the Chief Executive's update for the period 1 March to 31 March 2025 be received.

**4. SUMMARY**

- 4.1. It was a pleasure to welcome Kathryn Ruddle back to Grey District Council this month, to take up the role of Group Manager Corporate Services. Later that same week the Group Manager Operations, Aaron Haymes, was farewelled as after three years commuting, he has accepted a new role much closer to home. It is pleasing to report that Kurtis Perrin-Smith has accepted the Operations lead role which also means the Executive Leadership Team has a full complement, and, is well-positioned for the year ahead.
- 4.2. The Mayor and I attended an event for completion of Stage 1 of the Hokitika Floodwalls and this concluded with time for the Mayors, Chairs and Iwi to meet with Simon Court, Under-Secretary Jenny Marcroft and MP Maureen Pugh and discuss the Regional Deals proposal.
- 4.3. I have met with West Coast CEOs several times, both in person and on line ensuring there is strong collaboration across the coast between all four Councils and also Development West Coast.
- 4.4. In addition to completion of the draft Long Term Plan, determining a way forward for water services continues to be an area of focus. The in-house steering group for "Local Water Done Well" has met with DIA representatives on several occasions and discussions are underway with other Coast councils to consider best options. Once a preferred option is identified, community consultation will go ahead.
- 4.5. I have been working with both Kanoa and Development West Coast on the formal agreements for the Greymouth Port Projects that were approved under the Regional Infrastructure Fund and the associated co-funding from Development West Coast in support of this project.
- 4.6. Regular meetings continue for the New Library project to ensure there is good governance and oversight of the project. The project is progressing well with Stage 4 pricing expected in the coming weeks (stage 4 being the final stage of the base build contract).
- 4.7. Meetings with a local developer to introduce our Group Manager Economic Development and Regulatory Services and discuss a number of projects they are currently working on.

- 4.8. This month's online CE Hui's key topic for discussion was the upcoming Local Government elections, in particular the CE's role, best practice for inducting elected members post-election and an awareness of protocol for both staff and candidates during the pre-election period.
- 4.9. Te Tai o Poutini District Plan – Meetings have continued for the TPP as we start to head into the decision phase of the plan. The process moving forward was discussed at the committee meeting on the 28<sup>th</sup> of March. At this stage it is anticipated that the decision meetings will take place in September once the Commissions have finalised their reports. The joint committee will be having several workshops between now and September in preparation.
- 4.10. Progressing separation of services work is a priority, and ratepayers in the Greymouth, Cobden, and Blaketown areas are being reminded that building consents for this work are free until the end of June. It is important for property owners to address this requirement, as the Council will be contacting those who are yet to complete this work.

## 5. LOCAL GOVERNMENT OFFICIAL INFORMATION ACT (LGOIMA) REQUESTS

### 5.1. Summary of requests received for the period 1 March to 31 March 2025

Received	Requested By	Subject	Referred To
03/03/2025	Histories of Pāmutana	Petitions	CE
05/03/2025	Westport News	Species of Trees planted on Council land	Infrastructure
06/03/2025	WSP	Weed control methods	Infrastructure
13/03/2025	Taxpayers Union	Ratepayers Report 2023/24 financial year	GMCS
14/03/2025	Stuff	Raised Pedestrian Crossings	Transport
17/03/2025	Campaign NZ	Music Licensing Fees	GMCS
21/03/2025	Member of Public	Council Borrowing figures 2019-2025	GMCS
25/03/2025	Member of Public	LIMs	Building Control
27/03/2025	Member of Public	Dangerous, affected or insanitary buildings	Building Control
31/03/2025	Alcohol Harm Reduction Project	Liquor Licensing statistics	Regulatory
31/03/2025	Grey Star	Cobden Wastewater Pumping Transfer Station	Utilities
Total requests received for period 1 March to 31 March 2025			11
Total requests received YTD (1 January – 31 March 2025)			25
Total requests received previous YTD			29
Requests completed YTD			19
Requests not completed within 20 working days			3

## 6. MEDIA REQUESTS

Received	Requested By	Subject	Total
03/03/2025	Grey Star	Slipway Operations	
04/03/2025	Grey Star	Long Term Plan and Annual Report	
04/03/2025	Grey Star	Arnott Heights Costs	
04/03/2025	Grey Star	Oil Spill questions	
05/03/2025	Grey Star	Stillwater – no water	
05/03/2025	Grey Star	94 Mawhera Quay	

<b>06/03/2025</b>	Grey Star	Group Manager Operations	
<b>12/03/2025</b>	Grey Star	Confirming retain space inhabitants at library	
<b>12/03/2025</b>	Grey Star	Reserves	
<b>12/03/2025</b>	Grey Star	Press Release: New Library Design	
<b>17/03/2025</b>	Grey Star	Cobden wastewater transfer pumping station	3
<b>17/03/2025</b>	Grey Star	Library Roof	
<b>17/03/2025</b>	Grey Star	Query for Mayor Tania Gibson	
<b>20/03/2025</b>	Grey Star	Auditors' comments	
<b>21/03/2025</b>	Grey Star	Construction Waste	2
<b>25/03/2025</b>	Grey Star	Sewer connections Greymouth	
<b>25/03/2025</b>	Grey Star	Photo of ELT	
<b>28/03/2025</b>	Grey Star	Resident Satisfaction Survey	
<b>31/03/2025</b>	Grey Star	The Lone Pine has fallen	
<b>Total</b>			<b>22</b>

## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
  - (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
  - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

**5.3 COMMUNITY REPORT****File Number:****Report Author:** Group Manager Community**Report Authoriser:** Group Manager Community**Appendices:** Nil**1. REPORT PURPOSE**

- 1.1. This report is to provide an update to Council with respect to the delivery of functions and activities within the Community Group.

**2. OFFICER RECOMMENDATION**

That Council

1. Receives the Community and Recreation Services Report and notes the contents herein.

**3. COMMUNITY AND RECREATION SERVICES**

- 3.1. March was action packed with the Westside Basketball Blitz which brought the best teams in the country to Greymouth. Events in the town square created positive engagement for young and old this month. The new library concept design release was a highlight and good customer service performance across the community and recreation services area continue to deliver good service to our community and visitors.

**HappyOrNot feedback this month:**

Response numbers are slightly lower than the previous month.

Customer Service 29 responses

Westland Recreation Services 592 responses

Grey District Library 139 responses

**Performance Measures**

Area	How we'll measure	23/24 target	24/25 measure	24/25 March	Comment
Customer Service GDC	% of users satisfied with service	80%	88%	99%	New
Library	% of users satisfied with service	82%	86%	89%	
Westland Recreation Centre	% of users satisfied with pools	75%	77%	77%	Pools & stadium combined
	% of users satisfied with stadium	75%	77%	75%	Average of fitness & pools combined
	% of users satisfied with fitness/classes	65%	79%	87%	Fitness and classes



### Customer service



The team have been complimented for their listening skills and being friendly and helpful this month.

### Library



The library team has been commended for being helpful, friendly, a great place to wait and well presented.

### Westland Recreation Centre



The aquatic side received positive feedback, from our young members having lots of fun, people and place are awesome and lifeguards make them feel safe.

The fitness centre received compliments for the balance classes and good music. One recommendation was to have a preached curl machine and for the fans to be able to rotate. The team is addressing the recommendations.

## 4. PNNCC – AFTER HOURS CALL SERVICE

Row Labels	Existing Job Updated	Handed Call off to Staff/Contractor	Info Only - General Info	Info Only - Known Fault	New Job Logged	Wrong Number	Grand Total
Animal Control		1	5		8		14
Bylaws	4		3	2	22		31
Council Details			9				9
Parking			2				2
Parks and Reserves		1	3				4
Rates/Finance					1		1
Roading					1		1
Waste Management					1		1
Wastewater					1		1
Water Supply	2		6	6	17		31
Wrong Number			1			2	3
<b>Grand Total</b>	<b>6</b>	<b>2</b>	<b>29</b>	<b>8</b>	<b>51</b>	<b>2</b>	<b>98</b>

## 5. PROJECTS

- 5.1. **Snap, Send, Solve**, – Urgent matters are raised with managers however older communication to the customers need work.
- 5.2. **CRMs** – A slight increase in the number of CRMs being closed, managers need to ensure customers are informed and updated. Communication is still inconsistent.
- 5.3. **HappyOrNot** – Performance is well on track as per weekly updates to Councillors and staff.
- 5.4. **Museum Services** – CRSM and GM are scheduled to visit History House Museum and harbour board buildings in April. CRSM and Library Supervisor met with the consultant on 25 March.
- 5.5. **PARS** – *completed and will be removed from the project list.*
- 5.6. **Policies & Procedures review** – This will proceed once the Comms & Engagement Manager commences her role.
- 5.7. **LTP** – Community and Recreations Services completed.
- 5.8. **New Library** – Library Supervisor and CRSM are involved in discussions regarding IT requirements which will continue. Concept design was released to the community for feedback.

- 5.9. **EMSOL Energy Audit** – Completed with recommendations to continue as budgets allow.
- 5.10. **Age Friendly Strategy** – Deferred, and to be made a priority at a later date.
- 5.11. **West Coast Spaces & Places Strategy review** – CRSM will be involved in this review project with other SLT members.

## Library Supervisor

### 6. HISTORY HOUSE MUSEUM

- 6.1. Consultant to be re-engaged to complete work at History House Museum.

### 7. GREY DISTRICT LIBRARY

- 7.1. There was an average of 194 patrons per day during March at a total of 5,055.  
The library welcomed 44 new members in March and 2,974 active members.  
There were 12 events held during the month with a total of 305 children and guardians participating.  
Total of 6,102 issues in March across our physical and digital platforms.  
There were 2,555 APNK Wi-Fi sessions (February) – This is an 11% increase over this time last year.  
Patrons printed a total of 2,505 pages during March.

#### 8.2 Programmes and outreach

##### Community Artwork:

During the Neuro Know-How Day held on the 25 January 2025 and organised by Takiwa Poutini, the Grey District Youth Trust asked participants to consider the following two questions to create artworks:

1. What's your favourite thing about your neurodivergence? Or about neurodivergent people in your life?
2. What's something you love in or about your life or yourself?

Following this event, the Grey District Youth Trust kindly let us borrow these awesome artworks which have been displayed in our reading area for everyone to enjoy.



##### Library final concept design consultation:

The library put up some resources for the community regarding the new library build, including a giant-sized floorplan and an analogue suggestion box for those who prefer a non-digital approach.



### Housebound service:

Our team went out again this month to provide library services to members of the community in need and those in rest homes. Here are the books loaded up and ready for delivery!



### Big Brothers Big Sisters:

The Library was pleased to be able to host another drop-in session from the Big Brothers Big Sisters of Westland organisation.



### More than books:

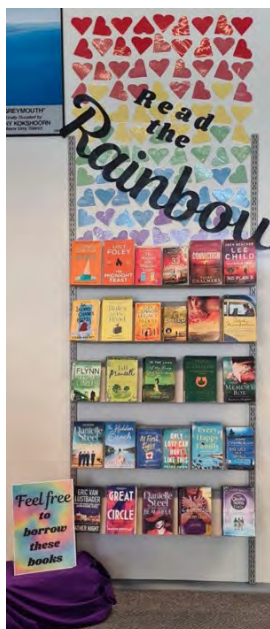
Jigsaws are really popular with our visitors, especially on rainy days. On Monday, 17 March, we even had to leave a note out for our cleaner overnight, so they did not put the unfinished ones away! And, yes, the next day they came back and finished them all.

**Electorate boundary review:**

The electorate boundary review information is now available for the public. Even though the West Coast isn't directly affected, the public can look at the maps and make submissions/grab the forms at the Library.

**7.2. Displays:**

Our displays this in March helped celebrate rainbow communities and the great outdoors.

**Westland Recreation Centre Supervisor****8. WESTLAND RECREATION CENTRE**

March was a busy month with one of the biggest events of the year taking place with Westside Blitz coming back to the West Coast. We were also hosts to a number of Swim Meets as the Buller West Coast Swim meet took place, along with a number of school swimming sports.

Swim School lessons were in full swing as we worked through the middle of term 1. Our new trainees are doing a fantastic job, and the future of the Swim School is looking promising.

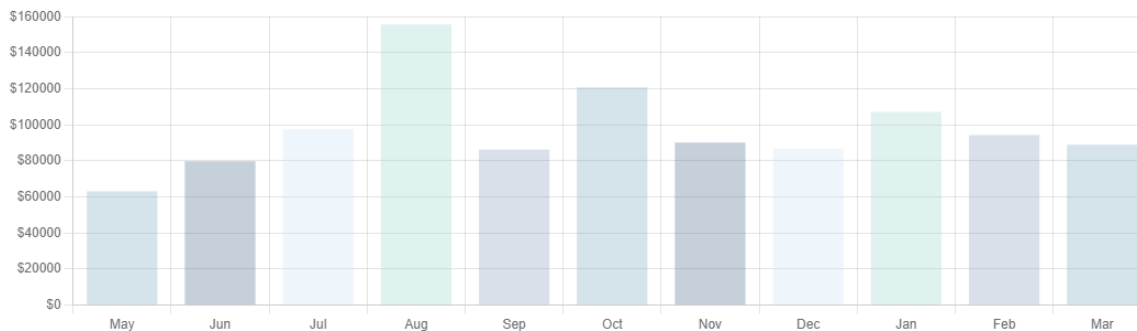
The gym team worked alongside our Group Fitness contractors to put together the first Les Mills Release week for the year.

Finally, the introduction of our new Aquatic Coordinator has made a huge difference poolside as he settles into his new role. With Shutdown fast approaching there has been a lot of planning going into making sure we do everything we can to keep our facility running efficiently for another year.

Casual visits	Quantity
Gym	176
Swim	3655
Hydro	633
Stadium	94
<b>Current Members</b>	1495
<b>Member Visits</b>	6040



Financially the WRC is on track as per the same month previous year.



## Wet side

On what was arguably one of our busiest weekends of the year, the Buller West Coast Swim Meet took place poolside while Westside Blitz was running next door in the stadium. The Swim Meet ran over two days and brought in visitors from near and far.



We also hosted the swimming sports for all the primary schools in the district. Great to see so many participants from our Swim School that have progressed to represent their school.



## Swim School

- 8.1. Swim School continued to work through term 1 with our new trainee tutors learning quickly and progressing well. We have also implemented a new enrolment/registration process to avoid

confusion for parents going forward. The new process will involve a registration period opening towards end of the term for those who wish to have lessons in the following term. Once registrations are closed enrolments won't be accepted. The reason for this is to provide the team with enough time to plan the Swim School schedule for the next term and let parents know early when lessons for their children will take place.



8.2.

### Term 1 Summary

Group Lessons Swimmers:	258
Private Lessons Swimmers:	9
Tutors teaching lessons:	6
Tutors in training and shadowing:	5
Levels bring taught:	1-8

### Dry side

#### 9.1 Fitness Centre

Members are enjoying our new equipment as we settle into the year with many getting back into routine as the winter sports season is fast approaching. We had our first Les Mills release for the year which has encouraged our Group Fitness goers to attend some more classes for a little extra motivation.

#### 9.2 Stadium

Westside Blitz was back in action, bringing some of the best basketball stars in New Zealand to our amazing facility for a whole week. The teams were very complementary of our facility and described it as one of the best in the country that they have been to. The event organiser thanked the team for all their efforts in helping the event run smoothly.



## Customer Service Supervisor

### 9. CUSTOMER SERVICES

March has been a 'steady as she goes' month with nothing significant occurring impacting on services.

We have interviewed and appointed a new team member, who will start 7 April 2025.

We managed to get one staff member on CIMS 4 Emergency Management training this month, with another scheduled in for July.

### 10. CRM

402 Opened

237 Closed

722 Current Total

#### Largest demand categories:

Burst/leaking pipes	47
Refuse not collected	47
Planning enquiry	29
Noise Complaints	19

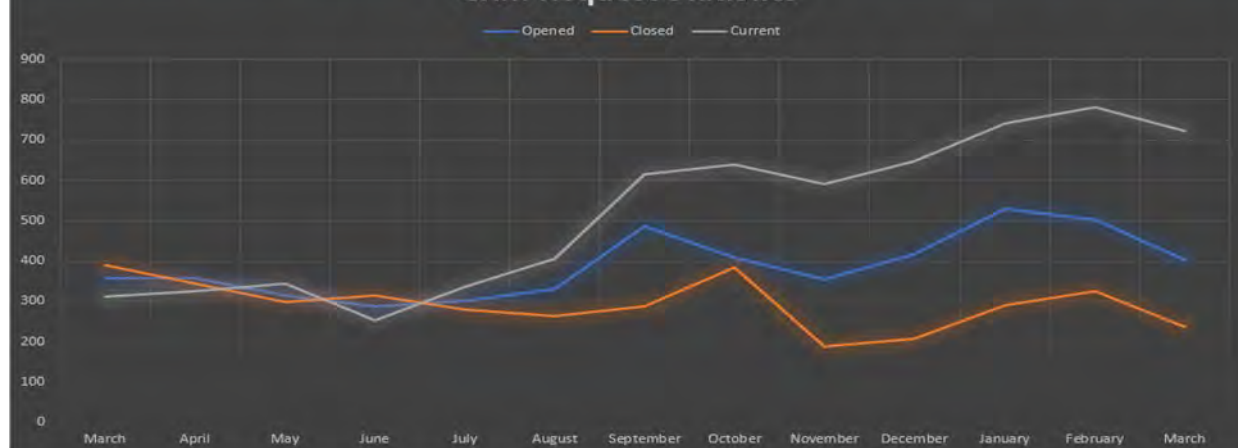
#### Department open CRM Totals:

Assets & Engineering	531
Corporate Services	70
Regulatory/Building	15

### Received Request Statistics CRM 2024- 2025

	March	April	May	June	July	August	September	October	November	December	January	February	March
Opened	356	357	315	288	302	329	487	408	354	415	528	503	402
Closed	389	345	297	313	279	264	288	383	188	206	291	325	237
Current	312	326	345	252	336	406	614	639	590	647	741	780	722

#### CRM Request Statistics



# **11. RETIREMENT HOUSING**

Percentage empty	0.95%
Percentage occupied	99.05%

## **Vacancies:**

Nil

# **12. CAR PARK LEASING**

12.1. No changes to levels

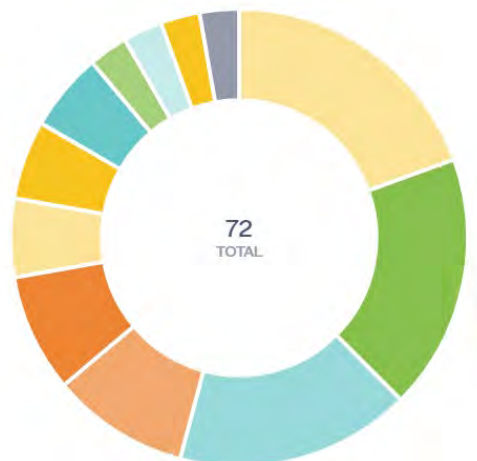
# **13. SNAP SEND SOLVE**

74 Snaps Created  
191 In Progress Overall Total

## **SSS Ratings**

Last 13 months running rating total 3.68

Water & Sewer	19.44%
Rubbish & Bins	18.06%
Roads & Signage	16.67%
Parks & Council Facilities	9.72%
Animals & Pests	8.33%
Noise & Pollution	5.56%
Power	5.56%
Trees	5.56%
Graffiti & Vandalism	2.78%
Parking & Cars	2.78%
Pavement & Footpath	2.78%
Other	2.78%



# **14. SEWER SEPARATION ENQUIRIES (CRM)**

Total Request opened	180
Closed requests	117
Request Open	63
Open older than 30 days	56

# **15. LAND INFORMATION MANAGEMENT (LIMS)**

Total Requested LIMS	28
Average days to complete	7.3 (Maximum of 10 days allowed)

# **16. MAYORS' TASK FORCE FOR JOBS**

The MTFJ team has been actively attending drop-in sessions around town and has recently taken part in the Grey District Council Street Eats event on Friday 14 March. Having a presence at these events is helping us spread the word about our community employment programme.



On a positive note, the team is also trialing a weekly drop-in spot at Family Start. So far this has been successful, as it is allowing us to connect with both walk-ins from the general public and those needing extra support. One recent success story involves an MSD referral for a young jobseeker who needed assistance finding work. Being based in Cobden made it much easier for him to reach us. He was able to walk in rather than worry about transportation into town, as he doesn't yet hold a license.



## 17. COMMUNITY AND EVENTS

### 17.1. Events

- 17.1.1. The Friday Night Eats and Adventure Land events were delivered successfully this month.

### 17.2. Community engagement

- 17.2.1. Dobson Reserve Board – event scheduled 3 May
- 17.2.2. Art Gallery – all the ongoing projects/events
- 17.2.3. Westland Car Club – Grey Street Sprint and Lady Lake event
- 17.2.4. Moana Church Lake Brunner – Harvest Photo Competition
- 17.2.5. Multicultural Council – upcoming events
- 17.2.6. Grey District Youth Trust – ongoing projects/events

### 17.3. Meetings

- 17.3.1. Christmas Carnival Committee

## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
  - (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
  - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

**5.4 CORPORATE SERVICES REPORT FOR THE PERIOD ENDING 31 MARCH 2025**

**File Number:** F/7  
**Report Author:** GM Corporate Services  
**Report Authoriser:** Chief Executive  
**Appendices:** Nil

**1. REPORT PURPOSE**

- 1.1. To provide the Committee with a provisional overview of the Council's financial performance for the period ending 31 March 2025.
- 1.2. To provide an update to Council with respect to the delivery of functions and activities.

**2. OFFICER RECOMMENDATION**

That Council:

- a) Receives the report and notes the contents.

**3. BACKGROUND**

- 3.1. Council's financial year runs from 1 July to 30 June. This report displays the provisional unaudited year to date financial results for the period ending 31 January 2025.
- 3.2. The budget includes the approved 2024/25 Annual Plan budget.  
Note: The final position may vary from these provisional results.

**4. CONSIDERATIONS**

- 4.1. Legal and Legislative Implications
  - 4.1.1. Local Government Act 2022
- 4.2. Financial
  - 4.2.1. Grey District Council 2024/25 Annual Plan
- 4.3. Existing Policy and Strategy Implications
  - 4.3.1. Grey District Council 2021/31 Long Term Plan

## 4.4. Significance and Engagement

4.4.1. As the report is information only the assessment of significance is low.

## 5. FUNCTIONS &amp; ACTIVITIES

## 5.1. Long Term Plan

The 2025-2034 is on the way. The draft CD and LTP is with EY for Auditing and is set for final HOT review by the OAG on 17 April. Council is still on track to go out to consultation on the 1<sup>st</sup> of May and to adopt the plan by 30 June 2025.

## 5.2. Financial Control and Control Environment

The Finance Manager and Finance Team are working through the financial controls and processes to ensure that there are sufficient controls to mitigate the financial risks, whether due to fraud or error, to an acceptable risk.

## 5.3. Creditors

Supplier invoices are paid on the 20<sup>th</sup> of the month. There is a weekly pay run where any urgent or late invoices are paid.

## 5.4. Debtors and debt recovery

Sundry debtor includes all fees and charges that are not otherwise categorised.

Receivables up to 10 April 2025			
Category	Current	Overdue	Total Due
Building Control	\$8,911.00	\$44,975.88	\$53,886.88
Building Warrant of Fitness	\$0.00	\$21,400.00	\$21,400.00
Dogs Debtors (from ACS)	(\$22.50)	(\$541.89)	(\$564.39)
Land Leases	\$48,743.45	\$305,571.98	\$354,315.43
Licence to Occupy	\$4,408.77	(\$9,634.01)	(\$5,225.24)
Port Accounts	\$100.00	\$164,926.93	\$165,026.93
Resource Consent Bonds	\$0.00	\$138,288.56	\$138,288.56
Resource Consenting	\$9,082.41	\$208,562.85	\$217,645.26
Retirement Housing	(\$620.00)	(\$446.43)	(\$1,066.43)
Sundry Debtor	\$1,438,201.20	\$464,048.95	\$1,902,250.15
Terms Loans	\$0.00	\$30,524.34	\$30,524.34
Westland Recreation Centre	(\$250.00)	\$36,981.06	\$36,731.06
<b>Totals</b>	<b>\$1,508,554.33</b>	<b>\$1,404,658.22</b>	<b>\$2,913,212.55</b>

## 5.5. Rates and Water Billing

Rates Debtors up to 09 April 2025			
Interest	Overdue	Current	Total Rates
\$209,382.37	\$508,392.29	\$7,264,658.77	\$7,982,433.43

Balance with Resolve Collections as at 31 March 2025
\$478,102.57

A stricter direct debit process has been implemented, recalculating dishonors, and cancelling direct debits after three dishonors within the current rating year. This has reduced dishonors and ensured penalties for ratepayers with insufficient payment arrangements, with debts passed to Resolve Collections.

Close collaboration has helped identify properties for rating sales and issue mortgagee demands to recover debts.

Water rates are all up to date.

5.6. Grants and Claims Submitted

MBIE/BRANZ building consent levies are up to date.

NZTA March claim has been completed.

Kanoa funding claim for the new library stage 2 has been completed.

**6. NEXT STEPS**

6.1. The Committee will receive an updated financial report at the next meeting.

## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
  - (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
  - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## 5.5 ECONOMIC DEVELOPMENT & REGULATORY SERVICES REPORT

### File Number:

**Report Author:** Group Manager of Economic Development and Regulatory Services

**Report Authoriser:** Chief Executive

**Appendices:** Nil

### 1. REPORT PURPOSE

- 1.1. This report is to provide an update to Council with respect to the delivery of functions and activities within the Economic Development & Regulatory Services Group during March.

### 2. OFFICER RECOMMENDATION

That Council:

1. Receives the report and notes the content herein.

### 3. REGULATORY DEPARTMENT

#### 3.1. Planning

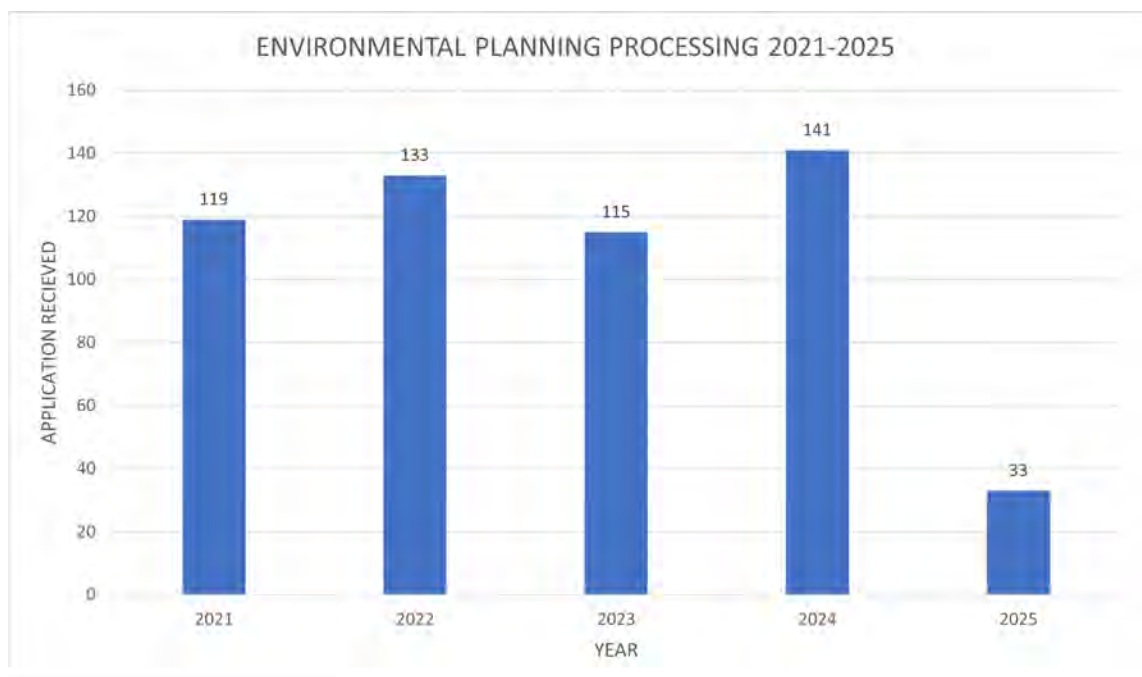
##### 3.1.1. Processing

- Applications lodged: **16**
- Applications granted: **19**

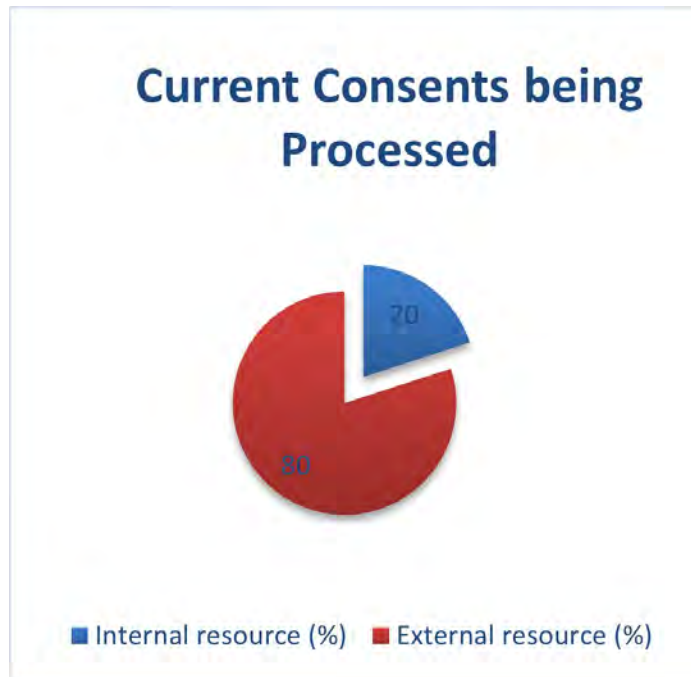
Rolling total for 2025 (including 5-year comparison)

##### 3.1.2.

- Rolling total for 2025 (including 5-year comparison)



- Processing: Internal (in-house Planners) vs External (Consultants)



### 3.1.3. Te Tai o Poutini Plan

- Involvement in this process continues with attendance at both the Technical Advisory Team and the Joint Committee Meetings.

## 3.2. Freedom Camping and Parking Compliance

### Freedom Camping

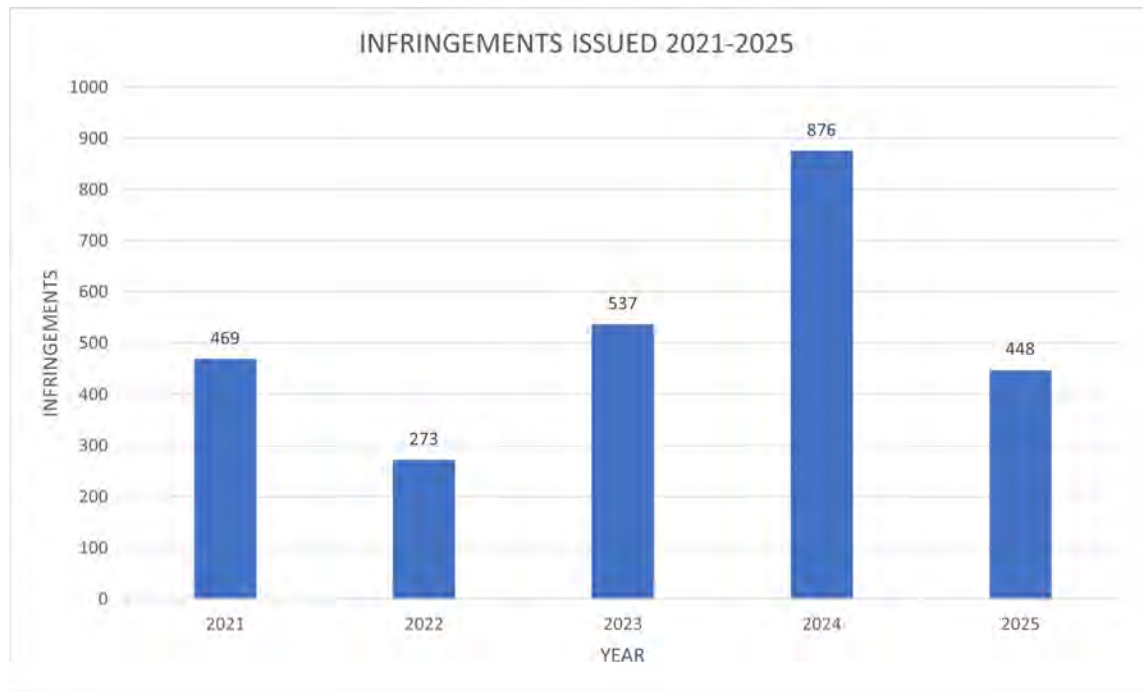
3.2.1. Infringement notices issued for March were: **44**

3.2.2. Occupation of the campsites has decreased but infringements being issued are still relatively high. The majority of infringements issued are for freedom camping without a certified self-contained warrant.

## 3.3. Parking

3.3.1. Infringement notices issued for March were: **156**

3.3.2. Rolling total for 2025 (including 5-year comparison)



### 3.4. Food, Health and Liquor Licencing

#### 3.4.1. Liquor Licencing

Applications lodged: 12

#### 3.4.2. Food & Health Regulation

Applications lodged: 6

### 3.5. Noise Complaints

Complaints for March: 19

Complaints for year to date: 92

### 3.6. Animal Control

Complaints for March: 16

Complaints for year to date: 69

### 3.7. Other Regulation

#### 3.7.1. Bylaw Compliance

Fly tipping continues to be an issue, 7 incidents were investigated. Disappointingly after cleaning a site 24hrs later more rubbish was found dumped.

#### 3.7.2. RMA Compliance/District Plan Complaints

Compliance inspections were undertaken on 11 Land Use consents. Compliance was generally acceptable.



#### 4. LAND LEASES

- 4.1. Attending to rental reviews, lease renewals, lease, licence and land enquiries is an ongoing component of this area.
- 4.2. Staff are receiving a number of enquiries from customers interested in purchasing, leasing or obtaining a licence to occupy for Council land. Not all of these enquiries amount to something, however they are actively ongoing and there are a number of enquiries going through the department approval process at present.
- 4.3. Staff are currently assessing and undergoing departmental approval for all licenses to occupy in preparation for reissue on the new templates. Licenses are being reissued for a longer period of time (five years) however they contain exit clauses in favour of both parties should earlier termination be required.
- 4.4. The time is approaching for Consumer Price Index (CPI) review of certain leases and majority of our licenses to occupy. Staff are preparing correspondence to notify Lessee's of the rental increases, which take effect from of 1<sup>st</sup> July.

##### *Update on the total number in progress*

Current Leases:	116
Lease Rental reviews:	23
Lease CPI Rental reviews:	20
Lease renewals:	11
New leases:	1
New Lease enquiries:	4
Cancellation of Leases	0
Variation of Lease Area	1
Current Licences to Occupy:	169
Licences to occupy CPI Rental reviews:	158
Licences to Occupy Renewals:	151
New Licences to Occupy enquiries:	10
Freeholding of Land:	3
Freeholding Land Enquiries:	4
Land purchase enquiries:	16

- 4.5. Review and consideration of Policy and processes remains a focus in order to ensure compliance with legislation, transparency, certainty and efficiency in staff's approach to matters. Staff have been working on a Property Sales and Acquisition Policy and identifying effective processes to deal with sale of Council land.

## **5. BUILDING CONTROL**

### **5.1. Building consent**

5.1.1 March - 30 Building Consent applications were received. Of those:

- 5 applications related to alteration of Commercial Buildings or amendments to building consents for Commercial Buildings
- 4 applications for Separation of Services.
- 4 applications received for new dwellings.
- 8 applications for solid fuel heaters
- Others were amendments to existing consents and applications for alterations to existing dwellings etc.

### **5.2. BCA Accreditation**

5.2.1. BCA staff supplied the remaining evidence for clearance of non-compliances raised during the December 2024 accreditation assessment and received confirmation on 28<sup>th</sup> March that IANZ has cleared all non-compliances. IANZ will provide a recommendation to the Ministry of Building, Innovation and Employment (MBIE) to continue Grey District Councils accreditation as a BCA. The next assessment will be due December 2026.

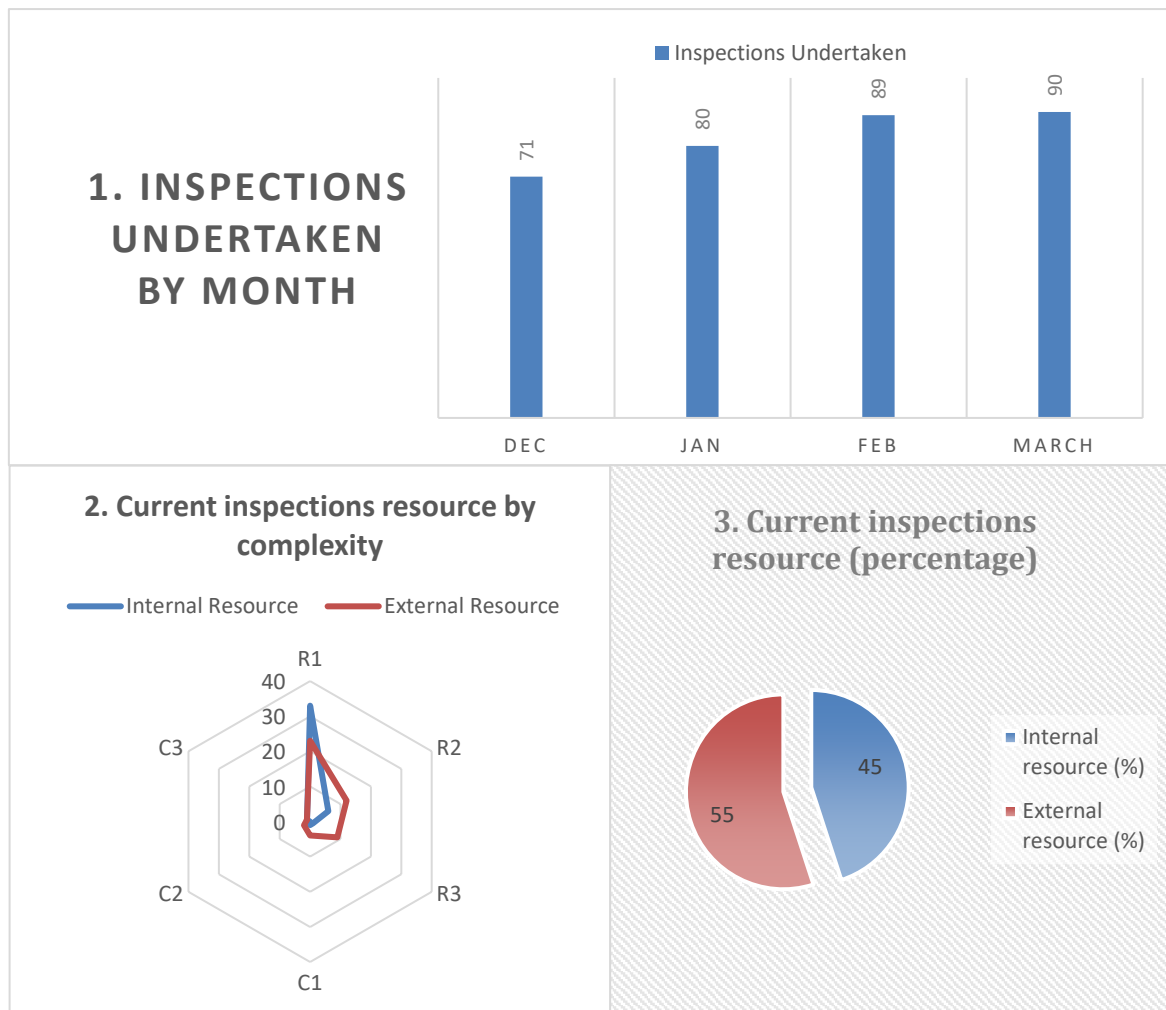
### **5.3. Resourcing and Training**

5.3.1. Inspection wait times are 5 days on average. This is the general time between the customer contacting Council to the earliest available appointment/inspection.

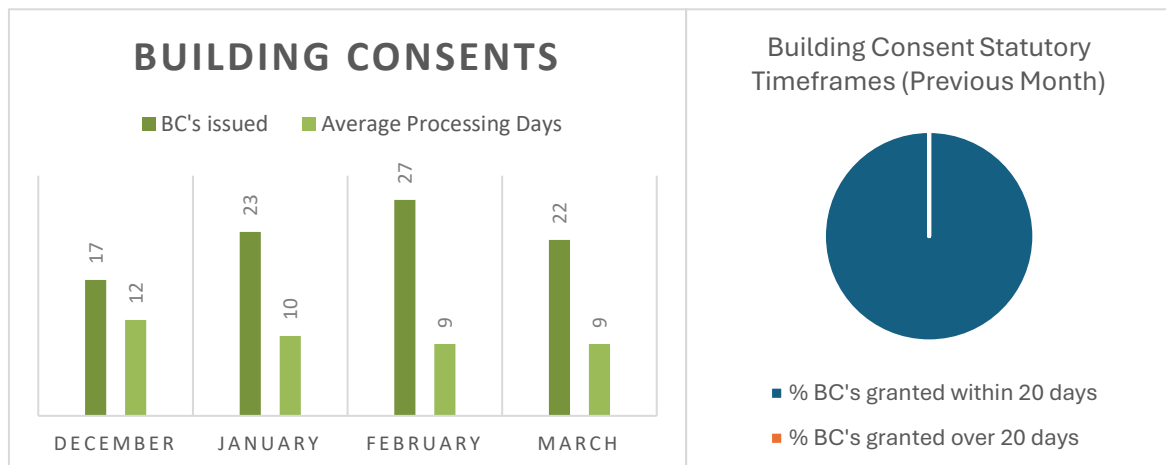
5.3.2. The BCA relies heavily on external contractors to undertake building consent inspections due to the challenges recruiting qualified staff.

5.3.3. Inspection statistics graphs below:

1. Inspections undertaken monthly for the previous 4 months.
2. Inspections for last month broken down by complexity. Residential (R1-R3), R1 being simple residential projects and R3 being complex residential projects (multi-unit dwellings and complex weathertightness construction). Commercial (C1-C3), C1 having less than 100 occupants, C2 having more 101-499 occupants, and C3 having 500 occupants or more. Currently R1, R2 and R3 comprises of the bulk of our work. Chart 2 also compares the percentage of work completed by internal staff versus work completed by external contactors.
3. Chart 3 shows the overall percentage of inspections undertaken by internal staff versus inspections completed by external contactors.



5.3.4. Building Consents issued, average processing days and compliance with statutory timeframes shown in graphs below (100% in March).



5.3.5. Table below shows the previous 4 months of compliance with statutory timeframes for issuing Code Compliance Certificates (CCC) and Building Consents. CCC timeframes were not substantially met in March. The BCA is continually challenged by the availability of commercial inspectors and compliance schedule specialists, which affected our ability to meet the timeframes for both CCC's that exceeded timeframes.

Consent and Code Compliance Certificate Key Statistics				
	Dec	Jan	Feb	March
Building Consents issued within 20 days	100%	100%	97%	100%
Code Compliance Certificates issued within 20 days	81%	85%	100%	94%

#### 5.4. LTP Performance Measures

5.4.1. Year to date LTP performance measures.

Measure	Target	Current Performance
% of building consent applications issued with statutory time limits	100%	96%
% of Code Compliance Certificates issued with statutory time limits	100%	94%
% of building inspection undertaken at agreed times	95%	99%
Grey District Council maintains accreditation as a building consent authority	Achieved	Achieved

## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
  - (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
  - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## 5.6 OPERATIONS AND CAPITAL PROGRAMME REPORT

### File Number:

**Report Author:** Utilities Infrastructure Manager

**Report Authoriser:** Chief Executive

**Appendices:** Nil

### 1. REPORT PURPOSE

- 1.1. This report is to provide an update to Council with respect to the delivery of functions and activities within the Operations Group.

### 2. OFFICER RECOMMENDATION

That Council

1. Receives the Operations and Capital Programme Report and notes the contents herein.

### 3. TRANSPORT

- 3.1. **Roading Maintenance Contract 2023 – 2026** – The roading maintenance contract led by Isaac Construction Ltd remains on track, and the contractors are meeting expectations for service delivery. Below are photos of some works that contractors recently completed at various district locations.

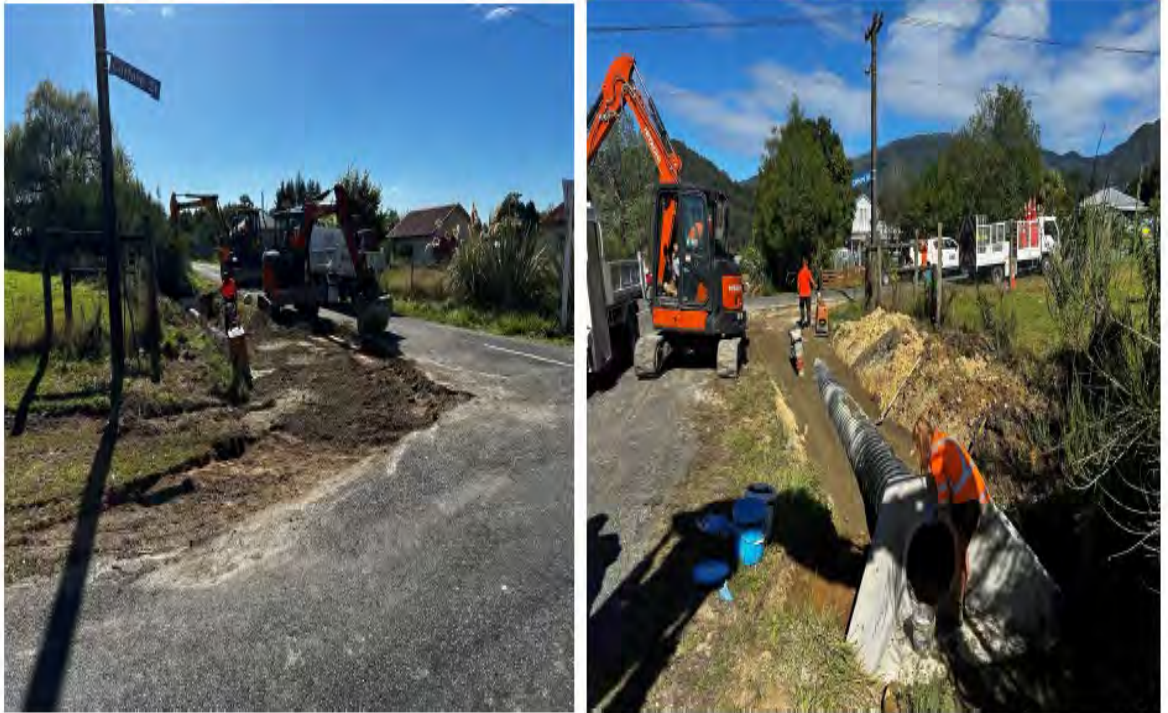


Fig 1: Blackball water table cleaning





Fig 2: Pavement repair works in Rutherglen Road and Preston Road



Fig 3: Drainage Maintenance works in Kotuku- Bell Hill Road





Fig 4: Footpath Maintenance works in Freyberg Terrace and Kilgour Road



Fig 5: Drainage Maintenance work in South Street, Runanga



- 3.2. **Arnott's Height Slip Remedial Works** – Retaining wall design is in the final stages. All material needed as per the design has been procured by the contractor and is available. We are planning to start the works the week after Easter, subject to weather conditions.
- 3.3. **Resealing of roads** – Re-sealing works for this year have been completed. Isaac Construction Ltd was the contractor for this year. As a part of this year's programme, Bright Street, Fox Street, and Richmond Street in Cobden and around 4.7 km of Lake Brunner Road were resealed.

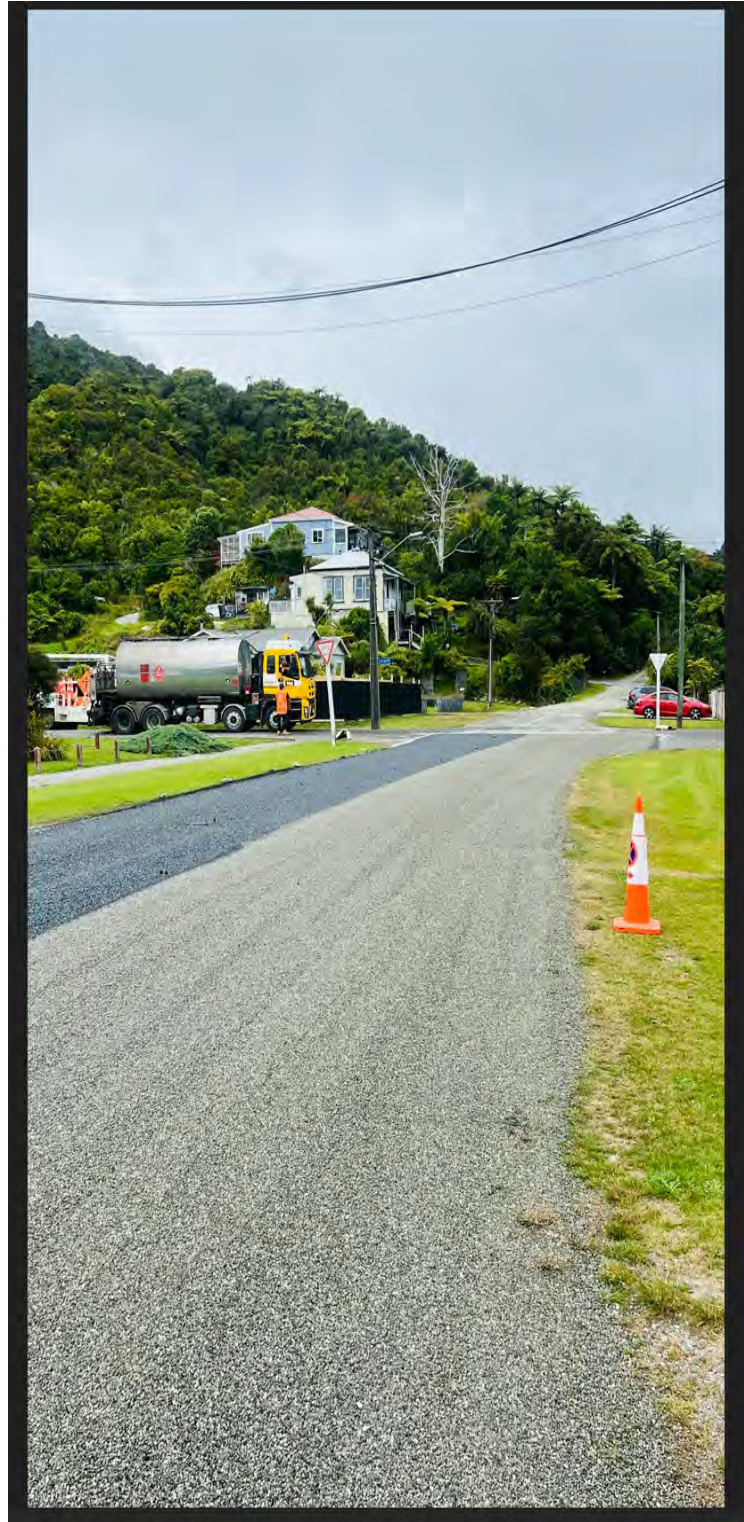


Fig 6: Reseal works in Cobden

- 3.4. **Pavement repair Works** – Arnold Valley Road repair works were completed. This will be sealed in the coming weeks. These repairs are previous ETB repairs that never had a waterproofing



surface applied, so water was able to get in and cause issues to the base course. Large boulders were also removed, which would not have helped the pavement be strong enough for the traffic.



Fig 7: Pavement repair works on Arnold Valley Road

## PORT

- 3.5. The Port of Greymouth Digger pontoon is now back in the water after full maintenance, inspection, and re-painting.



Fig 8: Digger and pontoons awaiting placement in lagoon

- 3.6. Port Slipway Winch Replacements – All work has now been completed within the funding timeline.



Fig 9: completed winch

#### 4. UTILITIES & INFRASTRUCTURE DEPARTMENT

##### 4.1. Long Term Plan, Asset Management Plans and Three Water Valuation

- 4.1.1. Staff continue work on supporting Council's Long Term Plan process. The final push is underway to complete all documentation to support the draft Long Term Plan, for Council's consideration and ultimately consultation with our community.

##### 4.2. Water Supplies

- 4.2.1. **Conserve Water Notice** – At the time of writing this report, this notice is still in place.

- 4.2.2. **Boil Water Notice – Greater Greymouth Water Supply.** Testing revealed the presence of E. Coli and total coliforms within Council's reticulation. This has resulted in the need for a boiled water notice, increased testing, investigation around how contamination may have entered the water supply and flushing. Council staff are working to locate possible contamination sources. While daily sampling and testing is ongoing, at the time of writing this report, three clear days of sampling had yet to occur. Council is in close contact with the Water Services Authority – Taumata Arowai. On Thursday 17 April, Council received Direction, under the Act from Taumata Arowai and must now comply with the requirements of this Direction. At the time of writing this report, staff were reviewing the Direction, to determine the likely way forward and potential timeframes to comply.

##### 4.2.3. Water Break Repairs – March 2025

Scheme Areas	Service Repairs	Main/Ridermain Breaks
Greymouth (including Cobden, Boddytown, Blaketown, Karoro, South Beach and Paroa)	7	1
Taylorville/Dobson	2	Nil
Stillwater	1	3
Runanga/Dunollie/Rapahoe/Coal Creek	3	1
Blackball	Nil	1
<b>Total</b>	<b>13</b>	<b>6</b>

4.2.4. **Water Pipework Renewals** – The first stage of the Rapahoe trunkmain renewal is out for tender at present. This will see the Rapahoe straight section of the work completed in this financial year. A further two stages are required over the coming two financial years, to complete the renewal.

4.2.5. **Arnott Height Reservoir and Booster Pump Station** – The final element of work for the new inlet connection made to the original concrete reservoir is yet to be completed. As part of the work, a full inspection of the reservoir will be completed and any items needing repairs or renewal, will be carried out. This work is expected to start soon, with the entire project completed before end of June 2025.

#### 4.3. **Stormwater**

4.3.1. **Stormwater Renewal** – As part of the next stage of the Runanga Wastewater reticulation renewal, staff have included a small portion of stormwater renewals. This is out to tender at present and work is expected to be completed this financial year. This work will also see stormwater improvements works completed in the Carroll Street area, near the Kotare Domain.

#### 4.4. **Wastewater**

4.4.1. **Wastewater Consent Renewals** – Staff continue to discuss an indicative programme to secure consent renewals for the Moana, Runanga and Greymouth Sewerage Scheme Stage 1 consents. Discussions with the WCRC and Iwi representatives are ongoing, with good progress being made.

4.4.2. **Johnston Street Wastewater Treatment Plant UV Replacement** – Work on replacing consumables such as lamps, sleeves, ballast boards and other parts continues at the Johnston Street site. This work will continue for the remainder of this financial year and throughout next financial year. Once the new UV treatment plant is built at the Preston Road site, the existing site at Johnston Street UV will be decommissioned, with some parts becoming available for the Cobden site in the short term.

4.4.3. **Preston Road WWTP** – Surcharge of the foul water return pumping station occurred on Sunday 13 April, which resulted in a partially treated discharge to the lagoon at the rear of the wastewater treatment plant. At the time of writing this report, the cause of the surcharge and overflow, were being investigated by staff. Staff have advised the WCRC of the issue and are working closely with them. A further update will be presented to Council via this report at the May meeting.

#### 4.5. **Refuse and Recycling**

4.5.1. **Waste Management & Minimisation Services Contract** – The tender evaluation is complete. Council has confirmed Smart Environmental Limited as their preferred Tenderer. Operations under the new contract will commence on 1 July 2025.

**McLean's Pit Landfill Cell 3B Construction** – Construction on site is close to completion, with the majority of the new cell installation now completed. Contract works are expected to be completed before the end of May. Minor site upgrade works still to be carried out include installation of new fencing to the leachate treatment area, and clearing of site stormwater drains. The leachate treatment facility continues to operate well.





Fig 10 & 11: Photos showing the progression of liner layers being installed

#### 4.6. Parks & Reserves

4.6.1. Council has recently released tenders for the both the larger Parks & Reserves contract and the smaller scale Moana and Te Kinga Parks & Reserves Contract. At the time of writing this report, both tenders were still too close, and Council will be updated through the May report.

4.6.2. Both tender evaluations will be referred to Council Tenders Sub-committee for direction and award.

##### 4.6.3. Cobden Landfill Rehabilitation

(a) The Isaac Conservation and Wildlife Trust are working with their contractor to complete the final stages of walkways and cycleway, at site. The current works will see the completion of all walkways, to a gravel surface standard. The support of the Isaac Conservation and Wildlife Trust has enabled significant progress on site. Council is working alongside the Trust and CASRA, to enable parallel planting of further areas onsite. Together the work will see another milestone of work completed.

#### 4.7. Public Conveniences and Council Offices Cleaning

4.7.1. Council released three tenders recently, which have now closed. These were for the wider Greymouth area public toilet cleaning and Council offices cleaning, Moana / Te Kinga public toilet cleaning and the Blackball public toilet cleaning.

4.7.2. Once tender evaluation is completed, the above will be referred to Council Tenders Sub-committee for direction and award.



Fig 12: Cobden Aromahana Sanctuary and Recreation Area - Walkway & Cycleway Improvements

## 5. BUSINESS & CONTRACTS

### 5.1. Retirement Housing Maintenance

5.1.1. There are a number of units that will soon require some major upgrades. These are the last of the units that need to be undertaken.

5.1.2. Staff will soon undertake the annual water blasting at the retirement complexes.

5.1.3. The heating upgrade tender has closed and will be reviewed by the tenders committee on the 30 April.

### 5.2. Inhouse Taskforce

5.2.1. Staff are continuing with general maintenance and assisting other Council departments.

5.2.2. Some areas where staff have assisted are listed below:

- Repairs to Council sign
- Westland Recreation Centre boiler repairs
- Painting at retirement units

5.2.3. The new walker mower has arrived. This mower has a high dump attachment that allows the lawn clippings to be emptied onto the back of the truck. This resolves an outstanding health and safety issue.

## 6. CAPITAL PROGRAMME

	Project	Funded by	Progress & Actions	Project on Budget	Project on Programme
1	Port Slipway upgrade (to achieve 150T capacity)	PGF \$3M funding Additional \$400k for winches GDC \$300k	The winch project is now completed within the timeframe for the funding agreement.	Project Budget: \$3,700,000 Spend to Date: \$3,626,160	Complete
2	Development/GDC Library	Funded Council (75%) by a Central Government grant funding and DWC (25%)	Work is progressing very well, ahead of schedule and remains under budget to date.	Early phase of work, currently within budget	Late 2025
3	Runanga Sewer Ponds Septage Receival System	GDC Funded	Earthworks are complete. New screens and septage receival systems are due to arrive. Power to be installed with an estimated project completion by Easter.	\$500K	May/June for commissioning
4	Runanga Sewer Separations	GDC Funded	Next stage is now out for tender.		Expected completion by end of June 2025.
5	Rapahoe Water Main	GDC Funded	Stage 1 is now out for tender.		To be completed by end of June 2025.
7	Cobden Wastewater Plant	GDC Funded	Tenders have closed with Tru-line Civil Ltd being the successful contractor. Pre-work deliverables are now underway.		Commissioning by end of June 2025.

8	<b>Aromahana Sanctuary</b>	The Isaac Conservation and Wildlife Trust	Completion of the last stage of the cycleway and walkways at the old Cobden Landfill site.	N/A	To be completed mid May 2025.
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Spend on projects are to the end of March 2025.

<b>WSP Opus</b>	External Consultant WSP Opus
<b>PGF</b>	Provincial Growth Fund now 'Kanoa'
<b>WCRC</b>	West Coast Regional Council
<b>IRG</b>	Infrastructure Reference Group, part of MBIE
<b>TIF</b>	Tourism Infrastructure Fund
<b>LINZ</b>	Land Information New Zealand
<b>MBIE</b>	Ministry of Business, Innovation and Employment
<b>RIF</b>	Regional Infrastructure Fund from MBIE
<b>Rapahoe</b>	Water Main Renewal

## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
  - (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
  - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

**5.7 WASTE MINIMISATION & MANGEMENT PLAN****File Number:****Report Author:** Utilities Infrastructure Manager**Report Authoriser:** Chief Executive

**Appendices:**

1. Appendix A - West Coast Regional Waste Management and Minimisation Plan (under separate cover)
2. Appendix B - West Coast Regional Waste Assessment (under separate cover)

**1. REPORT PURPOSE**

- 1.1. To request Council adoption of the West Coast Regional Waste Minimisation and Management Plan.

**2. EXECUTIVE SUMMARY**

- 2.1. Council staff have worked with neighbouring Council's, Westland and Buller District Council's, to consider submissions received following the public consultation process.
- 2.2. A summary of recommended minor changes is included in this agenda item and are now included in the proposed final version of the West Coast Regional Waste Minimisation & Management Plan for Council consideration.
- 2.3. Staff of all three Council's are now seeking adoption of the proposed final version of the West Coast Regional Waste Minimisation & Management Plan with their respective Council's.

