

A Meeting of the Civic Awards Sub-Committee Meeting will be held as follows:

Date: Tuesday 6 August 2024
Time: 2.00 pm
Venue: Council Chambers, 105 Tainui Street, Greymouth

Paul Pretorius
Acting Chief Executive

AGENDA

Members:

Chair: John Sturgeon, ONZM, MBE

Deputy Chair:

Members: Raylene Atkinson, QSM
Pat Beck, QSM
Grant Gibson, MNZM
Mayor Tania Gibson
Councillor Tim Mora

(Quorum 3 members)

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The information in this document is provided to facilitate good competent decisions by Council and does in no way reflect the views of Council. Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

TERMS OF REFERENCE

Type of Committee	Council Committee
Subordinate to:	Council
Subordinate Committee	None
Legislative Basis	Committee reconstituted by Council as per Schedule 7, Section 30 (1) (A) Local Government Act 2002. Committee delegated by powers by the Council as per Schedule 7 (Section 32) of the Local Government Act)
Membership	Chair: John Sturgeon, ONZM, MBE Member: Mayor Tania Gibson Member: Cr Mora Member: Grant Gibson, QSM Member: Raylene Atkinson, QSM Member: Pat Beck, QSM
Quorum	Three members one of which must be an elected member.
Meeting frequency	Annually as and when required.
Terms of Reference	To determine nominations for Civic Awards against Council's Policy.
Limits to Delegation	Council's Policy must be complied with.
Power to Act.	Full delegation.
Referral to Council	The minutes of the Committee serve before Council for information.
Management responsibility	Group Manager Support

SUB-COMMITTEE IN OPEN MEETING

GENERAL BUSINESS AND TABLED ITEMS

Items not on the agenda for the meeting require a resolution under section 46A of the Local Government Official Information and Meetings Act 1987 stating the reasons why the item was not on the agenda and why it cannot be dealt with at a subsequent meeting on the basis of a full agenda item. It is important to note that late items can only be dealt with when special circumstances exist and not as a means of avoiding or frustrating the requirements in the Act relating to notice, agendas, agenda format and content.

LOCAL AUTHORITIES (MEMBERS' INTERESTS) ACT 1968

Sub-Committee members are reminded that if he/she has a direct or indirect interest in any item on the agenda be it pecuniary or on grounds of bias and predetermination, then he/she must declare this interest and refrain from discussing or voting on this item.

Table of Contents

1	APOLOGIES AND DECLARATIONS OF INTEREST	5
1.1	APOLOGIES.....	5
1.2	UPDATES TO THE INTERESTS REGISTER	5
1.3	IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA.....	5
1.4	NOTIFICATION OF LATE ITEMS.....	5
2	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	6
2.1	CONFIRMATION OF THE CIVIC AWARDS SUB-COMMITTEE MEETING HELD ON 18 JULY 2023	6
3	IN COMMITTEE ITEMS.....	10
3.1	CONFIRMATION OF IN COMMITTEE MINUTES OF CIVIC AWARDS SUB-COMMITTEE MEETING HELD ON 18 JULY 2023	10
3.2	CIVIC AWARD NOMINATION: NO. 1	10
3.3	CIVIC AWARD NOMINATION: NO. 2	10
3.4	CIVIC AWARD NOMINATION: NO. 3	10
3.5	CIVIC AWARD NOMINATION: NO. 4	11
4	SUB-COMMITTEE RESUMES IN OPEN MEETING.....	12

1 APOLOGIES AND DECLARATIONS OF INTEREST

1.1 APOLOGIES

Nil

1.2 UPDATES TO THE INTERESTS REGISTER

Sub-Committee members to please advise if there are any changes to be made to the current Interests Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

Notification from committee members of:

- 1.3.1 Any interests that may create a conflict with their role as a committee member relating to the items of business for this meeting (prior to taking part in the deliberation of a particular item); and
- 1.3.2 Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968.

