

THE PROPERTY OWNER

- Owner's name:
(Company or organisation name if applicable)
- Mailing address:
- Mobile: Landline: Email:

THE AGENT

- Agent's name:
(Company or organisation name if applicable)
- Mailing address:
- Mobile: Landline: Email:

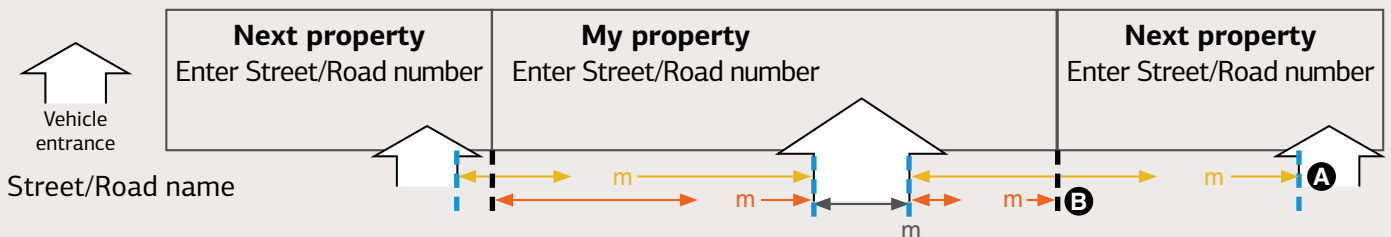
THE CONTRACTOR

- Contractor's name:
(Company or organisation name if applicable)
- Mailing address:
- Mobile: Landline: Email:

PROPERTY DETAILS OF PROPOSED VEHICLE ENTRANCE

- Site address:
(Street/Road/Township)
- Legal description:
Lot: DP: Valuation Number:
- Building/Resource Consent Number: BC: RC:
- Location Sketch (Please tick type of vehicle crossing):
Residential Rural Commercial/Industrial

Please provide both **A** and **B** distance figures where possible.



Using the sketch above, show the location, width of vehicle crossing and distances to the nearest vehicle crossings on the same side of the road. If more relevant (eg. when adjacent vehicle crossings have yet to be formed), please show the distance to the neighbouring boundaries/nearest intersection if beside a corner. **A** = Distance to neighbouring Vehicle Crossing. **B** = Distance to boundaries.

Please also show the location of any trees or services on the sketch above.

NOTE- Please provide the drawing, specifications for the vehicle crossing as separate attachments.

PAYMENT

14. If sending this application via email, please do not make a payment until you receive an invoice via reply. **Please note no application will be processed until the invoice is paid.**

Fee of \$168.00 attached

For retrospective applications

VEHICLE CROSSING INSPECTIONS

- I will notify the Council two working days prior to excavation to confirm location and make arrangements for consequent inspections. To book a Vehicle Crossing Inspection phone 037698600.

DECLARATION

- I will construct a vehicle crossing (entranceway) that complies with any Resource Consent and meets Council specifications from the formed roadway to my property. Between the initial construction and final surfacing of the vehicle crossing, the crossing will be kept in good condition to allow for the safe passage of pedestrians
- I note that stamped concrete, coloured concrete, cobbles and non standard paving blocks are NOT permitted
- I understand that all costs are the responsibility of the property owner and that a vehicle crossing that does not meet Council specifications will be upgraded at the property owner's cost
- I understand that I will be responsible for the costs associated with any repair work required as a result of settlement or poor workmanship during a 12-month period of maintenance.

INFORMATION

- Your permit is valid for 12 months with your vehicle entrance to be completed within that period.
- It is the property owner's responsibility to arrange and pay for the construction of a vehicle entrance.
- A vehicle entrance constructed without Council inspections will be deemed as an illegal entrance.
- A vehicle entrance must be formed to top-course stage prior to the commencement of any building work.
- You or your Contractor will need to fill in a Temporary Traffic Management Plan at least 2 working days before construction, you cannot work on the road or footpath until it has been approved. (If there is a need for public notification eg road closure, then additional notice is required).

OWNER AUTHORISATION

PLEASE NOTE - By entering your name in the box below you are giving your authority for the application to proceed.

Name:

Date:

I am the Owner Agent

OFFICE USE ONLY

	Front Counter	Roading	Plan Admin	CSO - PIMs
Officer				
Date				

INSPECTION TYPE	Yes	No	Date	Comments	Inspected by
Location					
Excavation					
Base Course					
Final Surfacing (completed satisfactorily)					
Additional Inspection (completed satisfactorily)					

Date payment processed:

Receipt

Officer:

Fee paid on application

Deposit invoice sent