**3. OFFICER RECOMMENDATION**

1. That Council;
  - (a) Receives this report.
  - (b) Thanks again, all submitters on the draft West Coast Regional Waste Minimisation and Management Plan.
  - (c) Notes the summary of changes within the agenda item, which are now included in the final version of the West Coast Regional Waste Minimisation and Management Plan.
  - (d) As a result of the public consultation process and subsequent minor amendments, Council formally adopts the West Coast Regional Waste Management and Minimisation Plan.

**BACKGROUND**

- 3.1. Council has now completed consultation on the revised draft Regional Waste Minimisation and Management Plan. Consultation was completed between 4 October 2024 and 6 January 2025.
- 3.2. Council received a total of 9 submissions during the consultation period, with two submitters speaking to their submissions, at the February 2025 Council meeting.
- 3.3. At the February 2025 meeting, Council directed staff to review regional submissions with our neighbouring Council's and provide any recommended alterations back to Council for direction.

- 3.4. Staff have now met with colleagues at both Westland and Buller District Councils and collectively discussed all submissions. As a result of this regional review, several minor changes have been determined.
- 3.5. Summary of recommended changes are outlined below, noting that these changes now form part of the proposed final version of the West Coast Regional Waste Minimisation & Management Plan.

Relevant sections of the WMMP	Change
2.1 – Strategic Context	Reference to Te rautaki para   Waste Strategy (previous national waste strategy released in May 2023) has been updated, with new context added regarding the Waste and Resource Efficiency Strategy (released in December 2024).
2.1 – Strategic Context Waste and Resource Efficiency Strategy	Overview of the Waste and Resource Efficiency Strategy released in December 2024 (including new figure 2.2).
2.1 – Strategic Context Waste Hierarchy	Text in this section has been updated along with a simplified image of the waste hierarchy (figure 2.4).
3.3 Targets and measurements  6.2 – Evaluation and review of the plan	Table 3.1 and Table 6.1 have been updated with the following changes noted: <ul style="list-style-type: none"> <li>- Target 4 – removed the text stating the target excluded green and food waste (this was a requirement previously in Te rautaki para   Waste Strategy, therefore no longer relevant).</li> <li>- Target 4 – We have assessed the feasibility of 50% diversion by July 2030. This is feasible when including green and food waste.</li> <li>- Target 5 – as discussed in previous meetings 15% has been set for the contamination target.</li> <li>- Target 7 – We have calculated current biogenic methane emissions (using the default emissions factor) and applied this as the 2022/23 baseline.</li> <li>- Target 7 – A value for 30% reduction has been detailed.</li> </ul>
Appendix A – District and regional performance against targets	A new appendix has been added to provide a district view of progress against 2018 WMMP targets.

#### 4. CONCLUSIONS

- 4.1. The draft final version of the West Coast Regional Waste Management and Minimisation Plan now includes minor changes following regional review of all consultation submissions.
- 4.2. Overall, the level of submissions region wide were in support of the proposed plan.
- 4.3. The adoption of the West Coast Regional Waste Management and Minimisation Plan will ensure that Council complies with the requirements of the Waste Minimisation Act 2008.



**5. NEXT STEPS**

- 5.1. Once adopted by all three West Coast Council's, staff will ensure that the adopted West Coast Regional Waste Management and Minimisation Plan is included on Council's website and will work towards implementation of the new plan.
- 5.2. Continue to work collaboratively with Westland and Buller District Council's on Waste Management and Minimisation.

**Confirmation of Statutory Compliance**

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
  - (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
  - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## **5.8 2025 GREY DISTRICT COUNCIL ELECTIONS - ORDER OF CANDIDATES NAMES ON VOTING DOCUMENTS**

### **File Number:**

**Report Author:** Executive Officer

**Report Authoriser:** Chief Executive

**Appendices:** Nil

### **1. REPORT PURPOSE**

- 1.1. A decision on what order candidate names will be listed on the voting documents for the 2025 Local Authority Elections to be held on 11 October 2025, and any by-elections required during the 2025 to 2028 triennial term.

### **2. EXECUTIVE SUMMARY**

- 2.1. Local Government elections are conducted under the Local Electoral Act 2001 and Local Electoral Regulations 2001. Regulation 31 of the Local Electoral Regulations 2001 (the regulations) enables the Council to determine, by resolution, which order candidate names are to be arranged on voting documents.
- 2.2. There are three options for order of candidate names: alphabetically by surname; random; pseudo-random.
- 2.3. If there is no resolution made by Council, the candidates' names must be arranged in alphabetical order of surname.
- 2.4. The Council decision on the order of candidate names on voting documents will be in place for the 2025 local elections to be held on 11 October 2025 and any by-elections held during the 2025 to 2028 triennial term.

### **3. OFFICER RECOMMENDATION**

That Council

1. Receives the information in the 2025 Grey District Council Elections – Order of Candidates' Names on Voting Documents Report.
2. Approves, under regulation 31 of the Local Electoral Regulations 2001, that the names of candidates at the 2025 Local Authority triennial elections and any subsequent by-elections for the 2025 to 2028 triennium be arranged in random order.

### **4. BACKGROUND**

- 4.1. The regulations allow the Council to decide on whether names are to be arranged on the voting document in alphabetical order of surname, random or pseudo-random order. In the absence of any Council resolution approving another arrangement, the candidates' names must be arranged in alphabetical order of surname.
- 4.2. Candidate profile statement booklets are printed in alphabetical order. It is only the order of candidate names on voting documents that the Council can determine.
- 4.3. Under random order, the order of candidate names will vary on each voting document.

- 4.4. Under pseudo-random order, the order of names of the candidates is determined randomly, and all voting documents are in that order.
- 4.5. Random order is considered to remove the perception of name order bias, as the order of candidate's names will vary on every voting document issued. All candidates will have equal opportunity to be at the top of some voting documents and at the bottom of others.
- 4.6. Council resolved to use the random order for the 2022 Local Authority Elections. Prior to this, from 2007 Council had elected to have the names listed in pseudo-random order.
- 4.7. Random order is increasingly becoming the preferred option for Local Government elections with 49 (73%) Territorial Local Authorities (TLAs) using this method for the 2022 elections. 16 (24%) used alphabetical order and 2 (3%) used pseudo-random.
- 4.8. The Council decision on the order of candidate names on voting documents will be in place for the 2025 local elections to be held on 11 October 2025 and any by-elections held during the 2025 to 2028 triennial term.

## 5. OPTIONS

### 5.1. Option 1 – Alphabetical Order of Surname

- 5.1.1. This order was required to be used at elections pre 2004 and is self-explanatory. If the Council does not adopt an alternative option, this is the order that will be used for the 2025 election and any by-elections held during the 2025 to 2028 triennial term.
- 5.1.2. One of the disadvantages of using this method is the perception that candidates listed in the top half of any alphabetically ordered list receive an electoral advantage. The limited research carried out on this issue confirmed the possibility of advantage for candidates listed in the top part of any alphabetically ordered list.

### 5.2. Option 2 – Pseudo-random Order

- 5.2.1. Under this arrangement the candidates' names for each issue are placed in a hat (or similar receptable), mixed together, and then drawn out, with the candidates' names being placed on all voting documents for that issue in the order in which they are drawn. The Electoral Officer undertakes this task.
- 5.2.2. While this method provides an element of randomisation, the fact that candidate names would still be in the same order on all voting papers the opportunity of perceived advantage for those names appearing at the top of the list remains. Adoption of the full random order would remove this perception.
- 5.2.3. The pseudo-random order was used by Grey District Council for elections held during the period 2007 to 2019 inclusive.
- 5.2.4. The Regulations provide that if a Local Authority has determined that pseudo-random order is to be used, the Electoral Officer must state, in the public notice required to be given, the date, time and place at which the order of the candidates' names will be arranged. Any person is then entitled to attend to witness the name draw.
- 5.2.5. It is noted that although the term "pseudo-random order" is used in the Local Electoral Regulations to describe this arrangement, this is a somewhat imperfect description in that the term "pseudo-random" is understood by mathematicians and/or information technology specialists to have a quite different meaning.

### 5.3. Option 3 – Random Order (preferred option)

- 5.3.1. Under this arrangement the names of the candidates for each issue are shown in a different order on each voting document utilising software which permits the names of the candidates to be printed in a different order on each paper.

5.3.2. With the removal of any cost penalty, more councils are adopting to order the candidate names on their voting documents in random order.

5.3.3. Random order was used by Grey District Council for the Local Government Elections in 2022.

## 6. CONSIDERATIONS

### 6.1. Legal and Legislative Implications

6.1.1. The Local Electoral Regulations 2001 enable the Council to determine by resolution the order that candidates' names are to be arranged on voting documents.

### 6.2. Financial

6.2.1. The pseudo-random option incurs some additional costs because the draw of names is required to be publicly notified, and some additional administrative work is required.

6.2.2. There is no difference between the three options in the cost of printing voting documents.

6.2.3. Local Government elections are held triennially, and this is budgeted expenditure.

### 6.3. Existing Policy and Strategy Implications

6.3.1. Complies with the Local Government Electoral Act 2001.

### 6.4. Fit with Purpose of Local Government Statement

6.4.1. Yes.

### 6.5. Effects on Mana whenua

6.5.1. This decision will not impact the MOU in place with Ngati Waewae.

## 6.6. Significance and Engagement

Issue	Level of Significance	Explanation of Assessment
Is there a high level of public interest, or is decision likely to be controversial?	Low	Not controversial
Is there a significant impact arising from duration of the effects from the decision?	Low	N/A
Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	Low	N/A
Does the decision create a substantial change in the level of service provided by Council?	Low	N/A
Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	Low	This is an expected cost.
Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	Low	N/A
Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	Low	N/A
Does the proposal or decision involve Council exiting from or entering into a group of activities?	Low	N/A

## 6.7. Community Wellbeings and Outcomes

6.7.1. N/A

## 6.8. Other

6.8.1. N/A

**7. CONCLUSIONS**

7.1. Each ordering option has strengths and weaknesses. It is appropriate and entirely fair to adopt the random order approach for ordering candidate names on voting documents.

**8. NEXT STEPS**

8.1. The Council decision on the order of candidate names on voting documents will be in place for the 2025 local elections to be held on 11 October 2025 and any by-elections held during the 2025 to 2028 triennial term.

## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
  - (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
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**5.9 RESIDENT SATISFACTION SURVEY 2024****File Number:****Report Author:** Engagement and Communication Officer**Report Authoriser:** Group Manager Community**Appendices:** 1. Resident Satisfaction Survey 2024**1. REPORT PURPOSE**

- 1.1. Council notes the outcome of the Resident Satisfaction Survey.

**2. EXECUTIVE SUMMARY**

- 2.1. Council for the first time, its internal engagement team undertook the Residents Satisfaction Survey between 4 October 2024 and 3 March 2025.
- 2.2. The survey was undertaken as an online and paper version self-completion approach, with caution around the information being as valuable as it could be, due to number of respondents.
- 2.3. From 2025, Council will take a more proactive approach to surveys and increase the frequency of reporting and feedback to ensure we're capturing useful and actionable data.
- 2.4. The 2024 survey did not get good engagement with residents under 25, therefore a different approach to engaging with this age group needs to be established.
- 2.5. The survey provided Council an indication of Council's performance in relation to key activities.

**3. OFFICER RECOMMENDATION**

That Council:

1. Receives the report Resident Satisfaction Survey 2024.
2. Notes the outcome.
3. Records its thanks to all residents who have participated in the survey.

**4. BACKGROUND**

- 4.1. As part of Council's Long-Term Plan, Resident Satisfaction Surveys are undertaken each year to provide results for some of the non-financial performance indicators used.
- 4.2. The 2024 Resident Satisfaction Survey was undertaken by Grey District Council Engagement Staff, as opposed to using outside contractors. The previous method of collection was a hybrid online and contacting residents by phone option. In 2024, with the change to moving in-house, the survey was undertaken using either online or paper self-completion options.
- 4.3. The survey was undertaken between 4 October 2024 and 3 March 2025. There was a total of 202 respondents to the survey (143 online, 59 paper), aged primarily 25 to 65+. The under 25 voice only made up 3.5% of respondents.
- 4.4. Following along similar trends from the previous Resident Satisfaction Surveys, the Council Engagement Team faced significant challenges in achieving a reasonable response to the survey, therefore some caution with the evaluation is recommended.
- 4.5. The results indicate improvements in some areas of Council and there are also areas of Council that require improvement, key points, are:

- The overall satisfaction with performance of Council is 63%, with The Mayor doing a good job, moving forward, getting things done and good performance overall. Of those dissatisfied with Council performance, rates being too expensive, and money not being well spent were the main themes.
  - The overall, satisfaction with the Mayor and Council's performance has improved from 2023, with respondent satisfaction of performance of the mayor now at 76.5% (2023 - 71%) and Councillors at 59% (2023 - 53%).
  - The areas of Council Services where respondents were most satisfied were Library Services, Westland Recreation Centre and Pool, Cemeteries, Parks and Reserves.
  - The areas of Council Services where respondents were most dissatisfied were the Roding Network, Roding/Footpath Maintenance, and Public Toilets.
  - In terms of our residents contacting Council for service, the areas where there was the highest satisfaction were rates, water supply, sewerage and recreational facilities.
  - In terms of contacting Council, the areas respondents were most dissatisfied with were animal control, roading/footpaths, and public toilets.
  - Satisfaction from residents for receiving information from Council was high, with preferred options being letters, newsletters, email, Facebook and newspaper. Text Alerts for urgent information also scored highly.
  - Satisfaction with Council consulting with the community sits at 62%, and dissatisfaction was 34%, which is a substantial increase from the 2023 results of 45%, and back to the higher levels of 2021.
  - In 2024 70% of people do not show pride in the district, which is at similarly low levels of 2022 and 2023 with the main themes being that the CBD is dying with lots of empty shops, and the district is rundown or needs better maintenance.
  - When people do feel pride in the district, the reasons stated are the natural environment, the Grey District is home, has a sense of community and West Coast pride.
- 4.6. Considering survey comments about "rates being too dear" and "money needs to be better spent", an education campaign is being considered to show how rates are spent and highlight the work council does across the district.
- 4.7. From 2025 onwards, The Resident Satisfaction Survey will not be undertaken in its current form, with the Performance Measurement Framework being altered to utilise other methods of collecting information on performance.

## **5. OPTIONS**

- 5.1. N/A

## **6. CONSIDERATIONS**

### **6.1. Legal and Legislative Implications**

- 6.1.1. Local Government Act 2002 Part 1, Section 4, Statement of Service provision, a Council must specify performance measures that the local authority considers will enable the public to assess the level of service for major aspects of groups of activities.

### **6.2. Financial**

- 6.2.1. N/A



**6.3. Existing Policy and Strategy Implications**

- 6.3.1. The Performance measurement framework in the 2024-2025 Long Term Plan have been updated to utilise other methods of collecting information for an assessment of performance.

**6.4. Fit with Purpose of Local Government Statement**

- 6.4.1. Fits within the purpose of the Local Government Statement.

**6.5. Effects on Mana whenua**

- 6.5.1. N/A

## 6.6. Significance and Engagement

## 6.6.1.

Issue	Level of Significance	Explanation of Assessment
Is there a high level of public interest, or is decision likely to be controversial?	Low	N/A
Is there a significant impact arising from duration of the effects from the decision?	No	N/A
Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	No	N/A
Does the decision create a substantial change in the level of service provided by Council?	No	N/A
Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	No	N/A
Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	No	N/A
Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	No	N/A
Does the proposal or decision involve Council exiting from or entering into a group of activities?	No	N/A

## 6.7. Community Wellbeings and Outcomes

6.7.1. N/A

## 6.8. Other

6.8.1. N/A

**7. CONCLUSIONS**

- 7.1. Council should note the outcome of the Resident Satisfaction Survey and the different approach from 2025, which includes increasing the frequency of reporting and trialling different ways of engaging with our residents including those who are under 25.

**8. NEXT STEPS**

8.1. N/A

## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
  - (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
  - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

# Project Report

01 November 2024 - 14 April 2025

# Have Your Say Grey

## 2024 Resident Satisfaction Survey



### Visitors Summary



### Highlights

TOTAL VISITS	535	MAX VISITORS PER DAY	36
NEW REGISTRATIONS	0		
ENGAGED VISITORS	143	INFORMED VISITORS	227
		AWARE VISITORS	438

Aware Participants		438	Engaged Participants				143
Aware Actions Performed	Participants		Engaged Actions Performed				
Visited a Project or Tool Page	438		Registered	Unverified	Anonymous		
Informed Participants	227		Contributed on Forums	0	0	0	
Informed Actions Performed	Participants		Participated in Surveys	7	0	136	
Viewed a video	0		Contributed to Newsfeeds	0	0	0	
Viewed a photo	0		Participated in Quick Polls	0	0	0	
Downloaded a document	0		Posted on Guestbooks	0	0	0	
Visited the Key Dates page	0		Contributed to Stories	0	0	0	
Visited an FAQ list Page	11		Asked Questions	0	0	0	
Visited Instagram Page	0		Placed Pins on Places	0	0	0	
Visited Multiple Project Pages	84		Contributed to Ideas	0	0	0	
Contributed to a tool (engaged)	143						

Have Your Say Grey : Summary Report for 01 November 2024 to 14 April 2025

## ENGAGEMENT TOOLS SUMMARY



Tool Type	Engagement Tool Name	Tool Status	Visitors	Contributors		
				Registered	Unverified	Anonymous
Survey Tool	2024 Resident Satisfaction Survey	Published	221	7	0	136

Have Your Say Grey : Summary Report for 01 November 2024 to 14 April 2025

## INFORMATION WIDGET SUMMARY



Widget Type	Engagement Tool Name	Visitors	Views/Downloads
Faqs	faqs	11	11

Have your say survey community report for all residents 2024 to 16 April 2025

## ENGAGEMENT TOOL: SURVEY TOOL

### 2024 Resident Satisfaction Survey

Visitors	221	Contributors	143	CONTRIBUTIONS	202
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Are you either a resident or ratepayer in the Grey District?



#### Question options

Yes No

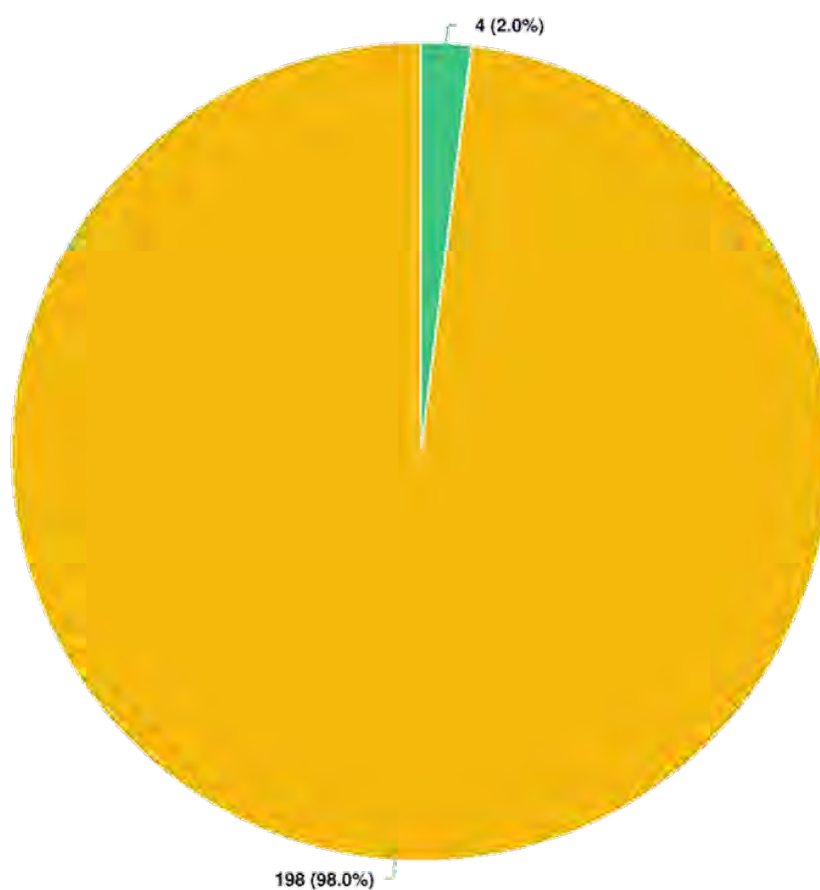
Mandatory Question (202 response(s))

Question type: Radio Button Question



Have Your Say Grey : Summary Report for 01 November 2024 to 14 April 2025

Are you or is anyone else in your household:



**Question options**

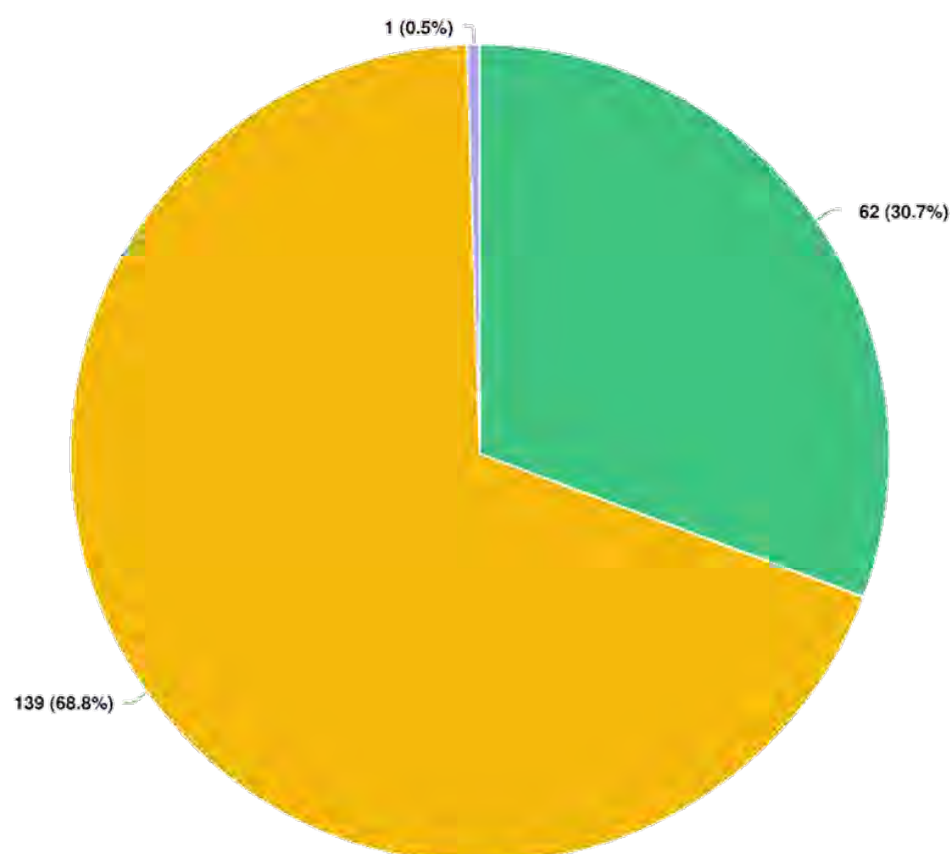
- ☒ a staff member at the Grey Council? ☐ None of the above

Mandatory Question (202 response(s))

Question type: Radio Button Question

Have Your Say Grey : Summary Report for 01 November 2024 to 14 April 2025

To make sure we are speaking to a good cross section of people, are you:



**Question options**

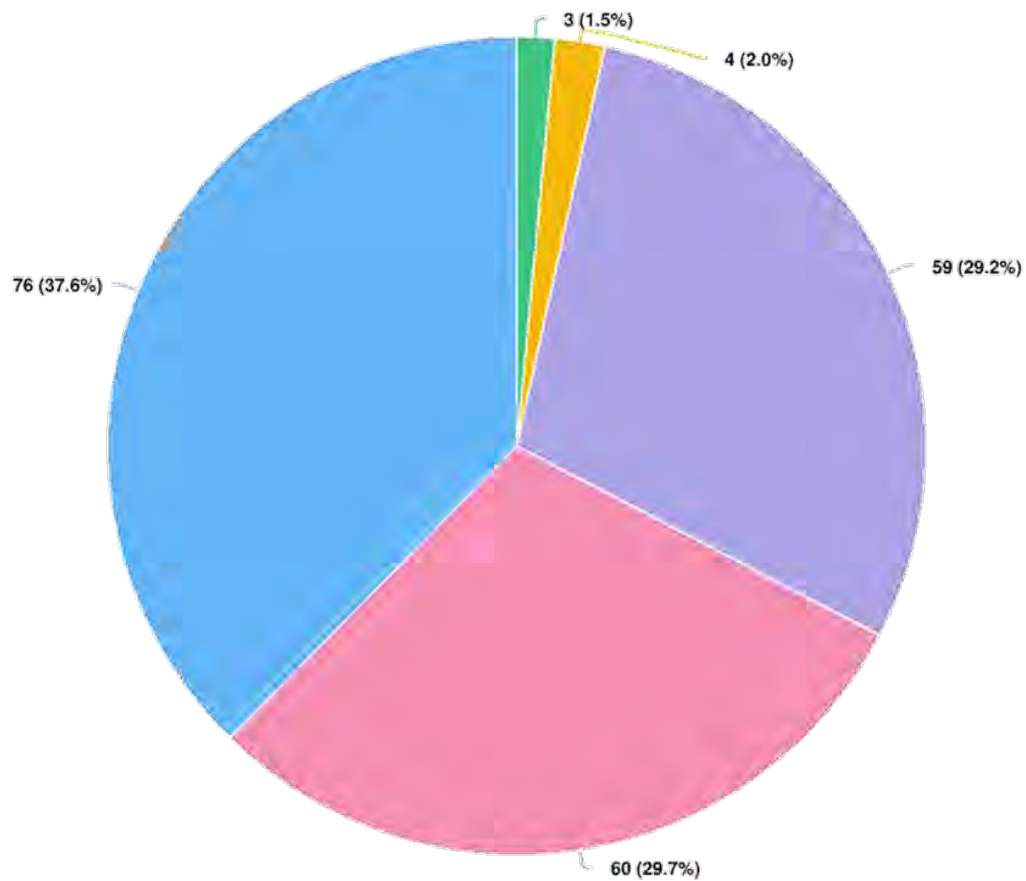
Male Female Gender diverse

Mandatory Question (202 response(s))

Question type: Radio Button Question

Have your say survey summary report for 01 November 2024 to 16 April 2025

### Which age group do you fall into?



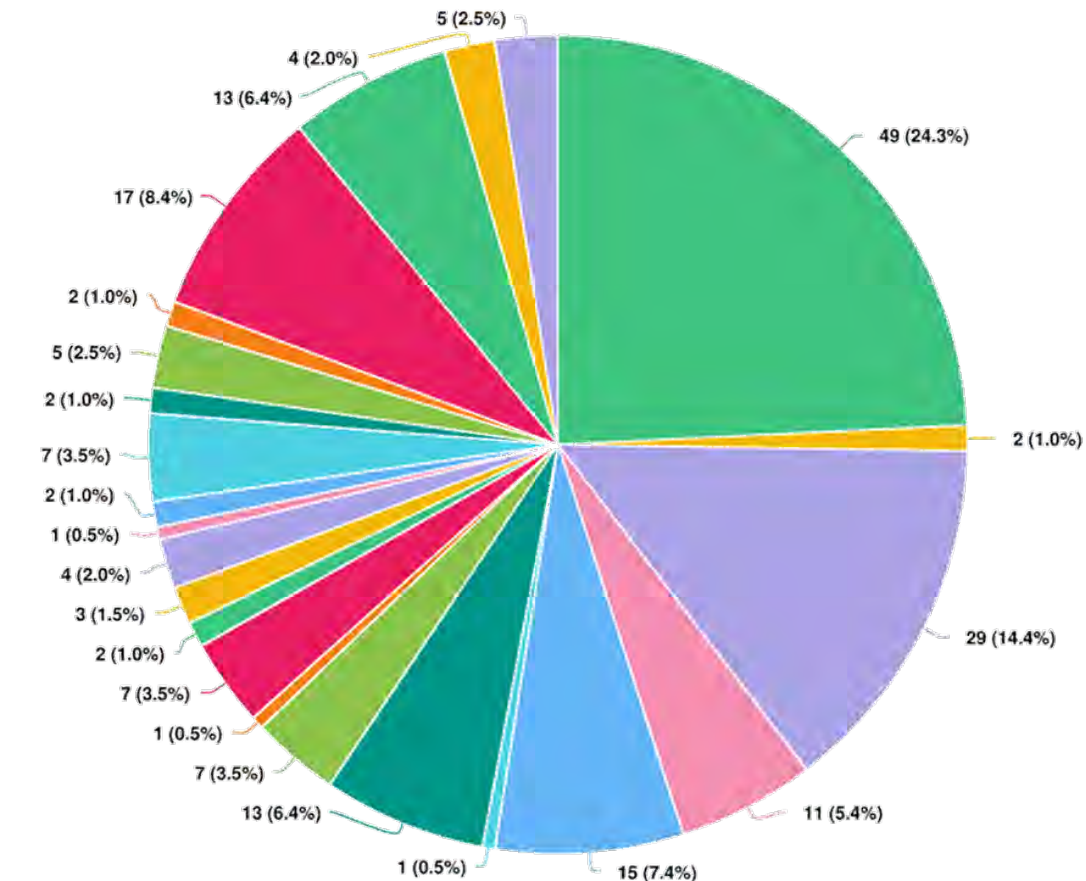
#### Question options

☐ Under 18
 ☐ 18-24
 ☐ 25-49
 ☐ 50-64
 ☐ 65+

Mandatory Question (202 response(s))

Question type: Radio Button Question

### Which township do you live in, or is the nearest to you?



#### Question options

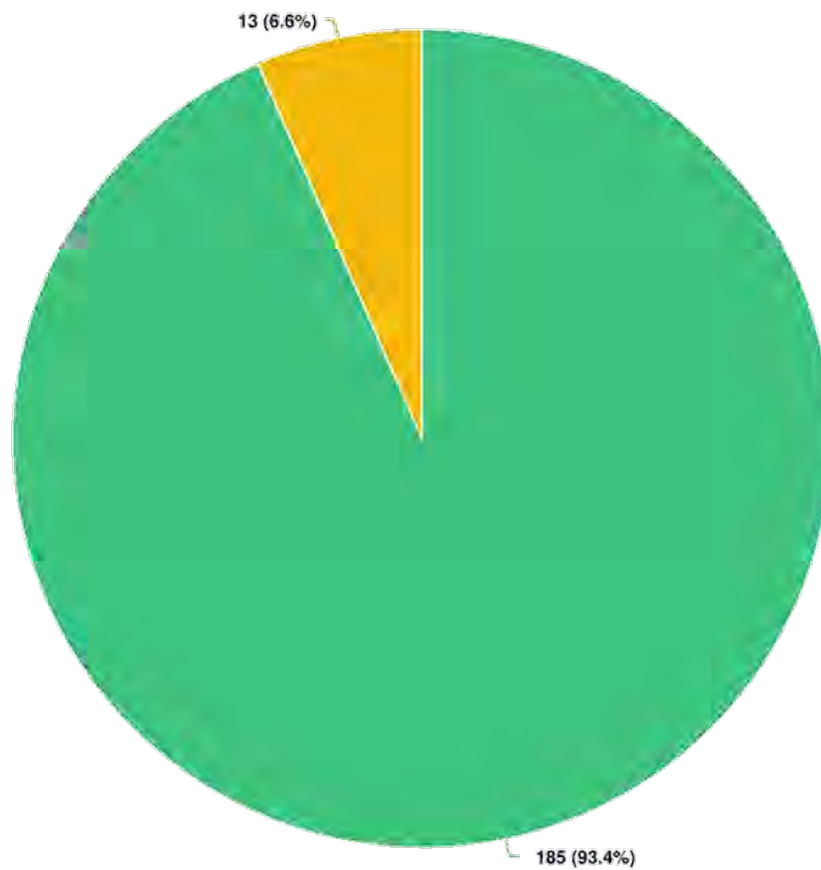
● Greymouth ● Boddytown ● Cobden ● Blaketown ● Karoro ● Cameron's ● Paroa ● Gladstone  
● Rutherglen ● Kaiata ● Dobson ● Taylorville ● Stillwater ● Blackball ● Nelson Creek ● Moana  
● Iveagh Bay ● Inchbonnie ● Coal Creek ● Runanga ● Dunollie ● Rapahoe ● Barrytown

Optional question (202 response(s), 0 skipped)

Question type: Radio Button Question

Are you aware that Grey District Council is responsible for administering the following services:

All roads except state highways



**Question options**

☒ Aware ☐ Not aware / Don't know

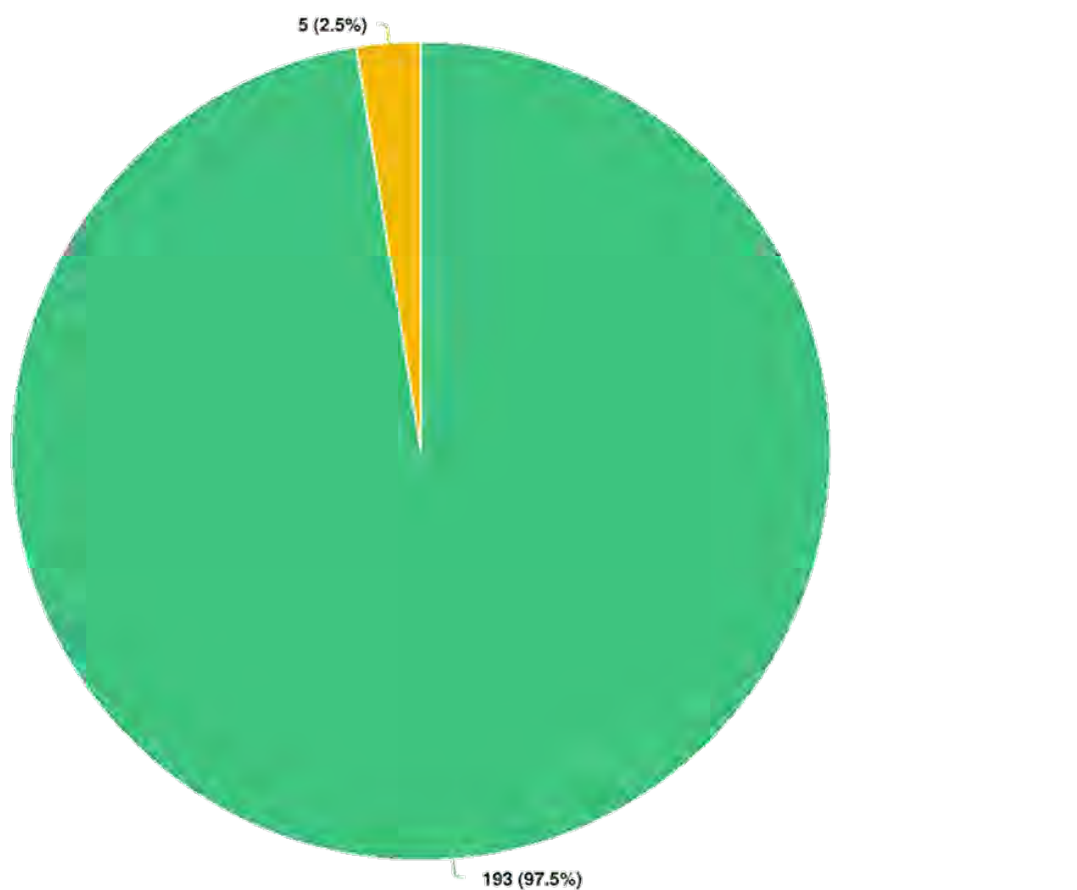
Optional question (198 response(s), 4 skipped)

Question type: Radio Button Question

Have your say survey community response to 01 November 2024 to 14 April 2025

Are you aware that Grey District Council is responsible for administering the following services:

Sewerage



**Question options**

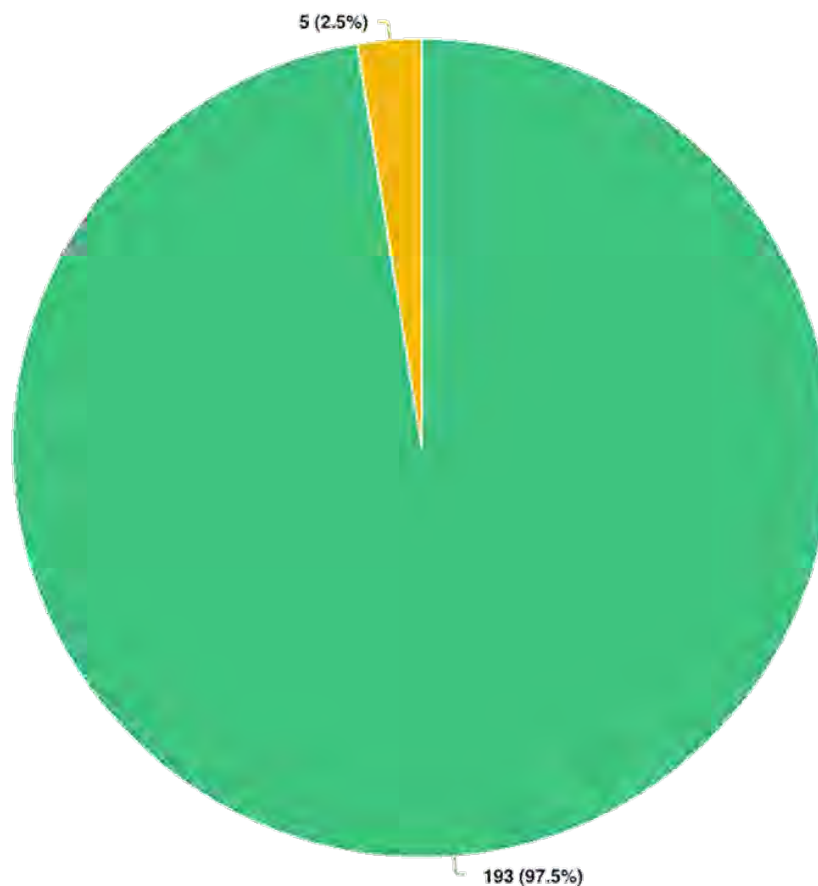
☒ Aware ☐ Not aware / Don't know

Optional question (198 response(s), 4 skipped)

Question type: Radio Button Question

Are you aware that Grey District Council is responsible for administering the following services:

Water supply and drainage



**Question options**

☒ Aware ☐ Not aware / Don't know

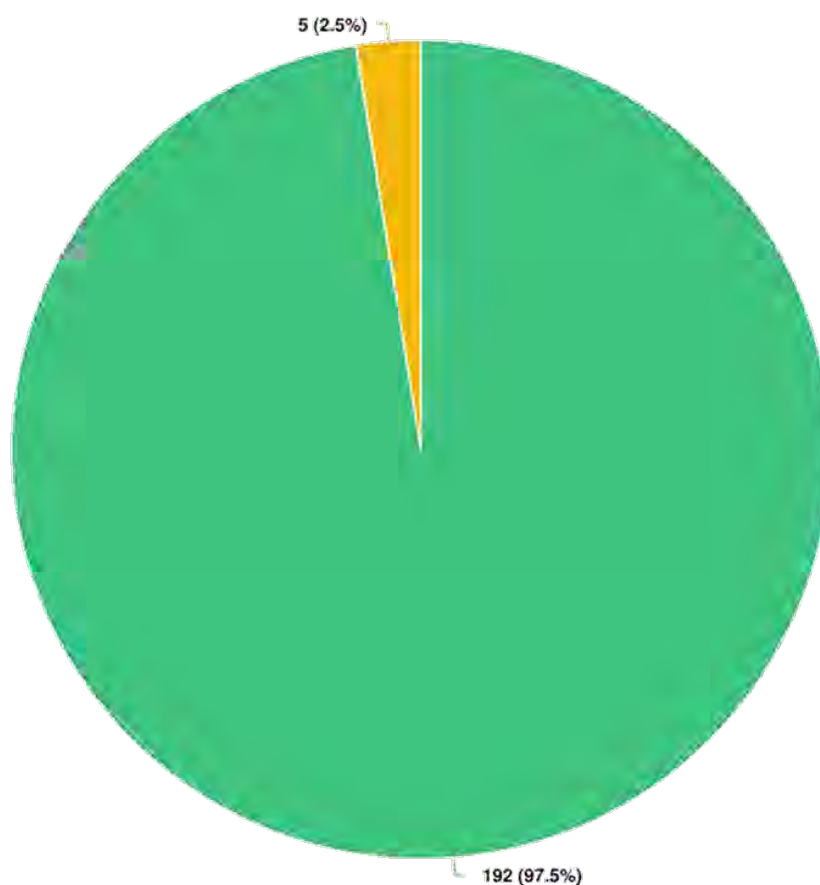
Optional question (198 response(s), 4 skipped)

Question type: Radio Button Question



Are you aware that Grey District Council is responsible for administering the following services:

Animal control including dog registration



**Question options**

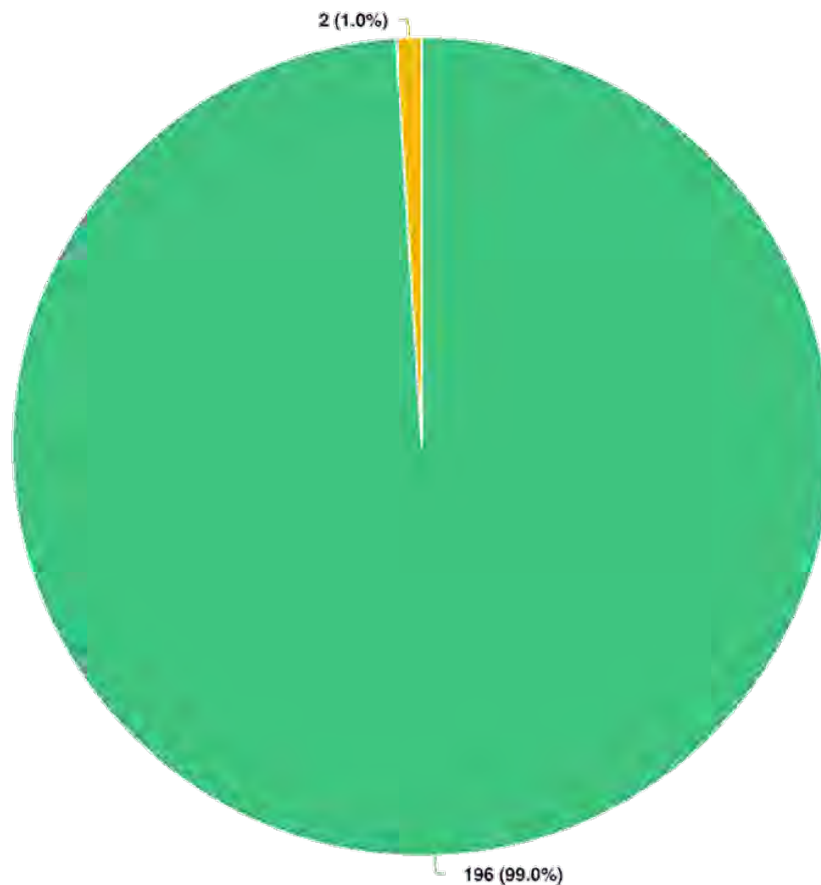
☒ Aware ☐ Not aware / Don't know

Optional question (197 response(s), 5 skipped)

Question type: Radio Button Question

Are you aware that Grey District Council is responsible for administering the following services:

Waste management including recycling and rubbish collection and landfill



**Question options**

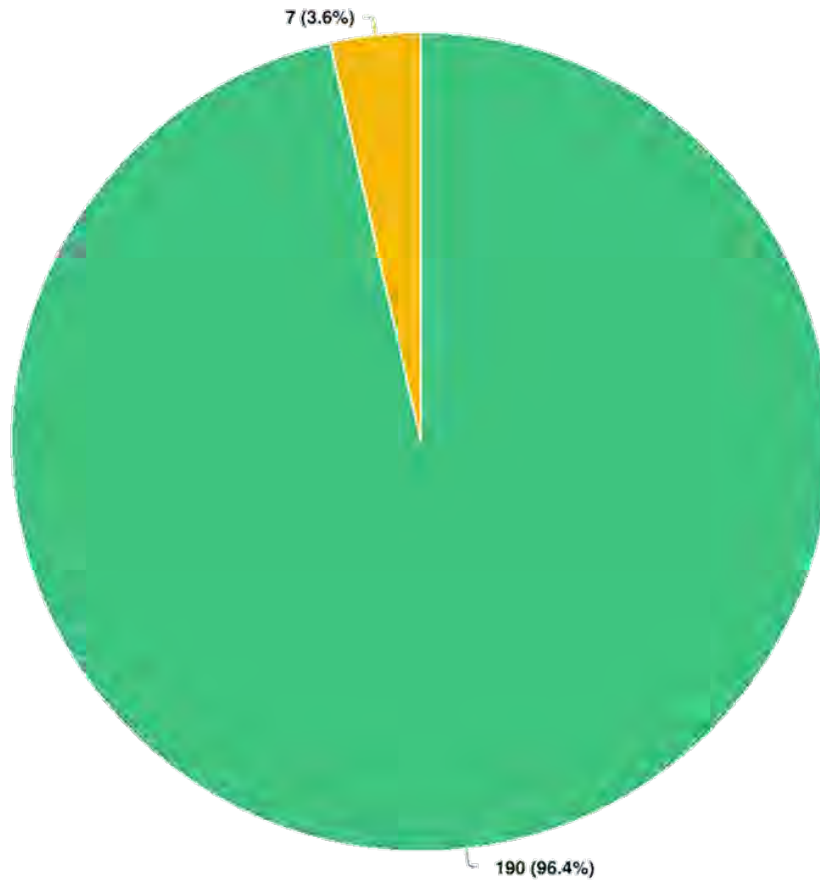
☒ Aware ☐ Not aware / Don't know

Optional question (196 response(s), 4 skipped)

Question type: Radio Button Question

Are you aware that Grey District Council is responsible for administering the following services:

Parks and reserves



**Question options**

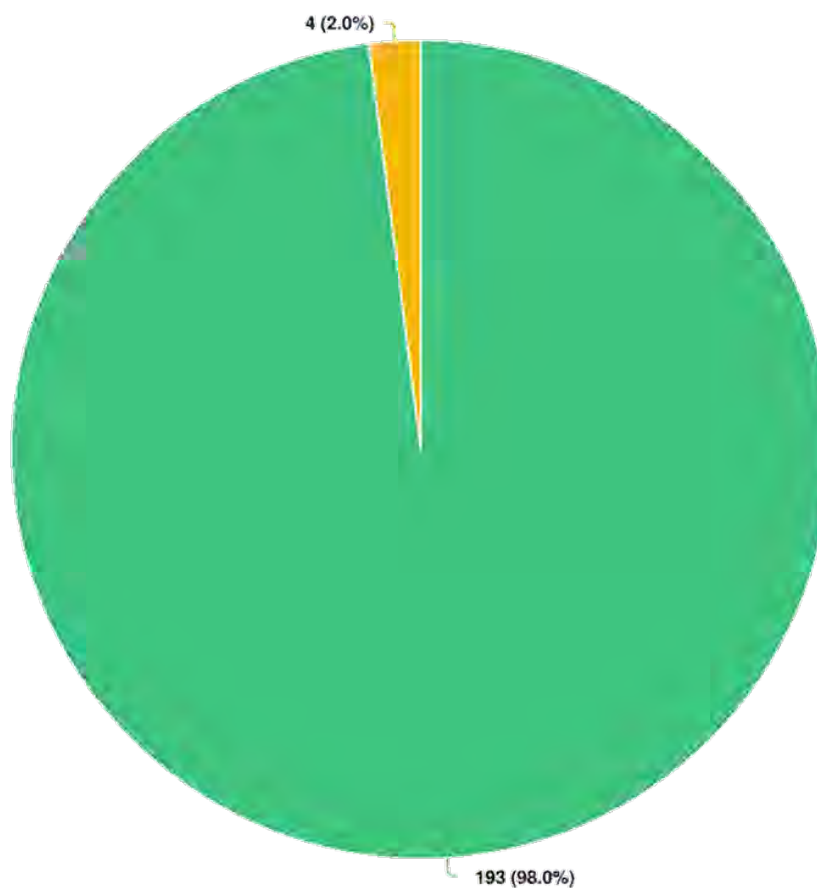
☒ Aware ☐ Not aware / Don't know

Optional question (197 response(s), 5 skipped)

Question type: Radio Button Question

Are you aware that Grey District Council is responsible for administering the following services:

Libraries



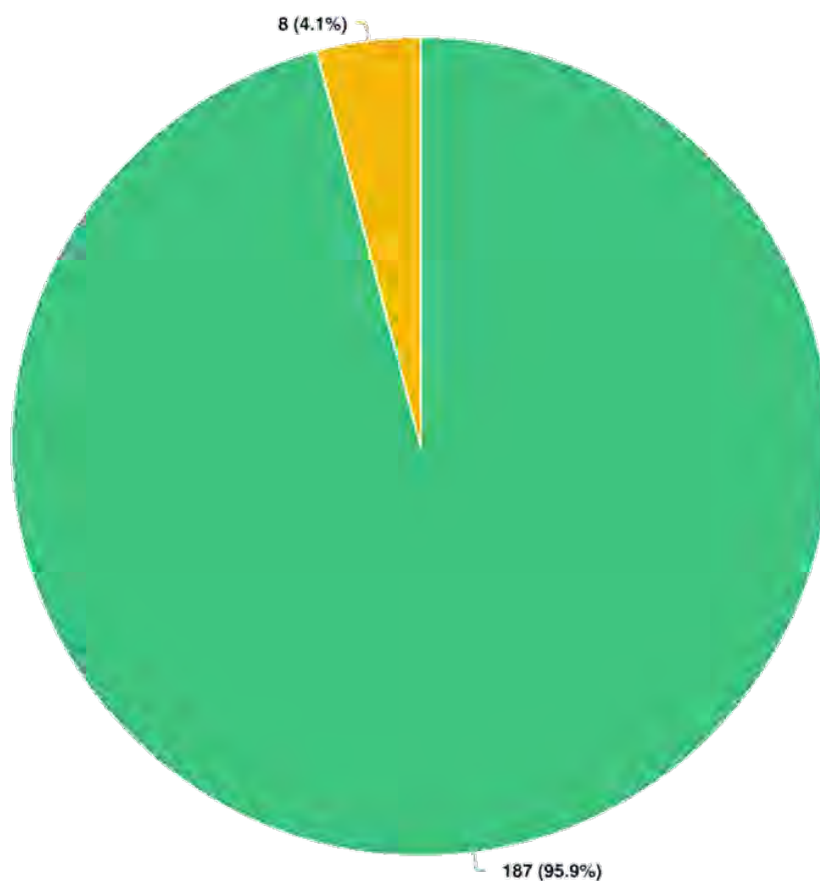
Question options

☒ Aware ☐ Not aware / Don't know

Optional question (197 response(s), 5 skipped)

Question type: Radio Button Question

Are you aware that Grey District Council is responsible for administering the following services:  
Cemeteries



**Question options**

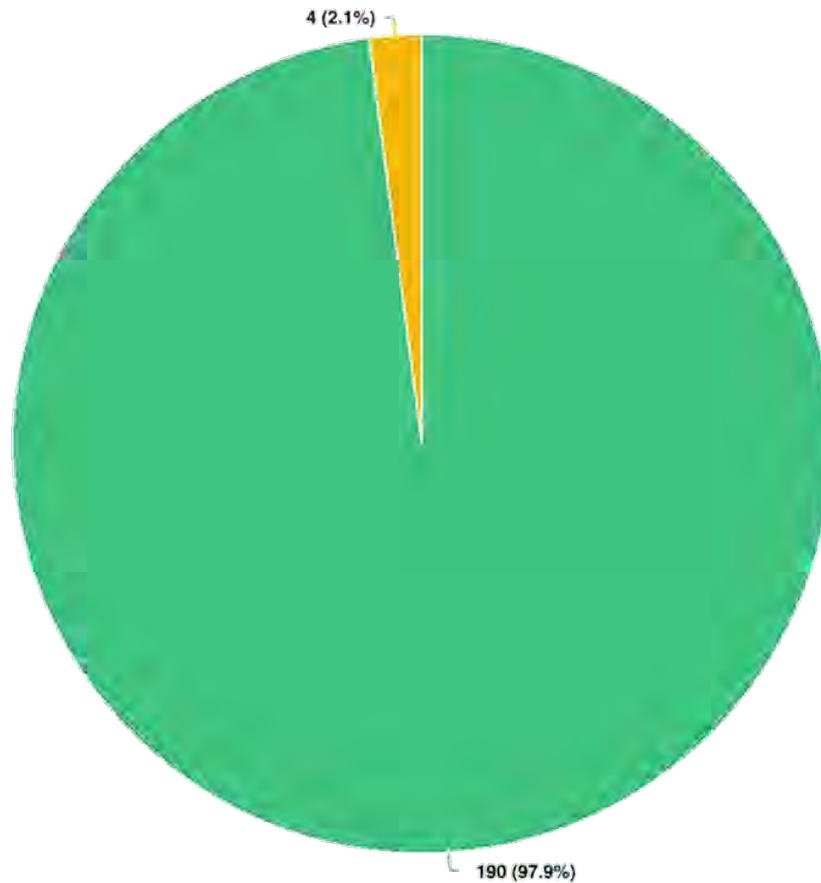
☒ Aware ☐ Not aware / Don't know

Optional question (195 response(s), 7 skipped)

Question type: Radio Button Question

Are you aware that Grey District Council is responsible for administering the following services:

Resource and building consents



**Question options**

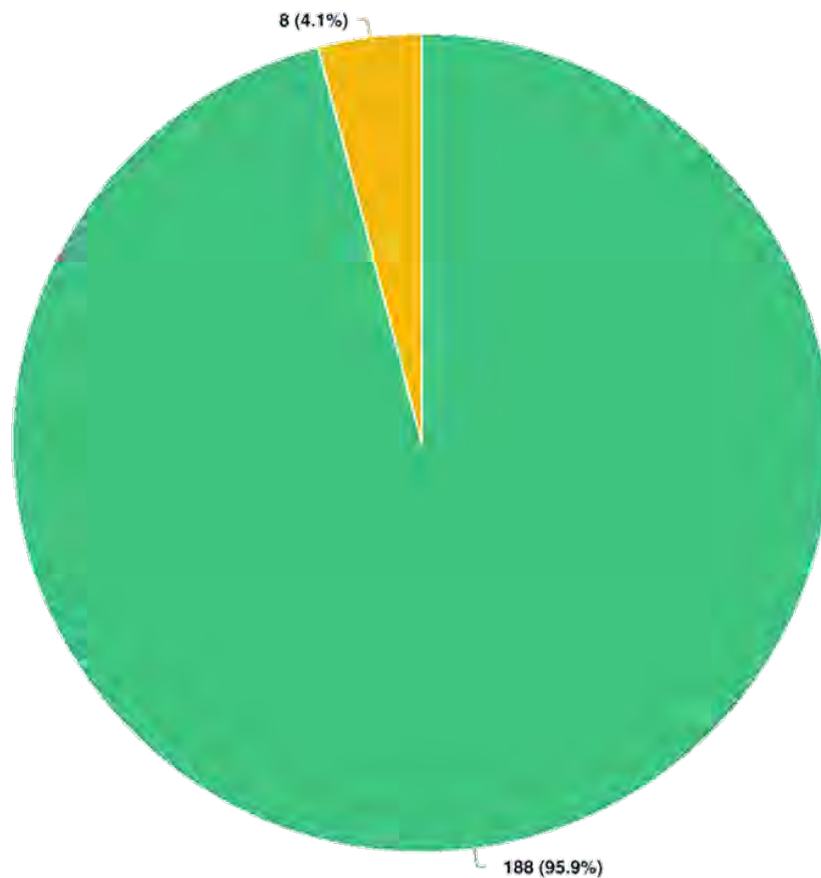
☒ Aware ☐ Not aware / Don't know

Optional question (194 response(s), 8 skipped)

Question type: Radio Button Question

Are you aware that Grey District Council is responsible for administering the following services:

Swimming pools



**Question options**

☒ Aware ☐ Not aware / Don't know

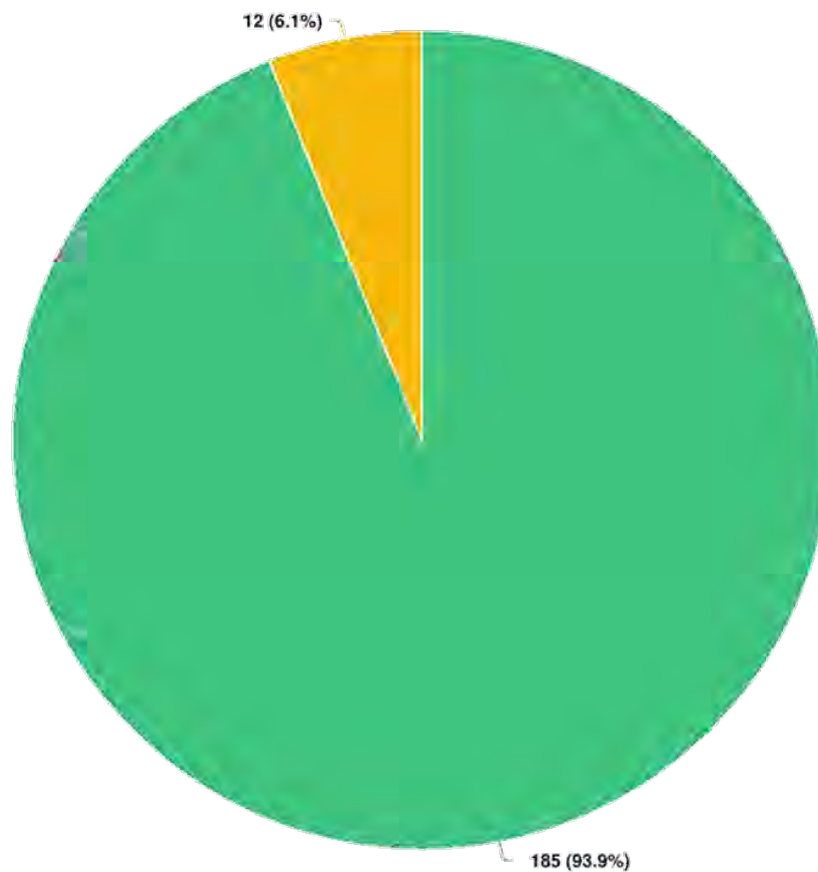
Optional question (196 response(s), 6 skipped)

Question type: Radio Button Question



Are you aware that Grey District Council is responsible for administering the following services:

Sport stadium



**Question options**

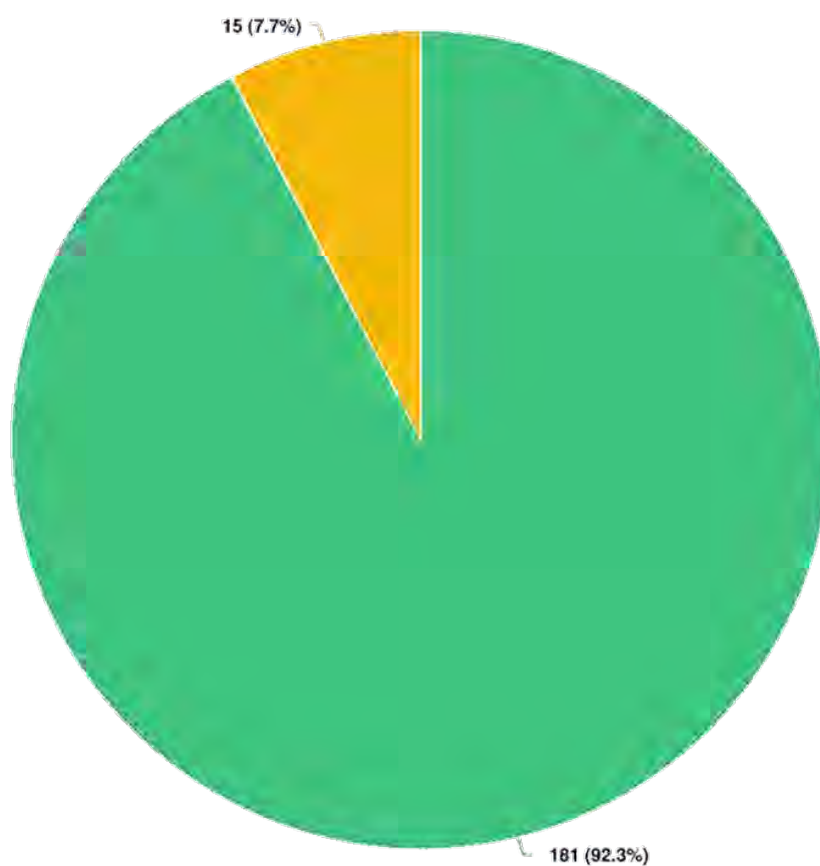
☒ Aware ☐ Not aware / Don't know

Optional question (197 response(s), 5 skipped)

Question type: Radio Button Question

Are you aware that Grey District Council is responsible for administering the following services:

Fitness centre or gym



**Question options**

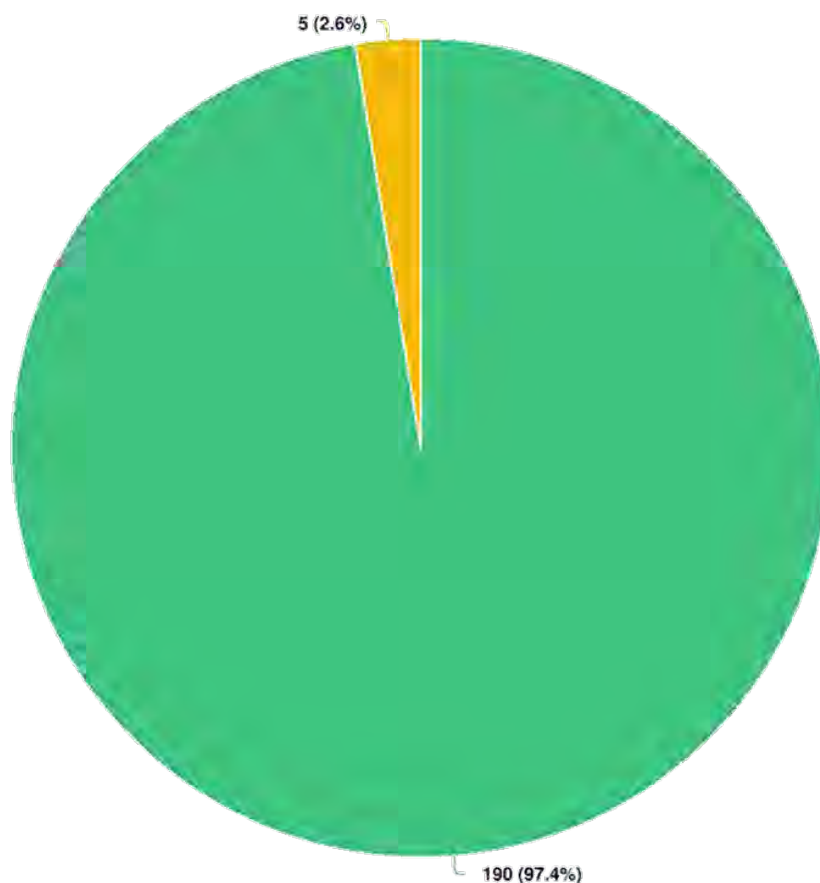
☒ Aware ☐ Not aware / Don't know

Optional question (196 response(s), 6 skipped)

Question type: Radio Button Question

Are you aware that Grey District Council is responsible for administering the following services:

Public parking



**Question options**

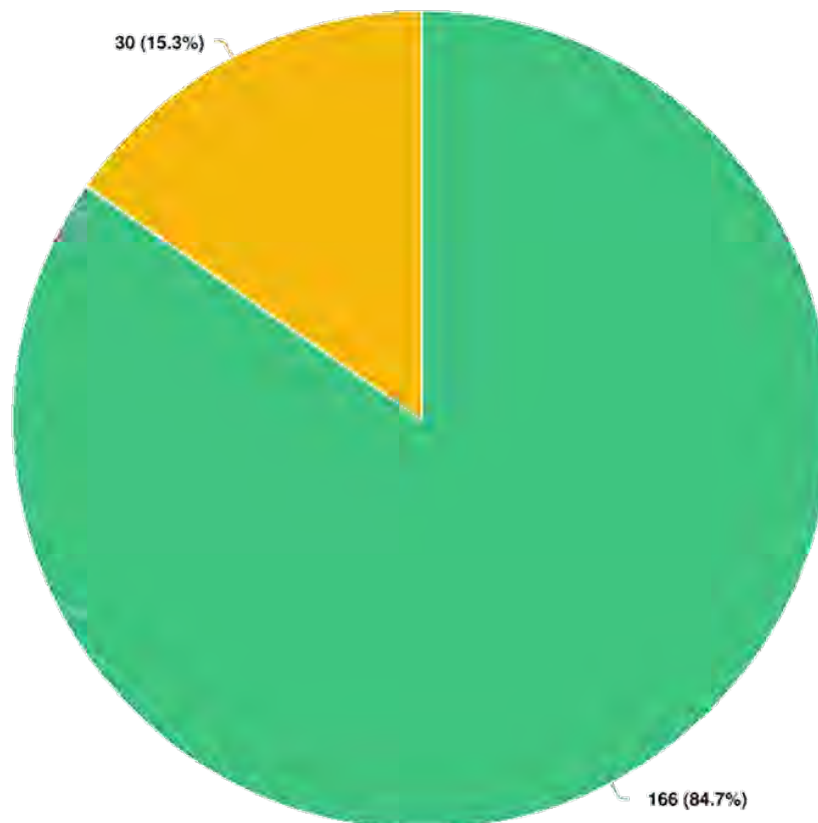
☒ Aware ☐ Not aware / Don't know

Optional question (195 response(s), 7 skipped)

Question type: Radio Button Question

Are you aware that Grey District Council is responsible for administering the following services:

Economic development



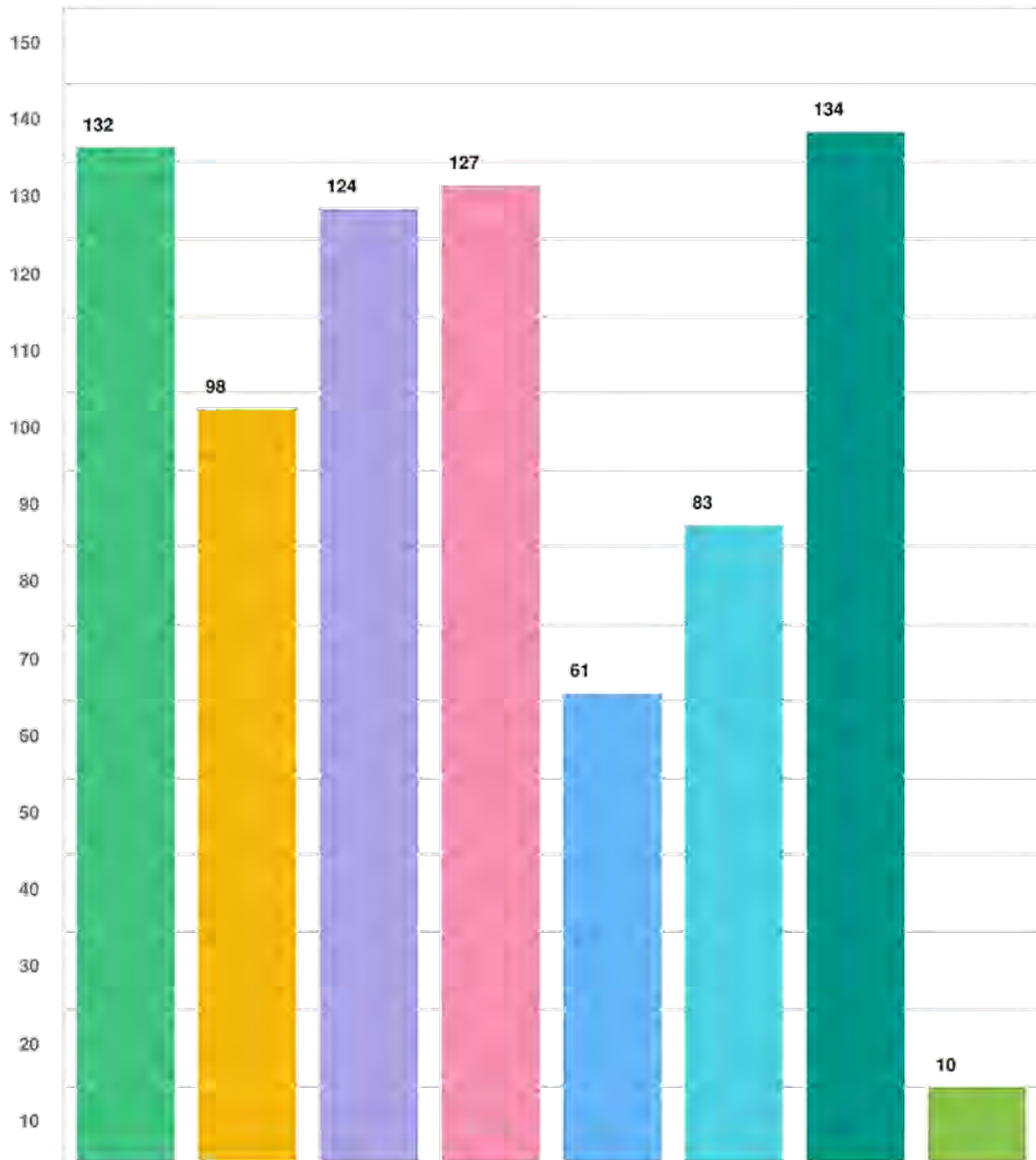
**Question options**

☒ Aware ☐ Not aware / Don't know

Optional question (196 response(s), 6 skipped)

Question type: Radio Button Question

Within Grey District, which of the following services have you used or visited in the last 12 months?