1.4 NOTIFICATION OF LATE ITEMS

Where an item is not on the agenda for a meeting, that item may be dealt with at that meeting if:

- 1.4.1 The Committee by resolution so decides; and
- 1.4.2 The Chairperson explains at the meeting at a time when it is open to the public the reason why the item is not on the agenda, and the reason why the discussion of the item cannot be delayed until a subsequent meeting.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

2.1 CONFIRMATION OF THE CIVIC AWARDS SUB-COMMITTEE MEETING HELD ON 18 JULY 2023

SUGGESTED RECOMMENDATION

That the minutes of the Civic Awards Sub-Committee Meeting held on 18 July 2023 be confirmed as true and correct.

MINUTES OF THE CIVIC AWARDS SUB-COMMITTEE MEETING OF THE GREY DISTRICT COUNCIL**Held in Council Chambers, 105 Tainui Street, Greymouth****on Tuesday 18 July 2023 commencing at 3.01 pm**

PRESENT: John Sturgeon, ONZM, MBE (Chair)
Pat Beck, QSM, Doug Truman, QSM, Grant Gibson, MNZM, Mayor Tania Gibson,
Councillor Tim Mora

IN ATTENDANCE: Catriona Bayliss (Minutes Secretary)

1 APOLOGIES AND DECLARATIONS OF INTEREST**1.1 APOLOGIES**

COMMITTEE RESOLUTION CA 23/07/002

Moved: Mr Doug Truman, QSM

Seconded: Mayor Tania Gibson

That the apology received from Cr Tim Mora be accepted and leave of absence granted.

Carried Unanimously

1.2 UPDATES TO THE INTERESTS REGISTER

There were no updates to the Interest Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

There were no declarations of interest.

1.4 NOTIFICATION OF LATE ITEMS**2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS****2.1 CONFIRMATION OF THE CIVIC AWARDS SUB-COMMITTEE MEETING HELD ON 16 AUGUST 2022**

COMMITTEE RESOLUTION CA 23/07/003

Moved: Mayor Tania Gibson

Seconded: Mrs Pat Beck, QSM

That the minutes of the Civic Awards Sub-Committee Meeting held on 16 August 2022 be confirmed as true and correct.

Carried Unanimously

3 IN COMMITTEE ITEMS

COMMITTEE RESOLUTION CA 23/07/004

Moved: Mayor Tania Gibson

Seconded: Mrs Pat Beck, QSM

That the Civic Awards Sub-Committee Meeting the Civic Awards Sub-Committee Meeting resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
3.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF CIVIC AWARDS SUB-COMMITTEE MEETING HELD ON 16 AUGUST 2022	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
3.2 - CIVIC AWARD NOMINATION: NO. 1	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
3.3 - CIVIC AWARD NOMINATION: NO. 2	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
3.4 - CIVIC AWARD NOMINATION: NO. 3	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
3.5 - CIVIC AWARD NOMINATION: NO. 4	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting

	persons, including that of deceased natural persons	would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
3.6 - CIVIC AWARD NOMINATION: NO. 5	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
3.7 - CIVIC AWARD NOMINATION: NO. 6	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
3.8 - CIVIC AWARD NOMINATION: NO. 7	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

Carried Unanimously

4 SUB-COMMITTEE RESUME IN OPEN MEETING

CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.

The meeting concluded at 3.30 pm.

Confirmed

John Sturgeon, ONZM, MBE

Chairperson

_____/_____/_____
Date

3 IN COMMITTEE ITEMS

COUNCIL IN-COMMITTEE

That the public is excluded from this part of the meeting in relation to:

Agenda item(s)

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

OFFICER RECOMMENDATION

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
3.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF CIVIC AWARDS SUB-COMMITTEE MEETING HELD ON 18 JULY 2023	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
3.2 - CIVIC AWARD NOMINATION: NO. 1	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
3.3 - CIVIC AWARD NOMINATION: NO. 2	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
3.4 - CIVIC AWARD NOMINATION: NO. 3	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for

		withholding would exist under section 6 or section 7
3.5 - CIVIC AWARD NOMINATION: NO. 4	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

4 SUB-COMMITTEE RESUMES IN OPEN MEETING

CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING