

GREY DISTRICT COUNCIL

2023-2024

Document Users: Mayor, Workforce Co-Ordinator

Related Documents: MTFJ Agreement

EMPLOYER INFORMATION

Company name			
Companies best point of contact			
Full name			
Job title			
Phone number			
Email address			
Companies new position			
Start date		Number of hours worked per week	
Employee's job title			
Items to be funded: (Quotes/invoices are to be provided) Training, Travel Cost, Equipment and Tools, PPE, Drivers License			\$
			\$
			\$
			\$
			\$
			\$
		TOTAL: (excluding GST)	
Have you, or do you plan on applying for additional funding elsewhere for your employee? i.e. from Upskill West Coast or Ministry of Social Development (Flexi Wage, Mana in Mahi, Apprenticeship Boost)			YES / NO
Funding name			
Funding amount you plan on receiving:	\$		

EMPLOYEE'S INFORMATION

Full Name			
Date of birth		Ethnicity (European, Māori, Pacific etc)	
Phone number		NZ citizen / resident	YES / NO
Email address			

Driver's license status	<input type="checkbox"/> Learners	<input type="checkbox"/> Restricted	<input type="checkbox"/> Full	<input type="checkbox"/> N/A
Do you give MTFJ consent to pass your information onto MSD? MSD may have additional funding that you may qualify for				YES / NO
Media consent Do you and the candidate give permission for MTFJ to take photos and videos of yourself and the business. Photos and videos may be used for any marketing and promotional activities going forward.				YES / NO
Circle below which criteria the candidate falls into:				
NEET not in education or employment training	YES / NO	Youth 16 – 24 years	YES / NO	
Has a disability	YES / NO	Disadvantaged in the labour market	YES / NO	
Background information on how the candidate qualifies for MTFJ (School Graduate, Transition from casual to full time, Apprentice)				
<p>I confirm that the company will use the MTFJ funding for the details outlined above.</p> <p>The company will provide evidence (an invoice/receipt) for all expenditure within 14 working days after receiving payment from MTFJ.</p> <p>The company is to provide a copy of the Individual Employment Agreement for the candidate named on this application form.</p> <p>If any changes occur in reference to the allocation of funds, the company will notify the MTFJ Coordinator immediately.</p> <p>Once the funds have been approved, the company is to invoice Grey District Council and Grey District Council will pay that invoice on the 20th of the following month.</p>				
Employer to sign:		Date		

MTFJ OFFICE USE ONLY:

MTFJ to sign:		Date	
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