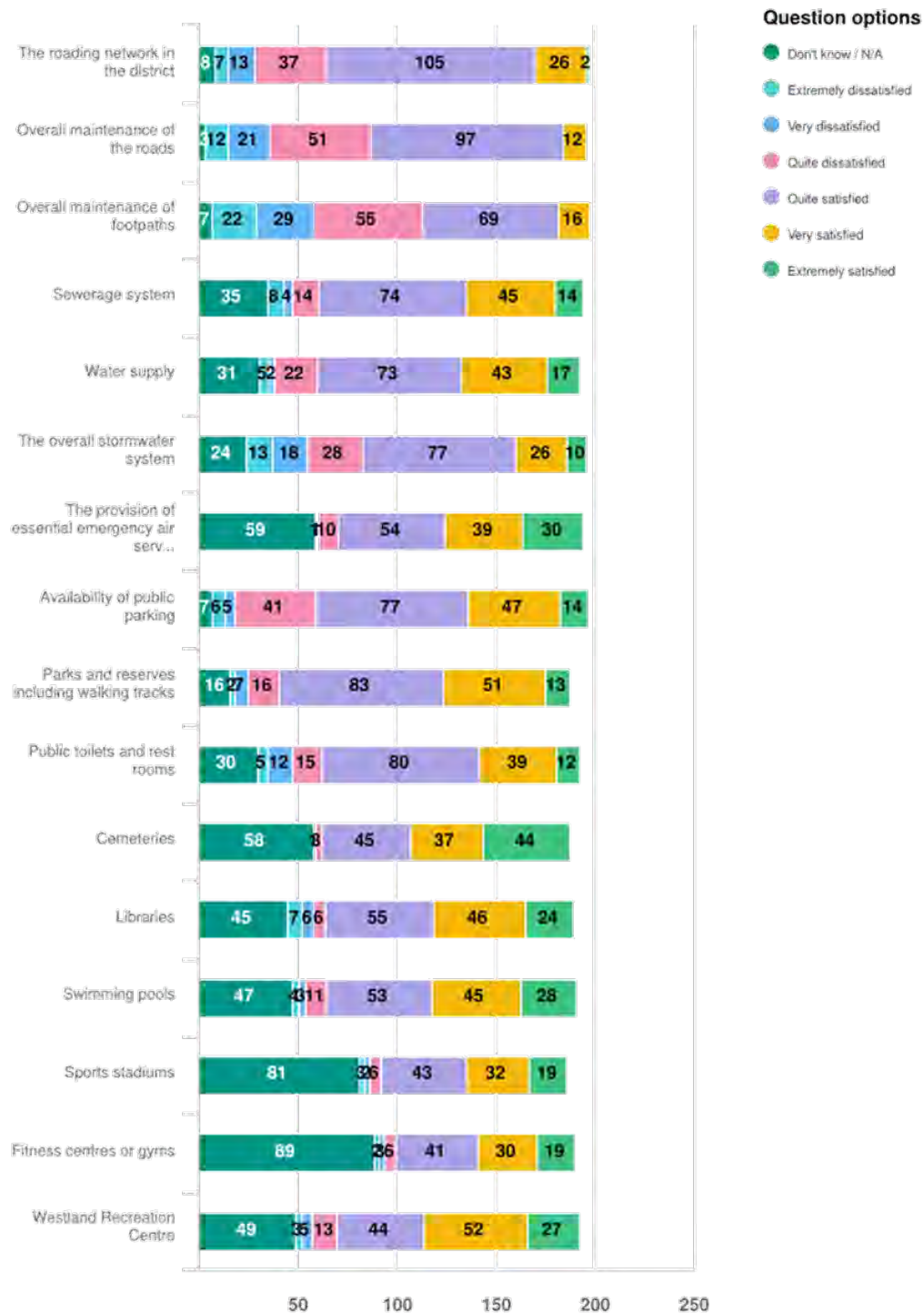
**Question options**

- The Grey District Council offices
 ● A library
 ● A public toilet or rest room
 ● A park or reserve
- A children's playground
 ● A cemetery
 ● A rubbish dump/recycling facility
 ● None of the above

Optional question (202 response(s), 0 skipped)

Question type: Checkbox Question

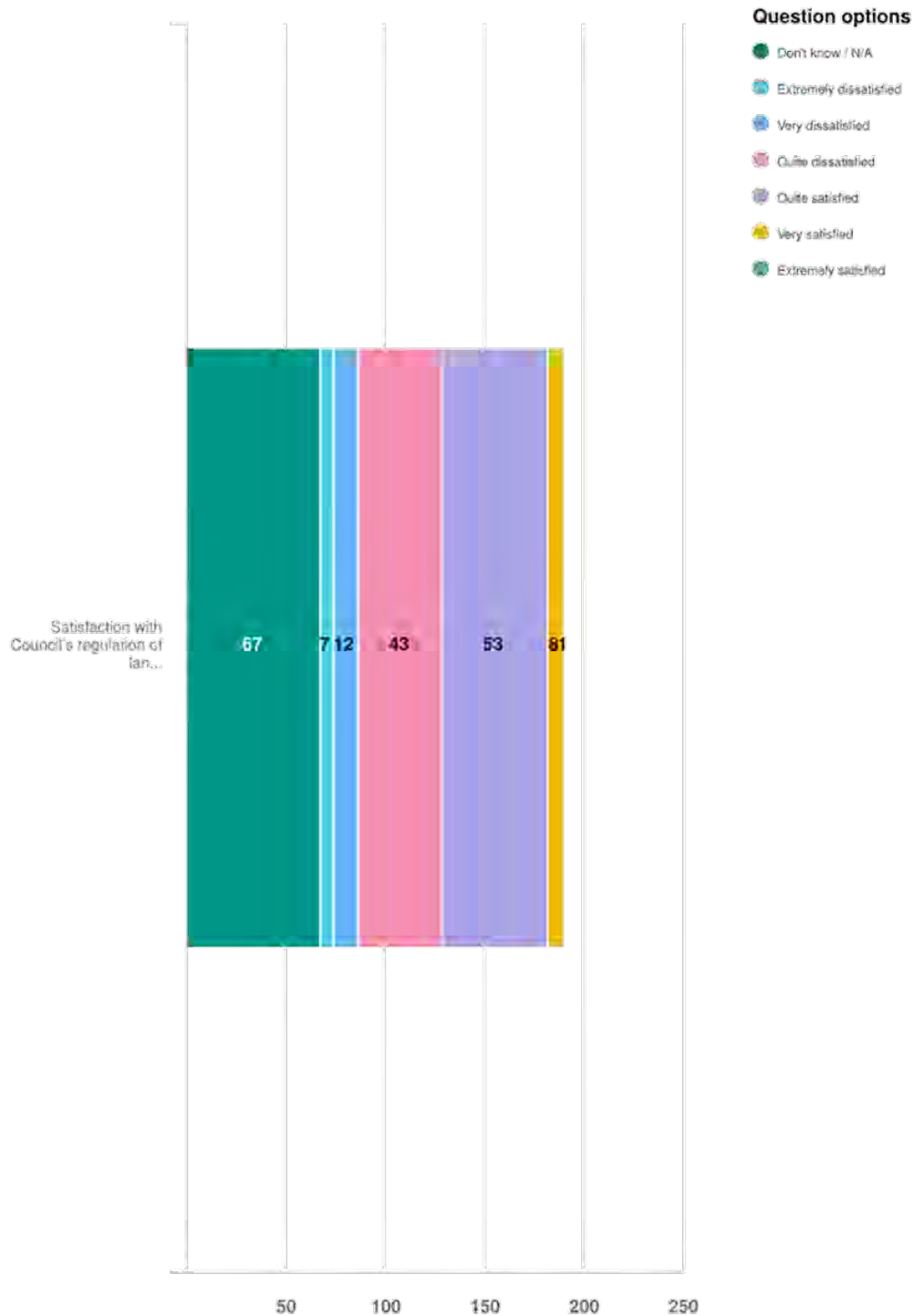
Thinking about the services and facilities provided by Grey District Council, on a scale of extremely satisfied to extremely dissatisfied, how satisfied are you personally with each of the following:NOTE Please move the slider beneath the response ...



Optional question (200 response(s), 2 skipped)

Question type: Likert Question

How satisfied are you with Council's regulation of land use throughout the District?  
By this we mean Council's policies including the District Plan and resource management processes and whether the development within the District is aligned with th...

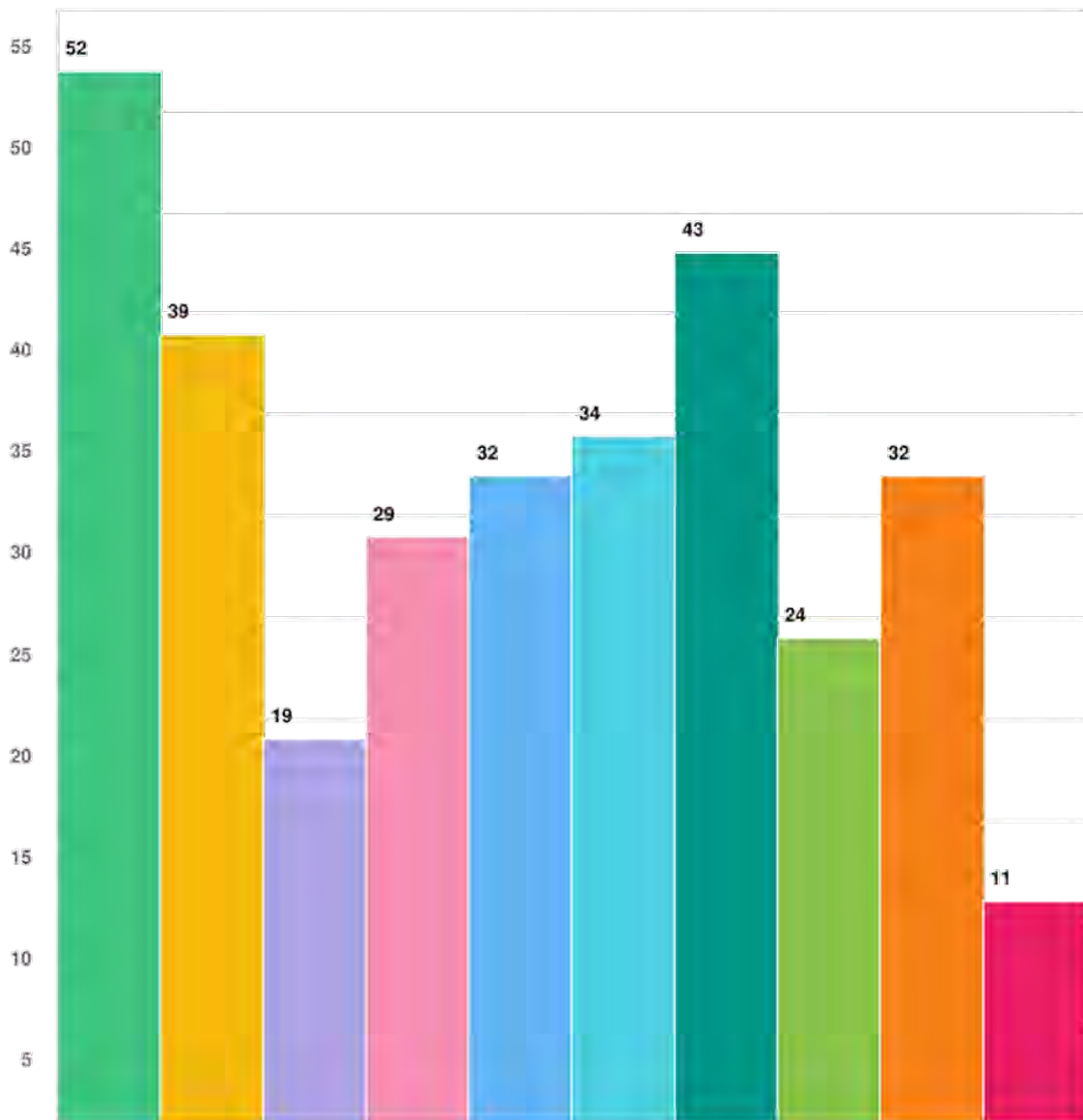


Optional question (191 response(s), 11 skipped)

Question type: Likert Question



If you were dissatisfied with Council's regulation of land use, what is the main reason, or reasons, for feeling dissatisfied?



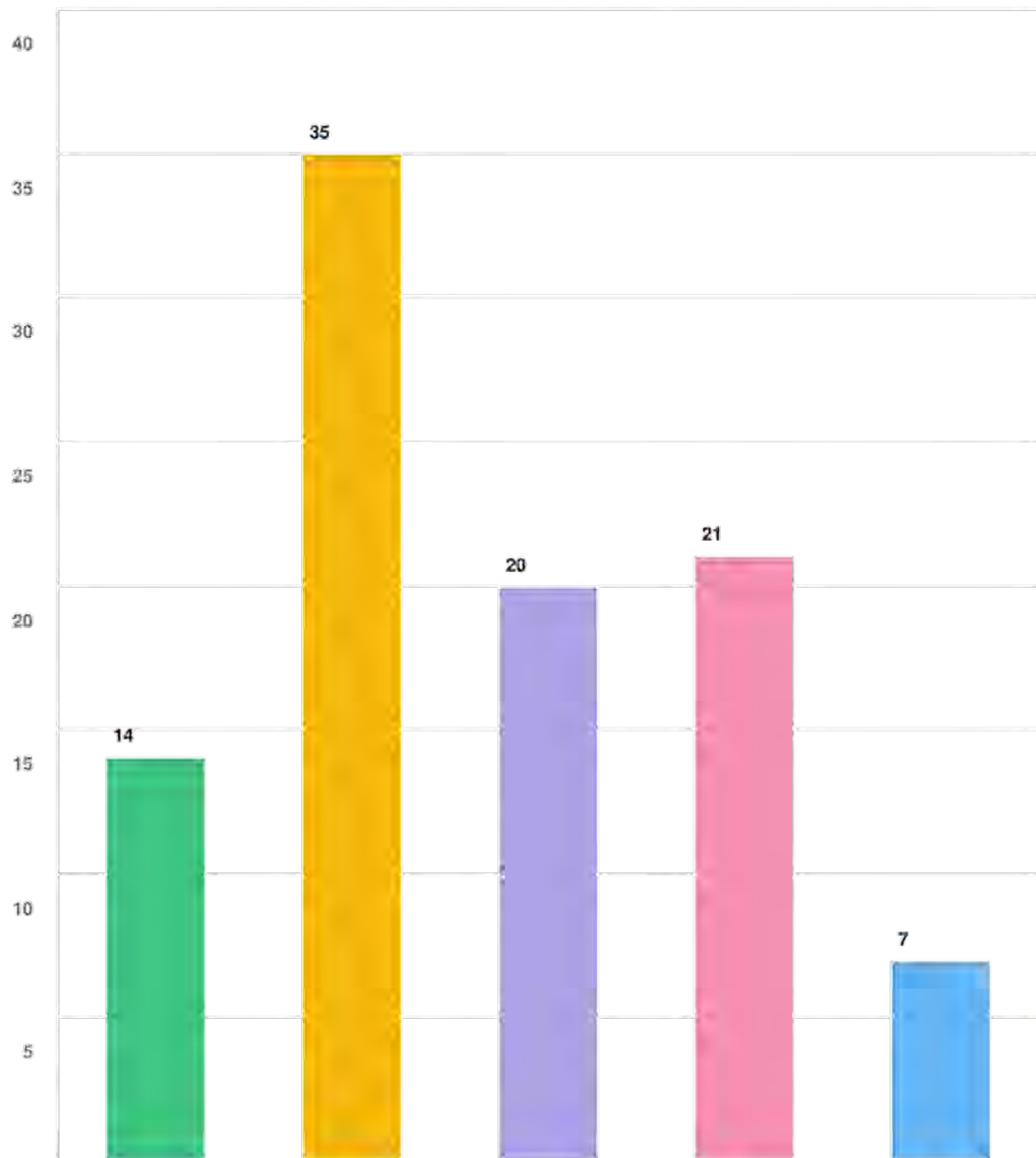
**Question options**

- Other (please specify)
- Concerns about Significant Natural Areas (SNAs)/creation of wetlands
- Communication issues/hard to get answers
- Need to tidy up the town
- Consent process too expensive
- Disagree with some of the things they are doing/decisions
- Lack of consultation/informing public
- Plan not comprehensive/cohesive/inappropriate land use/outdated
- Takes too long
- Too much bureaucracy/red tape/rules & regulations

Optional question (103 response(s), 99 skipped)

Question type: Checkbox Question

If you are satisfied with Council's regulation of land use throughout the district, what is the main reason, or reasons, for feeling satisfied?



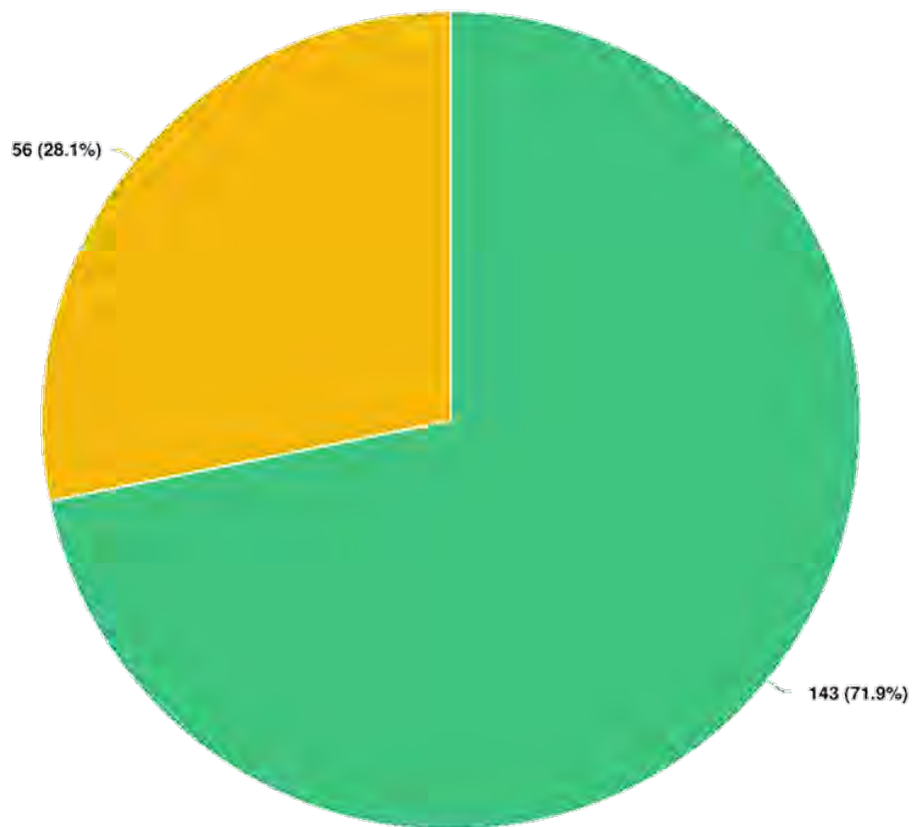
**Question options**

- ☐ Other (please specify) 
 ☐ No problems with it/no complaints 
 ☐ Haven't heard any complaints about it 
 ☐ Council are good to deal with/do their best 
 ☐ Appropriate use of land/zoning/good subdivisions

Optional question (80 response(s), 122 skipped)

Question type: Checkbox Question

Do you live in a town or a more rural area?



**Question options**

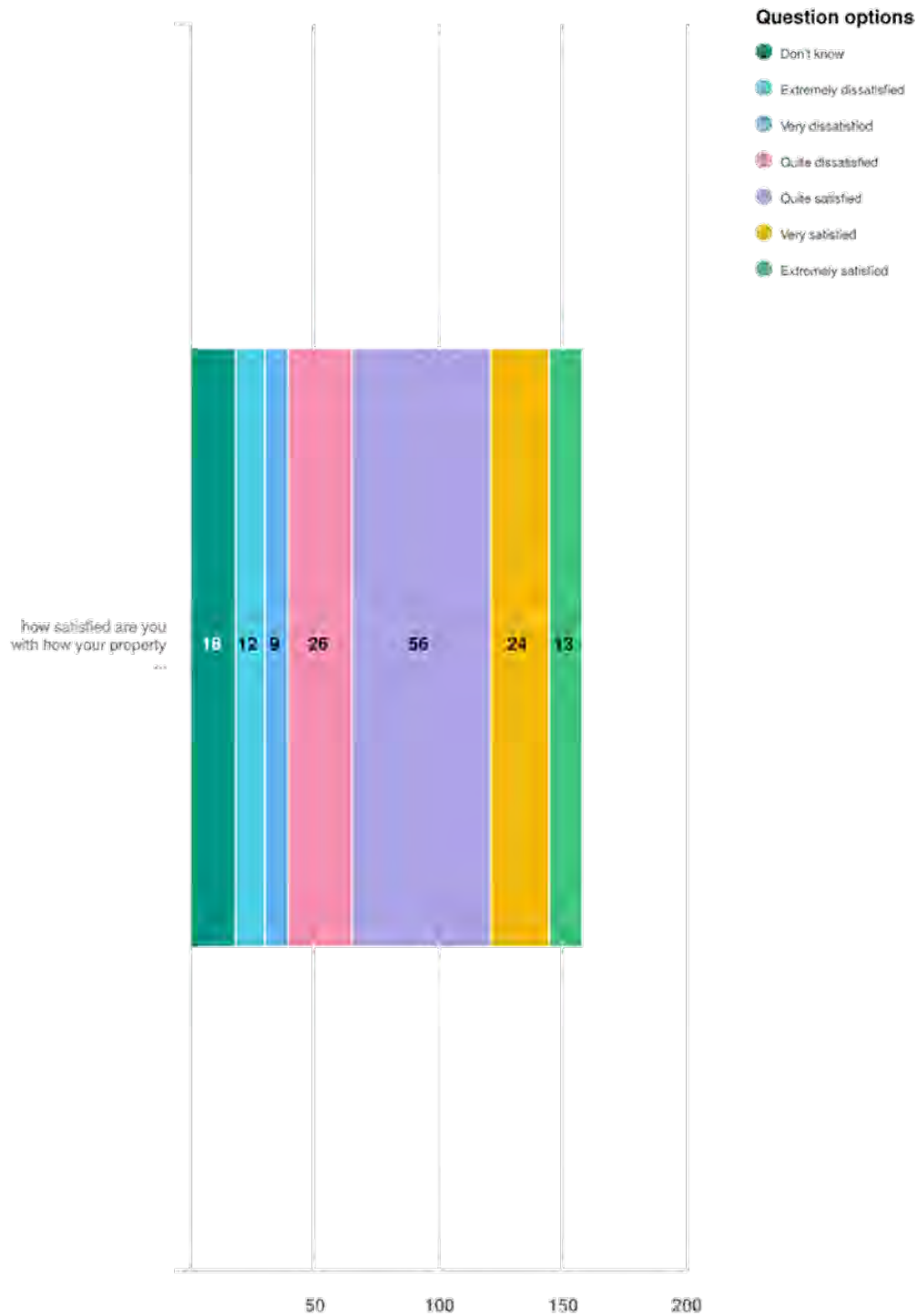
● Rural ● Town

*Optional question (199 response(s), 3 skipped)*

*Question type: Radio Button Question*

# How satisfied are you with how your property drains stormwater?

If you live in a town:

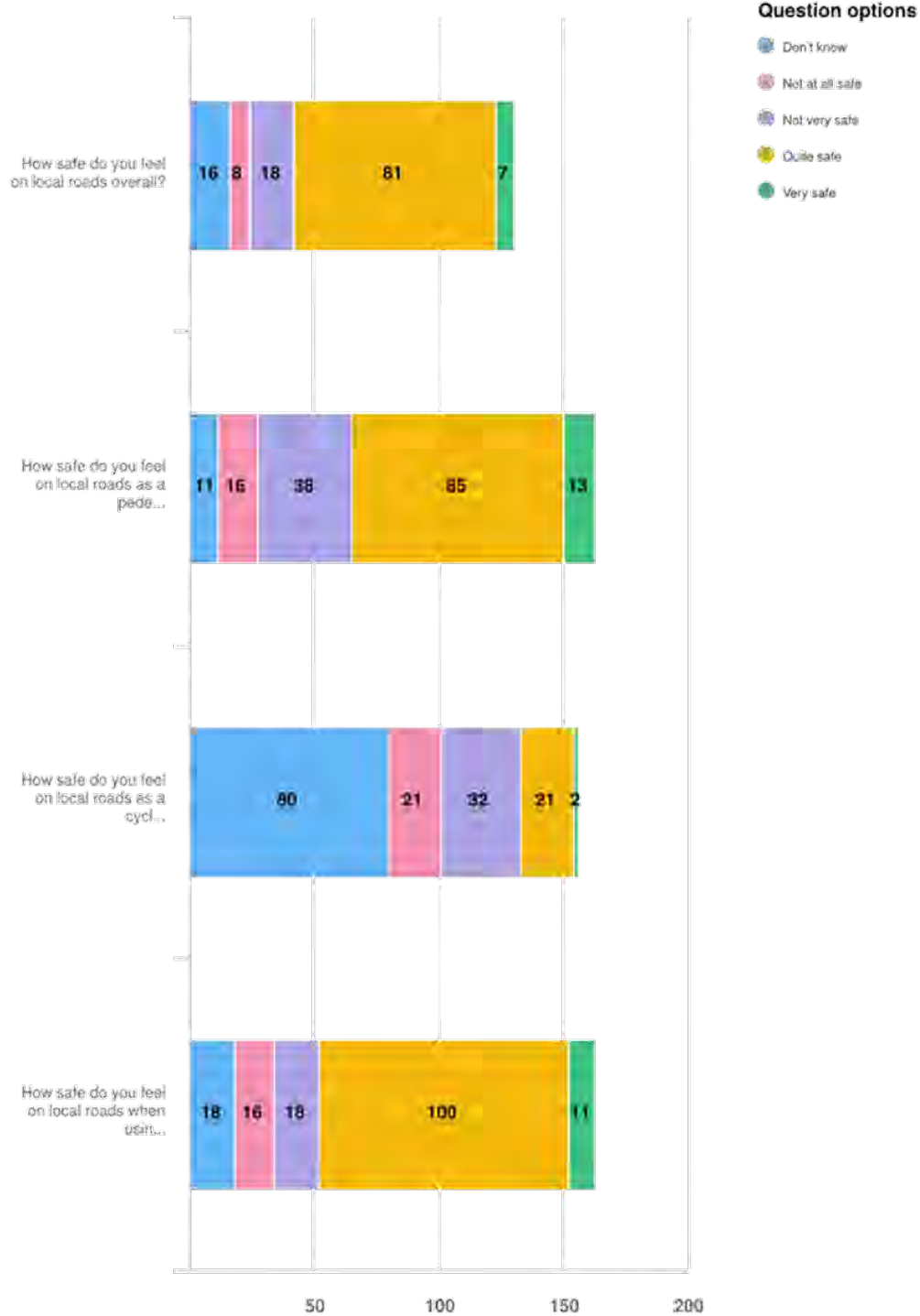


Optional question (158 response(s), 44 skipped)

Question type: Likert Question

## How satisfied are you with how your property drains stormwater?

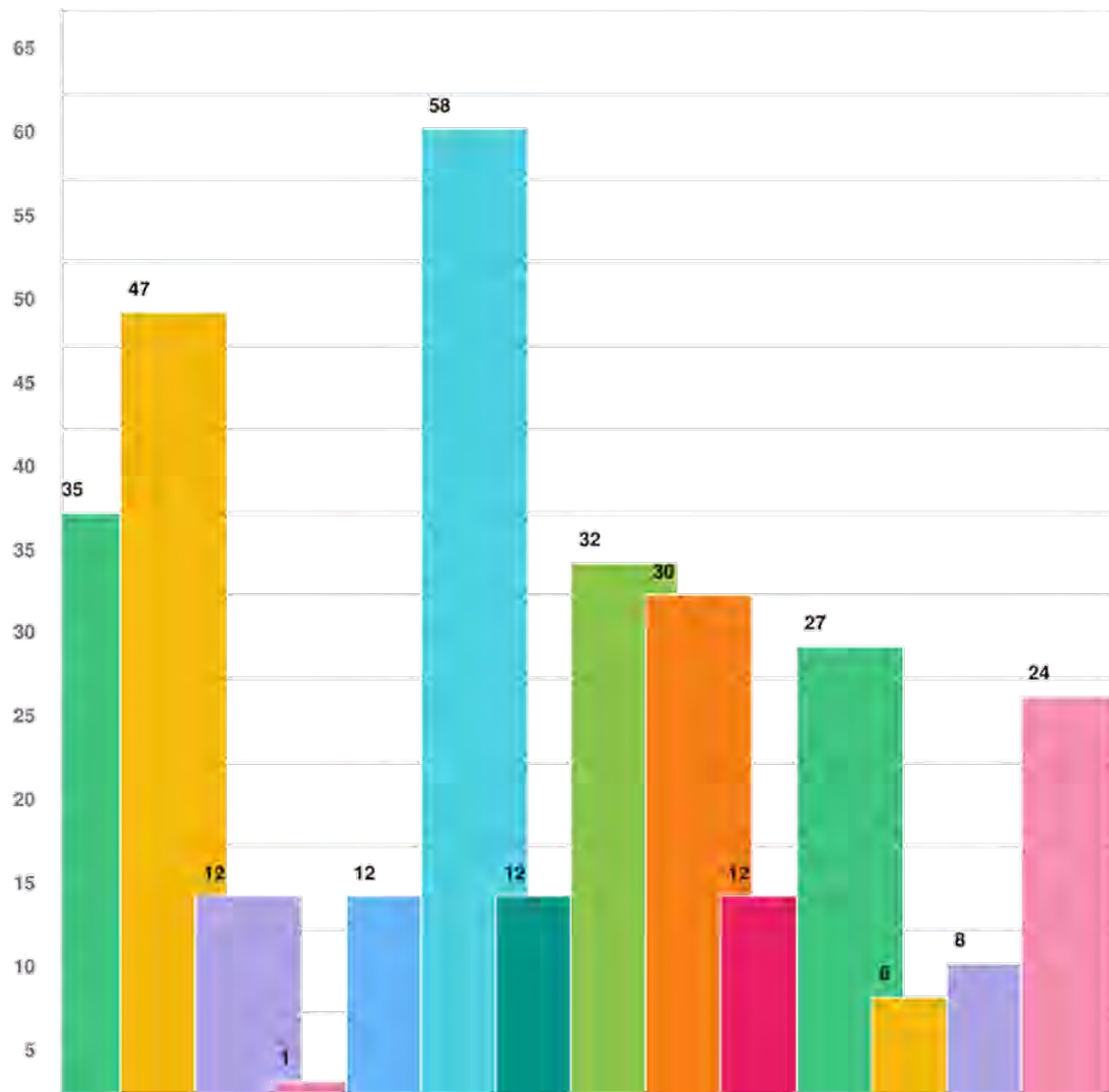
If you live in a more rural area:



Optional question (169 response(s), 33 skipped)

Question type: Likert Question

### What was your reason for contacting Council offices?



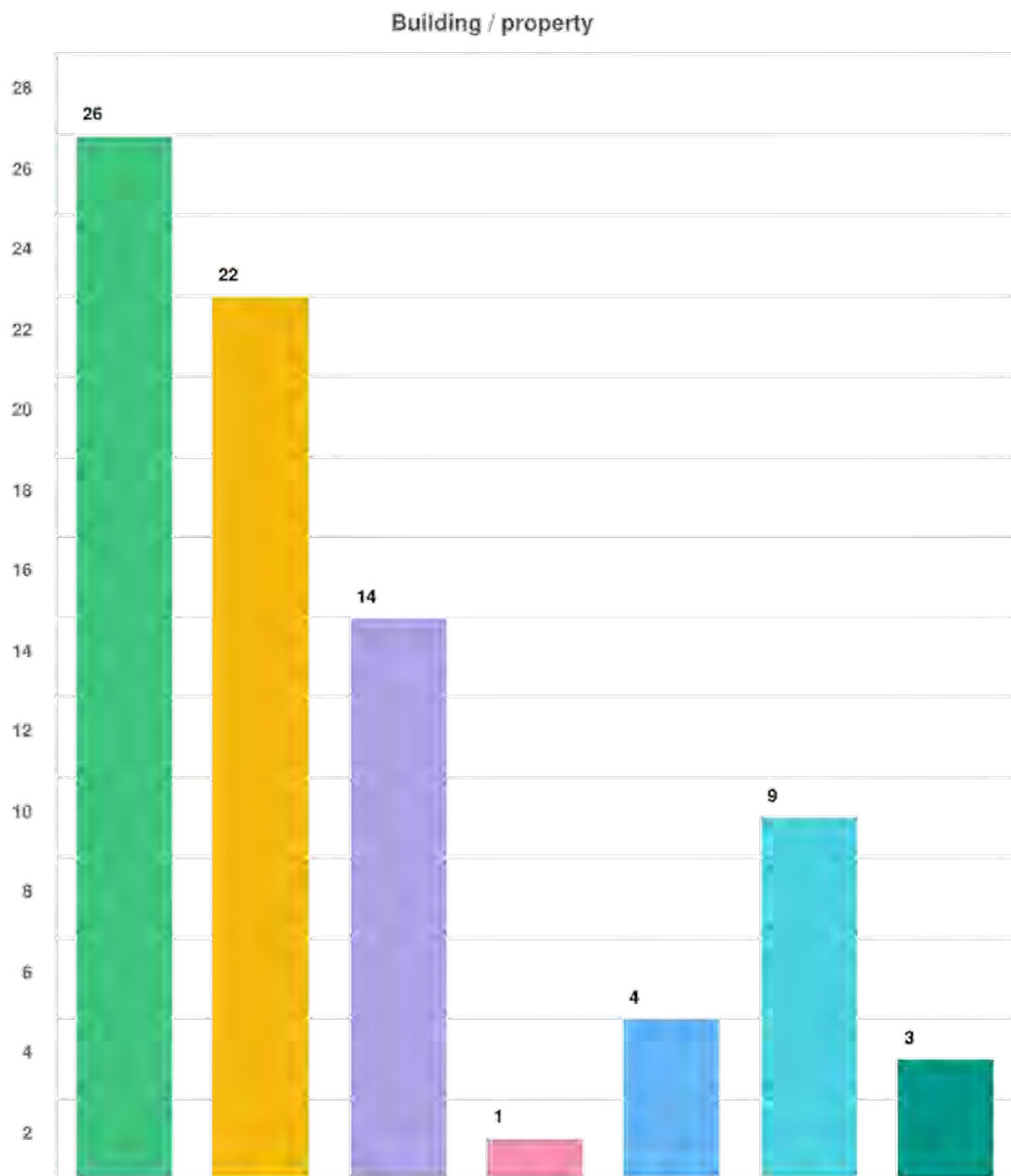
#### Question options

- Other (please specify)   Water supply   Public toilets and restrooms   Stormwater or flooding   Sewerage
- Rubbish disposal/recycling   Roding or footpaths
- Recreational facilities, including swimming pools, sports stadiums, fitness centres or gyms   Rates
- Park, reserve, playground, skatepark or walking track   General licensing, including liquor   Events related
- Dog, animal control, animal related, including dog registrations
- Building or property, including building, planning, resource consent or permit/ Council housing, house or land sale or purchase, LIM, dangerous buildings

Optional question (166 response(s), 36 skipped)

Question type: Checkbox Question

For each reason you mentioned you contacted the Council above, how did you make contact with Council staff?



**Question options**

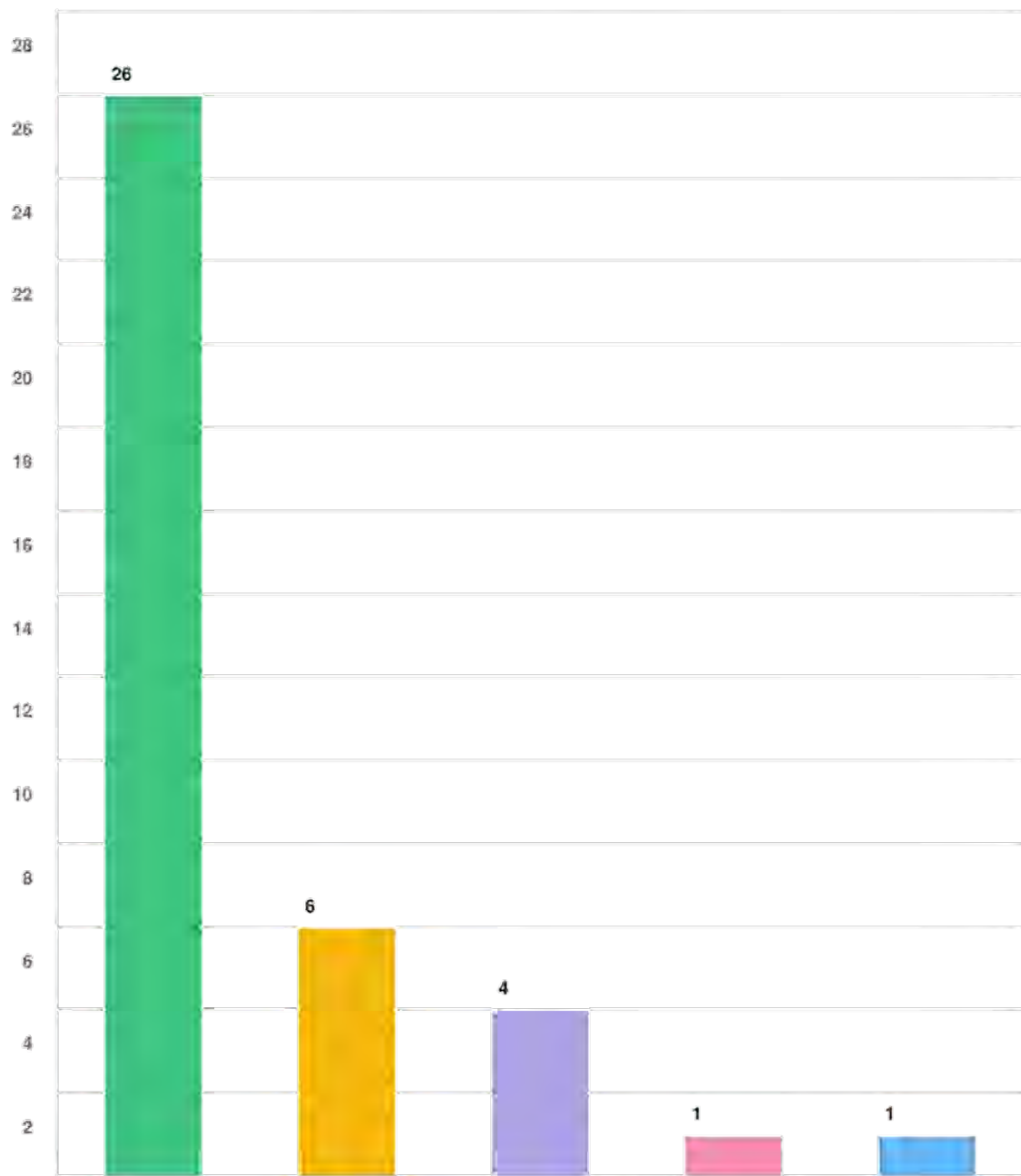
- Other (please specify)    ● Snap Send Solve    ● Social media    ● Letter    ● Email    ● Phone
- Walk in / counter

Optional question (47 response(s), 155 skipped)

Question type: Checkbox Question

For each reason you mentioned you contacted the Council above, how did you make contact with Council staff?

Dog / animal control / registration



Question options

☐ Snap Send Solve
 ☐ Letter
 ☐ Email
 ☐ Phone
 ☒ Walk in / counter

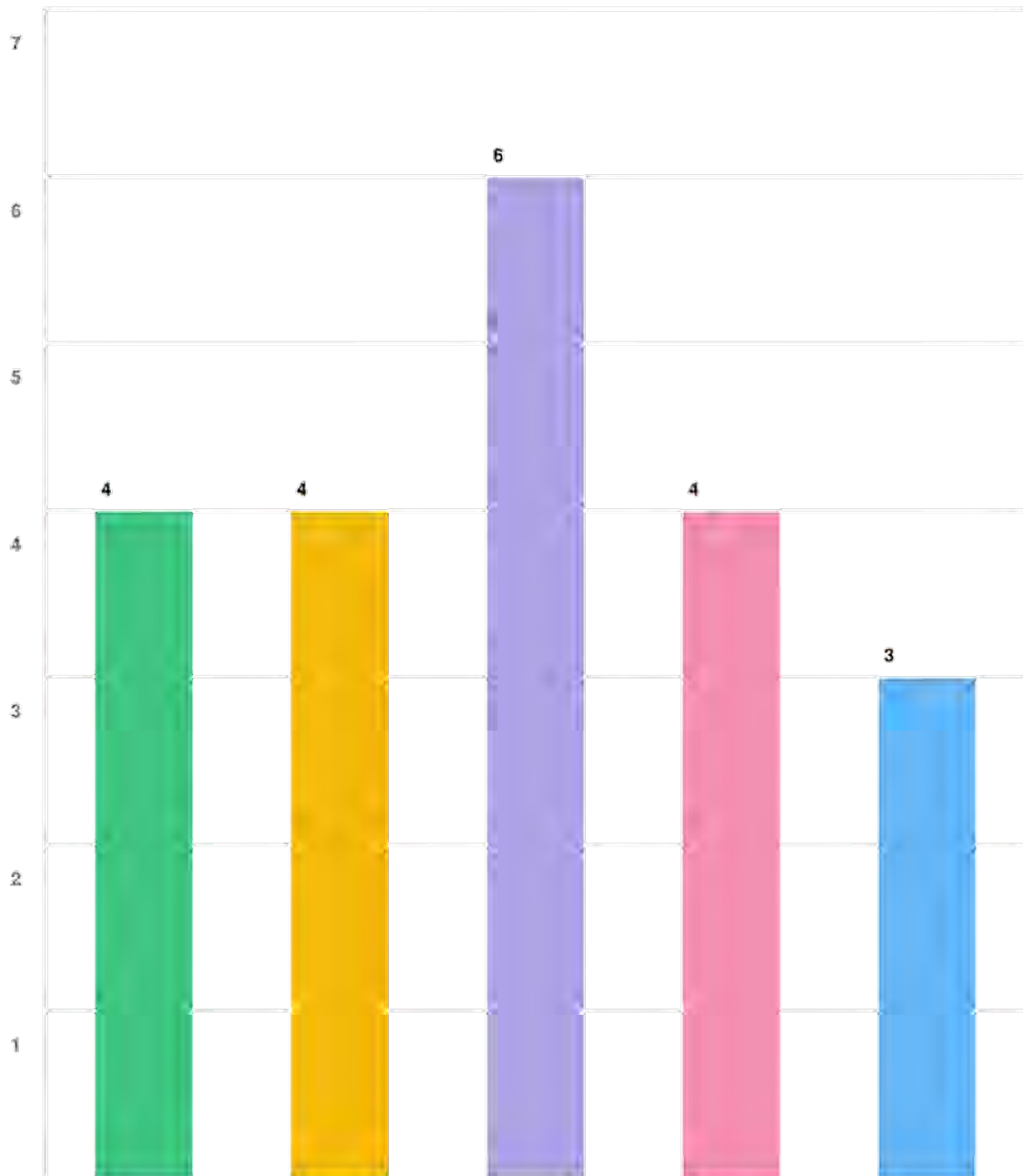
Optional question (34 response(s), 168 skipped)

Question type: Checkbox Question



For each reason you mentioned you contacted the Council above, how did you make contact with Council staff?

Events



**Question options**

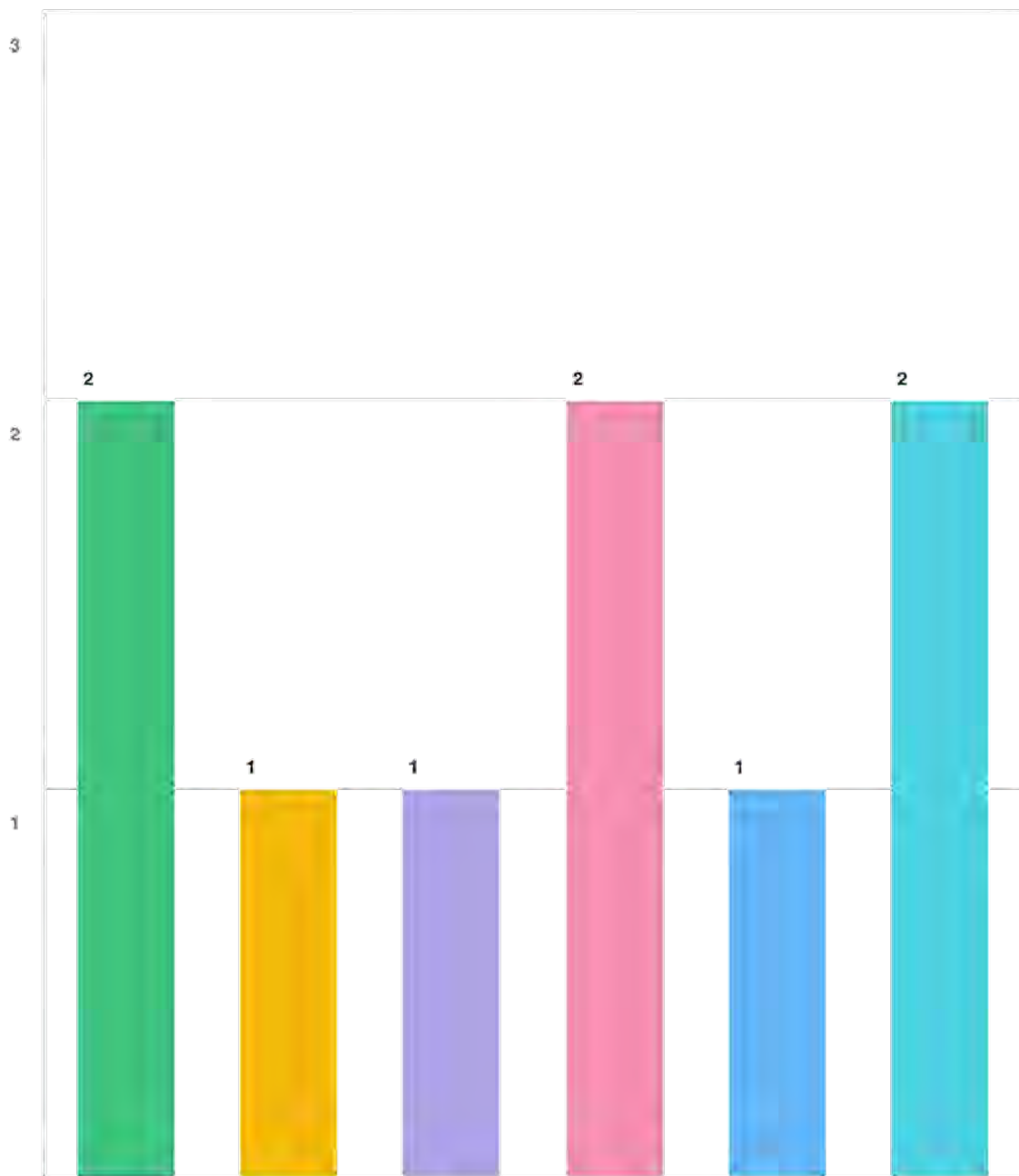
☒ Snap Send Solve
 ☒ Social media
 ☒ Email
 ☒ Phone
 ☒ Walk in / counter

Optional question (15 response(s), 187 skipped)

Question type: Checkbox Question

For each reason you mentioned you contacted the Council above, how did you make contact with Council staff?

### General licensing



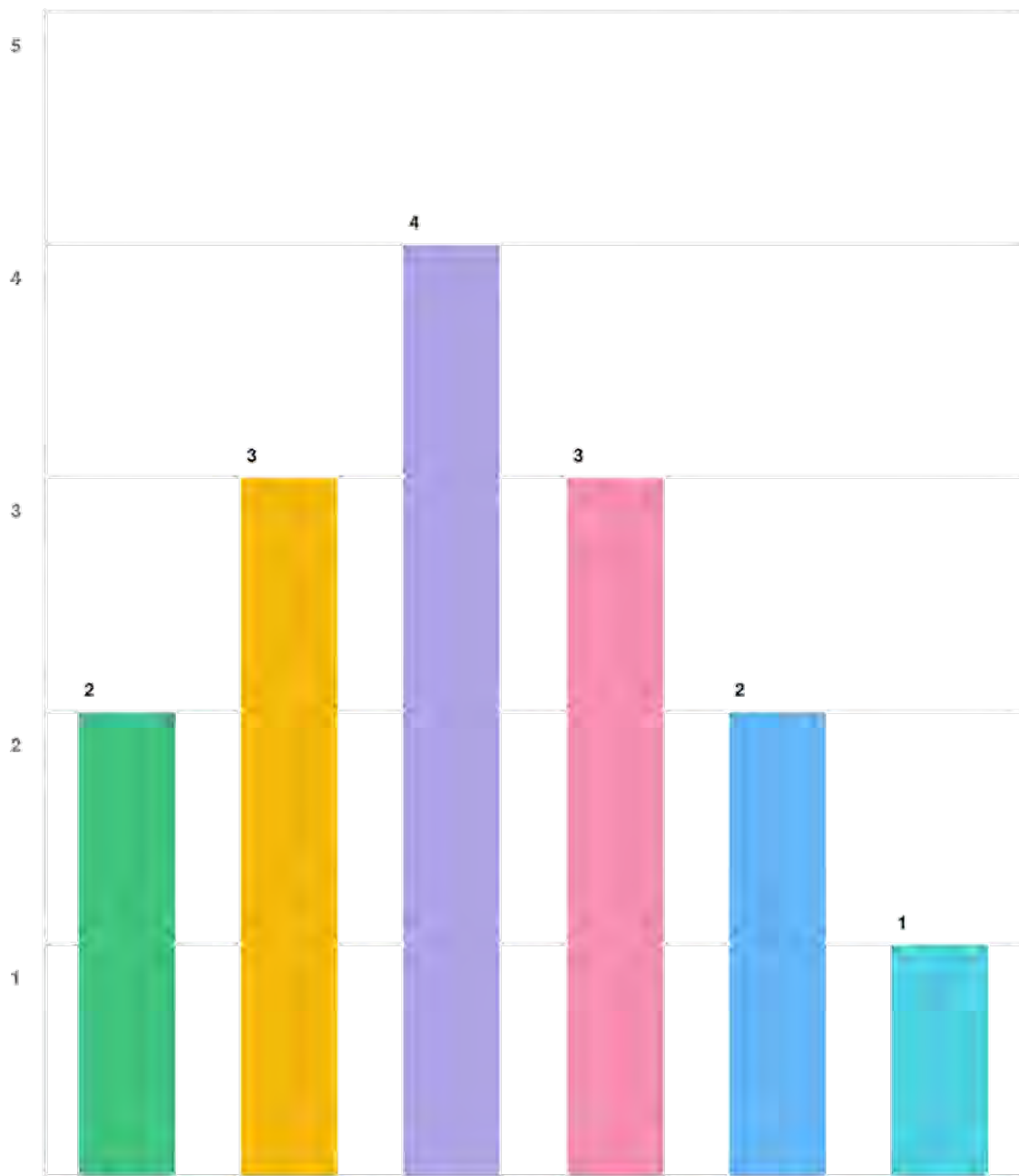
#### Question options

☒ Snap Send Solve
 ☒ Social media
 ☒ Letter
 ☒ Email
 ☒ Phone
 ☒ Walk in / counter

Optional question (7 response(s), 195 skipped)

Question type: Checkbox Question

For each reason you mentioned you contacted the Council above, how did you make contact with Council staff?  
Parks / reserves / playground / skatepark / walking track



**Question options**

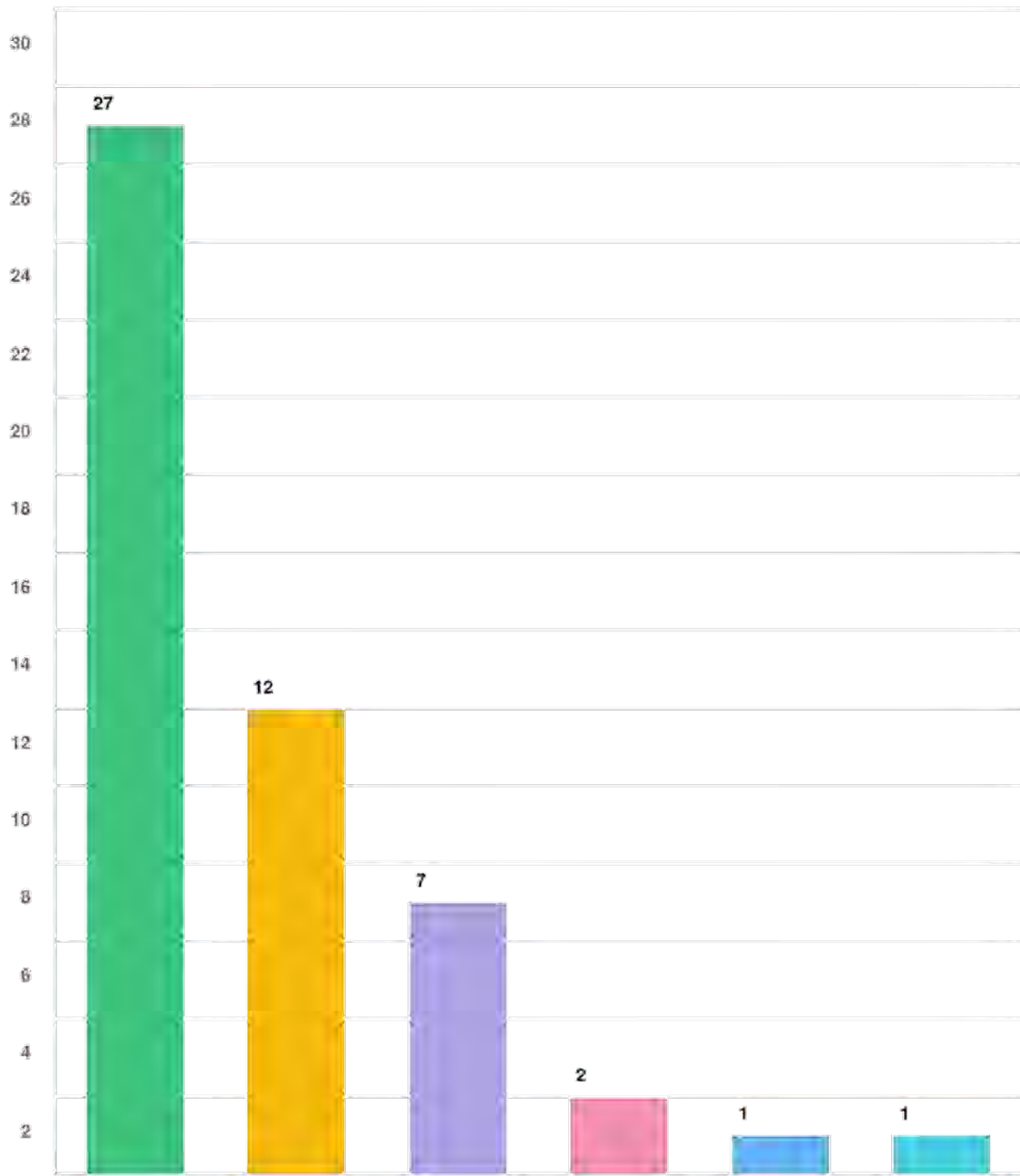
Other (please specify) Snap Send Solve Social media Email Phone Walk in / counter

Optional question (12 response(s), 190 skipped)

Question type: Checkbox Question

For each reason you mentioned you contacted the Council above, how did you make contact with Council staff?

Rates



Question options

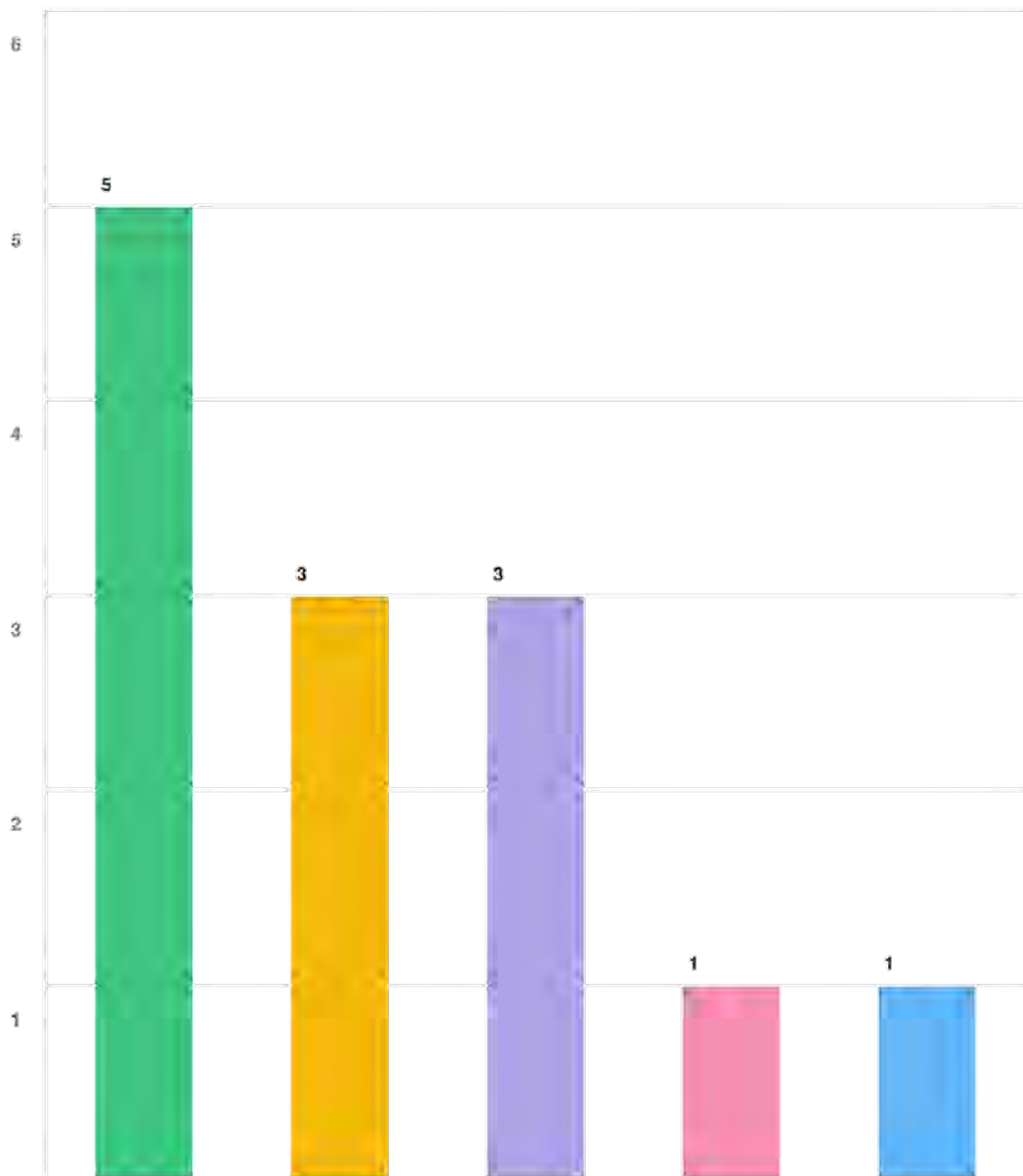
☒ Snap Send Solve 
 ☒ Social media 
 ☒ Letter 
 ☒ Email 
 ☒ Phone 
 ☒ Walk in / counter

Optional question (41 response(s), 161 skipped)

Question type: Checkbox Question

For each reason you mentioned you contacted the Council above, how did you make contact with Council staff?

### Recreational facilities



#### Question options

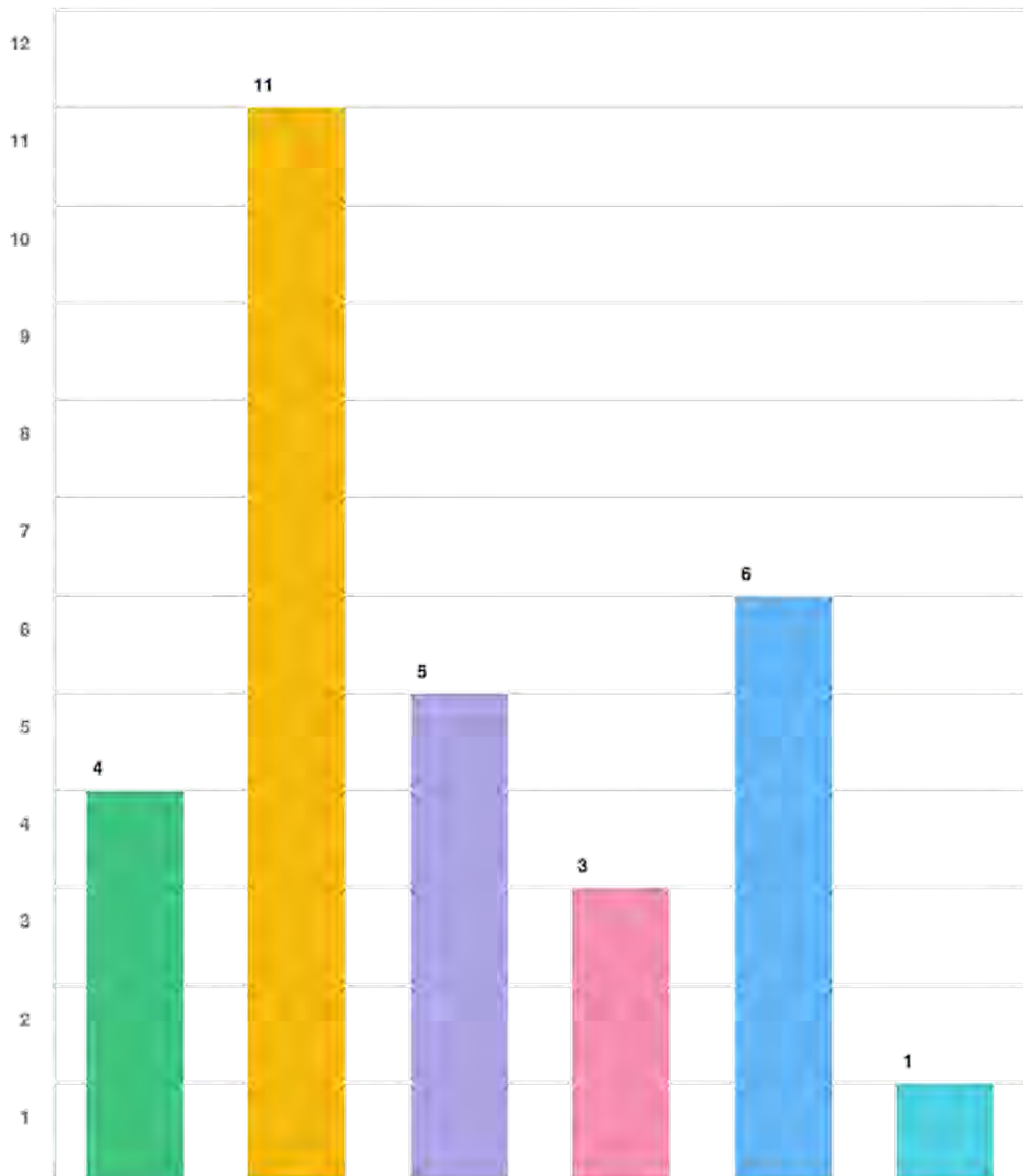
☐ Snap Send Solve
 ☐ Social media
 ☐ Email
 ☐ Phone
 ☒ Walk in / counter

Optional question (9 response(s), 193 skipped)

Question type: Checkbox Question

For each reason you mentioned you contacted the Council above, how did you make contact with Council staff?

Roading / footpaths



Question options

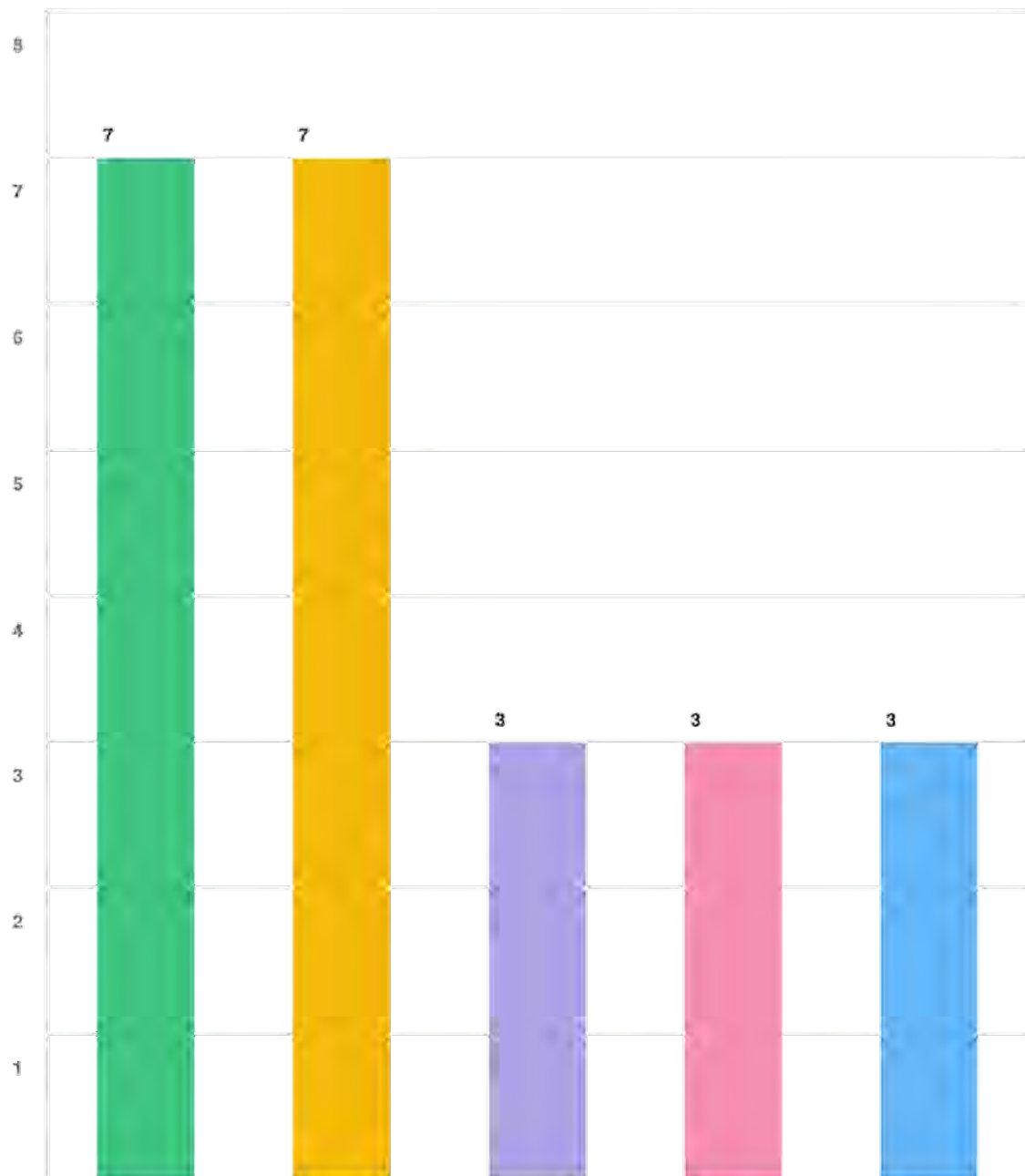
Other (please specify) Snap Send Solve Social media Email Phone Walk in / counter

Optional question (21 response(s), 181 skipped)

Question type: Checkbox Question

For each reason you mentioned you contacted the Council above, how did you make contact with Council staff?

Rubbish disposal / recycling



Question options

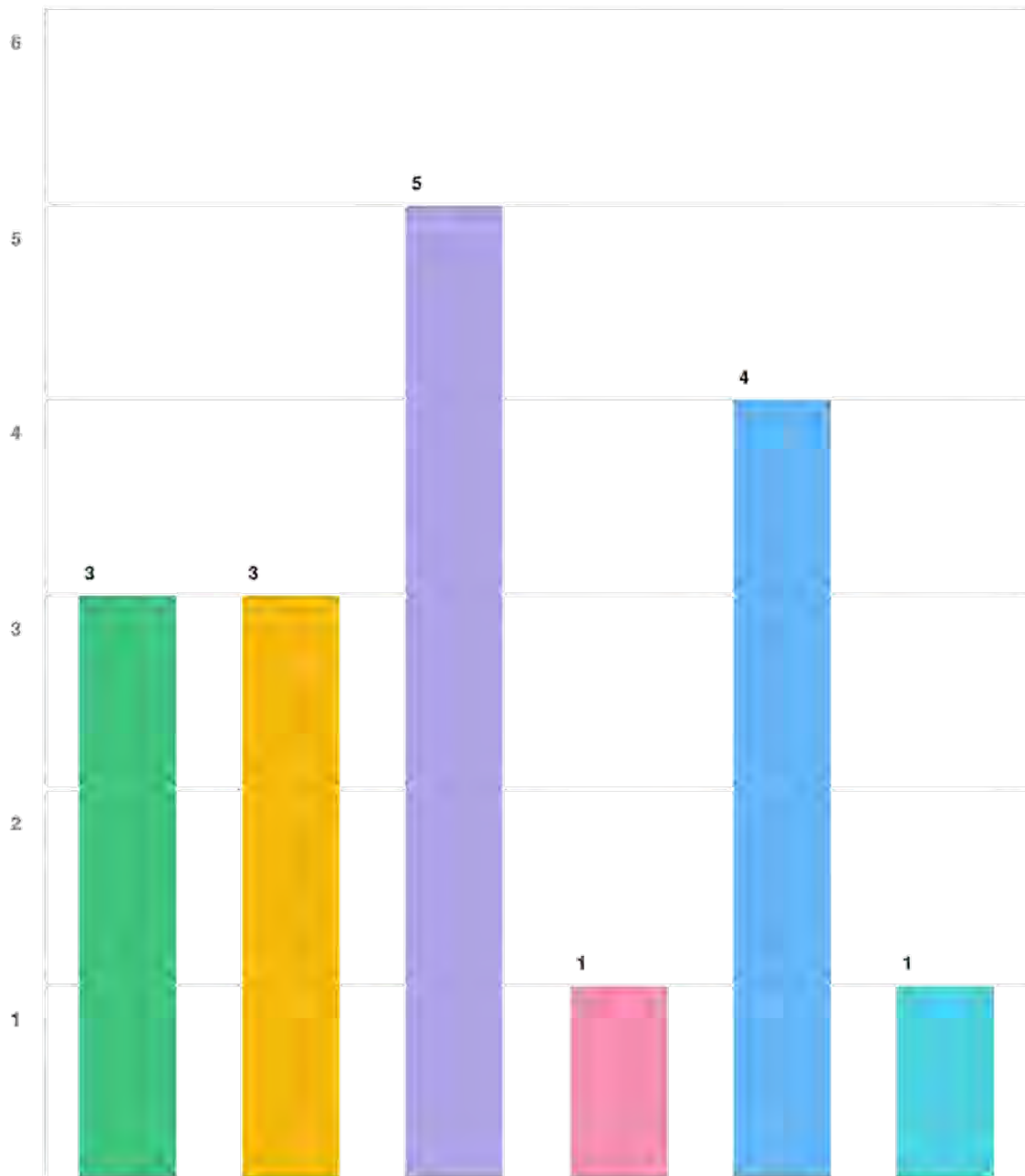
☒ Snap Send Solve ☒ Social media ☒ Email ☒ Phone ☒ Walk in / counter

Optional question (20 response(s), 182 skipped)

Question type: Checkbox Question

For each reason you mentioned you contacted the Council above, how did you make contact with Council staff?

Sewerage



Question options

☒ Snap Send Solve
 ☒ Social media
 ☒ Letter
 ☒ Email
 ☒ Phone
 ☒ Walk in / counter

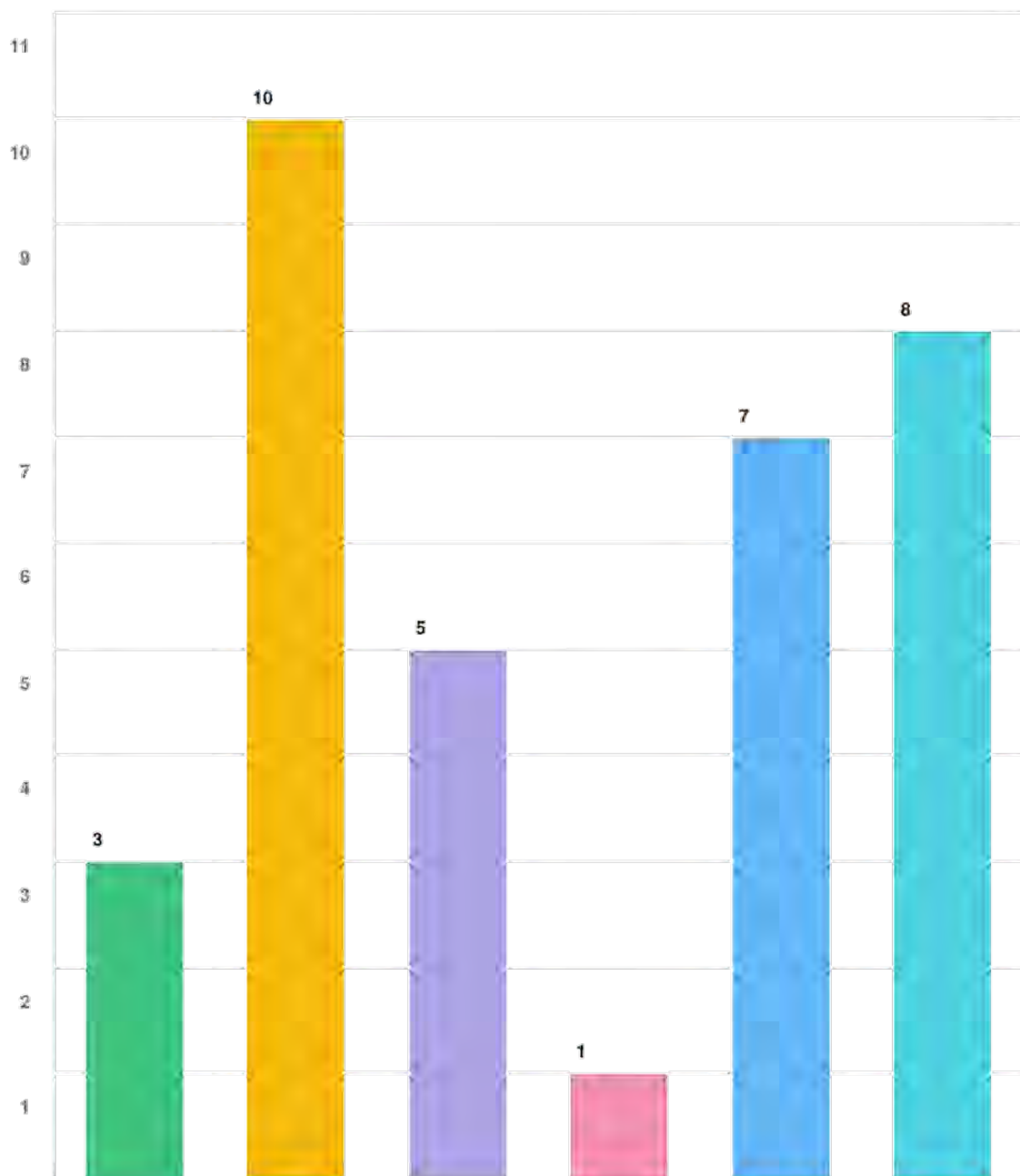
Optional question (12 response(s), 190 skipped)

Question type: Checkbox Question



For each reason you mentioned you contacted the Council above, how did you make contact with Council staff?

Stormwater / flooding



Question options

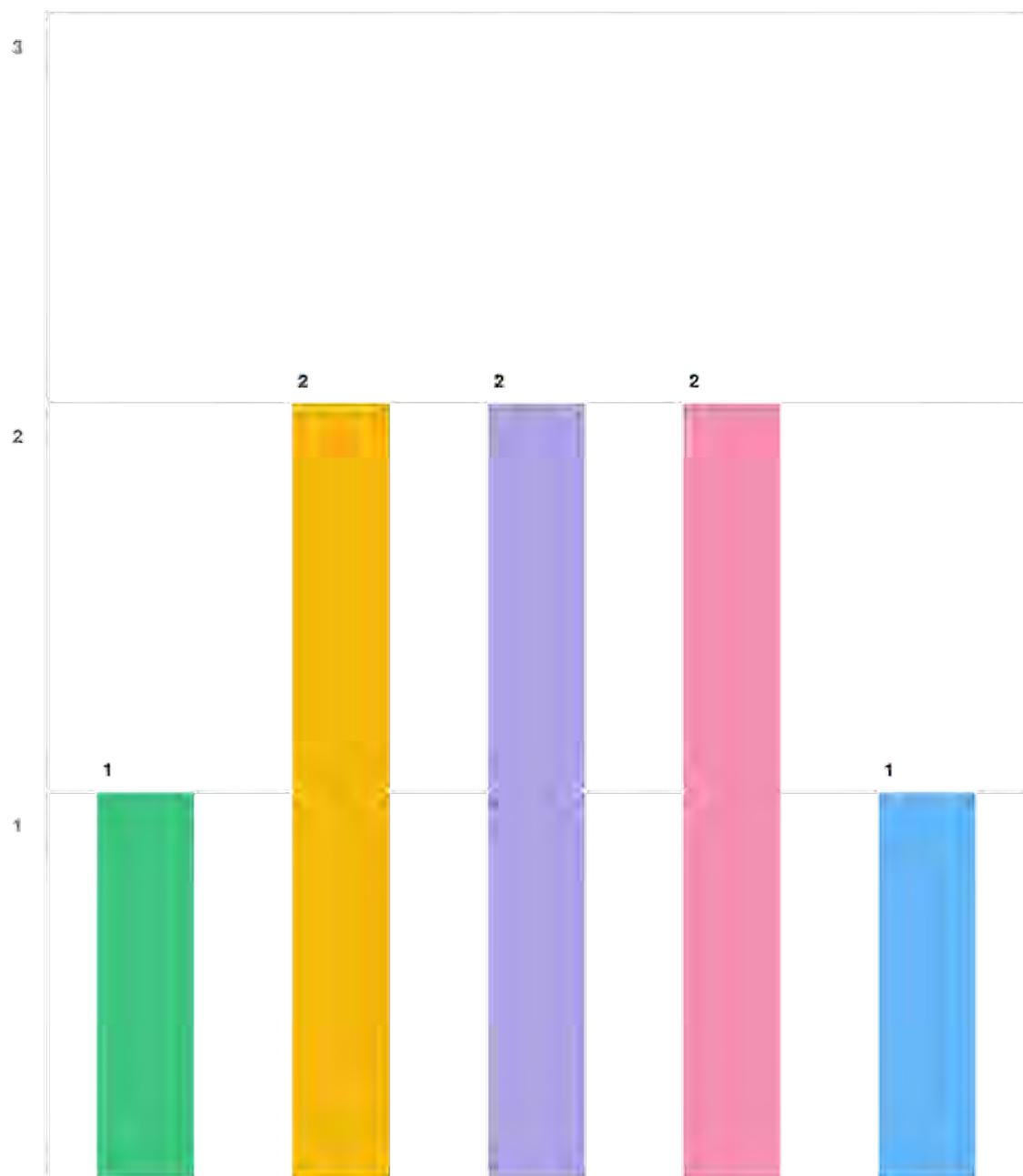
☒ Snap Send Solve
 ☒ Social media
 ☒ Letter
 ☒ Email
 ☒ Phone
 ☒ Walk in / counter

Optional question (23 response(s), 179 skipped)

Question type: Checkbox Question

For each reason you mentioned you contacted the Council above, how did you make contact with Council staff?

Public toilets / restrooms



Question options

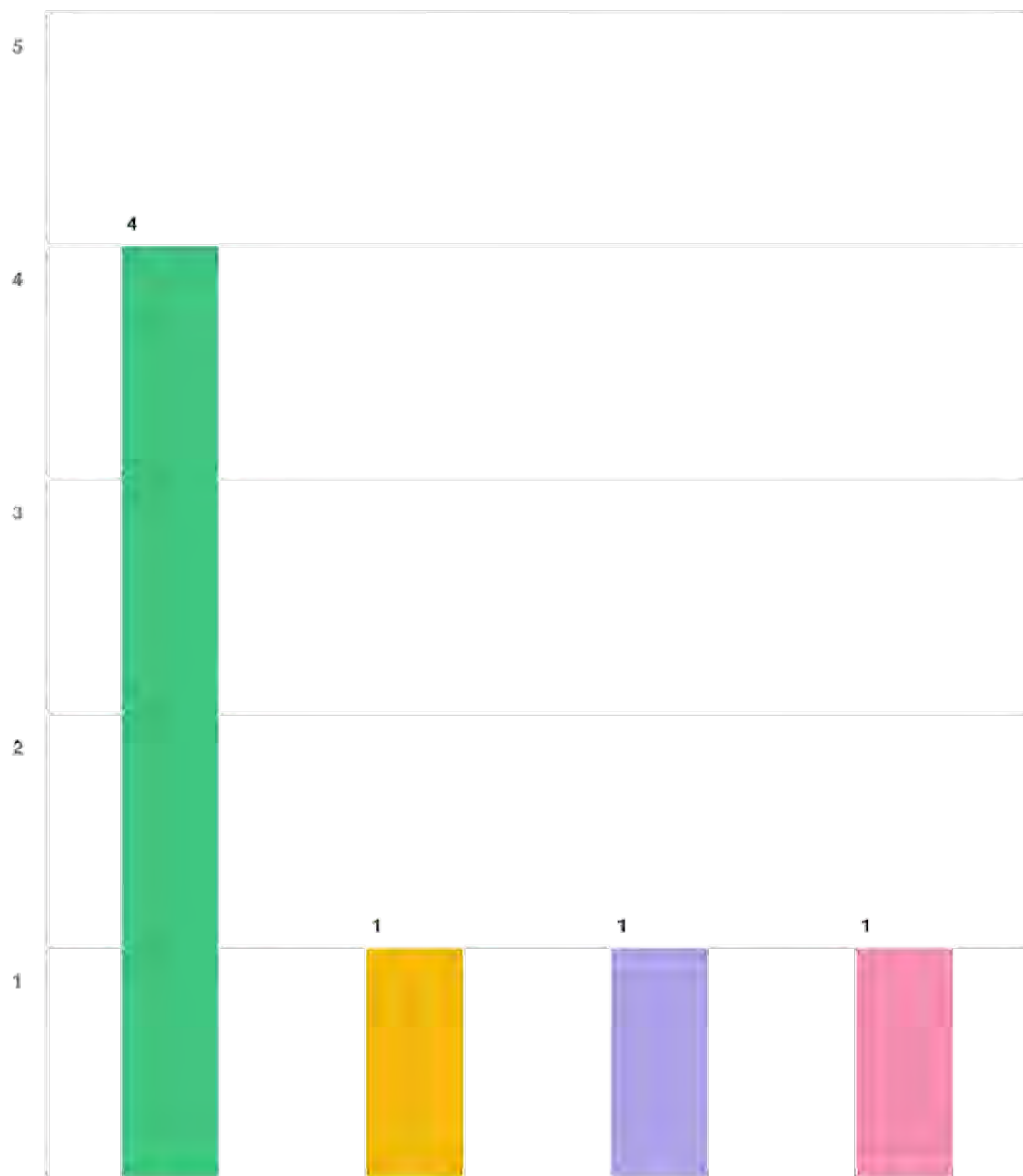
☐ Snap Send Solve
 ☐ Social media
 ☐ Email
 ☐ Phone
 ☐ Walk in / counter

Optional question (7 response(s), 195 skipped)

Question type: Checkbox Question

For each reason you mentioned you contacted the Council above, how did you make contact with Council staff?

### Water supply



#### Question options

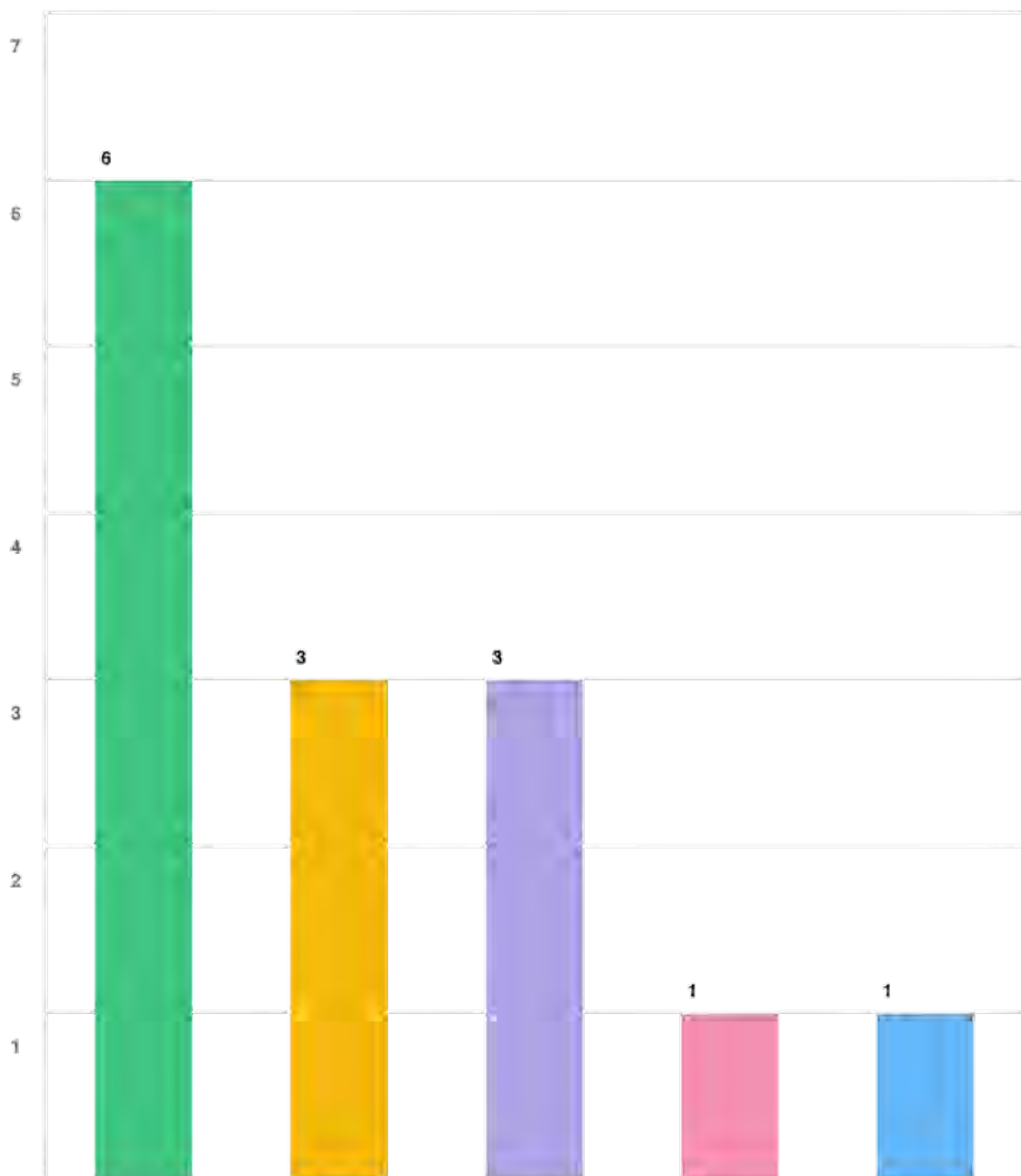
☐ Snap Send Solve
 ☐ Social media
 ☐ Email
 ☒ Phone

Optional question (7 response(s), 195 skipped)

Question type: Checkbox Question

For each reason you mentioned you contacted the Council above, how did you make contact with Council staff?

Other reason



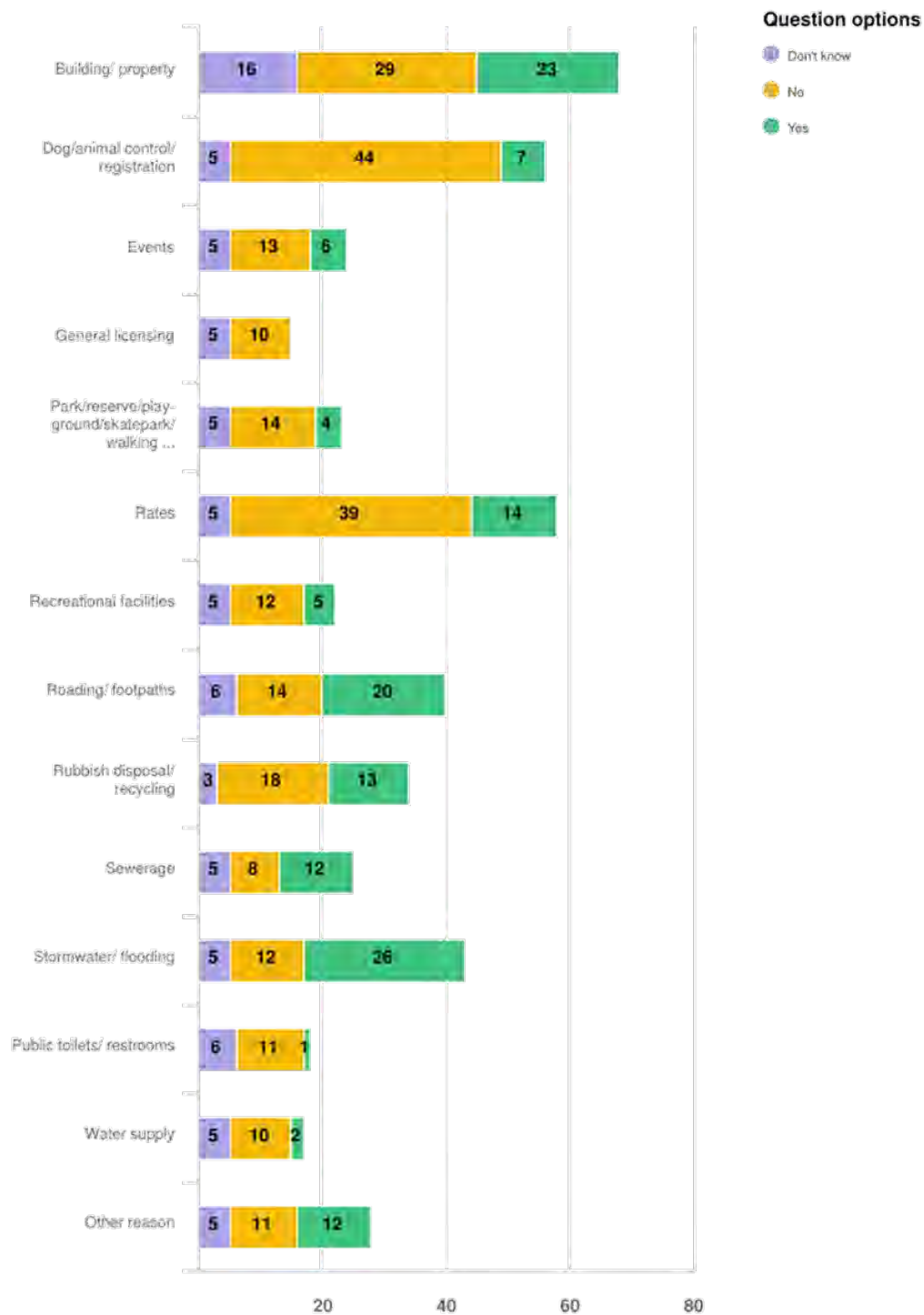
**Question options**

☒ Snap Send Solve
 ☒ Letter
 ☒ Email
 ☒ Phone
 ☒ Walk in / counter

Optional question (11 response(s), 191 skipped)

Question type: Checkbox Question

**For each of the reasons you contacted the Council was there a need for further communication or follow up by the Council after the initial contact?**



Optional question (155 response(s), 47 skipped)

Question type: Likert Question

For each reason you contacted the Council and there was a need for further communication or follow up by the Council, did this happen?

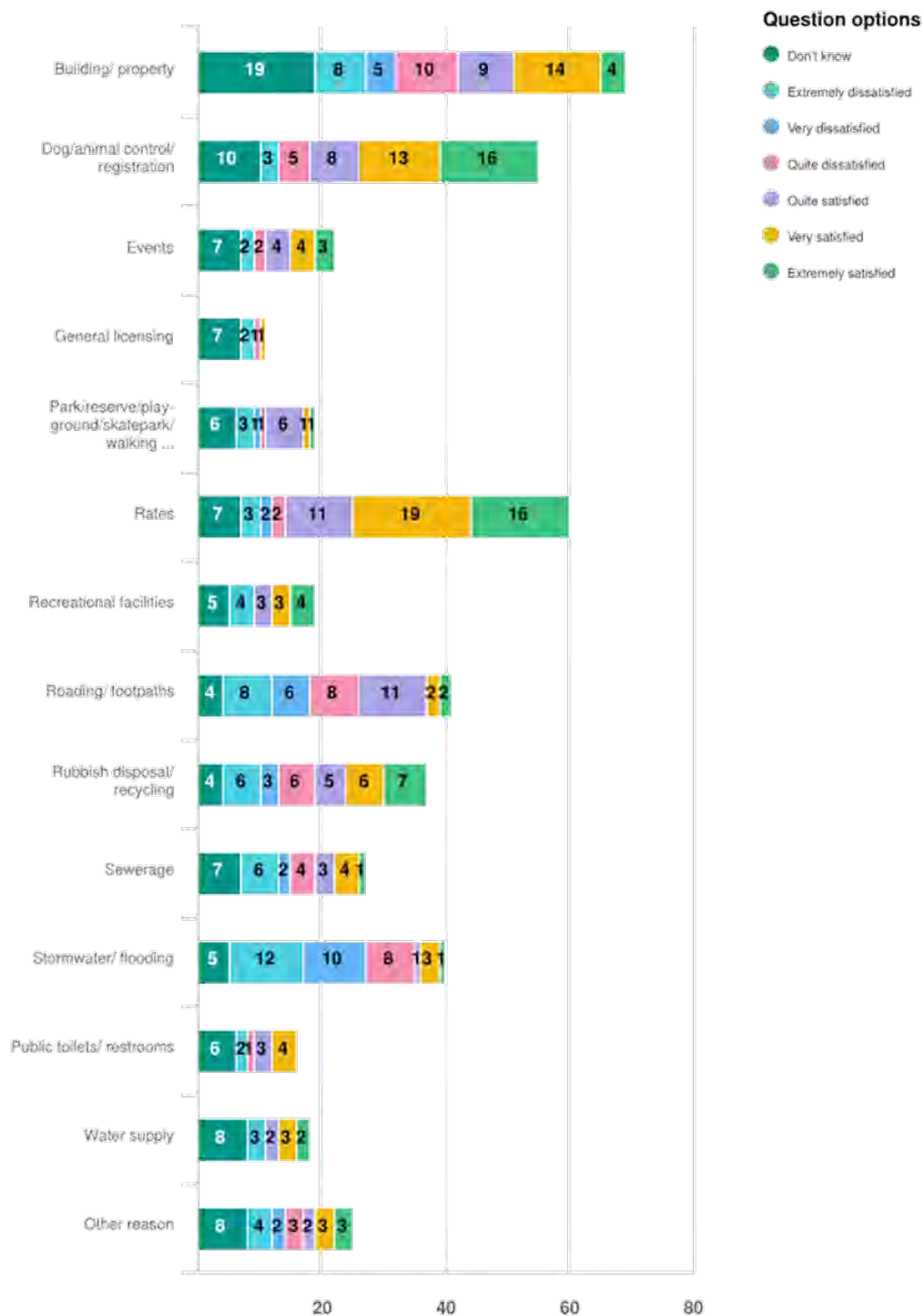


Optional question (99 response(s), 103 skipped)

Question type: Likert Question

Have Your Say Grey : Summary Report for 01 November 2024 to 14 April 2025

How satisfied were you with the overall service you received when you contacted the Council offices about: NOTE Please move the slider beneath the response to access the Don't know / Not applicable option



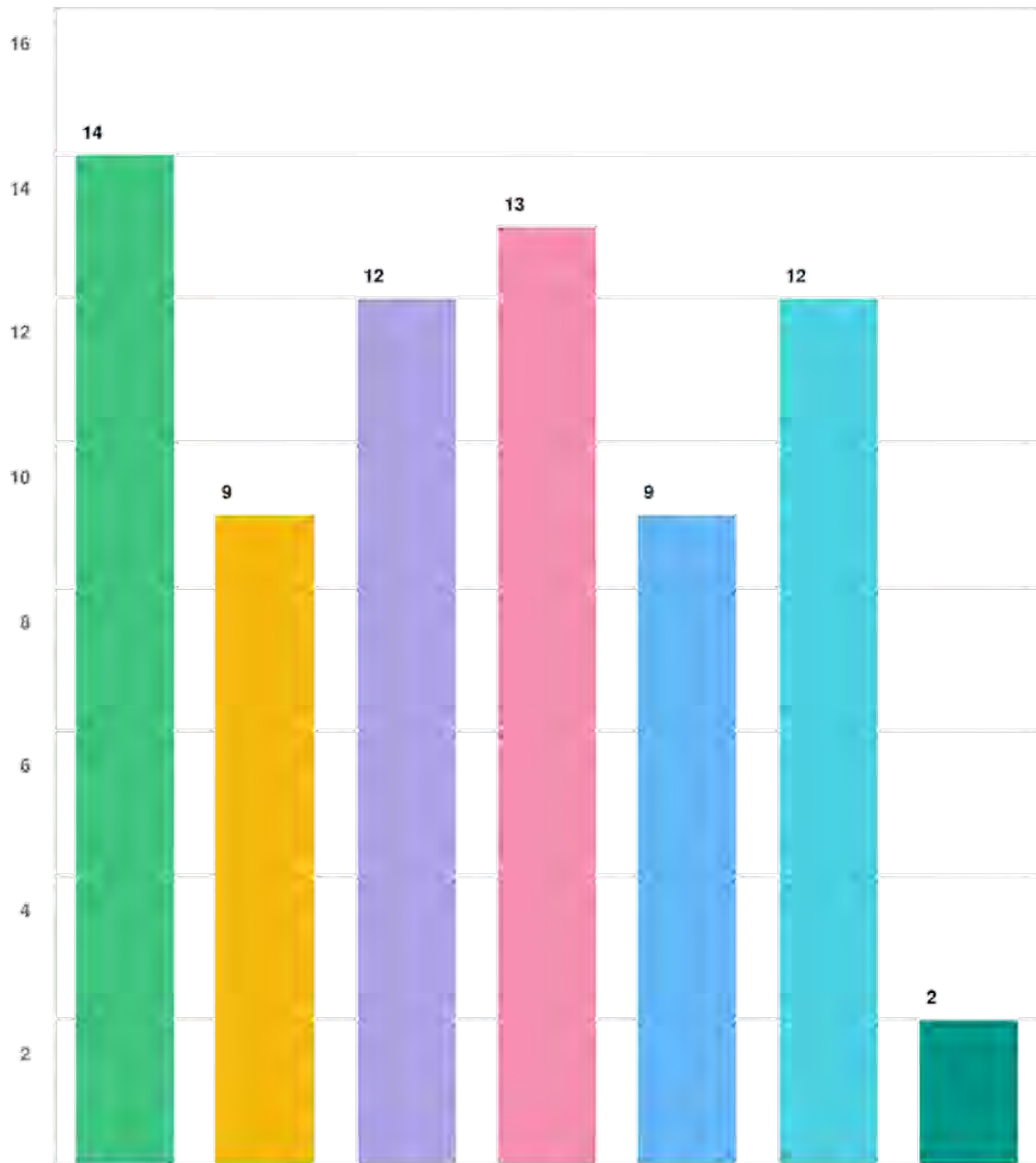
Optional question (159 response(s), 43 skipped)

Question type: Likert Question

Have Your Say Grey : Summary Report for 01 November 2024 to 14 April 2025

If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

Building/property



Question options

- Other (please specify)    Issue was resolved/action taken    Good communication/provision of information    Helpful
- Good/great service/staff/system    Fast/efficient/easy/no queue    Friendly/pleasant/polite

Optional question (27 response(s), 175 skipped)

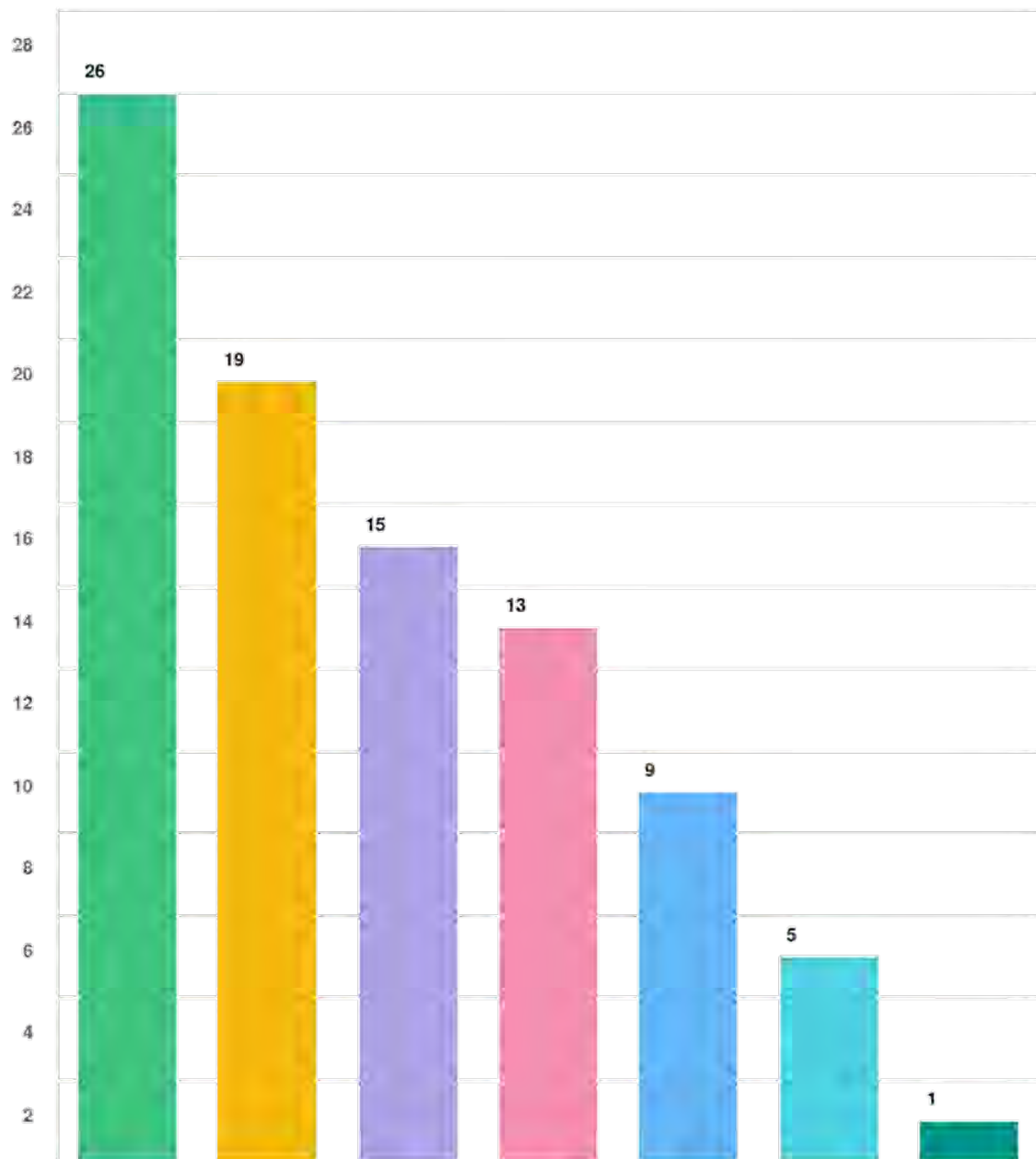
Question type: Checkbox Question



Have Your Say Grey : Summary Report for 01 November 2024 to 14 April 2025

If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

Dog/animal control/ registration



Question options

- Other (please specify)   Issue was resolved/action taken   Good communication/provision of information   Helpful
- Good/great service/staff/system   Fast/efficient/easy/no queue   Friendly/pleasant/polite

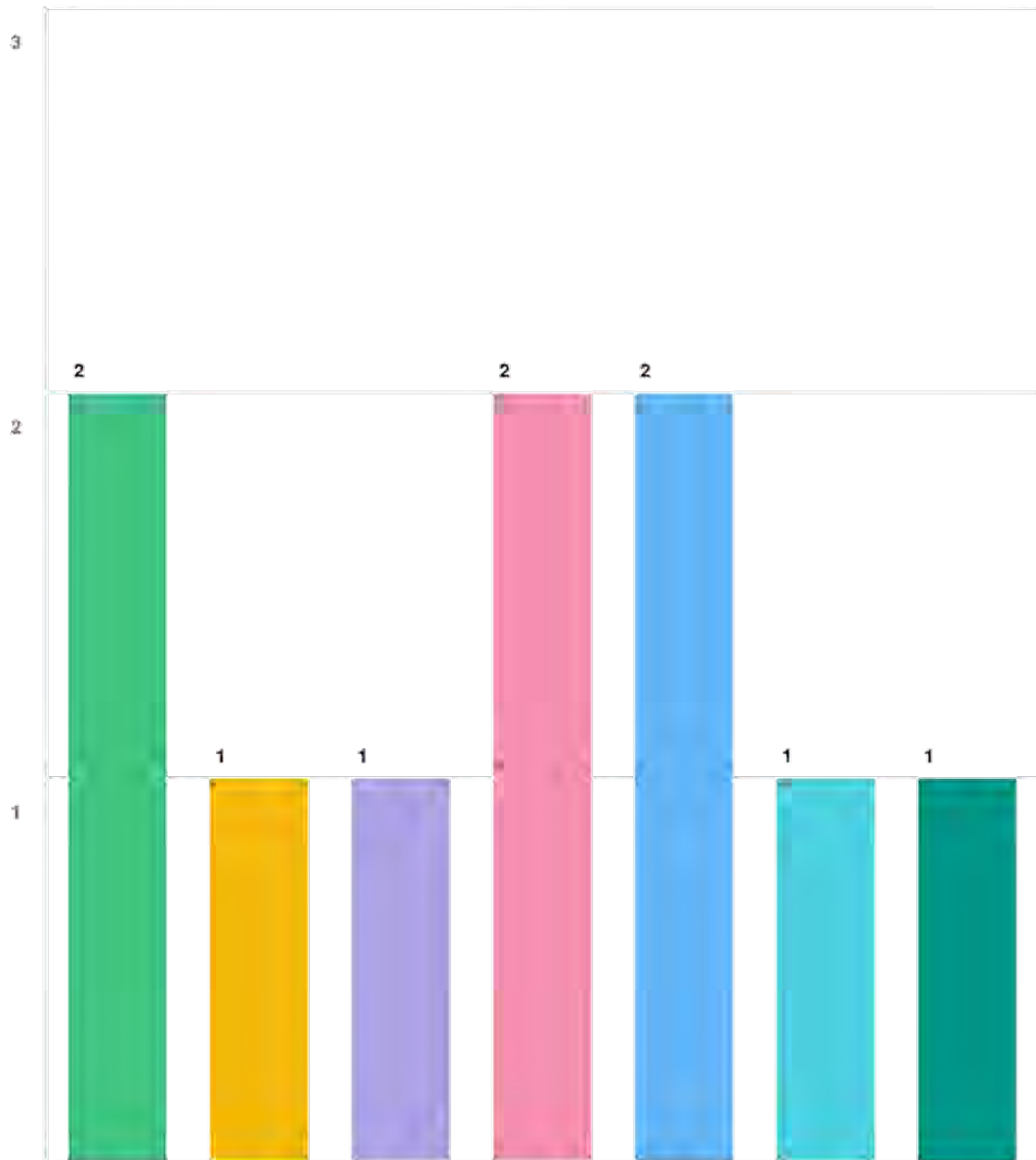
Optional question (35 response(s), 167 skipped)

Question type: Checkbox Question

Have Your Say Grey : Summary Report for 01 November 2024 to 14 April 2025

If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

### Events



#### Question options

- Other (please specify)
- Issue was resolved/action taken
- Good communication/provision of information
- Helpful
- Good/great service/staff/system
- Fast/efficient/easy/no queue
- Friendly/pleasant/polite

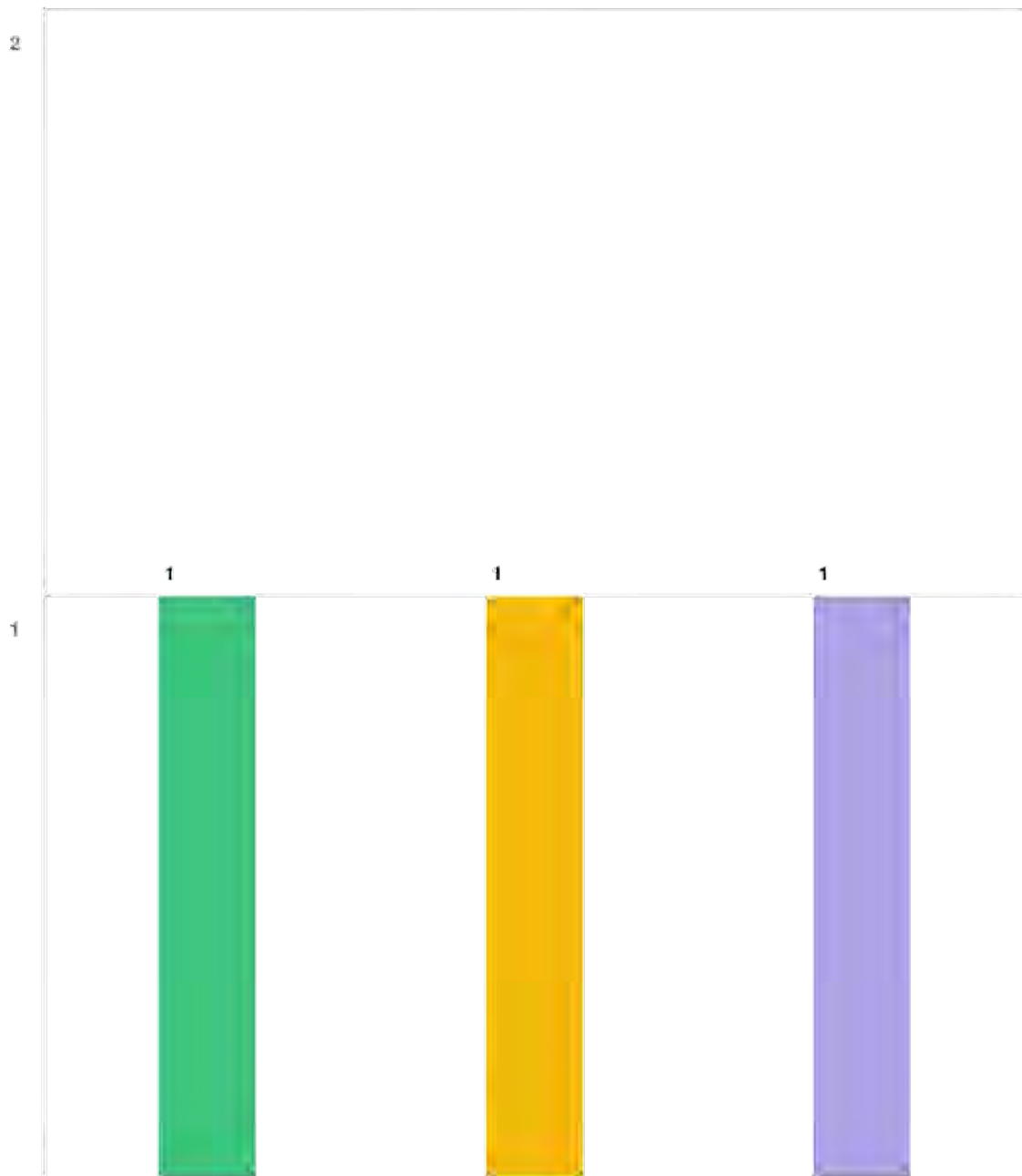
Optional question (6 response(s), 196 skipped)

Question type: Checkbox Question

Have Your Say Weymouth: Summary Report for 01 November 2024 to 14 April 2025

If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

### General licensing



#### Question options

☐ Other (please specify)
 ☐ Issue was resolved/action taken
 ☐ Helpful

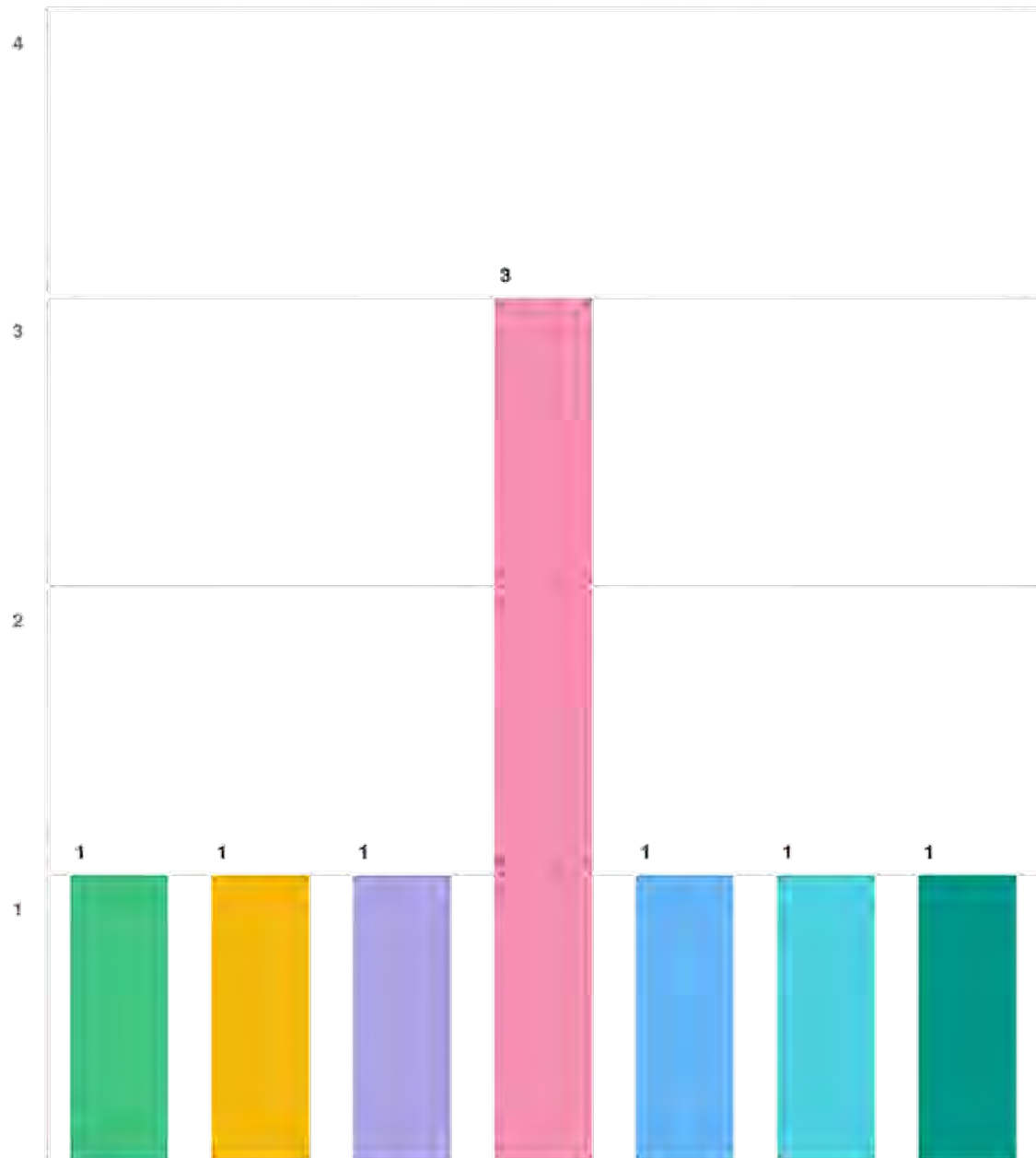
Optional question (3 response(s), 199 skipped)

Question type: Checkbox Question

have your say today. Anonymous responses will be forwarded back to 16 April 2022

If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

Park/reserve/playground/skatepark/walking track



**Question options**

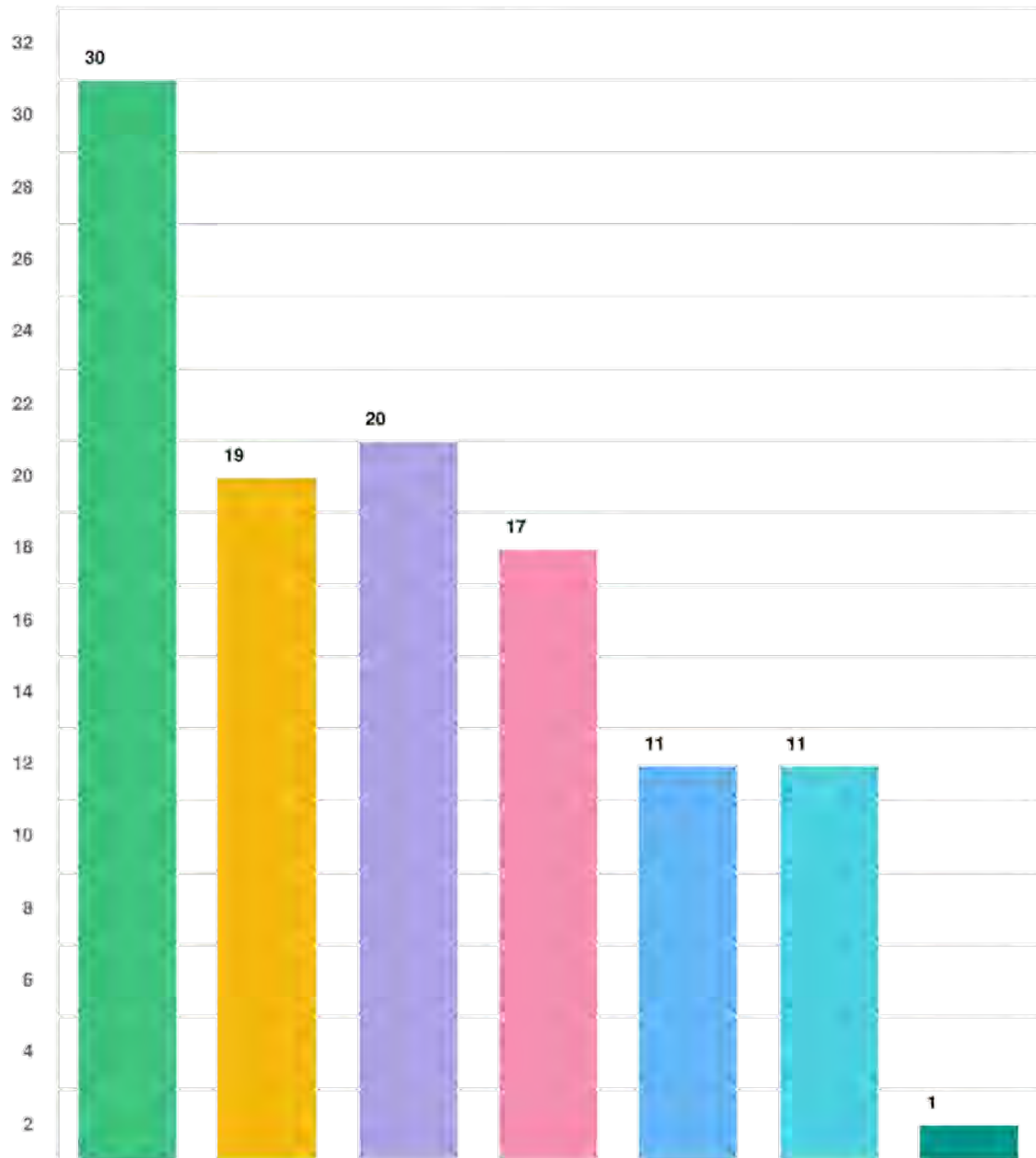
- Other (please specify)
 ● Issue was resolved/action taken
 ● Good communication/provision of information
 ● Helpful
- Good/great service/staff/system
 ● Fast/efficient/easy/no queue
 ● Friendly/pleasant/polite

Optional question (6 response(s), 196 skipped)

Question type: Checkbox Question

If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

Rates



**Question options**

- Other (please specify)   Issue was resolved/action taken   Good communication/provision of information   Helpful
- Good/great service/staff/system   Fast/efficient/easy/no queue   Friendly/pleasant/polite

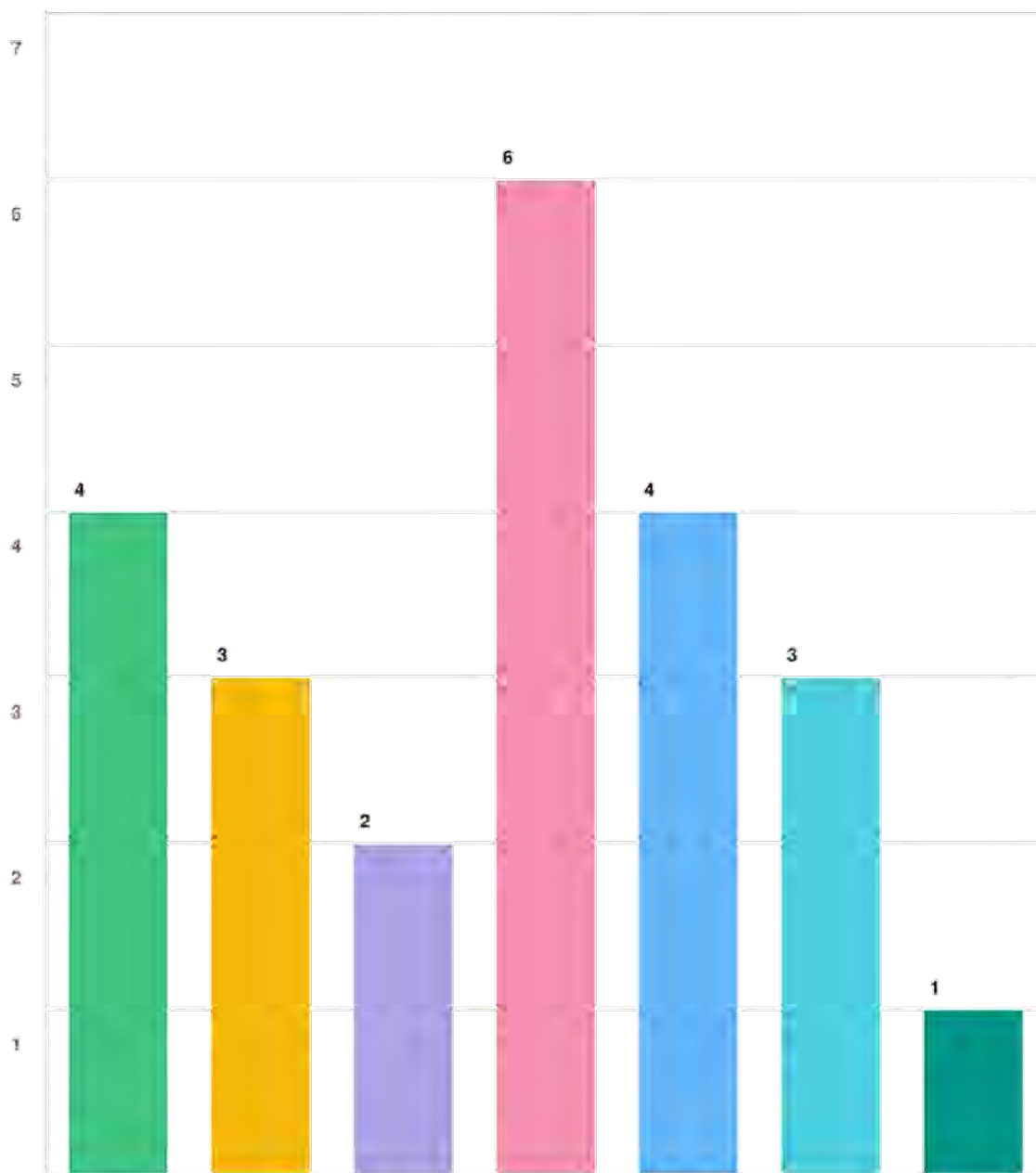
Optional question (43 response(s), 159 skipped)

Question type: Checkbox Question

Have Your Say Survey Summary Report for 01 November 2024 to 14 April 2025

If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

### Recreational facilities



#### Question options

- Other (please specify)
- Issue was resolved/action taken
- Good communication/provision of information
- Helpful
- Good/great service/staff/system
- Fast/efficient/easy/no queue
- Friendly/pleasant/polite

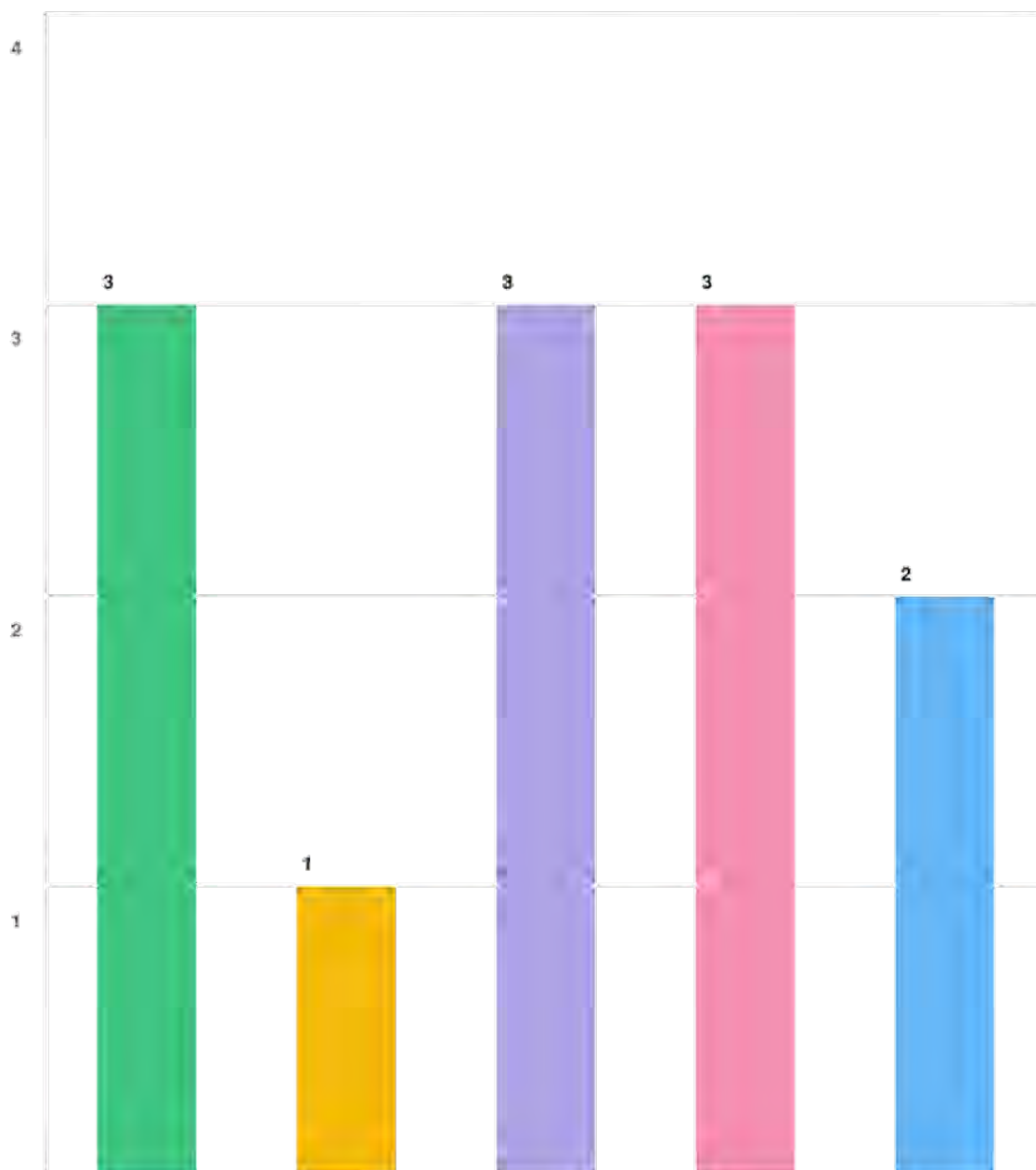
Optional question (8 response(s), 194 skipped)

Question type: Checkbox Question

have your day rated accordingly (responses are anonymous and will be kept secure)

If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

### Roading/ footpaths



#### Question options

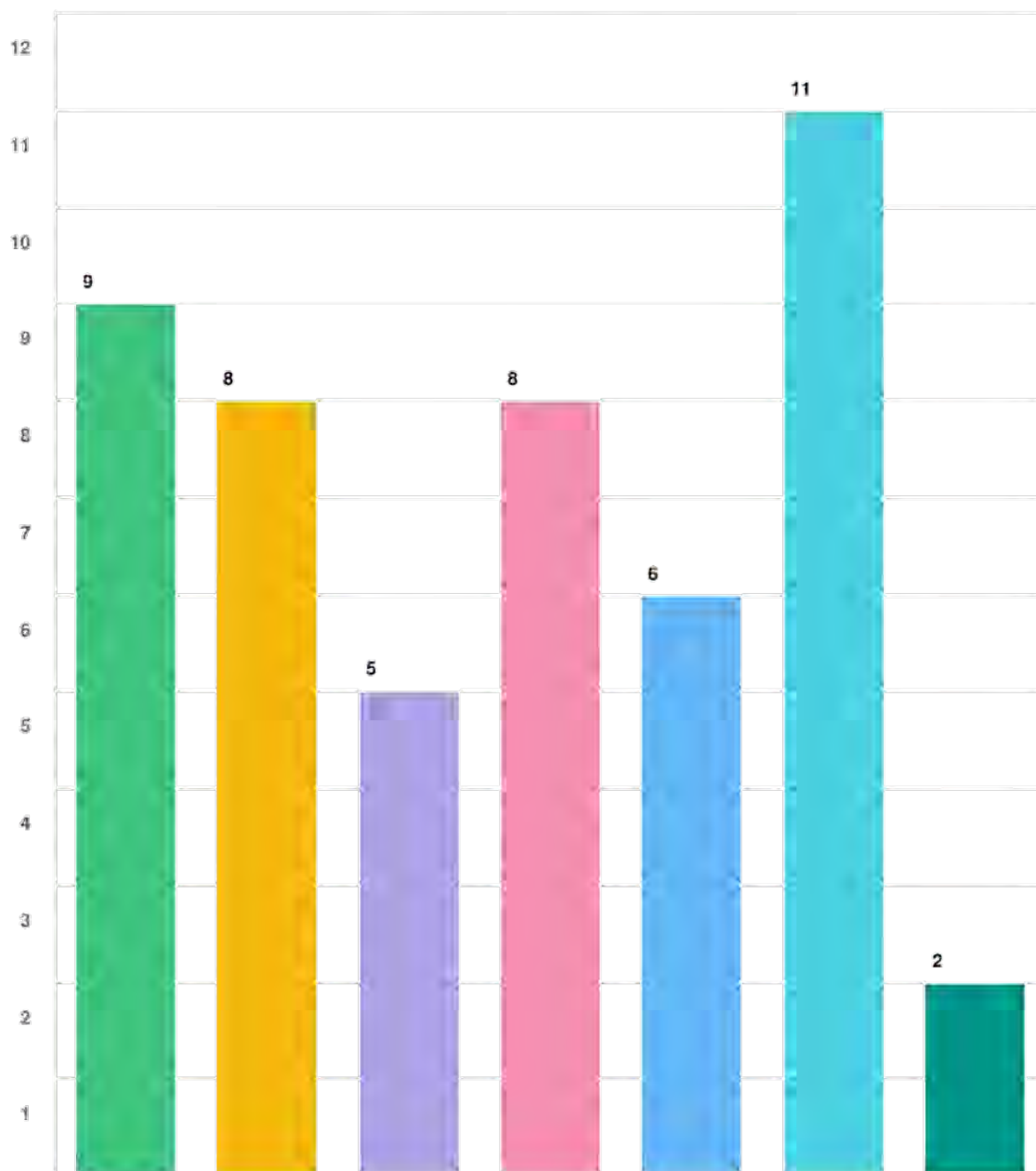
- Other (please specify)
- Issue was resolved/action taken
- Helpful
- Fast/efficient/easy/no queue
- Friendly/pleasant/polite

Optional question (10 response(s), 192 skipped)

Question type: Checkbox Question

If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

Rubbish disposal / recycling



Question options

- Other (please specify)
 ● Issue was resolved/action taken
 ● Good communication/provision of information
 ● Helpful
- Good/great service/staff/system
 ● Fast/efficient/easy/no queue
 ● Friendly/pleasant/polite

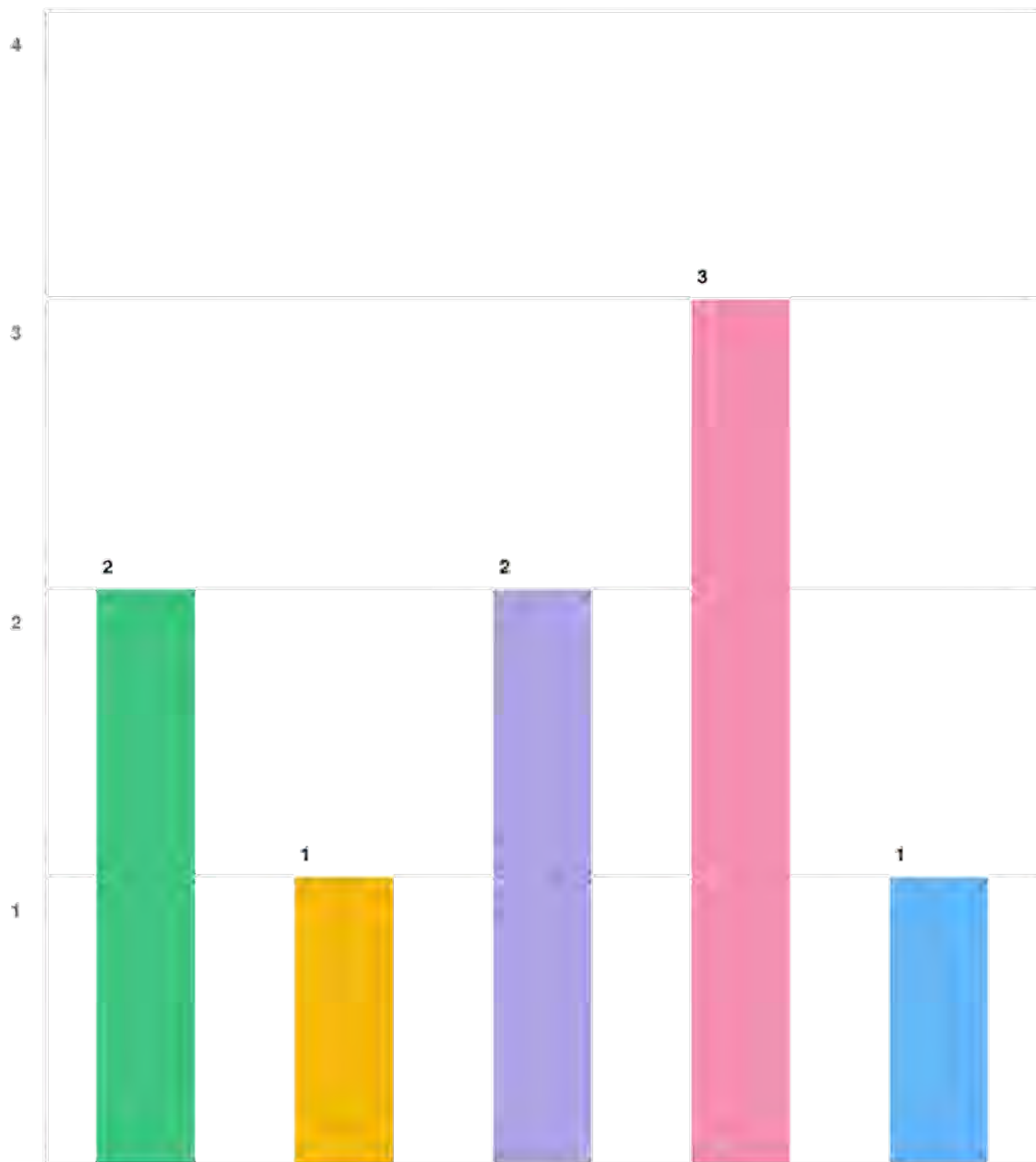
Optional question (19 response(s), 183 skipped)

Question type: Checkbox Question



If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

Sewerage



Question options

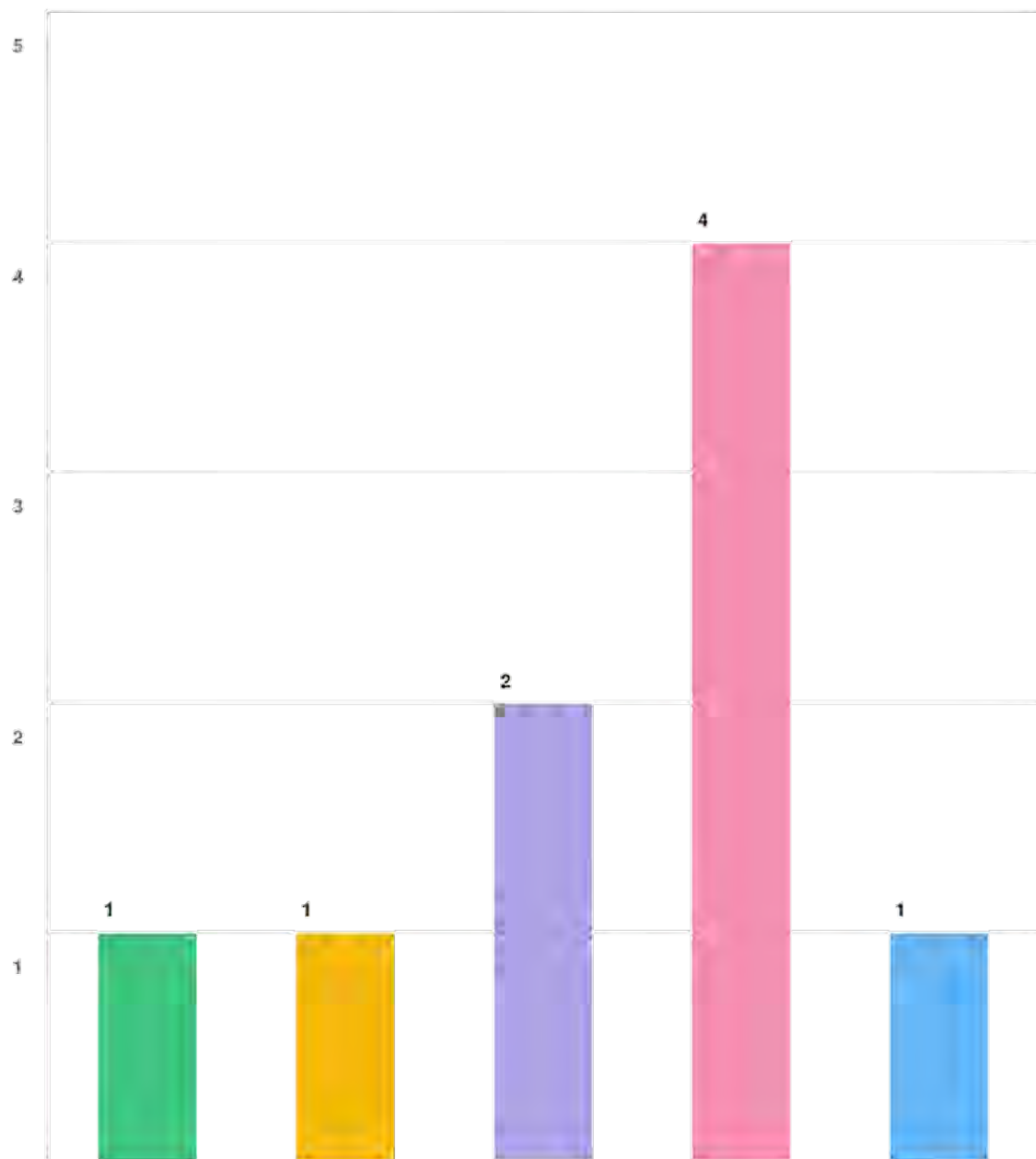
- Other (please specify)    ● Issue was resolved/action taken    ● Helpful    ● Good/great service/staff/system
- Friendly/pleasant/polite

Optional question (8 response(s), 194 skipped)

Question type: Checkbox Question

If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

Stormwater / flooding



Question options

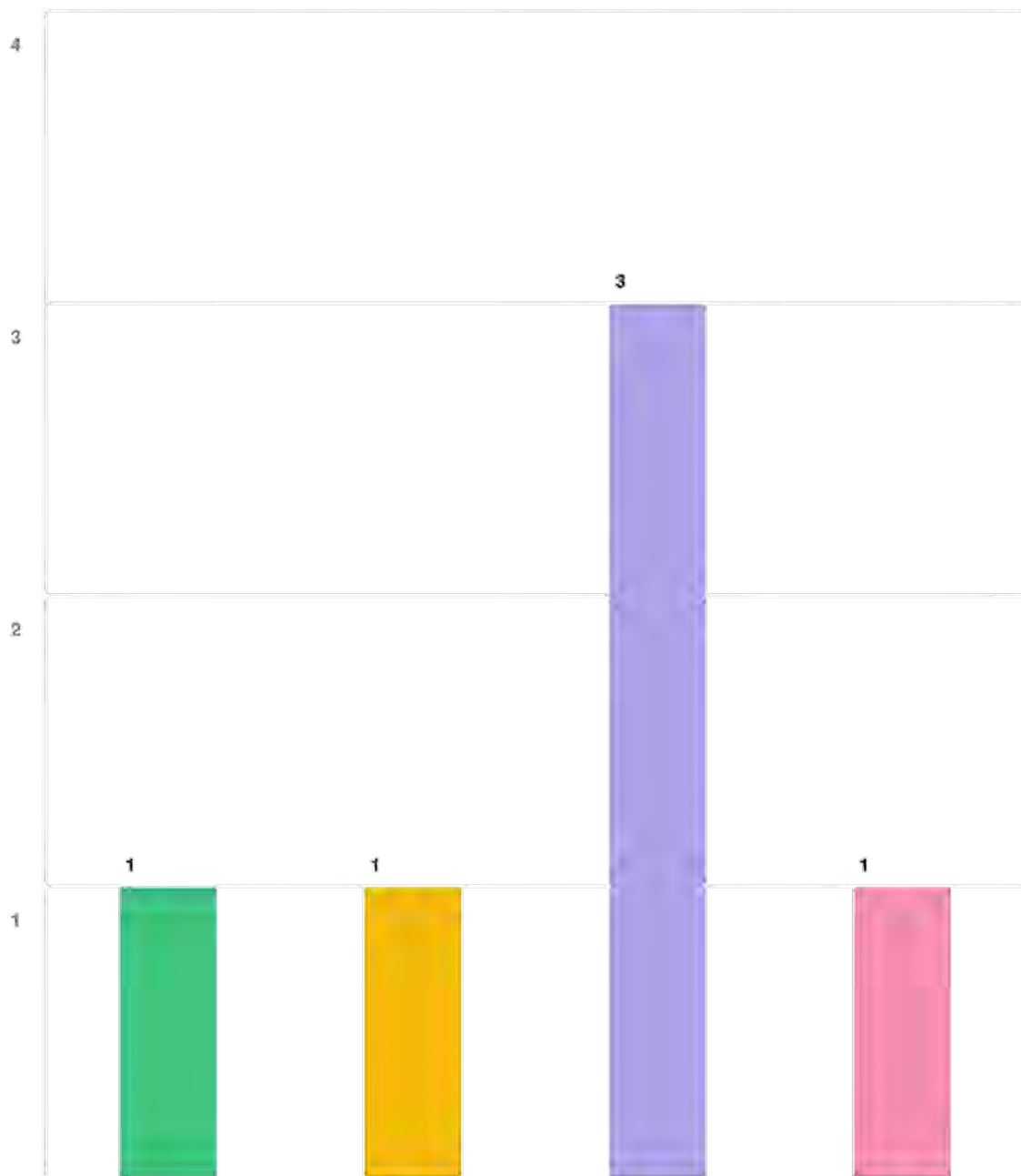
- ☐ Other (please specify)
- ☐ Issue was resolved/action taken
- ☐ Helpful
- ☐ Good/great service/staff/system
- ☐ Friendly/pleasant/polite

Optional question (8 response(s), 194 skipped)

Question type: Checkbox Question

If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

Public toilets / restrooms



Question options

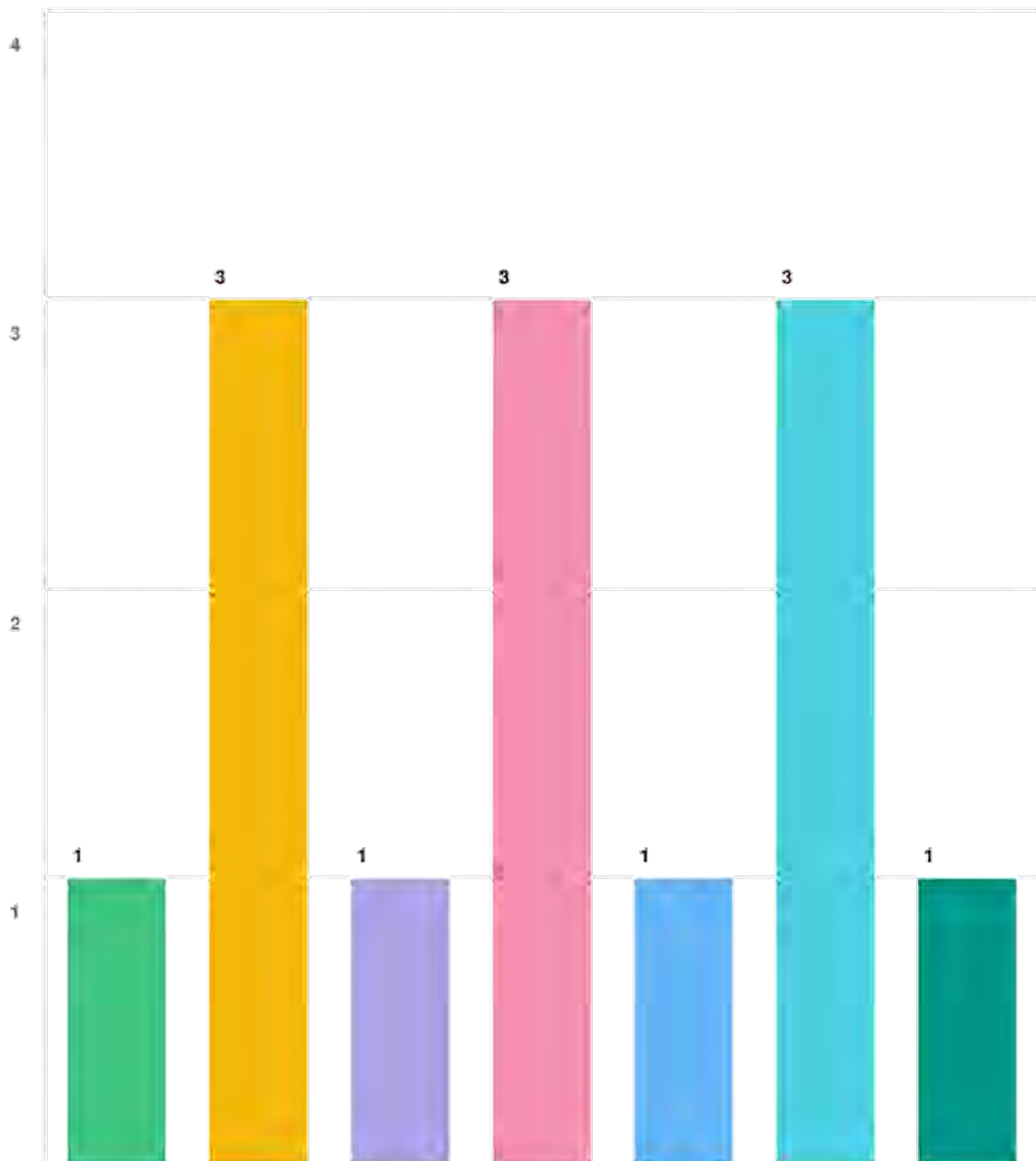
Other (please specify) Issue was resolved/action taken Helpful Friendly/pleasant/polite

Optional question (6 response(s), 196 skipped)

Question type: Checkbox Question

If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

Water supply



Question options

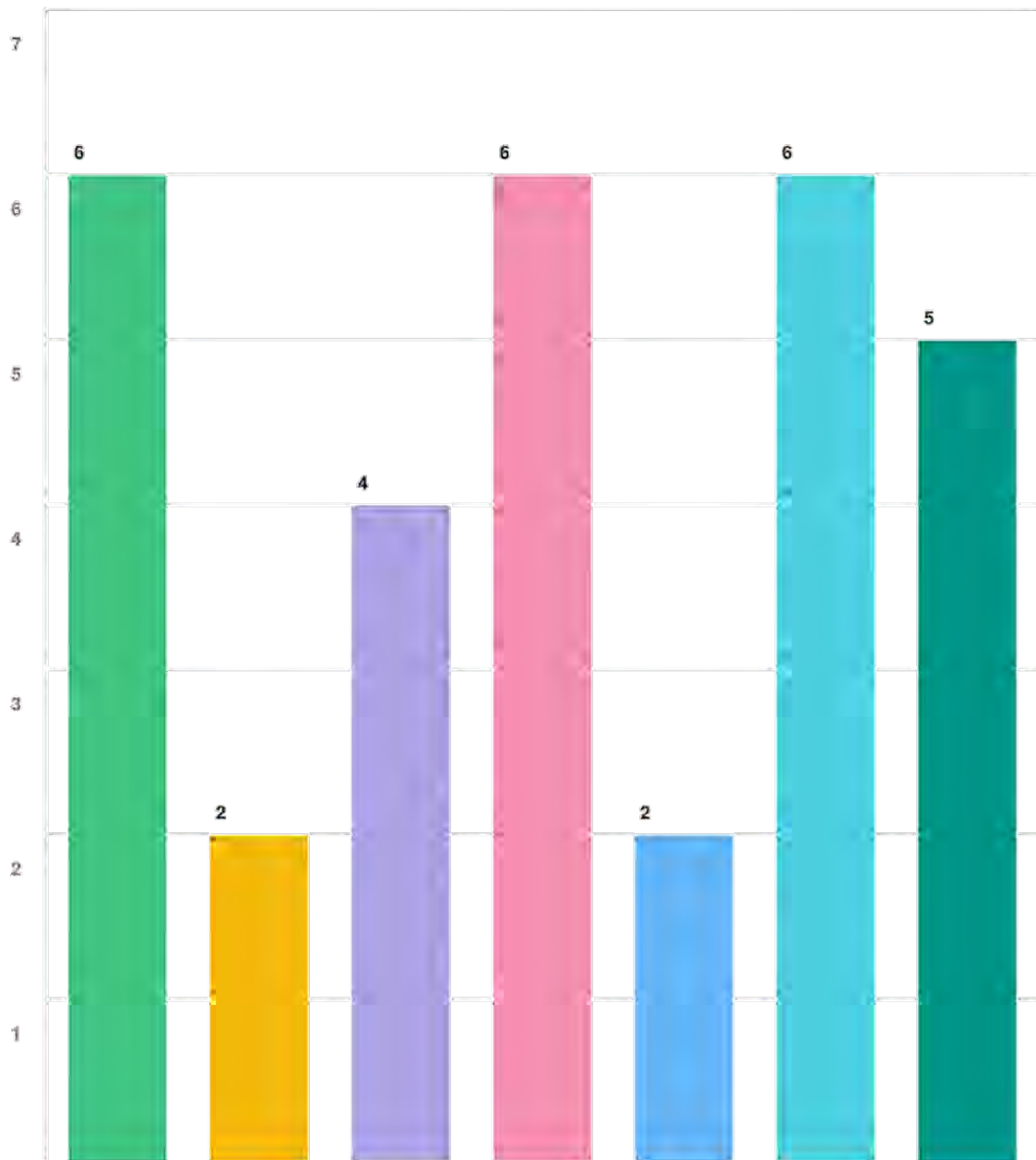
- Other (please specify)
- Issue was resolved/action taken
- Good communication/provision of information
- Helpful
- Good/great service/staff/system
- Fast/efficient/easy/no queue
- Friendly/pleasant/polite

Optional question (8 response(s), 194 skipped)

Question type: Checkbox Question

If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

Other reason



**Question options**

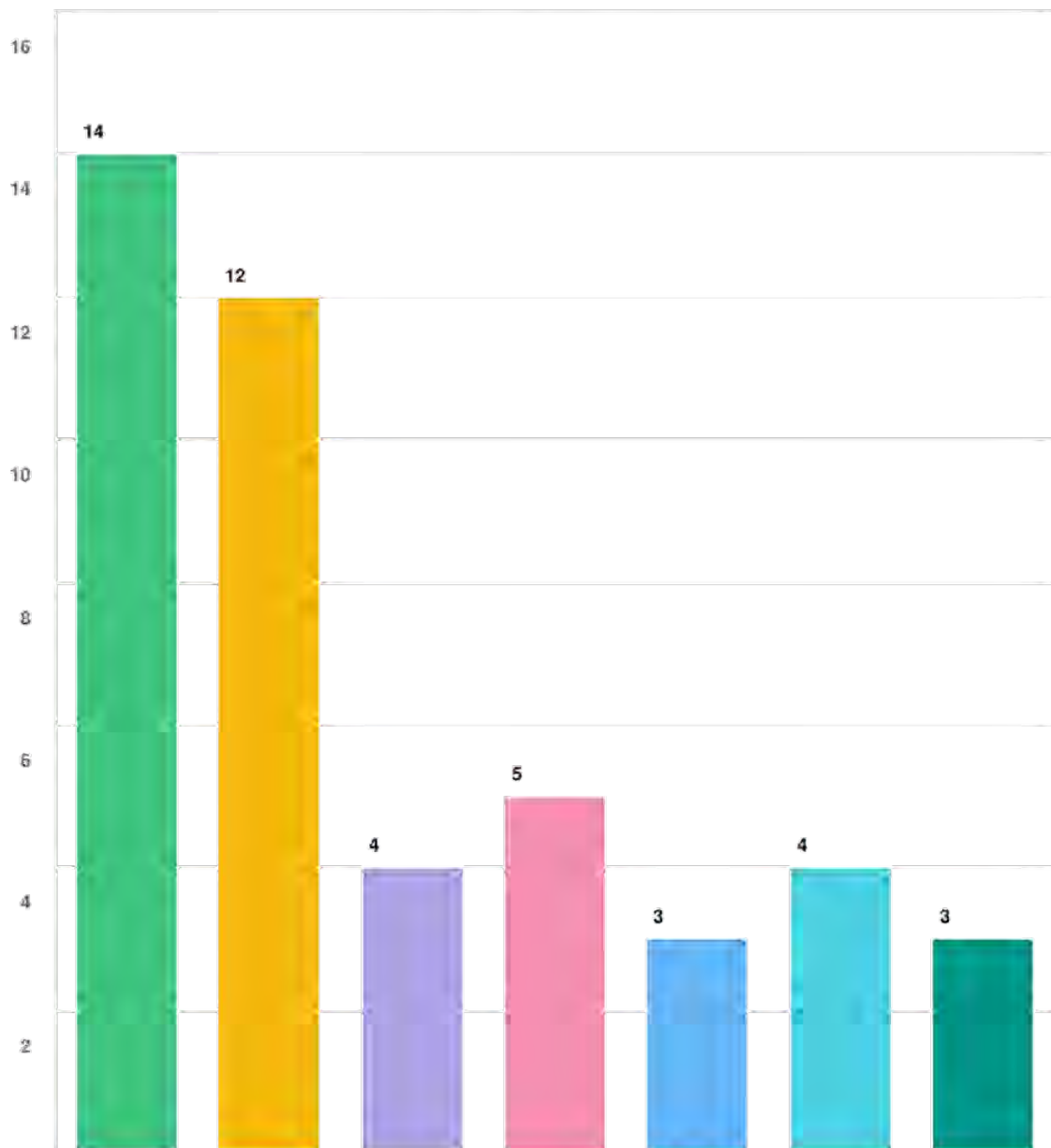
- Other (please specify)
 ● Issue was resolved/action taken
 ● Good communication/provision of information
 ● Helpful
- Good/great service/staff/system
 ● Fast/efficient/easy/no queue
 ● Friendly/pleasant/polite

Optional question (13 response(s), 189 skipped)

Question type: Checkbox Question

If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

Building/property



**Question options**

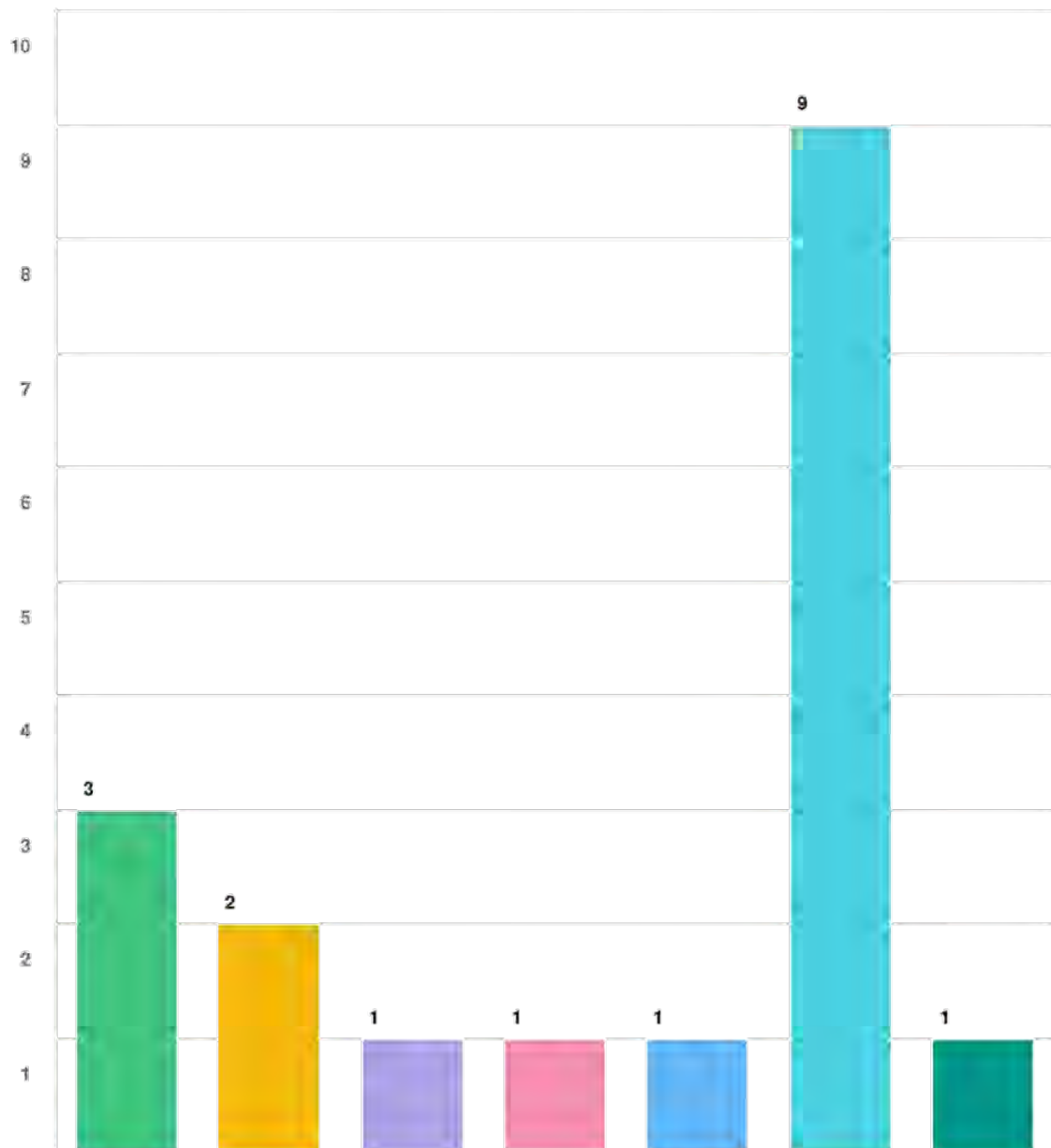
- Other (please specify)    ● Nothing to improve/ all good    ● More straightforward
- Staff more polite/friendly/provide better service    ● Faster    ● Better communication/get back to me
- Resolve the issue/take action/do job properly

Optional question (26 response(s), 176 skipped)

Question type: Checkbox Question

If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

Dog/animal control/ registration



Question options

- Other (please specify)
 ● Nothing to improve/ all good
 ● More straightforward
- Staff more polite/friendly/provide better service
 ● Faster
 ● Better communication/get back to me
- Resolve the issue/take action/do job properly

Optional question (15 response(s), 187 skipped)

Question type: Checkbox Question

If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

Events



Question options

- ☒ Other (please specify)
- ☒ Nothing to improve/ all good

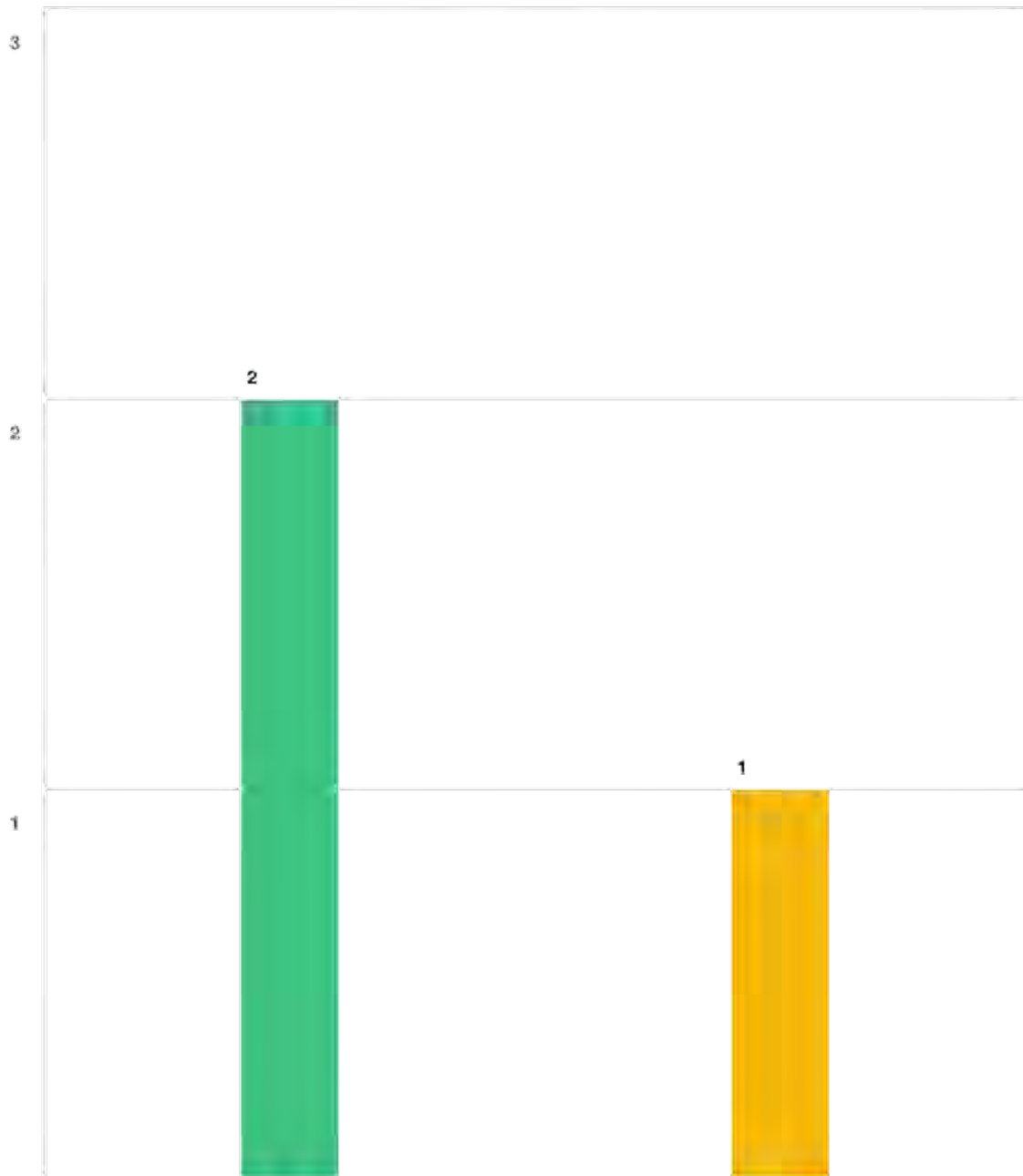
Optional question (4 response(s), 198 skipped)

Question type: Checkbox Question



If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

General licensing



Question options

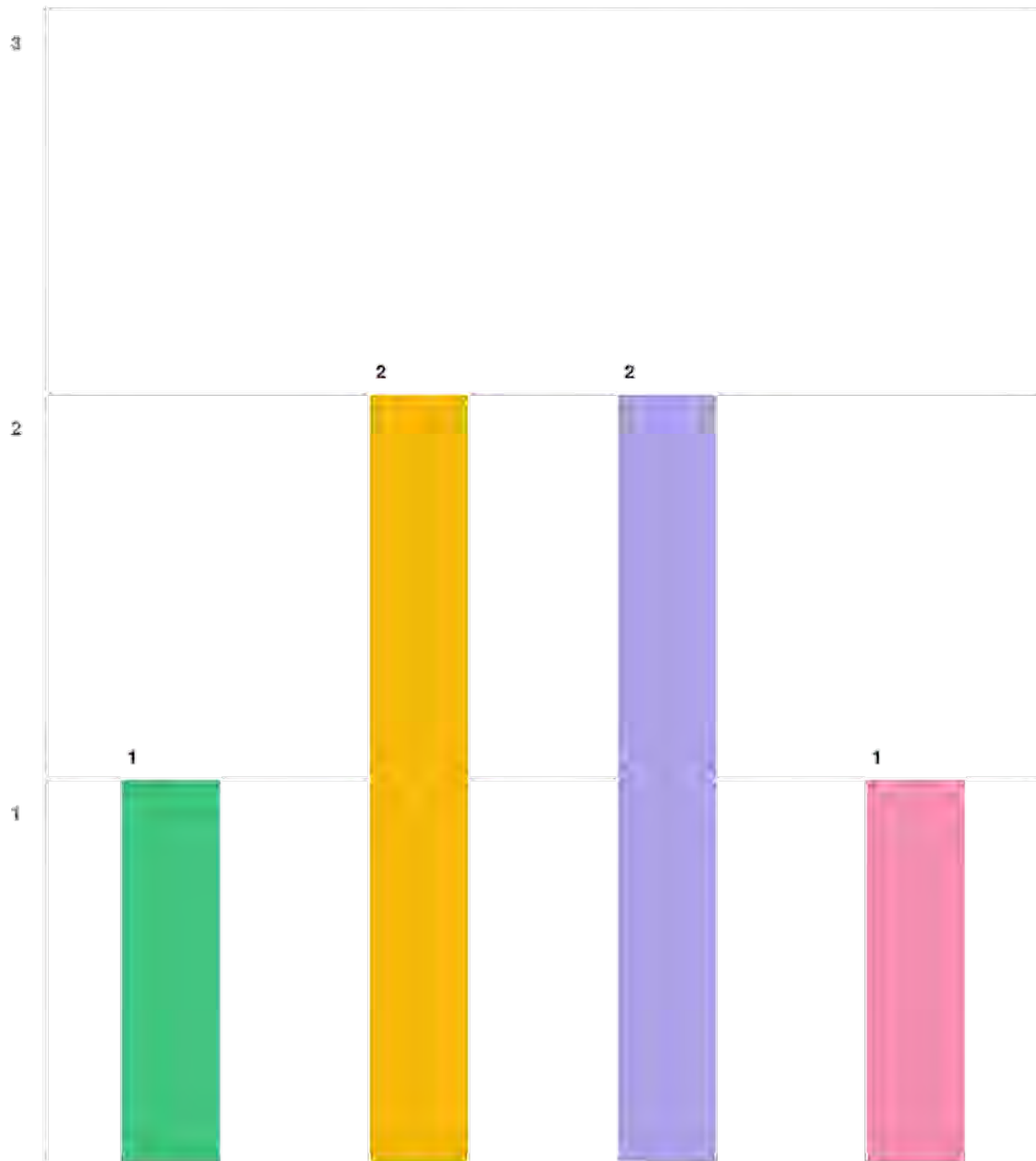
- Other (please specify)
- Nothing to improve/ all good

Optional question (3 response(s), 198 skipped)

Question type: Checkbox Question

If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

Park / reserve / playground / skatepark / walking track



**Question options**

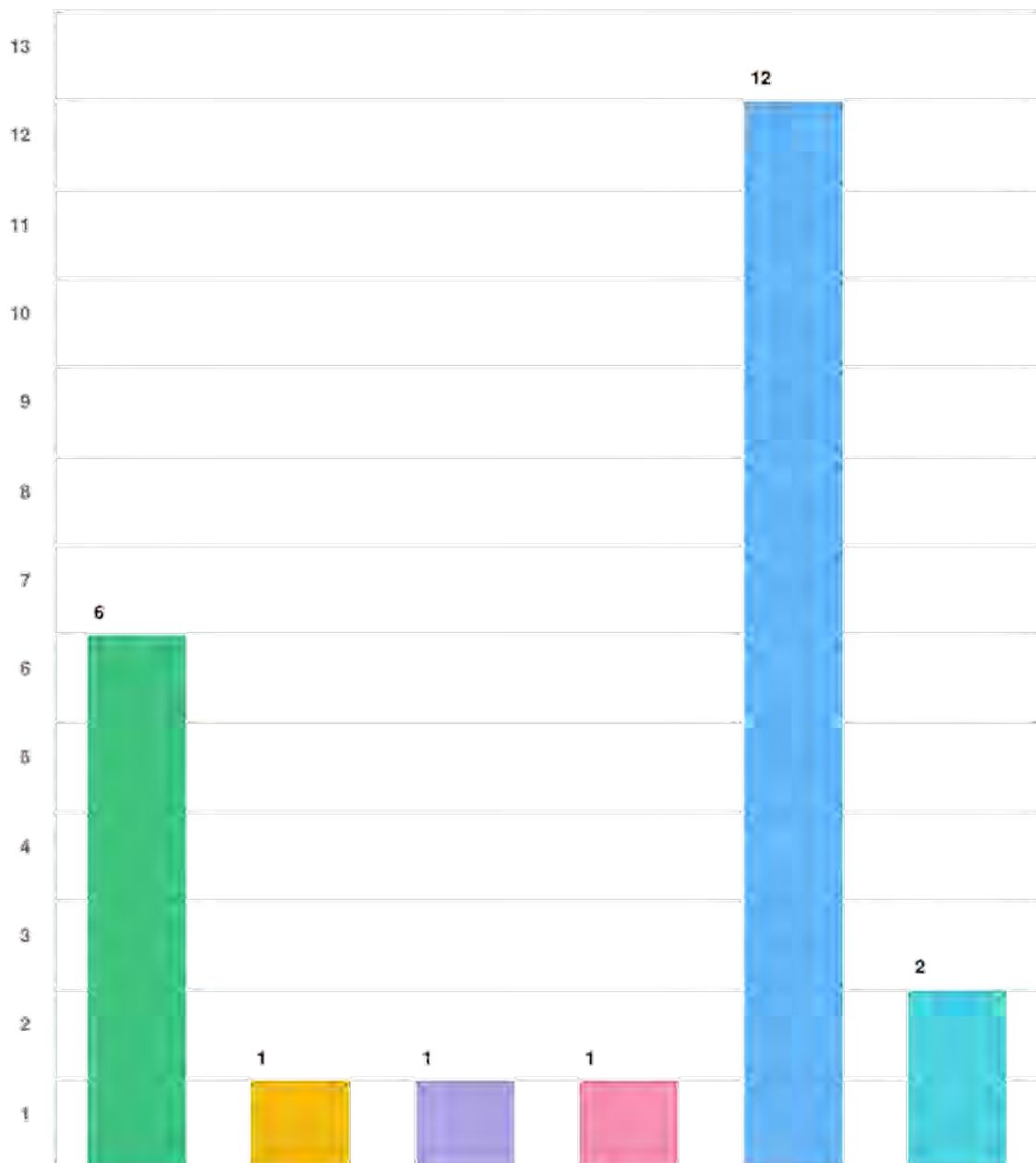
- Other (please specify)    ■ Nothing to improve/ all good    ■ Better communication/get back to me
- Resolve the issue/take action/do job properly

Optional question (5 response(s), 197 skipped)

Question type: Checkbox Question

If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

Rates



**Question options**

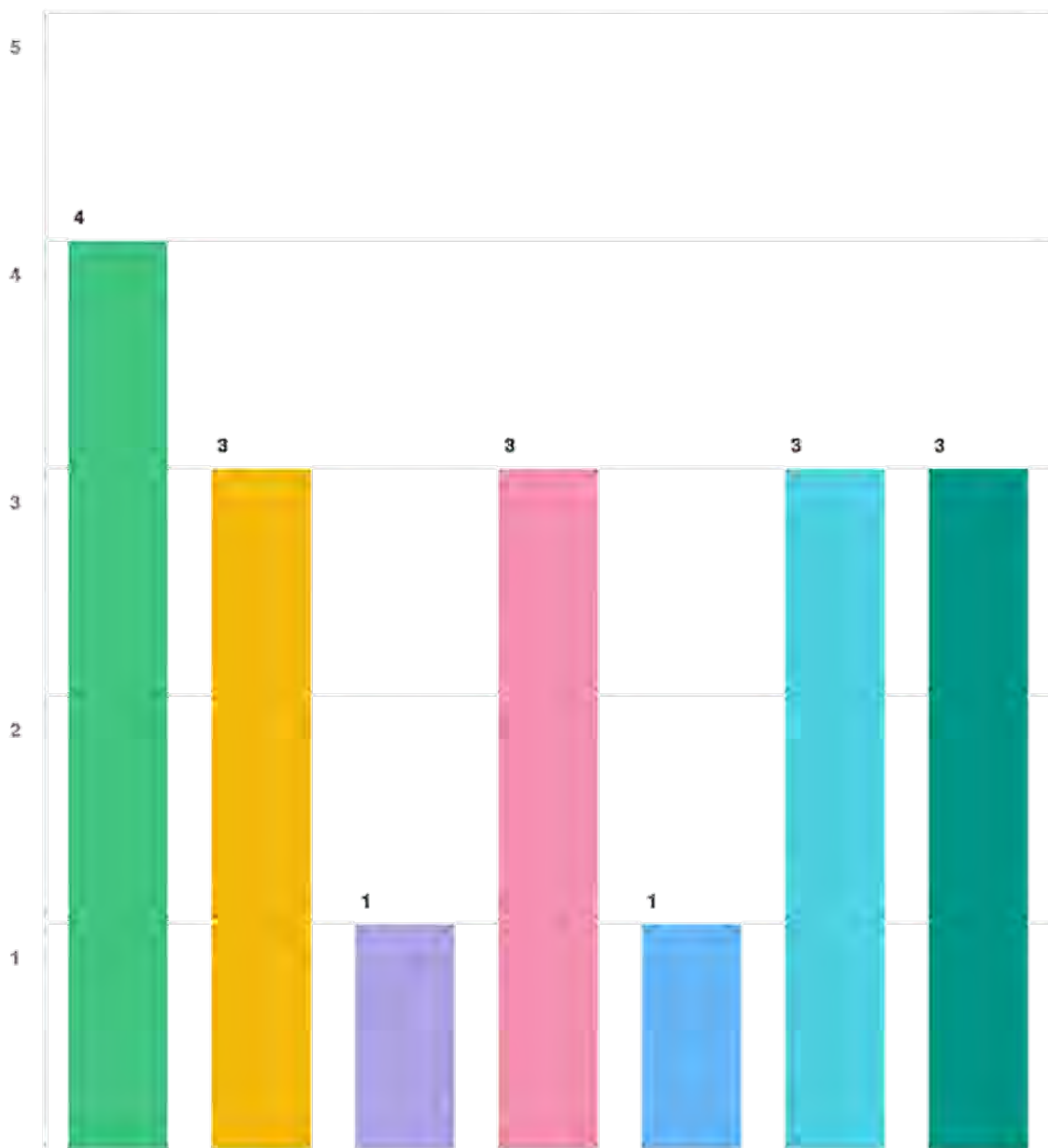
- Other (please specify)    Nothing to improve/ all good    Staff more polite/friendly/provide better service    Faster
- Better communication/get back to me    Resolve the issue/take action/do job properly

Optional question (22 response(s), 180 skipped)

Question type: Checkbox Question

If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

Recreational facilities



Question options

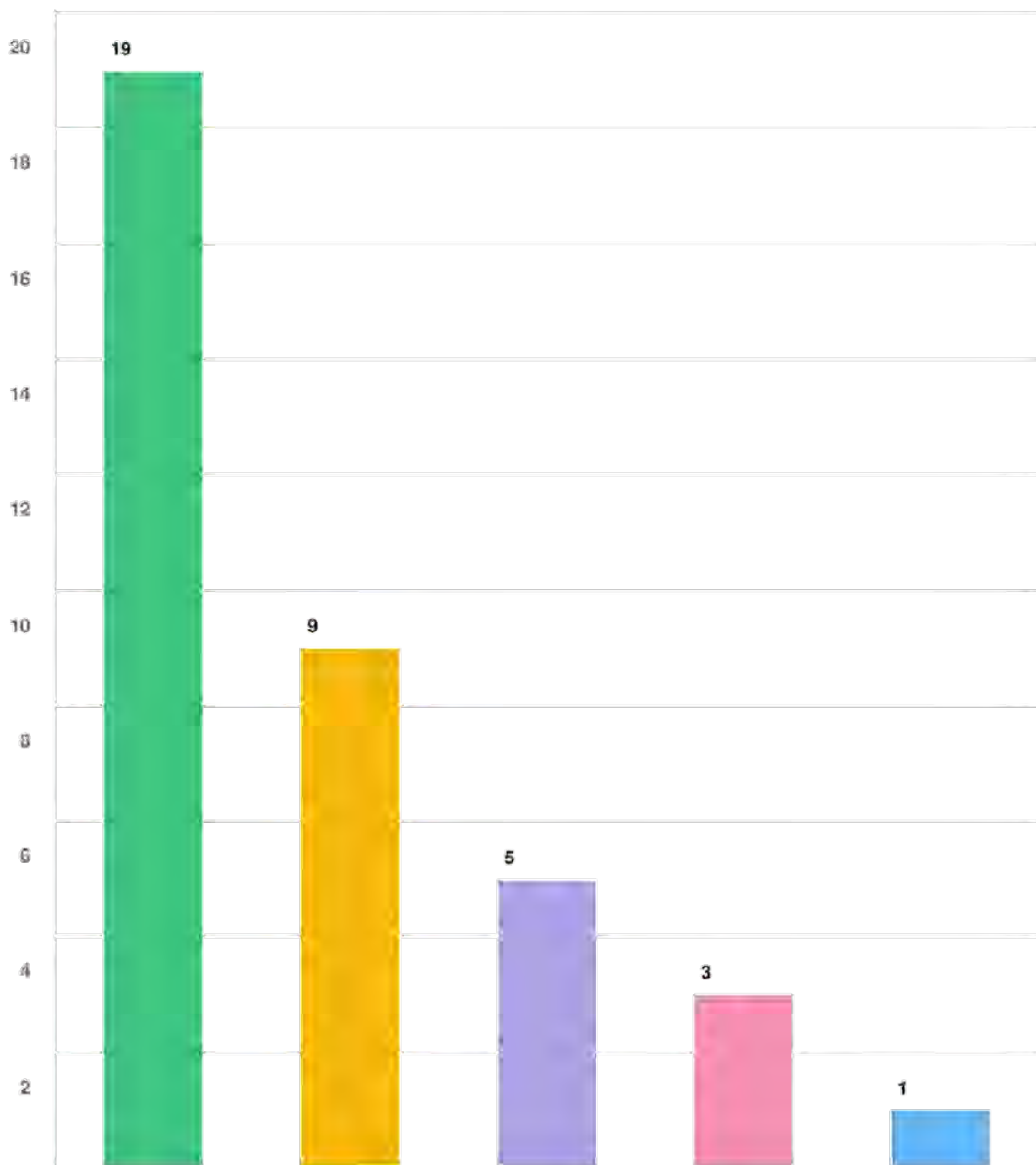
- Other (please specify)
- Nothing to improve/ all good
- More straightforward
- Staff more polite/friendly/provide better service
- Faster
- Better communication/get back to me
- Resolve the issue/take action/do job properly

Optional question (9 response(s), 193 skipped)

Question type: Checkbox Question

If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

Roading / footpaths



Question options

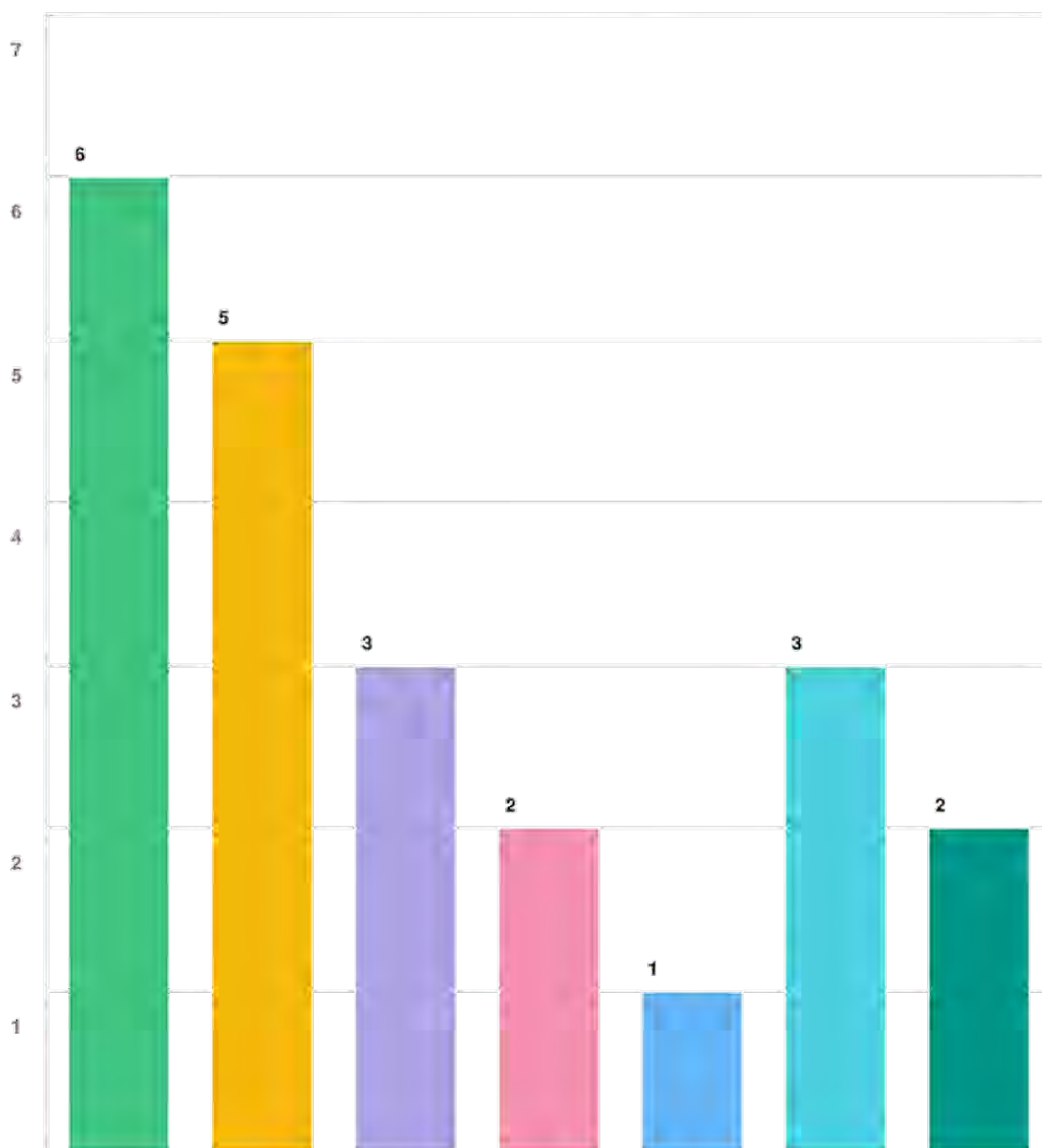
- Other (please specify)
- Nothing to improve/ all good
- Faster
- Better communication/get back to me
- Resolve the issue/take action/do job properly

Optional question (23 response(s), 179 skipped)

Question type: Checkbox Question

If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

Rubbish disposal / recycling



Question options

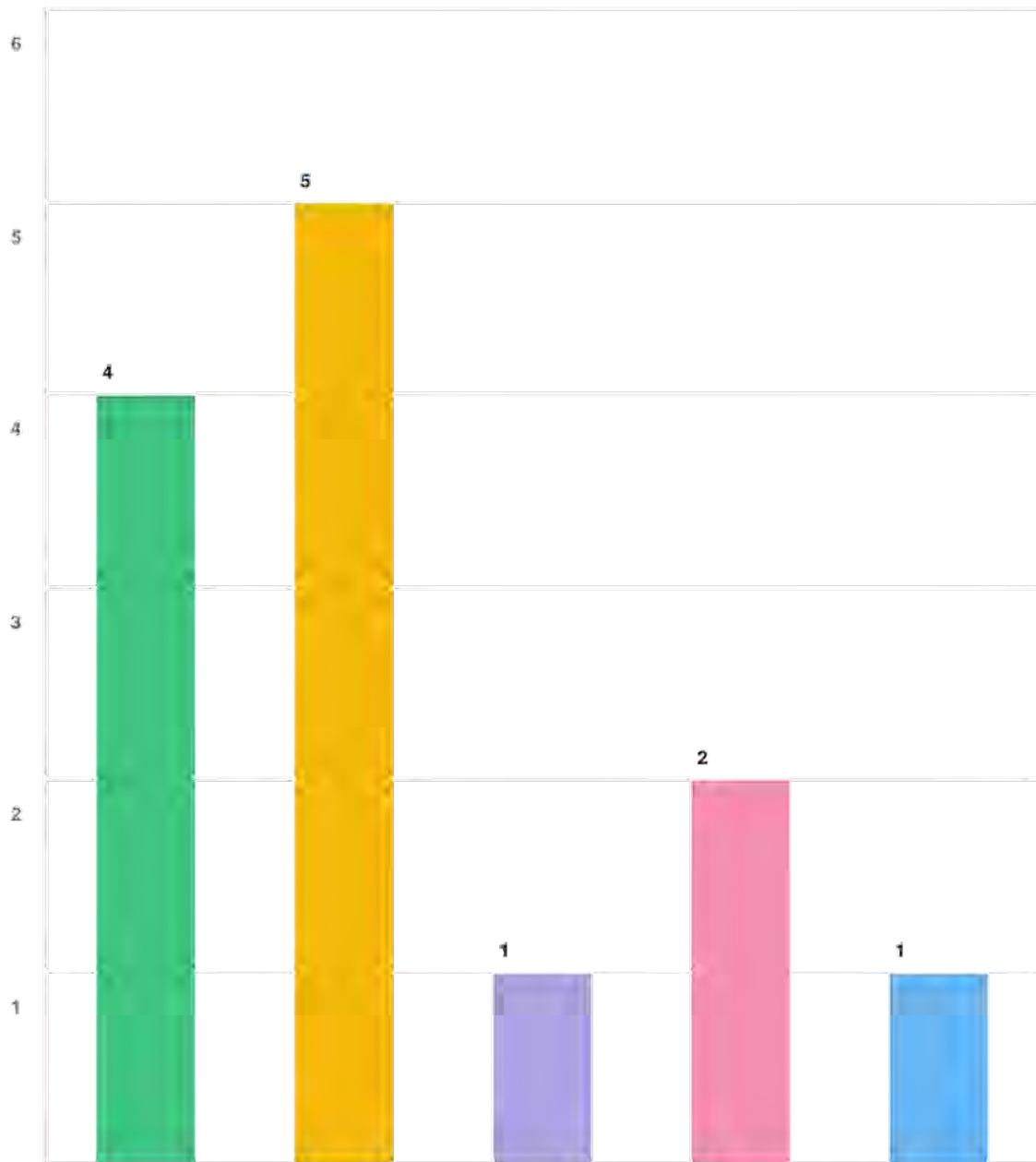
- Other (please specify)    Nothing to improve/ all good    More straightforward
- Staff more polite/friendly/provide better service    Faster    Better communication/get back to me
- Resolve the issue/take action/do job properly

Optional question (14 response(s), 188 skipped)

Question type: Checkbox Question

If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

Sewerage



Question options

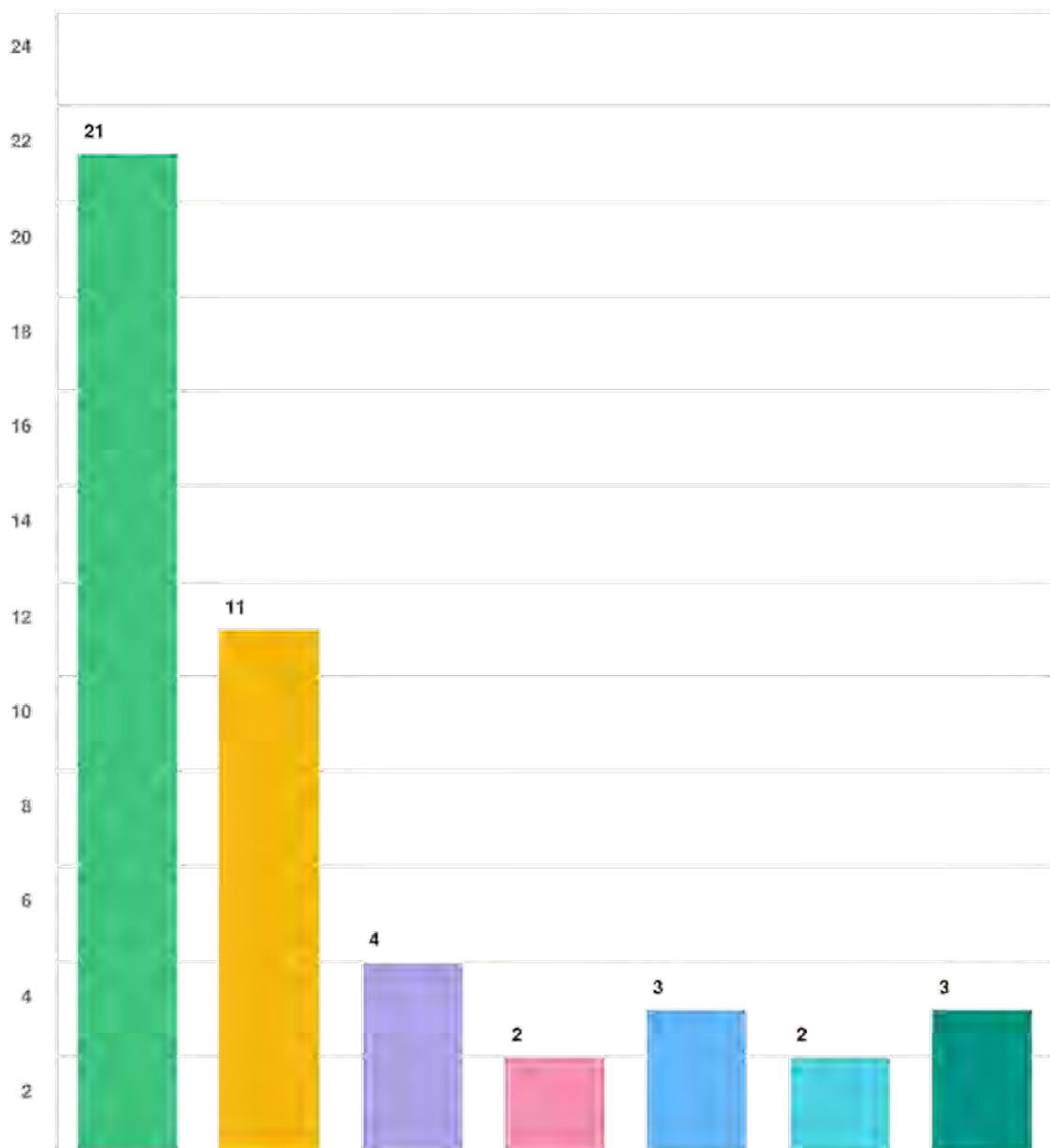
- Other (please specify)
- Nothing to improve/ all good
- Staff more polite/friendly/provide better service
- Better communication/get back to me
- Resolve the issue/take action/do job properly

Optional question (10 response(s), 192 skipped)

Question type: Checkbox Question

If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

Stormwater / flooding



Question options

- Other (please specify)
- Nothing to improve/ all good
- More straightforward
- Staff more polite/friendly/provide better service
- Faster
- Better communication/get back to me
- Resolve the issue/take action/do job properly

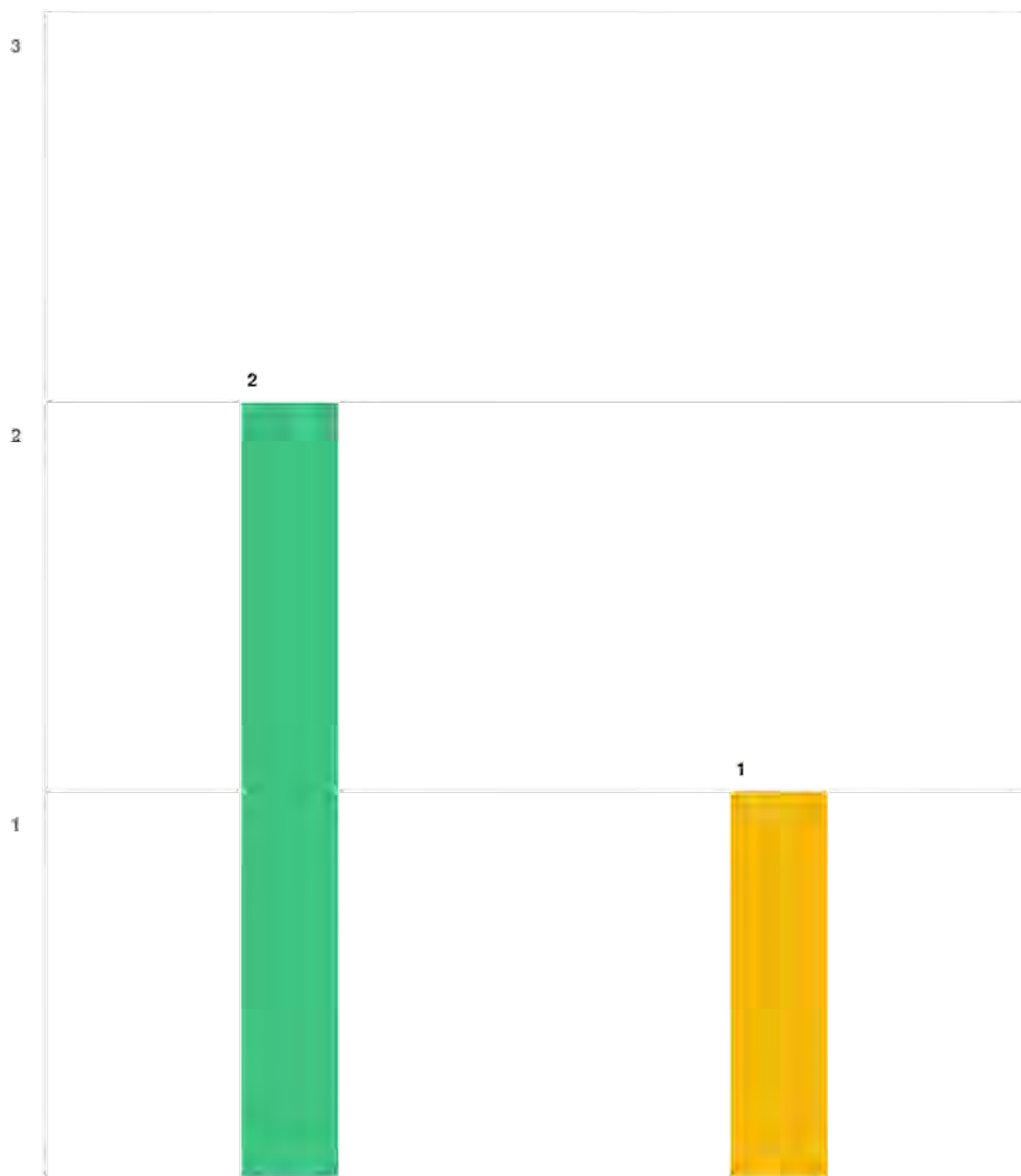
Optional question (30 response(s), 172 skipped)

Question type: Checkbox Question



If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

Public toilets / restrooms



Question options

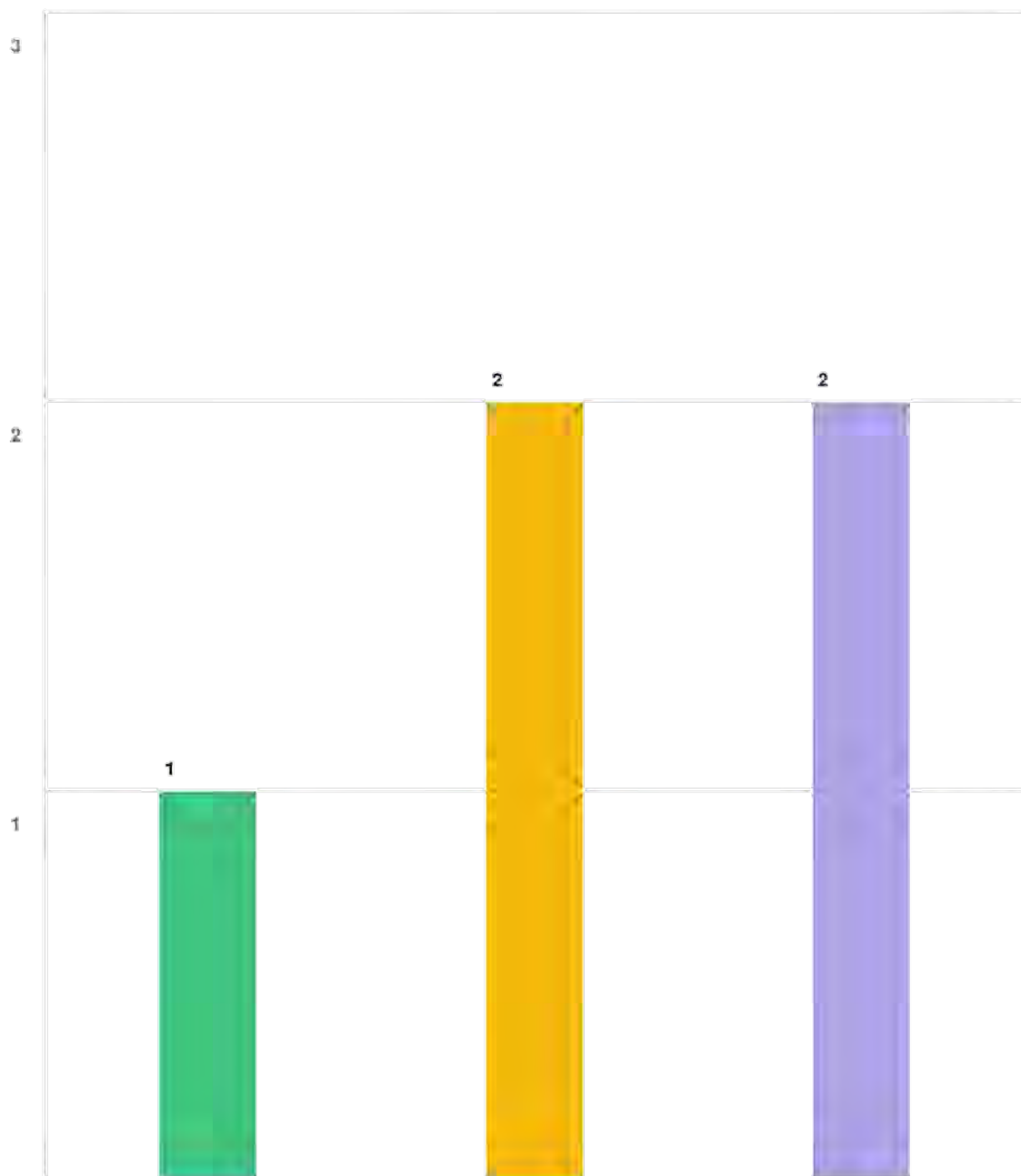
- ☐ Other (please specify)
 ☒ Nothing to improve/ all good

Optional question (3 response(s), 199 skipped)

Question type: Checkbox Question

If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

Water supply



Question options

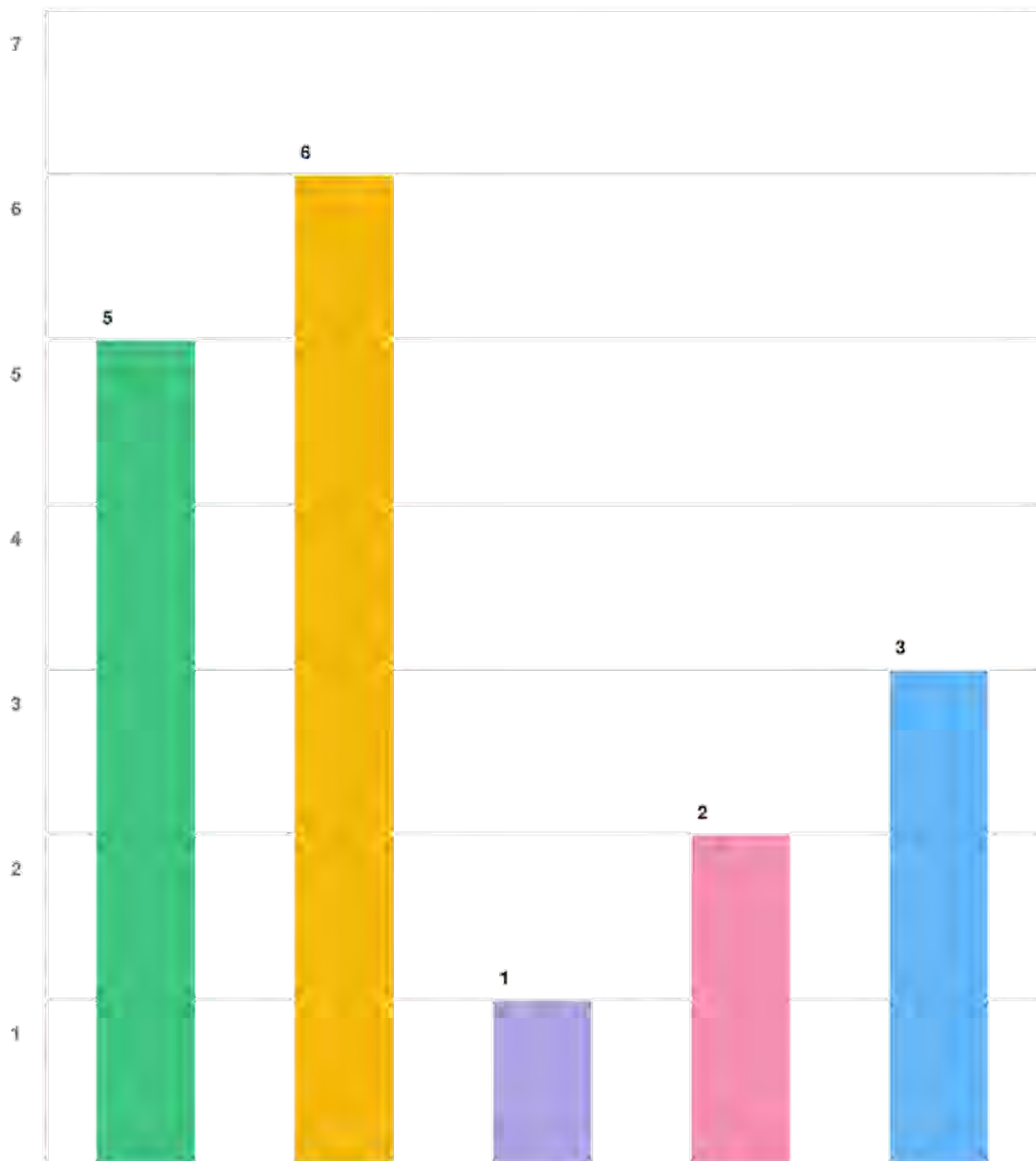
- ☐ Other (please specify)
 ☐ Nothing to improve/ all good
 ☐ Better communication/get back to me

Optional question (5 response(s), 197 skipped)

Question type: Checkbox Question

If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

Other reason



**Question options**

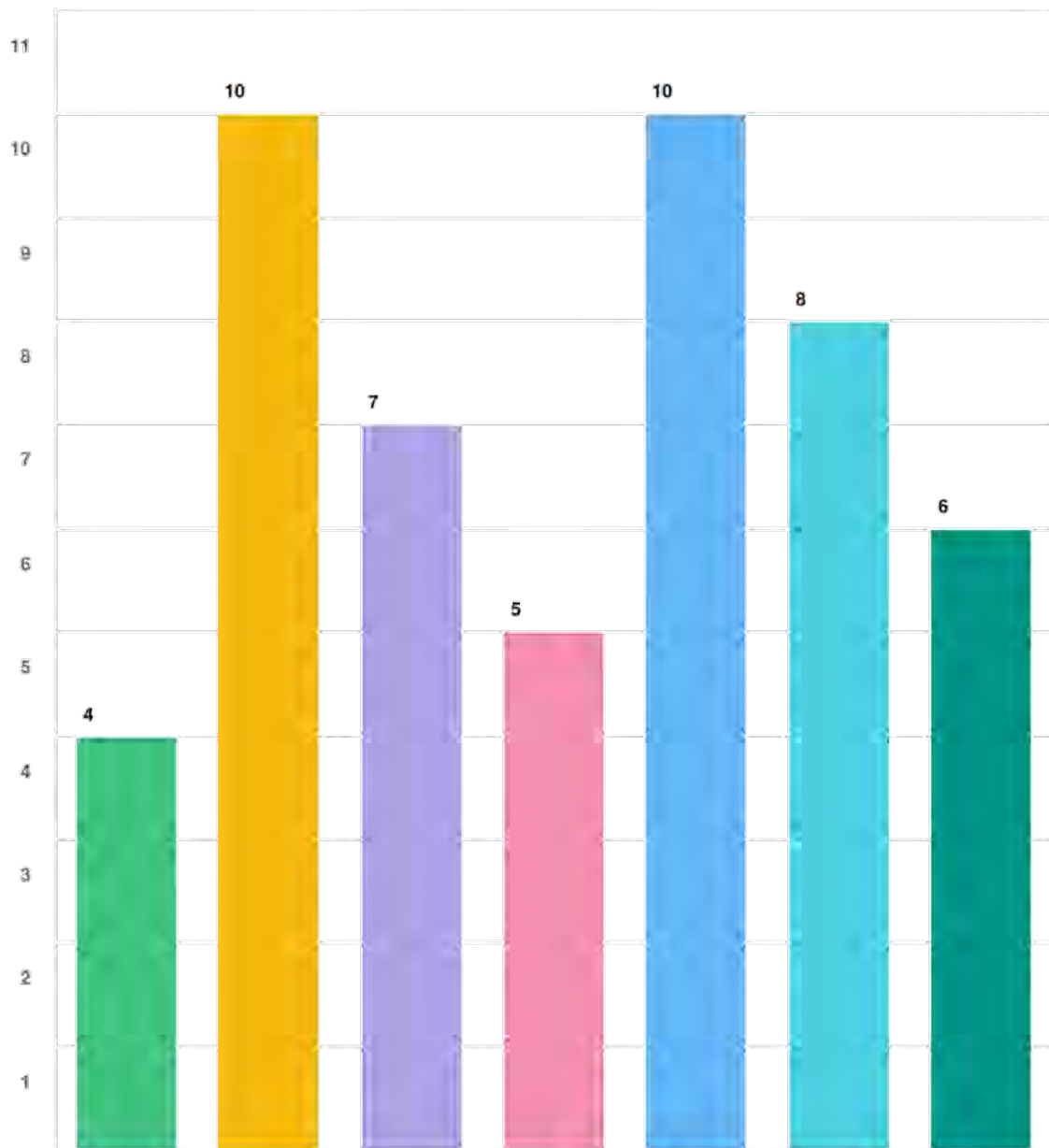
- Other (please specify)    ● Nothing to improve/all good    ● Faster    ● Better communication/get back to me
- Resolve the issue/take action/do job properly

Optional question (13 response(s), 189 skipped)

Question type: Checkbox Question

If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

Buiding / property



**Question options**

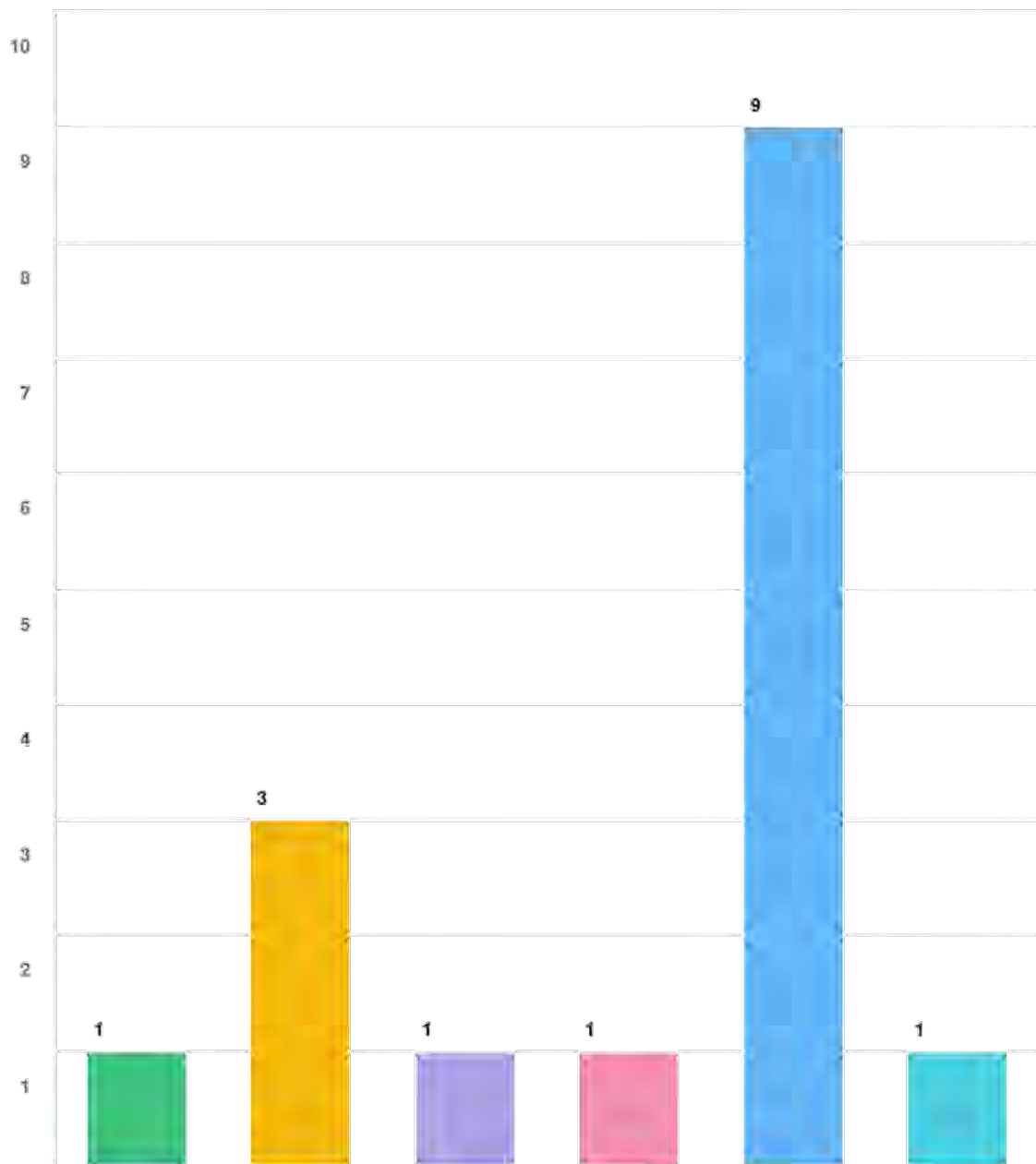
- No suggestions / all good
 ● Better communication / explanations
 ● Listen to our concerns / be more understanding
- More training / improved staff knowledge
 ● More friendly / polite / helpful / better attitude
- Take action / fix the problem / site visit / follow up
 ● Reply / get back to me

Optional question (21 response(s), 181 skipped)

Question type: Checkbox Question

If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

Dog / animal control / registration



Question options

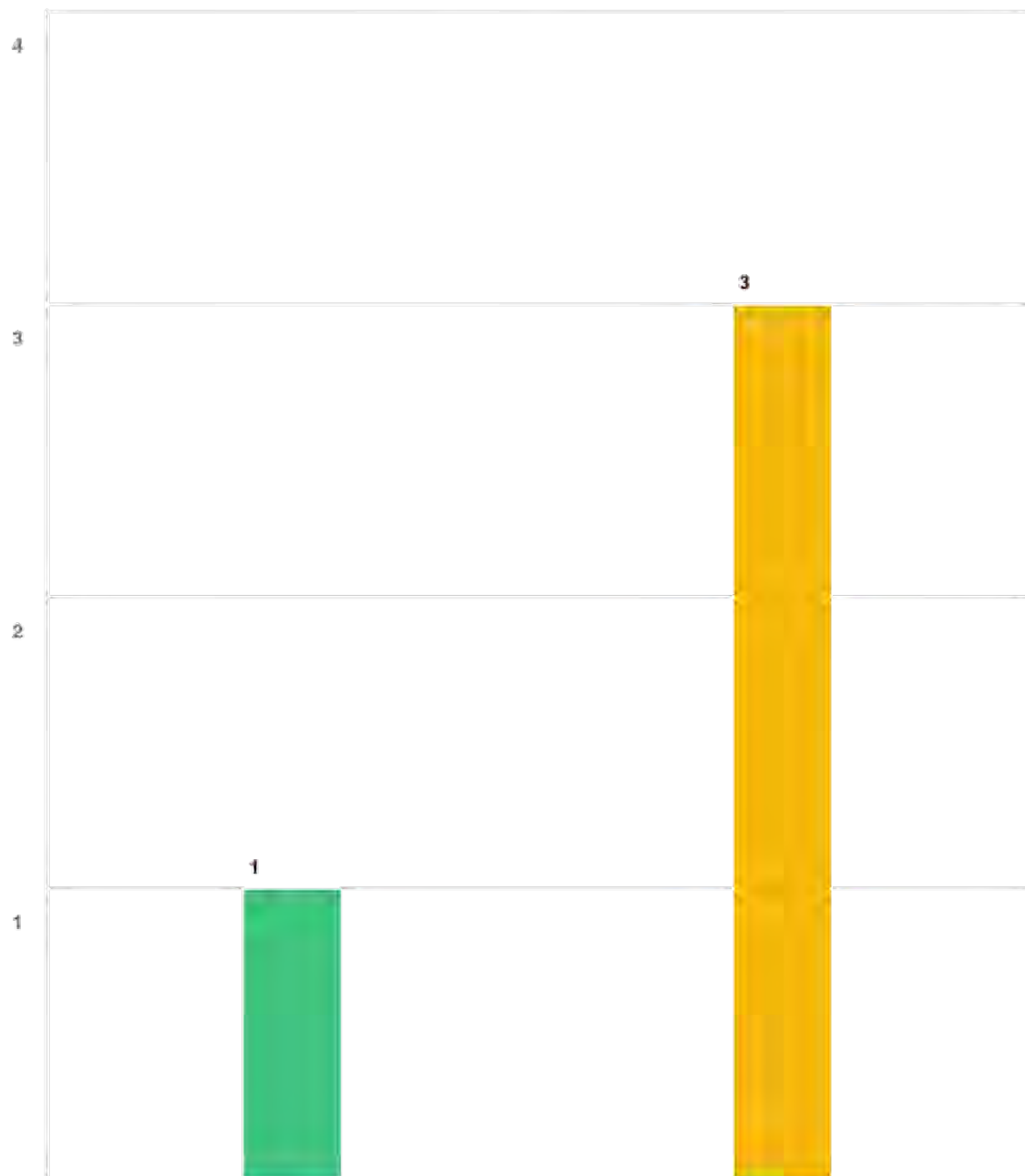
- Other (please specify)    ■ No suggestions / all good    ■ Better communication / explanations
- More training / improved staff knowledge    ■ Take action / fix the problem / site visit / follow up    ■ Reply / get back to me

Optional question (14 response(s), 188 skipped)

Question type: Checkbox Question

If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

Events



Question options

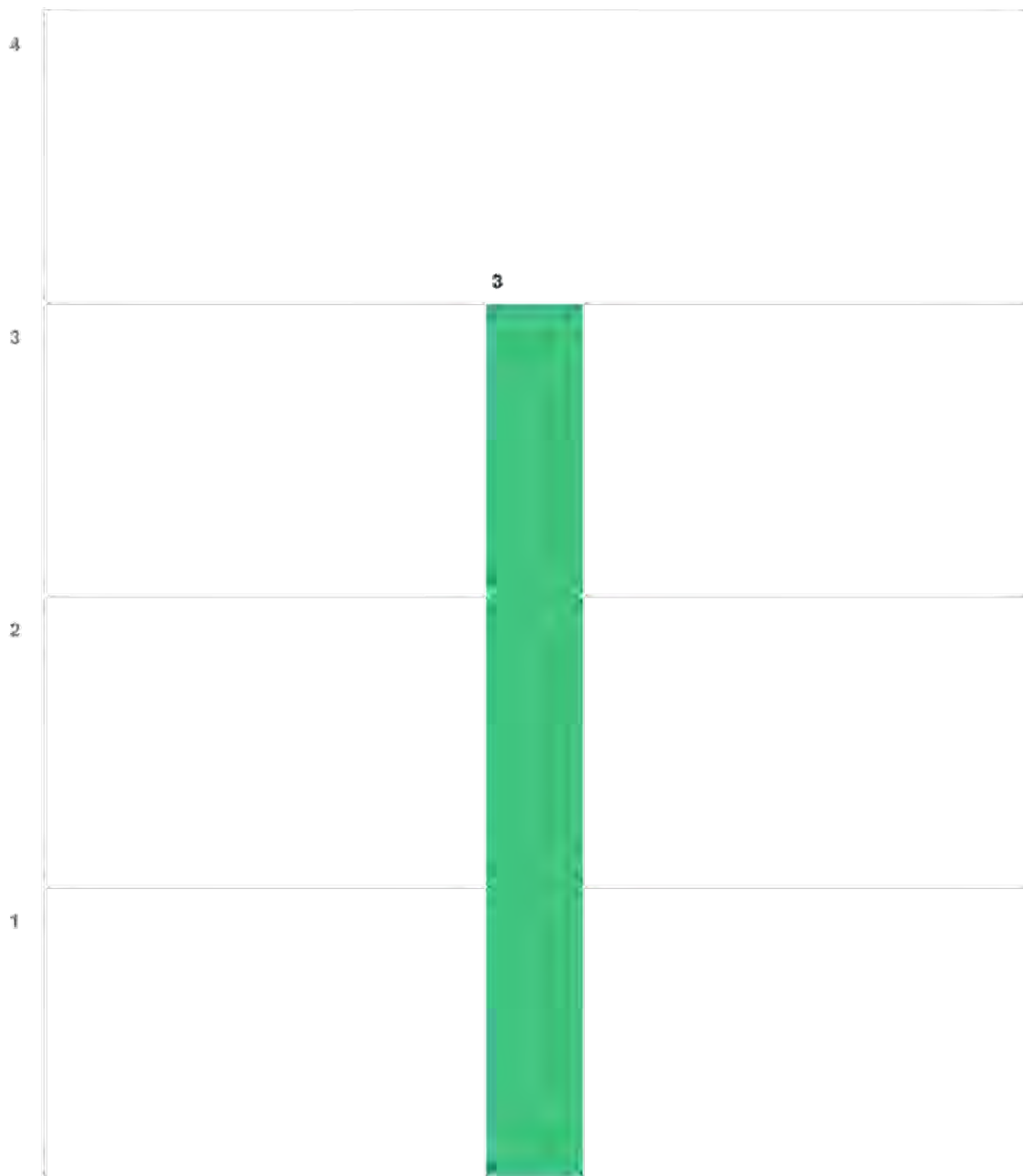
- ☒ No suggestions / all good ☐ Listen to our concerns / be more understanding

Optional question (4 response(s), 198 skipped)

Question type: Checkbox Question

If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

General licensing



**Question options**

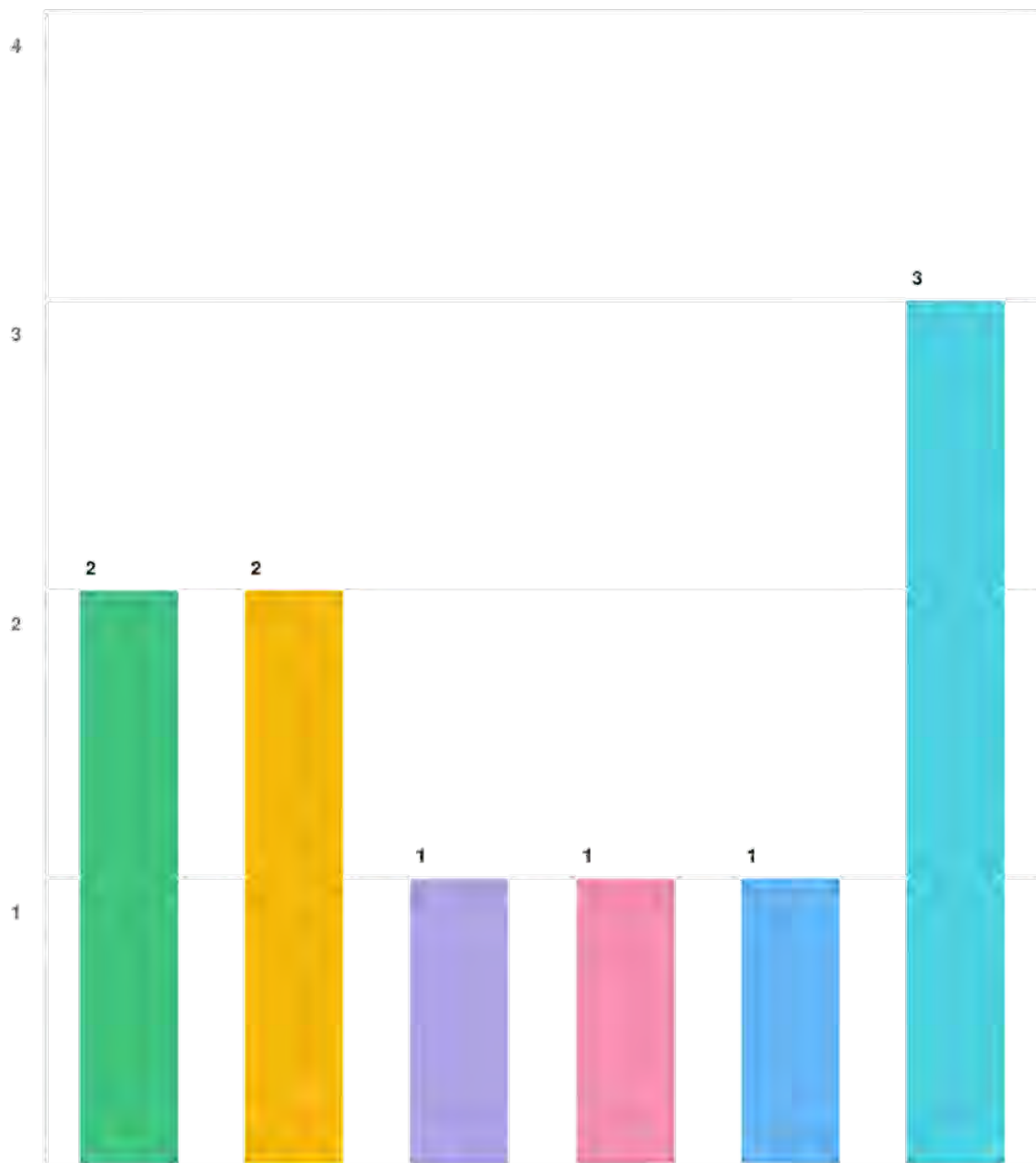
☒ No suggestions / all good

Optional question (3 response(s), 199 skipped)

Question type: Checkbox Question

If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

Parks / reserves / playground / skatepark / walking track



**Question options**

- ☐ No suggestions / all good
- ☐ Better communication / explanations
- ☐ Listen to our concerns / be more understanding
- ☐ More training / improved staff knowledge
- ☐ Take action / fix the problem / site visit / follow up
- ☐ Reply / get back to me

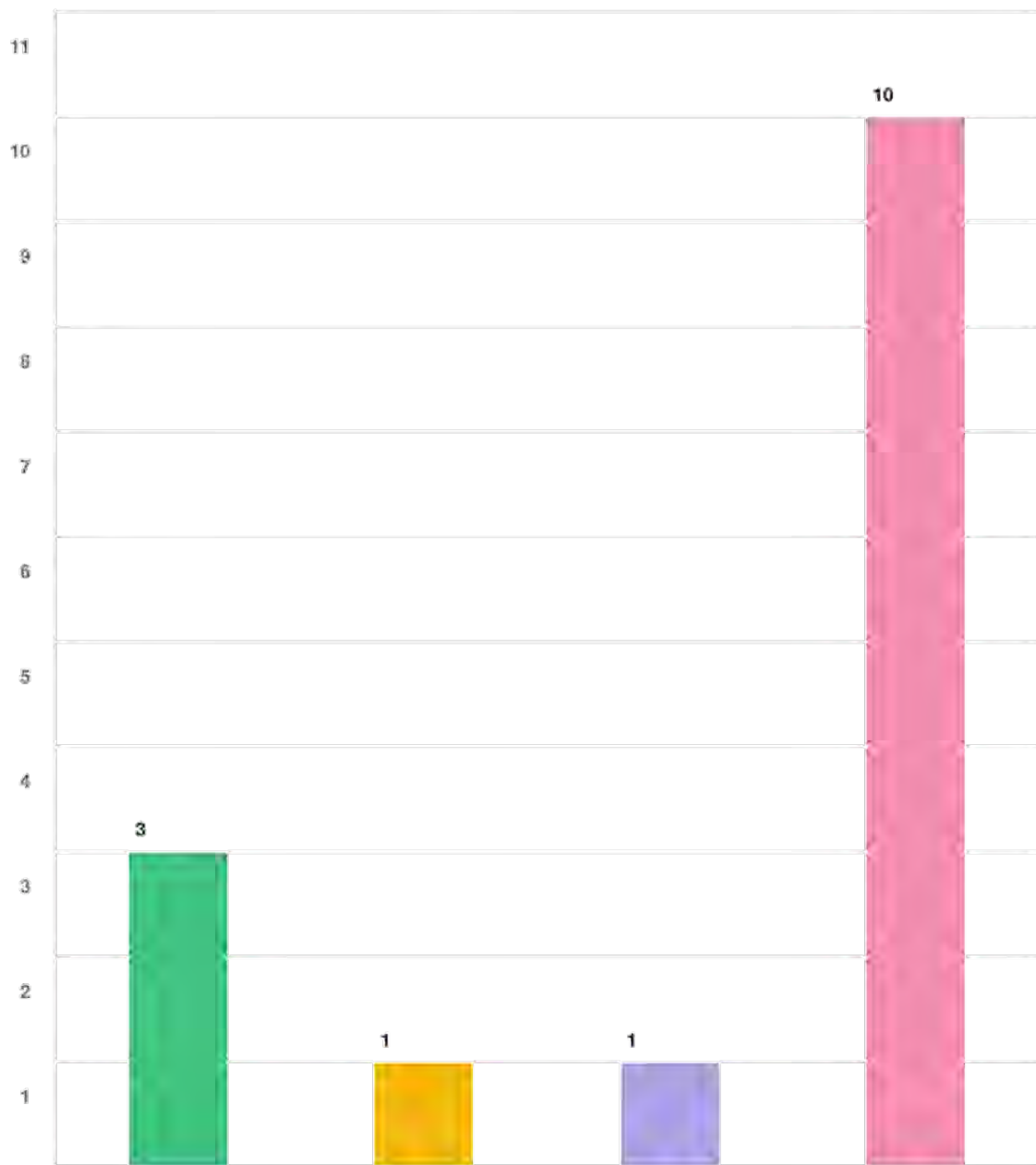
Optional question (6 response(s), 196 skipped)

Question type: Checkbox Question



If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

Rates



**Question options**

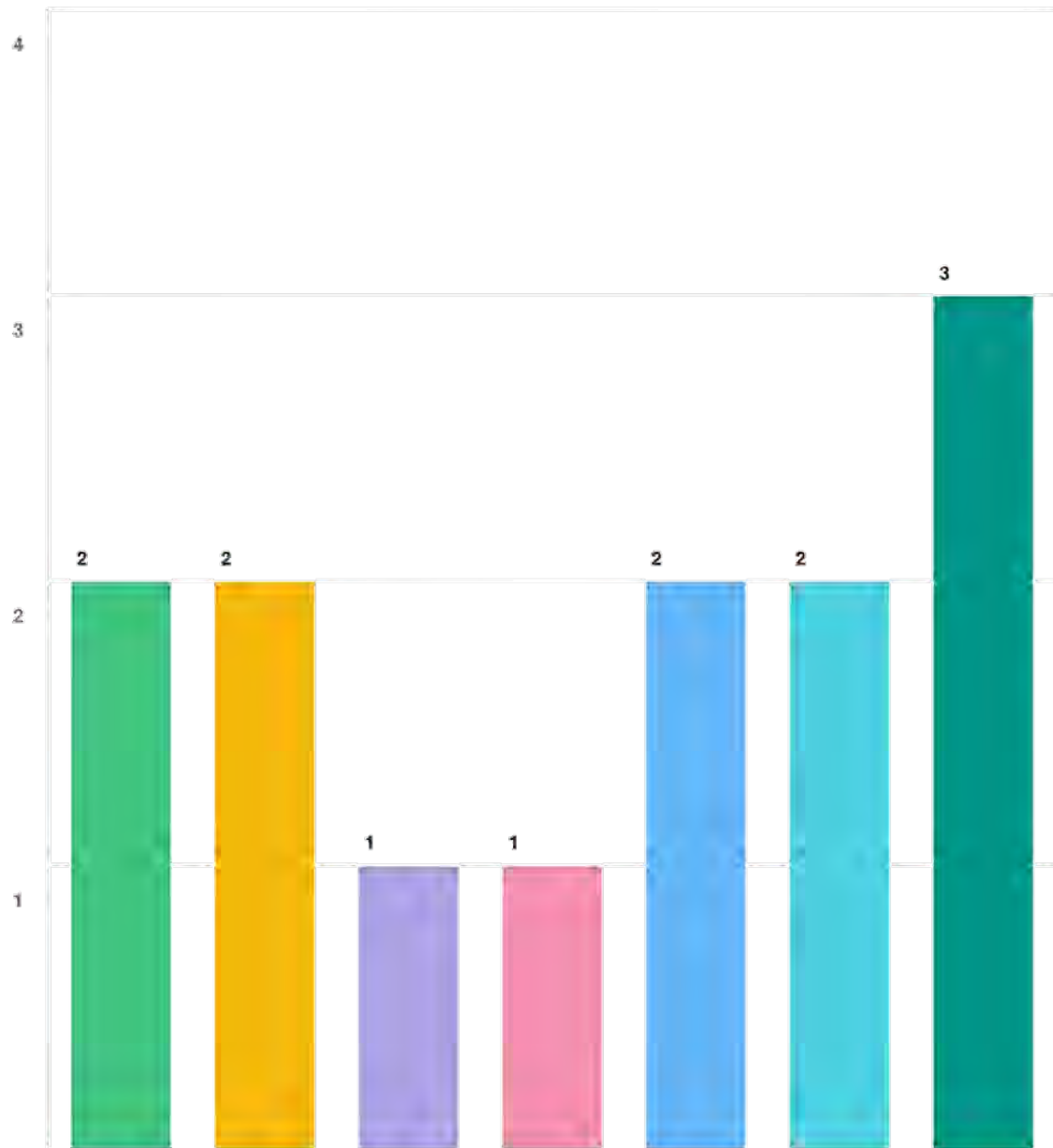
- No suggestions / all good
- Better communication / explanations
- More training / improved staff knowledge
- Take action / fix the problem / site visit / follow up

Optional question (14 response(s), 188 skipped)

Question type: Checkbox Question

If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

Recreational facilities



Question options

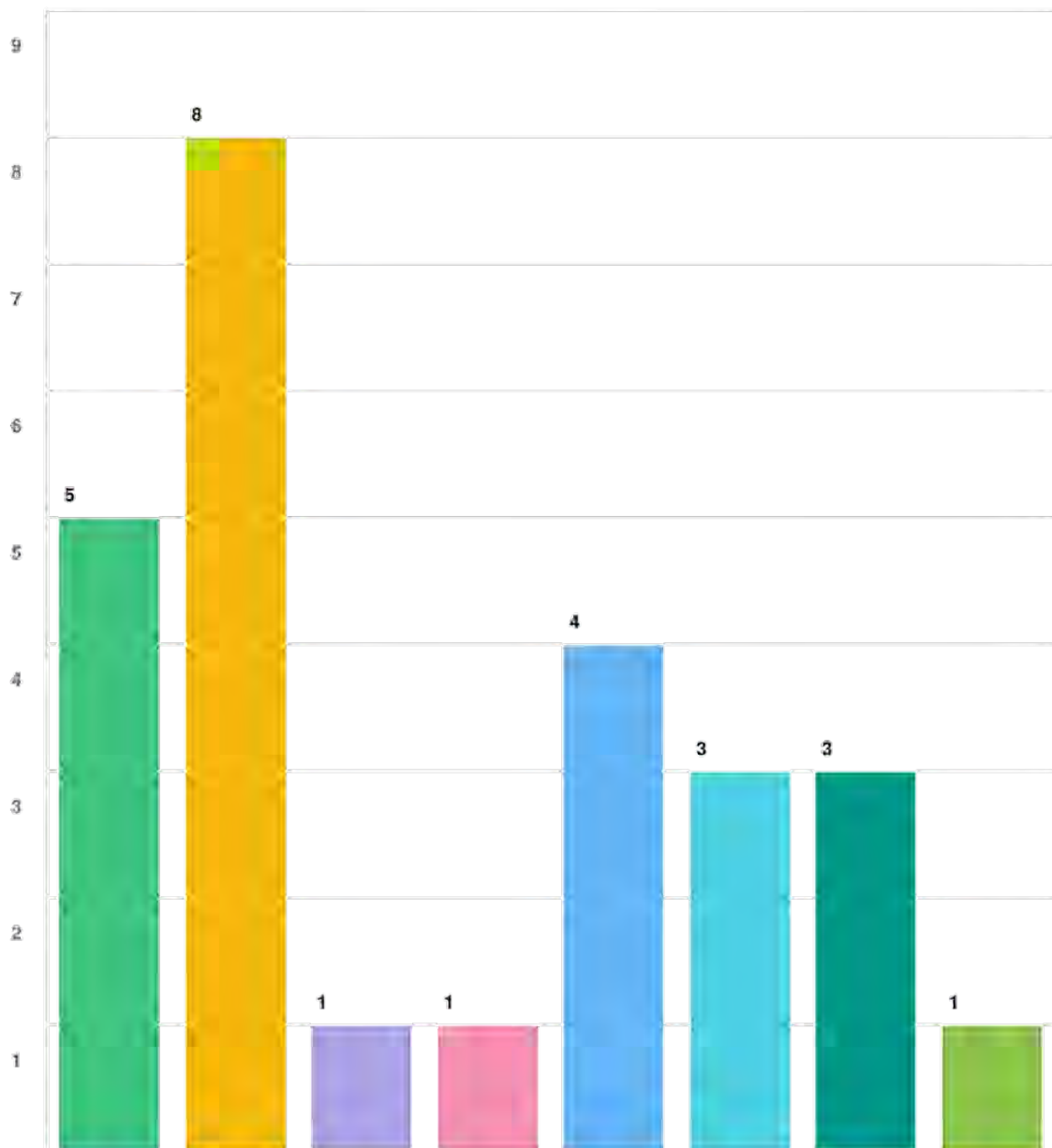
- ☒ No suggestions / all good
- ☒ Better communication / explanations
- ☒ Listen to our concerns / be more understanding
- ☒ More training / improved staff knowledge
- ☒ More friendly / polite / helpful / better attitude
- ☒ Take action / fix the problem / site visit / follow up
- ☒ Reply / get back to me

Optional question (5 response(s), 197 skipped)

Question type: Checkbox Question

If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

Roading / footpaths



Question options

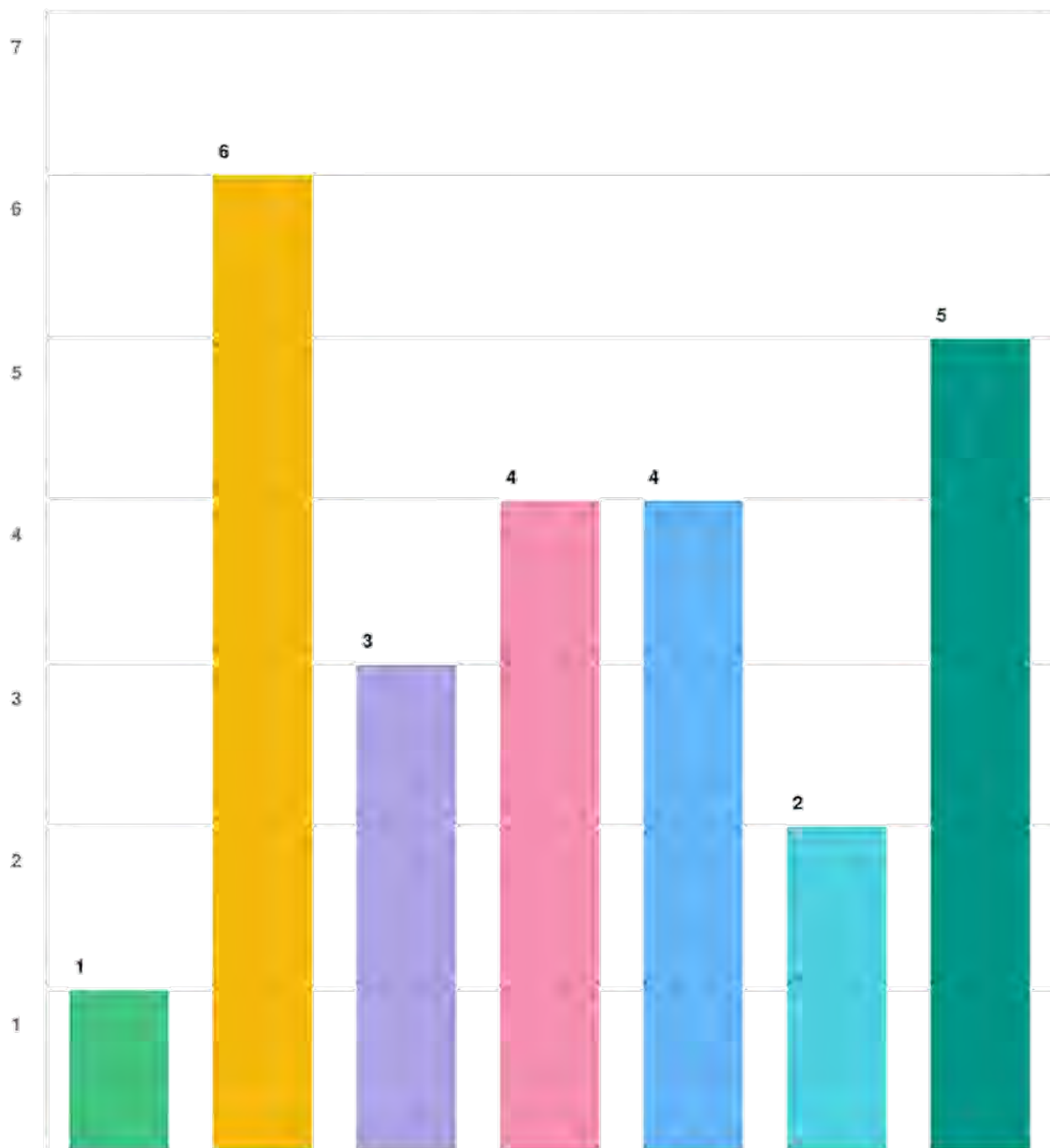
- Other (please specify)    No suggestions / all good    Better communication / explanations
- Listen to our concerns / be more understanding    More training / improved staff knowledge
- More friendly / polite / helpful / better attitude    Take action / fix the problem / site visit / follow up    Reply / get back to me

Optional question (11 response(s), 191 skipped)

Question type: Checkbox Question

If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

Rubbish disposal / recycling



Question options

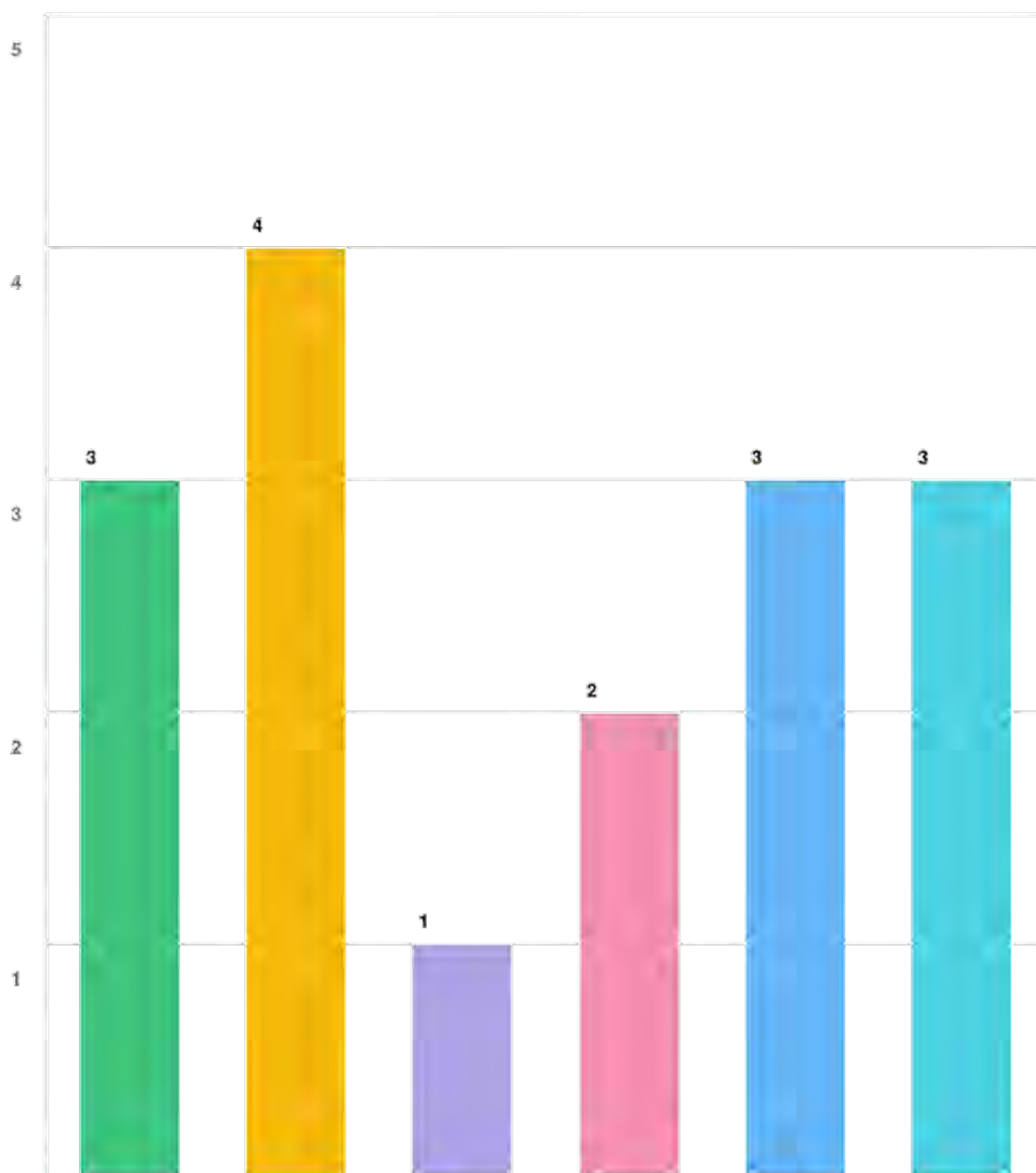
- ☐ No suggestions / all good
- ☐ Better communication / explanations
- ☐ Listen to our concerns / be more understanding
- ☐ More training / improved staff knowledge
- ☐ More friendly / polite / helpful / better attitude
- ☐ Take action / fix the problem / site visit / follow up
- ☐ Reply / get back to me

Optional question (11 response(s), 191 skipped)

Question type: Checkbox Question

If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

Sewerage



Question options

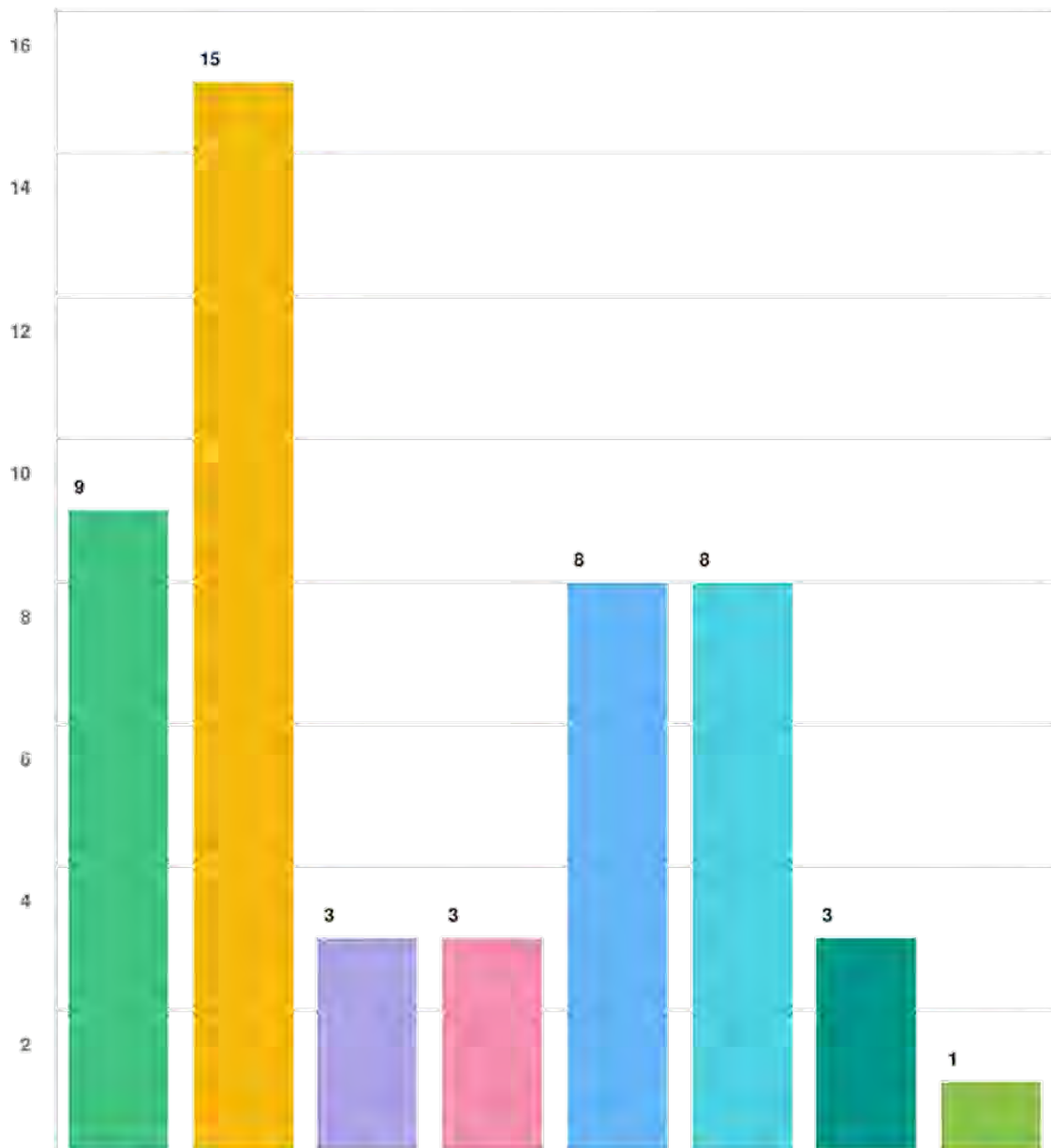
- ☒ No suggestions / all good
- ☒ Better communication / explanations
- ☒ Listen to our concerns / be more understanding
- ☒ More friendly / polite / helpful / better attitude
- ☒ Take action / fix the problem / site visit / follow up
- ☒ Reply / get back to me

Optional question (10 response(s), 192 skipped)

Question type: Checkbox Question

If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

Stormwater / flooding



Question options

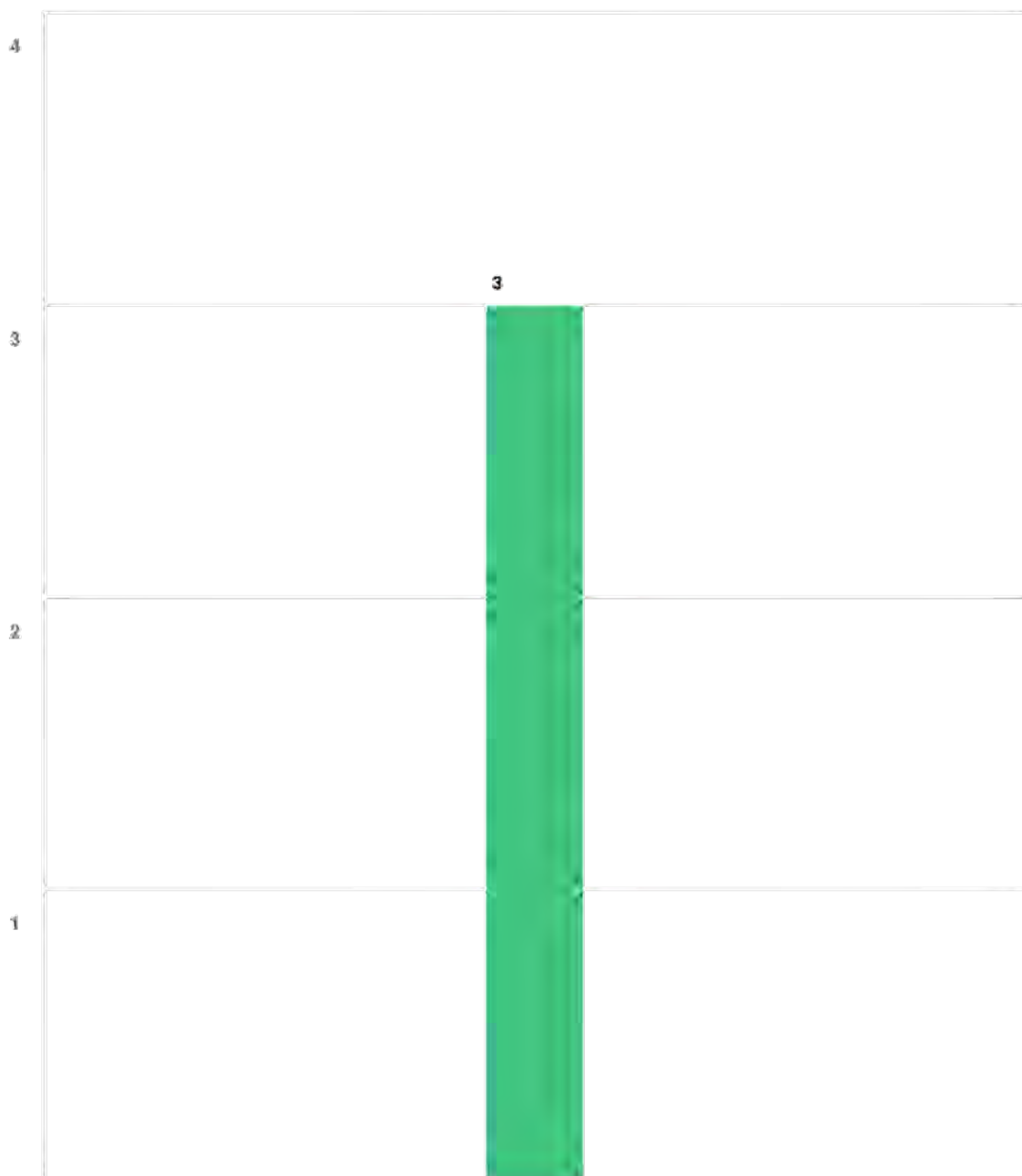
- Other (please specify)
- No suggestions / all good
- Better communication / explanations
- Listen to our concerns / be more understanding
- More training / improved staff knowledge
- More friendly / polite / helpful / better attitude
- Take action / fix the problem / site visit / follow up
- Reply / get back to me

Optional question (20 response(s), 182 skipped)

Question type: Checkbox Question

If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

Public toilets / restrooms



Question options

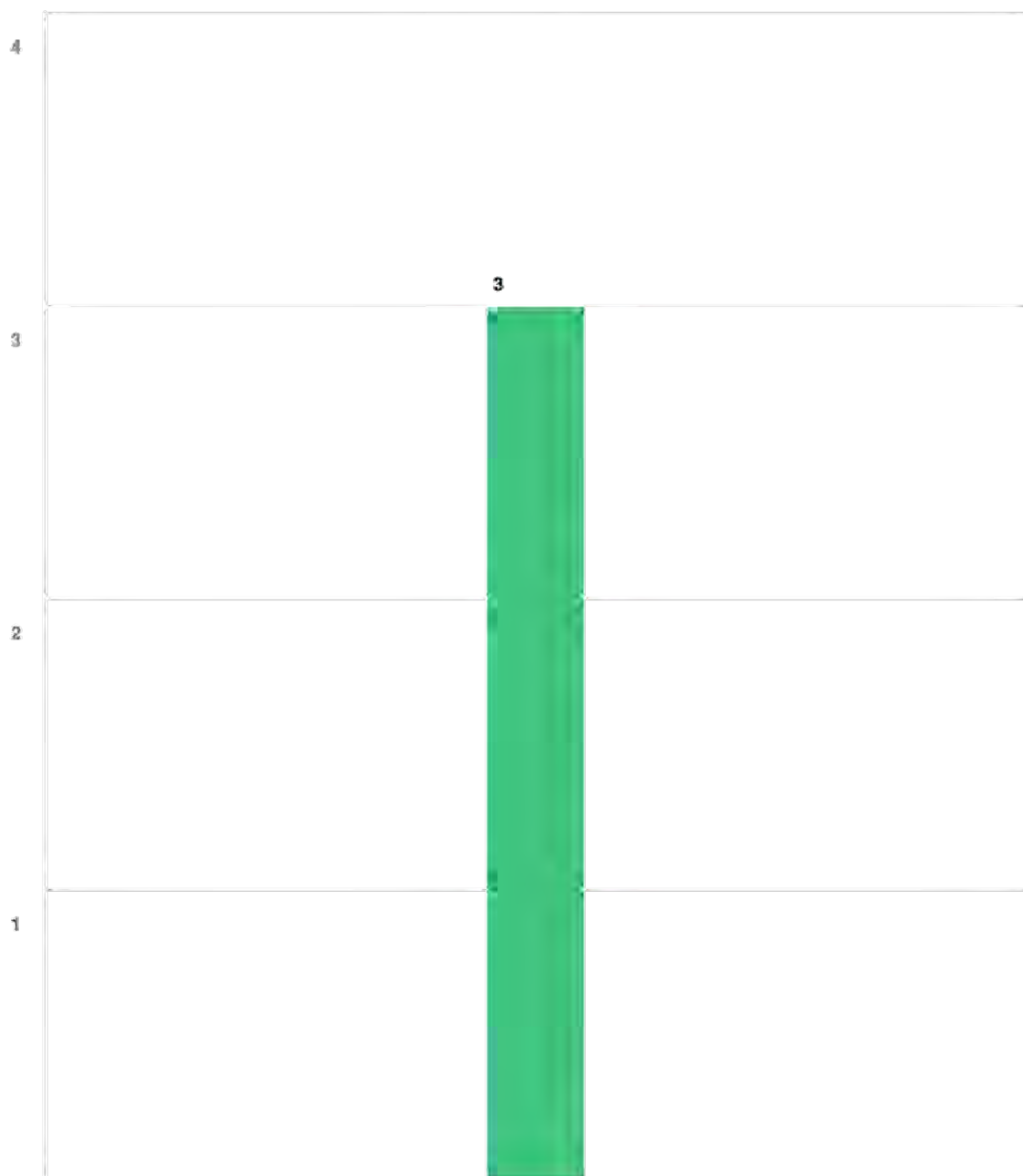
☒ No suggestions / all good

Optional question (3 response(s), 199 skipped)

Question type: Checkbox Question

If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

Water supply



**Question options**

☒ No suggestions / all good

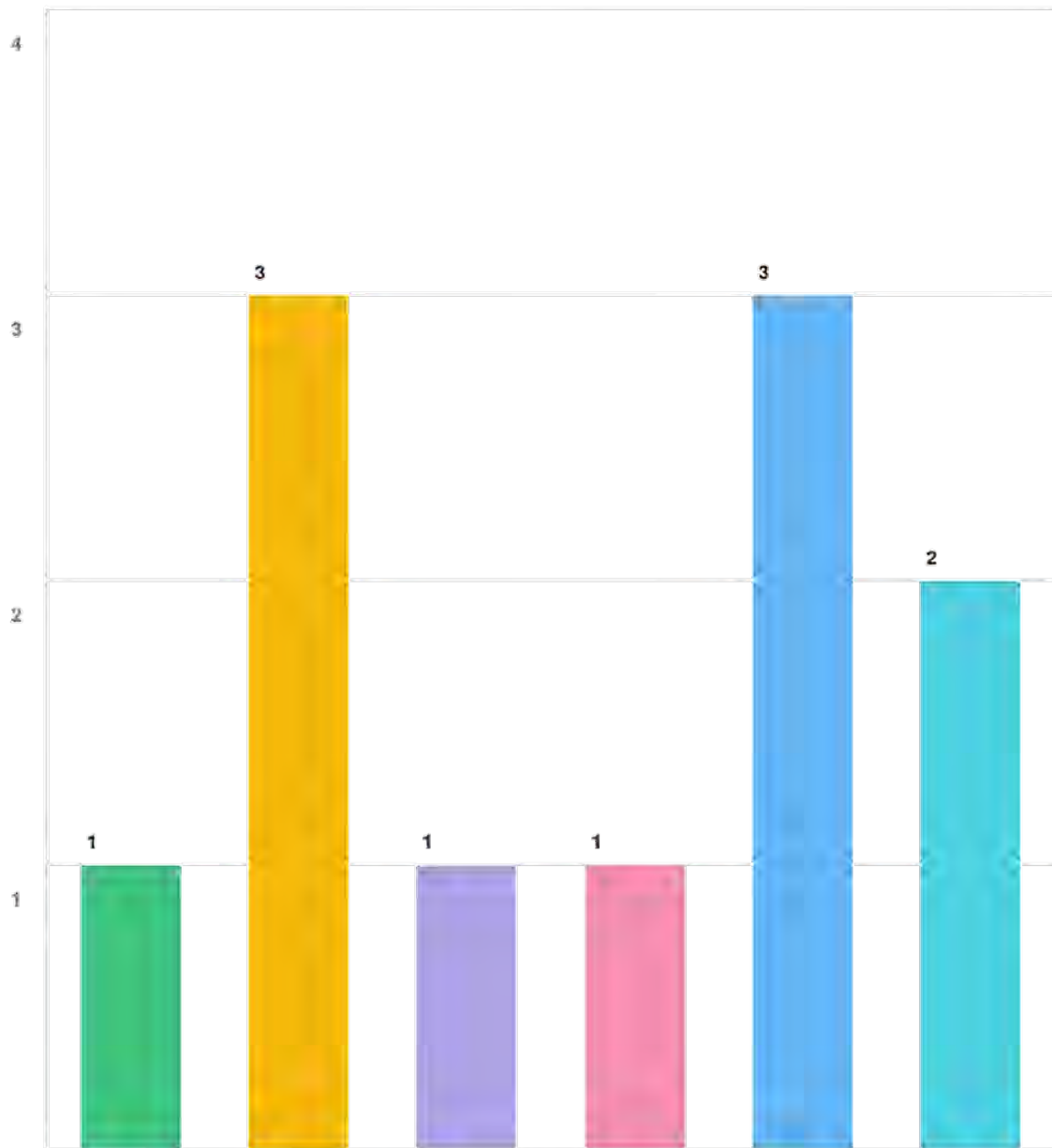
Optional question (3 response(s), 199 skipped)

Question type: Checkbox Question



If you were extremely satisfied or very satisfied with the overall service you received, what made it great?

Other reason



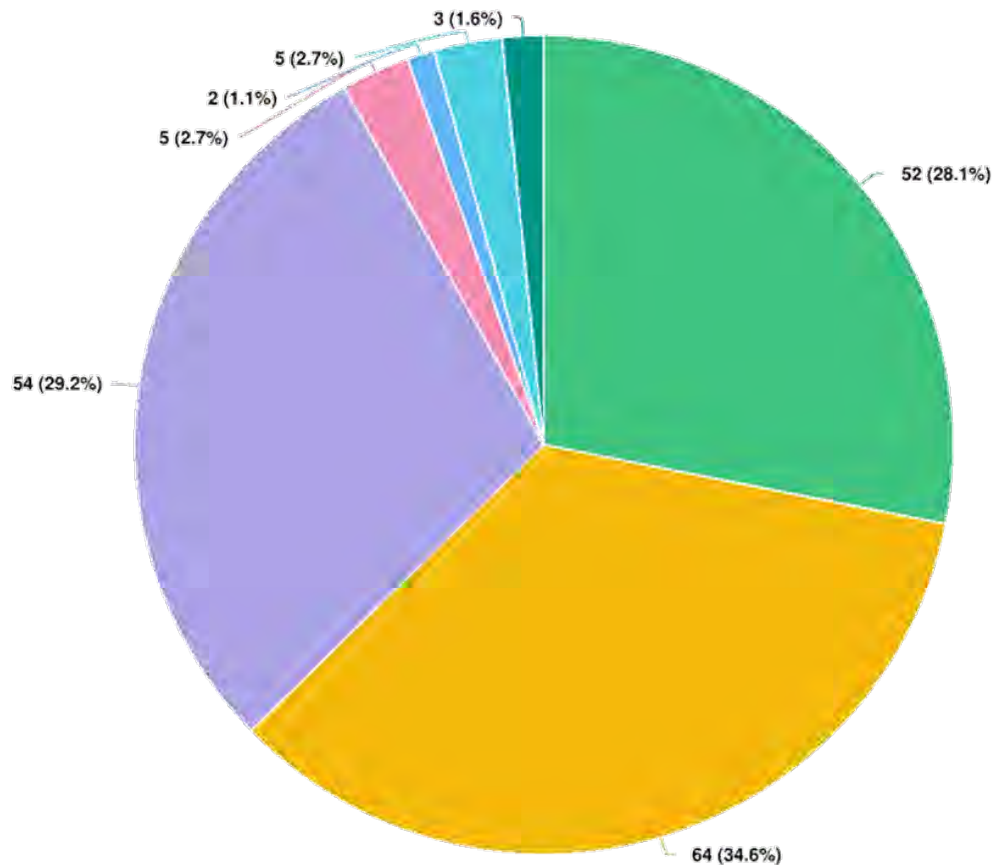
**Question options**

- ☒ Other (please specify)    ☒ No suggestions / all good    ☒ Better communication / explanations
- ☒ Listen to our concerns / be more understanding    ☒ Take action / fix the problem / site visit / follow up
- ☒ Reply / get back to me

Optional question (10 response(s), 192 skipped)

Question type: Checkbox Question

How satisfied are you that your household rubbish and/or recycling is collected on time?



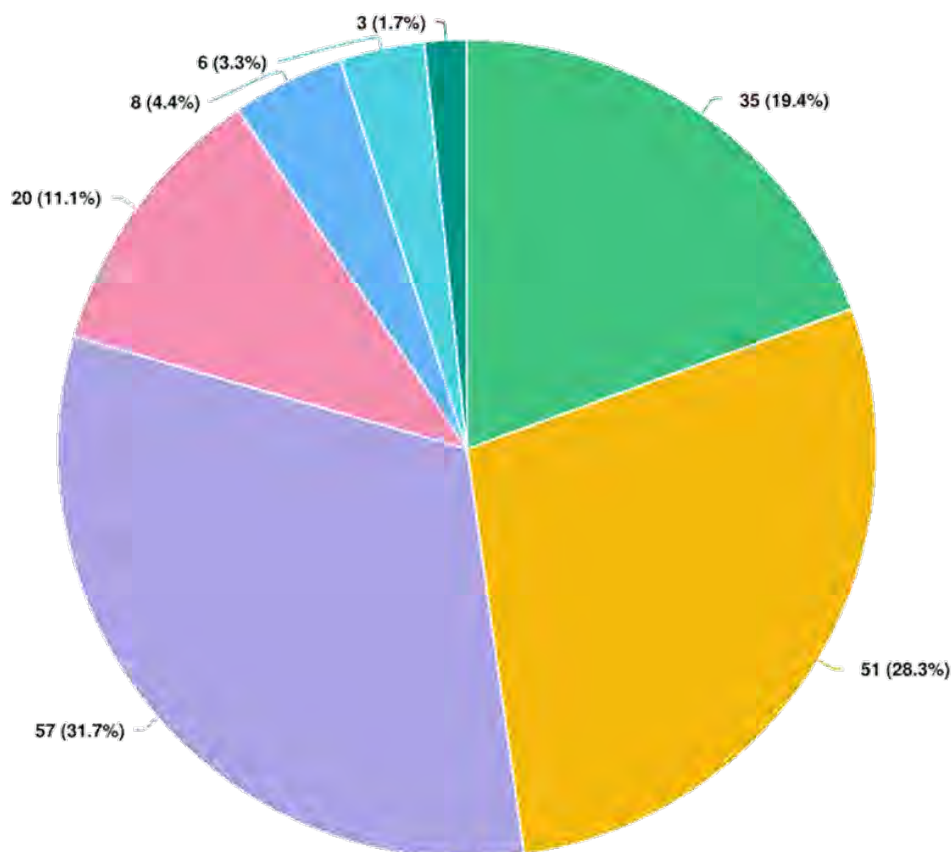
**Question options**

☐ Don't know
 ☐ Extremely dissatisfied
 ☐ Very dissatisfied
 ☐ Quite dissatisfied
 ☐ Quite satisfied
 ☐ Very satisfied
 ☐ Extremely satisfied

Optional question (185 response(s), 17 skipped)

Question type: Radio Button Question

How satisfied are you in general with the household rubbish and/or recycling collection service provided by the Council?



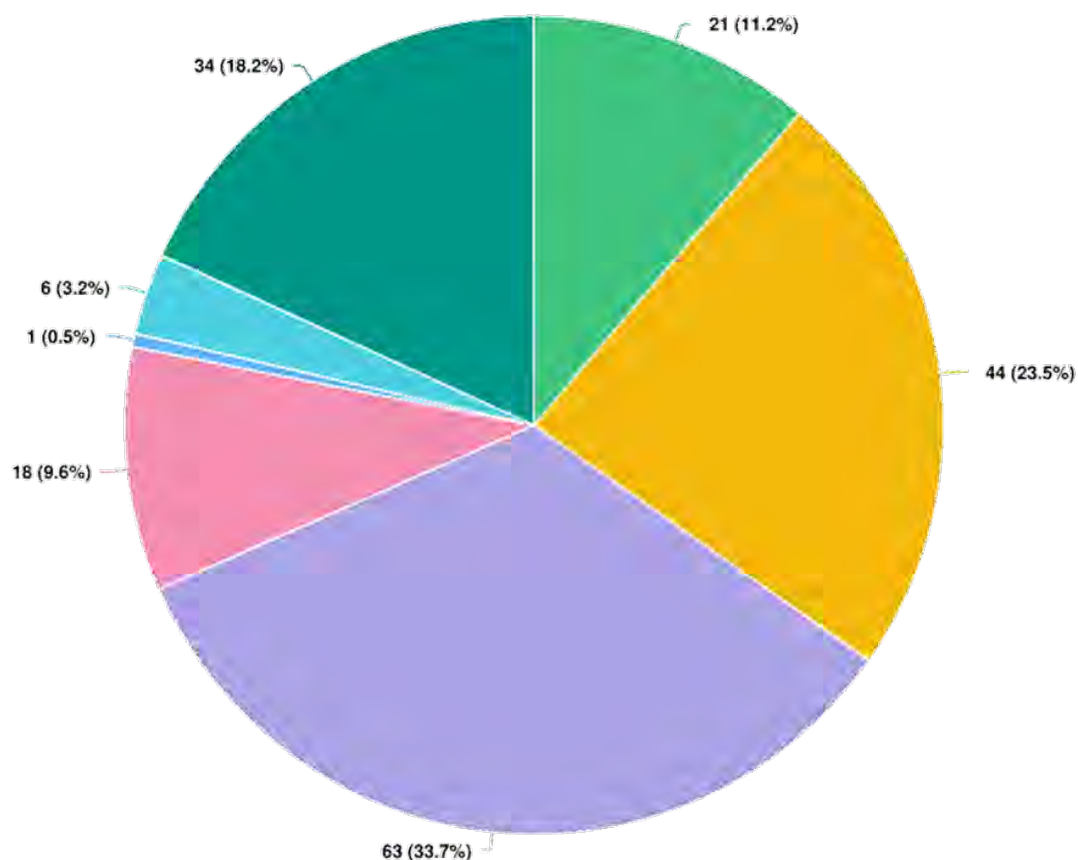
**Question options**

- Don't know
 ● Extremely dissatisfied
 ● Very dissatisfied
 ● Quite dissatisfied
 ● Quite satisfied
- Very satisfied
 ● Extremely satisfied

Optional question (180 response(s), 22 skipped)

Question type: Radio Button Question

How satisfied are you that Council litter bins, recycling centre and recycling stations are kept clean and tidy?



**Question options**

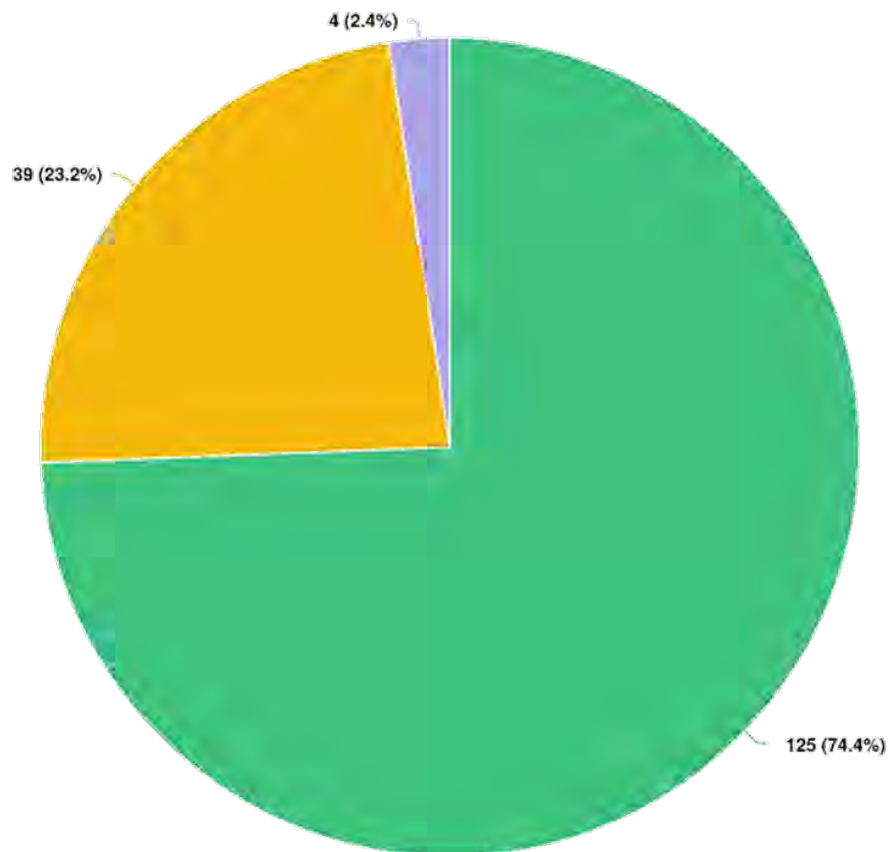
☒ Don't know
 ☐ Extremely dissatisfied
 ☐ Very dissatisfied
 ☐ Quite dissatisfied
 ☐ Quite satisfied
 ☐ Very satisfied
 ☐ Extremely satisfied

Optional question (187 response(s), 15 skipped)

Question type: Radio Button Question

Have Your Say Grey : Summary Report for 01 November 2024 to 14 April 2025

Is your home on a Council water supply or a private supply such as a tank water?



**Question options**

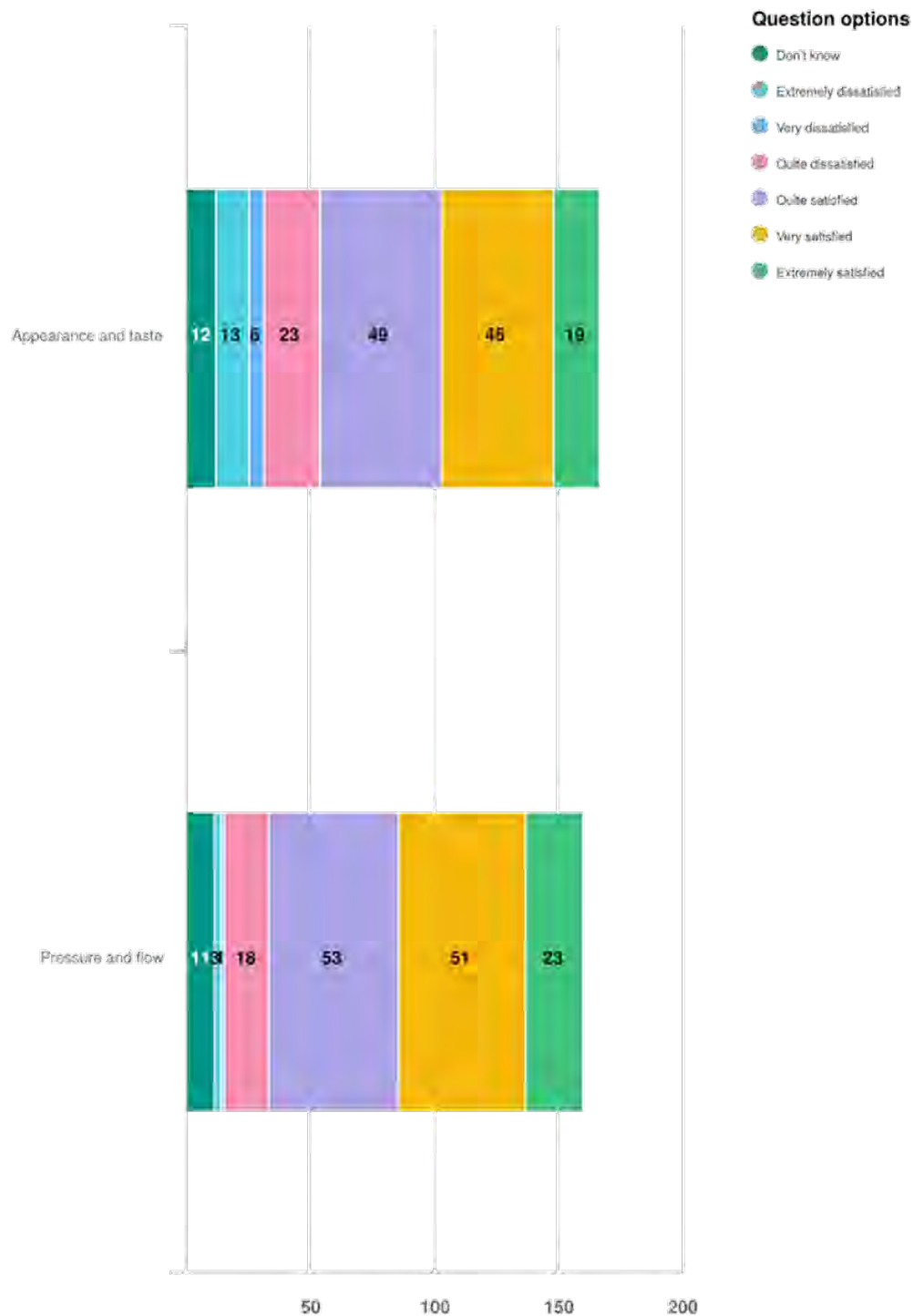
☐ Both Council and private water supply
 ☐ Private water supply
 ☒ Council water supply

Optional question (168 response(s), 34 skipped)

Question type: Radio Button Question

Have Your Say Grey : Summary Report for 01 November 2024 to 14 April 2025

Thinking about the water supply supplied to you by the Council. How satisfied are you with the following aspects of the water: NOTE Please move the slider beneath the response to access the Don't know / Not applicable option

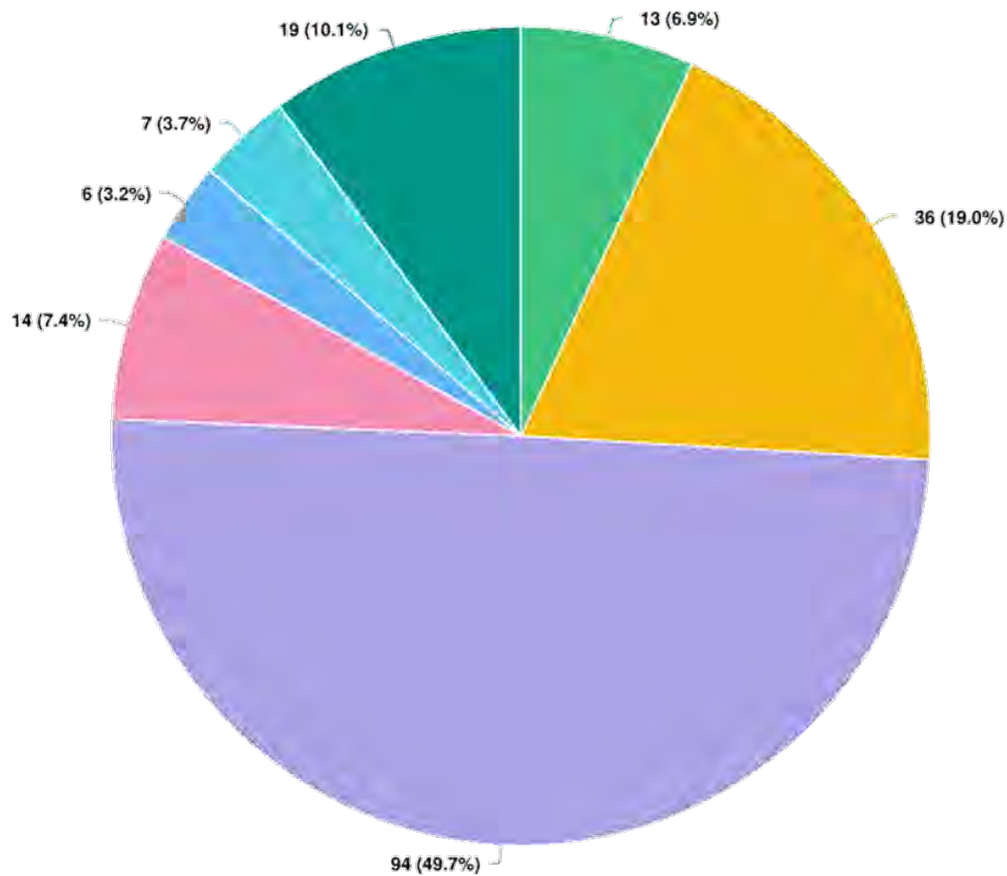


Optional question (168 response(s), 34 skipped)

Question type: Likert Question

Have Your Say Grey : Summary Report for 01 November 2024 to 14 April 2025

Thinking now about the information you receive from the Council, how satisfied are you with it?



**Question options**

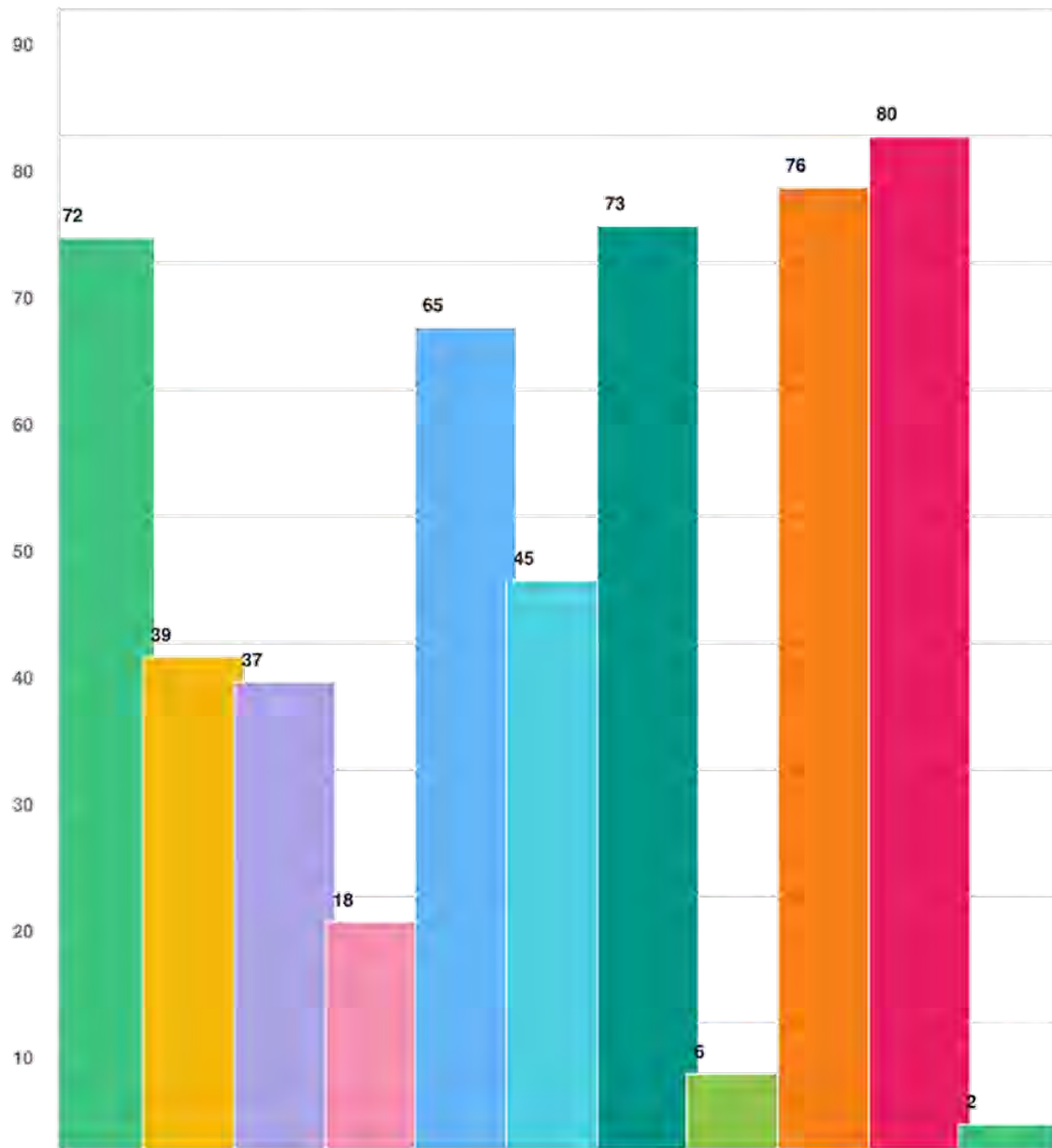
- Don't know
 ● Extremely dissatisfied
 ● Very dissatisfied
 ● Quite dissatisfied
 ● Quite satisfied
- Very satisfied
 ● Extremely satisfied

Optional question (189 response(s), 13 skipped)

Question type: Radio Button Question

Have Your Say Wreay : Summary Report for 01 November 2024 to 14 April 2025

### How would you prefer to receive information from the Council?



#### Question options

- Other (please specify)    Text message alert for urgent information    Council email    Council Instagram
- Council Facebook    Council website    Council quarterly newsletter (sent to ratepayers)    Radio    Online news
- Newspaper    Letter/bulk mail out/flyers/leaflets

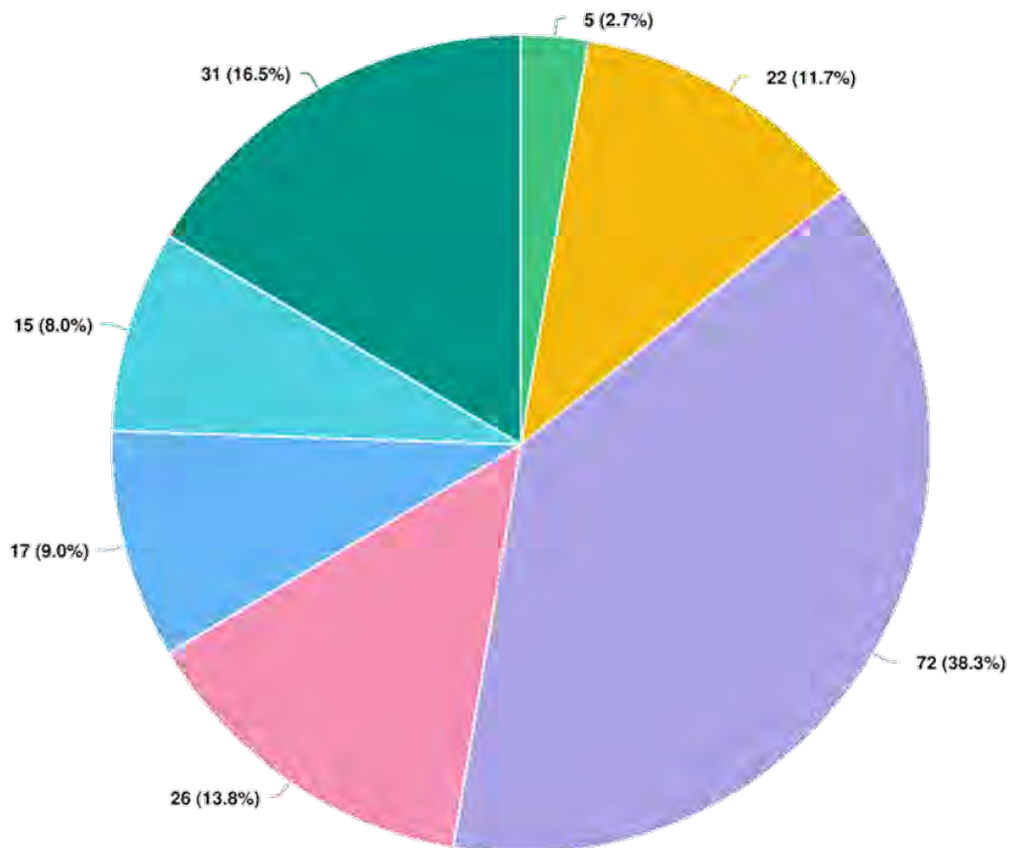
Optional question (194 response(s), 8 skipped)

Question type: Checkbox Question



Have your say survey summary report for 01 November 2024 to 16 April 2025

Thinking now about consultation, how satisfied are you with the level of consultation the Council provides when consulting with residents?

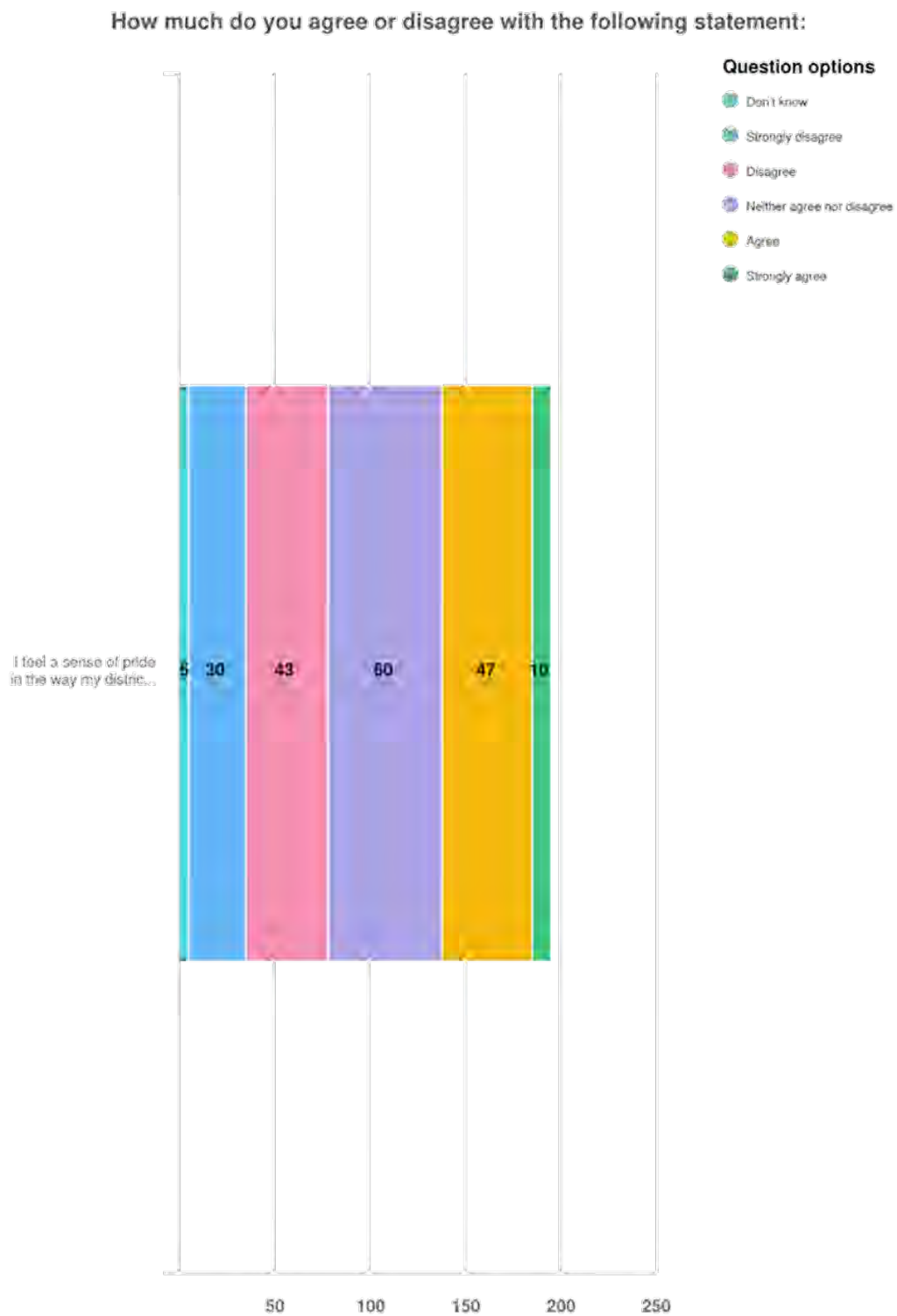


**Question options**

☒ Don't know
 ☒ Extremely dissatisfied
 ☒ Very dissatisfied
 ☒ Quite dissatisfied
 ☒ Quite satisfied
 ☒ Very satisfied
 ☒ Extremely satisfied

Optional question (188 response(s), 14 skipped)

Question type: Radio Button Question

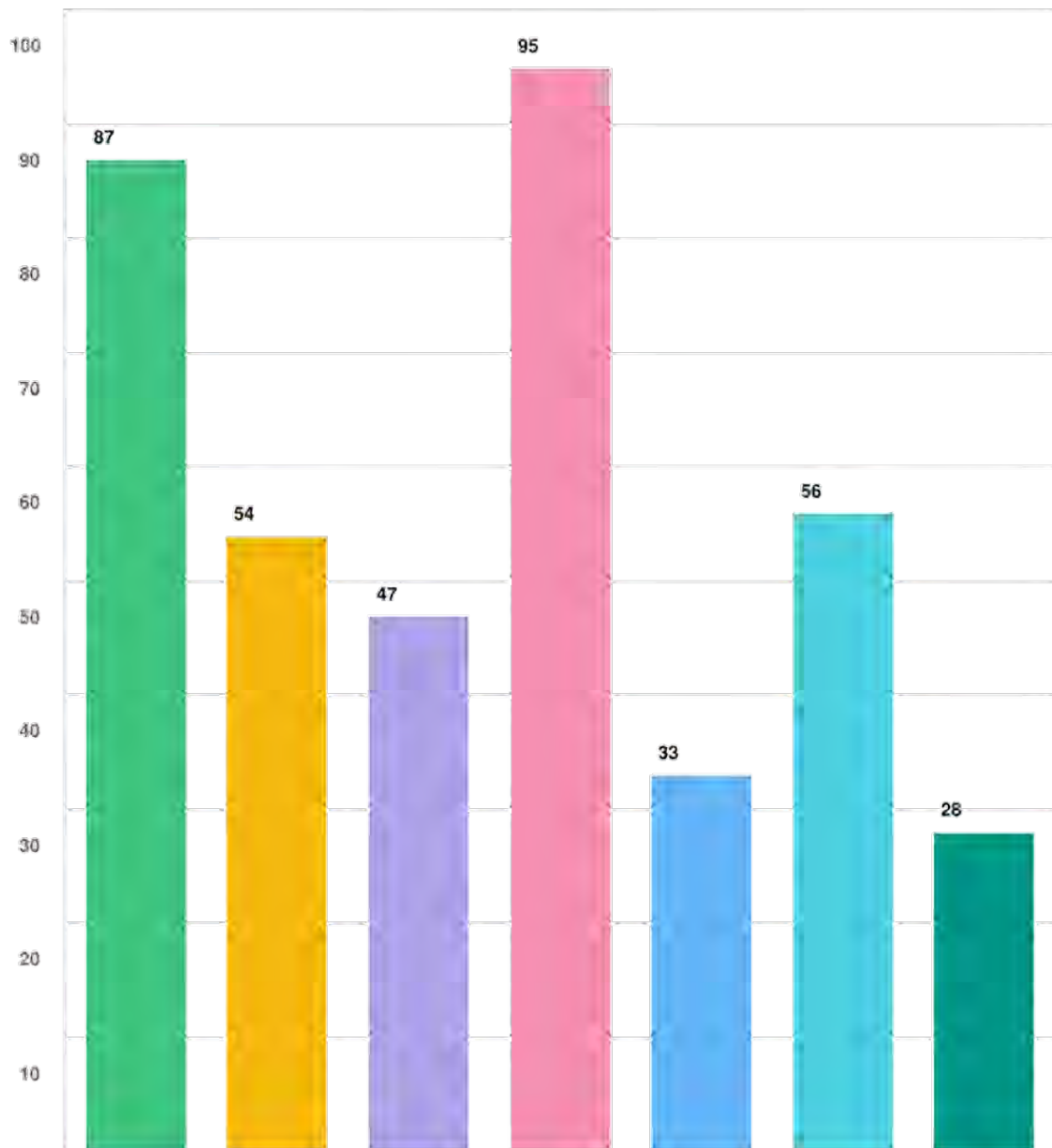


Optional question (195 response(s), 7 skipped)

Question type: Likert Question

Have Your Say Grey: Summary Report for 01 November 2024 to 14 April 2025

If you don't feel a sense of pride in the way your district looks and feels, what is the main reason, or reasons?



**Question options**

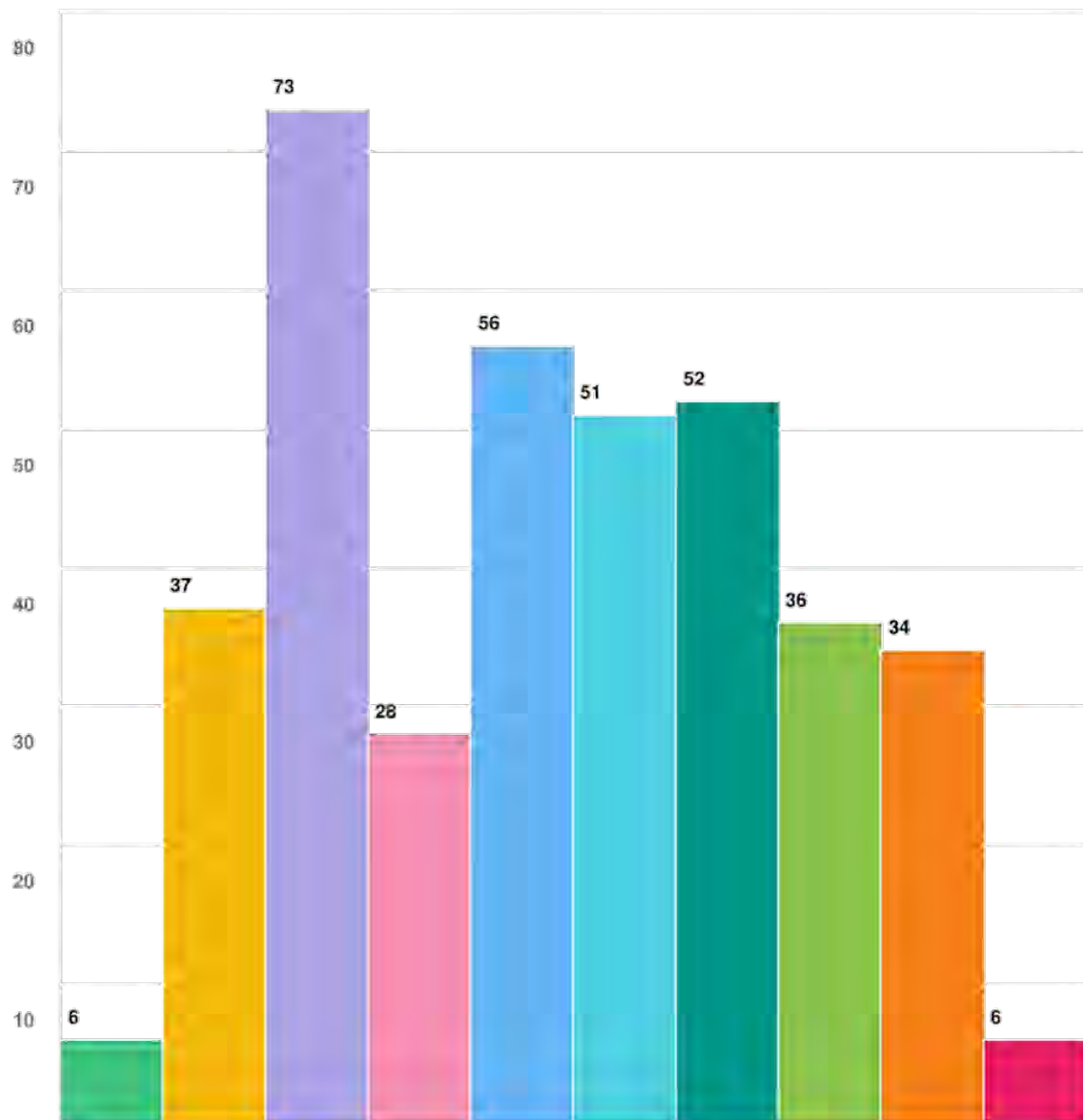
- Other (please specify)    ● Lack of facilities, services, things to do    ● Untidy and dirty/rubbish lying around
- CBD is dying/lots of empty shops/buildings    ● Issues with transport system/no. of cars/roading/footpaths
- Doesn't look good/not something to be proud of    ● Rundown or needs better maintenance

Optional question (138 response(s), 64 skipped)

Question type: Checkbox Question

have your say survey information report on an overview sheet to the April 2023

If you do feel a sense of pride in the way your district looks and feels, What is the main reason, or reasons?



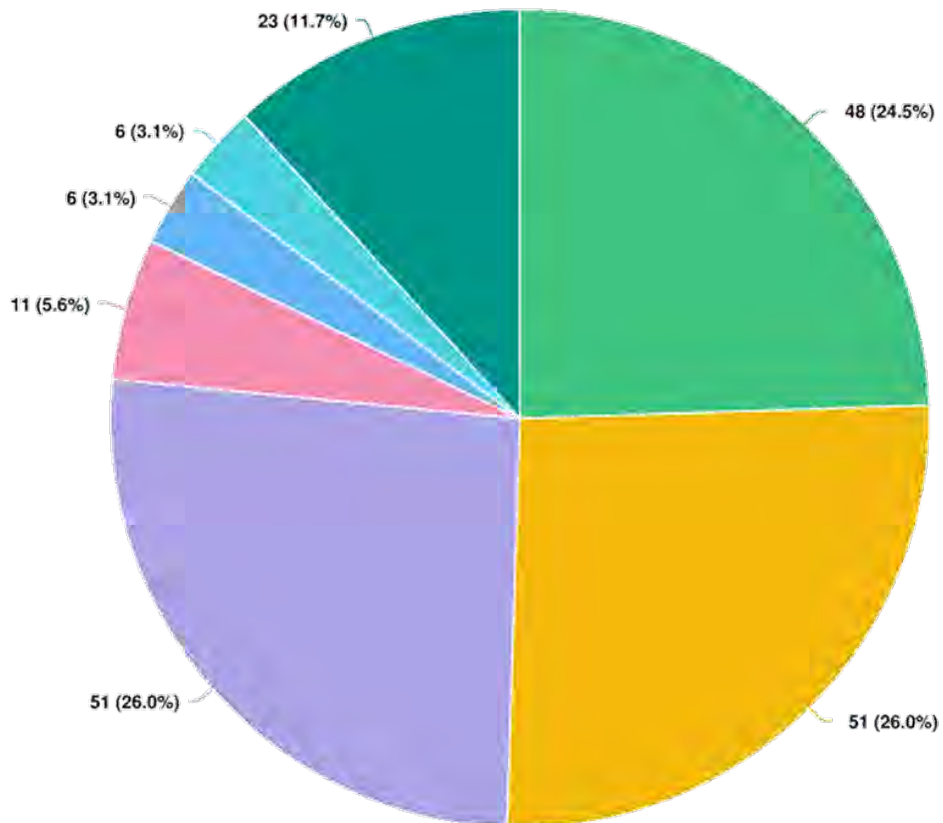
**Question options**

- Other (please specify)
- Plenty of facilities, services, things to do, cycle trail
- There are plenty of parks, green/open spaces or gardens
- It is clean/no rubbish lying around
- Happy here/been here for a long time/it's home
- There is a sense of community in the district/friendly
- West Coast pride - doing the best with what we've got
- The natural environment is beautiful
- Moving forward/getting things done
- Good urban design/attractive buildings and spaces/well maintained/looks good

Optional question (101 response(s), 101 skipped)

Question type: Checkbox Question

Thinking now about the Grey District Council's Mayor. How satisfied are you with the overall performance of Grey District Council's Mayor?



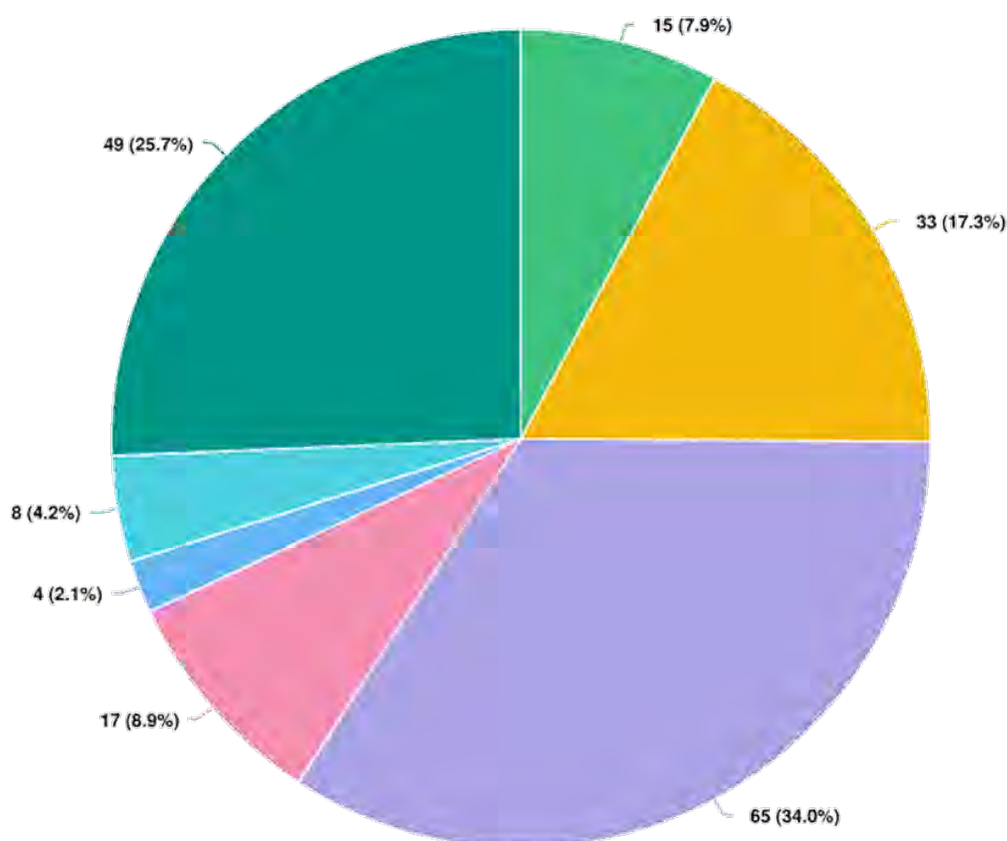
**Question options**

☐ Don't know
 ☐ Extremely dissatisfied
 ☐ Very dissatisfied
 ☐ Quite dissatisfied
 ☐ Quite satisfied
 ☐ Very satisfied
 ☐ Extremely satisfied

Optional question (196 response(s), 6 skipped)

Question type: Radio Button Question

Thinking now about the Grey District Council's Councillors. How satisfied are you with the overall performance of Grey District Council's Councillors?



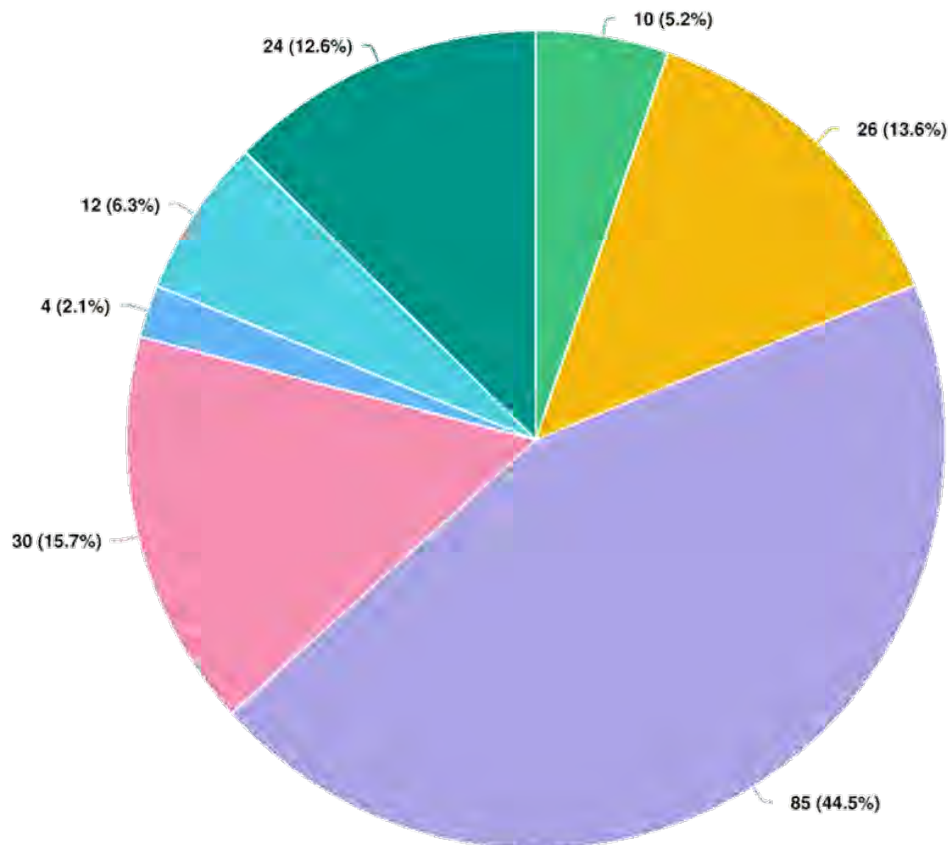
**Question options**

- Don't know
- Extremely dissatisfied
- Very dissatisfied
- Quite dissatisfied
- Quite satisfied
- Very satisfied
- Extremely satisfied

Optional question (191 response(s), 11 skipped)

Question type: Radio Button Question

And, overall, how satisfied or dissatisfied would you say you are with the overall performance of Grey District Council over the last 12 months?



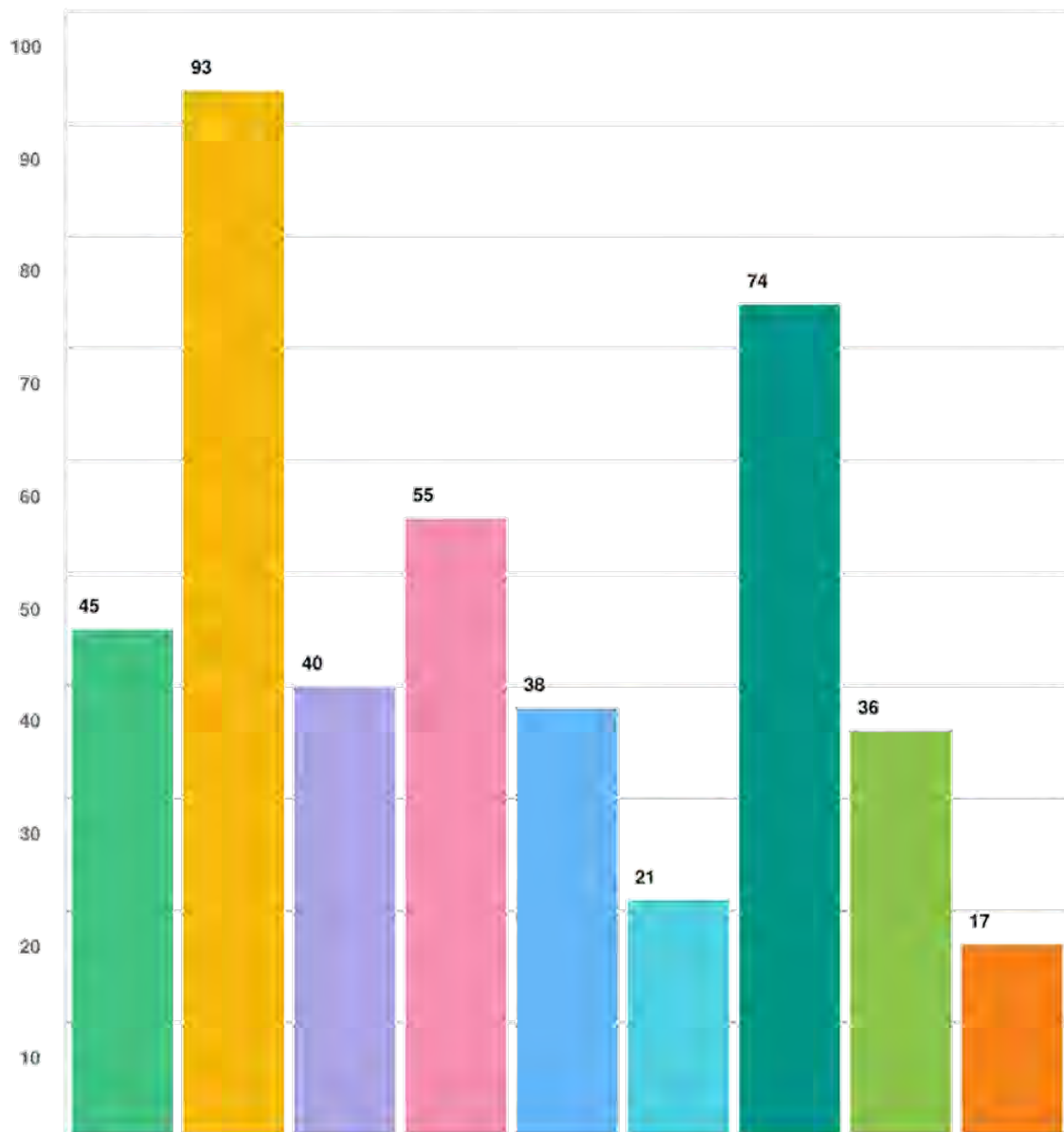
**Question options**

- Don't know
- Extremely dissatisfied
- Very dissatisfied
- Quite dissatisfied
- Quite satisfied
- Very satisfied
- Extremely satisfied

Optional question (191 response(s), 11 skipped)

Question type: Radio Button Question

### Why do you say that?



#### Question options

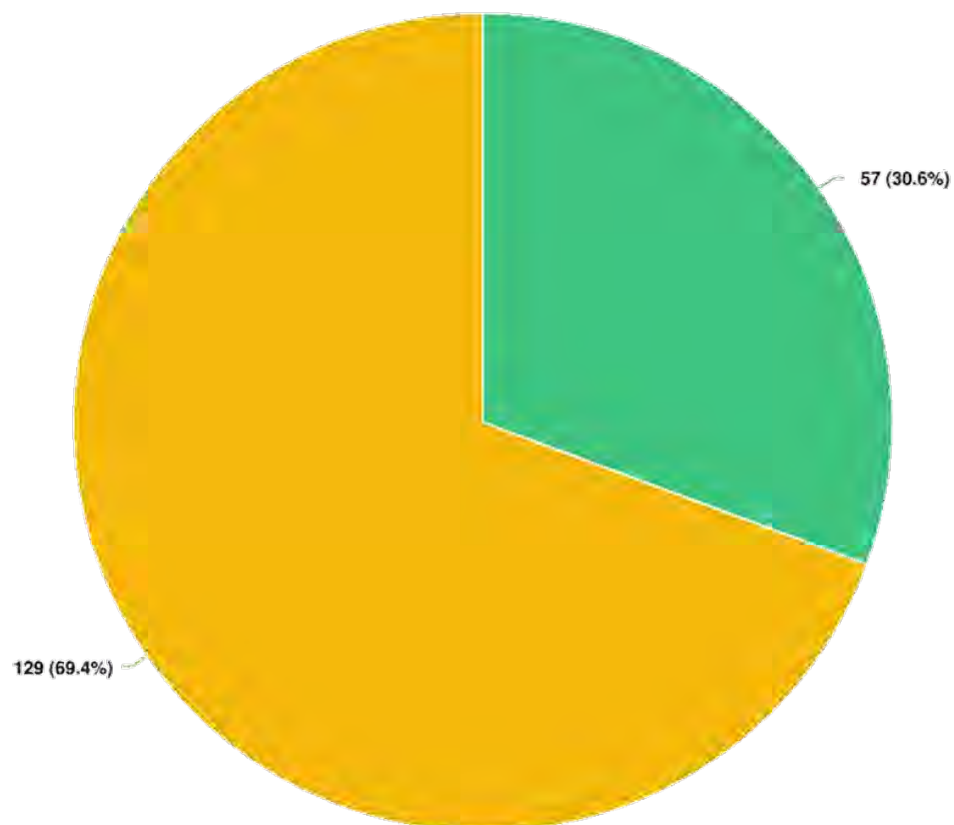
- ☐ Other (please specify)
- ☐ Not moving forward/things not getting fixed
- ☐ Rates dear/money could be better spent
- ☐ Lack of support/communication/consultation/don't listen
- ☐ Support / standing up to Government
- ☐ Moving forward, getting things done/new developments
- ☐ Offer good support/communication/consultation/approachable
- ☐ Mayor is doing a good job
- ☐ Good performance overall/doing their best/no problems

Optional question (181 response(s), 21 skipped)

Question type: Checkbox Question



### Do you have dependent children in your household?



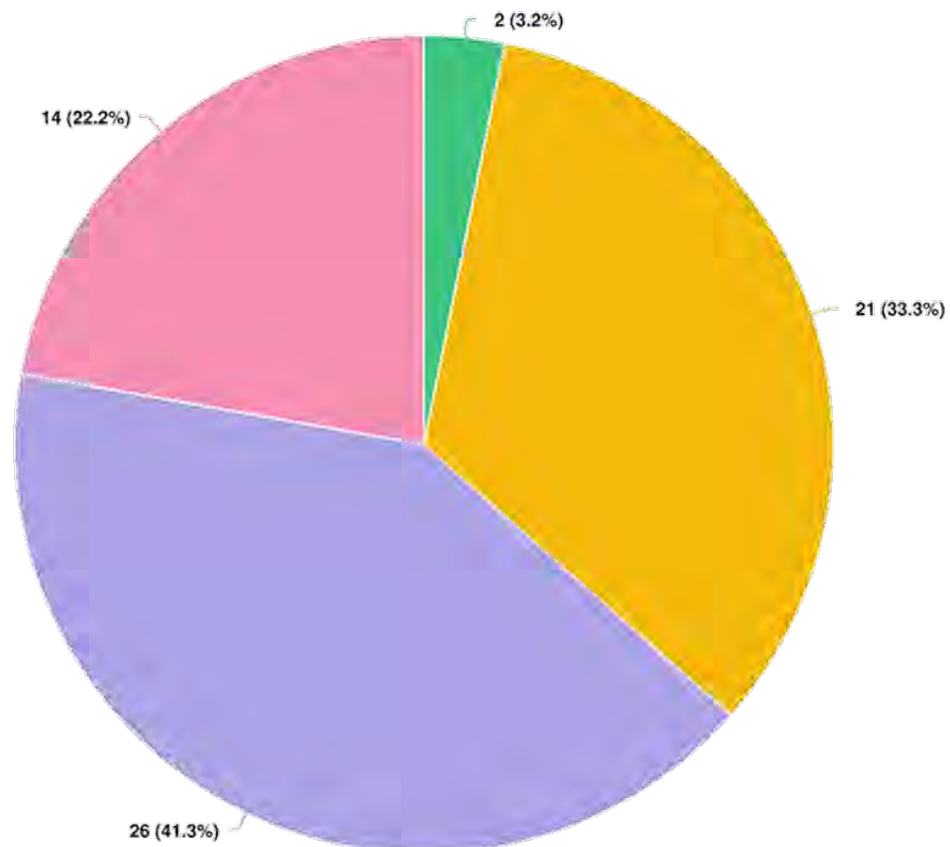
#### Question options

- Do not have dependent children
- Have dependent children

Optional question (186 response(s), 16 skipped)

Question type: Radio Button Question

If you do have dependent children, how old is the youngest child?



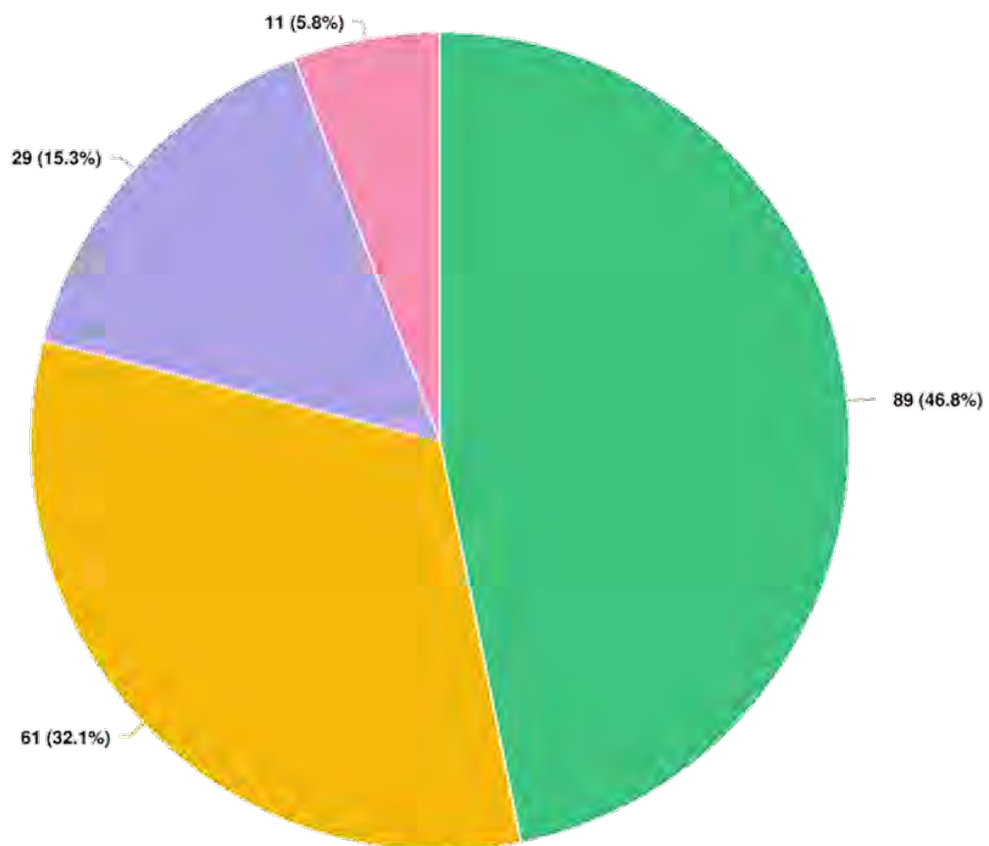
**Question options**

☐ Youngest aged over 15 
 ☐ Youngest aged 5- 15 
 ☐ Youngest aged under 5 
 ☐ I am a dependent child

Optional question (63 response(s), 139 skipped)

Question type: Radio Button Question

Which of the following best describes you:



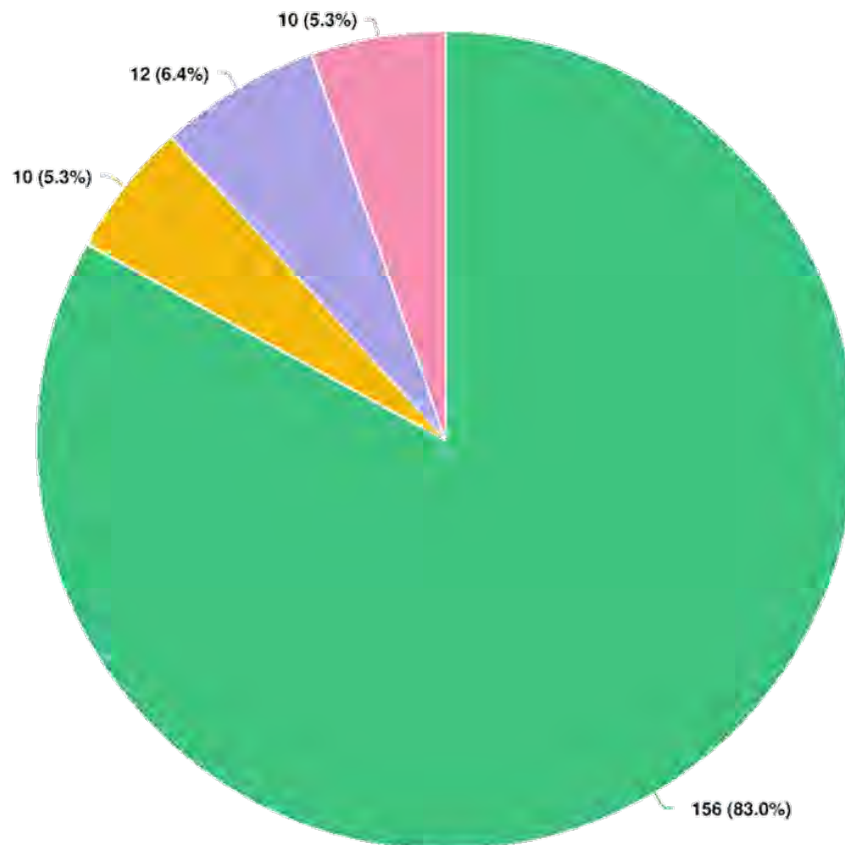
**Question options**

- ☐ I have returned to the Grey District having been away for some years
- ☐ I have lived in Grey District for less than five years
- ☐ I have lived in Grey District for five years or more
- ☐ I have lived in Grey District all or most of my life

Optional question (190 response(s), 12 skipped)

Question type: Radio Button Question

Which of the following best describes you?



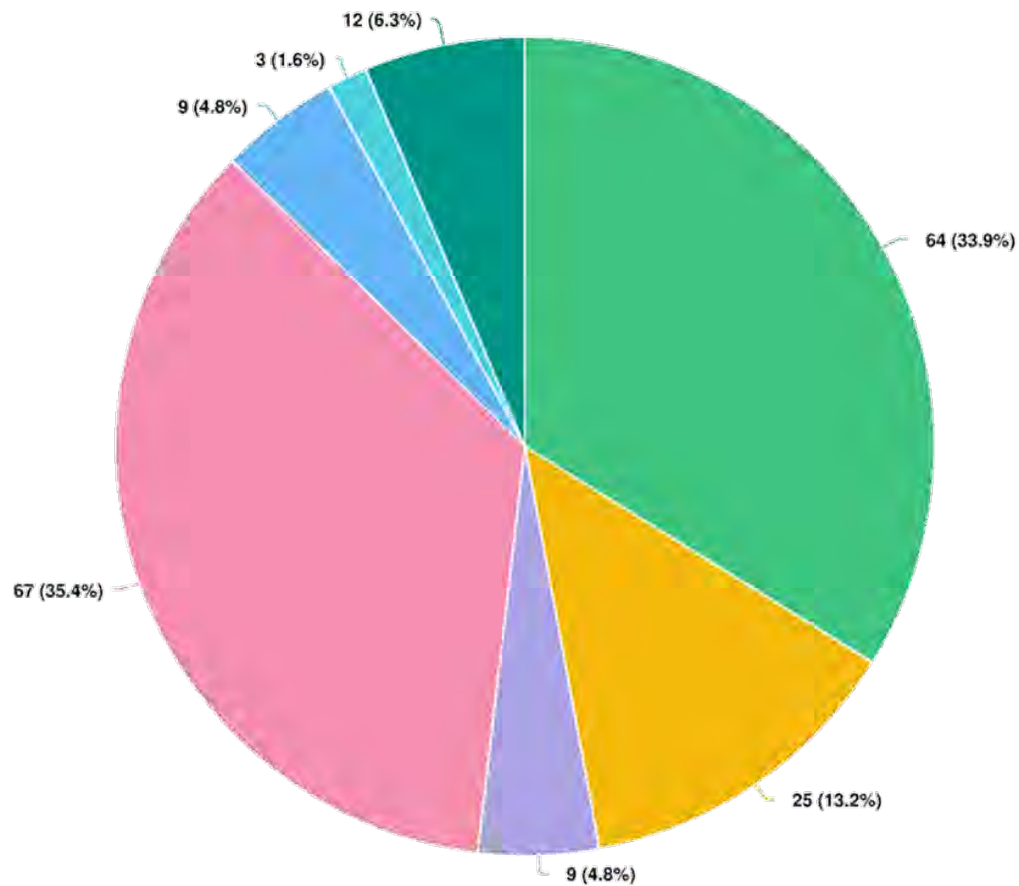
**Question options**

- Not a ratepayer in the Grey District
- Live with family who are ratepayers in the Grey District
- Ratepayer, live mostly outside of Grey District
- Ratepayer, live in Grey District

Optional question (188 response(s), 14 skipped)

Question type: Radio Button Question

Which of these best describes your occupation?



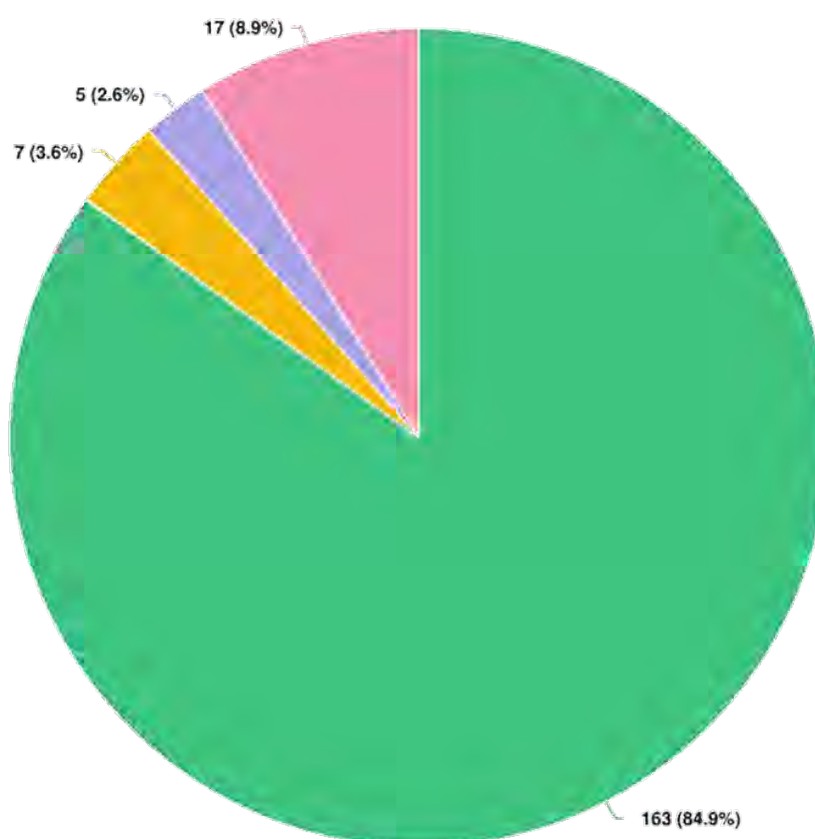
**Question options**

- Other (please specify)   ● School student   ● Home executive   ● Retired
- Not in paid employment/seeking/beneficiary   ● In part time paid employment   ● In full time paid employment

Optional question (189 response(s), 13 skipped)

Question type: Radio Button Question

Which of the following ethnic groups do you identify with?



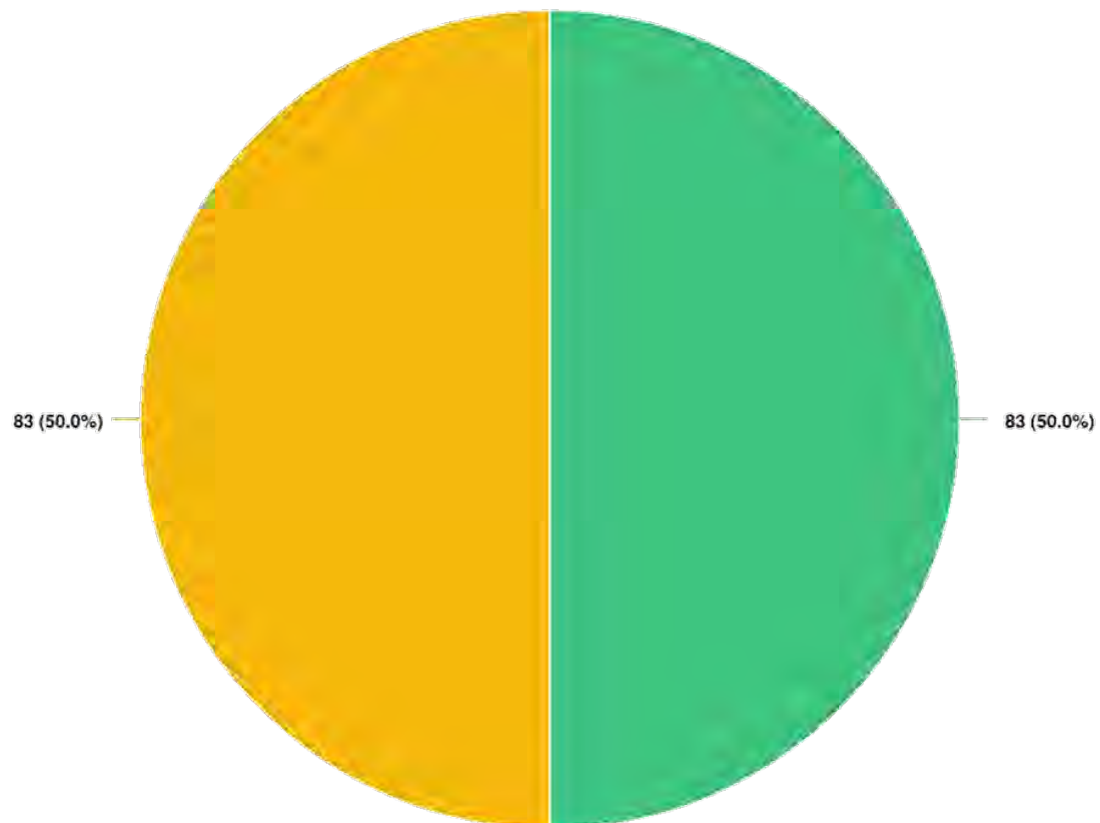
**Question options**

☐ Other (please specify)
 ☐ Asian
 ☐ Māori
 ☒ NZ European / Pakeha

Optional question (192 response(s), 10 skipped)

Question type: Radio Button Question

There is a chance that we may be interested in talking to you in further detail as a result of responses to questions. Can we contact you again if this need arises?



**Question options**

● No ● Yes

*Optional question (166 response(s), 36 skipped)*

*Question type: Radio Button Question*

**5.10 DOCUMENTS EXECUTED UNDER THE COMMON SEAL OF COUNCIL****File Number:****Report Author:** Democracy Advisor**Report Authoriser:** Chief Executive**Appendices:** Nil**1. PURPOSE**

The following documents have been prepared in accordance with previous resolutions of the Council and/or the provisions of the Local Government Act, 2002 and other relevant statutes.

It is now proposed that the Council authorise the signing and sealing of these documents.

**2. OFFICER RECOMMENDATION**

That the following documents be executed under the Common Seal of the Council:

1. Deed of Variation of Lease between Grey District Council, Honey Café Limited (Tenant) and Cosmin Cosma (Guarantor) for the Coffee Kiosk being 6.2 metres at Westland Recreation Centre, 83 High Street, Greymouth.
2. Deed of Assignment of Lease between Jennifer Harding, Honey Café Limited, Cosmin Cosma and Grey District Council for the Coffee Kiosk being 6.2 metres at Westland Recreation Centre, 83 High Street, Greymouth.

**Confirmation of Statutory Compliance**

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.



**6 MISCELLANEOUS ITEMS**

Nil

## 7 REPORTS FROM OUTSIDE ORGANISATIONS

### 7.1 RECEIPT OF MINUTES FROM OUTSIDE ORGANISATIONS

**File Number:**

**Report Author:** Democracy Advisor

**Report Authoriser:** Chief Executive

**Appendices:**

1. Minutes of the Te Tai O Poutini Plan Committee Meeting held on 25 February 2025
2. Minutes of the Greymouth Joint Floodwall Committee Meeting (Unconfirmed) held on 19 February 2025

#### 1. REPORT PURPOSE

1.1. To receive the minutes from Outside Organisations.

#### 2. EXECUTIVE SUMMARY

2.1. Receipt of minutes.

#### 3. OFFICER RECOMMENDATION

“that

The Minutes of the following outside organisation be received:

1. Minutes of the Te Tai o Poutini Pan Committee Meeting held on 25 February 2025.
2. Receipt of the Minutes of the Greymouth Joint Floodwall Committee Meeting (unconfirmed) held on 19 February 2025.

### Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.



**MINUTES OF MEETING OF TE TAI O POUTINI PLAN COMMITTEE HELD AT CLOCKTOWER CHAMBERS,  
WESTPORT AT 9AM ON 25 FEBRUARY 2025**

**Present**

R. Williams (Chairman), Mayor T. Gibson (GDC), Cr B. Cummings (WCRC), Kaiwhakahaere F. Tumahai (Ngāti Waewae), Kaiwhakahaere P. Madgwick (Makaawhio), Cr A. Cassin (WDC), Cr J. Howard (BDC), Mayor J. Cleine (BDC), Cr A. Gibson (GDC)

**In attendance**

Joanne Soderlund (GDC), Catriona Bayliss (GDC), Simon Bastion (BDC), Carissa du Plessis (BDC), J. Armstrong (TTPP Project Manager), Barbara Phillips (WDC), D. Lew (WCRC), J. Allen (WCRC), Doug Bray (WCRC), Chu Zhao (WCRC)

**Welcome**

**Apologies**

Mayor H. Lash (WDC), Cr G. Neylon (BDC) & Cr P. Haddock (WCRC)

**Moved** (R. Williams/ Mayor Cleine)

*That the apologies of Mayor Lash, Cr Neylon and Cr Haddock be accepted.*

*Carried*

**Confirm minutes of the previous meeting held 13 December 2024**

**Moved** (Kaiwhakahaere Madgwick/ Mayor Cleine)

*That the minutes of the meeting held 13 December 2024 be confirmed.*

*Carried*

**Confirm minutes of the previous meeting held 16 January 2025**

**Moved** (Kaiwhakahaere Tumahai / Mayor Cleine)

*That the minutes of the meeting held 16 January 2025 be confirmed.*

*Carried*

**Matters arising from previous meetings**

None raised



### Updating Te Tai o Poutini Plan Committee Standing Orders

J. Armstrong presented recommended changes to the TTPP standing orders 1 October 2024 version and sought approval to update them in line with the recommendations.

D. Lew emphasized that the standing orders become increasingly important between now and September as this joint committee has to start to consider recommended decisions from the independent hearing panels.

J. Armstrong highlighted in Section 13 on page 35 the need to change 'a member of a local authorities' to 'the four West Coast councils'.

Kaiwhakahaere Tumahai was happy with this change.

J. Armstrong pointed out the independent chairperson does not have a casting vote, and she briefly discussed the three Options for speaking and moving.

Mayor Cleine said that Option C is what they are doing in the district council because it's more collaborative, and Option C allows an iterative process where someone might move something. Therefore, his preference is Option C. He added that Option A eliminates the well-voiced member to keep reiterating, tweaking, and it is more restrictive.

Mayor Gibson is also happy with Option C, because she said everyone should have the opportunity to speak, and they need to be able to have their voices heard on this committee.

Cr Cassin supported Option C.

The Committee agreed to use Option C.

**Moved** (Mayor Cleine / Cr Cassin)

1. *That the Committee receive the report.*
2. *That the Committee discuss and approve updates to the TTPP Standing Orders to take effect from 27 February 2025.*

*Carried*

### Financial Report to 31 December 2024

J. Armstrong noted that a couple of expenditure items are anticipated to be higher than originally budgeted for the year, including the consultants and contractors item and the hearing commissioner fees item.

In terms of the table on page 9. Cr Gibson asked if the meals, travel and accommodation costs would decrease as the commissioners will not have hearings.



J. Armstrong answered yes, but there will be full-day meetings that require consultants, and probably lawyers to come and present to the committee.

J. Armstrong noted that the final column on the table on page 10 is updated every month to show full costs to date. She also noted that the deficit on the right-hand side of \$3,105,000 shows the required loan, which is the difference between the total income to date and the total expenditure to date.

**Moved** (Kaiwhakahaere Tumahai / R. Williams)

*1. That the Committee receive the report.*

*Carried*

#### **Report – Preliminary Estimates of Future Expenses**

J. Armstrong provided four definitions for the notified plan, decisions plan, part operative plan and fully operative plan.

Cr Gibson asked if the vagueness of some maps including the boundary of SNA would be a problem.

J. Armstrong answered that a lot of effort has been made to improve the mapping, and they are still looking at more options.

Mayor Cleine asked if the committee would be involved in the appeals mediation.

J. Armstrong said no, only staff and planners.

J. Armstrong noted that the actual column in the table should be on column one and the others move to the right one. J. Armstrong noted that column four is the full-year forecast, and it can be easily compared with column 5, which is the budget for the year.

Cr Cummings wondered how they got it so wrong with the estimates for the hearing commissioner fees and wondered who prepared the estimates, who signed off all this stuff.

R. Williams answered that the staff prepared the estimates according to their knowledge, and the budget was signed off by this committee. He added that the significant costs come back to this committee for approval.

D. Lew commented that he understands the challenges, the regional council is trying to exert some cost control. However, they do not have the ability to control the hearing commissioners' costs. He added that they are trying to provide some insight into the challenges they face in managing costs and identifying areas where they can exert some control.

Mayor Gibson asked how these consultants were chosen.



J. Armstrong answered that three quotes were sought during plan development where there were that number of professionals in NZ. Having the required expertise was crucial, and often there is one expert organization in the country who undertakes this work across councils.

Cr Cummings asked why they have to use consultants for everything.

D. Lew commented that the regional council does not hold expertise in district plan matters because TTPP is a district council set of matters. He added that technical advice, such as noise contours, requires a noise expert. He is more than happy to use technical experts if the district councils have those staff.

J. Armstrong noted that column 6 of the table on Page 15 shows the estimated budget for the July to September 2025 period when decisions on the Plan are expected. She explained the table of Preliminary Estimated Costs July 2019 to 30 September 2025 on page 13 – Life of Project to the 31<sup>st</sup> of December 2024 was \$6.5 million, Forecast costs from 1 January to 30 June 2025 is \$1.5 million, and Estimated costs to 30 September 2025 is \$0.38 million.

**Moved** (Kaiwhakahaere Tumahai / Kaiwhakahaere Madgwick)

1. *That the Committee receive the report.*

*Carried*

#### **Report - Draft Budget 2026**

J. Armstrong identified the TTPP 2026 Draft Budget Costs on Page 17 for approval.

**Moved** (Cr Howard / Kaiwhakahaere Tumahai)

1. *That the Committee receive the report.*
2. *That the Committee approve the 2026 draft budget for presentation to West Coast Regional Council for funding approval.*

*Carried*

#### **Project Manager's Report**

J. Armstrong noted that the Ministry for the Environment has granted the Committees request for an extension for decisions on TTPP to 14 January 2026.

**Moved** (Mayor Cleine / Cr Cassin)

1. *That the Committee receive the report.*

*Carried*



R. Williams asked J. Armstrong to comment on the agenda for the March and April meetings.

J. Armstrong noted that she will bring a code of conduct and planning papers to the committee in the next meeting.

She added that the Technical Advisory Team is scheduled to look at the first recommendation reports on the 26<sup>th</sup> of March. The first full-day meeting will be held on the 10<sup>th</sup> of April at Grey District Council. A legal advisor and the principal planner will talk through the processes for making decisions on the recommendation reports. The staff will begin work on a tracked changes version of TTPP to accompany final reports, so that everyone can see what's being decided on.

The meeting then moved to a public excluded session at 10.40am to discuss Remuneration.

Meeting ended at 10.44am.

#### **NEXT MEETING**

A handwritten signature in blue ink, appearing to be 'J. Armstrong', written over a horizontal line.

Chairman

March 28, 2025

Date

**GREYMOUTH JOINT (FLOODWALL) COMMITTEE****MINUTES OF THE GREYMOUTH JOINT COMMITTEE MEETING  
HELD ON 19 FEBRUARY 2025  
AT THE WEST COAST REGIONAL COUNCIL CHAMBERS  
388 MAIN SOUTH ROAD, PAROA, COMMENCING AT 10:00AM**

**PRESENT:** Mayor Tania Gibson (Chair of Greymouth (Floodwall) Joint Committee; GDC)  
Cr Allan Gibson (GDC)  
Cr Tim Mora (GDC)  
Cr Brett Cummings (WCRC)  
Cr Peter Ewen  
Cr Peter Haddock (WCRC)

**IN ATTENDANCE:** Joanne Soderlund (GDC CE)  
Cr Allan Birchfield (WCRC)  
Kurtis-Perrin Smith (GDC – Utilities Engineer)  
Tom Hopkins (WCRC Capital Program Manager)  
Darryl Lew (WCRC CE)  
Shanti Morgan (WCRC GM Environmental Science)  
Paulette Birchfield (WCRC Area Engineer)  
Tracy Fitzgerald (Senior Management Accountant)  
Rasela Barrow (WCRC EA – Minute Secretary)  
*Via Zoom:*  
Scott Hoare (INOVO – Project Manager)

**1. Welcome**

The Chair (Mayor Gibson) opens the meeting.

**2. Apologies**

There are no apologies.

**3. Declarations of Interest**

The following declaration/s are received:

Minutes of the Greymouth Joint Committee Meeting – 19 February 2025

UNCONFIRMED

1



- P. Haddock – MBD Contracting – (family association) pertaining to contracted work for the Greymouth Floodwall.

#### **4. Public Forum, Petitions and Deputations**

No public form, petitions, or deputations.

#### **5. Confirmation of Minutes**

##### **5.1 Minutes of Greymouth (Floodwall) Joint Committee Meeting – 23 July 2024**

*Moved (Cr P. Haddock/Cr A. Gibson) the Minutes of Greymouth (Floodwall) Joint Committee meeting – 23 July 2024 are a true and accurate record.*

*Carried*

#### **Matters Arising**

Cr A. Birchfield comments that in the previous minutes he is listed as 'in attendance' and should be listed as 'present'.

There is a discussion led by Cr P. Ewen regarding staff voting rights if a quorum is not present. The Chair requests clarification from the CEs on this matter.

#### **6. Chair's Report**

The Chair acknowledges the collaborative works between GDC and WCRC and their input into (agenda) reports and proposes that future Greymouth Joint (Floodwall) Committee meeting agenda items would continue to be addressed through a collaborative and streamlined approach.

*Moved (Mayor T. Gibson/Cr B. Cummings) that the Committee reinstate collaborative work between Grey District Council and West Coast Regional Council staff to streamline the meetings and product the agenda reports presented to the Committee.*

*Carried*

#### **7. Reports**

##### **7.1 Capital Works (Mawhera Quay IRG Update) Report**

S. Hoare addresses the report and completion of works for Stages 1 and 3 of the floodwall upgrade. There is a discussion regarding a Stage 1 section of the

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floodwall occupied by Westland Mineral Sands (WMS). D. Lew confirms WCRC's decision to allow WMS time to confirm their development and design plan for this section of the floodwall – if not provided to WCRC by 28 February 2025, the upgrade work will be overtaken by WCRC. The Chair affirms the Committee's support for WCRC's decision.

*Moved (Mayor T. Gibson/Cr P. Haddock) the report is received.*

*Carried*

## **7.2 Regional Infrastructure Fund (RIF) Report**

S. Hoare addresses the report and Stages 2, 4, and 5 of the floodwall upgrades. D. Lew confirms there are current discussions with (Kānoa) government regarding bids for funding both Hokitika and Greymouth flood-scheme projects and WCRC's 'Before the deluge' application. D. Lew states that dependent funding criteria, a successful grant or loan will result in a special consultative process carried out by WCRC. The special consultative process is based on receiving final status of the application in June 2025 and, if successful, WCRC's Long-Term Plan.

*Moved (Cr P. Haddock/Cr P. Ewen) the report is received and the Committee endorse the initiation of the Tranche 2 Flood Protection Upgrade Project for Stages 2, 4, and 5.*

*Carried*

## **7.3 Saltwater Creek Report**

P. Birchfield addresses the report and funding for investigating reoccurring issues of Saltwater Creek. There is discussion regarding retention ponds as an option to channel and mitigate flooding, as well as council responsibilities regarding regular maintenance and development of outlets for urban-sea flooding.

*Moved (Cr A. Gibson/Cr B. Cummings) the report is received and the Committee approve funding to investigate potential flood mitigation measures and report on the recommended options.*

*Carried*

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#### **7.4 Greymouth Floodwall Asset Transfer**

T. Hopkins addresses the report, highlighting the need for a complete inventory of Greymouth Floodwall assets and ownership. There is a discussion regarding structural and stormwater assets, as well as management, amenities maintenance, and expenses related to these assets.

*Moved (T. Gibson/Cr P. Haddock) that the report is received and a delegate authority to CE of each council work together at an operational level to complete a full inventory list of the Greymouth Floodwall assets, proportioning ownership to either Grey District Council or West Coast Regional Council, noting that a formal council resolution would be required by each respective council before any such transfer could occur.*

*Carried*

#### **7.5 Nature-based solutions (verbal update)**

P. Birchfield addresses recent investigation into a 'wetland retention-pond/basin' (nature-based) flooding solution for Cobden. D. Lew confirms that the third-party funding was designated for investigative work only and is due to be complete in April; the funding does not cover any of the physical works associated with the proposed solution. P. Birchfield reports that the proposed solution would provide ecological and community benefits however the cost of implementation would need to be readdressed. P. Birchfield notes the [nature-based solutions report] will be circulated to the Committee following the meeting.

*Moved (T. Gibson/Cr P. Ewen) the report is received.*

*Carried*

#### **7.6 Cobden Seawall and Range Creek**

T. Hopkins addresses the report and coastal inundation in Cobden and potential to 'package' the Cobden Sea Wall and Range Creek project works. D. Lew confirms there is potential for an application to be put forward for 'RIF/Before the Deluge Tranche 3' funding, if this becomes available and the application proves the project is not exclusively a coastal sea-wall structure and is ancillary to a flood protection scheme i.e. in correlation with Range Creek and nature-based solution

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projects. There is a discussion regarding the ratepayer costs involved with a new application for this project, including the pre-requisite concept design with resource consents. The Committee also discuss Cobden seawall being a part of the rating district flood scheme, and the merits and losses of either maintaining the current structure as is or investing in its future development.

1. (Cr P. Ewen/Cr T. Mora) *to respective Councils that a Project Plan and cost estimate be developed for the Cobden Sea Wall and Range Creek Project and that a budget of \$80,000 be allocated for the preparation of the plan.*
2. (Cr P. Haddock/Cr T. Mora) *that the preparation for the Project Plan be funded 50/50 by Grey District Council and West Coast Regional Council.*

D. Lew confirms that beyond the costs of preparing the Project Plan, the Greymouth Joint Committee would be consulted.

3. (Cr T. Mora/ Cr P. Ewen) *that a programme report be provided to the Greymouth Joint Committee by November 2025.*
4. (Cr P. Haddock/Cr B. Cummings) *the Committee note that development of a project plan is the first step in defining the scope, cost and programme for the project. Further work and expenditure will be required for the project to qualify from the Regional Infrastructure Fund (RIF) for 'Flood Resilience Projects'.*

D. Lew confirms that applications for 'RIF' funding are expected to be submitted in December for decisions in June, and notes that a 30-year long-term funding plan is in consideration and essential for robust flood-scheme upgrades and developments.

5. (Cr P. Haddock/Cr T. Mora) *that it should be agreed to make an application to the RIF for Flood Resilience Projects for either the Range Creek Project\*; special consultative process will be required to obtain community acceptance of the project and associated rating impact.*

\*An amendment to the original recommendation is to exclude 'the Cobden Sea Wall' from this application.

*Carried*

T. Gibson notes that interim action for maintenance of Cobden Sea Wall is being addressed by GDC/WCRC with on-site inspections.

#### **7.7 Greymouth Joint Committee Terms of Reference**

T. Hopkins addresses this report. There is a discussion regarding responsibilities of urban vegetation maintenance, and clarification of GDC asset management inclusive of amenity vegetation maintenance, as opposed to WCRC asset management including the maintenance of riverside vegetation, is sought in addition to the current draft.

*Moved (Cr P. Haddock/Cr P. Ewen) that the report is received and the Committee approve the Terms of Reference and instruct staff to arrange the Terms of Reference to be signed by the parties to the agreement.*

*Carried*

#### **7.8 Finance Report**

T. Fitzgerald addresses the report, noting the reserve closing balance as \$214k in comparison to a recommended prudent reserve balance of \$250k. T. Fitzgerald also notes the loan balance of \$1.08m and reserve of \$644k will allow for the option to make a loan down-payment once costs of Stage 1 and 3 have been reviewed, and that there is no recommended loan-rate due to outstanding cost assessments of Stage 1 and 3 yet to be finalised.

*Moved (T. Gibson/Cr A. Gibson) that the report is received.*

*Carried*

#### **7.7 Annual Works Report**

P. Birchfield addresses the report and gives a verbal update on the Range Creek works (the written report to be circulated following the meeting).

*Moved (Cr P. Ewen/Cr B. Cummings) that the report is received.*

*Carried*

Proposed rates for 2025 to 2026 Financial Year are addressed by S. Morgan and a reported \$307,572.00 is recommended as the rate strike for 2025/2026 financial year,

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based on 250 hours of contractor work, as well as infrastructure insurance cover based on \$24m of flood-scheme assets. S. Morgan confirms that remaining estimated budget would be reallocated to the prudent reserve if unspent, inclusive of the additional '1% allowance' attributed to the general maintenance rate. S. Morgan clarifies the insurance excess is \$1m or \$250k for earthquake damage and there is a discussion regarding the current insurance agreements. National Emergency Management Agency (NEMA) funding criteria for damage incurred during emergency events is also discussed.

J. Soderlund requests clarification regarding the proposed rates for the 2025 – 2026 Financial Year inclusive of the \$40k Cobden Sea Wall and Range Creek Project Plan and the Committee's approval for 50:50 cost share between WCRC and GDC Councils. D. Lew confirms that \$80k (shared 50:50) for the Cobden Sea Wall is not funded by the rating scheme, therefore the proposed rate strike reported by S. Morgan is amended to \$267, 572.00. D. Lew notes that collective insurance is being addressed by Mayors, Chairs, and Iwi forum and best options will be reported back to the Joint Committee in due course.

*Moved (Cr P. Haddock/Cr B. Cummings) that the report is received with a new proposed rate strike of \$267, 572.00 excluding GST.*

*Carried*

### **General Business**

Cr P. Ewen notes the dumpsite above the Cobden Bridges on the true left and alleviating potential flooding, requesting the Land, River, and Sea modelling report held by WCRC is shared with GDC, as well as request that the Joint Committee write to LINZ with an expression of concern regarding authorization of adjacent riverbed works not consulted with WCRC as an affected party. A. Birchfield objects to a shared concern for the dumpsite and its effect on the river. D. Lew confirms that a hydraulic assessment and detailed survey of the dumpsite has shown increased flood-levels upstream, and these environmental effects are being addressed (with reference to RMA section 128), and that an abatement notice has also since been issued to the 'dumpsite' consent-holder for breaching limitations on their discharge permit.

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*Moved (Cr P. Haddock/Cr P. Ewen) that a letter to LINZ regarding riverbed works and lack of consultation with WCRC as an affected party is written on behalf of the Committee.*

*Carried*

[No public forum speakers, petitions or deputations].

T. Hopkins raises the previous minutes (23 July 2024) actions list:

1. An additional Joint Committee meeting within a month of 23 July 2024 did not occur, however an executive meeting did occur on 9 October 2024 to discuss flood and coastal issues. T. Hopkins notes Terms of Reference also includes two annual Joint Committee meetings for improved communications – addressed (in Item 7.7).

2. Review of the Greymouth Floodwalls Joint Committee Agreement – addressed (in Item 7.7).

3. Consolidation of financial information – addressed (in Item 7.8).

4. T. Fitzgerald reports that repayments to amalgamated rating districts has been resolved with (reserve) paid to Coal Creek rating district residents and Saltwater Creek reserve balance is being amalgamated with the Greymouth Floodwall reserve.

Cr A. Gibson requests a review of options to bring Cobden (seawall) into the Greymouth Floodwall scheme and consideration of the consultation process if required. P. Ewen also raises question regarding Range Creek realignment affecting Jellyman Park, and further consultation required between GDC, WCRC, and the community.

Meeting closed at 12.02PM.

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Chair

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Action list (received 19 February 2025 – Greymouth Joint Committee meeting):

Date	Action	Update	Delegate
23 July 2024	1. Follow-up required from the two CEOs regarding a previous request for an extra meeting within a month.		WCRC
23 July 2024	2. Review of the Greymouth Floodwalls Joint Agreement-T. Hopkins to finalise minor amendments after further staff review at Grey District Council. Once the draft is ready, it should be circulated promptly for review by committee members.		WCRC
23 July 2024	3. A. Pendergrast proposed consolidating financial information onto one page for clarity in future reports.		WCRC
23 July 2024	4. T. Hopkins to prepare a short paper outlining options for handling repayments to amalgamated rating districts.		WCRC
19 February 2025	5. Clarification on (staff and elected members) voting rights in Committee meetings.		GDC/WCRC CEs

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19 February 2025	6. Circulate [nature-based solutions/Range Creek reports] to the Committee.		WCRC
19 February 2025	7. Review/clarify responsibilities of vegetation management in the current Terms of Reference draft and arrange for the Agreement to be approved and signed.		WCRC/GDC
19 February 2025	8. Provide GDC with a copy of the Land, River, and Sea modelling report completed regarding land-fill site upstream on true-left of Cobden Bridges.		WCRC
19 February 2025	9. Write a letter to LINZ addressing concerns regarding riverbed works and lack of consultation with WCRC as an affected party on behalf of the Committee.		WCRC
19 February 2025	10. Table options to bring Cobden (seawall) into the Greymouth Floodwall scheme.		WCRC/GDC

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## 8 IN COMMITTEE ITEMS

### COUNCIL IN-COMMITTEE

That the public is excluded from this part of the meeting in relation to:

#### Agenda items 8.1 – 8.6

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

### OFFICER RECOMMENDATION

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
<b>8.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF ORDINARY COUNCIL MEETING HELD ON 24 MARCH 2025</b>	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest  s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>8.2 - RECEIPT OF IN COMMITTEE MINUTES OF THE EXTRAORDINARY RISK AND ASSURANCE SUB-COMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 19 MARCH 2025</b>	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>8.3 - RECEIPT OF IN COMMITTEE MINUTES OF THE RISK AND</b>	s7(2)(c)(ii) - the withholding of the information is necessary to	s48(1)(a)(i) - the public conduct of the relevant part of the

<b>ASSURANCE SUB-COMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 7 APRIL 2025</b>	protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>8.4 - IN COMMITTEE MATTERS UNDER ACTION IN COMMITTEE</b>	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>8.5 - OVERDUE DEBTORS REPORT</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons  s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>8.6 - LIBRARY STRUCTURE</b>	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**9 COUNCIL RESUME IN OPEN MEETING**

**CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING**